

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 11, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, June 11, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand, Park Assistant Jane Monson, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, and Echo Publishing Reporter Theresa Bourke. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 06R-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of May 14, 2018
2. Special Council Meeting Minutes of May 21, 2018
3. Special Council Meeting Minutes of May 29, 2018
4. City – Month End Revenue Report dated May 2018
5. City – Month End Expenditures Report dated May 2018
6. May 2018 Budget to Actual Analysis
7. Police Report for Crosslake – May 2018
8. Police Report for Mission Township – May 2018
9. Fire Department Report – May 2018
10. North Memorial Ambulance Report – May 2018
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of April 27, 2018
13. Planning and Zoning Commission Meeting Minutes of May 11, 2018
14. Public Works Commission Meeting Minutes of May 7, 2018
15. Pay Request #9 from Eagle Construction for the WWTF Improvements in the Amount of \$381,121.00
16. Pay Request #1 from Anderson Brothers for the 2018 Street Improvement Project in the Amount of \$241,486.25
17. Crosslake Park/Library Commission Minutes of April 25, 2018
18. Staff Report dated June 2018 from Jane Monson Re: Community Center Activities
19. EDA Meeting Minutes of May 3, 2018
20. Crosslake Roll-Off Recycling Report for May 2018
21. Waste Partners Recycling Report for April 2018
22. Resolution No. 18-20 Accepting Donations
23. Application for Group Transient Merchant Permit from Crosslake Ideal Lions
24. Letter date May 30, 2018 from DNR Re: Turkey Hunting on Crosslake Game Refuge

25. Bills for Approval in the Amount of \$197,487.37
26. Additional Bills for Approval in the Amount of \$84,782.39
- 27 Pay Request #4 from Redstone Construction for Dream Island Bridge in the Amount of \$73,391.32

MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT

1. Todd Lyscio, principal of Crosslake Community School, addressed the Council and expressed his gratitude to the community for their support of the new school. Since 2013 attendance has increased from 124 to 238 students. Grade levels expanded from K-8 to PreK to 12. Ten students graduated high school this spring. There is room in the new building for growth. The new school will be open for classes starting in August 2018.
2. Gary Heacox reported that he and Patty Norgaard met with Crow Wing County Solid Waste Coordinator Doug Morris to discuss the recycling program. The City receives funds from the County and State in the amount of \$29,200 for the City's program at Crosslake Rolloff. The City contributes \$3,140 each year.
3. MOTION 06R-03-18 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE APPOINTMENT OF GARY NORDSTROM AND ANN SCHRUPP AS ALTERNATES TO THE PARK/RECREATION/LIBRARY COMMISSION. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM

Pat Netko of 36084 County Road 66 thanked the Council for their support of the beautification project of flowers on the bridges. Ms. Netko stated that she has received many positive comments from passersby.

Cindy Myogeto of the Chamber reported that the 4th of July fireworks display would take place on Saturday, July 7th. Hubbard Broadcasting will provide in-synced music on channel 93.3. Donations are still being accepted to cover the cost of the fireworks. Ms. Myogeto thanked all of the volunteers that help with the event. Ms. Myogeto reported that the MN State Lottery is considering placing an "inconvenient" store on the Whitefish Chain. This would be one of five in the entire state.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 06R-04-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE CHARITABLE GAMBLING LICENSE RENEWALS. MOTION CARRIED WITH ALL AYES.
2. Included in the packet for information was a cross-jurisdictional maintenance agreement between the City and the County for the flower baskets on the bridges. Pat Netko reported that parts of the agreement have changed. The Council tabled the agreement until an updated copy was received.
3. Included in the packet for information was a letter dated May 30, 2018 from MN Board of Peace Officer Standards and Training regarding the recent audit of policies and employee training. The Crosslake Police Department passed the review.

4. Mike Lyonais reported that nine applications for the Park Maintenance position were received and that all of the applicants were qualified. The Mayor, Ted Strand and Mike Lyonais will conduct interviews next week.

Applications for the Park Director position are being taken until June 15th. The Personnel Committee will review and rank the applicants. The top 3-5 will be interviewed by the entire Council at a special meeting.

F. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY

- a. MOTION 06R-05-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO APPROVE THE PURCHASE OF GREENSTEP CITY SIGNS AND TO HAVE THE COUNTY HIGHWAY DEPARTMENT INSTALL SIGNS AT EACH END OF CITY. Gary Heacox noted that the funds would come from the EDA budget. MOTION CARRIED WITH ALL AYES.

2. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 06R-06-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE QUOTES FROM ANDERSON BROTHERS CONSTRUCTION FOR VARIOUS ROAD REPAIRS THROUGHOUT THE CITY AT A COST NOT TO EXCEED \$13,000. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that Anderson Brothers will begin paving on Manhattan Point Boulevard tomorrow, which is 3 weeks ahead of schedule.

- b. Mike Rardin of Bolton & Menk gave a brief update on the wastewater improvement project. Mr. Rardin reported that there are 10 change orders to date at a cost of approximately 61,000. The 8th change order, with a cost of approximately \$30,000, regarding the installation of a transfer switch will be discussed at a meeting with Dave Nevin, Dave Schrupp, Mike Lyonais, Ted Strand and Bolton & Menk on June 20th at 3:00 P.M.

G. CITY ATTORNEY REPORT – None.

H. PUBLIC FORUM – Mark Lindner of 16543 Pine Lure Drive thanked the Council for the use of yard waste disposal at the Public Works building and stated that it had been a great asset for residents.

Richard Eide of 38083 County Road 66 asked the status of the sewer extension discussions. Mr. Eide suggested that a small sales tax be implemented to help fund the extension.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. ADJOURN - The Mayor adjourned the meeting at 7:45 P.M.

Respectfully submitted by,



Charlene Nelson

Charlene Nelson
City Clerk
City Clerk/Minutes/6-11-18

City of Crosslake

RESOLUTION 18-20

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Kurt and Jane Wambach	\$100.00	Jim Berg Memorial to Police Department


; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

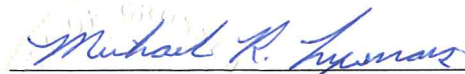
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of June, 2018.



Patty Norgaard
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

BILLS FOR APPROVAL
June 11, 2018

VENDORS	DEPT		AMOUNT
AAA Equipment, oil, filter	PW		123.84
AAA Equipment, hitch kit	PW		67.19
AAA Rental, mini excavator rental	PW		235.83
Ace Hardware, hardware	Park		1.29
Ace Hardware, air tank	Sewer		54.99
Ace Hardware, giant gasser destroyer	Cemetery		17.18
Ace Hardware, sanding belts and cable, blade	PW		225.51
Ace Hardware, marking paint, tape, hardware	PW		15.15
Ace Hardware, hardware	PW		22.66
Ace Hardware, hardware	Park		15.94
Ace Hardware, wd40, keys	Park		7.58
Ace Hardware, clamps	PW		10.68
Ace Hardware, trowels, kneepads	PW		31.17
Ace Hardware, plunger, hardware	PW		26.98
Ace Hardware, gloves	Park		9.99
Ace Hardware, hardware	Sewer		36.59
Ace Hardware, flags and poles	PW		294.23
Ace Hardware, gas can	PW		33.99
Ace Hardware, hardware	PW		5.87
Ace Hardware, trash bags, clamps	Sewer		64.53
Ace Hardware, trimmer	PW		238.52
Ace Hardware, premix fuel	PW		51.76
Ace Hardware, hardware	Park		21.48
Ace Hardware, batteries	PW		31.98
Ace Hardware, shovels, gloves, clipboard	PW		64.84
Art Gibbens, summer reading program	Library		200.00
AW Research, water testing	Sewer		456.30
Baker & Taylor, books	Library		45.95
Birchdale Fire & Security, quarterly monitoring	Gov't		162.00
BLAEDC, 1st half government funding	EDA		3,750.00
Blakeman Pumping, pump and haul sludge	Sewer		6,000.00
Blue Cross Blue Shield, health insurance	ALL		22,581.00
Bobby Willard, reimburse for uniform expense	Police	pd 6-6	180.00
Bolton & Menk, wwtf improvements	Sewer		3,374.68
Bolton & Menk, big pine trail	PW		550.00
Breen & Person, legal fees	ALL		886.00
City of Crosslake, sewer utilities	PW/Gov't		144.00
Clean Team, june cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,432.38
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Dept, fuel	ALL		2,729.21
Crow Wing County Landfill, disposal of trash from ditches	PW		31.00
Crystal Sams, refund baseball registration	Park		35.00
Culligan, water and cooler rental	PW/Gov't		80.40

Dacotah Paper, janitorial supplies	Park		335.82
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,456.20
Denise Thompson, zumba	Park		157.20
Digital Ink, signs	PW		297.79
Eagle Construction, 2017 flooding	Sewer		3,612.00
Echo Journal, subscription	Admin		30.00
Fastenal, parts	PW		85.98
Fastenal, rod	PW		65.47
Ferguson, part	Sewer		167.00
Fire Instruction & Rescue, swift water rescue	Fire	pd 5-29	600.00
First Supply, clamps, valve box	PW		71.68
First Supply, suction hose, adapter	PW		1,277.52
Fortis, disability	ALL		647.73
Forum Communications, ordinance 353	Sewer		61.63
Galls, uniform	Police		109.00
Gary Heacox, reimburse mileage	Council	pd 6-6	33.79
Hawkins, tube assembly	Sewer		172.50
Heartland Tire, tires	PW		364.00
Holden Electric, repair sirens	Gov't		531.00
Holden Electric, fuses	Sewer		334.50
Holiday, premium fuel	PW		35.41
Independent Testing Technologies, wwtf improvements	Sewer		1,180.00
Jake Maier, reimburse travel expense	Police		10.55
Jon Henke, mileage reimbursement	Park		28.07
Keepsrs, uniform	Police		94.98
Kirvida, quartz bulb	Fire		24.37
Kirvida, replace alternator	Fire		796.98
Kirvida, replace speaker	Fire		354.26
Lakes Area Rental, edger	PW		121.95
Lakes Heating & Cooling, repair a/c	PW		376.00
Land Werx, street sweeping	PW		190.00
League of MN Cities Insurance, property insurance	ALL		84,337.00
Mad Science of MN, summer reading club	Library		475.00
Mail Finance, postage meter rental	Gov't		236.49
Marco, copier lease	Park		230.23
Mastercard, CDWG, firewall	ALL		652.56
Mastercard, DVS, title transfer	Fire		22.28
Mastercard, McAfee, anti virus	Sewer	pd 5-29	107.36
Mastercard, Office Max, office supplies	Library		132.31
Mastercard, Paper Rolls, thermal paper	Park		122.28
Mastercard, Professional Education Services, training	Admin		229.00
Mastercard, Sirchie, sampling kits	Police		113.25
Mastercard, Spa Partners, gym equipment wipes	Park	pd 5-23	328.52
Mastercard, Walmart, gloves, coffee, tennis balls	Park		136.24
Mastercard, Walmart, ammunition	Police		12.38
Mastercard, travel expenses	Police		788.51
Menards, sprinklers, valve box, hardware	PW		385.42

ADDITIONAL BILLS FOR APPROVAL
June 11, 2018

VENDORS	DEPT	AMOUNT
Aspen Mills, years of service collars	Fire	177.00
Aspen Mills, maltese cross bars	Fire	338.00
Body Works, windshield claim	PW	370.72
Crosslake Chamber, fireworks	Gov't	14,000.00
Crow Wing County Recorder, filing fees	PZ	230.00
Crow Wing Power, electric service	ALL	9,000.00
CTCIT, mat i.t. service	ALL	900.00
Essentia Health, vaccine	Fire	39.00
Forum Communications, financial report	Admin	374.00
Hudson Master Magician, summer reading club	Library	345.00
Independent Testing Technologies, wwtf improvements	Sewer	510.00
Kamco, cracksealing	PW	49,980.00
MR Sign, e911 addresses	PW	103.10
MR Sign, street name sign	PW	28.32
North Memorial, may subsidy	Ambulance	1,100.00
Northland Press, business cards	PZ	83.13
Peoples Security, annual monitoring	Park	347.88
Reeds Market, pop	Gov't	29.48
Resource Training, training	Admin	24.00
Squad Pro, install antenna	Police	35.99
Teledyne, sewer sampler	Sewer	6,766.77
TOTAL		84,782.39