

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 12, 1997
7:00 P.M. - CITY HALL**

The Council for the City of Crosslake met in the Council Chambers of city hall on Monday, May 12, 1997. The following Councilmembers were present: Mayor Robert Scott, Donna Keiffer, Charles Miller, Raymond Smyth and Richard Upton. Also present was City Attorney Paul Sandelin, City Engineer Dave Reese, City Surveyor Don Coulter, Reporters Christine DuFour and Jean Paul Hudon and City Employee Darlene Roach taking the minutes. There were approximately 38 individuals in the audience.

Mayor Scott called the meeting to order at 7:00 P. M.

CRITICAL ISSUES -

1. Addie Bauman of Nutrition Services Inc. presented the nutrition program she is involved with at the American Legion Club. She commented that meals are served to senior citizens, who are 60 and over, at a charge of \$2.00 per meal each week Monday through Friday at noon with the exception of Tuesday when a dinner is served at 5:00 P.M. Meals are not limited to low income but are for any senior. Others are welcome to participate in the meal at a cost of \$3.80. Some of the services offered include home deliveries, diabetic desserts, frozen meals, pastoral services, blood pressure checkups and entertainment. She stated that volunteers are needed to assist with the program.

2. Downtown Road - Mayor Scott stated that some clarification was needed in regards to the Central Business District Road. Mayor Scott asked Jack Stone if he had verbally requested a Resolution be passed at this meeting to build and pave the road. Mr. Stone addressed the Council and read that portion of his Purchase Agreement which implies that a road will be built by the City upon a successful closing by all parties involved in the business district road transaction including Pioneer Properties, Immaculate Heart Catholic Church and Jack Stone. Attorney Sandelin stated that the purchase agreements have been signed by all parties and the only outstanding item is the need for a legal description. Mayor Scott asked for an extension of 30 days to allow the new members of the Council to sort out the terms and conditions. City Surveyor Don Coulter indicated that 30 days may not be enough time since he needs two weeks to survey the property and other government agency approvals are required.

It was agreed that a special council meeting be set for Wednesday, April 21, 1997 to discuss the various road issues.

CONSENT CALENDAR -

MOTION 05R-01-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF APRIL 14, 1997 REGULAR COUNCIL MEETING WITH A CORRECTION TO THE MOTION 04R-12-97 DELETING GALE LANE AND ADDING "CONSTRUCTION REQUIREMENTS THAT MUST BE MET TO BRING GALE LANE UP TO CITY REQUIREMENTS"; (2) MINUTES OF APRIL 24, 1997 BOARD OF REVIEW MEETING; (3) CLERK/TREASURER'S FINANCIAL REPORT FOR MARCH, 1997; (4) TELEPHONE COMPANY FINANCIAL REPORT FOR FEBRUARY, 1997; (5) TELEPHONE COMPANY FINANCIAL REPORT FOR MARCH, 1997; (6) CABLE COMPANY FINANCIAL REPORT FOR JANUARY, 1997; (7) CABLE COMPANY FINANCIAL REPORT FOR FEBRUARY, 1997; AND (8) CABLE COMPANY FINANCIAL REPORT FOR MARCH, 1997. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

1. Bills for Payment -

MOTION 05R-02-97 WAS MADE BY DICK UPTON AND SECONDED BY CHUCK MILLER TO APPROVE ALL BILLS FOR PAYMENT AS LISTED (See Attached). MOTION CARRIED UNANIMOUSLY.

2. 3.2 Off Sale Beer License for Video Plus/Crosslake TV-

MOTION 05R-03-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE THE 3.2 NON-INTOXICATING OFF SALE LICENSE FOR VIDEO PLUS/CROSSLAKE TV. MOTION CARRIED UNANIMOUSLY.

3. Correspondence -

A pledge update was included from Northern National Bank.

A letter from the State Demographers Office showed an increase in the population to 1,430 with a household estimate of 659.

A semi-annual report from the Crosslake-Fifty Lakes American Legion & Auxiliary showed donations disbursed through December 31, 1996. Donations to the City of Crosslake totaled \$4,000, donations to organizations within the Cities of Crosslake and Fifty Lakes totaled \$14,450, donations to neighboring cities and communities totaled \$2,270 and donations outside the neighboring communities totaled \$13,100 for an overall total of \$33,820.

Mayor Scott proclaimed Friday, May 9th as Poppy Day in Crosslake.

PLANNING AND ZONING -

The Planning and Zoning Commission recommended moving their regular meeting to the fourth Friday of the month to shorten the gap between the Commission meetings and the Council meetings. Another concept meeting could be held on the second Friday of the month on an as needed basis. A charge of \$200 per request would cover administrative costs, City Engineer expenses and allow a payment of \$10 to each Commission member in attendance.

MOTION 05R-04-97 WAS MADE BY DICK UPTON AND SECONDED BY CHUCK MILLER TO APPROVE THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION TO CHANGE THE REGULAR PLANNING AND ZONING MEETING TO THE FOURTH FRIDAY OF THE MONTH AT 9:00 A.M. MOTION CARRIED UNANIMOUSLY.

MOTION 05R-05-97 WAS MADE BY DICK UPTON AND SECONDED BY CHUCK MILLER TO APPROVE THE REQUEST FOR AN ADDITIONAL PLANNING AND ZONING COMMISSION MEETING FOR THE PURPOSE OF CONCEPT PLAN DISCUSSION FOR THE SECOND FRIDAY OF EACH MONTH, AS NEEDED, WITH A \$200 FEE FOR ADMINISTRATIVE COSTS WITH A \$10 FEE PAID TO EACH COMMISSION MEMBER WITH THE MONEY COMING OUT OF THE APPLICATION FEE. MOTION CARRIED UNANIMOUSLY.

The Planning and Zoning Commission recommended that Jack Webster be appointed as a regular member of the Commission.

Chuck Miller commented that for the time he has been on the Council there has been an unwritten rule that when anyone is defeated in the popular election that person wait one year to serve on a commission. Dick Upton moved to appoint Jack Webster as a regular member of Planning and Zoning but the motion died for lack of a second.

Teri Hastings updated the Council on the Souther appeal that had been referred back to the Planning and Zoning Commission in April. The issue was discussed at their recent meeting and they decided to have the City Engineer revisit the 156' requirement. Mr. Souther has been notified of the Commission's plans.

LONG RANGE CAPITAL PLANNING -

The Commission recommended that in order to enhance the marketing of the business park lots, "for sale signs" be placed on the lots, lot corners be corners be

marked, a sales representative be hired to market the lots and the gravel road be improved.

MOTION 05R-06-97 WAS MADE BY DONNA KEIFFER AND SECONDED BY CHUCK MILLER TO PLACE FOR SALE SIGNS ON THE LOTS AND TO PLACE A SIGN INDICATING ANYONE INTERESTED IN BUYING A LOT TO CONTACT A REALTOR. MOTION CARRIED UNANIMOUSLY.

Pat Hoag had indicated to Teri Hastings that he will put Class V on the road where needed.

The Long Range Capital Planning Commission recommended that the City Council begin securing land needed for the wastewater treatment area. Dave Reese commented that two sites had been identified. The first site is South of County Road 3 and East of the general downtown area and the other location is East of McLean Lake and North of Daggett Pine Road. These two sites met the criteria when the sewer study was conducted.

MOTION 05R-07-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DICK UPTON TO REQUEST THAT THE LONG RANGE CAPITAL PLANNING COMMISSION PROCEED WITH NEGOTIATING THE PURCHASE OF PROPERTY FOR THE SEWER SYSTEM CONTINGENT UPON REZONING AND AN APPROPRIATE ENGINEERING STUDY. MOTION CARRIED UNANIMOUSLY.

Members of the Game and Fish Club expressed concern with the cost of providing an officer on Flea Market days. Councilmember Smyth emphasized that this was a condition of the approval given for the permit. Kathy Swanson addressed the Council and expressed her feelings that with the various churches and with Zorbaz wondered what was going to happen with the rest of the community from a safety standpoint. Dick Osness, who agreed with the Council that an officer was a condition of the approval, stated that the Game and Fish Club needs to get the facts together and come back before the Council.

PUBLIC SAFETY -

A pay increase for Robert Hartman, who was recently promoted to Sergeant, was requested.

MOTION 05R-08-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DICK UPTON TO APPROVE THE RECOMMENDED INCREASE FOR ROBERT HARTMAN TO \$14.08 PER HOUR. MOTION CARRIED UNANIMOUSLY.

MOTION 05R-09-97 WAS MADE BY RAY SMYTH AND SECONDED BY

CHUCK MILLER TO APPROVE SERGEANT HARTMAN'S ATTENDANCE AT THE STREET SURVIVAL SEMINAR IN MINNEAPOLIS. MOTION CARRIED UNANIMOUSLY.

MOTION 05R-10-97 WAS MADE BY DONNA KEIFFER AND SECONDED BY DICK UPTON TO REMOVE ERIK LEE FROM PROBATION STATUS EFFECTIVE MAY 15, 1997. MOTION CARRIED UNANIMOUSLY.

The Public Safety Commission recommended that a independent consultant be hired to assess the leaking roof and that the Mayor provide a progress report to the Commission prior to June 7th, the date of the next Commission meeting.

MOTION 05R-11-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO HAVE GEORGE RICHES EXAMINE THE ROOF OF THE EMERGENCY SERVICES CENTER BUILDING AND MAKE AN ASSESSMENT. MOTION CARRIED UNANIMOUSLY.

There was no action taken on the warning siren since the Council felt the Civil Defense Director should be present when the matter is discussed.

PUBLIC WORKS -

Dean Swanson updated the Council on Gale Lane. According to the County, the City has two options, one being to accept the road and the other to vacate the road. Since there are people living on the road, the option to vacate is not available.

The Public Works Commission recommended the purchase of a debris blower. Two quotes had been received and the rationale for selecting the Toro over the Jacobsen is that the Toro has a higher capacity and an attachment that gives the capability to blow debris into a truck or trailer.

MOTION 05R-12-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE PURCHASE OF A TORO DEBRIS BLOWER FOR \$3,507. MOTION CARRIED UNANIMOUSLY.

A quote had been received from Anderson Brothers to blacktop the approaches for Sunrise Island Bridge.

MOTION 05R-13-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DICK UPTON TO APPROVE THE BID FROM ANDERSON BROTHERS FOR THE APPROACHES FOR SUNRISE ISLAND BRIDGE. MOTION CARRIED UNANIMOUSLY.

The Commission recommended that the Council approve the bond limit at 3.3 million which would blacktop all presently maintained sand and gravel roads in the City.

MOTION 05R-14-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO SEND ON TO THE ECONOMIC DEVELOPMENT AUTHORITY TO START WHAT IS REQUIRED FOR BONDING FOR 3.3 MILLION DOLLARS FOR THE ROADS THEMSELVES. MOTION CARRIED UNANIMOUSLY.

It was recommended that the Stanley Property be purchased on the corner of Daggett Pine Road and County Road #66.

MOTION 05R-15-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO PURCHASE THE STANLEY PROPERTY FOR FLEXIBILITY TO DO WHAT THE CITY WANTS TO DO ON THE CORNER. MOTION CARRIED UNANIMOUSLY.

PARK AND RECREATION -

Rob Larson brought forth a recommendation from the Commission to appoint Curt Larson as a regular member of the Park and Recreation Commission to replace Lloyd Olson who is resigning from his position effective May 19, 1997.

MOTION 05R-16-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILELR TO APPOINT CURT LARSON AS A REGULAR MEMBER OF THE PARK AND RECREATION COMMISSION EFFECTIVE MAY 19, 1997 WITH HIS TERM TO EXPIRE ON DECEMBER 31, 1997. MOTION CARRIED UNANIMOUSLY.

Rob Larson commented that donations of \$15,000 have been committed for the ballfield fencing. Three companies providing quotes include Town and Country Fence Company at \$14,612, Oberg Fence at \$15,515 and Century Fence at \$17,817.

MOTION 05R-17-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO APPROVE THE BID FROM TOWN AND COUNTRY FENCE COMPANY IN THE AMOUNT OF \$14,612. MOTION CARRIED UNANIMOUSLY.

Quotes have been obtained for the purchase and placement of infield aggregate for the new ball field. The 1997 budget amount for completing the project was \$13,500.

MOTION 05R-18-97 WAS MADE BY RAY SMYTH AND SECONDED BY DICK UPTON TO APPROVE THE INSTALLATION OF INFIELD AGGREGATE NOT TO EXCEED \$13,500. MOTION CARRIED UNANIMOUSLY.

The Commission recommended contracting with Jan Costello for six weeks of tennis instruction at a cost of \$2,040.

MOTION 05R-19-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO CONTRACT WITH JAN COSTELLO NOT TO EXCEED \$2,040 FOR THE TENNIS PROGRAM. MOTION CARRIED UNANIMOUSLY.

The Commission recommended contracting with Donna Keiffer for seven weeks of aerobics classes at a cost of \$360.

MOTION 05R-20-97 WAS MADE BY RAY SMYTH AND SECONDED BY DICK UPTON TO CONTRACT WITH DONNA KEIFFER FOR AEROBICS FOR \$360. MOTION CARRIED WITH DONNA KEIFFER ABSTAINING FROM THE VOTE.

UTILITIES -

Kevin Larson reported that 235 customers have signed up for Crosslake long distance service.

The Utilities Commission policy had been revised and presented to the Council for approval.

MOTION 05R-21-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE UTILITIES COMMISSION POLICY REVISED FEBRUARY, 1997. MOTION CARRIED UNANIMOUSLY.

Don Engen addressed the Council regarding the recommendation of the auditing firm and the Commission to withhold the true-up to the City to avoid or limit debt at the Telephone Company in the completion of the five year plan.

MOTION 05R-22-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER THAT THE TRUE-UP OF \$56,577.92, WHICH IS 40% WITHOUT THE STOCK SALE, BE PAID TO THE CITY FOR 1997. MOTION CARRIED WITH MAYOR SCOTT VOTING NAY.

PERSONNEL -

Ray Smyth updated the Council on the interviews which were conducted by the interview committee for the position of City Administrator. A special meeting was set for Monday, May 19, 1997 at 1:00 P.M. to interview the four candidates who were selected for a second interview.

MOTION 05R-23-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO DESIGNATE DARLENE ROACH AS INTERIM CLERK UNTIL SUCH

TIME AS A CITY ADMINISTRATOR IS APPOINTED. MOTION CARRIED UNANIMOUSLY.

MOTION 05R-24-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER THAT TIM MCFETERS JOB CLASSIFICATION BE CHANGED TO HEAVY EQUIPMENT OPERATOR AND THAT HIS COMPENSATION BE CHANGED TO \$10.41 PER HOUR. MOTION CARRIED UNANIMOUSLY.

RECYCLING -

In April, 12.81 tons of material have been recycled for a total of 37.19 tons year-to-date.

EDUCATION - Nothing


OLD BUSINESS - Nothing

NEW BUSINESS - Nothing

PUBLIC FORUM - Nothing

MOTION 05R-25-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO ADJOURN THIS REGULAR COUNCIL MEETING AT 10:00 P. M. MOTION CARRIED UNANIMOUSLY.

Taped and transcribed by:



**Darlene J. Roach
Clerical/Receptionist**

