

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 10, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, September 10, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand, Park Director TJ Graumann, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Dan Determan. Council Candidates Jon Andrews and Aaron Herzog were also in attendance. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 09R-02-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE NEVIN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of July 9, 2018
2. Special Council Meeting Minutes of July 12, 2018
3. Special Council Meeting Minutes of July 23, 2018
4. Regular Council Meeting Minutes of August 13, 2018
5. Special Council Meeting Minutes of August 20, 2018
6. Special Council Meeting Minutes of August 27, 2018
7. City – Month End Revenue Report dated August 2018
8. City – Month End Expenditures Report dated August 2018
9. August 2018 Budget to Actual Analysis
10. Police Report for Crosslake – August 2018
11. Police Report for Mission Township – August 2018
12. Fire Department Report – August 2018
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of July 27, 2018
15. Public Works Meeting Minutes of July 2, 2018
16. Pay Request #12 from Eagle Construction for the WWTF Improvements in the Amount of \$133,183.02
17. Pay Request #4 from Anderson Brothers for 2018 Street Improvement Project in the Amount of \$30,799.61
18. EDA Meeting Minutes of August 2, 2018
19. Crosslake Park/Library Commission Minutes of July 25, 2018
20. Crosslake Roll-Off Recycling Report for August 2018
21. Waste Partners Recycling Report for July 2018
22. Bills for Approval in the Amount of \$65,564.70
23. Additional Bills for Approval in the Amount of \$1,462.14

MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT

1. Catherine McGoldrick of 13625 County Road 109 in Merrifield read a resolution to the Council regarding International Migratory Bird Day and told the Council that three other cities in Minnesota (Hastings, St. Paul and Bemidji) are designated as "Bird Cities". Approving this resolution is the first step in becoming a Bird City. MOTION 09R-03-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO APPROVE RESOLUTION NO. 18-24 PROCLAIMING INTERNATIONAL MIGRATORY BIRD DAY IN THE CITY OF CROSSLAKE ON MAY 18, 2019. MOTION CARRIED WITH ALL AYES.
2. A letter dated July 30, 2018 from the League of MN Cities announcing Dale Lueck, LMC Legislator of Distinction for 2018 was included in the packet.

D. CRITICAL ISSUES

1. Tyler Glynn of BLAEDC was unable to attend. This item will be placed on October's agenda.

E. PUBLIC FORUM – Denise McAlpine of 12210 Pinedale Street addressed the Council and disputed the information that the Council received from Jeff Bisson at the 8/13/18 Council Meeting regarding Pinedale Street, Kavli Woods Association and road maintenance. As a property owner on Pinedale Street, Ms. McAlpine was surprised to learn that a person came to the Council, representing the property owners on this street, and that she knew nothing about it. Ms. McAlpine owns lots 26, 27, 28, and 29 and suggested that the Council research the issue and get more information from the residents.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 09R-04-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 18-25 APPROVING PRELIMINARY 2018 TAX LEVY COLLECTIBLE IN 2019. It was noted that another Budget Meeting is scheduled for October 22, 2018 at 3:00 P.M. MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-05-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO RESCHEDULE NOVEMBER'S REGULAR COUNCIL MEETING DUE TO THE VETERAN'S DAY HOLIDAY FROM MONDAY, NOVEMBER 12TH TO TUESDAY, NOVEMBER 13TH AT 7:00 P.M. MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-06-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO SCHEDULE A WORKSHOP ON OCTOBER 8, 2018 AT 4:00 P.M. TO LISTEN TO PRESENTATION FROM 5 BUGLES ARCHITECTS REGARDING THE SPACE NEEDS STUDY FOR CITY HALL. MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-07-18 WAS MADE BY BRAD NELSON AND SECONDED BY PATTY NORGAARD TO APPROVE RESOLUTION NO. 18-26 TO ALLOW COUNTY TO RECLASSIFY PARCELS AS NON-CONSERVATION. MOTION CARRIED WITH ALL AYES.
5. Included in the packet for information was a letter dated August 29, 2018 from Crosslake Communications regarding the required reporting of capital investments.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 09R-08-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE PRELIMINARY PLAT OF 12032330000009, CYNTHIA HOLDEN, ON FAWN LAKE ROAD INVOLVING 39.1 ACRES INTO TEN TRACTS WITH THE CONDITION THAT THE SURVEY OF LOT 9 INCLUDE THE 50-FOOT EASEMENT FOR THE POWERLINE AND TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FEE, DUE WHEN FINAL PLAT IS APPROVED. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. Park Director TJ Graumann reported that the Crosslake Disc Golf Classic has been cancelled, 53 kids are registered for the soccer program, and the new fitness equipment will be ordered shortly. Mr. Graumann reported that Park Commissioner Gary Nordstrom passed away and that staff will miss his active participation at the park.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Ted Strand reported that the Public Works Commission is in favor of permanently closing the brush/yard waste site at the Public Works Shop. Problems include lack of staff for monitoring, no rules, and elimination of current debris. Gary Heacox stated that he is not in favor of closing the site and asked that Mr. Strand get a cost for the land adjacent to the shop that could be used for yard waste and sewer plant expansion. Dave Schrupp stated that the site is currently full but could maybe open in the spring. Mr. Schrupp stated that there would have to be rules regarding who can dump, limited hours of operation, and possible user fees. No action was taken.
- b. The Council reviewed a proposal for services from Bolton & Menk for sanitary sewer collection system extension to Moonlite Bay. The total engineering costs are approximately \$179,000 plus \$33,210 for geotechnical services and application. Ted Strand suggested that the survey and geotechnical services be completed now because that information won't change, should the Council decide to wait a year or two to proceed with the project. Mike Lyonais noted that there are no funds in the 2018 Budget for this project because the Council planned on issuing bonds for the entire project. Funds to pay for the engineering would need to come from the general fund in 2019. MOTION 09R-09-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO PROCEED WITH SURVEY AND GEOTECHNICAL SERVICES AT AN ESTIMATED COST OF \$50,000 AND TO AUTHORIZE CITY ADMINISTRATOR TO TRANSFER FUNDS FROM THE GENERAL FUND TO PAY FOR THIS WORK. MOTION CARRIED WITH ALL AYES.
- c. A memo dated September 6, 2018 from Bolton & Menk regarding the monthly sewer project update was included in the packet for Council information. Ted Strand reported that the project should be 100% complete in a few weeks.

Ted Strand reported that he purchased a plow for the 2010 Mack truck to replace the plow that was worn out.

4. PUBLIC SAFETY

- a. Chief Lee reported that the deadline to order a 2019 squad is September 21st. Delivery and payment would not happen until 2019. This squad would replace the 2014 Ford Sedan. MOTION 09R-10-18 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE PLACEMENT OF THE ORDER FOR THE 2019 FORD SUV POLICE INTERCEPTOR FROM HIBBING FORD AT A COST OF \$28,475.45. Dave Nevin stated that the request is misleading because there is the expense of all the accessories to the squad in addition to the squad. Mike Lyonais stated that there is \$53,000 in the 2019 Budget for the new squad. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Denise McAlpine of 12210 Pinedale Street stated that she has concerns about the tree trimming that the Council approved at the last meeting and that the contractor was not aware that he was to install the culvert that the City supplied. Ms. McAlpine gave no one permission to represent her at a meeting.

I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – None.

K. NEW BUSINESS – Dave Nevin asked permission to meet with owner of Old Fire Hall property and find out the cost for the City to purchase the land. It was the consensus of the Council to allow the meeting as long as no promises are made to purchase it.

L. ADJOURN – MOTION 09R-11-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO ADJOURN THE MEETING AT 7:57 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk
City Clerk/Minutes/9-10-18

BILLS FOR APPROVAL
September 10, 2018

VENDORS	DEPT		AMOUNT
AAA Equipment, e-gov service kit	PW		406.59
Ace Hardware, ratchet wrench set, socket set	PW		156.97
Ace Hardware, hose, nozzle	PW		21.98
Ace Hardware, oring	PW		0.79
Ace Hardware, duster, orings	PW		3.18
Ace Hardware, folding saw	Park		45.98
Ace Hardware, fuel, hardware	PW		61.83
Ace Hardware, sump pump	Sewer		129.99
Ace Hardware, extension cord	Park		11.99
Ace Hardware, marking paint	PW		15.18
Ace Hardware, straps	Park		5.38
Ace Hardware, oxygen cuft	PW		44.86
Ace Hardware, hammer, level	PW		40.98
Ace Hardware, drill, organizer, gloves	PW		270.96
Ace Hardware, hardware	PW		12.38
Ace Hardware, wasp spray	Park		6.54
Ace Hardware, salt blocks	Park		467.28
Ace Hardware, clog buster	PW		23.99
Ace Hardware, pool noodles	PW		23.92
Ace Hardware, shovels	PW		53.98
Ace Hardware, hardware	PW		17.14
Ace Hardware, roundup	Park		23.99
Ace Hardware, tennis balls	Park		9.98
Ace Hardware, towing kit	Park		40.58
Ace Hardware, pressure washer soap	Park		15.99
Ace Hardware, tools	Sewer		160.45
Ace Hardware, tape measure, flapper, socket adapter	PW		27.11
Ace Hardware, hardware	Fire		7.49
Ace Hardware, fuel, batteries	Fire		170.55
Ace Hardware, cleaning supplies	Sewer		80.30
AW Research, water testing	Sewer		139.50
Baker & Taylor, books	Library		49.56
Banyon Data Sytems, accounting and payroll support	Admin		1,590.00
BCA. Background check	Park	pd 9-5	15.00
Blue Cross Blue Shield, health insurance	ALL		22,971.50
Bolton & Menk, wwtp improvements	Sewer		1,419.32
Breen & Person, legal fees	ALL		1,020.00
Chip Lohmiller, reimburse for supplies	Fire	pd 9-4	43.98
City of Crosslake, sewer utilities	PW/Gov't		240.00
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,502.16
Crow Wing County, financial services for grant	Gov't		1,915.00
Culligan, water and cooler rental	PW/Gov't		109.60
Dacotah Paper, janitorial supplies	Park		324.33
Dell, computer	Police		1,175.91

Delta Dental, dental insurance	ALL		1,348.70
East Side Oil, filter and antifreeze recycling	PW		86.00
Fastenal, cable ties, flashlight, compliance kit	PW		147.58
Fire Instruction & Rescue, RIT training	Fire	pd 9-4	1,200.00
Fire Instruction & Rescue, basic firefighter training	Fire	pd 9-4	2,740.00
Fire Instruction & Rescue, live burn training	Fire	pd 9-5	2,000.00
Fortis, disability	ALL		660.76
Forum Communications, ordinance comment period	PZ		14.88
Fyles Satellites, portable restrooms	Park		480.00
Gitrdun Sewer Service, haul sludge	Sewer		1,350.00
Granite Electronics, program radios	Fire		165.00
Heartland Tire, tire repair	PW		417.12
Holiday Station, fuel	PW		57.76
John Deere, box blade	PW		1,037.10
Kimber Creek Ford, repair leak	Police		164.25
Knippel Welding, mower repair	Park		250.00
Lakes Area Rental, chain	PW		26.58
League of MN Cities, membership dues	Gov't		2,491.00
Mail Finance, postage meter rental	Gov't	pd 9-4	236.49
Mastercard, BCA, training	Police	pd 8-27	130.00
Mastercard, Crow Wing County, alarm registration	Gov't/Park		40.00
Mastercard, Office Max, office supplies	Fire		166.94
Mastercard, Office Max, label maker, tape	Police		142.36
Midwest Machinery, wash brakes	Park		835.70
Mike Lyonais, reimburse mileage	Admin	pd 9-4	65.40
Mike Lyonais, reimburse petty cash	Park	pd 9-4	53.32
MN Life, life insurance	ALL		242.40
MN Mayors Assn, membership dues	Council		30.00
MN State Fire Chiefs Assn, conference registration	Fire		300.00
MRWA, wastewater certification refresher and exam	Sewer	pd 9-4	255.00
NCPERS-Life Insurance	ALL		112.00
Neopost, postage	ALL		700.00
Northland Press, ordinance comment period	PZ		29.75
Northwedge Nursery, straw bales	Fire		200.00
Oasis Oil, diesel fuel	Sewer		953.12
Premier Auto, oil change	Police		33.34
Premier Auto, oil change	Police		61.35
Premier Auto, oil change, wiper blades	Police		78.93
Robb Reed, reimburse soccer expenses	Park	pd 9-4	385.00
Seachange, receipt books	Admin		107.85
Simonson Lumber, wood for bridge repair	Park		74.70
Teamsters, union dues	Police	pd 9-4	194.00
The Office Shop, envelopes, note paper	Admin		41.71
The Police and Sheriffs Press, id badge	Park		17.49
TJ Graumann, reimburse for uniform	Park	pd 9-4	134.83
TJ Graumann, reimburse mileage	Park	pd 9-4	17.71
TJ Graumann, reimburse mileage	Park		43.60
Tom Nelson, stump grinding	PW		176.00

Verizon, ipad and air card charges	ALL	pd 9-4	395.45
Verizon, cell phone charges, new cell phone	Sewer		368.33
Verizon, cell phone charges	PD/Fire	pd 9-5	236.12
Waste Partners, trash removal	ALL		351.36
WSN, 2018 street improvements	PW		968.75
WSN, storm modeling	PW		7,200.00
Xcel Energy, gas utilities	ALL		289.78
TOTAL			65,564.70

ADDITIONAL BILLS FOR APPROVAL
September 10, 2018

VENDORS	DEPT	AMOUNT
AW Research, water testing	Sewer	139.50
Birchdale Security, quarterly monitoring	ALL	162.00
CTC IT, august i.t. services	ALL	900.00
First Supply, flush cartridge	PW	63.42
Gull Lake Glass, glass	PW	39.83
MN Dept of Labor & Industry, boiler checks	PW	20.00
Premier Auto, oil change	Police	76.04
Premier Auto, oil change	Police	61.35
TOTAL		1,462.14

RESOLUTION NO. 18-24
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION PROCLAIMING INTERNATIONAL MIGRATORY BIRD DAY
IN THE CITY OF CROSSLAKE

WHEREAS, the City of Crosslake, along with a coalition of local and private stakeholders including The Paul Bunyan Scenic Byway, US Army Corps of Engineers, MN Backyard Birds, MN Audubon, Brainerd Lakes Area Audubon Society, Bee Nay-She Council, National Loon Center and the MN DNR have been working to engage people in learning about protecting, enjoying and helping birds in the Crosslake area. We believe that our quality of life in Crosslake is enhanced by birds, thus protecting and improving their local habitat, as well as ours is of the utmost importance.

WHEREAS, birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

WHEREAS, birds are an essential part of a healthy ecosystem as pollinators, seed dispersers, insect and rodent predators, *and*

WHEREAS, bird species play an important economic role in our community by generating millions in tourism and recreational dollars statewide, *and*

WHEREAS, birds and their habitats are declining and face a growing number of threats. Public awareness and enthusiastic Citizens informed about these threats can contribute to maintain a health population for the bird family, *and*

WHEREAS, the purpose of International Migratory Bird Day is to foster appreciation for wild birds and to celebrate and support migratory bird conservation and a call to action.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Crosslake hereby authorizes the City of Crosslake to participate in the Bird City Program and Proclaims May 18, 2019 as the first annual International Migratory Bird Day and urges citizens to celebrate this day and support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Adopted by the City Council of the City of Crosslake, Minnesota, this 10th day of September, 2018.


Patty Norgaard, Mayor

ATTEST:


Charlene Nelson, City Clerk

RESOLUTION NO. 18-25
RESOLUTION APPROVING PRELIMINARY 2018 TAX LEVY
COLLECTIBLE IN 2019


Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2019, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	3,218,300
EDA – Operating Levy	8,500
G.O. Refunding Bonds 2012A	344,884
G.O. Equipment Certificates 2015B	155,127
G.O. Sewer Rev. Imp Bonds 2017	118,776
G.O. Road Bonds 2018 (Estimated)	<u>105,000</u>
Total Levy	3,950,587

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 10, 2018.


Patty Norgaard
Mayor


Michael R. Lyonais
City Administrator/Treasurer

PRELIMINARY CITY TAXES LEVIED

DUE DATE: September 30, 2018

CITY OF: CROSSLAKE

STATE OF MINNESOTA
COUNTY OF CROW WING

I HEREBY CERTIFY the following sums are the preliminary levy adopted by the City Council at their meeting held on September 10, 2018
(Enter meeting date)
for taxes payable in 2019 for the following purposes to wit:

Levy No.	PURPOSE/FUND NET TAX CAPACITY BASED LEVIES	PRELIMINARY LEVY BY FUND
10	REVENUE	\$ <u>3,218,300</u>
83	EDA - OPERATING LEVY	\$ <u>8,500</u>
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
GENERAL OBLIGATION BONDS		
322	G.O. REFUNDING BONDS 2012A	\$ <u>344,884</u>
335	G.O. EQUIPMENT CERTIFICATE 2015B	\$ <u>155,127</u>
347	G.O. SEWER REV IMP BONDS 2017A	\$ <u>118,776</u>
	<u>G.O.RECONSTRUCTION BONDS 2018A (Est)</u>	\$ <u>105,000</u>
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
		\$ _____
CERTIFIED PRELIMINARY LEVY TOTAL		\$ <u>3,950,587</u>

Dated this 10th day of September, 2018. Finance Dir: _____

Michael R. Lyonais, City Administrator

Forms for Final levy certification should be mailed to you in November 2018, to be certified by December 30, 2018.
Even if you do not change your levy from the Preliminary, you will have to submit the Final Levy Form.

Bond Levy Certification

DISTRICT **CROSSLAKE** Yr Levied Yr Collected Levy Amount If you are not levying this amount, please explain:

File: 2012:01				
GO REFUNDING BONDS, SERIES 2012A	2018	2019	\$456,000.00	-\$111,116.00 = \$344,884.00 (1)
File: 2015:04				
GO EQUIPMENT CERTIFICATE, SERIES 2015B	2018	2019	\$147,340.00	+\$ 7,787.00 = \$155,127.00 (2)
File: 2017:08				
GENERAL OBLIGATION DISPOSAL SYSTEM BONDS SERIES 2017A	2018	2019	\$118,722.75	+\$ 53.25 = \$118,776.00 (3)
2018 GENERAL OBLIGATION ROAD IMP. BONDS - ESTIMATED			\$105,000.00	+\$ 0.00 = \$105,000.00 (4)

Signature: _____ Date: _____

Michael R. Lyonais, City Administrator/Treasurer 10-September-2018

- (1) Adjustment represents Crow Wing County's share of payment. (City makes the payment and bills back this portion the County.)
- (2) Adjusted to reflect 105% of Principal and Interest Due in 2019.
- (3) Minor adjustment to include fiscal agent fees.
- (4) The City is in the process of finalizing a new debt issue for 2018 to reimburse itself for 2018 Road Improvements.

Monday, July 16, 2018

MEETING & CONTACT INFORMATION

Complete & approve the following information that will appear on the Truth in Taxation notices.

CITY OF: Crosslake, MN

Public Meeting Date: 12 / 10 / 2018 Time: 6:00 PM

(Not required for Cities with less than 500 population)

Meeting location: City of Crosslake - City Hall
37028 County Road 66
Crosslake, MN 56442

(Not required for Cities with less than 500 population)

Contact Person: Michael R. Lyonais, City Administrator

Contact Address: City of Crosslake - City Hall
37028 County Road 66
Crosslake, MN 56442

Contact Phone #: (218) 692-2688

Approved by: City Council on 10-September-2018

RESOLUTION NO. 18-26
RESOLUTION TO ALLOW COUNTY TO RECLASSIFY
PARCELS AS NON-CONSERVATION
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake has been given notice by Crow Wing County that parcel 120193200B00009 has been forfeited for non-payment of taxes on 3/10/58 and the parcel is 34.75 acres in size; and

WHEREAS, parcel 1418600090A0009 has been forfeited for non-payment of taxes on 9/25/01 and the parcel is 2.06 acres in size; and

WHEREAS, parcel 120064406B00009 has been forfeited for non-payment of taxes on 9/30/11 and the parcel is 0.18 acres in size; and

WHEREAS, parcel 1419400090B0009 has been forfeited for non-payment of taxes on 9/30/11 and the parcel is 0.86 acres in size; and

WHEREAS, MS 282.01 calls for the classification of said parcels as to Conservation or Non-Conservation.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council approves the classification of parcels 120193200B00009, 1418600090A0009, 120064406B00009, and 1419400090B0009 as Non-Conservation and the intended sale.
2. The City requires lots 1418600090A0009 and 120064406B00009 to be sold only to adjacent land owner.

Adopted by the City Council this 10th day of September, 2018.


Patty Norgaard, Mayor


Charlene Nelson, City Clerk



Land Services Department
218-824-1010

322 Laurel Street
Brainerd Minnesota 56401

August 20, 2018

Char Nelson
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

Re: Classification to "Non-Conservation" and Future Sale of Tax Forfeited Lands

Dear Ms. Nelson:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited parcels, attached, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01

Before, however, Crow Wing County can proceed with its plans to offer these parcels for sale, the city or township wherein these parcels lie **"must first approve the classification and intended sale"** by the County Board. The city or township **"is considered to have approved the classification and sale if the county board is not notified of the disapproval...within 60 days of the date"** of this letter.

If you respond within 60 days and do not support the County Board's action, **"the County Board must follow the procedures in paragraphs (c) and (d) per MS Statute 282.01, with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."**

Please review the list of tax forfeited parcels, attached, and inform this office of your approval or disapproval of the County Board's future action to classify said parcels to a "non-conservation" status with intentions to sell at a future public auction.

Please include the zoning information for each tax forfeited parcel along with any special assessments that are or will be attached to each parcel.

Maps have been enclosed to aid in your review.

If you have any questions concerning this process, please advise.

Sincerely,

Heather Becker
Assessment Specialist

Enclosures

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

CITY OF CROSSLAKE

Tract	Description	Approx. Lot Size (acres)	RE Code(s)	Remarks	Specials	Judgement Year	Forfeited	Zoning
	OUTLOT B, WEST VIEW ESTATES	0.86	1419400090B00009				9/30/2011	SD
	OUTLOT A SUBJECT TO AN EASEMENT OF RECORD., JOHNSON'S PINE VIEW	2.06	1418600090A00009				9/25/2001	SD
Tract	Description	Approx. Lot Size (acres)	RE Code(s)	Remarks	Specials	Judgement Year	Forfeited	Zoning
	GL 6 EXC SO MUCH OF E 183 FT OF SD GL 6 AS LIES S'LY OF SHORE OF WHITEFISH LK. EXC FOL GL 6 EXC E 183 FT. TOG/W RIPARIAN RIGHTS. SUBJ TO US GOVT FLOWAGE RIGHTS OF REC.	0.18	120064406B000009				9/30/2011	SD
	W1/2 OF SW1/4 LYING W OF CHANNEL OF CREEK	34.75	120193200B000009				3/10/1958	SD



Shoreland District
and
RR 5

120193200B00009

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Date: 8/20/2018 Time: 3:45:45 PM



Shoreland District

141860090A0009

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



120064406B00009

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



Shoreland District



1419400090B0009

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