

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 13, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, May 13, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planning and Zoning Director Paul Satterlund, City Attorney Jordan Soderlind, City Attorney Joseph Langel, and City Engineer Phil Martin. Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 05R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Park Director TJ Graumann introduced new Library Coordinator Karen Field. Karen Field thanked the Library volunteers who run the Library, TJ Graumann for his patience in training in new employees and Jane Monson for leaving files in order for her to hit the ground running.

Dave Nevin introduced City Treasurer/Deputy Clerk Sharyl Murphy.

Alden Hardwick reported that the grand opening of Pine River Overlook Park would be on June 15, 2024, at 11:00 A.M. Mr. Hardwick thanked TJ Graumann, the Council, Mayor, Joel Knippel, Jerry Volz and everyone that donated funds to the project.

Peter Graves reported that \$33,000 has been raised for new pickleball courts through PAL Foundation.

C. CONSENT CALENDAR –MOTION 05R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Police Report for Crosslake – April 2024
2. Police Report for Mission Township – April 2024
3. Fire Department Report – April 2024
4. Planning & Zoning Meeting Minutes of March 22, 2024
5. Parks & Recreation/Library Commission Minutes of March 27, 2024
6. Public Works Commission Meeting Minutes of March 4, 2024
7. Waste Partners Recycling Report for March 2024
8. Application for Group Transient Merchant Permit from Mission of the Cross Church
9. F.I.R.E. Invoices
10. Month End Revenues April 2024 – Draft

11. Month End Expenditures April 2024 - Draft
 12. Bills for Approval in the Amount of \$446,313.66
 13. Additional Bills for Approval in the Amount of \$11,328.76
- MOTION CARRIED WITH ALL AYES.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT – Mayor Nevin introduced Mike Schwieters of Boyd Lodge. Mr. Schwieters reported that tomorrow the Brainerd Lakes Area Chamber of Commerce Business After Hours was being held at Boyd Lodge and stated all were welcome.

1. MOTION 05-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-08 REGARDING SS4A PLANNING GRANT. MOTION CARRIED WITH ALL AYES.
2. Pet Netko addressed the Council and asked that they be proactive regarding the beautification at the roundabout. Phil Martin stated that the contractor is responsible for ordering and installing foliage.
3. MOTION 05R-04-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE CROSS-JURISDICTIONAL MAINTENANCE AGREEMENT BETWEEN CROW WING COUNTY AND THE CITY OF CROSSLAKE FOR BEAUTIFICATION PROJECTS INVOLVING COUNTY ROADS. MOTION CARRIED WITH ALL AYES.
4. MOTION 05R-05-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE CROW WING COUNTY CUSTOMER FUEL SALES AGREEMENT BETWEEN CROW WING COUNTY AND CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
5. MOTION 05R-06-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-09 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$4,463.75 FOR UNIFORMS. MOTION CARRIED WITH ALL AYES.
6. MOTION 05R-07-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO TABLE ACTION ON 2024 BUDGET AMENDMENTS UNTIL JUNE COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.
7. MOTION 05R-08-24 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT JEREMY JOHNSON AS ALTERNATE TO PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES.
8. Invitation from EDA to Regional Workshop on June 5, 2024, was included in the packet.

9. Sandy Farder read a thank you letter from Laura Silvernail regarding the actions of Sergeant Tony Marks.

E. CITY ADMINISTRATOR'S REPORT

1. Included in the packet for information was a letter dated April 16, 2024, from MN Management and Budget Re: Notification of Compliance with the Local Government Pay Equity Act.
2. MOTION 05R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO HOLD A SPECIAL MEETING ON MONDAY, JUNE 10, 2024 AT 6:30 P.M. FOR THE PURPOSE OF REVIEWING AND ACCEPTING THE AUDIT OF THE 2023 FINANCIAL STATEMENTS. MOTION CARRIED WITH ALL AYES.
3. MOTION 05R-10-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE ORDINANCE NO. 388 REGARDING LOCATION RESTRICTIONS FOR LICENSE TO SELL ALCOHOLIC BEVERAGES. MOTION CARRIED WITH ALL AYES.
4. MOTION 05R-11-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE LIQUOR LICENSE APPLICATION FROM RIVERSIDE INN SUPPER CLUB, LLC FOR ON SALE, OFF SALE AND SUNDAY LICENSES. MOTION CARRIED WITH ALL AYES.
5. MOTION 05R-12-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE LIQUOR LICENSE APPLICATION FROM UP NORTH SOCIAL, LLC FOR WINE AND BEER LICENSES, CONTINGENT ON SATISFACTORY FINDINGS OF INVESTIGATIONS. MOTION CARRIED WITH ALL AYES.
6. MOTION 05R-13-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-10 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2024-2025. MOTION CARRIED WITH ALL AYES.
7. A notice regarding the cleanup of Pinewood Cemetery during the week of May 20th was included in the packet for Council information.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 05R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE DONATION OF THREE POLICE TOUGHBOOK COMPUTERS TO CUYUNA POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

- b. MOTION 05R-15-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-11 RESTRICTING PARKING ON COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.

2. PLANNING AND ZONING

- a. MOTION 05R-16-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE PRELIMINARY PLAT FROM SUNDOWN HOLDINGS INC, SUBDIVIDING PARCEL #14290822 INVOLVING 18.78 ACRES INTO 31 TRACTS. MOTION CARRIED 4-1, WITH PURFEERST ABSTAINING.
- b. MOTION 05R-17-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE ORDINANCE NO. 389 ESTABLISHING A MORATORIUM ON NEW ACCESSORY STRUCTURES ON LOTS WITHOUT AN EXISTING PRINCIPAL STRUCTURE. MOTION CARRIED 4-1, WITH PURFEERST ABSTAINING.

The Council agreed to hold a joint workshop with the Planning Commission to discuss storage structures and accessory structures and determine how to revise the ordinance with proposed language changes from City Attorney. This workshop is scheduled for Thursday, May 23, 2024, at 12:30 in City Hall.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 05R-18-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO TABLE ACTION ON INCONTROL PROPOSAL FOR AUTOMATION AND CYBERSECURITY FOR WASTEWATER TREATMENT PLANT. MOTION CARRIED WITH ALL AYES.

MOTION 05R-19-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-12 FOR SETTING HEARING ON PROPOSED ASSESSMENT FOR THE 2024 ROAD IMPROVEMENTS PROJECT FOR TUESDAY, JUNE 11, 2024 AT 5:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

4. PARK AND RECREATION/LIBRARY

- a. MOTION 05R-20-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE RECOMMENDATION FROM PARK DIRECTOR AND PUBLIC WORKS DIRECTOR TO REMOVE MAINTENANCE TECHNICIAN MARK HORAK FROM PROBATIONARY STATUS EFFECTIVE MAY 20, 2024, AND TO MOVE MR. HORAK FROM STEP 4 TO STEP 5 ON AFSCME SALARY SCHEDULE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 05R-21-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE CROSSLAKE PICKLEBALL COURT RESERVATION POLICY. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – None.

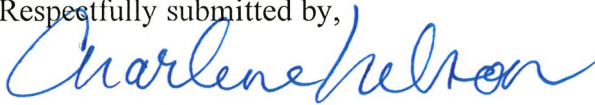
H. CITY ATTORNEY REPORT – None.

I. NEW BUSINESS – Jerry Bohnsack gave an update on the upcoming interviews for City Administrator on May 20, 2024 at 10:00 A.M.

J. OLD BUSINESS – None.

K. ADJOURN – MOTION 05R-22-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 8:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL

May 13, 2024

VENDORS	DEPT		AMOUNT
AAA Equipment Center, belt, kit-Hydro service	PW		480.05
Ace Hardware, sticky notes	Sewer		25.18
Ace Hardware, swivel casters	Park		39.56
Ace Hardware, chain, spotlight	Park		131.39
Ace Hardware, wall hydrant	Sewer		51.82
Ace Hardware, chain lube	Park		12.59
Ace Hardware, bar clamp	Park		53.98
Ace Hardware, bolts, chain	Park		56.58
Ace Hardware, tape, glue, brushes	Park		49.82
Ace Hardware, outlet covers	Park		13.28
Ace Hardware, batteries, socket	Park		25.21
Ace Hardware, surge protector	Gov't		17.99
Ace Hardware, hole saw kit	PW		49.47
Ace Hardware, hook	Sewer		26.99
Ace Hardware, oxygen	Sewer		44.42
Ace Hardware, bits, bit holder	PW		17.61
Ace Hardware, socket set, adapter	PW		19.78
Ace Hardware, paint	Park		23.77
Ace Hardware, bolts	Park		2.34
Ace Hardware, signs, bird food, wd40	Park		41.81
Ace Hardware, hardware	Park		69.05
Ace Hardware, faucet kit, valves	Park		160.16
Ace Hardware, pipe, adapter	Park		26.00
Ace Hardware, pipe, adapter, pex ball, tee, valve	Park		35.06
Ace Hardware, tape measure	PW		32.08
Ace Hardware, duct tape, hardware	Park		23.89
Ace Hardware, valve	Park		12.59
Ace Hardware, bibb hose ball valve	Park		17.09
Ace Hardware, cleaner	Park		5.93
Ace Hardware, sealant	Sewer		13.49
Ace Hardware, cart	Sewer		107.99
Ace Hardware, grease	Sewer		8.63
Ace Hardware, hardware	Park		117.13
Ace Hardware, hardware	Park		8.07
Aercor, annual firewall renewal	PW		148.20
Aramark, mat service	PW	pd 4-10	75.65
Aspen Mills, uniform	Fire	pd 5-1	448.41
Aspen Mills, uniform	Fire	pd 5-1	121.71
Aspen Mills, uniform	Fire	pd 5-1	151.06
Aspen Mills, uniform	Fire		540.00
Aspen Mills, uniform	Fire		535.74
Aspen Mills, uniform	Fire		84.70
Aspen Mills, uniform	Fire		34.50
Aspen Mills, uniform	Fire		3,429.92
Aspen Mills, uniform	Fire		174.11
Aspen Mills, uniform	Fire		2,939.60

AT&T, cell phone and ipad charges	ALL		643.68
AT&T, cell phone and ipad charges	ALL	pd 4-12	1,204.82
AW Research, water testing	Sewer		703.44
AW Research, water testing	Sewer		1,250.76
Baker & Taylor, books	Library		70.01
Ballistic Defense, firearms instructor training	Police		700.00
Banyon Data Systems, utility billing support	Sewer		1,230.00
BCA, background check	Park	pd 4-12	15.00
BCA, background check	Park	pd 4-25	15.00
BCA, background check	Park	pd 4-25	15.00
BCA, background check	Gov't	pd 5-7	33.25
Becky's Pest Solution	Sewer		159.00
Bjorklund, red ball lime	Park		1,875.00
Bolton & Menk, 2022 road improvements	PW		43.00
Bolton & Menk, road improvements year 1 services	PW		1,463.00
Bolton & Menk, year 1 road improvement plan	PW		2,821.50
Bolton & Menk, cemetery platting & access design	Cemetery		927.50
Bolton & Menk, cemetery platting	Cemetery		984.00
Bolton & Menk, general engineering	PW		3,696.50
Bolton & Menk, field services survey/wetland	PZ		12,928.00
Bolton & Menk, moonlite bay sewer extension	Sewer		522.50
Bolton & Menk, moonlite bay sewer extension	Sewer		627.00
Bolton & Menk, site master plan	Park		1,482.50
Brainerd Medical Supply	Fire		187.32
Brinks Wetlands Services, update gis system	PZ	pd 5-1	1,072.50
City of Crosslake, sewer utilities	ALL		195.00
Clean Team, may 2024 cleaning	ALL		3,931.25
Clifton Larson Allen, payment #2 audit services	Admin	pd 4-25	10,797.15
Clifton Larson Allen, gasb reporting, capital assets	Admin		5,985.00
Collins Brothers Towing, tow plow truck	PW	pd 5-1	833.50
Council #65, union dues	Gov't		479.68
Crysteel Truck Equipment 2 ford silverados & install equipment	PW		80,980.00
Croix Management, pine river overlook park	Park	pd 4-12	4,000.00
Croix Management, pine river overlook park FINAL pmt.	Park		4,000.00
Crow Wing County, tif administration	Gov't		100.00
Crow Wing County Attorneys Office-Ricky Jason Loer	Police		261.60
CWC Hwy Dept, shared services, capital projects agreement	PW		59,737.28
Crow Wing County Sheriffs Office, letg base fee	Police		3,965.00
Crow Wing Power, electric service	ALL	pd 4-12	7,828.85
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		196.50
DeLage Landen Financial Services, copier lease	Park		117.00
Dell Technologies, laptop	Admin		788.50
Delta Dental, dental insurance	ALL		2,039.06
Demco, book tape	Library		37.93
DMV, license plates	Fire	pd 4-23	30.00
Dondelinger, repairs	PW		289.18
Dondelinger, oil change	PW		84.41
Eagle Engraving, engraving services	Fire	pd 4-12	32.10
Eagle Engraving, engraving services	Fire	pd 5-1	190.80
East Side Oil, filter recycling	PW		50.00
Emblem Enterprises, patches	Police		268.89

Fiks Con Roofing, new roof	Park		9,500.00
First Arriving IO, Inc.	Fire		802.37
Fortis, disability insurance	ALL		902.45
Galls, uniform	Police	pd 5-1	195.39
Galls, uniform	Police	pd 5-1	61.69
Gary's Painting, library water damage	Park		1,975.00
Granite Electronics, stubby antenna	Police	pd 5-1	41.00
Granite Electronics, programming radios	Fire		750.00
Guardian Pest Solutions, pest control	ALL		164.64
Hawkins, chemicals	Sewer		630.00
Heartland Animal Rescue, impound fees	Police		366.75
Heartland Tire, alignment	PW		378.00
Holiday Station Crosslake, fuel	Fire		11.85
Hunter Roeder, per diem meal reimbursement	Police	pd 5-1	15.00
IP Networks, firewall maintenance renewal	Admin		155.00
Jake Maier, per diem meal reimbursement	Police		65.00
Jake Maier, mileage reimbursement	Police		120.60
Jared Johnson, application refund	PZ		75.00
Jefferson Fire & Safety, ball valves	Fire	pd 5-1	1,868.71
Jerry Bohnsack, binders, dividers	Admin		25.50
John Franzen Stucco, library repairs (insurance claim)	Library		9,375.00
Kamco, crack sealing	PW		24,000.00
Life Fitness, clutch repair	Park	pd 5-1	257.30
Madden Galanter & Hansen, personnel matters	Gov't		866.29
Madden Galanter & Hansen, labor relation matters	Gov't		1,224.35
Mastercard, Adobe, monthly premium	Gov't		103.04
Mastercard, Adobe, monthly premium	Police		21.46
Mastercard, Adobe, annual premium	Admin		257.57
Mastercard, Adobe, annual premium	Police	pd 4-23	215.37
Mastercard, Active911, additional licenses	Fire		62.84
Mastercard, Active911, active alerts	Fire	pd 4-23	63.00
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, digital thermometers	Sewer		146.66
Mastercard, Amazon, wel cap	Sewer		31.68
Mastercard, Amazon, herbacise	Park	pd 4-23	148.99
Mastercard, Amazon, seat cover	Park	pd 4-23	129.94
Mastercard, Amazon, sign	Park	pd 4-23	12.95
Mastercard, Amazon, mounting tape	Park	pd 4-23	12.24
Mastercard, Amazon, Emergency safety glow sticks	Police		19.99
Mastercard, Amazon, paper towels	Park		169.56
Mastercard, Amazon, recessed lighting	Park		78.99
Mastercard, Amazon, coffee, plates	Gov't		138.97
Mastercard, Amazon, coffee	Gov't		37.99
Mastercard, Amazon, adapter, charger	Adm/PD		41.98
Mastercard, Amazon, thermometer	Sewer		79.64
Mastercard, Amazon, battery backup, adding machine, lock	Adm/PW		409.99
Mastercard, Amazon, cleanser	Park		24.95
Mastercard, Amazon, childrens program	Park		35.98
Mastercard, Amazon, tee ball	Park		39.98
Mastercard, Amazon, boulder rock	Park		290.08
Mastercard, Amazon, battery	Police		5.81
Mastercard, Amazon, hose	Park		14.85

Mastercard, Amazon, office chair	Park		99.99
Mastercard, Amazon, yard stick	Park		9.98
Mastercard, Amazon, sticky notes, vacuum bags, binder clips	Admin		397.51
Mastercard, Amazon, GMC mud guards	PW		99.82
Mastercard, Amazon, trailer lights, floor mats	PW		129.98
Mastercard, Amazon, paper towels	PW		265.47
Mastercard, BCA, training	Police		300.00
Mastercard, Best Western, lodging	Police		479.79
Mastercard, Blue Oyster, lunch during training	Police		71.81
Mastercard, Column Software, ordinance 387	Gov't		34.26
Mastercard, Column Software, meeting notice of 4/26/24	PZ		31.71
Mastercard, Column Software, meeting notice of 5/24/24	PZ		43.27
Mastercard, Decked	PW		1,717.99
Mastercard, DMV, tab renewal	Police		523.26
Mastercard, Docusend, email bills	Sewer		25.00
Mastercard, Fleet Farm, seafoam, door lub	PW		71.17
Mastercard, Grainger	PW		229.02
Mastercard, MAPET, annual conference	Police		285.00
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, MPCA, continuing education	Sewer		398.39
Mastercard, Post Office, postage	Police		6.05
Mastercard, Professional Law Enforcement, training	Police		225.00
Mastercard, Rafferty's Pizza, staff meeting	Admin		88.00
Mastercard, Reeds Market, staff meeting	Park	pd 4-23	15.17
Mastercard, Reddings, ammo	Police		17.80
Mastercard, Salomon, uniform	Police	pd 4-23	260.00
Mastercard, Salt City Leatherworks, scba mask clips	Fire		849.50
Mastercard, Speedway Gas, Pat	PW		70.56
Mastercard, Taco Lindo Mexican per diem Pat	PW		34.24
Mastercard, Target, laptop case	Police		43.14
Mastercard, UPS Store, postage	Fire		12.67
Mastercard, Walmart, lawnmower blade grinder	Park		268.97
Mastercard, Zoom, monthly premium	Gov't		65.99
Mastercard, Zoro, paper towels	Park		187.38
Mastercard, Zoro, janitorial supplies	Park		460.24
Mastercard, Zoro, cedar/steel trash can	Park		569.99
MCSI, maintenance contract	Park		62.57
Medica, health insurance	ALL	ps 4-2	34,945.36
Menards, gfc, cedar post	Park		96.27
Menards, conduit, paper towels	PW		65.56
Menards, hardware	PW		15.95
Menards, tarps, copper wire, hardware	PW		215.17
Metro Sales, copier lease	Police		47.99
Metro Sales, copier lease	Police		51.44
MMUA, safety program	Gov't	pd 5-1	3,732.49
MN Life, life insurance	ALL		219.40
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL	pd 5-7	288.00
Midwest Machinery Co, parts	Park		216.99
Momentum, snowplow repairs	PW		3,306.89
MR Sign, address sign	PW		46.68
Napa, hyd fluid	PW		100.99

Napa, oil, belt	PW		65.21
Napa, oil	Police		17.76
Nate Deshayes, uniform reimbursement	PW		225.14
North Country GM, 2024 gmc sierra	PW	pd 5-1	53,316.63
Paper Storm, document shredding	Gov't	pd 5-1	75.60
Pat Wehner	PW		50.00
Pat Wehner	PW		15.00
Placid Lake Advisors, administrator services	Admin		15,435.00
Premier Auto Repair, 2020 ford explorer towing	Police		235.50
Quadient Finance, postage meter refill	ALL		700.00
Ratwik, Roszak, & Maloney, legal fees	ALL		3,667.00
Reeds Market, business workshop	EDA		343.76
Sandia Card Solutions, library cards	Library	pd 5-1	857.06
Sensource, annual data hosting traffic count	Pk/Library		330.00
ServPro, water restoration, insurance claim	Park	pd 4-12	4,812.60
Sharyl Murphy, mileage, dropped laptop off with CTC	Admin		48.58
Shawn Peterson, uniform reimbursement	Park	pd 4-12	46.98
Shawn Peterson, uniform reimbursement	Park	pd 4-25	139.00
Shawn Peterson, hotel reimbursement-VISA *6485	Park		469.83
Shawn Peterson, per diem meals	Park		90.00
Shawn Peterson, mileage	Park		209.04
Sherwin Williams, paint	Roads	pd 5-1	725.21
Simonson Lumber, pine outside corner	Park		6.74
Simonson Lumber, premium spf 2x6's	PW		44.22
Simonson Lumber, 10" timber screws	Park		86.00
SPA Partners, gym equipment wipes refill	Park		407.13
Specialty Solutions, landscape seed mix	PW	pd 5-1	402.00
Specialty Solutions, landscape seed mix	Park	pd 5-1	427.42
Specialty Solutions, landscape seed mix	Park		353.40
State of Minnesota, Ricky Jason Loer	Police		130.80
Streichers, ammo	Police	pd 5-1	549.75
Teamsters, union dues	Police	pd 5-7	348.00
The Gathering, room rental and supplies	EDA		118.00
The Office Shop, ink cartridges	PW		50.48
The Office Shop, envelope moistener	PZ/Admin		37.02
The Office Shop, folders	Admin		204.20
The Office Shop, kitchen supplies	Gov't		20.92
The Police and Sheriffs Press, id card LeBlanc	Police		17.60
The Police and Sheriffs Press, id card Murphy	Admin		17.60
TJ Graumann, uniform reimbursement	Park		36.99
Tremolo Communications, phone, fax, cable, internet	ALL	pd 5-1	2,534.82
Tri County Septic, septic designs and inspections	PZ		1,270.00
Uline, trash cans	Park		659.86
USI Hildi Inc-actuarial valuation under GASB 75 consulting	Admin		3,950.00
US Bank, copier lease	ALL		165.00
Vestis, mat service	PW	pd 4-25	75.65
Viking Electric, accessory led red 24v	Park	pd 5-1	69.80
WW Goetsch, install pump, change bearings, seals, gaskets, oil	Sewer		6,500.00
Waste Partners, Inc.	ALL		516.75
Xcel Energy, gas utilities	ALL		1,556.29
Xtona, monthly i.t. billing	ALL		3,161.00

TOTAL			446,313.66
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ACH PAYMENTS

Deferred Comp, employee deductions	Payroll	pd 4-10	275.00
Deferred Comp, employee deductions	Payroll	pd 4-23	275.00
Deferred Comp, employee deductions	Payroll	pd 5-7	275.00
Health Care Savings Plan, employee deductions	Payroll	pd 4-10	2,490.25
Health Care Savings Plan, employee deductions	Payroll	pd 4-23	884.81
Health Care Savings Plan, employee deductions	Payroll	pd 5-7	890.25
IRS, payroll tax	Payroll	pd 4-10	8,624.20
IRS, payroll tax	Payroll	pd 4-23	8,956.50
IRS, payroll tax	Payroll	pd 5-7	12,081.35
MN Dept of Revenue, payroll tax	Payroll	pd 4-10	2,098.34
MN Dept of Revenue, payroll tax	Payroll	pd 4-23	2,107.95
MN Dept of Revenue, payroll tax	Payroll	pd 5-7	2,347.86
PERA, payroll deductions and benefits	Payroll	pd 4-10	10,694.00
PERA, payroll deductions and benefits	Payroll	pd 4-23	10,674.46
PERA, payroll deductions and benefits	Payroll	pd 5-7	11,100.96
Sales Tax	ALL	pd 4-12	276.00

ADDITIONAL BILLS FOR APPROVAL
May 13, 2024

VENDORS	DEPT	AMOUNT
Crow Wing Power, electric service	ALL	9,964.12
Dell, laptop	Library	788.50
DMV, license plates	Police	30.00
Galls, 1st aid kit supplies	Police	70.39
Jen LeBlanc, mileage reimbursement	Police	102.51
Mastercard, Amazon, hearing protection	Park	75.68
Mastercard, Amazon, baseball bats	Park	79.36
Mastercard, Column Software, cleanup notice	Cemetery	23.80
Mastercard, Gun Mag Warehouse, magazine	Police	14.99
MCSI, copier maintenance contract	Park	61.68
Metro Sales, copier lease	Police	46.74
The Office Shop, envelopes	PZ	13.43
The Office Shop, folders	Admin	57.56
TOTAL		11,328.76

RESOLUTION 24-08

**CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION REGARDING SS4A PLANNING GRANT

WHEREAS, the City of Crosslake is responsible to provide for streets and other transportation facilities such as trails and sidewalks to connect people, goods, and services in a safe and equitable manner; and

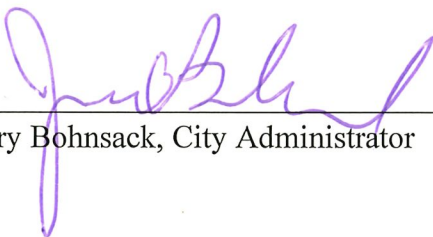
WHEREAS, communities including townships and towns in the resort area of northern Crow Wing County, MN and eastern Cass County, MN have similar responsibilities; and

WHEREAS, the USDOT has established a program prioritizing traffic safety including vulnerable users referred to as Safe Streets and Roads for All (SS4A); and

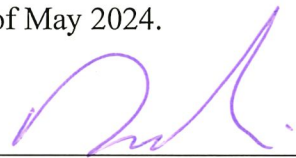
WHEREAS, the SS4A program allows for Co-Applicants.

NOW, THEREFORE BE IT RESOLVED that the City of Crosslake agrees to apply for an SS4A planning grant through the USDOT to develop a Safety Action Plan with a particular focus on vulnerable users; the City of Crosslake also agrees to lead the project on behalf of Co-Applicants, including acting as the fiscal agent.

Adopted by the Crosslake City Council this 13th day of May 2024.

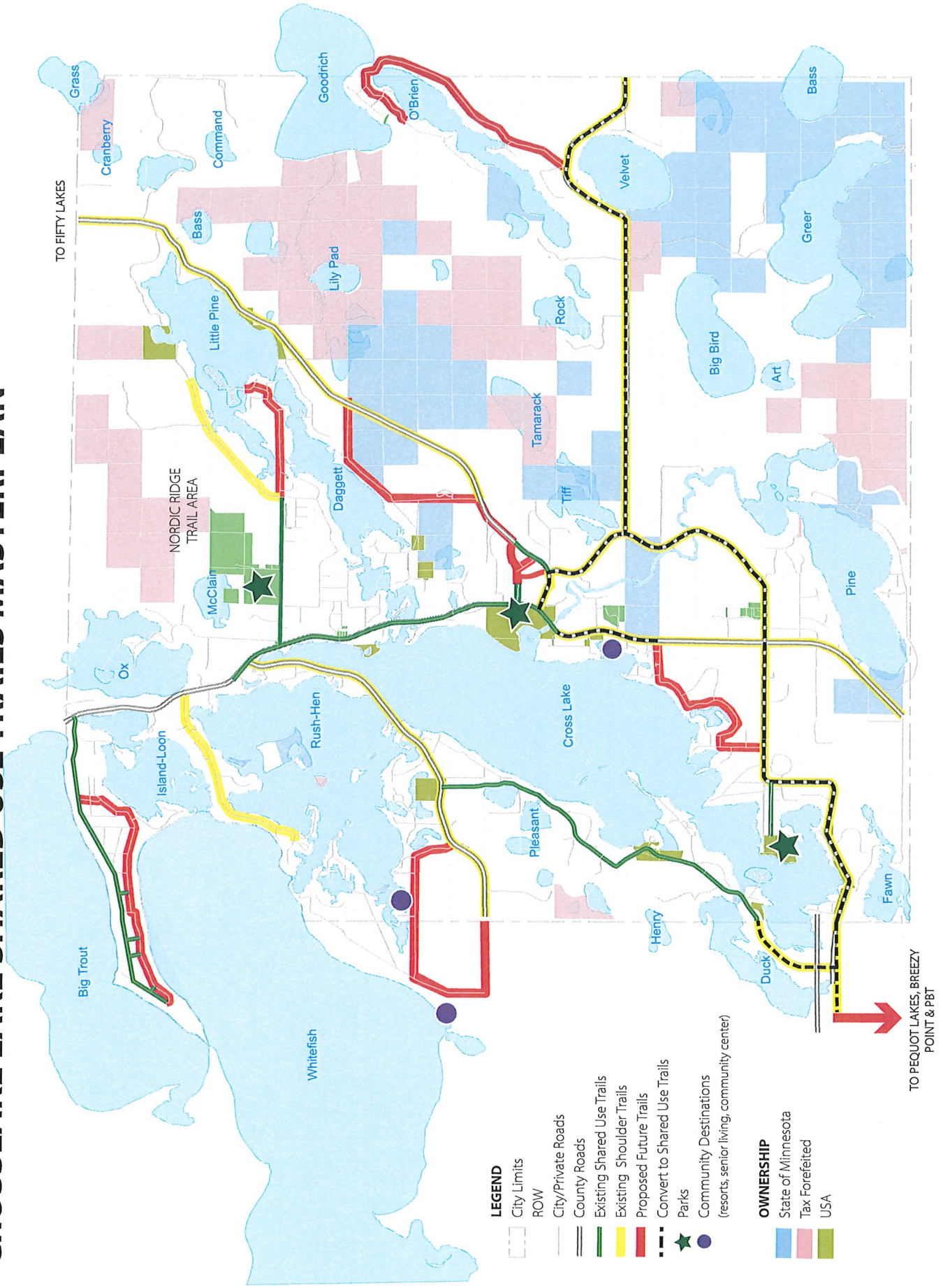


Jerry Bohnsack, City Administrator



David Nevin, Mayor

CROSSLAKE LAKE SHARED USE TRAILS MASTERPLAN

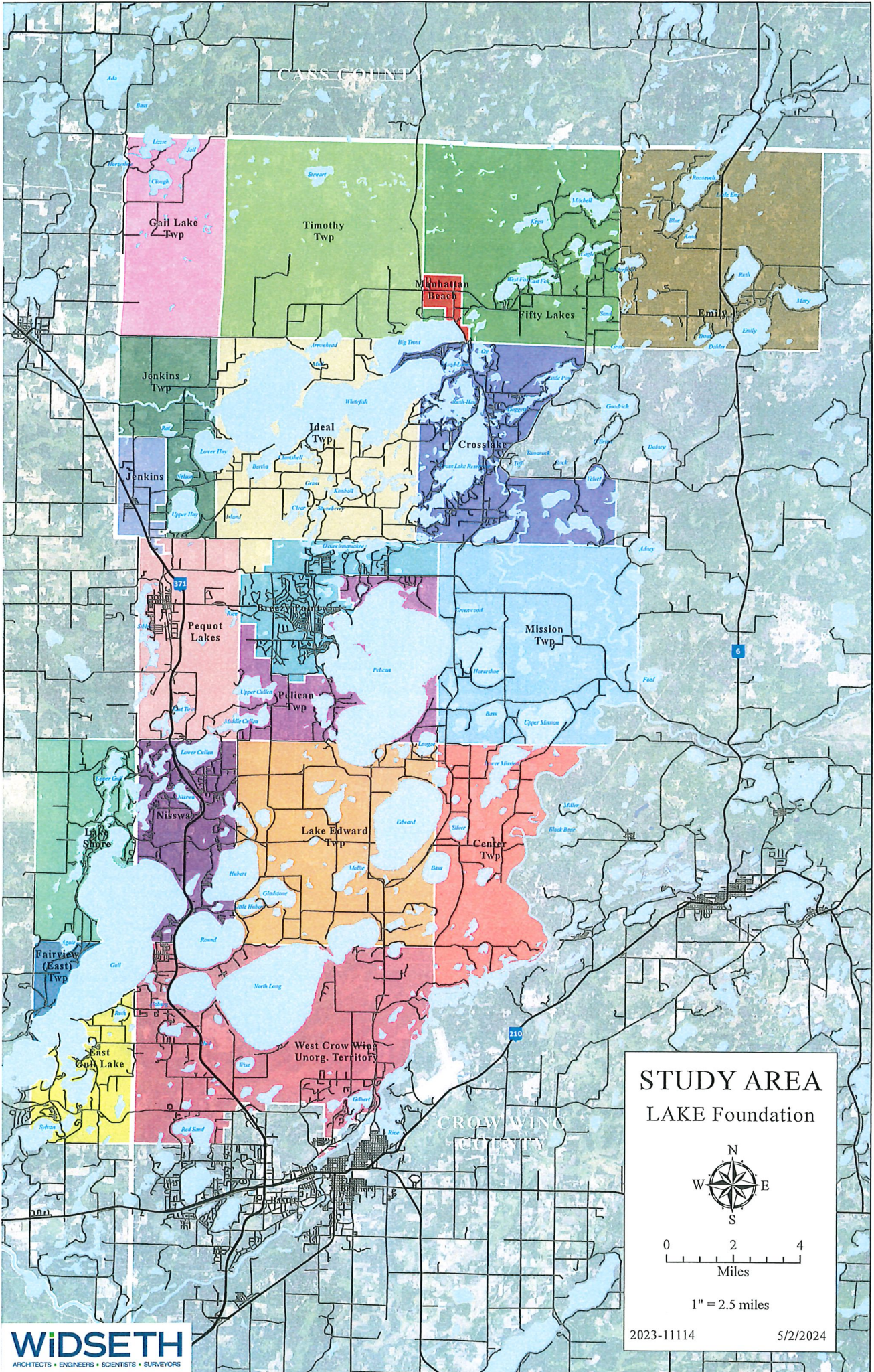


LEGEND

- City Limits
- ROW
- City/Private Roads
- County Roads
- Existing Shared Use Trails
- Existing Shoulder Trails
- Proposed Future Trails
- Convert to Shared Use Trails
- Parks
- Community Destinations
(resorts, senior living, community center)

OWNERSHIP

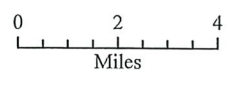
- State of Minnesota
- Tax Forefeited
- USA



CASS COUNTY

CROW WING COUNTY

STUDY AREA
LAKE Foundation



1" = 2.5 miles

2023-11114

5/2/2024

City of Crosslake

RESOLUTION 24-09

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Crosslake Firefighters Relief Association	\$4,463.75	Uniforms

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of May, 2024.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk (SEAL)

**RESOLUTION 24-10
TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE
ESTABLISHMENTS FOR 2024-2025**

WHEREAS, the City of Crosslake does hereby resolve to adopt the Liquor License Renewals of establishments licensed in 2023-2024 for the licensing year 2024-2025:

ON SALE (INTOXICATING) - \$1500

14 Lakes Craft Brewery
Andy's
Crosswoods Golf Course
Maucieri's
Moonlite Bay
Ox Lake Tavern
Patrick's Cedar Chest
The Wharf
Zorbaz

SUNDAY (INTOXICATING) - \$200

14 Lakes Craft Brewery
Andy's
Crosswoods Golf Course
Maucieri's
Moonlite Bay
Ox Lake Tavern
Patrick's Cedar Chest
The Wharf
Zorbaz

OFF-SALE (INTOXICATING) - \$100

Andy's
Barstock Liquors
Maucieri's
Moonlite Bay
Moonlite Square
The Wharf

CLUB

American Legion Sunday \$200
American Legion On-Sale \$300

BREW PUB OFF SALE

14 Lakes Craft Brewery Taproom \$500

ON-SALE (NON-INTOX) \$75

Rafferty's

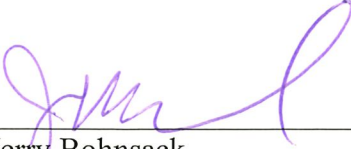
WINE \$100

Rafferty's


BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as renewing the above establishments for liquor/wine/beer licensing for the period of July 1, 2024 – June 30, 2025, at a Regular Council Meeting on the 13th day of May, 2024, after all licensing requirements are met both under local Ordinance and under MN State Statutes Chapter 340A, and approval is granted by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

COUNCIL IN FAVOR – 5

COUNCIL AGAINST – 0



Jerry Bohnsack
City Administrator



David Nevin
Mayor

RESOLUTION NO. 24-11
RESTRICTING PARKING ON COUNTY STATE AID HIGHWAY (CSAH) 66

WHEREAS, the City of Crosslake is a popular recreational designation that experiences high traffic volumes throughout the community, including the CSAH 66 corridor; and

WHEREAS, these periods of high traffic volume, combined with the existence of on-street parking lanes, causes safety challenges for vehicles entering and exiting the numerous public and private vehicle access points along the CSAH 66 corridor; and

WHEREAS, the City of Crosslake wishes to increase the safety of the CSAH 66 corridor by restricting on-street parking in a manner that improves the vehicle sight distance in the vicinity of these access points; and

WHEREAS, the City of Crosslake wishes to improve vehicle sight distance by establishing official no parking zones, throughout CSAH 66 corridor within fifty (50) feet of each access point; and

WHEREAS, the City of Crosslake wishes to establish other official no parking zones on the CSAH 66 corridor in addition to those identified by City County Resolution 24-05; and

WHEREAS, the City of Crosslake agrees to fund and maintain the required traffic control measures to properly establish and enforce no parking zones.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA: That the City shall ban the parking of motor vehicles in the following locations:


- 1) CSAH 66 – East side for a distance of 50 feet south of selected public and private vehicle access point from Bald Eagle Trail to CSAH 16.
- 2) CSAH 66 – West side for a distance of 50 feet north of selected public and private vehicle access point from Swann Drive to CSAH 16
- 3) CSAH 66 – The west side from CSAH 16 to 650 feet south

BE IT FURTHER RESOLVED, that the City of Crosslake agrees to fund and maintain the required traffic control measures required to properly establish and enforce the aforementioned no parking zones.

Dated this 13th day of May 2024



Jerry Bohnsack
City Administrator



David Nevin
Mayor

**CITY OF CROSSLAKE, MINNESOTA
RESOLUTION NO. 24-12**

**A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR THE
2024 ROAD IMPROVEMENTS PROJECT**

WHEREAS, by a resolution passed by the council on May 13, 2024, the City Clerk was directed to prepare a proposed assessment of the cost of improvements associated with the 2024 Road Improvements,

WHEREAS, the Clerk has notified the Council that such proposed assessment has been completed and is on file in City Hall for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. A hearing shall be held at 5:00 P.M. on Tuesday, June 11, 2024 in the Crosslake City Hall located at 13888 Daggett Bay Road, Crosslake, MN 56442 to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and the City Clerk shall state in the notice the total cost of the improvement. City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Crosslake, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made.

Adopted by the Crosslake City Council this 13th day of May 2024.

CITY OF CROSSLAKE, MINNESOTA



David Nevin
Mayor

ATTEST:



Charlene Nelson
City Clerk