

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 9, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, December 9, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Lori Conway, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, and Zoning Administrator Paul Satterlund. City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately fifty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 12R-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Jackson Purfeerst and Sandy Farder thanked outgoing members Dave Nevin, Aaron Herzog, and Marcia Seibert-Volz for their service to the City and presented them with gifts of appreciation.

- B. PUBLIC FORUM** – Rick Maurer of the Ideal Sno Pros addressed the Council because he had heard that the City is removing parts of the snowmobile trail. Dave Nevin stated that staff had accidentally plowed the trail on County Road 66 and that it was a mistake. There was no intention of the City to continue plowing the trail. Mr. Maurer stated that there was also a trail from Andy's to Reed's that is now a sidewalk and has heard that snowmobiles will not be allowed on that. Dave Nevin stated that the City would like to find an alternate route for snowmobiles so that residents can use the sidewalk all year round. The Mayor, Mr. Maurer, and interested parties were invited to attend a meeting next to Andy's tomorrow at 2:30 P.M. to discuss possible alternatives.

Linda Pfaff of 13721 Sandy Shores Lane stated that she works at Whitefish at the Lakes and that she has safety concerns for her residents who depend on the use of the sidewalk all year round. Ms. Pfaff asked that the City maintain the sidewalk in winter so that the elderly can walk on it and use their motorized scooters on it.

Doug Oster of 34792 E Shore Blvd stated that many snowmobilers come from out of town and that would be a big loss to businesses if the City took the trails away.

John Forney of 13666 E Shore Rd stated that the City received a grant for pedestrian improvements in this area and emphasized pedestrian.

Cindy Myogeto of the Chamber stated that there is a proposed ordinance to have the business owners remove the snow from the sidewalk in front of their businesses. Ms. Myogeto stated that the City should be responsible for removing the snow.

C. CONSENT CALENDAR – MOTION 12R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of November 1, 2024
2. Regular Council Meeting Minutes of November 12, 2024
3. Special Council Meeting Minutes of November 25, 2024
4. Police Report for Crosslake – November 2024
5. Police Report for Mission Township – November 2024
6. Fire Department Report – November 2024
7. Planning & Zoning Commission Meeting Minutes of October 25, 2024
8. Public Works Commission Meeting Minutes of November 4, 2024
9. Crosslake Parks, Recreation, and Library Commission Minutes of October 23, 2024
10. Waste Partners Recycling Report for October 2024
11. F.I.R.E. Invoices in the Amount of \$1,720.00
12. Bills for Approval in the Amount of \$1,274,131.38
13. Additional Bills for Approval in the Amount of \$220,547.72
14. Month End Revenue Report dated November 2024
15. Month End Expenditures Report dated November 2024
16. Balance Sheet dated November 2024

MOTION CARRIED WITH ALL AYES.

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. MOTION 12R-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FIREWORKS DISPLAY AT THE COMMUNITY CENETER ON FRIDAY, JANUARY 31, 2025 BY NORTH STAR FIREWORKS, CONTINGENT ON RECEIVING APPLICATION AND CERTIFICATE OF INSURANCE. MOTION CARRIED WITH ALL AYES.

MOTION 12R-04-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE CITY-WIDE SOUPFEST ORGANIZED BY THE CROSSLAKE CHAMBER ON SATURDAY, FEBRUARY 1, 2025 FROM 12-3 PM. MOTION CARRIED WITH ALL AYES.

2. MOTION 12R-05-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE ST. PATRICK’S DAY PARADE ROUTE ON SATURDAY, MARCH 15, 2025 WHICH INCLUDES THE CLOSURE OF CSAH 66, PIONEER DRIVE, AND SWANN DRIVE BEGINNING AT 1:00 PM. MOTION CARRIED WITH ALL AYES.

MOTION 12R-06-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE USE OF CITY STAFF FOR BARRICADES, CONES, SIGNAGE AND PLOWING AND APPROVE THE USE OF EMERGENCY SERVICES INCLUDING POLICE, FIRE, AND EMS DURING THE ST. PATRICK’S DAY PARADE ON SATURDAY, MARCH 15, 2025. MOTION CARRIED WITH ALL AYES.

MOTION 12R-07-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE 11TH ANNUAL CLOVER DASH 5K AND KIDS 1K RACE ROUTE ON SATURDAY, MARCH 15, 2025. MOTION CARRIED WITH ALL AYES.

3. Jackson Purfeerst read a letter dated November 21, 2024 from the National Loon Center regarding building plans and future support.
4. MOTION 12R-08-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 24-31 ACCEPTING DONATIONS FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$1,028.94 FOR HATS; FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$6,450.00 FOR CONSTRUCTION OF COLD STORAGE BUILDING; FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$2,640.00 FOR C O DETECTORS; FROM THE PAL FOUNDATION IN THE AMOUNT OF \$4,269.00 FOR SIGNS; AND FROM THE PAL FOUNDATION IN THE AMOUNT OF \$894.61 FOR THE HALLOWEEN PARTY. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 12R-09-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE PAYMENT OF ALL INVOICES RECEIVED BETWEEN DECEMBER 9TH AND DECEMBER 31ST WITH RETROACTIVE COUNCIL APPROVAL IN JANUARY. MOTION CARRIED WITH ALL AYES.
2. MOTION 12R-10-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE CITY OF CROSSLAKE FEE SCHEDULE EFFECTIVE JANUARY 1, 2025 AS PRESENTED. MOTION CARRIED WITH ALL AYES.
3. MOTION 12R-11-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE CITY ADMINISTRATOR CONTRACT WITH PROPOSED CHANGES TO TERMINATION BENEFITS AND THE NUMBER OF DAYS NOTICE REQUIRED IF A RESIGNATION IS GIVEN, AS PRESENTED. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

F. COMMISSION REPORTS

1. PLANNING & ZONING
 - a. Paul Satterlund presented the first reading of Ordinance Establishing a Rural Residential – 2 (RR-2) Zoning District. No comments from the Council or public were received. The second reading and approval of ordinance will take place on January 12, 2025.
2. PARK AND RECREATION/LIBRARY

- a. MOTION 12R-12-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ESTABLISH A FALL FESTIVAL COMMITTEE. MOTION CARRIED WITH ALL AYES.
 - b. MOTION 12R-13-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO ESTABLISH A PARK MASTERPLAN COMMITTEE. MOTION CARRIED WITH ALL AYES.
 - c. MOTION 12R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE NEW LIBRARY LOGO DESIGN MADE BY DYLAN RAPH. MOTION CARRIED WITH ALL AYES.
3. PUBLIC WORKS/CEMETERY/SEWER
- a. MOTION 12R-15-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE PURCHASE OF “NO MOTORIZED VEHICLE” SIGNS FOR SIDEWALKS. MOTION CARRIED WITH ALL AYES.
 - b. Dave Schrupp of the Public Works Commission reported that the County Highway Department is planning to rehabilitate County Road 103 in 2026 and the City asked if a trail could be added to the project. The County said it was too late but that the City could consider narrower driving lanes and wider shoulders as an alternative. MOTION 12R-16-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO SEND LETTER TO CROW WING COUNTY HIGHWAY DEPARTMENT AND REQUEST THAT THE DESIGN FOR COUNTY ROAD 103 INCLUDE NARROW DRIVING LANES AND WIDER SHOULDERS FOR WALKING AND BIKING PATH. MOTION CARRIED WITH ALL AYES.
 - c. MOTION 12R-17-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO AGREE TO HOLD A FUTURE MEETING TO ASSIGN A POINT PERSON OR DEPARTMENT FOR TRAIL PROJECTS. MOTION CARRIED WITH ALL AYES.

G. CITY ATTORNEY REPORT – None.

H. NEW BUSINESS – None.

I. OLD BUSINESS – Marcia Seibert-Volz stated that she had clarification regarding the roundabout project costs from December 2023.

Marcia Seibert-Volz stated that the minutes were not clear and that she wanted to make sure that staff understood that only accrued vacation time was eligible to be rolled over to the deferred compensation plan.

J. ADJOURN – MOTION 12R-18-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 8:18 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
December 9, 2024

VENDORS	DEPT	AMOUNT
Ace Hardware, screws	Park	17.49
Ace Hardware, threadlocker	Park	8.09
Ace Hardware, batteries, tape	Fire	70.37
Ace Hardware, trufuel	Fire	298.62
Ace Hardware, janitorial supplies	Fire	140.28
Ace Hardware, torch, wire, hardware	PW	136.18
Ace Hardware, water softener pellets	PW	30.36
Ace Hardware, batteries	PW	8.99
Ace Hardware, janitorial supplies	Sewer	21.48
Ace Hardware, charger	Park	35.99
Ace Hardware, spark plugs	Park	5.03
Ace Hardware, silicone, drill bits	Park	24.81
Ace Hardware, storage box, hardware	Park	2.78
Ace Hardware, battery	Park	27.99
Ace Hardware, batteries	Park	38.62
Ace Hardware, bits	Sewer	14.38
Ace Hardware, sealant, screws, hardware	Sewer	76.29
Ace Hardware, screws	Sewer	15.29
Ace Hardware, tape	PW	13.49
Ace Hardware, hardware	PW	18.15
Ace Hardware, shovel	Park	53.99
Ace Hardware, charger, hook	Police	40.12
Ace Hardware, charger	PW	36.28
Ace Hardware, janitorial supplies	Police	144.54
Ace Hardware, hitch pin, ball mount	Police	45.52
Ace Hardware, keys	Park	8.96
Ace Hardware, drill bits	Park	19.71
Ace Hardware, hardware	Park	35.58
Ace Hardware, tape, flange, hardware	PW	26.78
Ace Hardware, de-icer, wipes, hardware	PW	35.66
Ace Hardware, hardware	PW	2.33
Ace Hardware, hardware	PW	2.15
Ace Hardware, driveway markers	PW	80.94
Ace Hardware, keyboard, duster, listerine	Sewer	76.01
Ace Hardware, dish soap, hand cleaner	Sewer	16.76
Ace Hardware, caulk gun, clamps	PW	66.97
Ace Hardware, rope	PW	16.19
American Steel, supplies for patio garden	Library	54.12
American Steel, round 3/4 ss	PW	53.40
Baker & Taylor, books	Library	501.16
Bolton & Menk, milinda shores bridge	PW	475.00
Build All Lumber, sill gaskets, treated lumber	PW	34.17
Cheryl Stuckmayer, uniform reimbursement	PZ	350.01
Cheryl Stuckmayer, mileage reimbursement	PZ	10.52
City of Crosslake, sewer utilities	ALL	195.00
Clean Team, december cleaning	ALL	3,981.25
Column Software, ordinance 397	Gov't	49.39
Column Software, ordinance 396	Gov't	51.00
Column Software, meeting notice of 12/20/24	PZ	53.38

Council #65, union dues	Gov't		479.68
Crow Wing County, address assignment	Gov't	pd 11-12	25.00
Crow Wing County Highway Department, fuel	ALL		8,158.48
Crow Wing County Highway Department, installation of road name sign	PW		339.47
Crow Wing County Highway Department, roundabout project	PW		638,046.00
Crow Wing County Highway Department, sealcoat project	PW		311,819.19
Crow Wing County Recorder, filing fees	PZ		46.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental	Park	pd 12-3	10.50
Culligan, water and cooler rentals	ALL		324.50
Dacotah Paper, janitorial supplies	Park		635.21
Dave Beckel, uniform reimbursement	PW		125.00
Delta Dental, dental insurance	ALL		2,589.34
Demco, rotor stand	Library		1,929.40
DVS, vehicle registration renewal	PW		280.25
Dylan Raph, logo design	Library		750.00
East Side Oil, filter and anti-freeze recycling	Gov't		86.00
Elite Fence, replace motor	Sewer		1,075.00
Emergency Communication Systems, annual maintenance	Gov't		5,676.00
Federal Signal, poles, installation	Gov't		64,200.00
Fortis, disability insurance	ALL		1,241.42
Granite Electronics, bench repair	Police		121.25
Hawkins, chemicals	Sewer		1,281.27
J&J Medical, gas detector	Fire		2,640.00
Jims Electric, hvac rework	Fire		1,200.00
Jims Electric, water damage	Fire		1,120.00
Josh Runksmeier, uniform reimbursement	Park		115.10
LA Lawncare, roundabout	PW		315.00
Lakes Country Carpet Cleaning, carpet cleaning	Library		782.72
Lexipol, policy subscription	Police		6,391.72
Locality Media, record management platform	Fire		12,396.00
Mastercard, 5.11, banger bags	Police		106.52
Mastercard, Adobe, monthly premium	Gov't		103.04
Mastercard, Adobe, monthly premium	Police		21.46
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, employee recognition	Gov't		329.85
Mastercard, Amazon, respirator	PW		16.14
Mastercard, Amazon, note pads, post it notes	Park		26.97
Mastercard, Amazon, rubber stamp	Park	pd 11-21	9.99
Mastercard, Amazon, 3 ring binders	Park	pd 11-21	58.02
Mastercard, Amazon, coffee	Park	pd 11-21	46.73
Mastercard, Amazon, magazine holders	Police		30.89
Mastercard, Amazon, 3 ring binders	Park		60.31
Mastercard, Amazon, bulbs	Park		116.95
Mastercard, Amazon, batteries	Police		126.47
Mastercard, Amazon, doorbell	Police		24.13
Mastercard, Amazon, magazine pouches	Police		24.71
Mastercard, Docusend, email bills	Sewer		25.00
Mastercard, Eagle Engraving, employee recognition	Fire		785.00
Mastercard, Galls, uniform	Police	pd 11-21	85.88
Mastercard, Gopher State One Call, tickets	PW		8.10
Mastercard, International Assn of Fire Chiefs, membership dues	Fire		180.00
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Mission Critical Concepts, training	Police		2,198.00

Mastercard, Post Office, postage	Police		15.40
Mastercard, Raffertys, employee recognition	PW		65.23
Mastercard, Skid Steer Solutions, swather guard	Park		150.14
Mastercard, Team Wendy LLC, helmets	Police		2,307.10
Mastercard, The Fire Store, decals	Fire	pd 11-21	55.80
Mastercard, Time Magazine, subscription	Library	pd 11-21	53.63
Mastercard, Witmer, beanies	Fire		1,028.94
Mastercard, Zoom, monthly premium	Gov't		65.99
Medica, health insurance	ALL	pd 11-18	40,312.65
Metro Sales, copier lease	Park		231.47
MN Chiefs of Police Assn, membership dues	Police		376.00
MN Life, life insurance	Gov't		231.80
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL	pd 12-3	336.00
MN State Fire Board of Investment, fire state aid	Fire		73,502.63
MN State Fire Chiefs Assn, membership dues	Fire		520.00
Napa, oil	Park		9.98
Napa, battery cable	PW		7.71
Napa, oil	PW		64.02
Napa, battery	Sewer		351.98
Napa, control, wire	PW		116.18
Pat Wehner, uniform reimbursement	Sewer		250.03
Pinnacle Property, stump grinding	PW		520.00
Quadient Financing, postage meter refill	ALL		500.00
Quadient Leasing, postage meter rental	Gov't		219.54
Reed Nelson, lodging reimbursement	Fire	pd 11-12	409.48
Schrupp Excavating, sewer line repair	Sewer		3,945.00
Schrupp Excavating, sewer line repair	Sewer		10,380.00
Shannons Auto Body, plow repair	Park		1,196.99
Simonson Lumber, concrete cookie, lumber	Park		53.62
Streichers, launcher, projectiles	Police		3,251.74
Tactical Solutions, radar certification	Police	pd 11-18	248.00
Teamsters, union dues	Police	pd 12-3	361.00
Tenvoorde Ford, new squad	Police	d 11-21-2	44,411.94
Teresa Haines, training reimbursement	Fire		250.00
The Office Shop, nameplates	Gov't		68.44
The Office Shop, frames	Gov't		55.86
The Police and Sheriffs Press, id card	PW		17.60
Tremolo Communications, phone, fax, cable, internet	ALL		2,741.67
Ultimate Safety Concepts, rae sensor module	Fire		308.63
US Bank, copier lease	ALL		165.00
Vector Solutions, training	Fire		3,145.54
Vestis, mat service	PW	pd 12-3	75.65
Vestis, mat service	PW		75.65
Victory Auto, replace fuses, repair relay	Park		557.71
Waste Partners, trash removal	ALL		540.03
Xcel Energy, gas utilities	ALL		1,164.10
Xtona, i.t. services	ALL		3,084.00
Ziegler, handle	PW		119.58
	TOTAL		1,274,131.38

ACH PAYMENTS

Deferred Comp, employee deductions	Payroll	pd 11-21	5,276.60
Deferred Comp, employee deductions	Payroll	pd 12-3	225.00

Health Care Savings Plan, employee deductions	Payroll	pd 11-21	1,186.23
Health Care Savings Plan, employee deductions	Payroll	pd 12-3	1,192.87
IRS, payroll tax	Payroll	pd 11-21	10,743.48
IRS, payroll tax	Payroll	pd 12-3	13,946.90
MN Dept of Revenue, payroll tax	Payroll	pd 11-21	2,341.13
MN Dept of Revenue, payroll tax	Payroll	pd 12-3	2,795.40
PERA, payroll deductions and benefits	Payroll	pd 11-21	12,302.08
PERA, payroll deductions and benefits	Payroll	pd 12-3	2,795.40
Sales Tax	ALL	pd 11-19	278.00

ADDITIONAL BILLS FOR APPROVAL
December 9, 2024

VENDORS	DEPT	AMOUNT
Crow Wing County, address assignment	Gov't	25.00
Crow Wing County Highway Dept, daggett pine road	PW	206,669.98
Heartland Animal Rescue Team, november impound fees	Gov't	733.50
Mastercard, Comptac, radio pouch	Police	91.27
Mastercard, Kore, uniform	Police	160.93
Napa, oil	Police	29.94
People's Security, security monitoring	Park	191.88
Pine River Area Sanitary District, biosolids treatment	Sewer	2,132.40
Ratwik, Roszak & Maloney, legal matters (october)	ALL	4,228.50
Ratwik, Roszak & Maloney, legal matters (november)	ALL	6,045.28
Streichers, 40mm projectiles	Police	239.04
TOTAL		220,547.72

City of Crosslake

RESOLUTION 24-31

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Crosslake Firefighters Relief Association	\$1,028.94	Hats
Crosslake Firefighters Relief Association	\$6,450.00	Construction of Cold Storage Building
Crosslake Firefighters Relief Association	\$2,640.00	C O Detectors
PAL Foundation	\$4,269.00	Signs
PAL Foundation	\$894.61	Halloween Party

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and


WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of December, 2024.



David Nevin
Mayor

ATTEST: 
Lori A. Conway
City Administrator (SEAL)