

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, FEBRUARY 27, 2007
3:00 P.M. - CITY HALL

Pursuant to proper notice and call, the City Council met in a special session on Tuesday, February 27, 2007 at 3:00 P.M. at City Hall. The following Councilmembers were present: Mayor Jay Andolshek, Steve Roe, Irene Schultz and Dean Swanson. Also present was City Administrator Tom Swenson, Community Development Director Ken Anderson, Public Works Director Ted Strand, Police Chief Bob Hartman and Clerk/Treasurer Darlene Roach. Also present was Betty Ryan of the Lake Country Echo and Les Boozell.

Mayor Andolshek called the meeting to order at 3:00 P.M. and stated that the first order of business was to review and approve the Agreement between the City and the U.S. Army Corps of Engineers for Sanitary Sewer Services at the Corp Campground. City Administrator Tom Swenson commented that he and Councilmember Swanson, City Engineer Dave Reese and Public Works Director Ted Strand have been meeting with representatives of the Corps over an extended period of time. A contract was drawn up by the Corps of Engineers which was reviewed by City Administrator Swenson and City Attorney Sandelin. The contract contains criteria for the construction of a collection system to tie the Corps Campground into the City's municipal system, dismantling of the Corps treatment plant, moving one aeration tank currently at the Campground to the Sewer Plant for use by the City for bio-solids and payment of \$120,000 in connection charges. The contract contains a provision allowing for an annual extension of the contract up to five years. Public Works Director Ted Strand commented that the Staff has spent many hours reviewing the contract, and although it may cost a few thousand dollars to move the aeration tank to the Sewer Plant, the value of the tank is between \$300,000 to \$400,000 which will be given to the City at no charge in addition to an equalization tank, blowers, control panels and etc. Councilmember Swanson stated that everyone wins on this arrangement between the City and the Corps. In addition to the \$310,000 contained in the contract for engineering, design and construction and connection charges, the Corps will pay a \$30 monthly charge for 40 equivalent units. If the City determines that the current charge of \$30 per month needs to be increased, the contract allows the City to negotiate a rate change. MOTION 02S-01-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE MAYOR AND CITY ADMINISTRATOR SIGNING THE CONTRACT WITH THE US ARMY CORPS OF ENGINEERS, WHICH INCLUDES PAYMENT TO THE CITY AN AMOUNT OF \$310,000 FOR ENGINEERING AND CONSTRUCTION COSTS AND CONNECTION FEES. Resident Les Boozell addressed the Council and stated that he has been active previously in opposing the plant due to the effect that it has on the Pine River, however he commended the Council for their actions in closing down the Corps of Engineers system. MOTION CARRIED WITH ALL AYES.

A letter of resignation from Councilmember Terry Curtis was received by Mayor Andolshek from Councilmember Terry Curtis on February 16, 2007. Mayor Andolshek

read the letter announcing his resignation effective immediately due to increased demands for his professional time which prohibits him from the personal time required to adequately serve the citizens of Crosslake. MOTION 2S-02-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ACCEPT THE RESIGNATION OF TERRY CURTIS AND DECLARE A VACANCY ON THE COUNCIL. MOTION CARRIED 4-0 WITH ALL AYES. City Administrator Swenson read the portion of MN Statute pertaining to how a vacancy on the Council should be filled. Swenson stated that since the vacancy occurred after the election and there is less than two years remaining in the term, the vacancy is filled by Council appointment. Councilmember Swanson noted that when there was a vacancy in the past, the Council directed the Personnel Committee to accept applications and interview potential candidates and bring a recommendation to the Council for approval. Councilmember Roe asked if the City would only be advertising in the official newspaper, the Lake Country Echo. Roe stated that he would also like to try the Northland Press. MOTION 2S-03-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO TURN THE MATTER OVER TO THE PERSONNEL COMMITTEE TO ADVERTISE AND INTERVIEW FOR THE COUNCIL VACANCY. MOTION CARRIED 4-0 WITH ALL AYES. Mayor Andolshek noted that two members of the Council sit on the Personnel Committee.

Approval of the minutes of the January 30, 2007 Special Council Meeting including the Findings of Fact and Conclusions of the City Council in regards to the Application for a Conditional Use Permit by Kevin Hummel was requested. Mr. Hummel appealed the decision by the Planning and Zoning Commission to deny his request for a Conditional Use Permit to the City Council. MOTION 02S-04-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE MINUTES OF THE JANUARY 30, 2007 SPECIAL COUNCIL MEETING AS PRESENTED INCLUDING THE JANUARY 30, 2007 FINDINGS OF FACT AND CONCLUSIONS. MOTION CARRIED 4-0 WITH ALL AYES.

Chief Hartman requested Council approval to hire an additional part time officer to cover vacant shifts when other part time officers are unavailable. The additional officer, Jacob Maier, is licensed full time with the Minnesota POST Board and is currently working part time for the Crosby Police Department. If the Council agrees with this request, approval of a Resolution Authorizing the Officer's Participation in the PERA Police and Fire Plan is required. MOTION 02S-05-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO AUTHORIZE THE POLICE CHIEF TO HIRE ANOTHER PART TIME POLICE OFFICER AND TO APPROVE RESOLUTION 07-01 AUTHORIZING JACOB MAIER'S PARTICIPATION IN THE PERA POLICE AND FIRE PLAN. MOTION CARRIED 4-0 WITH ALL AYES.


A memo from Crow Wing County Assessor Martyn Schmidt requested that the Council set the 2007 Board of Review for May 3, 2007. MOTION 02S-06-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO SET THE 2007 BOARD OF REVIEW FOR 10:00 A.M. ON THURSDAY, MAY 3, 2007. MOTION CARRIED 4-0 WITH ALL AYES. It was noted that a quorum of the Council must be in attendance

at this meeting and at least one member of the Council needs to have attended Board of Review training within the past four years.

Approval of Bills – MOTION 02S-07-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT AS PRESENTED EXCLUDING THE BILL FROM THELEN HEATING AND ROOFING IN THE AMOUNT OF \$2,837. MOTION CARRIED WITH ALL AYES.

MOTION 02S-08-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 3:24 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Darlene J. Roach
Clerk/Treasurer

SPECIAL COUNCIL MEETING – February 27, 2007

**CITY OF CROSSLAKE
RESOLUTION NO. 07-01**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
PERA POLICE AND FIRE PLAN**


WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

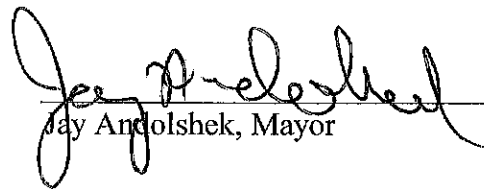
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titles Part-Time Police Officer, currently held by Jacob Maier meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.



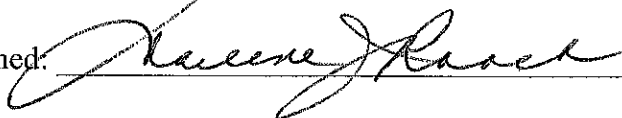
Thomas N. Swenson, City Administrator



Jay Andolshek, Mayor

STATE OF MINNESOTA
COUNTY OF CROW WING

I, Darlene J. Roach, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 27th day of February, 2007; the original of which is on file in this office. I further certify that four members voted in favor of this resolution and that four members were present and voting.

Signed: 

Date: 3/1/07

**ADDITIONAL BILLS FOR APPROVAL
27-Feb-07**

VENDOR	DEPT		AMOUNT
Ace Hardware, mortar, wall scraper, knife	P&R		14.02
Ace Hardware, paint rollers	P&R		8.14
Ace Hardware, tubing	PW		2.18
Ace Hardware, keys, hooks, screws	P&R		10.79
Ace Hardware, glue, screws, shelf	P&R		16.75
Ace Hardware, broom, screws, elbow	P&R		8.21
Ace Hardware, screws	P&R		2.30
Assoc of Training Officers, 07 law enforcement training	Police		125.00
A.W. Research, water test	Sewer		102.60
A.W. Research, water test	Sewer		102.60
A.W. Research, water test	Sewer		102.60
Ben Meadows, smokers receptacle	P&R		75.61
Calibre Press Street Survival Seminar, registration	Police		398.00
California Contractors, gloves, goggles	PW		1,139.50
Chief Supply, batteries, safe grip powder	Police		166.94
Crow Wing County Highway Department, fuel	ALL		3,488.74
D&D Plumbing and Heating, repair mop sink	Gov't		30.65
Earthchem, snow melt	PW		802.97
Echo Publishing, meeting notice of 2/23	P&Z		50.40
Echo Publishing, ordinance 242	P&Z		28.80
Echo Publishing, city offices business cards	Gov't		59.21
Echo Publishing, public hearing notice of 3/12	P&Z		28.80
Hawkins, aqua hawk, ferric chloride	Sewer		311.94
Houston Ford, oil change	Police		25.94
Industrial Chemical, degreaser	Sewer		240.00
Legend Technical Services, test for lead in paint	Sewer		35.00
Martin Communications, slaved pager	Fire		41.37
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Martin Communications, replace battery, program radio	Fire		107.35
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Martin Communications, battery, antenna	Fire		71.17
Martin Communications, 2 mobile radios	PW		1,082.57
Martin Communications, repair cracked solder	Fire		70.00
Martin Communications, reprogram for squelch	Fire		52.50
Mastercard, Fleet Farm, training ammunition	Police		105.81
Mastercard, Fleet Farm, filters, slime, brake fluid	PW		67.05
Metro Fire, turbo jet nozzle	Fire		799.00
Metro Fire, blowout disc kit, hydro test, gauge	Fire		138.92
MN Fire Service Cert Board, firefighter training	Fire	pd 2-20	110.00
Mollys Cleaning, office cleaning	Gov't		772.13
Northland Fire Protection, re-certify extinguishers	ALL		766.18
Office Max, file cabinet	P&R		196.86
Pepsi, pop	PW		111.80
Pequot Auto Parts, diesel lubricator	PW		45.00
Pequot Auto Parts, alternator	PW		128.78
Quill, tabs, binders, post its, clips	P&Z/Admin		62.17

