

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, MARCH 14, 2025
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Friday, March 14, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Jayme Knapp, and Bob Heales. Robin Sylvester attended via Zoom due to health reasons. Also present were City Administrator Lori Conway, City Clerk Char Nelson, Zoning Administrator Paul Satterlund, Parks & Recreation Director TJ Graumann, and Planning & Zoning Coordinator Cheryl Stuckmayer. There were nine people in the audience.

1. Mayor Purfeerst called the meeting to order at 9:00 A.M.
2. Lori Conway stated that she met with TJ Graumann and they agreed that the funds for the archaeological study for the County Road 103 trail project could come from Park Dedication funds. Michael O'Connell asked the Mayor if he could approach and offered to donate funds from the Lake Foundation to cover the cost of the study. Motion 03SP1-01-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO ACCEPT DONATION FROM LAKE FOUNDATION TO COVER COST OF ARCHAEOLOGICAL STUDY FOR COUNTY ROAD 103 TRAIL PROJECT. MOTION CARRIED WITH ALL AYES.

Robin Sylvester joined the meeting at 9:05 A.M.

3. Lori Conway reported that she and Pat Netko purchased samples of flags in different sizes and material to see what would work best on the light poles. The flags range from \$21.99 to \$34.99 each. They also ordered a sample pole mount at the cost of \$16.99 each. Once they decide on a flag, they will let the Council know the total cost.
4. Lori Conway reported that an error was made at the Council Meeting Monday night and that the job description for Heavy Equipment/Sewer Operator must remain as it was with requiring a Class A driver's license with airbrake endorsement. MOTION 03SP1-02-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO CHANGE THE REQUIREMENT FOR HEAVY EQUIPMENT/SEWER OPERATORS TO HAVE A VALID MINNESOTA CLASS A DRIVER'S LICENSE WITH AIRBRAKE ENDORSEMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. Paul Satterlund reviewed minor changes to the Encroachment Agreement with Michael and Miryah Bosio that both the City Attorney and the Bosio's agreed to this morning regarding the transfer of the agreement and acknowledgement of the driveway in the City's right-of-way. MOTION 03SP1-03-25 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO APPROVE THE ENCROACHMENT AGREEMENT BETWEEN THE CITY AND MICHAEL & MIRYAH BOSIO AT FOR THE PROPERTY AT 35633 WEST SHORE DRIVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Paul Satterlund reviewed the summary of proposed changes made to the Land Use Ordinance related to Mixed-Use Districts and Allowed Uses in the Light Industrial Zone by the Planning Commission at their special meeting on March 7, 2025. The Ordinance included standards for

the Mixed-Use District, definition of personal storage building, updated land use tables, and architectural standards for these districts. Paul Satterlund stated that the Commission felt strongly about requiring a Conditional Use Permit for buildings in these districts and that no water or septic should be allowed if the structure was to be used as storage only.

The Council went through each change to make sure all were in agreement. The Council The Council changed (5) of Secs 26-382 Mixed Use District Standards to read, "The hookup of a septic system ((SSTS) and well is permissible for an established business use and is permissible for personal storage buildings." The Council noted that (2) minimum development size of 10 acres would not apply to the two developments already platted by Jared Johnson and Jeff McGrath.

Jackson Purfeerst stated that he does not agree that every type of building in this district should require a Conditional Use Permit (CUP) as proposed in the draft Ordinance. Sandy Farder stated that she is in favor of requiring a CUP. The rest of the Council agreed. No changes were made to that section of the Ordinance.

The Council changed the definition of Storage Building, Personal to read, "A structure used for the storage of belongings, equipment, or materials, of a personal nature, that is not intended for use as a dwelling unit." This definition will be changed in two places on page 9 and on page 18

Jackson Purfeerst stated that he had questions on the Land Use Tables. Paul Satterlund stated that there are many items on the tables that need to be reviewed and that the Commission is scheduled to do this starting at the next meeting.

On page 13, there is a statement regarding Mixed-Use Districts not allowed in Shoreland and Overlay Districts. The Council noted that this would not apply to the two developments already platted by Jared Johnson and Jeff McGrath.

The Council agreed to hold a special meeting on Monday, March 24 at 9:00 A.M. for the purpose of the second reading of this Ordinance and adoption. Staff noted that once approved, there is a 30-day period before it becomes effective. Staff stated that they are suggesting to the Commission that this be changed.

MOTION 03SP1-04-25 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 9:45 A.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,



Charlene Nelson
City Clerk