

**REGULAR COUNCIL SESSION
CITY OF CROSSLAKE
DECEMBER 9, 1996 - 7:00 P.M.
CITY HALL**

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, December 9, 1996 at 7:00 P.M. The following Councilmembers were present: Mayor David M. Kolesar, Charles O. Miller, Raymond P. Smyth and John (Jack) R. Webster. Absent was Richard Upton. Also present was City Clerk Arlene A. Buchite, City Attorney Paul Sandelin, Reporter Jean Paul Hudon and approximately 23 citizens.

Mayor Kolesar called the Regular Council Meeting to order at 7:00 P.M.

Mayor Kolesar read a memo from Councilmember Richard Upton which stated that, prior to his appointment to the City Council, he had made a commitment to work in Japan to teach English and give lectures and seminars to physicians. He chose to honor that commitment and requested that he be granted an excused absence from the December and January Council meetings.

CRITICAL ISSUES - NONE

CONSENT CALENDAR-

MOTION 12R-01-96 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF NOVEMBER 7, 1996 SPECIAL COUNCIL MEETING; (2) MINUTES OF NOVEMBER 12, 1996 REGULAR COUNCIL MEETING; (3) MINUTES OF NOVEMBER 26, 1996 SPECIAL COUNCIL MEETING; (4) MINUTES OF DECEMBER 2, 1996 SPECIAL COUNCIL MEETING; (5) CLERK/TREASURER'S FINANCIAL REPORT FOR OCTOBER, 1996; (6) TELEPHONE COMPANY FINANCIAL REPORT FOR OCTOBER, 1996; AND (7) CABLE COMPANY FINANCIAL REPORT FOR OCTOBER, 1996. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 12R-02-96 WAS MADE BY RAY SMYTH AND SECONDED BY JACK WEBSTER TO APPROVE ALL BILLS AS PRESENTED SUBJECT TO REVIEW OF THE OFFICE SHOP BILL FOR CHAIRS FOR CITY HALL. THESE BILLS INCLUDE: (1) GAMMELLO & SANDELIN, P.A. FOR RETAINER FOR \$500.00; (2) WIDSETH SMITH NOLTING & ASSOCIATES FOR ROAD INVENTORY FOR \$2,760.00, WILDERNESS POINT FOR \$3,422.00, COMPREHENSIVE PLAN FOR \$134.00 AND COMPUTER ASSISTANCE FOR \$183.00; (3) GOPHER STATE FOR LATERAL BRACING AT ESC FOR \$946.00; (4) MULTIPLE CONCEPTS INTERIORS FOR CARPET FOR RAMP AND PLATFORM FOR \$420.30; (5) ECHO PUBLISHING FOR \$305.15; (6) PORTAGE SAND AN GRAVEL FOR \$1,230. 28;

(7) LAKELAND FORD FOR AIR CANISTER FOR DUMP TRUCK FOR \$133.99; (8) TEAM FOR ICE PELLETS FOR \$299.12; (9) DUNBAR'S SEPTIC FOR TANK AT ESC FOR \$60.00; (10) SAMARITAN TIRE COMPANY FOR LOADER TIRES FOR \$1,969.27; (11) UNIFORMS UNLIMITED FOR POLICE UNIFORMS FOR \$316.77; (12) PINE MOTOR COMPANY FOR REPAIRS TO 1994 CHEVY SQUAD FOR \$228.17; (13) HEARTLAND TIRE FOR TIRES FOR 1996 SQUAD FOR \$370.66; (14) DONNA KEIFFER FOR AEROBICS FOR \$348.00; (15) GEORGE RICHES FOR SERVICES AT CITY HALL FOR \$1,921.28; (16) FLOOR TO CEILING FOR BLINDS AT COMMUNITY CENTER FOR \$202.56; (17) THE OFFICE SHOP FOR CHAIRS FOR COUNCIL CHAMBER FOR \$4,069.37; (18) FRONTLINE PLUS FIRE AND RESCUE FOR HOSE FOR \$184.00; (19) MARTIN COMMUNICATIONS FOR RADIO IN NEW FIRE TRUCK FOR \$1,939.48; (20) PINE RIVER OIL FOR GAS AND DIESEL FOR \$645.87; (21) TOP HEALTH FOR HEALTH BROCHURES FOR EMPLOYEES FOR \$114.93; (22) IKON FOR STAPLER AND SORTER FOR COPY MACHINE FOR \$2,460.15; AND (23) CROSSLAKE SANITATION FOR RECYCLING FOR \$950.00. MOTION CARRIED UNANIMOUSLY.

A letter from Northern National Bank showed the amount of pledged collateral at \$840,000.00.

Green Thumb has an individual who would be interested in maintenance and snow shoveling for the City for 20 hours per week. City Clerk Arlene Buchite will notify Dave Bisek of Green Thumb to let him know that the City is interested in this individual.

The Truth in Taxation hearing will be held at the Crosslake Community Center at 7:00 P.M. on December 12, 1996.

MOTION 12R-03-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE RENEWING INSURANCE ON COMMISSION AND CITY COUNCIL MEMBERS. MOTION CARRIED UNANIMOUSLY. MOTION CARRIED UNANIMOUSLY.

Doug Nelson has submitted a letter requesting consideration for tax increment financing on a planned unit development.

MOTION 12R-04-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE THE CANVASS OF THE COUNCIL SEAT FROM THE GENERAL ELECTION. MOTION PASSED UNANIMOUSLY.

MAYOR'S REPORT -

Mayor Kolesar presented aesthetic awards to Northern National Bank for new construction and to Channel Liquors for remodeling for the year 1995. Karlo Goerges and Bob Baker received the awards for their respective businesses.

Mayor Kolesar thanked the Council, Commission Members, volunteers, legal counsel, engineering firm, fire department volunteers, the media, his constituents and all the City employees for their help and support for the past two years.

Ray Smyth publicly thanked Mayor Kolesar and Councilmember Jack Webster for giving so much of themselves and for their leadership and thoroughness. Ray also thanked Mary Kolesar for all her work behind the camera for the past two years.

PLANNING AND ZONING -

MOTION 12R-05-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE THE COMPREHENSIVE PLAN AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION. MOTION CARRIED UNANIMOUSLY.

Jack Webster noted that valuation of permits issued year-to-date has reached \$10,871,065.

PUBLIC SAFETY -

MOTION 12R-06-96 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO ACCEPT FUNDS FROM THE LIONS CLUB AND OTHERS TO PASS ON TO THE SHERIFF TO MARK THE SNOWMOBILE TRAIL ON THE LAKES. MOTION CARRIED UNANIMOUSLY.

North Ambulance reported 21 call outs with 15 transports in November.

The Fire Department responded to 4 medical calls, 1 fire and 1 mutual aid fire.

The Police Department reported 78 incidents in Crosslake and 15 in Mission Township in November.

PUBLIC WORKS -

A quote to remove and install pier caps on Sunrise Island Bridge was received from Ray Kullhem.

MOTION 12R-07-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE RECOMMENDATION OF THE PUBLIC WORKS DEPARTMENT TO APPROVE REPAIRS ON SUNRISE ISLAND BRIDGE THIS WINTER WITH LABOR NOT TO EXCEED \$17,000 AND MATERIAL \$5,011.74. MOTION CARRIED UNANIMOUSLY.

Two quotes for garbage pickup for City Hall were reviewed.

MOTION 12R-08-96 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO HIRE BLUE LAKES DISPOSAL TO HAUL RUBBISH AS THE LOWEST BIDDER. MOTION CARRIED UNANIMOUSLY.

PARK AND RECREATION -

Ray Smyth reported that the moisture content in the gymnasium floor was at an acceptable level to install the carpeting. It is hoped this will help with the acoustics in the room.

The Commission has suggested that a study for a bike path be considered connecting County Road #66 with the Community Center. It was felt, however, that road improvements and utility installations could disrupt the bike path. The City Engineer has suggested that the bike study be included with the road study which will also address sewer issues and safety issues.

The hiring of a warming house attendant will be reviewed by Ray Smyth as to whether the person is required to be an employee or can be a contract person.

UTILITIES -

The Commission recommended the purchase of laser optical equipment for the Cable Company at a cost exceeding \$25,000.00.

MOTION 12R-09-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO ALLOW THE TELEPHONE COMPANY TO BID FOR LASER OPTICAL EQUIPMENT IF BIDDING IS NECESSARY. MOTION CARRIED UNANIMOUSLY.

The search for a General Manager for the Utilities Company has been completed and a recommendation was made by the interview committee.
MOTION 12R-10-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO HIRE KEVIN LARSON AS GENERAL MANAGER OF THE

CROSSLAKE REGULAR COUNCIL MEETING

DECEMBER 9, 1996

PAGE 5 OF 5 PAGES

TELEPHONE COMPANY AT AN ANNUAL RATE OF \$60,000 PLUS BENEFITS.
MOTION CARRIED UNANIMOUSLY.

MOTION 12R-11-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO APPROVE A \$100 A MONTH INCREASE FOR DEBBIE FLOERCHINGER EFFECTIVE JANUARY 1, 1997. MOTION CARRIED UNANIMOUSLY.

LONG RANGE CAPITAL PLANNING - Two proposals had been received for grant writing services for sewer which had been reviewed by the Commission and summarized by the City Engineer. A decision will be made at a Special Council Meeting to be held on December 18th.

PERSONNEL - Nothing

RECYCLING - There was 7.57 tons of recyclables collected in November.

ECONOMIC DEVELOPMENT AUTHORITY - Nothing

EDUCATION COMMITTEE - Nothing

OLD BUSINESS -

The City Attorney has prepared an Ordinance which would provide for recovery of costs incurred by the City for professional fees when developers request tax increment financing. The deposit to be paid by the developer will be \$4,500.00.

MOTION 12R-12-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE ORDINANCE NO. 87, THIRD SERIES AMENDING CHAPTER 5 SETTING A FEE FOR DEVELOPERS TO PAY FOR TIF PROJECTS.
MOTION CARRIED UNANIMOUSLY.

Jack Webster reported on the financial status of the new City Hall. Two buildings were sold for \$300,000. To date \$287,415.45 has been spent on the new building. A few small items remain to be done but the overall cost will come in under anticipated costs. Mayor Kolesar thanked Jack Webster and George Riches for keeping costs down.

MOTION 12R-13-96 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO ADJOURN THIS REGULAR MEETING AT 7:50 P.M. MOTION CARRIED UNANIMOUSLY.

Transcribed and edited by:



Arlene A. Buchite
City Clerk/Treasurer