

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JULY 24, 2024
9:00 A.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Wednesday, July 24, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also present were Interim City Administrator Jerry Bohnsack, Planning and Zoning Director Paul Satterlund, Fire Chief Chip Lohmiller, Planner-Zoning Coordinator Cheryl Stuckmayer, Police Chief Jake Maier, City Clerk Char Nelson, and Echo Publishing Reporter Tom Fraki. There were five people in the audience.

Dave Nevin called the meeting to order at 9:00 A.M. and requested that Chip Lohmiller review the proposed Short-Term Home Rental (STR) Licensing with the Council. Marcia Seibert-Volz asked which staff person would be administering the ordinance. Chip Lohmiller replied that many departments will have roles but that he and Jen LeBlanc of the Police Department will have the biggest roles. Chip Lohmiller went through the ordinance, line by line, with the Council and answered questions as they arose.

MOTION 07SP4-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO SET THE ANNUAL SHORT-TERM HOME RENTAL LICENSE APPLICATION FEE AT \$750. Marcia Seibert-Volz stated that the County charges less and that it is based on how many bedrooms are in the rental. Staff noted that Crosslake will conduct site visits/inspections, provide violation enforcement, provide signage, and will want to recoup the costs of the software and wages. MOTION CARRIED WITH ALL AYES.

Dave Nevin suggested that the property manager or owner’s authorized agent remain within a thirty (30) minute distance of the STR rather than the sixty (60) that was proposed in the ordinance. The Council agreed to the change.

Aaron Herzog suggested that there be no “prorating” of fees if an applicant starts renting mid-year. The Council agreed to add that language to the ordinance.

The Council agreed to have designated hours for overnight parking and that no license sign was needed on the lakeside of the property.

Chip Lohmiller reported that new regulations at the State are now requiring that fire and life safety inspections take place every year, which is a change from the language in the proposed ordinance which states every three (3) years. The Council agreed to this change.

Under Sec. 23-7. – Septic/Solid Waste, the Council requested that the statement, “No holding tanks allowed” be added. Regarding the removal of trash cans from the roadside, the Council changed the time from two (2) days to 24 hours.

Staff acknowledged that two emails were received with comments about the ordinance. Char Nelson stated that a resident requested that regulations for STR’s include restriction of fireworks.

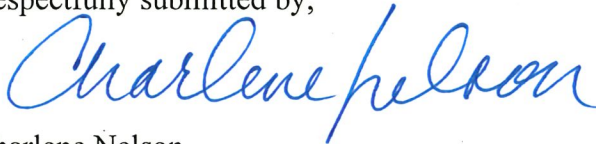
Chief Maier stated that fireworks are restricted for everyone and that everyone caught using fireworks illegally will be dealt with in the same manner.

The City Attorney will be contacted to review Sec. 23-12. – Enforcement and to provide the City with any necessary changes.

Chip Lohmiller suggested that a QR code be added to the license number sign so that neighbors can scan the code to get to the City's website for information regarding the contact information of the property.

There being no further business at 10:25 A.M., MOTION 07SP4-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk