

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE, MINNESOTA
REGULAR SESSION - June 13, 1988
7:30 p.m. at City Hall

The City Council of Crosslake, Minnesota met in a regular session on Monday, June 13, 1988 in the Council Chambers of City Hall. The following members were present: Mayor Oliver Courts and Councilmembers Elizabeth Andolshek, Lyle Arends, Diana Gallaway and Oliver Yates. Also present was City Clerk Arlene Buchite and approximately 28 members of the community.

Mayor Courts called this regular meeting to order at 7:30 p.m. and welcomed everyone present.

The first item on the agenda was the Consent Calendar. MOTION NO. 6R-01-88 WAS MADE BY COUNCILMEMBER ANDOLSHEK AND SECONDED BY COUNCILMEMBER ARENDS TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE SPECIAL COUNCIL MEETING MAY 2, 1988; (2) MINUTES OF THE REGULAR COUNCIL SESSION ON MAY 9, 1988; (3) THE CLERK/TREASURER'S FINANCIAL REPORT FOR MAY, 1988; (4) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR MAY, 1988; AND (5) THE CABLEVISION'S FINANCIAL REPORT FOR MAY, 1988. MOTION PASSED UNANIMOUSLY.

Clerk Buchite indicated that Motion No. 3R-05-88 was made to change the employees hospitalization to Employee's Benefits. After calling the new company Clerk Buchite was informed that they would have new rates going into effect on July 1, 1988 and it might be a good idea to wait until that time to change plans. Clerk Buchite indicated she had again called the Employee's Benefits company and was informed that the insurance was being increased by 35 percent for a total of \$1,496 for \$100 deductible and that does not include the \$25,000 life insurance City employee's now have. MOTION NO. 6R-02-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY YATES TO STAY WITH PRINCIPLE MUTUAL LIFE HOSPITALIZATION INSURANCE AND TO LET THE CITY CLERK CONTINUE TO CHECK INTO COST REGARDING HOSPITALIZATION PLANS AND TO PREPARE ANY FACTS TO GIVE THE CITY EMPLOYEES AS GOOD INSURANCE OR BETTER FOR LESS MONEY. MOTION PASSED UNANIMOUSLY.

The next item was a request by the Fire Department for a 3.2 beer license for the annual firemen's street dance. MOTION NO. 6R-03-88 WAS MADE BY COUNCILMEMBER ARENDS AND SECONDED BY COUNCILMEMBER ANDOLSHEK TO APPROVE A 3.2 BEER LICENSE FOR THE FIRE DEPARTMENT FOR THEIR ANNUAL BALL ON JULY 2, 1988 AND JULY 3, 1988. MOTION PASSED UNANIMOUSLY.

Clerk Buchite asked for approval to pay an invoice from Larson, Allen, Weishair and Company for \$1,700.00. Councilperson Gallaway stated that she would like to wait until Julie Dallas from Larson, Allen, Weishair and Company came in to review the annual audit and discuss the invoice with her.

Clerk Buchite informed the Council that she had received a notice from Employee Benefits Dental that their rates were increasing by 44 percent so she wanted some direction whether to sign a one year renewal or to seek rates from other companies. MOTION NO. 6R-04-88 WAS MADE BY COUNCILMEMBER ANDOLSHEK TO HOLD OFF SIGNING THE CONTRACT WITH EMPLOYEE BENEFITS DENTAL

INSURANCE UNTIL WE CAN CHECK INTO DELTA DENTAL INSURANCE, BUT TO KEEP COVERAGE ON CITY EMPLOYEES AND TO CALL A SPECIAL MEETING IF NECESSARY. MOTION WAS SECONDED BY COUNCILMEMBER GALLAWAY AND PASSED UNANIMOUSLY. Discussion ensued regarding who should pay for insurance increases for City and Telephone Company employees.

The next item was a memo from the League of Minnesota Cities titled "Inverse Condemnation and Pollution Liability Coverages". Clerk Buchite will check with Weizenegger Insurance on this.

Clerk Buchite informed the Council that she had received a scholarship for \$100 to attend the Clerk's Institute at the University of Minnesota for the week of July 11 - 15, 1988. MOTION NO. 6R-05-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER YATES TO ALLOW THE CITY CLERK TO ATTEND THE YEAR ONE OF THE CLERK'S INSTITUTE AT THE UNIVERSITY OF MINNESOTA WITH ALL EXPENSES OVER AND ABOVE THE SCHOLARSHIP TO BE PAID BY THE CITY. MOTION PASSED UNANIMOUSLY.

PARK AND RECREATION - Paul Schroeder, Chairman was present. Discussion ensued regarding the possibility of a budget pay plan for heating gas at the Community Center. Clerk Buchite indicated that it would be beneficial to her to be able to pay a given sum each month. It was the consensus of the Council to have the Park Commission discuss this and bring their recommendation back to the Council.

PLANNING AND ZONING - Mr. Marlowe Kingstedt, Coordinator, presented the final plat of Island Cove stating that it had been approved by the Planning and Zoning Commission. MOTION NO. 6R-06-88 WAS MADE BY COUNCILMEMBER ARENDS AND SECONDED BY COUNCILMEMBER ANDOLSHEK TO APPROVE THE FINAL PLAT OF ISLAND COVE AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION. MOTION PASSED UNANIMOUSLY. Councilmember Gallaway asked if the roadway was 66 feet on the plat and Councilmember Arends said the developer gave the City land to make the easement possible.

Mr. Kingstedt stated that the Planning and Zoning office has been very active issuing permits and the Commission is working with the Telephone Company on an ordinance change and also a campground ordinance.

CEMETERY - Council Liaison Andolshek said that it had been recommended to her and she felt it would be a good idea to have the strip of land the City currently owns on the North of the existing cemetery lots cleared. MOTION NO. 6R-07-88 WAS MADE BY COUNCILMEMBER ANDOLSHEK AND SECONDED BY COUNCILMEMBER GALLAWAY TO ALLOW SOMEONE TO GO IN AND CLEAR THE APPROXIMATELY 200 FOOT BY 200 FOOT STRIP OF LAND WHICH THE CITY PRESENTLY OWNS ON THE NORTH SIDE OF THE CEMETERY, AND THEY MAY KEEP THE WOOD FOR CLEARING THE LAND. MOTION PASSED UNANIMOUSLY.

Ms. Andolshek stated that after the last funeral she heard some people from out-of-town saying that there should be a sign on CSAH No. 3 with a directional sign towards the cemetery and she felt the Council should consider this.

Councilmember Arends said he had talked to Sam Dunbar about the City purchasing the one acre of land on the North side of the Cemetery which would then give the City a four acre strip. Mr. Dunbar wanted \$5,000 plus the cost of the survey and bringing the abstract up to date. After a brief discussion, MOTION NO. 6R-08-88 WAS MADE BY COUNCILMEMBER ANDOLSHEK AND SECONDED BY COUNCILMEMBER ARENDS TO MAKE A COUNTEROFFER TO SAM DUNBAR OF \$3,500 AND THE CITY WILL PAY FOR THE SURVEY AND BRINGING THE ABSTRACT UP TO DATE FOR THE APPROXIMATELY ONE ACRE OF LAND NORTH OF THE CEMETERY. MOTION PASSED UNANIMOUSLY.

Clerk Buchite asked how it should be determined who can get the wood on the strip the City currently owns. The Council determined that Pat Hoag could set the ground rules.

PUBLIC SAFETY - David Schlick, Fire Chief was present to state that the residents of Timothy Township who live on Northgate Lane have requested that Crosslake Fire Department service their area. The rate would be the same as what is used to determine the cost for Manhattan Beach and Fairfield Township which is 1.4 mills times the assessed valuation. Approximately 2 to 2.5 miles and four families are involved and the cost will be approximately \$94.00 MOTION NO. 6R-09-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER YATES TO APPROVE THE FIRE CONTRACT WITH TIMOTHY TOWNSHIP EFFECTIVE JULY 1, 1988. MOTION PASSED UNANIMOUSLY.

Mr. Schlick also requested to have the firemen who are trained as first responders to act as backup to the Crosslake Ambulance at the request of North Memorial Transportation Service. The First Response would be called when the ambulance is on one call and another call comes in. The First Responders will have an ambulance person with them also and they will be working under the auspices of the Crosslake/North Memorial Ambulance personnel. Councilmember Gallaway asked about the cost to the City and was informed that the cost per person would be the same as for fires which is \$10.00. Mr. Schlick indicated that the Department would not need any new equipment as they are updating their equipment anyway. MOTION NO 6R-10-88 WAS MADE BY COUNCILMEMBER ARENDS AND SECONDED BY COUNCILMEMBER GALLAWAY TO LET THE FIRST RESPONSE TEAM ON THE FIRE DEPARTMENT ACCEPT THE AGREEMENT WITH NORTH MEMORIAL MEDICATION TRANSPORTATION SERVICES TO RESPOND TO MEDICAL EMERGENCIES WHEN THE CROSSLAKE AMBULANCE IS ON ANOTHER RUN. MOTION PASSED UNANIMOUSLY.

Clerk Buchite informed the Council that the next Public Safety Commission meeting would be June 27, 1988 at 5:00 p.m. because of the fourth of July holiday.

ROADS - Mr. Will Hoyt of Landecker and Associates was present to go over the plans and specifications for the Dream Island Bridge. Mr. Hoyt said he would answer and questions and would then like approval and authorization to proceed with the bidding process with bids to be opened the morning of July 11, 1988. The specifications call for the work to be done within twenty days and to commence after Labor Day and completed by November 30, 1988. Discussion ensued regarding the need for closing the bridge during

a portion of the construction. The bridge could be closed for one session up to 36 hours. The possibility of leaving a fire truck on the island for fire protection during the periods it was closed was discussed. Fire Chief Schlick said he would not be comfortable with leaving a fire truck away from the main portion of the City. Police Sargeant Coulter said he would not like to see the bridge closed for any length of time either and suggested that the City Attorney check the City's liability out if the bridge has to be closed. Councilmember Gallaway said she would like to let the contractors bid the time and the amount of time the bridge would need to be closed and go from there. The possibility of doing one portion or side and leaving the other side open was also discussed. MOTION NO. 6R-11-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER ARENDS TO APPROVE THE PLANS AND SPECIFICATIONS AS PRESENTED FOR DREAM ISLAND BRIDGE WITH CHANGES MENTIONED WHEREBY THE CONTRACTOR SUPPLIES THE TIME THAT IT IS GOING TO TAKE THEM TO COMPLETE THE WHOLE PROJECT AND THE HOURS THAT THE BRIDGE WILL BE CLOSED DOWN COMPLETELY AND THAT THIS BE APPROVED TO GO OUT FOR BIDS. MOTION PASSED UNANIMOUSLY.

The next item Mr. Hoyt presented to the Council was the preliminary assessment report to set the date for the public hearing. Mr. Hoyt indicated the earliest date would be June 27, 1988. There would be approximately 100 citizens who will be notified or affected by the assessments. There are two parcels of land that will have deferred assessments against them if they ever decide to split the parcel but it will not force them to sell off part of the land to pay the assessments. Mr. Hoyt said that on Milinda Shores there are two different assessments because some of them are served by an existing gravel road and will have to pay more than for an overlayment. MOTION NO 6R-12-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER ARENDS TO HOLD THE ASSESSMENT HEARINGS ON FRIDAY, JULY 8, 1988 AT 7:30 P.M. AT CITY HALL. MOTION PASSED UNANIMOUSLY.

Mr. Hoyt said he, Mayor Courts and Pat Hoag met with Dean Eggena and Gordon Haglund regarding the assessment for Old Log Headquarters and all agreed that an assessment of \$3040 would be fair for the proposed City Daggett Bay Road improvement to include utilizing the newly acquired North 33 feet of right-of-way of Kimball Road and the City would then relocate and construct the road. Landecker and Associates also recommended having the developers construct a cul-de-sac at the end of the existing cleared area of Miller Road, to not clear nor construct the Miller Road stub as platted and to further grant the the City 66 feet of additional right-of-way for Miller Road so as to allow the City to connect Miller Road with Daggett Bay Road later if they want to. MOTION NO. 6R-13-88 WAS MADE BY COUNCILMEMBER ARENDS AND SECONDED BY COUNCILMEMBER GALLAWAY TO ACCEPT THE RECOMMENDATIONS OF LANDECKER AND ASSOCIATES, INC. REGARDING THE OLD LOG HEADQUARTERS PLAT IF THE ROADS STAY ACCORING TO THE PLAT. MOTION PASSED UNANIMOUSLY.

The last item for Mr. Hoyt was addressing the Daggett Bay and Dream Island petitions for blacktopping. Daggett Bay assessment hearing has already been set up and the Road Commission is recommending that Dream Island be

considered for possible construction next year. There were 20 signatures out of 29 property owners who signed the petition according to Mayor Courts. Dream Island is not an existing blacktop road so the property owners will be assessed 100 percent for the cost of the blacktopping. Mr. Hoyt said that if 100 percent of the affected property owners would have signed the petition there would not have to be an assessment hearing but since there were not he would recommend having a hearing in August or September of 1988.

Scott Gallaway, Road Commission Chairman, said the Road Commission was recommending to the Council to send Pat Hoag and Owen Grunzke to a school for road grader operators at a cost of \$180 per person for the three day course. MOTION NO. 6R-14-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER YATES TO ALLOW PAT HOAG AND OWEN GRUNZKE TO ATTEND ROAD GRADER SCHOOL AND TO EXTEND THE PROBATION PERIOD OF OWEN GRUNZKE FOR SIX MORE MONTHS. MOTION PASSED UNANIMOUSLY.

Councilmember Arends said he has received complaints about Sleepy Valley Road being fixed up just because a man who works for the City lives on it when the Lake O'Brian Road has needed work for a long time. He said that Lake O'Brian serves 35 to 40 people and Sleepy Valley only serves five or six.

Mr. Hoag said the reason Sleepy Valley Road was done right now is because people were getting stuck on it this Spring when the frost went out.

Mr. Gallaway said his last item was to have one member dropped off the Road Commission so they would have five regular members and one alternate. MOTION NO 6R-15-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER ANDOLSHEK TO CHANGE THE ROAD COMMISSION MEMBERSHIP TO FIVE INSTEAD OF SIX AND TO HAVE RUDY KOKSMA AS THE ALTERNATE. MOTION PASSED UNANIMOUSLY.

ANNUAL AUDIT - Julie Dallas, CPA from Larson, Allen Weishar and Company arrived at the meeting to review to annual audit report. According to Ms. Dallas the City is basically in very good financial shape. Ms. Dallas recommended that the general fund be broken down into three funds; the general fund, the debt service fund and the capitol projects fund and the City should set up and adopt budgets for all three funds. Ms. Dallas said the Revenue Sharing Fund should be officially closed out since the funds were used to buy City Hall. Ms. Dallas's office will help the City get these three funds set up and going smoothly.

Another recommendation from Ms. Dallas was to have all collateral and substituted collateral approved by the Council. MOTION NO. 6R-16-88 WAS MADE BY COUNCILMEMBER ARENDS AND SECONDED BYCOUNCILMEMBER GALLAWAY TO HAVE ALL PLEDGED COLLATERAL AND SUBSTITUTED COLLATERAL APPROVED BY THE COUNCIL. MOTION PASSED UNANIMOUSLY.

Councilmember Gallaway asked about the pledged collateral for the Telephone company. Manager Mayer said their problem has been solved.

MOTION NO. 6R-17-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER YATES TO ESTABLISH SEPARATE FUND ACCOUNTING SYSTEMS FOR (1) GENERAL FUND, (2) DEBT SERVICE FUND, AND (3) CAPITOL PROJECTS FUND IF POSSIBLE ON OUR COMPUTER AND IF NOT POSSIBLE KEEP THEM TOGETHER ON THE COMPUTER. MOTION PASSED UNANIMOUSLY.

MOTION NO. 6R-18-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER ARENDS TO CLOSE OUT THE REVENUE SHARING FUND. MOTION PASSED UNANIMOUSLY.

FUNDING AND FUTURE DEVELOPMENT - Mr. Dean Swanson, Chairman was present to say that he had spoken to the State again regarding having a deputy registrar in Crosslake. Because of the closeness of Crosby and Pine River it created a problem but he was having Rep. Paul Theide's office check into it.

The Post Office Department is still looking at sites in Crosslake for a new post office according to Mr. Swanson, and are considering 5 locations.

MAYOR'S REPORT - Mayor Courts stated that he wanted to publicly thank the American Legion Auxillary for donating the American Flag to be hung by the door of City Hall.

NEW BUSINESS - Nothing.

OLD BUSINESS - Councilmember Gallaway asked about the status of the junk cars and applicances at the Old Log Headquarters and was informed by Mr. Kingstedt that it had been cleaned up.

A brief discussion ensued regarding how and if to charge for the use of the old city hall for maintenance and cleaning. There will be a recommendation for a schedule at the next Council meeting. MOTION NO. 6R-19-88 WAS MADE BY COUNCILMEMBER ARENDS AND SECONDED BY COUNCILMEMBER GALLAWAY TO HAVE COUNCILMEMBER ANDOLSHEK PLACE AN AD IN THE PAPER FOR THE USE OF OLD CITY HALL. MOTION PASSED UNANIMOUSLY.

PUBLIC FORUM - Marvel Bacon, a resident on CSAH #3 was present to ask for City Council support to get the speed limit lowered South of the water slide so the County will leave their trees standing. According to Mrs. Bacon, if the speed limit stays at 50 miles per hour the County will have to clear cut the ditches which will leave no buffer between the Bacon's house and the highway. Ms. Bacon said the County Engineer told her if the limit would be lowered to 40 miles per hour they could leave the trees. Councilmember Andolshek said she felt the area was dangerous as she was almost hit twice in that area. It was the consensus of the Council that the Bacon's bring this issue to the Public Safety Commission for their recommendation. According to the County Engineer that area will have an eight foot wide bike and foot path on the side of the road.

The last item was a letter from Councilperson Andolshek to the City Council stating that she was resigning at the close of this evenings Council meeting.

Mayor Courts said he felt Councilmember Andolshek was a real asset to the Council and he hated to accept her resignation. Councilmember Arends said she was the old stand-by. Councilmembers Gallaway and Yates said she will be sorely missed.

MOTION NO. 6R-20-88 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER YATES TO REGRETFULLY ACCEPT THE RESIGNATION OF COUNCILMEMBER ELIZABETH ANDOLSHEK. MOTION PASSED WITH COUNCILMEMBER ARENDS VOTING NAY AND COUNCILMEMBER ANDOLSHEK ABSTAINED. MAYOR COURTS VOTED RELUCTANTLY AYE.

MOTION NO. 6R-21-88 WAS MADE BY COUNCILMEMBER ANDOLSHEK AND SECONDED BY COUNCILMEMBER YATES TO ADJOURN THIS REGULAR COUNCIL SESSION AT 9:45 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and transcribed by:



Arlene A. Buchite, City Clerk/Treasurer

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