

**SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
FRIDAY, NOVEMBER 1, 2024  
1:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Friday, November 1, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also present were City Administrator Lori Conway, Planning and Zoning Director Paul Satterlund, Fire Chief Chip Lohmiller, Planner-Zoning Coordinator Cheryl Stuckmayer, Police Administrative Assistant Jen LeBlanc, Park Director TJ Graumann, and City Clerk Char Nelson. City Attorney Joe Langel participated via Zoom. There were six people in the audience.

1. Dave Nevin called the meeting to order at 1:00 P.M.
2. City Attorney Joe Langel reviewed the changes that he and staff made to the ordinance since the last meeting at Council's direction. These changes were related to parking area, improved surfaces, and enforcement.

Planning & Zoning Director Paul Satterlund asked that the Council consider minor changes to the ordinance including the removal of appealing citation or license suspension to the Planning & Zoning Administrator, change language regarding holding tanks to prohibited, add Compliance Inspection form must indicate how many bedrooms are allowed for system, and notice to neighbors must be mailed prior to issuance of license. The Council agreed to these changes.

3. MOTION 11SP1-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO ADOPT ORDINANCE NO. 395 SHORT-TERM HOME RENTAL LICENSING WITH CHANGES AS PROPOSED. MOTION CARRIED WITH ALL AYES.

MOTION 11SP1-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PUBLISHING ORDINANCE NO. 395 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

MOTION 11SP1-03-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SEONDED BY SANDY FARDER TO APPROVE SHORT-TERM RENTAL (STR) INSURANCE AFFIDAVIT FORM, SHORT-TERM RENTAL (STR) LOCAL REPRESENTATIVE RESPONSIBILITY (PROPERTY MANAGER) AND OWNER AUTHORIZATION FORM, AND SHORT-TERM RENTAL (STR) SELF-COMPLIANCE AFFIDAVIT FORM.

Cinda Jensen of 15200 Birch Narrows Road addressed the Council and stated that she did not have much time to review the forms because they were not included on the website with the agenda packet, but that she had an issue with the Self Compliance form regarding noise. Ms. Jensen stated that any noise restrictions should be the same for residents as well as short-term rental users and that excessive noise could be difficult to define, depending on who the

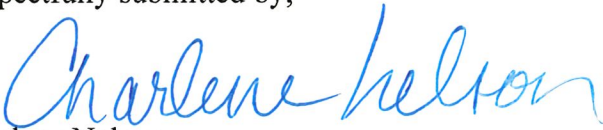
complainant is. Ms. Jensen also stated that garbage can removal policies should be the same for both residents and short-term rental users.

A lengthy discussion ensued regarding noise. Marcia Seibert-Volz agreed with Ms. Jensen and thought the requirement should be removed from the form. Council Members Herzog and Farder disagreed. Mark Linder of 16543 Pine Lure Drive addressed the Council and stated that he complained to the police about excessive noise coming from a short-term rental in his neighborhood and it was handled quickly and easily. The guests stopped the noise and apologized, and no fines were issued. Ms. Jensen stated that she did not want that to count as one of her three violations for the year if that happened at her rental. Staff replied that complaints are not violations, only complaints that are not resolved.

MOTION 11SP1-03-24 WAS AMENDED BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO CHANGE LANGUAGE ON SHORT-TERM RENTAL (STR) SELF-COMPLIANCE AFFIDAVIT FORM REGARDING NOISE TO: "RENTERS WILL BE GIVEN COPY OF CITY'S NOISE ORDINANCE 30-107."  
MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

4. There being no further business at 1:40 P.M., MOTION 11SP1-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk