

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, NOVEMBER 13, 2018
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by **one motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of October 8, 2018
2. Regular Council Meeting Minutes of October 8, 2018
3. Special Council Meeting Minutes of October 22, 2018
4. City – Month End Revenue Report dated October 2018
5. City – Month End Expenditures Report dated October 2018
6. October 2018 Budget to Actual Analysis
7. Police Report for Crosslake –October 2018
8. Police Report for Mission Township – October 2018
9. Fire Department Report – October 2018
10. North Ambulance Run Report – September and October 2018
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of September 28, 2018
13. Public Works Meeting Minutes of October 1, 2018
14. EDA Meeting Minutes of October 4, 2018
15. Crosslake Park/Library Commission Minutes of September 26, 2018
16. Crosslake Roll-Off Recycling Report for October 2018
17. Waste Partners Recycling Report for September 2018
18. Resolution Approving Membership in the Minnesota Environmental Science and Economic Review Board
19. Resolution Accepting Donations
20. Request for Refund of Fee for Withdrawn P&Z Permit Application
21. Memo dated November 2, 2018 from City Clerk Re: Repurchase Cemetery Lots
22. Letter dated October 18, 2018 from Crow Wing Power Re: Municipal Meter Relief Program
23. Bills for Approval

C. CRITICAL ISSUES

1. Memo dated November 7, 2018 from Char Nelson Re: Canvass of Election Results (**Council Action-Motion**)

D. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

E. MAYOR'S REPORT

1. Staff and Community Safety at Public Buildings

F. CITY ADMINISTRATOR'S REPORT

1. Memo dated November 2, 2018 from City Administrator Re: Christmas Eve (Council Action-Motion)
2. Memo dated November 2, 2018 from City Clerk Re: Transient Merchant Permits (Council Action Motion)
3. Letter dated October 1, 2018 from Clifton Larson Allen Re: Engagement of Services for Audit of 2018 Financial Statements (Council Action-Motion)

G. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY

- a. Staff Report dated November 13, 2018 from TJ Graumann Re: Community Center Activities (Council Action-Motion)

2. PUBLIC WORKS/CEMETERY/SEWER

- a. Recommendation from Public Works Commission to Increase Sewer Usage Rates from \$48 to \$50 per ERU Effective with January 2019 Usage (Council Action-Motion)
- b. Recommendation from Public Works Commission to Refund \$1104 to Lake Foundation for Sewer Usage Fees (Council Action-Motion)
- c. Draft Assessment Policy (Council Review)

3. PERSONNEL COMMITTEE

- a. Appoint Manager of Parks and Library (Council Action-Motion)

H. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

1. Xcel Energy Franchise Agreement
2. Administrative Fine Process
3. Closed Session pursuant to M.S. 13D, Subd. 3b subject to attorney client privilege to discuss pending litigation/settlement information and review of land acquisition offer.

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

B.1.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 8, 2018
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a special meeting on Monday, October 8, 2018. The following Council Members were present: Patty Norgaard, Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Park Director TJ Graumann, Northland Press Reporter Bill Monroe, Echo Publishing Reporter Erin Bormett, and Council Candidates Aaron Herzog and John Andrews. There were approximately ten people in the audience.

Mayor Norgaard called the meeting to order at 4:00 P.M. and gave a brief history of how Five Bugles Design came to present this space needs study to the Council today.

Michael Clark of Five Bugles Design reviewed the report with the Council, noting that parts of the current building are deteriorating and some walls have water damage. The current heating/cooling system is made for residential structures and cannot keep up with the commercial use of the building. If the City chooses to not replace the current building, there will be a cost to clean and repair. Dave Nevin stated that these items are part of normal maintenance issues that all 20 year old buildings would have.

Mr. Clark stated that the current building was built to meet the needs at that time. The City has grown in the last 20-30 years, which makes the building too small for today's needs. It makes sense to plan now for the next 20 years. The fire department needs more space for rigs, cancer prevention cleaning system, sleeping quarters, storage and training area at approximately 26,400 square feet. The current square footage of the department is 9,400.

The police department has no rooms for interviews, no confidential/private office to take complaints, no holding cell, no secure evidence room, and no garage for second squad on duty. The current police department is 1,600 square feet and needs 10,500 square feet.

The total square footage for the proposed new building is 46,700 which includes fire, police, ambulance and city hall offices. The current building has 17,100 square feet. The estimated cost is \$12.7M.

Dave Nevin stated that he thinks the plan is too big. Gary Heacox wondered if the City has enough space on this lot for that size building. Mayor Norgaard noted that there are other parcels of land in the City where it could be built. Dave Schrupp asked how the project could be funded. The Mayor asked if cities are eligible for grants for municipal facilities. Brad Nelson asked if the project could be scaled down by 30%. Mr. Clark stated that they can work within the City's budget. Mike Lyonais stated that the City would have to issue bonds to pay for the project. Fire Chief Chip Lohmiller and Police Chief Erik Lee reported the increase of calls since the building was built in 1987 and added on to in 1996. The addition of the 100-unit senior living complex will add an estimated 100 calls per year.

Ted Strand stated that he has performed maintenance on this building since he started in 2000 and that repairs have not been done and told the Council that now is the time to fix it.

Residents Dan Heggerston, Jim Anderson, Pat Netko, and John Andrews provided input. Mayor Norgaard suggested that the Council hold a workshop to look at other options. Mr. Clark stated that the Council could deliberate on the issue for up to a month. Dave Nevin stated that he does not want to have another workshop and that he would push for a smaller building.

There being no further business at 5:45 P.M. the meeting was adjourned.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

B.
2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 8, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, October 8, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand, Park Director TJ Graumann, Land Service Specialist Jon Kolstad, City Attorney Alex Kuhn, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporters Dan Determan and Erin Bormett. Council Candidates Jon Andrews, Clay Porter and Aaron Herzog were also in attendance. There were approximately twenty people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 10R-01-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 10R-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of September 10, 2018
2. Special Council Meeting Minutes of September 21, 2018
3. City – Month End Revenue Report dated September 2018
4. City – Month End Expenditures Report dated September 2018
5. September 2018 Budget to Actual Analysis
6. Police Report for Crosslake – September 2018
7. Police Report for Mission Township – September 2018
8. Fire Department Report – September 2018
9. North Ambulance Run Report – August 2018
10. Planning and Zoning Monthly Statistics
11. Planning and Zoning Commission Meeting Minutes of August 24, 2018
12. Public Works Meeting Minutes of September 5, 2018
13. Pay Request #13 from Eagle Construction for the WWTF Improvements in the Amount of \$108,832.00
14. Final Pay Request from Anderson Brothers for 2018 Street Improvement Project in the Amount of \$18,085.52
15. EDA Meeting Minutes of September 6, 2018
16. Crosslake Park/Library Commission Minutes of August 22, 2018
17. Crosslake Roll-Off Recycling Report for September 2018
18. Waste Partners Recycling Report for August 2018
19. Resolution No. 18-27 for the Appointment of Election Judges to Serve for the General Election to be Held November 6, 2018
20. Request for Refund of Fee for Withdrawn Variance Application
21. Prosecution Contract Between City of Crosslake and Crow Wing County
22. Resolution No. 18-28 Accepting Donations

- 23. Bills for Approval in the Amount of \$116,617.08
 - 24. Resolution Regarding Unpaid Sewer Charges
 - 25. Additional Bills for Approval in the Amount of \$10,926.09
- MOTION CARRIED WITH ALL AYES.

The Mayor announced that a public hearing is set for 7:15 P.M. and that the Council would continue with the agenda until that time.

D. CRITICAL ISSUES

- 1. Dave Nevin reported that the Council directed him to ask Hy-Tec Construction to inspect the old school buildings next door to see if they could be reformed into police or fire department. Craig Feierabend of Hy-Tec Construction reported to the Council that the buildings on the adjacent property are in good condition, inside and out. He stated that the workmanship was very professional and that there was no sign of water damage. Mr. Feierabend stated that garage doors could easily be added.
- 2. MOTION 10R-03-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO ALLOW THE ALTERATION OF THE CITY LOGO FOR NEW PICKLEBALL COURTS AT COMMUNITY CENTER. MOTION CARRIED WITH ALL AYES.

E. PUBLIC FORUM – Pat Netko of 36084 County Road 66 reported that she attended the special meeting at 4:00 and would like more discussion about the needs of Fire and Police Departments. Ms. Netko stated that the public needs to be aware of the problems and the potential cost.

F. MAYOR’S REPORT – None.

G. CITY ADMINISTRATOR’S REPORT

- 1. MOTION 10R-04-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 18-30 APPROVING THE ISSUANCE OF UP TO \$690,000 G.O. STREET RECONSTRUCTION BONDS, SERIES 2018A SUBJECT TO THE APPROVAL OF THE MAYOR AND CITY ADMINISTRATOR/TREASURER AND RATIFICATION BY THE CITY COUNCIL. MOTION CARRIED WITH ALL AYES.
- 2. Mike Lyonais reported that he has received letters from Teamsters and AFSCME of intent to negotiate. Current contracts with the unions expire December 31, 2018. Brad Nelson and Gary Heacox volunteered to be on the negotiating committee.

C. PUBLIC HEARING – 7:15 P.M. – ROW VACATION REQUEST ON LONE PINE BEACH

- 1. The Mayor called the public hearing to order at 7:15 P.M. Attorney Alex Kuhn reviewed the application and survey from John Schultz for Vacation of Right of Way at 11874 Manhattan Point Blvd, noting that Mr. Schultz would exchange the same amount of land to be vacated, to the east of existing lot. The current right of way runs through the middle of his property. The land to the east is in better condition and would allow easier access to the lake. Applicant John Schultz addressed the Council and gave a brief history of the

property, going back to the 1930's. Dave Schrupp noted that both the Park Commission and Public Works Commission recommended approval of the request. There were no comments from the public. MOTION 10R-05-18 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE RESOLUTION NO. 18-29 VACATING PROPERTY OF LONE PINE BEACH. MOTION CARRIED WITH ALL AYES.

H. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Jon Kolstad gave a brief summary of the proposed changes to the Land Use Ordinance, noting that most of them were directed by FEMA. MOTION 10R-06-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE ORDINANCE NO. 354 LAND USE CHAPTER 26, SECTIONS 26-281 THROUGH 26-1177 AS PRESENTED AND TO PUBLISH ORDINANCE IN SUMMARY FORM IN OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. Park Director TJ Graumann reported that staff is building a dirt hill to be used in the winter for sledding. Public Works helped move fill to the site of the new pickleball courts. The fill will settle over the winter and be ready for concrete next summer. Mr. Graumann reported that the Park and Library Foundation (PAL) mailed a survey card to the community which asked the opinion of what amenities the city would like to have at the Community Center. Mr. Graumann noted that he did not see the final version of the survey and would direct citizens' concerns to the PAL Foundation members.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Ted Strand reported that he attended a conference regarding new standards coming from the State and Federal governments regarding wastewater treatment services. Crosslake has been targeted as one of 100 cities in the state to be monitored. Ted Strand stated that Minnesota Environmental Science and Economic Review Board (MESERB) is offering services to cities to help comply with the new regulations and protect cities from costly fines. Mr. Strand asked that the Council approve membership into this organization at a cost of approximately \$435. MOTION 10R-07-18 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO DIRECT TED STRAND TO BRING MEMBERSHIP RESOLUTION TO THE NEXT COUNCIL MEETING FOR APPROVAL. MOTION CARRIED WITH ALL AYES.
- b. MOTION 10R-08-18 WAS MADE BY PATTY NORGAARD AND SECONDED BY GARY HEACOX TO DIRECT CITY ATTORNEY AND MIKE LYONAI TO NEGOTIATE PURCHASE OF LAND AT 35205 RIVERWOOD TRAIL AND TO BRING TO COUNCIL FOR FINAL APPROVAL. MOTION CARRIED WITH ALL AYES.

- c. Ted Strand reported that the cost to install the used generator from the sewer plant at the Community Center is approximately \$35,000. Mr. Strand will research the cost of a new generator and the approximate value of the used one.
- d. Ted Strand reported that the salt/sand building that started to lean last year has begun to move back into place. Mr. Strand suggested that the Council wait and see what happens before deciding to repair the building. It was the consensus of the Council to take no action at this time.
- e. Ted Strand gave a brief update on the sewer project and invited anyone interested to visit the upgraded plant.

Gary Heacox asked that the Public Works Commission complete an assessment policy for the November Council meeting.

4. PERSONNEL

- a. Mike Lyonais presented a job description for the position of Manager of Parks, Recreation and Library. The person in this position would be in charge of part-time employees and volunteers and would spend time in both the Library and Park. A part-time library worker could be hired in the future if the workload requires. This supervisory position would be outside of the union. TJ Graumann met with the Pequot Lakes Library staff to compare staffing needs. Mr. Graumann will review library usage to determine the best hours of operation. Mr. Graumann told the Council that it will be beneficial to have a supervisor in the building when he is absent. MOTION 10R-09-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO APPROVE THE JOB DESCRIPTION FOR MANAGER OF PARKS, RECREATION AND LIBRARY, TO DIRECT STAFF TO BEGIN THE RECRUITMENT PROCESS AND TO APPROVE THE SALARY RANGE OF \$41,000 TO \$52,000. MOTION CARRIED WITH ALL AYES.

I. PUBLIC FORUM – None.

J. CITY ATTORNEY REPORT – None.

K. OLD BUSINESS – None.

L. NEW BUSINESS – Dave Nevin stated that he was in favor of purchasing the property next to City Hall and suggested that it could be used to temporarily house staff while City Hall was being reconstructed. Mr. Nevin asked the Mayor when she first learned about the sale of the property and why she didn't bring it to the Council at that time. A MOTION WAS MADE BY DAVE NEVIN TO PURCHASE THE PROPERTY NEXT TO CITY HALL FOR THE ASKING PRICE OF \$900,000. The motion died for lack of a second. Gary Heacox stated that he would not pay more than \$750,000 for the property.

Owner of the property, Paul Hiniker, apologized to the Council for the confusion of when the property became available and said he understood that the Council would need more time to make such a big decision. Mayor Norgaard stated that the Council could continue the

discussion at the budget meeting on October 22nd. Dave Schrupp suggested that the public tour City Hall and the Fire Department to see the problems and challenges. Gary Heacox stated that he would like to see how bonding for the project would affect tax payers. Brad Nelson stated that only the land next door has value to the City, not the buildings. BJ Berglund thanked the Council for their consideration and asked if the current City Hall site had enough room for the proposed City Hall. Richard Eide of 38083 County Road 66 stated that it's necessary for the Council to get the public's input on the matter.

M. ADJOURN – MOTION 10R-10-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 8:12 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/10-8-18

B.3.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 22, 2018
3:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a budget workshop Monday, October 22, 2018. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Engineer Mike Rardin, Northland Press Reporter Bill Monroe, Council Candidates Aaron Herzog, Clay Porter and John Andrews. There were seven people in the audience.

The Mayor called the meeting to order at 3:00 P.M. MOTION 10S2-01-18 WAS MADE BY PATTY NORGAARD AND SECONDED BY DAVE SCHRUPP TO APPROVE THE BILLS FOR APPROVAL IN THE AMOUNT OF \$62,455.34. Dave Nevin asked what the court fines payable to the Crow Wing County Attorney were for. Mike Lyonais explained that the City pays the County Attorney a portion of the fines collected for prosecuting the City's criminal cases. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reviewed the timeline for certifying the levy. There will be a Public Input Meeting on Monday, December 10th at 6:00 P.M. The Council will consider certification of the final levy at the regular meeting on Monday, December 10th at 7:00 P.M. MOTION 10S2-02-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO MEET ON MONDAY, NOVEMBER 13, 2018 AT 3:00 P.M. FOR THE PURPOSE OF REVIEWING THE 2019 BUDGET. MOTION CARRIED WITH ALL AYES.

Mike Lyonais provided an update to the 2019 Budget. Gary Heacox suggested that the EDA budget be cut. Dave Nevin questioned specific items on the EDA budget including geo-fencing and post card mailers, and asked how the Council is informed about EDA meetings. Mike Lyonais replied that the EDA minutes are included in regular Council packets.

Dave Schrupp stated that he would like there to be no levy increase over 2018. MOTION 10S2-03-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO USE THE PROCEEDS FROM THE SALE OF THE PHONE COMPANY TO PAY FOR POTENTIAL PURCHASE OF LAND ADJACENT TO SEWER PLANT. MOTION CARRIED WITH ALL AYES.

MOTION 10S2-04-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 18-32 PROVIDING FOR THE ISSUANCE AND SALE OF \$695,000 GENERAL OBLIGATION STREET RECONSTRUCTION BONDS, SERIES 2018A, AND LEVYING A TAX FOR THE PAYMENT THEREOF. MOTION CARRIED WITH ALL AYES.

Mike Lyonais provided proposed funding examples, proposed debt schedule, estimated tax rates and related impacts, and 2018 comparable community tax rates related to the city center project. Dave Schrupp stated that he is not in favor of a \$13M building and suggested that the City stop 5

Bugles Design from doing any more work on the facility needs study. Dave Schrupp stated that the City should have the mold removed and the HVAC upgraded. Dave Nevin stated that he hired Service Master to test the air quality for mold and the results showed no immediate concerns.

Patty Norgaard stated that the initial response to the cost of the building was shock but believes the City could do some research and look at options to make it work for everyone. A lengthy discussion ensued regarding building priorities, tax payer approval, mold cleanup, HVAC needs, and where to go from here. Police Chief Erik Lee stated that 5 Bugles did what was asked of them and that staff received no direction at the last meeting. Chief Lee asked what dollar amount would be acceptable and stated that 5 Bugles would work within that budget. MOTION 10S2-05-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO GET QUOTES FROM COMPANIES TO IDENTIFY CAUSE OF MOLD, COST TO CLEANUP AND COST TO UPGRADE HVAC. MOTION CARRIED WITH ALL AYES. Fire Chief Chip Lohmiller asked that this process take no longer than six months.

Northland Press Reporter Bill Monroe suggested that the City create a focus group to make public aware of problems, to research options for the building and to make recommendation to the Council. Dave Nevin stated that he wanted to be a member of that group. The Mayor asked that Mike Lyonais be the chair of the group and that the Fire Chief and Police Chief be members. Gary Heacox stated that the bottom line is that any building will cost \$250 per square foot.

There being no further business at 4:24 P.M., MOTION 10S2-06-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,066,329.00	\$0.00	\$1,920,499.53	\$1,145,829.47	62.63%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$113,130.00	\$0.00	\$113,266.03	-\$136.03	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	-\$30.08	\$30.08	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	-\$72.84	\$72.84	0.00%
31310	2012 Series A Levy	\$121,870.00	\$0.00	\$76,367.04	\$45,502.96	62.66%
31800	Other Taxes	\$1,500.00	\$187.23	\$5,163.39	-\$3,663.39	344.23%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$1,531.41	-\$531.41	153.14%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$14,100.00	\$1,900.00	88.13%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$875.00	-\$775.00	875.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$2,155.00	-\$1,955.00	1077.50%
33400	State Grants and Aids	\$500.00	\$0.00	\$19,858.95	-\$19,358.95	3971.79%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$4,785.02	-\$2,785.02	239.25%
33417	Police State Aid	\$33,000.00	\$43,500.48	\$43,500.48	-\$10,500.48	131.82%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$1,350.00	\$8,595.79	-\$3,595.79	171.92%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$1,069.00	-\$1,069.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$590.50	\$2,388.50	19.82%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$23.10	\$558.40	-\$358.40	279.20%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$130.00	-\$100.00	433.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$14.00	\$6.00	70.00%
34103	Zoning Permits	\$30,000.00	\$10,850.00	\$49,125.00	-\$19,125.00	163.75%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$275.00	\$3,600.00	-\$2,100.00	240.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$1,000.00	\$12,000.00	-\$3,000.00	133.33%
34106	Sign Permits	\$500.00	\$50.00	\$250.00	\$250.00	50.00%
34107	Assessment Search Fees	\$800.00	\$100.00	\$750.00	\$50.00	93.75%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$2,250.00	\$10,950.00	-\$5,950.00	219.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$1,853.46	\$5,153.46	-\$4,953.46	2576.73%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$29,055.74	\$944.26	96.85%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$2,800.00	-\$1,300.00	186.67%
34210	Police Contracts	\$48,000.00	\$13,500.00	\$52,500.00	-\$4,500.00	109.38%
34211	Police Donations	\$0.00	\$0.00	\$5,075.00	-\$5,075.00	0.00%
34213	Police Receipts	\$5,000.00	\$1,079.02	\$3,055.16	\$1,944.84	61.10%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$11,520.00	-\$11,520.00	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$2,800.00	-\$1,800.00	280.00%
34700	Park & Rec Donation	\$300.00	\$25.00	\$135.00	\$165.00	45.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$0.00	\$646.00	-\$446.00	323.00%
34740	Park Concessions	\$500.00	\$10.00	\$132.00	\$368.00	26.40%
34741	Gen Gov t Concessions	\$100.00	\$42.30	\$791.89	-\$691.89	791.89%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$410.00	\$4,529.25	-\$529.25	113.23%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$189.00	\$111.00	63.00%
34760	Library Cards	\$500.00	\$56.00	\$1,080.00	-\$580.00	216.00%
34761	Library Donations	\$500.00	\$0.00	\$16.00	\$484.00	3.20%
34762	Library Copies	\$300.00	\$42.00	\$385.67	-\$85.67	128.56%
34763	Library Events	\$5,000.00	\$348.50	\$4,569.10	\$430.90	91.38%
34764	Library Miscellaneous	\$50.00	\$0.00	\$2.00	\$48.00	4.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$195.00	\$105.00	65.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$1,818.36	-\$1,568.36	727.34%
34769	PAL Foundation - Park	\$3,000.00	\$246.22	\$3,181.97	-\$181.97	106.07%
34770	Silver Sneakers	\$6,000.00	\$1,601.00	\$11,921.00	-\$5,921.00	198.68%
34790	Park Dedication Fees	\$4,500.00	\$45,000.00	\$52,500.00	-\$48,000.00	1166.67%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,513.00	-\$13.00	100.87%
34801	Recreational-Program	\$3,000.00	\$0.00	\$555.00	\$2,445.00	18.50%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$485.00	\$515.00	48.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$6.00	\$102.65	\$897.35	10.27%
34805	Aerobics Fees	\$0.00	\$0.00	\$814.00	-\$814.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,437.50	\$32,589.00	-\$2,589.00	108.63%
34807	Volleyball Fees	\$750.00	\$60.00	\$580.00	\$170.00	77.33%
34808	Silver and Fit	\$13,000.00	\$1,074.00	\$10,800.00	\$2,200.00	83.08%
34809	Soccer Fees	\$1,500.00	\$0.00	\$2,796.00	-\$1,296.00	186.40%
34810	Pickle Ball	\$5,500.00	\$240.00	\$5,165.00	\$335.00	93.91%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$250.00	\$9,250.00	-\$6,250.00	308.33%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$5,600.00	-\$2,100.00	160.00%
34942	Cemetery Other	\$450.00	\$0.00	\$1,000.00	-\$550.00	222.22%
34950	Public Works Revenue	\$1,500.00	\$75.00	\$250.00	\$1,250.00	16.67%
34952	County Joint Facility Payments	\$45,000.00	\$3,725.64	\$25,262.09	\$19,737.91	56.14%
34953	Recycling Revenues	\$50.00	\$0.00	\$1,850.36	-\$1,800.36	3700.72%
35100	Court Fines	\$10,000.00	\$919.19	\$11,899.55	-\$1,899.55	119.00%
35103	Library Fines	\$600.00	\$86.00	\$354.00	\$246.00	59.00%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$2,028.71	-\$1,028.71	202.87%
36200	Miscellaneous Revenues	\$5,000.00	\$0.00	\$2,755.34	\$2,244.66	55.11%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$30,500.00	\$11,871.08	\$108,997.28	-\$78,497.28	357.37%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,914.00	\$0.00	\$4,409.88	\$2,504.12	63.78%
36255	Sp Assess Int-Bridges	\$1,374.00	\$0.00	\$983.18	\$390.82	71.56%
36256	Andys Parking Lot Principal	\$5,514.00	\$0.00	\$2,757.24	\$2,756.76	50.00%
36257	Andys Parking Lot Interest	\$1,188.00	\$0.00	\$956.95	\$231.05	80.55%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,001,800.00	\$0.00	\$0.00	\$1,001,800.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,769,498.00	\$144,843.72	\$2,752,637.45	\$2,016,860.55	57.71%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	-\$116.11	\$116.11	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	-\$42.76	\$42.76	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	-\$79.42	\$79.42	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	-\$19.72	\$19.72	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	-\$14.68	\$14.68	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	-\$67.43	\$67.43	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$164.39	-\$164.39	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	-\$38.61	\$38.61	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$153,825.00	\$0.00	\$96,230.48	\$57,594.52	62.56%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$265.44	-\$265.44	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	-\$460.13	\$460.13	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$153,825.00	\$0.00	\$95,821.45	\$58,003.55	62.29%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,239.86	\$4,760.14	56.73%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$11,000.00	\$0.00	\$6,239.86	\$4,760.14	56.73%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$12,500.00	\$0.00	\$7,845.39	\$4,654.61	62.76%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$250.00	\$1,575.00	-\$1,575.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$250.00	\$9,420.39	\$3,079.61	75.36%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$172.78	\$257.85	-\$257.85	0.00%
36104	Penalty & Interest	\$1,000.00	\$163.49	\$1,705.28	-\$705.28	170.53%
36200	Miscellaneous Revenues	\$1,000.00	\$373.50	\$1,593.90	-\$593.90	159.39%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$24.82	-\$24.82	0.00%
37200	User Fee	\$252,872.00	\$24,512.28	\$233,441.22	\$19,430.78	92.32%
37250	Sewer Connection Payments	\$0.00	\$186,333.00	\$190,333.00	-\$190,333.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$1,559,537.00	\$0.00	\$1,500,000.00	\$59,537.00	96.18%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,814,409.00	\$211,209.49	\$1,927,356.07	-\$112,947.07	106.23%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue
Current Period: OCTOBER 2018

SRC	SRC Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$138,348.14	\$82,651.86	62.60%
31312	2017 GO Sewer Rev Imp Bonds	\$116,613.00	\$0.00	\$72,134.65	\$44,478.35	61.86%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$339,613.00	\$0.00	\$210,482.79	\$129,130.21	61.98%
		\$7,100,845.00	\$356,303.21	\$5,001,958.01	\$2,098,886.99	70.44%

B.5.

CITY OF CROSSLAKE
Month End Expenditures
Current Period: OCTOBER 2018

Table with columns: OBJ, OBJ Descr, 2018 Budget, OCTOBER 2018 Amt, 2018 YTD Amt, 2018 YTD Balance, %YTD Budget. Rows include FUND 101 GENERAL FUND, DEPT 41110 Council, DEPT 41400 Administration, and DEPT 41410 Elections.

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$29.75	\$45.25	39.67%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$0.00	\$406.07	-\$275.07	309.98%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$0.00	\$2,140.82	\$3,059.18	41.17%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$26,035.00	\$5,965.00	81.36%
304	Legal Fees (Civil)	\$7,000.00	\$450.00	\$3,900.00	\$3,100.00	55.71%
307	Legal Fees (Labor)	\$7,000.00	\$193.50	\$1,720.00	\$5,280.00	24.57%
DEPT 41600 Audit/Legal Services		\$46,000.00	\$643.50	\$31,655.00	\$14,345.00	68.82%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$104.11	\$462.37	\$237.63	66.05%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$145.61	\$513.50	\$986.50	34.23%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$281.17	\$3,057.36	\$876.64	77.72%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$500.00	\$2,000.00	20.00%
304	Legal Fees (Civil)	\$5,000.00	\$75.00	\$1,290.00	\$3,710.00	25.80%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$216.52	\$1,777.22	\$1,722.78	50.78%
322	Postage	\$500.00	\$0.00	\$358.35	\$141.65	71.67%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$1,015.00	\$3,430.00	-\$1,930.00	228.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$274.13	\$1,194.28	\$805.72	59.71%
352	Filing Fees	\$1,500.00	\$276.00	\$894.00	\$606.00	59.60%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$2.00	\$12.00	-\$12.00	0.00%
452	Refund	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
470	Consultant Fees	\$209,280.00	\$16,932.00	\$169,320.00	\$39,960.00	80.91%
500	Capital Outlay	\$4,020.00	\$1,534.25	\$1,552.06	\$2,467.94	38.61%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$68.49	\$678.54	\$115.46	85.46%
610	Interest	\$70.00	\$3.51	\$41.46	\$28.54	59.23%
DEPT 41910 Planning and Zoning		\$243,358.00	\$21,427.79	\$185,582.14	\$57,775.86	76.26%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$1,946.50	\$6,925.93	-\$6,925.93	0.00%
133	Employer Paid Dental	\$125.00	-\$596.20	\$207.75	-\$82.75	166.20%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$45.00	\$1,677.03	\$822.97	67.08%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$163.30	-\$163.30	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$581.01	\$6,193.67	-\$2,193.67	154.84%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$15.99	\$358.70	-\$58.70	119.57%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$463.50	\$336.50	57.94%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$240.13	\$9.87	96.05%
354	Ordinance Codification	\$5,000.00	\$0.00	\$2,230.62	\$2,769.38	44.61%
360	Insurance	\$26,500.00	\$0.00	\$22,945.00	\$3,555.00	86.58%
381	Electric Utilities	\$14,500.00	\$844.00	\$8,834.00	\$5,666.00	60.92%
383	Gas Utilities	\$4,500.00	\$26.98	\$2,323.12	\$2,176.88	51.62%
384	Refuse/Garbage Disposal	\$500.00	\$54.81	\$475.57	\$24.43	95.11%
385	Sewer Utility	\$600.00	\$48.00	\$624.00	-\$24.00	104.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$7,075.00	\$2,525.00	73.70%
430	Miscellaneous	\$2,500.00	\$79.64	\$6,035.35	-\$3,535.35	241.41%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$5,299.65	-\$1,799.65	151.42%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$930.00	\$1,070.00	46.50%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$5,714.12	\$4,785.88	54.42%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	-\$950.00	\$5,200.00	-\$5,200.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$14,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$1,322.37	\$3,724.65	\$2,275.35	62.08%
470	Consultant Fees	\$15,000.00	\$16,974.15	\$19,520.40	-\$4,520.40	130.14%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$2,500.00	\$1,200.00	67.57%
493	Pass Thru Donations	\$0.00	\$0.00	\$11,520.00	-\$11,520.00	0.00%
500	Capital Outlay	\$185,000.00	\$0.00	\$79,707.67	\$105,292.33	43.09%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$1,559,537.00	\$0.00	\$1,500,000.00	\$59,537.00	96.18%
DEPT 41940 General Government		\$1,876,412.00	\$21,099.75	\$1,716,539.16	\$159,872.84	91.48%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$81,694.00	\$9,425.55	\$69,120.70	\$12,573.30	84.61%
101	Assistant	\$5,000.00	\$6,939.47	\$52,560.96	-\$47,560.96	1051.22%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
103	Tech 1	\$48,253.00	\$5,350.00	\$38,900.84	\$9,352.16	80.62%
108	Tech 3	\$25,000.00	\$2,376.00	\$18,728.63	\$6,271.37	74.91%
110	Tech 4	\$59,913.00	\$46.00	\$460.00	\$59,453.00	0.77%
112	Tech 5	\$59,830.00	\$6,361.20	\$47,590.50	\$12,239.50	79.54%
113	Tech 6	\$61,207.00	\$6,345.68	\$47,052.21	\$14,154.79	76.87%
121	PERA	\$55,225.00	\$5,968.73	\$44,158.80	\$11,066.20	79.96%
122	FICA	\$4,943.00	\$499.83	\$3,614.22	\$1,328.78	73.12%
131	Employer Paid Health	\$82,224.00	\$5,918.00	\$59,180.00	\$23,044.00	71.97%
132	Employer Paid Disability	\$2,636.00	\$231.39	\$2,318.54	\$317.46	87.96%
133	Employer Paid Dental	\$3,894.00	\$324.48	\$3,244.80	\$649.20	83.33%
134	Employer Paid Life	\$336.00	\$28.00	\$280.00	\$56.00	83.33%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,100.00	\$200.00	84.62%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,478.00	\$0.00	\$17,322.00	\$9,156.00	65.42%
152	Health Savings Account Contrib	\$27,000.00	\$6,000.00	\$24,000.00	\$3,000.00	88.89%
200	Office Supplies	\$300.00	\$0.00	\$214.03	\$85.97	71.34%
208	Instruction Fees	\$4,500.00	\$305.00	\$2,748.00	\$1,752.00	61.07%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$0.00	\$1,369.78	\$430.22	76.10%
212	Motor Fuels	\$18,000.00	\$220.08	\$7,640.30	\$10,359.70	42.45%
214	Auto Expense- Squad 301	\$500.00	\$136.50	\$997.69	-\$497.69	199.54%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$2,344.46	-\$1,144.46	195.37%
217	Auto Expense- Squad 303	\$1,000.00	\$660.77	\$1,364.19	-\$364.19	136.42%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$486.17	\$513.83	48.62%
219	Auto Expense- Squad 304	\$500.00	\$763.28	\$1,600.65	-\$1,100.65	320.13%
220	Repair/Maint Supply - Equip	\$15,000.00	\$571.72	\$10,135.72	\$4,864.28	67.57%
221	Repair/Maint Vehicles 306	\$2,000.00	\$76.04	\$1,113.38	\$886.62	55.67%
258	Unif Tony/Ted/Corey/Fire	\$675.00	\$0.00	\$338.93	\$336.07	50.21%
259	Unif Erik/Joe	\$675.00	\$79.99	\$532.90	\$142.10	78.95%
260	Unif Eric & Nate	\$675.00	\$415.95	\$524.95	\$150.05	77.77%
261	Unif Jake/TJ/Seth	\$675.00	\$86.28	\$237.28	\$437.72	35.15%
262	Unif Tony	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$84.14	\$630.72	\$44.28	93.44%
265	Unif & P/T Expense	\$500.00	\$0.00	\$397.93	\$102.07	79.59%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$207.00	\$293.00	41.40%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$8,533.17	-\$7,533.17	853.32%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$271.09	\$2,448.05	\$351.95	87.43%
321	Communications-Cellular	\$5,400.00	\$352.22	\$3,381.62	\$2,018.38	62.62%
322	Postage	\$200.00	\$0.00	\$32.72	\$167.28	16.36%
331	Travel Expenses	\$2,200.00	\$541.01	\$2,547.72	-\$347.72	115.81%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$18,894.00	-\$4,894.00	134.96%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$161.17	\$38.83	80.59%
433	Dues and Subscriptions	\$250.00	\$0.00	\$730.00	-\$480.00	292.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$4,460.00	\$0.00	\$2,967.61	\$1,492.39	66.54%
550	Capital Outlay - Vehicles	\$50,960.00	\$0.00	\$0.00	\$50,960.00	0.00%
600	Principal	\$132.00	\$11.42	\$113.09	\$18.91	85.67%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
610	Interest	\$12.00	\$0.58	\$6.91	\$5.09	57.58%
DEPT 42110	Police Administration	\$678,322.00	\$60,540.40	\$502,407.34	\$175,914.66	74.07%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$5,000.00	\$1,000.00	83.33%
101	Assistant	\$1,200.00	\$100.00	\$1,000.00	\$200.00	83.33%
106	Training	\$2,100.00	\$75.00	\$750.00	\$1,350.00	35.71%
107	Services	\$71,000.00	\$7,887.00	\$62,953.00	\$8,047.00	88.67%
122	FICA	\$6,143.00	\$655.00	\$5,332.42	\$810.58	86.80%
151	Workers Comp Insurance	\$8,027.00	\$0.00	\$5,484.00	\$2,543.00	68.32%
200	Office Supplies	\$100.00	\$7.18	\$245.92	-\$145.92	245.92%
208	Instruction Fees	\$8,000.00	\$2,175.00	\$24,724.00	-\$16,724.00	309.05%
209	Physicals	\$3,500.00	\$0.00	\$2,823.00	\$677.00	80.66%
210	Operating Supplies	\$3,000.00	\$658.23	\$4,135.59	-\$1,135.59	137.85%
212	Motor Fuels	\$500.00	\$87.27	\$429.29	\$70.71	85.86%
213	Diesel Fuel	\$2,500.00	\$255.79	\$685.78	\$1,814.22	27.43%
220	Repair/Maint Supply - Equip	\$3,000.00	\$596.66	\$1,880.81	\$1,119.19	62.69%
221	Repair/Maint Vehicles 306	\$9,000.00	\$7,441.95	\$15,088.84	-\$6,088.84	167.65%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$163.63	\$2,336.37	6.55%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$279.80	\$577.08	\$922.92	38.47%
258	Unif Tony/Ted/Corey/Fire	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
319	Donation Expenditures	\$0.00	\$1,553.46	\$8,104.31	-\$8,104.31	0.00%
320	Communications	\$2,500.00	\$258.77	\$2,353.84	\$146.16	94.15%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$1,270.32	\$4,463.14	\$536.86	89.26%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$4,492.00	\$2,508.00	64.17%
430	Miscellaneous	\$150.00	\$0.00	\$95.87	\$54.13	63.91%
433	Dues and Subscriptions	\$1,500.00	\$148.00	\$1,534.30	-\$34.30	102.29%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$155.04	\$588.06	\$911.94	39.20%
491	FDRA City Contribution	\$23,000.00	\$0.00	\$6,870.00	\$16,130.00	29.87%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$19,000.00	\$4,211.65	\$11,520.86	\$7,479.14	60.64%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$11,250.00	-\$11,250.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$229,045.00	\$28,316.12	\$182,545.74	\$46,499.26	79.70%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$112.50	-\$112.50	0.00%
306	Ambulance Subsidy	\$0.00	\$1,100.00	\$5,500.00	-\$5,500.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$1,100.00	\$5,612.50	-\$5,612.50	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$6,237.00	\$0.00	\$0.00	\$6,237.00	0.00%
103	Tech 1	\$57,244.00	\$5,817.42	\$46,830.56	\$10,413.44	81.81%
104	Tech 2	\$57,244.00	\$5,378.45	\$44,567.24	\$12,676.76	77.85%
105	Part-time	\$0.00	\$0.00	\$380.88	-\$380.88	0.00%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
108	Tech 3	\$57,244.00	\$5,443.65	\$37,790.99	\$19,453.01	66.02%
121	PERA	\$13,348.00	\$1,247.98	\$9,717.72	\$3,630.28	72.80%
122	FICA	\$13,615.00	\$1,135.27	\$9,092.42	\$4,522.58	66.78%
131	Employer Paid Health	\$44,851.00	\$4,671.60	\$37,631.20	\$7,219.80	83.90%
132	Employer Paid Disability	\$1,198.00	\$103.56	\$1,068.89	\$129.11	89.22%
133	Employer Paid Dental	\$2,463.00	\$258.00	\$2,081.18	\$381.82	84.50%
134	Employer Paid Life	\$202.00	\$16.80	\$163.61	\$38.39	81.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$28,704.00	\$0.00	\$19,784.00	\$8,920.00	68.92%
152	Health Savings Account Contrib	\$15,000.00	\$4,500.00	\$16,500.00	-\$1,500.00	110.00%
200	Office Supplies	\$450.00	\$0.00	\$130.78	\$319.22	29.06%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$62.83	\$1,471.42	-\$271.42	122.62%
212	Motor Fuels	\$8,000.00	\$226.08	\$4,832.73	\$3,167.27	60.41%
213	Diesel Fuel	\$15,000.00	\$0.00	\$4,588.23	\$10,411.77	30.59%
215	Shop Supplies	\$2,750.00	\$262.47	\$892.15	\$1,857.85	32.44%
220	Repair/Maint Supply - Equip	\$18,000.00	\$7,674.51	\$24,149.95	-\$6,149.95	134.17%
221	Repair/Maint Vehicles 306	\$15,000.00	\$31.03	\$14,422.20	\$577.80	96.15%
222	Tires	\$1,500.00	\$0.00	\$1,298.29	\$201.71	86.55%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$439.35	\$3,030.15	\$1,469.85	67.34%
224	Street Maint Materials	\$20,000.00	\$445.51	\$33,472.95	-\$13,472.95	167.36%
225	New Roads Materials	\$0.00	\$0.00	\$706.50	-\$706.50	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$14,641.00	\$1,359.00	91.51%
235	Signs	\$3,000.00	\$734.70	\$3,607.77	-\$607.77	120.26%
240	Small Tools and Minor Equip	\$2,500.00	\$205.57	\$3,985.96	-\$1,485.96	159.44%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$274.96	\$25.04	91.65%
260	Unif Eric & Nate	\$300.00	\$0.00	\$308.98	-\$8.98	102.99%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$1,272.85	\$23,727.15	5.09%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$150.00	\$850.00	15.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$49.35	\$197.40	\$2.60	98.70%
320	Communications	\$1,600.00	\$203.11	\$1,077.82	\$522.18	67.36%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$33.74	\$966.26	3.37%
340	Advertising	\$100.00	\$0.00	\$340.53	-\$240.53	340.53%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,028.00	\$14,972.00	44.55%
381	Electric Utilities	\$14,000.00	\$559.06	\$8,632.39	\$5,367.61	61.66%
383	Gas Utilities	\$6,000.00	\$60.80	\$1,698.53	\$4,301.47	28.31%
384	Refuse/Garbage Disposal	\$1,000.00	\$56.62	\$723.55	\$276.45	72.36%
385	Sewer Utility	\$400.00	\$22.56	\$428.64	-\$28.64	107.16%
405	Cleaning Services	\$3,700.00	\$176.25	\$2,118.43	\$1,581.57	57.25%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$591.05	\$408.95	59.11%
433	Dues and Subscriptions	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$149.79	\$2,050.69	-\$1,050.69	205.07%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,505.03	\$23,808.42	\$21,191.58	52.91%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
500	Capital Outlay	\$75,000.00	\$0.00	\$23,883.40	\$51,116.60	31.84%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$35,164.85	-\$35,164.85	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$49,980.00	\$20.00	99.96%
583	Capital Outlay - Overlays	\$1,440,800.00	\$22,211.07	\$1,108,382.94	\$332,417.06	76.93%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,129,400.00	\$63,648.42	\$1,610,295.94	\$519,104.06	75.62%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$71.10	\$868.90	7.56%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$68.00	-\$8.00	113.33%
381	Electric Utilities	\$350.00	\$31.26	\$227.02	\$122.98	64.86%
430	Miscellaneous	\$400.00	\$0.00	\$1,000.46	-\$600.46	250.12%
452	Refund	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$31.26	\$2,366.58	\$633.42	78.89%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$72,590.00	\$6,895.38	\$58,195.50	\$14,394.50	80.17%
101	Assistant	\$29,378.00	\$3,740.91	\$27,945.42	\$1,432.58	95.12%
103	Tech 1	\$26,940.00	\$2,918.36	\$8,675.05	\$18,264.95	32.20%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$3,858.79	\$29,326.24	\$14,353.76	67.14%
108	Tech 3	\$33,675.00	\$3,931.60	\$28,572.88	\$5,102.12	84.85%
121	PERA	\$15,470.00	\$1,344.76	\$8,647.97	\$6,822.03	55.90%
122	FICA	\$16,162.00	\$1,595.92	\$10,961.47	\$5,200.53	67.82%
131	Employer Paid Health	\$37,373.00	\$623.20	\$9,840.96	\$27,532.04	26.33%
132	Employer Paid Disability	\$1,565.00	\$126.35	\$999.86	\$565.14	63.89%
133	Employer Paid Dental	\$4,128.00	\$291.24	\$2,505.63	\$1,622.37	60.70%
134	Employer Paid Life	\$269.00	\$22.40	\$172.39	\$96.61	64.09%
136	Deferred Compensation	\$650.00	\$75.00	\$459.17	\$190.83	70.64%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$15,118.00	\$0.00	\$10,559.00	\$4,559.00	69.84%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,750.00	\$8,250.00	31.25%
200	Office Supplies	\$200.00	\$29.83	\$280.73	-\$80.73	140.37%
208	Instruction Fees	\$500.00	\$45.00	\$183.00	\$317.00	36.60%
210	Operating Supplies	\$3,200.00	\$118.02	\$2,035.65	\$1,164.35	63.61%
212	Motor Fuels	\$2,000.00	\$47.29	\$905.28	\$1,094.72	45.26%
213	Diesel Fuel	\$1,000.00	\$176.42	\$515.59	\$484.41	51.56%
220	Repair/Maint Supply - Equip	\$3,000.00	\$671.34	\$5,101.96	-\$2,101.96	170.07%
221	Repair/Maint Vehicles 306	\$2,000.00	\$44.36	\$1,069.99	\$930.01	53.50%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$326.80	\$7,939.46	\$7,060.54	52.93%
231	Chemicals	\$5,000.00	\$13.98	\$62.55	\$4,937.45	1.25%
235	Signs	\$400.00	\$0.00	\$186.20	\$213.80	46.55%
254	Concessions - Pop	\$300.00	\$0.00	\$7.98	\$292.02	2.66%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Tony/Ted/Corey/Fire	\$300.00	\$33.95	\$33.95	\$266.05	11.32%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
261	Unif Jake/TJ/Seth	\$300.00	\$108.95	\$243.78	\$56.22	81.26%
264	Unif Bobby/Ron	\$300.00	\$53.60	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$150.00	\$4,850.00	3.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$113.17	\$1,486.83	7.07%
310	Program Supplies	\$1,000.00	\$57.47	\$500.11	\$499.89	50.01%
311	Softball/Baseball	\$1,000.00	\$0.00	\$140.00	\$860.00	14.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$392.40	-\$392.40	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$105.74	\$677.78	\$322.22	67.78%
316	Security Monitoring	\$1,200.00	\$0.00	\$1,357.88	-\$157.88	113.16%
317	Soccer/Skating	\$1,500.00	\$484.38	\$722.73	\$777.27	48.18%
318	Garage (North)	\$3,000.00	\$68.00	\$1,700.76	\$1,299.24	56.69%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$425.27	\$3,814.62	-\$314.62	108.99%
322	Postage	\$150.00	\$0.00	\$36.91	\$113.09	24.61%
323	Garage (East)	\$1,500.00	\$4.10	\$553.38	\$946.62	36.89%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$57.22	\$704.22	\$295.78	70.42%
335	Background Checks	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
340	Advertising	\$500.00	\$0.00	\$84.00	\$416.00	16.80%
351	Legal Notices Publishing	\$0.00	\$0.00	\$209.94	-\$209.94	0.00%
360	Insurance	\$15,000.00	\$0.00	\$12,083.00	\$2,917.00	80.55%
381	Electric Utilities	\$13,000.00	\$1,183.43	\$12,830.48	\$169.52	98.70%
383	Gas Utilities	\$6,500.00	\$97.73	\$3,472.36	\$3,027.64	53.42%
384	Refuse/Garbage Disposal	\$800.00	\$74.89	\$668.74	\$131.26	83.59%
403	Improvements Other Than Bldgs	\$3,800.00	\$64.29	\$64.29	\$3,735.71	1.69%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$16.00	\$391.00	\$109.00	78.20%
430	Miscellaneous	\$800.00	\$21.00	\$661.31	\$138.69	82.66%
433	Dues and Subscriptions	\$500.00	\$0.00	\$1,052.00	-\$552.00	210.40%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$1,975.29	-\$475.29	131.69%
443	Sales Tax	\$1,600.00	\$440.00	\$3,137.00	-\$1,537.00	196.06%
445	Sr Meals Expense	\$400.00	\$3,083.06	\$6,038.82	-\$5,638.82	1509.71%
448	Weight Room Ins Reimbur	\$150.00	\$10.50	\$147.11	\$2.89	98.07%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$192.00	\$242.00	-\$92.00	161.33%
453	80 Acre Development Expense	\$1,000.00	\$25.00	\$1,920.00	-\$920.00	192.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$675.04	\$1,324.96	33.75%
459	PAL Foundation Expenditures	\$3,000.00	\$230.37	\$2,187.07	\$812.93	72.90%
461	Silver Sneakers	\$6,500.00	\$1,170.00	\$8,346.00	-\$1,846.00	128.40%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$93,000.00	\$294.31	\$7,516.84	\$85,483.16	8.08%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$91,451.60	-\$91,451.60	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$2,463.00	-\$2,463.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$1,041.40	\$208.60	83.31%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$531,848.00	\$35,302.35	\$389,044.91	\$142,803.09	73.15%
DEPT 45500 Library						
101	Assistant	\$33,675.00	\$0.00	\$7,945.87	\$25,729.13	23.60%
121	PERA	\$2,526.00	\$0.00	\$595.95	\$1,930.05	23.59%
122	FICA	\$2,576.00	\$0.00	\$497.87	\$2,078.13	19.33%
131	Employer Paid Health	\$18,686.00	\$0.00	\$5,450.20	\$13,235.80	29.17%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
132	Employer Paid Disability	\$289.00	\$0.00	\$134.66	\$154.34	46.60%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$301.00	\$731.00	29.17%
134	Employer Paid Life	\$67.00	\$0.00	\$16.80	\$50.20	25.07%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$750.00	\$5,250.00	\$750.00	87.50%
201	Library Operating Supplies	\$2,000.00	\$81.44	\$2,388.76	-\$388.76	119.44%
202	Library Subscriptions	\$500.00	\$0.00	\$473.72	\$26.28	94.74%
203	Library Books	\$5,000.00	\$494.05	\$2,686.63	\$2,313.37	53.73%
204	Children s Program Expense	\$150.00	\$0.00	\$409.04	-\$259.04	272.69%
205	Library Luncheon Expense	\$0.00	\$0.00	\$556.43	-\$556.43	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$121.32	\$603.00	\$397.00	60.30%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$35.64	\$421.41	\$578.59	42.14%
443	Sales Tax	\$100.00	\$34.00	\$224.00	-\$124.00	224.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$2,341.41	-\$2,091.41	936.56%
500	Capital Outlay	\$3,165.00	\$1,227.30	\$1,227.30	\$1,937.70	38.78%
600	Principal	\$1,250.00	\$104.14	\$1,041.40	\$208.60	83.31%
DEPT 45500 Library		\$80,216.00	\$2,847.89	\$32,565.45	\$47,650.55	40.60%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$23,453.00	\$0.00	\$23,452.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$352.50	\$609.50	-\$309.50	203.17%
DEPT 47014 2012 Series A		\$213,753.00	\$352.50	\$214,062.00	-\$309.00	100.14%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$24,330.00	\$8,010.00	75.23%
388	Recycling Expenses	\$400.00	\$45.00	\$256.00	\$144.00	64.00%
430	Miscellaneous	\$3,240.00	\$262.00	\$2,620.00	\$620.00	80.86%
DEPT 48000 Recycling		\$35,980.00	\$2,740.00	\$27,206.00	\$8,774.00	75.61%
FUND 101 GENERAL FUND		\$6,378,233.00	\$270,234.61	\$5,143,114.86	\$1,235,118.14	80.64%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$138,000.00	\$0.00	\$0.00	\$138,000.00	0.00%
610	Interest	\$8,500.00	\$0.00	\$4,250.00	\$4,250.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$146,800.00	\$0.00	\$4,250.00	\$142,550.00	2.90%
FUND 301 DEBT SERVICE FUND		\$149,300.00	\$0.00	\$4,250.00	\$145,050.00	2.85%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$59.50	\$590.50	9.15%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$5,615.87	\$4,584.13	55.06%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$5,775.37	\$5,724.63	50.22%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$5,775.37	\$5,724.63	50.22%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$72.00	-\$72.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$72.00	-\$72.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$12,500.00	\$0.00	\$3,750.00	\$8,750.00	30.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$12,500.00	\$0.00	\$3,750.00	\$8,750.00	30.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$0.00	\$3,822.00	\$8,678.00	30.58%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$73,421.00	\$9,081.76	\$67,504.02	\$5,916.98	91.94%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,507.00	\$681.12	\$4,952.77	\$554.23	89.94%
122	FICA	\$5,617.00	\$623.89	\$4,273.55	\$1,343.45	76.08%
131	Employer Paid Health	\$18,686.00	\$1,557.20	\$15,442.24	\$3,243.76	82.64%
132	Employer Paid Disability	\$718.00	\$61.66	\$616.60	\$101.40	85.88%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$852.83	\$179.17	82.64%
134	Employer Paid Life	\$67.00	\$5.60	\$56.00	\$11.00	83.58%
136	Deferred Compensation	\$650.00	\$75.00	\$540.83	\$109.17	83.20%
151	Workers Comp Insurance	\$6,010.00	\$0.00	\$4,136.00	\$1,874.00	68.82%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$6,000.00	\$0.00	100.00%
200	Office Supplies	\$250.00	\$0.00	\$566.73	-\$316.73	226.69%
208	Instruction Fees	\$2,500.00	\$55.00	\$2,240.00	\$260.00	89.60%
210	Operating Supplies	\$3,500.00	\$0.00	\$2,590.03	\$909.97	74.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$31.32	\$1,968.68	1.57%
213	Diesel Fuel	\$500.00	\$0.00	\$953.12	-\$453.12	190.62%
220	Repair/Maint Supply - Equip	\$10,000.00	\$241.18	\$12,768.48	-\$2,768.48	127.68%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$382.52	\$1,117.48	25.50%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$197.05	\$16,776.55	-\$12,776.55	419.41%
229	Oper/Maint - Lift Station	\$12,000.00	\$232.67	\$2,734.49	\$9,265.51	22.79%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$8,558.45	-\$1,558.45	122.26%
231	Chemicals	\$18,000.00	\$3,141.20	\$11,427.60	\$6,572.40	63.49%
258	Unif Tony/Ted/Corey/Fire	\$300.00	\$95.12	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$1,000.00	\$3,016.50	\$3,016.50	-\$2,016.50	301.65%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$402.09	\$1,747.11	-\$1,147.11	291.19%
321	Communications-Cellular	\$1,600.00	\$118.34	\$1,198.27	\$401.73	74.89%
322	Postage	\$800.00	\$0.00	\$650.67	\$149.33	81.33%
331	Travel Expenses	\$2,500.00	\$166.72	\$3,355.81	-\$855.81	134.23%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$325.13	-\$125.13	162.57%
360	Insurance	\$8,000.00	\$0.00	\$7,853.00	\$147.00	98.16%
381	Electric Utilities	\$27,000.00	\$2,689.83	\$22,553.15	\$4,446.85	83.53%
383	Gas Utilities	\$3,000.00	\$25.00	\$1,723.42	\$1,276.58	57.45%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$922.50	\$7,682.28	\$7,317.72	51.22%
407	Sludge Disposal	\$20,000.00	\$0.00	\$19,600.00	\$400.00	98.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$15.00	\$85.00	15.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$822.00	-\$522.00	274.00%
442	Safety Prog/Equipment	\$1,500.00	\$69.94	\$86.91	\$1,413.09	5.79%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,550,000.00	\$48,855.42	\$1,918,961.14	-\$368,961.14	123.80%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$2,014,408.00	\$73,900.79	\$2,154,744.52	-\$140,336.52	106.97%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$2,014,408.00	\$73,900.79	\$2,154,744.52	-\$140,336.52	106.97%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$23,606.00	\$0.00	\$27,655.00	-\$4,049.00	117.15%

OBJ	OBJ Descr	2018 Budget	OCTOBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$397.50	\$635.50	\$114.50	84.73%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$199,356.00	\$397.50	\$203,290.50	-\$3,934.50	101.97%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
610	Interest	\$11,060.00	\$0.00	\$11,753.33	-\$693.33	106.27%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,060.00	\$0.00	\$11,753.33	\$99,306.67	10.58%
FUND 651 SEWER RESTRICTED SINKING FUN		\$310,416.00	\$397.50	\$215,063.83	\$95,352.17	69.28%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,876,357.00	\$344,532.90	\$7,526,770.58	\$1,349,586.42	84.80%

B.
6.

**City of Crosslake - Preliminary
10/31/2018 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)**

Description	2018 Budget	31-Oct	2018 YTD Amount	2018 YTD Balance	2018 %YTD Budget
Total Expense (From Month End Report For October 31, 2018)	\$ 8,876,357	\$ 344,533	\$ 7,526,771	\$ 1,349,586	84.80%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(720)	(144)	83.33%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(720)	(144)	83.33%
(101-42110-600) Police: Copier Lease	(144)	(12)	(120)	(24)	83.33%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(1,041)	(209)	83.31%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(1,041)	(209)	83.31%
(101-47014-600) 2012 Series A - Principal	(190,000)	0	(190,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(23,453)	0	(23,453)	(1)	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	(353)	(610)	310	0.00%
(301-47015-600) 2015 Series B - Principal	(138,000)	0	0	(138,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(8,500)	0	(4,250)	(4,250)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,500)	0	0	(2,500)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(23,606)	0	(27,655)	4,049	117.15%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	(398)	(636)	(115)	84.73%
(651-47008-600) 2017 Series A Disposal Bonds	(100,000)	0	0	(100,000)	0.00%
(651-47008-610) 2017 Series A Disposal Bonds	(11,060)	(11,753)	(11,753)	693	106.27%
<i>Total Debt Service</i>	<u>(677,841)</u>	<u>(12,868)</u>	<u>(436,999)</u>	<u>(240,842)</u>	64.47%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(4,020)	0	0	(4,020)	0.00%
(101-41910-500) Planning and Zoning	(4,020)	(1,534)	(1,552)	(2,468)	38.61%
(101-41940-500) General Government Capital Outlay	(185,000)	0	(79,708)	(105,292)	43.09%
(101-42110-500) Police Administration Capital Outlay	(4,460)	0	(2,968)	(1,492)	66.54%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(50,960)	0	0	(50,960)	0.00%
(101-42280-500) Fire Administration - Capital Outlay	(19,000)	(4,212)	(11,521)	(7,479)	60.64%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(11,250)	11,250	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,565,800)	(22,211)	(1,217,411)	(348,389)	77.75%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(93,000)	(294)	(101,431)	8,431	109.07%
(101-45500-500) Library	(3,165)	(1,227)	(1,227)	(1,938)	0.00%
(601-43200-500) Sewer - Capital Outlay	(1,550,000)	(48,855)	(1,918,961)	368,961	123.80%
<i>Total Capital Outlay</i>	<u>(3,480,425)</u>	<u>(78,334)</u>	<u>(3,346,029)</u>	<u>(134,396)</u>	96.14%
<u>Less: Other Items:</u>					
Operating Transfers (General Fund to Sewer Fund)	(1,559,537)	(250,000)	(1,500,000)	(59,537)	96.18%
<i>Total Operating Transfers Between Funds</i>	<u>(1,559,537)</u>	<u>(250,000)</u>	<u>(1,500,000)</u>	<u>(59,537)</u>	96.18%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,958,554	\$ 3,331	\$ 2,243,743	\$ 714,811	75.84%
Linear Assumption (10 Month/12 Months) = 83.33%					
	83.33%	\$ 7,396,964			-7.49%

B.7.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

October

2018

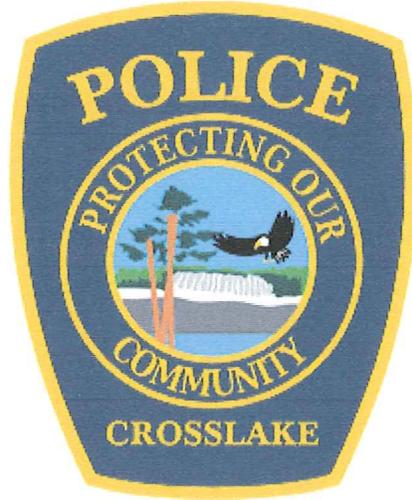
**Crosslake Police Department
Monthly Report
October 2018**

911 Hangup	1
Agency Assist	27
Alarm	25
Animal Complaint	9
Burglary In Prog	1
Burning Complaint	1
Civil Problem	2
Counterfeit	1
Damage To Property	1
Disturbance	2
Dog Ordinance	1
Domestic	1
Driving Complaint	1
Ems	16
Fire	1
Garbage Dumping	1
Gun Permits	1
Hazard In Road	2
Housewatch	5
Information	6
Missing Persons	2
Motorist Assist	1
Parking Complaint	2
Property Damage Acc	1
Public Assist	3
Scam/Con	1
Suspicious Activity	2
Suspicious Person	1
Suspicious Vehicle	4

Theft	4
Traffic Warnings	41
Traffic Stop	2
Welfare Check	1

Total	170
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3-81



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

October

2018

**Crosslake Police Department
Mission Township Monthly Report
October 2018**

Agency Assist	1
Alarm	2
Burglary	1
Extra Patrol	1
Found Property	1
Housewatch	2
Information	1
Motorist Assist	1
Property Damage Acc	1
Suspicious Person	1
Traffic Stop	33
Traffic Citations	7
Total	52



Crosslake Fire Department
Date: October 2018

B.9.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	16	236
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries		4
324 - Motor Vehicle Accident with No Injuries	1	1
340 - Search for Lost Person	2	9
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total:	19	251
1 - Fire		
111 - Building Fire		3
111 - Building Fire (Mutual Aid)		4
114 - Chimney Fire		
112/118/113 - Fire Other	1	2
143 - Grass Fire/Wildland Fire	1	4
131 - Automobile Fire		2
Total:	2	15
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)		6
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	7
5 - Service Call		
531 - Smoke or Odor Removal	1	1
571 - Cover Assignment, Standby		
561 - Unauthorized Burning		
Total:	1	1
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	15
600 - Good Intent Call		1
609 - Smoke scare, Odor of smoke		2
Total:	1	18
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		6
746 - Carbon Monoxide Detector Activation - No CO		2
731 - Sprinkler Activation due to Malfunction		1
Total:	0	9
8 - Severe Weather & Natural Disaster		
815 - Severe Weather Standby		1
Total:	0	1
Total Incidents:	23	302

**NORTH AMBULANCE
CROSSLAKE**

SEPTEMBER 2018 RUN REPORT

TOTAL CALLOUTS: 62
NIGHT: 21 DAY: 41

No Loads: 11
Cancels: 10
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 41

CROSSLAKE: 36 (5 No Load, 4 Cancel)
BREEZY POINT: 09 (1 No Load, 2 Cancel)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 01
MANHATTAN BEACH: 01
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 10 (3 No Load, 1 Cancel)
BRAINERD: 05 (2 No Load, 3 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 01

**NORTH AMBULANCE
CROSSLAKE**

OCTOBER 2018 RUN REPORT

TOTAL CALLOUTS: 47

NIGHT: 17 DAY: 30

No Loads: 11
Cancels: 06
Fire Standbys: 01
Police Standbys: 00
Transported Patients: 29

CROSSLAKE: 27 (7 No Load, 4 Cancel, 1 Fire)
BREEZY POINT: 06 (1 No Load)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 02 (1 Cancel)
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 10 (3 No Load)
BRAINERD: 02 (1 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 00

B. 11.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	October-2018	Year-to-Date 2018	October-2017	Year-to-Date 2017
New Construction (Dwellings)	10	34	7	46
Septic - New	5	23	4	40
Septic Upgrades	3	19	7	26
Porch / Deck	9	57	9	48
Additions	4	20	2	21
Landscape Alterations	8	31	5	57
Access. Structures	4	34	2	35
Demo/Move	3	16	5	21
Signs	1	4	0	2
Fences	0	6	0	9
E911 Addresses Assigned	3	30	0	37
Total Permits	50	274	41	342

ENFORCEMENT / COMPLAINTS	Year-to-Date 2018	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	6	5	1	83.30%

CUSTOMER SERVICE STATISTICS	October-2018	Year-to-Date 2018	October-2017	Year-to-Date 2017
Counter Visits	76	785	112	895
Phone Calls	195	1521	165	1518
Email	58	580	61	469
Total	329	2886	338	2882

Call For Service	7	68	6	68
Shoreland Rapid Assessment Completed (Buffer)	3	20	6	24
Stormwater Plans Submitted	8	59	11	69
Site Visits	37	385	65	514

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2018	Year-To-Date Failed 2018	Year-To-Date Received 2017	Year-To-Date Failed 2017
Septic Compliance Inspections	129	4	150	9
Passing Septic Compliance Percentage		96.8%		94.0%

PUBLIC HEARINGS	October-2018	Year-to-Date 2018	October-2017	Year-to-Date 2017
DRT	1	19	1	25
Variance	3	17	1	17
CUP/IUP	0	4	0	5
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	4	0	5
Consolidations/Lot Line Adjustments	1	5	1	2



B. 12.

STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment
September 28, 2018
9:00 A.M.
Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Aaron Herzog; Mark Wessels; Mark Lindner; Alternate Bill Schiltz; and Liaison Council Member Dave Nevin
2. Absent: Vice-Chair Matt Kuker; Joel Knippel
3. Staff: Jacob Frie, Environmental Services Supervisor; Jon Kolstad, Environmental Services Specialist and Cheryl Stuckmayer, Customer Service Specialist
4. 8-24-18 Minutes & Findings – **Motion by Wessels; supported by Lindner to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Agenda amendment; Cron application withdrawn – **Motion to accept by Lindner; supported by Wessels. All members voting “Aye”, Motion carried.**
6. Old Business
 - 6.1 None
7. New Business
 - 7.1 Bruce Schindel – Conditional Use Permit for commercial storage building/storage unit rental & manufacturing
 - 7.2 Carole A McCulloch Trust – Variance for a lake setback
 - 7.3 Robert A & Sheila Cron – Variance for lake, road right-of-way, dwelling setbacks, structure height, and amendment (**WITHDRAWN**)
 - 7.4 Richard Anthony & Leilani Popehn – Variance for lake, side yard, dwelling setbacks, structure height, and septic type
 - 7.5 Island View Association Inc. – Variance for controlled accesses, lot sizes, lot widths, building envelopes, type I septic systems and septic site suitabilities
 - 7.6 Public Hearing – Consider revisions to Chapter 26, Land Use of the City of Crosslake Code of Ordinance
8. Other Business
 - 8.1 Staff Report
9. Open Forum
10. Adjournment

**Bruce Schindel
120321100DAB009**

Herzog announced the Conditional Use Permit (CUP) request and invited Schindel, the applicant/owner to the podium. Kolstad read the CUP request, project details, no comments received, the history of the parcel and CUP ordinance requirements into the record. Herzog stated he would like to see the current screening of County Road 103 maintained. Schindel stated he has no plans to eliminate any of the trees or foliage and was possibly thinking of adding additional vegetative screening when it is needed. Schindel stated he is aware that he will have to look into and follow all governmental entity requirements for his manufacturing. Herzog opened the public hearing. Dennis West of 12817 Cool Haven Lane inquired as to Schindel's intent of manufacturing materials in relation to outdoor storage. Schindel stated that there will be no storage of rental or manufacturing materials outside of the storage units. Herzog closed the public hearing. Commissioners held a discussion on possible conditions that would be needed to accompany the motion. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 28, 2018 Action:

Motion by Lindner; supported by Schiltz to approve a Conditional Use Permit for commercial storage building/storage unit rental and manufacturing, at 13623 County Road 103, Sec 32, City of Crosslake

Per the findings of fact as discussed, the on-sites conducted on 9-27-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-23-18 for property located at 13623 County Road 103, Crosslake, MN 56442

Conditions:

1. Rental operation hours; closed from 10:00 P.M. through 6:00 A.M.
2. Maintain the current level of screening on County Road 103; interior of the parcel is visible through the driveway only
3. No outside rental or manufacturing storage

Findings: See attached

All members voting "Aye", Motion carried.

**Carole A McCulloch Trust
142190010020009**

Herzog announced the variance request and invited Nevin, the applicant's representative to the podium. Kolstad read the variance request, project details, no comments received, impervious calculations, city sewer hookup, history of the parcel and the shoreline rapid assessment model results into the record. Nevin further explained the details of the project, the decrease in the impervious due to the removal of lakeside concrete and the need for a partial covered deck for sun protection. Herzog opened and closed the public hearing due to no response. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 28, 2018 Action:

Motion by Schiltz; supported by Wessels to approve the variance for:

1. Lake setback of 62.6 feet where 75 feet is required to proposed deck

To construct:

- 360 square foot partially covered deck

Per the findings of fact as discussed, the on-site conducted on 9-27-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-20-18 for property located at 36269 Margaret Lane, Sec 16, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 9-28-20

1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance
2. Implement and maintain the required shoreline rapid assessment model results of 15 feet on 70% of the shoreline width

Findings: See attached

All members voting "Aye", Motion carried.

**Richard Anthony & Leilani Popehn
120304300K00009**

Herzog announced the variance request and invited Popehn, the applicant/owner to the podium. Kolstad read the variance request, project details, comments received, history of the parcel and the surrounding parcel history into the record. Commissioners, staff and owners discussed the removal of the non-conforming structures, the comments from Peterson of CIV USARMY CEMVP, the historical ice ridge, the reconstruction of the boat house, the decrease in the requested garage addition size to allow turn around without using the neighboring property, and the research pertaining to a possible relocation of the septic system, which was eliminated due to the location of neighboring utilities. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 28, 2018 Action:

Motion by Wessels; supported by Schiltz to approve the variance along with the revisions listed below for:

1. Lake setback of 46 feet where 75 feet is required to proposed garage addition; **has been revised to 51 feet where 75 feet is required to proposed garage addition**
2. Road right-of-way easement setback of 0 where 10 feet is required to the proposed garage addition
3. Road right-of-way easement setback of 0 where 10 feet is required to the septic tank
4. Road right-of-way easement setback of 0 where 10 feet is required for a driveway
5. Septic drainfield setback of 10 feet where 20 feet is required to proposed addition
6. Septic tank setback of 8 feet where 10 feet is required to proposed addition
7. Side yard setback of 5 feet where 10 feet is required to proposed septic drainfield
8. Lake setback of 49 feet where 75 feet is required to the septic system
9. Septic system installation of a type 3 where a type I is required
10. Increase height of a nonconforming water-oriented accessory structure from 6 feet to not exceed 10 feet

To construct:

- 1389 square foot dwelling addition with covered porch entry
- 360 square foot garage addition; **has been revised to a 10' x 24' totaling 240 square foot garage addition**
- 400 square foot pervious driveway
- Type 3 septic system
- 200 square foot water-oriented accessory structure to be reconstructed with a height increase

Per the findings of fact as discussed, at the on-site conducted on 9-27-18 and as shown on the Certificate of Survey received at the Planning & Zoning office dated 9-10-18 located at 12252 Perkins Rd, Crosslake, MN 56442

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 9-28-20.

1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance
2. Implement and maintain the required shoreline rapid assessment model results of 15 feet on 70% of the shoreline width
3. Work with staff to implement and maintain erosion/sediment control during and after construction if necessary
4. Items stated to be removed on the certificate of survey dated 9-10-18 shall be removed and that existing lake setback for those items are to be eliminated
5. Bottom floor elevation must be at or above Regulatory Flood Protection Elevation (RFPE) as certified by a licensed surveyor – Supplemental Data Form to be completed
6. Work with staff to implement a plan to protect the historic ice ridge during and after construction
7. Install a barrier to eliminate driving and/or parking on the septic system
8. Impervious calculation eliminated in the revision of the garage addition to be used as an impervious ground surface adjacent to the overhead garage door location on the survey

Findings: See attached

All members voting “Aye”, Motion carried.

**Island View Association Inc
1418300090B0009**

Herzog announced the variance request and invited Trottier of Stonemark Land Surveying a representative for the association to the podium. Kolstad read the variance request, comments received, and the history of the parcel into the record. Kolstad read Person, Crosslake City Attorney's June 11, 2018 email for clarification on the use of the association's covenants to accomplish the applicant's goals without the need for a variance or the city's involvement. Trottier explained with the variance approval that the process would involve a deed restriction, a consolidation at the county level and this would make the lots more conforming. Wessels stated that the bordering parcels that extend across County Road 16 were not consolidated, but were created a very long time ago and gave some history on them. Kolstad explained that in 2014 the ordinance was changed to prohibit any new controlled accesses. Schiltz asked why we, the commissioners, would allow this to be approved. The commissioners discussed the 9-20-18 email from Hansen, the Crow Wing County Recorder Supervisor. Herzog opened the public hearing. Lindquist, Island View Association President, owner on Pine Lane, spoke about the April association meeting and the historical society's wishes that they keep the association bridge. Lindquist stated that the bridge cost is expensive and this seems like a simple thing to extend property lines across County Road 16. Lindquist stated that it would increase the property tax base, no additional docks – now there is 5 where there could be 8 or more and this would beautify the bridge. Further discussion was held on all the requests of this variance which do not meet the ordinance, along with consolidation and deed restriction difficulties. Herzog closed the public hearing and the commissioners suggested the application be tabled to allow for further research into contiguous requirements for consolidation. Kolstad explained the 60 day letter requirements that accompany a table motion.

September 28, 2018 Action:

Motion by Lindner; supported by Schiltz to table the variance for:

1. Controlled accesses for 5 new tracts where none are allowed
2. Lot sizes of 930 square feet to 2,396 square feet where 30,000 square feet is required for each of the 5 new tracts
3. Lot widths of 0 square feet where 100 feet is required at OHW and lake setback
4. Building envelopes of 0 square feet where 12,000 square feet is required
5. No septic systems where type 1 septic system is required for each of the new 5 tracts
6. No septic systems where 2 site suitabilities are required for each of the new 5 tracts

To construct:

- Create 5 new controlled access tracts

All members voting "Aye", Motion carried.

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 City Ordinance
Land Use Revisions**

Kolstad read into the record and presented to the board a summary of revisions to the Code of Ordinances for the City of Crosslake, Minnesota, Chapter 26 Land Use; Articles 10, 11, 12, 13, 25, 31, 36 and 43; for a motion as a recommendation to the city council. Publicized ordinance revision comment period was available to the public from August 21, 2018 through September 21, 2018, with no comments received. Herzog opened the public hearing with no one in attendance to respond, therefore the public hearing was closed.

- Article 10:
Sec 26-281 Land Use Tables
Remove Portable concrete and asphalt plants (DUPLICATE)
No changes were requested to the above staff recommendation
- Article 11:
Sec 26-314 Auxiliary Cottage/Auxiliary Quarter
#3 - change building footprint to livable area
#6 - add minimum building width of 24-ft
Sec 26-317 Water Oriented Accessory Structures
Require a minimum 4:12 pitch on roof (precludes decks on top)
Staff recommended further clarification by adding the wording “with walls” to the above change
Added change was accepted and no other changes were requested to the above staff recommendations
- Article 12:
Sec 26-346 Rural Residential Performance Standards
Add language to RR5 regarding temporary structures on lots greater than 20 acres
This change was done in shoreland a year ago (2017)
Sec 26-346 Auxiliary Cottage/Auxiliary Quarters
3c - change building footprint to livable area
No changes were requested to the above staff recommendations
- Article 13
Sec 26-380 (2) Commercial/Light Industrial Standards
Change minimum lot width requirement from 150' to 100'
No changes were requested to the above staff recommendation
- Article 25
Sec 26-656(1) Fences
Change to not require a permit for fences constructed more than 5 feet from side property line or more than 15 feet from edge of road ROW. Add language to clarify no fences in SIZ1.
(see updated definition in Article 43)
No changes were requested to the above staff recommendations
- Article 31
Sec 26-816 (6) Operating Permit

September 28, 2018 Planning Commission/Board Of Adjustment Meeting

Correct reference section number

No changes were requested to the above staff recommendation

- Article 36

Sec 26-960 Accessory Structures--Residential

Add Districts to title

Sec 26-960 (3) Accessory Structures--Residential

Correct reference section number to 26-314

No changes were requested to the above staff recommendations

- Article 43

Sec 26-1177 Definitions

Update definitions per DNR/FEMA and other

Changes:

Accessory Structure, Fence, Flood Fringe, Lowest Floor, Manufactured Home, Principal Use or Structure, & Structure

New:

Base Flood, Critical Facilities, Flood Insurance Rate Map, New Construction, One Hundred Year Floodplain, Reach, & Start of Construction

No changes were requested to the above staff recommendations

- Appendix A

Big Pine Lake BFE & RFPE

DNR/FEMA changed the BFE for Big Pine Lake - it went up 2.06 ft - which increased the RFPE

No changes were requested to the above staff recommendation

September 28, 2018 Action:

Motion by Wessels; supported by Schiltz to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Minnesota, Chapter 26 Land Use; Articles 10, 11, 12, 13, 25, 31, 36 and 43 per staff recommendations.

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) monthly meeting(s) – 3 in September
 - c. October public hearing applications - 3 submitted
 - d. Whitefish Senior Living permit to be submitted sometime in October
 - e. Next month scheduled items

Open Forum:

1. There were no open forum items

September 28, 2018 Planning Commission/Board Of Adjustment Meeting

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Lindner; supported by Wessels to adjourn at 12:00 P.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist



Public Works Meeting Notes
October 1, 2018

Members Present: Chairman Doug Vierzba, Mic Tchida, Dale Melberg
Others Present: Dave Schrupp, Ted Strand, Mike Rardin (B&M), Dave Reese (WSN)
Members not present: Tim Berg, John Pribyl
Visitors: Dave Nevin (Council), Mike Lyonais, Mr. and Mrs. John Schultz

1. **Call to order.** Meeting was called to order at 4:00 pm.
2. **Approval of September 5th, 2018 Meeting Minutes.** ***Motion** to approve by Tchida, 2nd by Vierzba, all in favor.*
3. **John Schultz, 11874 Manhattan Point Blvd, Road Vacation Request (Motion).** Due to short notice, this agenda item was carried over from last month. Ted explained the Park Commission was in favor of this ROW request. Mr. Schultz explained that he wanted to move the ROW on his land and is offering to exchange land on one side of his property for the ROW that is located in the middle of his property. The land area is essentially the same. This item was reviewed by members in the last 30 days. ***Motion:** After some discussion, Melberg made a motion to recommend the council approve the land exchange as requested by Mr. Schultz. Second by Tchida, all in favor.*
4. **Consider purchase of land adjacent to the Public Works Facility.** Ted placed a map of the area on the overhead projector showing the land adjacent to the public works facility on county road #3. Ted requested the commission recommend to the council that the city enter into negotiations with the land owner. The land owner is currently asking \$225,000 for the property whereas the 2018 County Tax Statement for the land lists the land and building value at \$97,900. Mike Lyonais stated the purchase of this property would allow the city to secure the City's site as this resident currently uses city property to access his land. Purchasing the land would allow the city to secure the city land from visitors that have in the past, dumped items on city property. A portion of the property is considered wetlands. ***Motion** by Tchida to recommend to the council that the city enter into negotiations that may lead to the purchase of the property. 2nd by Melberg, all in favor.*
5. **Dream Island Bridge Update-Complete.** Ted stated the project is complete. Ted explained a sink hole that appeared on the end Dream Island Road (unrelated to the bridge replacement project. Anderson Brothers was contracted to repair the hole and was able remove the old asphalt only to find out that the repair area was completely filled with muck. 16" of Class 5 was added to the area and covered with bituminous. Ted will continue to monitor this area in the months ahead to make sure that the road is holding up.
6. **Sewer Extension Plan-Assessments.** Ted informed the commission members that the Council approved surveying of a possible extension of the City sewer from City Hall to the intersection of #66 and #16 this fall. The entire project has not been approved at this time. Ted stated the packets for today's meeting included the City's current assessment policy and assessment policy information from the League of Minnesota Cities for the commission members to review. Commissioner Melberg stated the adjoining lakes need to be protected.

Discussion ensued relative to how assessment policies actually work. Schrupp felt the League's policy was easier to understand and that the City's policy lacked specifics on how assessments would be determined. Mr. Rardin discussed the concept of special benefits to each property that could be tied back to the actual costs of each specific project. He went on to explain that each project should be discussed with the impacted homeowners ahead of project implementation to explain the project as well as associated planned assessments, seeking approval of the homeowners to agree to the project and the projected assessments, thus avoiding disagreements relative to assessments after the project is completed. The discussion regarding assessments is due to the recognition that that the city needs financial help from impacted residents to help pay for the cost road improvement costs and the assessment policy scope would cover, at a minimum, Sewer extensions as well as road improvements/upgrades.

Schrupp suggested a workshop attended by two Council members and Commission members, Mike L., Mike R., and Ted S. to determine common ground for an assessment policy for council review and approval. Ted was in favor of such a workshop and wants to review the completed 5 year road plan as well as the City Sewer plan before he sets the date of the workshop. Ted will facilitate a workshop in the near future.

7. **5 Year Capital Improvement Plan Update-Assessments.** Not discussed in detail. Follows the discussion on item #6 above.
8. **Wastewater Treatment Plant Upgrades.** Ted stated the plant is operational at present and is being controlled by the in-plant computer that was recently installed. Ted discussed his frustration regarding the costs associated with recent change orders that covered items Ted requested, but were missed, during the project initiation. One of the items that were missed was insulation over the water storage tank discharge standpipe. The heat trace to keep the pipe from freezing was installed but the insulation over the pipe was missed. Ted will continue to work on these issues. He indicated the chemical costs will be cut in half as a result of the plant upgrade.
9. **Request to join MESERB (Minnesota Environmental Science and Economic Review Board).** On 10-27-18 Ted attended a sewer related conference in Hutchinson, Minnesota. He indicated the MPCA is currently reviewing the operational permit requirements for 100 municipalities in Minnesota relative to items in Sewer Plant discharge water. The MPCA is considering setting a low sulfide level on the operation of our sewer plant as well as others in the state. The MPCA has already placed sulfide discharge limits on some cities in Minnesota and the costs associated with the removal of same are extremely costly. Some believe the MPCA has inaccurately/incorrectly applied limits to the sulfide discharge levels. MESERB is an organization of Minnesota municipalities that is able to challenge the decisions made by the MPCA on behalf of its' members. Ted indicated it is possible the MPCA will add a sulfide limit to the city's permit and is recommending the City join MESERB in the event we need help to challenge the addition of such a requirement. Our permit expired in 2010 and the state is way behind on issuing new permits and we continue to run on the old permit at this time. Our plant was not designed to remove sulfates and our current permit requires us to monitor river water upstream and downstream of the discharge point of the plant. Ted recommended the city join MESERB for less than \$500/year. He felt that MESERB could help the city in the event the MPCA placed a limit on our Sulfide discharges. ***Motion by Melberg to recommend to the council that Crosslake join MESERB for approximately \$500 per year. Second by Tchida, all in favor.***
10. **Other Business as may arise.**
 - a. Tchida discussed the closing of the brush/leaf drop off site. He stressed the need to revisit the topic in the future. He indicated that many residents prefer to have the site open again as it has been very convenient for

residents. Ted is still thinking of charging for the use of the site, having an employee monitor who dumps as the site and perhaps only having the site open a couple days of the week. Purchase of additional land adjacent to the dump location would greatly help monitor unlawful dumping.

- b. Dave Nevin commented on snowplowing complaint he has received. Ted stated we recently created a policy that states snow will be plowed once it reaches 3". Ted stated his crew does the best they can to keep the roads clean in an 8 hour time frame. If it is snowing during the time they plow, it makes it look like they did not plow. Ted recommended the snowplowing policy (that was recently implemented) be reviewed again if we to make changes.

11. **Adjourn.** The meeting was adjourned at 5 pm.

Notes by Dave Schrupp

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. October 4, 2018 Crosslake City Hall

Members present: Dean Fitch, Roger Roy, Gary Heacox, Jo Smith, Patty Norgaard, Jim Funk (Alternate),
Others present: Tyler Glynn, BLAEDC Economic Development Officer, Bart Taylor, Riverwood Bank
Regional President, Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Dean Fitch.

A motion was made by Patty Norgaard and seconded by Roger Roy to approve the minutes of the September 6, 2018 meeting. Motion carried with all ayes.

New Business:

2019 Budget

Dean Fitch discussed the plans to support the Small Business Resource Center going forward. It would include identifying the business needs of home based/telecommuter businesses after the Crosslake Communications open house. The Small Business Resource Center is set up at Crosslake Communications with two work stations that are available two days a week for a two hour time slot in addition to fax and video-conferencing capabilities. The first step of the support involves funding the resource center itself with a postcard mailer as a follow-up. At this point the target audience is not business specific and is in the exploration phase. Questions were raised that this project would possibly be replicating efforts of BLAEDC, impacts of businesses in neighborhoods and how much the center would be actually used. Staffing the resource center was a focal point of discussion with the understanding that there would need to be knowledge of the resources available. Staffing could possibly utilize volunteers in lieu of paid staff. A measurement of success needs to be in place with the understanding that more information is required for the mailings and to continue working with Crosslake Communications. More work needs to be done and the discussion will continue at the next meeting.

Task Force/Housing

Workforce housing has been successful in other areas and the question as to whether or not it could work in Crosslake was brought up. Roger Roy was requested to start up a task force and to see what is being done around the state. Land resources would be a key issue as well as affordability. Roger will make up an agenda for the next meeting.

Telecommuter Forward

Information on this project was provided about local units of government that meet criteria for promoting telecommuting opportunities in partnership with broadband providers. This topic will be discussed in a future meeting.

Updates:

BLAEDC United Fund

Tyler Glynn reported that the funds that are still tied to restrictions have to be identified so as to comply with the letter of the law and a policy is being defined. Eight loans have been completed and six loans are in process. The first year has surpassed expectations in number of loans processed. Currently working on streamlining the process and looking at bringing legal expertise in house. Multiple partners maintain appropriate funding resources and it is working.

GreenStep City

Martha Steele reported that she and Patty Norgaard met with Melissa Birch, Central CERT Resource Coordinator, to discuss the progress of Crosslake's Best Practice steps. The Step 1 "Block" was presented to Mayor Norgaard. Step 2 is attainable and should be documented within the next six months.

Announcements:

City Council Meeting October 8th, City Hall at 7:00 P.M.

Crosslake Candidates Forum October 23rd, Community School.

Round table feedback included additional discussion regarding the Small Business Resource Center and the postcard mailers, the importance of updating the Crosslake/EDA website and coordination with the Chamber of Commerce and the city.

Next Meeting:

November 1st

There being no further business or announcements, Dean Fitch adjourned the meeting at 9:55 A.M.

Martha Steele

Volunteer

B. 15.

Park/Library Commission Minutes

Wednesday, September 26, 2018

2:00 PM at the Crosslake Community Center

Present: Chair Mick Tchida, Joe Albrecht, John Andrews, Sandy Melberg, Ann Schrupp, Don Christner, Robb Reed, Council Member Dave Nevin, and Parks, Recreation and Library Director, TJ Graumann.

Guest: John Schultz

The meeting was called to order at 2:00 pm.

I. Approve Minutes

Motion to approve the Minutes from the August 22 Meeting as presented.

Albrecht/Andrews Favor: All

II. Non-Agenda Item/ROW Issue

A request was made by Chair Tchida to address a ROW issue necessitating due attention by the Commission. The guest present, Mr. John Schultz of 11874 Manhattan Point Blvd., is requesting the exchange of 20' of ROW for 20' of his property in a land swap to combine his plots, which are now separated by the 20' ROW. This would also solve the issue of part of one of his structures (boat house) and driveway being currently located on the ROW. After a brief recess to obtain copies of the presented maps, discussion of the request ensued. **The following Motion was put forth: John Schultz should be allowed to swap 20' of his property for 20' of right of way in order to provide for one continuous tract and then relocate the 20' right of way to the east of his property line as presented to the Public Works Commission.**

Andrews/Christner Favor: All

Commission Member Melberg requested to go on record as not appreciating the circumstance of this situation being sprung on the Commission with only two Members having advance knowledge of the issue prior to this meeting.

III. Capital Outlay

Several projects have been designated by the Director as priority Capital Outlay projects.

- A) Irrigation—There will be an additional 4 zones of irrigation system installed in front of the Community Center and to the west and northwest of the building. The project is scheduled to begin in mid-October.
- B) Gator—A new Gator has been ordered for maintenance of the park. It should be delivered in five to six weeks.
- C) Fitness Equipment—The new fitness equipment, which will be replacing several of the pieces already in the cardio room, should be delivered approximately November 22nd. TJ explained the pieces being cycled out will be sold back to the company for a price of \$135.00 per piece, which he estimates is more per piece than we would be able to get if they were sold by bids to the public.

- D) Senior Meal Program Equipment—TJ is requesting bids for a new commercial grade freezer and dish sanitizer for the program as these items need to be replaced.
- IV. Library Position
TJ reported to the Commission the City is considering a split duty position between the Community Center office staff and the Library. The Commission Members discussed their opinions on whether or not the Community's expectations for the Library can be met with a shared position.
Motion: The Commission recommends the Council budget for a full-time Librarian position. Melberg/Andrews Favor: All
The Commission would like resolution of this issue by the next meeting.
- V. Dog Park Update
The Dog Park fundraising committee is shy of the needed \$6,500.00 they need to begin fence installation this fall. As of now, they will plan to postpone the project to spring.
- VI. Halloween Party
The Parks and Recreation Department received a \$500.00 donation from the Crosslake/Ideal Lions club to sponsor the Annual Children's Halloween Party once again. This year the party will be held on Saturday, October 27th from 12:00-2:00 pm.
- VII. Background Check Policy
The Parks and Recreation Department along with the Crosslake Police Department and City Hall have some policy changes to the Background Checks each coach volunteer must complete. The new policy necessitates coach volunteers must submit to the full background check each year. The quick check will no longer be used going forward.
- VIII. Pickleball Courts
There is a big need for outdoor pickleball courts as placing pickleball courts on the tennis courts has not been a positive solution for either group. There is money in next year's Capital Outlay for pickleball court construction. TJ is planning a location for the new facility and is checking on the possibility of preparing fill this fall. Councilman Nevin asked the Department to report on the number of Crosslake versus other area pickleball league members.
- IX. Community Interest Assessment
TJ reports the PAL Foundation will be sending survey card to every Crosslake taxpayer to determine community interest in possible projects. A sample of the survey draft was provided to the Members.

- X. Educational Walking Trails
Due to the untimely passing of Commission Member Gary Nordstrom, the Commission will table further discussion on this project until the spring. Because this was Gary's special project, in order to move forward with the project, the Commission would be looking to partner with businesses and/or the school for assistance in the development of the trail.
- XI. Open Forum
- A) The final Book Sale of the season will be held Friday, October 5th from 12-4 and Saturday, October 6th from 11-3.
 - B) The Library will suspend accepting donations for the Book Sale from October 1st until March 2019.
 - C) Signage for the Community Center and Park is an issue that was never finalized after several attempts in the past. The need for signage is still prevalent and could perform many functions for the park and center such as marketing of programming and events.
 - D) The need for a permanent sledding hill is still being considered as a priority by many community members and Commissioners. TJ will discuss with Public Works the possibility of either a permanent pile of dirt that could be used or perhaps utilizing the natural hill on the newly purchased property.
- XII. Adjourn
Motion to Adjourn: Andrews/Melberg Favor: All

B.16.

Crosslake Roll-Off & Recycling Services

October 2018

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	7180	0	0	7060	2080	0	3160	0	19480	2000	9.74
February	0	0	0	0	1500	0	3000	0	4500	2000	2.25
March	8780	860	1020	6820	2040	42000	7240	0	68760	2000	34.38
April	9740	0	2000	6900	2540	0	5100	0	26280	2000	13.14
May	6960	1845	0	5000	3260	20240	12180	0	49485	2000	24.7425
June	8040	405	2380	12240	4840	12420	11168	0	51493	2000	25.7465
July	13880	2780	1840	19120	8360	20220	16180	0	82380	2000	41.19
August	6660	900	0	13580	4400	20720	27540	0	73800	2000	36.9
September	7020	1595	2000	13740	3000	26020	23940	0	77315	2000	38.6575
October	7200	960	0	6720	3560	0	16420	32	34892	2000	17.446
November								0	0	2000	0
December									0	2000	0

TOTAL IBS	75460	9345	9240	91180	35580	141620	125928	32			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	37.73	4.6725	4.62	45.59	17.79	70.81	62.964	0.016			

Tires 0

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION APPROVING MEMBERSHIP IN THE MINNESOTA ENVIRONMENTAL
SCIENCE AND ECONOMIC REVIEW BOARD (MESERB)

WHEREAS, the Minnesota Environmental Science and Economic Review Board (MESERB) is a joint powers organization made up of cities, public utilities commissions, sanitary sewer districts, and business associates committed to using established principles of science, law, and engineering to advocate for sound and cost-effective environmental regulations; and

WHEREAS, MESERB is dedicated to using these principles in the research, study, and analysis of environmental issues impacting the provision of wastewater treatment services in the State of Minnesota; and

WHEREAS, MESERB actively monitors environmental activities at a federal, state, and local levels, and provides up to date information and analysis to MESERB members regarding the provision of wastewater services and the impacts of proposed environmental regulation thereon; and

WHEREAS, MESERB uses these principles of science, law, and engineering to analyze water quality standards, rules, and mandates imposed by the Environmental Protection Agency and the Minnesota Pollution Control Agency, to ensure accountability for agency activities and to ensure that imposed regulations are justified and will result in measurable improvements to water quality and public health; and

WHEREAS, MESERB implements these principles of science, law, and engineering to evaluate new or reissued NPDES Permits of MESERB members to ensure that environmental requirements contained in such permits are appropriate and consistent with applicable rules and regulations; and

WHEREAS, MESERB takes collective action and works with environmental interests and federal and state regulators to communicate the comments, concerns, and recommendations of wastewater treatment facility operators and aid in the development of scientifically justified and effective environmental rules and standards.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Crosslake hereby agrees to join the Minnesota Environmental Science and Economic Review Board (MESERB), hereby directs and authorizes the Mayor and City Administrator to sign the MESERB Joint Powers Agreement and any other associated documentation needed to effect membership in MESERB, and hereby directs and authorizes payment of the membership assessment required to participate in MESERB.

Adopted by the Crosslake City Council this 13th day of November, 2018.

Patty Norgaard
Mayor

Michael Lyonais
City Administrator

RESOLUTION 18-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Park & Library Foundation	\$246.22	Halloween Party
Simonson Lumber	\$300.00	Fire Department
Crosslake Firefighters Relief Association	\$1,553.46	Backup Cameras

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of November, 2018.

Patty Norgaard
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

B.20.

Crosslake PZ

From: Jared Johnson <jared.johnson90@gmail.com>
Sent: Friday, November 02, 2018 10:43 AM
To: Jon Kolstad
Subject: Lee permit Refund

Hello,

I would like to request a permit refund of \$125 for the Lee Permit.

Thanks,
Jared
Miller Construction
218-820-4830

Sent from my iPhone

B. 21.

MEMO TO: City Council

FROM: Char Nelson
City Clerk

DATE: November 2, 2018

SUBJECT: REPURCHASE CEMETERY LOTS

Donald Coulter is requesting that the City buy back cemetery lots, which he and his wife (now deceased) purchased on October 16, 1992 in the amount of \$300.00. The lots are located in Block 17, Lot 3, Sites M, N, O and P in Pinewood Cemetery Annex.

Attached please find a letter from Mr. Coulter and a copy of the original Cemetery Deed showing the purchase price of the lots.

If you agree with the City buying back these lots, a Quit Claim Deed will be prepared for Mr. Coulter to sign. Upon return of the signed Quit Claim Deed, a check will be issued in the amount of \$300.00.

Council approval to repurchase the lot is requested. (Council Action – Motion)

Attachments

Don Coulter
24001 CincoVillage Center Blvd.
Apt. 2130
Katy, Texas 77494
(281) 574-6831

Char Nelson
City of Crosslake
37028 County Highway 66
Crosslake, MN 56442

Dear Char;

In accord with our recent telephone conversation I am requesting the city take action to repurchase my cemetery Lot 3, Block No. 17 of the Cemetery situate on Sites M, N, O and P of Township 137, Range 27, Section 28 of the City of Crosslake, Pinewood Annex Cemetery.

Please advise what documentation the city will require of me for the process. I assume that a copy of my wife's Death Certificate will also be required.

Please note that the Apartment Number shown on my address is required by the postal authorities for delivery of the mail.

Thank you very much for your help.


Don Coulter

New Part
Block 17 Lot 3

Copy sent 6/28/93

CEMETERY DEED

Know all by These Presents: That the Pinewood Annex Cemetery
Cemetery Association of the City of Crosslake
in the County of Crow Wing and State of Minnesota, in consideration of the sum
of Three hundred and no/100 Dollars, to them
in hand paid by Donald & Carol Coulter hereby grant, bargain, sell
and convey unto the said Donald & Carol Coulter their heirs and assigns
forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot No. Three, Block No. Seventeen of the Cemetery situate on
Sites M, N, O and P, of Township 137, Range 27, Section 28 of the
City of Crosslake
in the County of Crow Wing and State of Minnesota, according to the plat of said
Cemetery on file in the office of ~~XXXXX XXXXX XXXXX XXXXX~~ City Clerk of said City

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the
management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Ceme-
tery Association now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all incumbrances, and that
the title now conveyed is perfect, and that said Pinewood Cemetery Annex, City of Crosslake
Cemetery Association will warrant and defend the same to said grantee, their heirs and assigns forever.

In testimony whereof the said Cemetery Association has caused these presents to be executed in its
behalf by its ~~XXXXX XXXXX~~ Mayor and its City Clerk

this 16th day of October, 1992

Signed, Sealed and Delivered in Presence of

Seri L Hastings
Mat e Heis

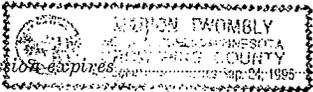
[Signature] Mayor
By *[Signature]* Its City Clerk

State of Minnesota, }
County of Crow Wing } ss.

On this 28th day of APRIL, A. D. 1993, before me appeared
Kurt E. Anderson and Arlene A. Buchite
to me personally known, who, being by me duly sworn They did say, that they are
Mayor
respectively the ~~XXXXX~~ and the City Clerk of the City of Crosslake

and they are
the persons named in the foregoing instrument, and that the

and that the said instrument was signed and sealed
in behalf of said City of Crosslake by authority of its ~~XXXXX~~ City Council
and said Kurt E. Anderson and Arlene A. Buchite
acknowledged said instrument to be the free act and deed of said City of Crosslake

My commission expires  SEP 24 1995

[Signature]
NOTARY PUBLIC



The power of human connections

P.O. Box 507 ^{B.}
Highway 371 North ^{22.}
Brainerd, Minnesota 56401
218-829-2827
1-800-648-9401
Fax: 218-825-2209
Web Site: www.cwpower.com

"This institution is an equal opportunity provider."

A Touchstone Energy® Cooperative 

October 18, 2018

City of Crosslake
37028 CR 66
Crosslake MN 56442

Members of the City Council:

The Crow Wing Power Board of Directors met in October to review the cooperative's municipal meter relief program and decided to continue the program for another year. Although the program has been underway for many years, it is evaluated by the board annually. Under the municipal meter relief program, the City of Crosslake currently has 8 meters that the cooperative is forgiving the normal monthly service fee. In 2018 alone, the City of Crosslake will have saved \$2,240 under this program. In the past 23 years, you have saved \$20,408.

In addition, the city receives special lighting credit each year, based on 1% of total gross revenues within the entire city. For 2018, the City of Crosslake will have received a credit of approximately \$39,150 toward your street lighting program.

Thanks for your membership with Crow Wing Power!

Sincerely,



Bob Kangas
Board President

B.23.

BILLS FOR APPROVAL
November 13, 2018

VENDORS	DEPT		AMOUNT
Ace Hardware, hardware	PW		9.67
Ace Hardware, lumber tite, hinges	PW		68.96
Ace Hardware, batteries	Park		13.99
Ace Hardware, hardware	Park		2.59
Ace Hardware, mouse traps, gloves	Park		29.73
Ace Hardware, trash can, thermometers	PW		57.95
Ace Hardware, lights	Park		16.99
Ace Hardware, entry juno	PW		31.99
Ace Hardware, square	PW		9.99
Ace Hardware, marking spray, caulk, great stuff	PW		40.14
Ace Hardware, blades, saw horse, cord	PW		83.96
Ace Hardware, office supplies	PW		11.27
Ace Hardware, batteries	PW		9.59
Ace Hardware, bulbs, electrical, brace	Park		52.56
Ace Hardware, hardware	Fire		24.17
Ace Hardware, gloves	Sewer		17.99
American Steel, supplies	PW		108.90
AW Research, water testing	Sewer		698.50
Baker and Taylor, books	Library		131.24
Bills Gun Shop, battery, range time	Police		186.42
Blue Cross Blue Shield, health insurance	ALL		20,634.50
Breen and Person, legal fees	ALL		788.25
Build All Lumber, gaf weather watch	PW		62.31
Build All Lumber, lumber	Sewer		238.40
Build All Lumber, lumber	Sewer		72.14
Build All Lumber, lumber	Gov't		63.24
Char Nelson, reimburse mileage	Election		78.48
City of Crosslake, sewer utilities	PW/Gov't		96.00
Clean Team, november cleaning	PW/Gov't		1,082.50
Clement Plumbing, remove water fountain	Gov't		86.00
Corey Ledin, reimburse travel expenses	Fire		74.65
Corey Nelson, reimburse uniform expense	Park	pd 10-22	18.99
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,473.15
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Dept, fuel	ALL		1,283.96
Crow Wing County Highway Dept, pump repairs	PW		3,541.33
Crow Wing Trucking, hauling material	Fire		240.00
CTC I.T., october i.t. labor	ALL		900.00
Culligan, water and cooler rental	PW/Gov't		41.50
Dacotah Paper, janitorial supplies	Park		308.13
David Drown Associates, financial consulting services	Gov't		6,500.00
David Hughes, head coach	Park		500.00
Delta Dental, dental insurance	ALL		950.35

Election Judge Services	Election		2,000.00
Fastenal, first aid kit refill	PW		162.67
Fastenal, drill, grease gun	PW		425.72
Fire Instruction & Rescue, pre-incident planning	Fire	pd 10-29	600.00
Fire Instruction & Rescue, emr refresher	Police	pd 10-29	180.00
Fortis, disability	ALL		649.39
Forum Communications, publications	Gov't		80.75
Freightliner, steering ujoints, dot inspection	PW		731.64
Fyles, portable restrooms	Park		432.00
General Election Costs	Gov't		2,500.00
Greenheck Auto Glass, windshield	PW		270.65
In Control, fan, lamp	PW		363.20
Jake Maier, reimburse uniform expense	Police	pd 10-29	86.28
Jobs HQ, employment ad	Park		42.00
John Deere, gator	Park		21,965.65
Knife River, concrete	Park		299.25
Lakes Area Rental, frost blanket	PW		169.95
Lakes Area Rental, spark plug, air filter	PW		46.75
Little Falls Machine, snow plow	PW		10,793.75
Marco, copier lease	Park		237.99
Mastercard, Costco, trash bags, coffee	Gov't	pd 10-29	196.24
Mastercard, DG, pop	Gov't		43.49
Mastercard, Everblades, heated wiper blades	PW		154.00
Mastercard, Flag House, footballs	Park		45.10
Mastercard, Fleet Farm, uniform	Park		509.96
Mastercard, Fleet Farm, muck boots	Sewer		109.99
Mastercard, Holiday Inn, travel expense	Fire	pd 10-29	552.32
Mastercard, MPCA, wastewater operator exam	Sewer	pd 10-29	55.00
Mastercard, Napa, auto supplies	Fire		26.82
Mastercard, Office Max, ink	PW		145.60
Mastercard, Office Max, paper	Park		35.59
Mastercard, Reeds Market, volunteer meeting	Library		12.80
Mastercard, Reeds Market, staff meeting	Park		8.80
Mastercard, Walmart, gloves, halloween party	Park		176.73
Mastercard, barbell	Park		28.97
Mastercard, file cabinet	Park		89.11
Mastercard, general election	Election		157.54
Mastercard, travel expenses	Fire		59.33
Mastercard, travel expenses	Sewer		320.97
Mastercard, travel expenses	Police		153.20
Menards, orange fence, steel posts	Park		109.84
Menards, orange fence, cleaners	PW/Park		192.97
MESERB, membership dues	Sewer		178.12
Mike Lyonais, reimburse petty cash	Park		18.33
Mike Lyonais, reimburse petty cash	Gov't		33.70
Mills Motors, liner package	PW		120.00
MN Life, life insurance	ALL		242.40
Moonlite Square, fuel	Fire		73.00

C.1.

MEMO TO: City Council
FROM: Char Nelson, City Clerk
DATE: November 7, 2018
SUBJECT: CANVASS OF ELECTION RESULTS

Pursuant to Minnesota Statute 205.185, Subdivision 3, the governing body of the municipality is required to canvass the results of the municipal election held within the City of Crosslake on November 6, 2018.

Attached please find the Abstract of Votes Cast in the Precincts of the City of Crosslake, State of Minnesota, at the State General Election held on Tuesday, November 6, 2018 as compiled from the official returns. Also attached is the Certification of Election Results which will be sent to the County Auditor after approval of the results by the Canvassing Board.

(Council Action-Motion)

CERTIFICATION OF ELECTION RESULTS

CITY OR TOWN CROSSLAKE

In accordance with M.S. 205.185, S. 3, I certify the results of the City/Town Election held on November 6, 2018, as declared by the canvassing board, to be as follows:

Total number of votes cast at this election: 1460
Total number of new registrations at this election: 64

(Attach additional page if required)

<u>MAYOR</u>		VOTES RECEIVED
OFFICE	_____	
CANDIDATE(S) NAME	<u>PATTY NORGAARD</u>	<u>676</u>
	<u>DAVID NEVIN</u>	<u>729</u>
	_____	_____
	_____	_____

<u>COUNCIL MEMBER</u>		
OFFICE	_____	
CANDIDATE(S) NAME	<u>R. CLAY PORTER</u>	<u>229</u>
	<u>JOHN ANDREWS</u>	<u>758</u>
	<u>AARON S. HERZOG</u>	<u>419</u>
	<u>DAVID H. SCHRUPP</u>	<u>864</u>

OFFICE	_____	
CANDIDATE(S) NAME	_____	_____
	_____	_____
	_____	_____

QUESTION _____ YES
_____ NO

QUESTION _____ YES
_____ NO

QUESTION _____ YES
_____ NO

Signed: *Charles Peterson*
(Clerk)

Date: 11/7/18

F. 1.

MEMO TO: City Council
FROM: Mike Lyonais, City Administrator
DATE: November 2, 2018
SUBJECT: Christmas Eve

Staff is requesting approval to close all City facilities on Monday, December 24th. This would allow all employees the opportunity to have Christmas Eve off for travel and etc., if they wish. This closing would include City Hall, Public Works Department (except in the case of a snowstorm) and the Community Center. Employees would be required to use either a Personal Day, vacation day, or compensatory time. If an employee does not have any available time to use, they will have the option to take the day off without pay or come into work with their Department Head's approval. (This closing would not include the Police Department.)

F.2.

MEMO TO: City Council
FROM: City Clerk
DATE: November 2, 2018
SUBJECT: Transient Merchant Permits

Current fees for transient merchant permits are \$50 per day or \$100 for the year. I would like to propose that the annual fee be eliminated and to charge \$50 per day. The current ordinance limits the sales to no more than 14 consecutive days. I would like to propose that all sales are limited to 14 days, whether they are consecutive or not. These changes are similar to ordinances in surrounding cities.

Attached is the proposed Application for Transient Merchant Permit.



LICENSE FEE: \$50 PER DAY

**APPLICATION FOR
TRANSIENT MERCHANT PERMIT**

1. Name of applicant: _____
(first) (middle) (last) (maiden)
2. Other names under which the applicant conducts business or to which applicant officially answers: _____
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): _____

4. Full address of applicant's permanent address: _____

5. Type of business for which the applicant is applying: _____

6. The dates during which the applicant intends to conduct business in the City (**Sales are limited to 14 days per year** ~~no more than 14 consecutive days~~):

7. The license plate number, registration information and vehicle identification number for any vehicle to be used in conjunction with the licensed business and a description of the vehicle: _____

8. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City: _____

9. Name and phone number of contact person or persons other than applicant: _____

10. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant): _____

11. A general description of the items to be sold or services to be provided: _____

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

Signature of Applicant

Date

FOR OFFICE USE

Date of application: _____

Date license was issued: _____

Notes regarding application and license procedures: _____



CliftonLarsonAllen LLP
PO Box 648, Brainerd, MN 56401-0648
14275 Golf Course Drive, Suite 300
Baxter, MN 56425-8674
218-828-0100 | fax 218-828-9503
CLAconnect.com

F. 3.

October 1, 2018

City Council and Management
City of Crosslake
37028 Cty Rd 66
Crosslake, MN 56442

Dear Honorable City Council and Management:

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for the City of Crosslake ("you," "your," or "the entity") for the year ended December 31, 2018.

Mary L. Reedy is responsible for the performance of the audit engagement.

Audit services

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City of Crosslake, as of and for the year ended December 31, 2018, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management's discussion and analysis.
2. Budgetary comparison schedules.
3. Other postemployment benefits.
4. Schedule of City's proportionate share of the net pension liability and schedule of City contributions.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and related notes.
- Preparation of depreciation schedules.
- Preparation of adjusting journal entries, if necessary.

Audit objective

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. We will perform procedures on the financial information Economic Development Authority to enable us to express our opinions. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements. You are also responsible for providing us access to component information, those charged with governance of components, component management, and component auditors (including relevant audit documentation and communications).

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a draft of your financial statements and related notes. Since the preparation and fair presentation of the financial statements is your responsibility, you will be required to review, approve, and accept responsibility for those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements.
- We will prepare the depreciation schedules for the entity for the year ended December 31, 2018. Management is responsible for determining the method and rate of depreciation and the salvage value of the assets.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.

Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The workpapers supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers in accordance with our record retention policy that typically provides for a retention period of seven years.

Pursuant to authority given by law or regulation, we may be requested to make certain workpapers available to Minnesota Office of the State Auditor for their regulatory oversight purposes. We will notify you of any such request. Access to the requested workpapers will be provided to the regulators under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers to such regulators. The regulators may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Except as permitted by the "Consent" section of this agreement, CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement and responsibility end on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Mediation

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

Fees

We estimate that our fees for these services will be \$25,500. You will also be billed for travel, other costs such as report production, word processing, postage, etc., and internal and administrative charges. The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Consent

Consent to use financial information

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the information that we obtain is confidential, as required by the AICPA Code of Professional Conduct. Your acceptance of this engagement letter will serve as your consent to use of City of Crosslake's information in these cost comparison, performance indicator, and/or benchmarking reports.

Subcontractors

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return a copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP



Mary L. Reedy, CPA, CGFM
Principal
320-203-5534
mary.reedy@CLAconnect.com

Response:

This letter correctly sets forth the understanding of City of Crosslake.

Authorized governance signature: _____

Title: _____

Date: _____

Authorized management signature: _____

Title: _____

Date: _____

G. l. a.

Staff Report - Crosslake Parks, Recreation and Library

Date: November 13th, 2018

To: Crosslake City Council

From: TJ Graumann, Director of Parks, Recreation & Library

1. Background Check Policy

- Request to change the current background check policy
- All coaches and volunteers who will work directly with children will have a complete background check done annually rather than just screening public information.

Council Action/Motion

2. Ice Rink Kit

- Request to purchase Ice Rink Kit
- Size: 72'x 128'
- PAL has agreed to pay 50%
- Recommended by Parks & Library Commission

Council Action/Motion

3. Storage Room for Books

- Request to build a wall in the women's locker room to separate the locker room and the requested storage space
- This space will hold the influx of donation books the library receives
- Stud framed wall with sheetrock and door
- Recommended by Parks & Library Commission

Council Action/Motion

4. Meeting Room Chairs & Recumbent Bike

- Request to sell chairs and recumbent bike as surplus

Council Action/Motion

Notable Updates:

Irrigation – Completed
Fitness Equipment – Delivered & Installed
Utility Vehicle (Gator) – Arrived
Senior Meals Equipment – Installed
Tables & Chairs – Ordered
Dog Park – Cleared and Fence is being installed

G.2.b.



City Council Members and Mayor,

We would like to revisit the waste water bills for the new Crosslake Community school. There was almost zero water that went to the waste water treatment plant before the staff moved in. The water that was used was for irrigation, testing the wells & fire suppression system. None of which went down the drain and into the treatment plant. We would like to request that these bills be revisited and adjusted. In talking with Ted Strand it sounded as though he could look at the usage on a day by day basis. We apologize for the added work and confusion but also hope that you can understand us not wanting to pay for a service that we never used.

Thank You for your consideration,
The Lake Foundation Board

35808 County Road 66 | P.O. Box 143 | Crosslake, Minnesota 56442
Email: info@thelakefoundation.org | www.BuildTheSchool.org



City of Crosslake

37028 COUNTY ROAD 66
CROSSLAKE, MINNESOTA 56442
218-692-2688 (AFTER HOURS EMERGENCIES: 218-232-4694)

SERVICE 35808 COUNTY ROAD 66 DATE 1/29/2018
280

DEBITS/CREDITS	DATE	METER READING		USAGE	AMOUNT
		PREVIOUS	PRESENT		
REV BAL					\$45.00
RECEIPT	01/22				-\$45.00
Late Fee	01/19				\$4.50
SEWER FLAT					\$48.00
CUR CHRGS					\$48.00
TOTAL DUE					\$52.50

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. NO. Due By 02/15/2018
01-00001491-00-6
AMT. \$52.50

After 02/15/2018 Pay \$57.30

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442

Lake Foundation
took over payment
for school

DEBIT	PAY	AMOUNT DUE NOW
ER	2/15/2018	\$57.30
		\$52.50

01-00001491-00-6
ACCOUNT NUMBER



BBF 1-800-842-6239 FORM 151B LASER POSTCARD 2





City of Crosslake

37028 COUNTY ROAD 66
CROSSLAKE, MINNESOTA 56442
218-692-2688 (AFTER HOURS EMERGENCIES: 218-232-4694)

SERVICE 35808 COUNTY ROAD 66 DATE 2/26/2018
219

DEBIT	FES/CREDITS	DATE	METER READING		USAGE	AMOUNT
			PREVIOUS	PRESENT		
	..EV BAL					\$52.50
	RECEIPT	02/12				-\$52.50
	SEWER FLAT					\$48.00
	CUR CHRGS					\$48.00
	TOTAL DUE					\$48.00

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. NO. Due By 03/15/2018
01-00001491-00-6
AMT. \$48.00

After 03/15/2018 Pay \$52.80

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442

TER	PAY	AMOUNT DUE NOW
3/15/2018	\$52.80	\$48.00

SIGN UP FOR PAPERLESS BILLING!

01-00001491-00-6
ACCOUNT NUMBER





City of Crosslake

37028 COUNTY ROAD 66
CROSSLAKE, MINNESOTA 56442
218-692-2688 (AFTER HOURS EMERGENCIES: 218-232-4694)

RVIC 35808 COUNTY ROAD 66 DATE 3/28/2018
213

ACCT./CREDITS	DATE	METER READING		USAGE	AMOUNT
		PREVIOUS	PRESENT		
PREV BAL					\$48.00
RECEIPT	03/16				-\$48.00
SEWER FLAT					\$48.00
CUR CHRGS					\$48.00
TOTAL DUE					\$48.00

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. No. Due By 04/15/2018
01-00001491-00-6
\$48.00

After 04/15/2018 Pay \$52.80

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442

DATE	PAY	AMOUNT DUE NOW
4/15/2018	\$52.80	\$48.00

SIGN UP FOR PAPERLESS BILLING!

01-00001491-00-6

ACCOUNT NUMBER





City of Crosslake

37028 COUNTY ROAD 66
CROSSLAKE, MINNESOTA 56442
218-692-2688 (AFTER HOURS EMERGENCIES: 218-232-4694)

VICE 35808 COUNTY ROAD 66 DATE 4/26/2018

212

ARGS/CREDITS	DATE	METER READING		USAGE	AMOUNT
		PREVIOUS	PRESENT		
P 01-0 BAL					\$48.00
RECEIPT	04/09				-\$48.00
SEWER FLAT					\$48.00
CUR CHRGS					\$48.00
TOTAL DUE					\$48.00

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. NO. Due By 05/15/2018
01-00001491-00-6

AMT. \$48.00

After 05/15/2018 Pay \$52.80

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442

ER	PAY	AMOUNT DUE NOW
5/15/2018	\$52.80	\$48.00

SIGN UP FOR PAPERLESS BILLING!

01-00001491-00-6



ACCOUNT NUMBER





CITY OF CROSSLAKE

37028 COUNTY RD 66
CROSSLAKE, MN 56442

218-692-2688

Date **5/30/2018**
Account 01-00001491-00-6

After 06/15/2018 Pay \$52.80

Balance Due By 06/15/2018

Balance \$48.00

Amount Enclosed _____

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442



For Service at 35808 COUNTY ROAD 66

AUTOMATIC PAYMENT

Date	Charge	Previous Read	Current Read	Usage	Amount
	Prev Bal				\$48.00
5/10/2018	Receipt				-\$48.00
5/30/2018	001 SEWER FLAT				\$48.00
	Cur Charges				\$48.00
	Total				\$48.00

For Service at 35808 COUNTY ROAD 66

Account 01-00001491-00-6 THE LAKE FOUNDATION

After 06/15/2018 Pay \$52.80

AUTOMATIC PAYMENT



CITY OF CROSSLAKE

37028 COUNTY RD 66
CROSSLAKE, MN 56442

218-692-2688

Date 6/27/2018
Account 01-00001491-00-6

After 07/15/2018 Pay \$52.80

Balance Due By 07/15/2018

Balance \$48.00

Amount Enclosed _____

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442



For Service at 35808 COUNTY ROAD 66

AUTOMATIC PAYMENT

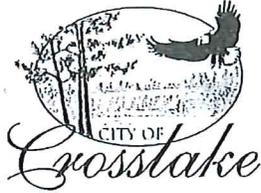
Date	Charge	Previous Read	Current Read	Usage	Amount
	Prev Bal				\$48.00
6/11/2018	Receipt				-\$48.00
6/27/2018	001 SEWER FLAT				\$48.00
	Cur Charges				\$48.00
	Total				\$48.00

For Service at 35808 COUNTY ROAD 66

Account 01-00001491-00-6 THE LAKE FOUNDATION

After 07/15/2018 Pay \$52.80

AUTOMATIC PAYMENT



CITY OF CROSSLAKE

37028 COUNTY RD 66
CROSSLAKE, MN 56442

218-692-2688

Date 7/31/2018
Account 01-00001491-00-6

After 08/15/2018 Pay \$158.40

Balance Due By 08/15/2018

Balance \$144.00

Amount Enclosed _____

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442



Meter was installed

For Service at 35808 COUNTY ROAD 66

AUTOMATIC PAYMENT

Date	Charge	Previous Read	Current Read	Usage	Amount
	Prev Bal				\$48.00
7/10/2018	Receipt				-\$48.00
7/31/2018	002 SEWER MTR 2			29923	\$0.00
7/31/2018	003 SEWER MTR 3			29923	\$0.00
7/31/2018	004 SEWER MTR 4			29923	\$0.00
7/31/2018	005 SEWER MTR		29923	29923	\$48.00
7/31/2018	050 2 METERS		29301	29301	\$96.00
7/31/2018	051 2 METERS 1			29301	\$0.00
7/31/2018	052 2 METERS 2			29301	\$0.00
7/31/2018	053 2 METERS 3			29301	\$0.00
	Cur Charges				\$144.00
	Total				\$144.00

For Service at 35808 COUNTY ROAD 66

Account 01-00001491-00-6

THE LAKE FOUNDATION

After 08/15/2018 Pay \$158.40

AUTOMATIC PAYMENT



CITY OF CROSSLAKE

37028 COUNTY RD 66
CROSSLAKE, MN 56442

218-692-2688

Date **8/29/2018**
Account 01-00001491-00-6

After 09/15/2018 Pay \$1,161.60

Balance Due By 09/15/2018

Balance \$1,056.00

Amount Enclosed _____

THE LAKE FOUNDATION
P.O. BOX 143
CROSSLAKE MN 56442



For Service at 35808 COUNTY ROAD 66

AUTOMATIC PAYMENT

Date	Charge	Previous Read	Current Read	Usage	Amount
	Prev Bal				\$144.00
8/10/2018	Receipt				-\$144.00
8/29/2018	002 SEWER MTR 2			93317	\$192.00
8/29/2018	003 SEWER MTR 3			93317	\$144.00
8/29/2018	004 SEWER MTR 4			93317	\$0.00
8/29/2018	005 SEWER MTR	29923	123240	93317	\$240.00
8/29/2018	050 2 METERS	29301	107700	78399	\$240.00
8/29/2018	051 2 METERS 1			78399	\$192.00
8/29/2018	052 2 METERS 2			78399	\$48.00
8/29/2018	053 2 METERS 3			78399	\$0.00
	Cur Charges				\$1,056.00
	Total				\$1,056.00

For Service at 35808 COUNTY ROAD 66

Account 01-00001491-00-6 THE LAKE FOUNDATION

After 09/15/2018 Pay \$1,161.60

AUTOMATIC PAYMENT



City of Crosslake

37028 COUNTY ROAD 66
CROSSLAKE, MINNESOTA 56442
218-692-2688 (AFTER HOURS EMERGENCIES: 218-232-4694)

SERVICE 35808 COUNTY ROAD 66

DATE 9/26/2018

43

CHARGES/CREDITS	DATE	METER READING		USAGE	AMOUNT
		PREVIOUS	PRESENT		
RECEIPT	09/10				\$1,056.00
SEWER MTR				21200	-\$1,056.00
SEWER MTR				21200	\$0.00
SEWER MTR				21200	\$0.00
SEWER MTR				21200	\$0.00
METERS		123240	144440	21200	\$144.00
METERS 1		107700	115400	7700	\$48.00
METERS 2				7700	\$0.00
METERS 3				7700	\$0.00
UR CHRGS				7700	\$0.00
TOTAL DUE					\$192.00

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. NO. Due By 10/15/2018
01-00001491-00-6
AMT. \$192.00

After 10/15/2018 Pay \$211.20

CROSSLAKE COMMUNITY SCHOOL
P.O. BOX 1020
CROSSLAKE MN 56442

Billing went
back to school

R 10/15/2018 PAY \$211.20 AMOUNT DUE NOW \$192.00

SIGN UP FOR PAPERLESS BILLING!

1-00001491-00-6

COUNT NUMBER





City of Crosslake

37028 COUNTY ROAD 66
CROSSLAKE, MINNESOTA 56442
218-692-2688 (AFTER HOURS EMERGENCIES: 218-232-4694)

SERVICE 35808 COUNTY ROAD 66
43

DATE 10/29/2018

CHARGES/CREDITS	DATE	METER READING		USAGE	AMOUNT
		PREVIOUS	PRESENT		
✓ BAL					\$192.00
RECEIPT	10/15				-\$196.80
SEWER MTR				18110	\$0.00
SEWER MTR				18110	\$0.00
SEWER MTR				18110	\$0.00
SEWER MTR		144440	162550	18110	\$144.00
2 METERS		115400	115900	500	\$48.00
2 METERS 1				500	\$0.00
2 METERS 2				500	\$0.00
2 METERS 3				500	\$0.00
CUR CHRGS					\$192.00
TOTAL DUE					\$187.20

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. NO. Due By 11/15/2018
01-00001491-00-6
AMT. \$187.20

After 11/15/2018 Pay \$205.92

CROSSLAKE COMMUNITY SCHOOL
P.O. BOX 1020
CROSSLAKE MN 56442

TER 11/15/2018	PAY \$205.92	AMOUNT DUE NOW \$187.20
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SIGN UP FOR PAPERLESS BILLING!

01-00001491-00-6



ACCOUNT NUMBER

G. 2. C.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY CODE
ARTICLE IV ROADWAY ASSESSMENTS
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

DIVISION 1. GENERALLY

Sec. 42-88. – Purpose. The purpose of this policy is to establish a fair and equitable manner of assessing the increase in market value (special benefit) associated with public improvements. The procedures used by the City for levying special assessments are those specified by Minnesota Statutes, Chapter 429 which provides that all or a part of the cost of improvements may be assessed against benefiting properties.

Three basic criteria must be satisfied before a particular parcel can be assessed. The criteria are as follows:

1. The land must have received special benefit from the improvement.
2. The amount of the assessment must not exceed the special benefit.
3. The assessment must be uniform in relation to the same class of property within the assessment area.

It is important to recognize that the actual cost of extending an improvement past a particular parcel is not the controlling factor in determining the amount to be assessed. However, in most cases the method for assigning the value of the benefit received by the improvement, and therefore the amount to be assessed, shall be the cost of providing the improvement. This shall be true provided the cost does not demonstrably exceed the increase in the market value of the property being assessed. The entire project shall be considered as a whole for the purpose of calculating and computing an assessment rate. In the event city staff has doubt as to whether or not the costs of project may exceed the special benefits to the property, the City Council may obtain such appraisals as may be necessary to support the proposed assessment.

The assessment policy is intended to serve as a guide for a systematic assessment process in the City. There may be exceptions to the policy or unique circumstances or situations which may require special consideration and discretion by city staff and the City Council.

Sec. 42-88. – Definitions.

~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~*Commercial property* means all uses other than single family residential (i.e., commercial, multifamily, and industrial use zoning duty).~~

~~*Driveways* provide access to a city street right-of-way, city street, or public street, and are normally located on private property, unaccepted road easement, or unrecorded road easement.~~

~~Equivalent lots~~ consist of platted or metes and bounds lots which cannot be further subdivided into more building sites based on current zoning requirements.

~~Front footage~~ means that length of a benefitted property, determined by the city, upon which the assessment shall be based.

~~Residential property~~ means a single family residential use only.

~~Sec. 42-89. -- Compliance with article and state law required.~~

~~Any road improvement project to be assessed will be processed under M.S.A. ch. 429 and within the procedures outlined in this article.~~

Sec. 42-89 – Improvements and maintenance costs eligible for special assessment.

The following public improvements and related acquisition, construction, extension, and maintenance of such improvements, authorized by MN Statutes, Sections 429.021 and 459.14, subd. 7, are eligible for special assessment within the City:

1. Streets, sidewalks, trails, pavement, bridges, curbs and gutters, including the beautification thereof.
2. Parking lots.
3. Sanitary sewer and storm sewer systems, including appurtenances, within and without the corporate limits.
4. Street lights, street lighting systems and special lighting systems.
5. Retaining walls and area walls.
6. Snow, ice, or rubbish removal from sidewalks.
7. Weed elimination from streets or private property.
8. The trimming and care of trees and the removal of unsound trees from any street.
9. The treatment and removal of insect infested or diseased trees on private property.
10. The repair of sidewalks and bike paths.

Sec. 42-90. - Initiation of an improvement project.

Public improvement projects can be initiated in the following ways:

1. Public improvements projects may be initiated by petition of owners of at least 35% in frontage of the property abutting the proposed improvement. A three-fifths majority vote of the City Council is required to commence the project.
 2. Public improvements also may be initiated by the City Council when, in its judgment, such action is required. A four-fifths majority vote of the Council is required to initiate the proceedings.
- (a) ~~A project may be initiated under this article by a properly signed written petition by 35 percent or more of the benefiting property owners as determined by frontage of the property bordering the proposed improvements. A three-fifths majority vote of the city council is required to commence the project.~~

- ~~(b) The city can order a project on its own initiative. A four-fifths majority vote of the council is required to initiate the proceedings.~~
- ~~(e)3. If 100 percent of the affected landowners sign the petition requesting the improvements, then the city may omit the feasibility study and preliminary public hearing as required in M.S.A. ch. 429.~~
- ~~(d)4. The cost of a feasibility study shall be included in the final assessment of the project. If a project is not ordered, then the cost of a feasibility study will be paid by the city.~~
- ~~(e) In all cases, the petition procedure shall follow M.S.A. ch. 429.~~

Sec. 42-91. - Criteria for improvement and acceptance of private roads.

The criteria for improvement and acceptance of private roads are as follows:

- (1) Receipt of a petition signed by property owners representing a majority of fee ownership of the front footage adjacent to the road proposed to be improved;
- (2) All costs associated with obtaining adequate right-of-way either through the voluntary conveyance of right-of-way through a deed to the city or involuntarily through eminent domain shall be considered a project expense for assessment purposes; and
- (3) If the city adopts a resolution ordering the project to proceed, the road shall be constructed to city road and drainage standards with 100 percent of the cost assessed to the benefiting property owners.

~~Sec. 42-92.— Determination of properties to be assessed.~~ **Public Improvement Procedure**

~~All properties to be assessed will be determined by the city council, with the assistance of the city engineer.~~

The following is the general procedure followed by the City Council for all public improvement projects from initiation of such a project through certification of the assessment roll to the County Auditor.

- 1. Staff reviews petition, developer’s or staff’s request for submission to Council.
- 2. Council accepts or rejects petition or request. If based upon a petition, the Council adopts a resolution declaring whether the required percentage of property owners has signed. If the petition or request is accepted, Council orders preparation of feasibility report.
- 3. Staff works with City Engineer to prepare feasibility report. The report shall preliminary evaluate whether the proposed improvement is necessary, cost-effective, and feasible and whether it should be made as proposed or in conjunction with another project. The report shall include the total estimated cost of the improvement, including what share would be assessed and what share would be paid by the City or other funding sources. The report shall include a “mock” assessment roll showing the proposed cost to each benefitted property. The legal description of the area of benefit should be included for use in the publication of the public hearing notice.
- 4. Council accepts or rejects feasibility report. If accepted, Council orders public hearing on the improvements.
- 5. Staff posts and publishes hearing notice and mails notices to affected property owners as provided in MN Statute 429.031 (a).
- 6. Council conducts public hearing.

7. Within six (6) months of the hearing date, Council adopts or rejects resolution ordering improvement to be constructed and advertisement for bids. If adopted, City Engineer prepares final plans, advertises for and opens bids as provided in MN Statute 429.041, prepares bid tabulation, makes recommendation to City Council for award, and prepared proposed assessment roll. Bonds to finance project costs may be issued at any time after the improvements are ordered.
8. Council reviews proposed assessment roll and orders assessment hearing.
9. Staff publishes hearing notice, mails notice of hearing date and proposed assessments to the affected property owners as provided in MN Statute 429.061.
10. Council conducts assessment hearing and adopts, revises, or rejects resolution determining the amount of the total expense the City will pay, if any, and establishing the assessment roll. If adopted, Council authorizes certification of the assessment to the County Auditor.
11. Council awards contract based on the bids received.
12. Staff certifies the assessment roll to the County Auditor.
13. Staff supervises construction and prepares payments.

~~Sec. 42-93. - Schedule of public meetings for certification of assessments.~~ **General assessment policies applicable to all types of improvements.**

~~Necessary public meetings will be scheduled to allow the city clerk to certify the assessments to the county auditor treasurer to be payable in the next year. This generally requires that the city council adopt the assessment roll no later than October 15.~~

The cost of any improvement shall be assessed upon property by the improvements based upon benefits received. The following general principles shall be used as a basis of the City's assessment policy:

1. **Project Cost.** The "project cost" of an improvement includes the costs of all necessary construction work required to accomplish the improvements, plus engineering, legal, administrative, financing and other contingent costs, including acquisition of right-of-way and other property. The finance charges include all costs of financing the project. These costs include but are not limited to financial consultant's fees, bond rating agency fee, bond attorney's fees, and capitalized interest. The interest charged to the project shall be included as financing charges.
2. **City Cost.** The "city cost" of an improvement is the amount of the total improvement expense the City will pay as determined by Council resolution. Where the project cost of an improvement is not entirely attributed to the need for service to the area served by said improvement, or where unusual conditions beyond the control of the owners of the property in the are served by the improvement would result in an inequitable distribution of special assessments, or for any other reason determined by the City, the City, through the use of other funds, may pay such "city cost."
3. **Assessable Cost.** The "assessable cost" of an improvement is equal to the "project cost" minus the "city cost."

4. Interest. The City will charge interest on special assessments at a rate specified in the resolution approving the assessment roll. If bonds were sold to finance the improvement project, the interest rate shall be two percent (2%) more than the average interest rate of the bonds, rounded to the nearest quarter of a percent. If no bonds were sold, the interest rate shall be set at the same rate.
5. Prepayment. Property owners may pay their assessments in full interest free for a period of 30 days after the assessment hearing. After such period interest shall be computed from the date specified in the assessment resolution. The City will transmit a certified duplicate of the assessment roll with each installment, including interest, to the County Auditor.
6. Project Assistance. If the City receives financial assistance from the Federal Government, the State of Minnesota, the County, or from any other source to defray a portion of the costs of a given improvement, such aid will be used first to reduce the “city cost” of the improvement. If the financial assistance is greater than the “city cost,” the remainder of the aid will be placed in the Capital Improvement Fund to be applied towards other City projects.
7. Assessable Property. Property owned by the City and other political subdivisions including municipal building sites, parks and playgrounds, but not including public streets, alleys, and right-of-way, shall be regarded as being assessable on the same basis as if such property was privately owned. Private right-of-way shall be assessable.

Sec. 42-94. – Policies of reassessment.

The City shall design public improvements to last for a definite period. The life expectancy or service life shall be as stated in the policy statement of this section, or if different, shall be as stated in the resolution ordering improvement and preparation of plans.

Policy Statement

The following are the “life expectancies” or “service lives” of public improvements except as may be otherwise stated in the resolution ordering improvement and preparation of plans.

1. Sidewalks – 20 years.
2. Street improvements, including surfacing and curb and gutter – 20 years.
3. Ornamental street lighting – 20 years.
4. Sanitary sewers – 30 years.
5. Storm sewers – 30 years.

Sec. 42-945. - ~~Costs to be assessed.~~ Assessment computations.

The following is the typical city assessment for various specified improvements:

- A. Street, Bridge, Trail, and Curb and Cutter Improvements

1. *New Construction.* New streets are assessed 100% to the abutting benefited properties. Street and curb and gutter improvements will normally be assessed by the adjusted front foot method, however, other methods may be utilized if conditions warrant.
2. *Currently maintained bituminous roads.* Costs of crack filling, seal coating, and overlays will be paid by the city. Street reconstructions and overlays are assessed 50% to the abutting benefitted properties. New curb and gutter are 100% assessed.
- ~~3. *Currently maintained gravel and sand roads.* Costs of all improvements, including wetland mitigation, property or easement acquisition, drainage, erosion control measures, widening, clearing, reconstruction, grading, graveling, and paving will be assessed with the city assuming 50 percent of the cost, and the remaining 50 percent assessed to benefiting property owners.~~
3. *Non-currently maintained roads.* Costs of all improvements, including wetland mitigation, property or easement acquisition, drainage, erosion control measures, widening, clearing, reconstruction, grading, graveling, and paving will be assessed with 100% of the cost assessed to benefiting property owners.
4. *Gravel Streets.* Upgrading of existing gravel street by adding pavement, is considered new construction and all costs are assessed 100%.
5. *Currently maintained bridges.* Routine maintenance including inspections, painting, tightening bolts and minor repairs to decking, railings or pilings will be paid by the city. Replacement of a bridge or major repairs including replacement of components of an existing bridge, including all associated costs, will be special assessed with the City assuming 50 percent of the cost, and the remaining 50 percent special assessed to benefiting property owners.
6. *Seal Coats.* Sealcoats are not being assessed.
7. *Trails.* Bituminous walkways and/or bicycle trails are not assessed, but rather funded by the City.

B. Storm Sewer Improvements

Storm sewers are assessed on a project-by-project basis. Storm sewers in new subdivisions are considered an assessable improvement on an area basis.

Oversizing costs due to larger mains and larger appurtenances are paid for by a combination of availability charges, user charges and/or trunk area assessment charges. Trunk area storm sewer charges are levied to all unplatted property at the time of platting, to re-plats that have not been charged trunk area charges when the land was originally platted, and to re-plats that have been charged trunk area charges when the land was originally platted but where the use is increasing (only the cost difference based on current and prior use is charged). The charges will be set in the annual fee schedule during the first City Council meeting in January of each year.

Normally, storm sewers are assessed on an area wide basis (square foot or acres), but in certain situations the per lot method or adjusted front method may be utilized at the City Council's discretion.

The replacement of existing storm sewers is assessed 50% with the remaining costs paid for by other funding sources identified by the City Council.

C. Sanitary Sewer Improvements

Pursuant to the Statute, the City intends to use special assessments, at their discretion, to finance all or portions of the cost of sanitary sewer identified in the Statute. Generally, maintenance of sanitary sewer is accounted for with utility funding. Significant improvements to the system, however, may require special assessments to benefiting properties. In all cases, the City reserves the right to combine components of sanitary sewer into one or more calculation, assess for the entire cost of projects, participate at any level in the costs of improvements, or to assess costs using existing rate schedules. Components of sanitary sewer improvements include, but are not limited to:

1. Sanitary Sewer Access Charge (SAC). SAC charges identified on existing rate schedules are generally applied at the time building permits are applied for or when service is brought to a property for the first time. The City reserves the right to assess for SAC charges.
2. The City generally pays the costs to oversize trunk lines (over 8" diameter for low to mid-density residential areas or over 10" diameter for commercial/industrial/high-density residential areas). Remaining costs are generally assessed to benefiting properties. Costs for replacement of trunk improvements are generally included in monthly utility fees and are paid by the City. The City reserves the right to assess for construction or reconstruction of trunk lines.

Costs for new standard size mains are generally assessed to benefiting properties. Costs for replacement of mains are generally included in monthly utility fees and are paid by the City. The City reserves the right to assess for mains.

Costs for new service laterals are generally assessed to benefiting properties. Costs generally include all related appurtenances and restoration, including any work done outside the right-of-way. Assessments will generally be made on a per unit basis or be assessed using existing rate schedules.

D. Other Improvements

Based on the City Council determination, any other improvements may be fully assessed or assessed in part.

~~Sec. 42-95. Assessment period.~~

~~Assessments shall normally be spread over a period equal in length to the life of the bonds used to finance the project. If the project is financed by the city without the issuance of bonds, the period of payment is set by the city council, usually ranging from five to ten years.~~

~~(Ord. No. 94, § 2(10.6), 2-9-1998)~~

~~Sec. 42-96.— Interest rate.~~

~~The applicable interest rate will be set by the city council and will normally be prorated interest at a minimum annual rate of one percent above the net effective interest rate the city pays for financing of improvement bonds for the project at the date of bond sale. No interest will be charged if the entire amount of the assessment to an individual property is paid within 30 days of the assessment roll being adopted by the city council. If it is not a bonded project, then the city will determine the interest rate.~~

~~Sec. 42-97.— Deferment of assessments.~~

~~The city may on a case-by-case basis agree to defer assessments on terms and conditions to be determined by the city.~~

DIVISION 2. - ALLOCATION OF ASSESSMENTS

Sec. 42-123. - City to select allocation method.

The City will determine which one of the methods provided in this division shall be applied to the ~~road~~ improvement project.

Sec. 42-124. - Equivalent lot basis.

- a. *Residential property.* Generally, assessments will be on an equivalent lot basis comprised of platted lots or metes and bounds lots which cannot be further subdivided. An undeveloped, splittable property may be assigned a number of equivalent lots based upon potential divisions of lots.
- b. *Residential off-street.* Single lots or clusters of lots not having normal frontage on a street but gaining individual driveway or group driveway access to a street will be allocated one equivalent lot for each single-family residence.
- c. *Commercial property.* Generally, assessments will be on a front foot basis unless the council has selected an equivalent lot basis for the project assessment determination.
- d. *Commercial extra costs.* Extra improvements or right-of-way benefitting commercial properties will be assessed only against the commercial property. One hundred percent of the cost of the extra improvements shall be divided by the number of equivalent commercial lots.
- e. *Criteria for determination of equivalent lot.* The following criteria may be used to determine an equivalent lot:
 1. Any lot with an existing structure receives one equivalent lot assessment.
 2. Any vacant platted lot or vacant metes and bounds parcel that meets the minimum lot requirements of the city's zoning regulations shall receive one equivalent lot assessment.
 3. Land that has the possibility of being subdivided may receive one equivalent lot assessment for each potential subdivided lot that meets the minimum requirements of the city's zoning regulations.
 4. Each individual unit in a cooperative or townhouse development may receive an equivalent lot assessment.
 5. A guest cabin and principle structure on one lot that cannot be subdivided due to structure locations shall receive one equivalent lot assessment.
 6. Property and structure combinations that do not fall within the above criteria will be reviewed by the city administrator or designee and city engineer. Typically, an equivalent lot will be determined by the city administrator or designee and city engineer with the city council making the final determination.
 7. If a corner lot is located where one of the abutting roads has been previously black topped, prior to October 13, 1999, the property owner is assessed one equivalent lot. If a lot is a double frontage lot, it will be assessed as either one-half or one equivalent lot as recommended by city staff with consideration to factors such as access, address and other circumstances specific to the property.
 8. If a property owner has two or more adjacent lots and the foundation of the principal dwelling is located on both or all of the lots, it is considered one equivalent lot.
 9. If a corner lot is located where both abutting roads have not been previously black topped, prior to October 13, 1999, it is assumed that when improvements are made, the first improvement will receive one equivalent lot assessment and the second improvement will receive one-half equivalent lot assessment.

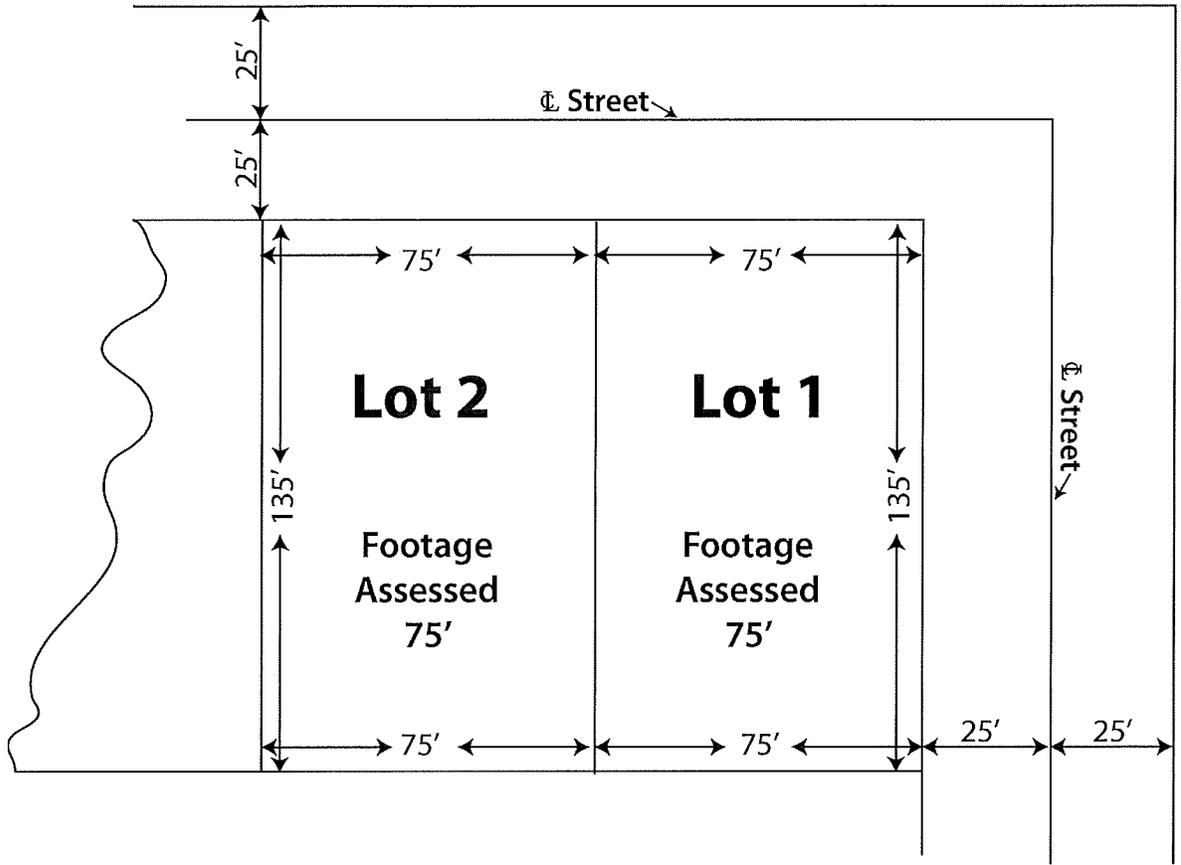
10. A lot will be considered a corner lot if it abuts at an intersection of roadways.
11. When considering assessments, the topography of a property may be taken into consideration. Bluffs and wetlands may affect the suitability of subdividing and building.

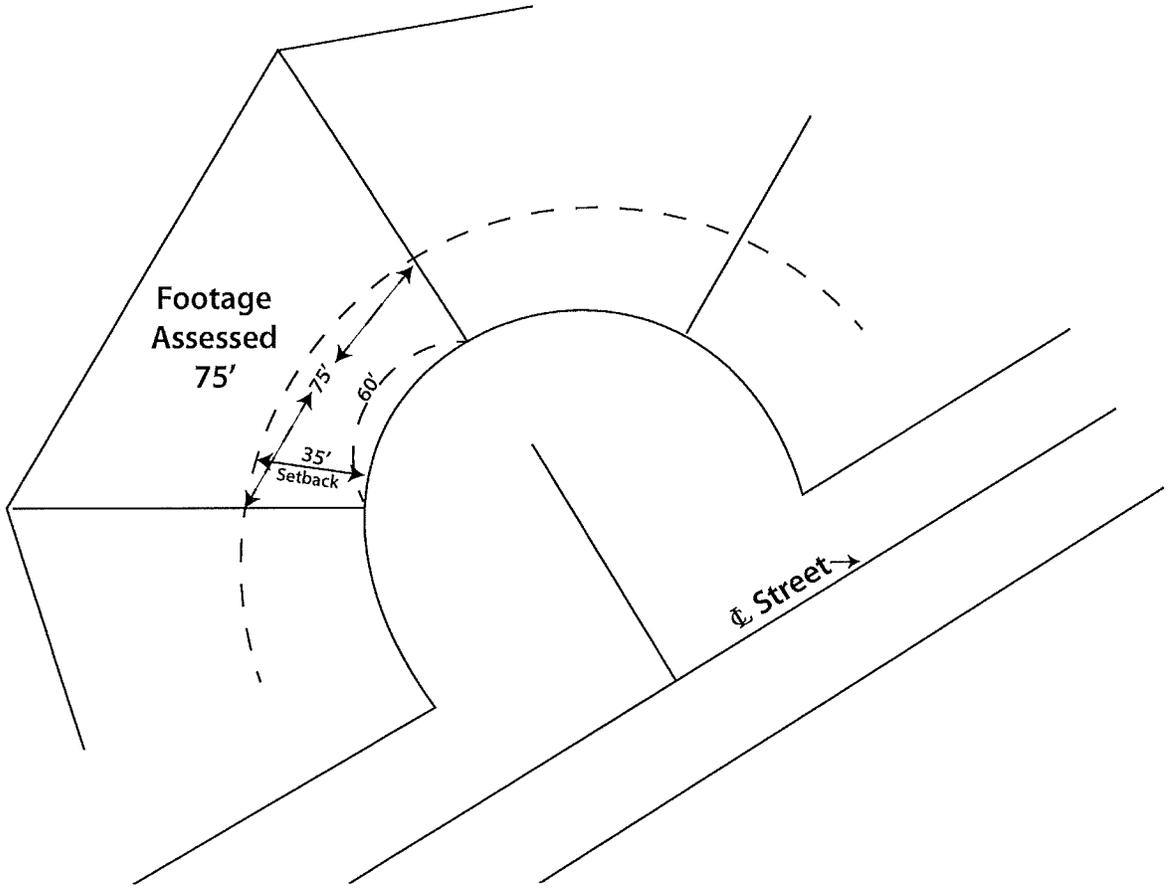
Sec. 42-125. - Front footage basis.

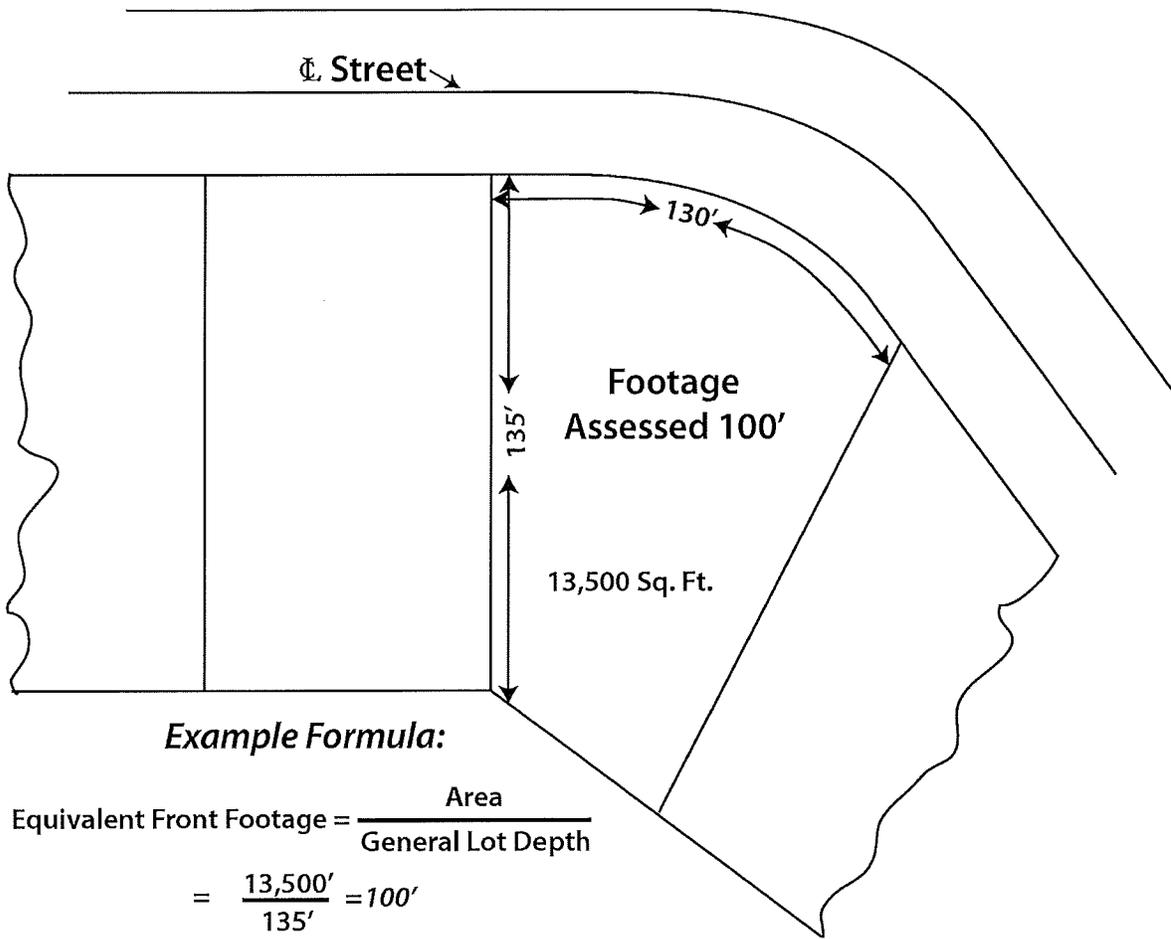
- a. *Corner lots.* Corner lots 200 feet or less in depth will normally be assessed for the front, not the side or the rear. Depths in excess of 200 feet will be assessed as additional frontage based on each additional foot in excess of 200 feet.
- b. *Front lots.* Assessment will be for the shortest side of a platted or metes and bounds lot.
- c. *Side lots.* Assessment will be for the longest side of a platted or metes and bounds lot.
- d. *Determination of front footage.* In many cases, the front footage of a lot is not immediately apparent. Therefore, it is necessary to determine an equivalent front footage which will maintain an equitable distribution of costs. The following rules will be used to determine an equivalent front footage:
 1. On all lots of a generally rectangular shape, straight front footage shall be used.
 2. On cul-de-sacs, sharply curved streets, and irregular shaped lots, front footage shall be measured at the normal house setback line.
 3. On "pie-shaped" lots and irregular shaped lots where other rules do not apply, equivalent front footage shall be calculated by dividing the square footage of the lot by the general lot depth of the subdivision.
 4. On a combination of rectangular and pie-shaped or irregular shaped lot, equivalent front footage will be determined on straight front footage plus the remainder in accordance with applicable rules.
 5. A minimum front footage may be set for all lots to be no less than the nominal front footages for the project area.

Sec. 42-126 – Fixed Rate basis

- a. A fixed rate could be assessed when pas

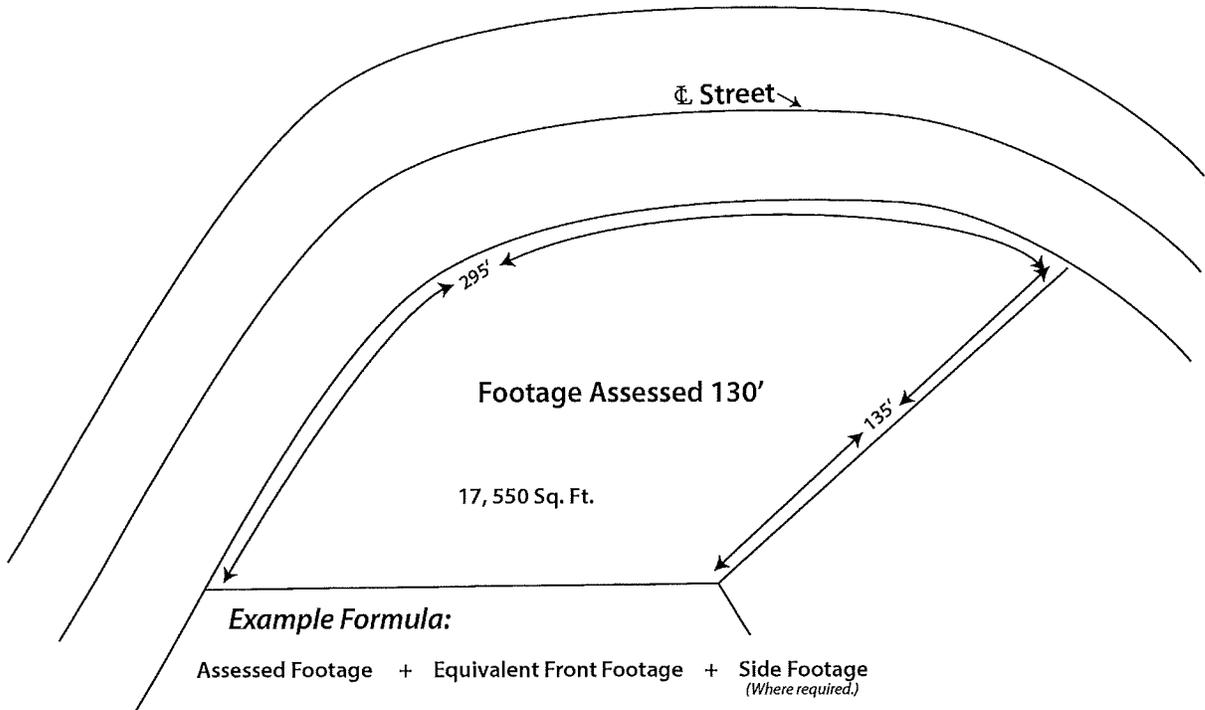






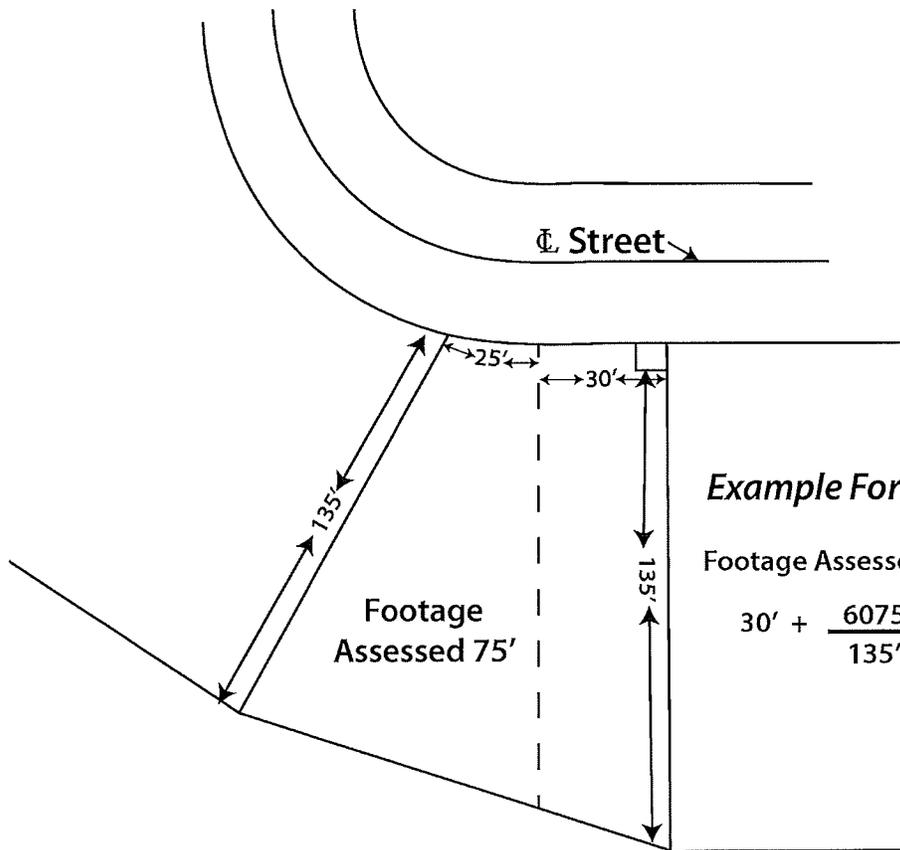
Example Formula:

$$\begin{aligned}
 \text{Equivalent Front Footage} &= \frac{\text{Area}}{\text{General Lot Depth}} \\
 &= \frac{13,500'}{135'} = 100'
 \end{aligned}$$



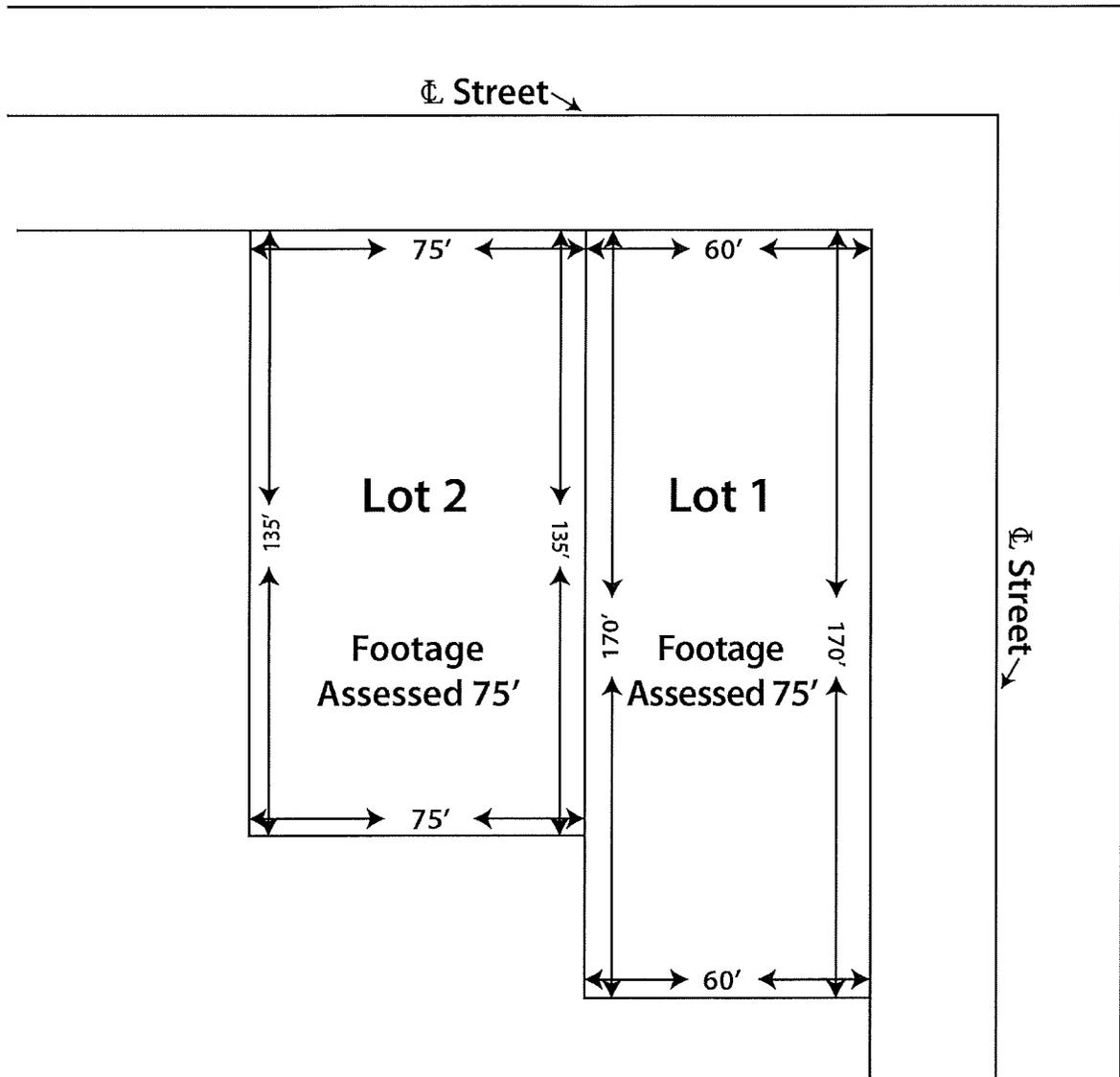
Example Formula:

$$\begin{array}{rclclcl}
 \text{Assessed Footage} & + & \text{Equivalent Front Footage} & + & \text{Side Footage} & & \\
 & & & & \text{(Where required.)} & & \\
 \frac{\text{Area}}{\text{General Lot Depth}} & + & \left(\frac{1}{3} \times 165\right) & = & \frac{17,550}{135} & + & \frac{55}{\text{(Where required.)}} = \\
 & & & & 130 & + & 55 = 185' \text{ Total}
 \end{array}$$



Example Formula:

$$\begin{array}{l}
 \text{Footage Assessed} = 30' + \frac{\text{Area of } \pi}{135'} \\
 30' + \frac{6075}{135'} = 30 + 45 + 75
 \end{array}$$



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GAS FRANCHISE ORDINANCE

ORDINANCE NO. _____.

CITY OF CROSSLAKE, CROW WING COUNTY, MINNESOTA

AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO ERECT A GAS DISTRIBUTION SYSTEM FOR THE PURPOSES OF CONSTRUCTING, OPERATING, REPAIRING AND MAINTAINING IN THE CITY OF CROSSLAKE, MINNESOTA, THE NECESSARY GAS PIPES, MAINS AND APPURTENANCES FOR THE TRANSMISSION OR DISTRIBUTION OF GAS TO THE CITY AND ITS INHABITANTS AND OTHERS AND TRANSMITTING GAS INTO AND THROUGH THE CITY AND TO USE THE PUBLIC GROUNDS AND PUBLIC WAYS OF THE CITY FOR SUCH PURPOSES.

THE CITY COUNCIL OF THE CITY OF CROSSLAKE, CROW WING COUNTY, MINNESOTA, ORDAINS:

SECTION 1. DEFINITIONS.

For purposes of this Ordinance, the following capitalized terms listed in alphabetical order shall have the following meanings:

- 1.1 **City.** The City of Crosslake, County of Crow Wing, State of Minnesota.
- 1.2 **City Utility System.** Facilities used for providing non-energy related public utility service owned or operated by City or agency thereof, including sewer and water service, but excluding facilities for providing heating, lighting or other forms of energy.
- 1.3 **Commission.** The Minnesota Public Utilities Commission, or any successor agency or agencies, including an agency of the federal government, which preempts all, or part of the authority to regulate Gas retail rates now vested in the Minnesota Public Utilities Commission.
- 1.4 **Company.** Northern States Power Company, a Minnesota corporation, its successors and assigns.
- 1.5 **Gas.** "Gas" as used herein shall be held to include natural gas, manufactured gas, or other form of gaseous energy.
- 1.6 **Gas Facilities.** Pipes, mains, regulators, and other facilities owner or operated by Company for the purpose of providing gas service for public use.
- 1.7 **Notice.** A written notice served by one party on the other party referencing one or more provisions of this Ordinance. Notice to Company shall be mailed to the General Counsel, 414 Nicollet Mall, 5th Floor, Minneapolis, MN 55401. Notice to the City shall be mailed to the City Administrator, City Hall, 37028 County Road 66, Crosslake, MN 56442. Either party may change its respective address for the purpose of this Ordinance by written notice to the other party.

1.8 **Public Ground.** Land owned by the City for park, open space or similar purpose, which is held for use in common by the public.

1.9 **Public Way.** Any street, alley, walkway or other public right-of-way within the City.

SECTION 2. ADOPTION OF FRANCHISE.

2.1 **Grant of Franchise.** City hereby grants Company, for a period of 20 years from the date passed and approved by the City, the right to transmit and furnish Gas energy for light, heat, power and other purposes for public and private use within and through the limits of the City as its boundaries now exist or as they may be extended in the future. For these purposes, Company may construct, operate, repair and maintain Gas Facilities in, on, over, under and across the Public Grounds and Public Ways of City, subject to the provisions of this Ordinance. Company may do all reasonable things necessary or customary to accomplish these purposes, subject, however, to such reasonable regulations as may be imposed by the City pursuant to ordinance and to the further provisions of this franchise agreement.

2.2 **Effective Date; Written Acceptance.** This franchise agreement shall be in force and effect from and after passage of this Ordinance, its acceptance by Company, and its publication as required by law. The City by Council resolution may revoke this franchise agreement if Company does not file a written acceptance with the City within 90 days after publication.

2.3 **Service and Rates.** The service to be provided and the rates to be charged by Company for Gas service in City are subject to the jurisdiction of the Commission.

2.4 **Publication Expense.** The expense of publication of this Ordinance will be paid by City and reimbursed to City by Company.

2.5 **Dispute Resolution.** If either party asserts that the other party is in default in the performance of any obligation hereunder, the complaining party shall notify the other party of the default and the desired remedy. The notification shall be written. Representatives of the parties must promptly meet and attempt in good faith to negotiate a resolution of the dispute. If the dispute is not resolved within 30 days of the written notice, the parties may jointly select a mediator to facilitate further discussion. The parties will equally share the fees and expenses of this mediator. If a mediator is not used or if the parties are unable to resolve the dispute within 30 days after first meeting with the selected mediator, either party may commence an action in District Court to interpret and enforce this franchise or for such other relief as may be permitted by law or equity for breach of contract, or either party may take any other action permitted by law.

SECTION 3. LOCATION, OTHER REGULATIONS.

3.1 **Location of Facilities.** Gas Facilities shall be located, constructed and maintained so as not to interfere with the safety and convenience of ordinary travel along and over Public Ways and so as not to disrupt normal operation of any City Utility System previously installed therein. Gas Facilities shall be located on Public Grounds as determined by the City. Company's construction, reconstruction, operation, repair, maintenance and location of Gas Facilities shall be subject to permits if required by separate ordinance and to other reasonable regulations of the City to the extent not

inconsistent with the terms of this franchise agreement. Company may abandon underground gas facilities in place, provided, at City's request, Company will remove abandoned metal pipe interfering with a City improvement project, but only to the extent such metal pipe is uncovered by excavation as part of the City's improvement project.

3.2 Field Locations. Company shall provide field locations for its underground Gas Facilities within City consistent with the requirements of Minnesota Statutes, Chapter 216D.

3.3 Street Openings. Company shall not open or disturb any Public Ground or Public Way for any purpose without first having obtained a permit from the City, if required by a separate ordinance, for which the City may impose a reasonable fee. Permit conditions imposed on Company shall not be more burdensome than those imposed on other utilities for similar facilities or work. Company may, however, open and disturb any Public Ground or Public Way without permission from the City where an emergency exists requiring the immediate repair of Gas Facilities. In such event Company shall notify the City by telephone to the office designated by the City as soon as practicable. Not later than the second working day thereafter, Company shall obtain any required permits and pay any required fees.

3.4 Restoration. After undertaking any work requiring the opening of any Public Ground or Public Way, Company shall restore the same, including paving and its foundation, to as good a condition as formerly existed, and shall maintain any paved surface in good condition for one year thereafter. The work shall be completed as promptly as weather permits, and if Company shall not promptly perform and complete the work, remove all dirt, rubbish, equipment and material, and put the Public Ground or Public Way in the said condition, the City shall have, after demand to Company to cure and the passage of a reasonable period of time following the demand, but not to exceed five days, the right to make the restoration at the expense of Company. Company shall pay to the City the cost of such work done for or performed by the City. This remedy shall be in addition to any other remedy available to the City for noncompliance with this Section 3.4, but the City hereby waives any requirement for Company to post a construction performance bond, certificate of insurance, letter of credit or any other form of security or assurance that may be required, under a separate existing or future ordinance of the City, of a person or entity obtaining the City's permission to install, replace or maintain facilities in a Public Way.

3.5 Avoid Damage to Gas Facilities. Nothing in this Ordinance relieves any person from liability arising out of the failure to exercise reasonable care to avoid damaging Gas Facilities while performing any activity.

3.6 Notice of Improvements. The City must give Company reasonable notice of plans for improvements to Public Grounds or Public Ways where the City has reason to believe that Gas Facilities may affect or be affected by the improvement. The notice must contain: (i) the nature and character of the improvements, (ii) the Public Grounds and Public Ways upon which the improvements are to be made, (iii) the extent of the improvements, (iv) the time when the City will start the work, and (v) if more than one Public Ground or Public Way is involved, the order in which the work is to proceed. The notice must be given to Company a sufficient length of time in advance of the actual commencement of the work to permit Company to make any necessary additions, alterations or repairs to its Gas Facilities.

SECTION 4. RELOCATIONS.

4.1 Relocation of Gas Facilities in Public Ways. If the City determines to vacate a Public Way for a City improvement project, or at City's cost to grade, regrade, or change the line of any Public Way, or construct or reconstruct any City Utility System in any Public Way, it may order Company to relocate its Gas Facilities located therein if relocation is reasonably necessary to accomplish the City's proposed public improvement. Except as provided in Section 4.3, Company shall relocate its Gas Facilities at its own expense. The City shall give Company reasonable notice of plans to vacate for a City improvement project, or to grade, regrade, or change the line of any Public Way or to construct or reconstruct any City Utility System. If a relocation is ordered within five years of a prior relocation of the same Gas Facilities, which was made at Company expense, the City shall reimburse Company for Non-Betterment Costs on a time and material basis, provided that if a subsequent relocation is required because of the extension of a City Utility System to a previously unserved area, Company may be required to make the subsequent relocation at its expense. Nothing in this Ordinance requires Company to relocate, remove, replace or reconstruct at its own expense its Gas Facilities where such relocation, removal, replacement or reconstruction is solely for the convenience of the City and is not reasonably necessary for the construction or reconstruction of a Public Way or City Utility System or other City improvement.

4.2 Relocation of Gas Facilities in Public Ground. City may require Company at Company's expense to relocate or remove its Gas Facilities from Public Ground upon a finding by City that the Gas Facilities have become or will become a substantial impairment to the existing or proposed public use of the Public Ground.

4.3 Projects with Federal Funding. City shall not order Company to remove or relocate its Gas Facilities when a Public Way is vacated, improved or realigned for a right-of-way project or any other project which is financially subsidized in whole or in part by the Federal Government or any agency thereof, unless the reasonable non-betterment costs of such relocation are first paid to Company. The City is obligated to pay Company only for those portions of its relocation costs for which City has received federal funding specifically allocated for relocation costs in the amount requested by the Company, which allocated funding the City shall specifically request. Relocation, removal or rearrangement of any Company Gas Facilities made necessary because of a federally-aided highway project shall be governed by the provisions of Minnesota Statutes, Section 161.46, as supplemented or amended. It is understood that the rights herein granted to Company are valuable rights.

4.4 No Waiver. The provisions of this franchise apply only to facilities constructed in reliance on a franchise from the City and shall not be construed to waive or modify any rights obtained by Company for installations within a Company right-of-way acquired by easement or prescriptive right before the applicable Public Ground or Public Way was established, or Company's rights under state or county permit.

SECTION 5. TREE TRIMMING.

Company is also granted the permission and authority to trim all shrubs and trees, including roots, in the Public Ways of City to the extent Company finds necessary to avoid interference with the proper construction, operation, repair and maintenance of Gas Facilities, provided that Company shall save City harmless from any liability in the premises.

SECTION 6. INDEMNIFICATION.

6.1 Indemnity of City. Company shall indemnify, keep and hold the City free and harmless from any and all liability on account of injury to persons or damage to property occasioned by the construction, maintenance, repair, inspection, the issuance of permits, or the operation of the Gas Facilities located in the Public Grounds and Public Ways. The City shall not be indemnified for losses or claims occasioned through its own negligence except for losses or claims arising out of or alleging the City's negligence as to the issuance of permits for, or inspection of, Company's plans or work. The City shall not be indemnified if the injury or damage results from the performance in a proper manner of acts reasonably deemed hazardous by Company, and such performance is nevertheless ordered or directed by City after notice of Company's determination.

6.2 Defense of City. In the event a suit is brought against the City under circumstances where this agreement to indemnify applies, Company at its sole cost and expense shall defend the City in such suit if written notice thereof is promptly given to Company within a period wherein Company is not prejudiced by lack of such notice. If Company is required to indemnify and defend, it will thereafter have control of such litigation, but Company may not settle such litigation without the consent of the City, which consent shall not be unreasonably withheld. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the City and Company, in defending any action on behalf of the City shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

SECTION 7. VACATION OF PUBLIC WAYS.

The City shall give Company at least two weeks prior written notice of a proposed vacation of a Public Way. Except where required for a City improvement project, the vacation of any Public Way, after the installation of Gas Facilities, shall not operate to deprive Company of its rights to operate and maintain such Gas Facilities, until the reasonable cost of relocating the same and the loss and expense resulting from such relocation are first paid to Company. In no case, however, shall City be liable to Company for failure to specifically preserve a right-of-way under Minnesota Statutes, Section 160.29.

SECTION 8. CHANGE IN FORM OF GOVERNMENT.

Any change in the form of government of the City shall not affect the validity of this Ordinance. Any governmental unit succeeding the City shall, without the consent of Company, succeed to all of the rights and obligations of the City provided in this Ordinance.

SECTION 9. FRANCHISE FEE.

The City at the time of adopting this franchise agreement does not desire to require the Company collect a franchise fee from its customers in the City. At a future date during the term of this franchise agreement, the City may determine that it desires Company to collect a franchise fee. If so, the City may give Company Notice to amend this franchise agreement to authorize collection of a franchise fee by separate ordinance in an amount and upon such terms and conditions as Company at that time is willing to incorporate in its gas franchise agreements with other cities. Upon receipt of such Notice Company shall negotiate in good faith with City to so amend this franchise agreement.

SECTION 10. PROVISIONS OF ORDINANCE.

10.1 Severability. Every section, provision, or part of this Ordinance is declared separate from every other section, provision, or part and if any section, provision, or part shall be held invalid, it shall not affect any other section, provision, or part. Where a provision of any other City ordinance conflicts with the provisions of this Ordinance, the provisions of this Ordinance shall prevail.

10.2 Limitation on Applicability. This Ordinance constitutes a franchise agreement between the City and Company as the only parties and no provision of this franchise shall in any way inure to the benefit of any third person (including the public at large) so as to constitute any such person as a third party beneficiary of the agreement or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.

SECTION 11. AMENDMENT PROCEDURE.

Either party to this franchise agreement may at any time propose that the agreement be amended to address a subject of concern and the other party will consider whether it agrees that the amendment is mutually appropriate. If an amendment is agreed upon, this Ordinance may be amended at any time by the City passing a subsequent ordinance declaring the provisions of the amendment, which amendatory ordinance shall become effective upon the filing of Company's written consent thereto with the City Clerk within 90 days after the date of final passage by the City of the amendatory ordinance.

SECTION 12. PREVIOUS FRANCHISES SUPERSEDED.

This franchise supersedes any previous Gas franchise granted to Company or its predecessor.

Passed and approved: _____, 20__.

Mayor

Attest:

City Clerk

Date Published: _____