

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 10, 2018
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by **one motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of July 9, 2018
2. Special Council Meeting Minutes of July 12, 2018
3. Special Council Meeting Minutes of July 23, 2018
4. Regular Council Meeting Minutes of August 13, 2018
5. Special Council Meeting Minutes of August 20, 2018
6. Special Council Meeting Minutes of August 27, 2018
7. City – Month End Revenue Report dated August 2018
8. City – Month End Expenditures Report dated August 2018
9. August 2018 Budget to Actual Analysis
10. Police Report for Crosslake – August 2018
11. Police Report for Mission Township – August 2018
12. Fire Department Report – August 2018
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of July 27, 2018
15. Public Works Meeting Minutes of July 2, 2018
16. Pay Request #12 from Eagle Construction for the WWTF Improvements in the Amount of \$133,183.02
17. Pay Request #4 from Anderson Brothers for 2018 Street Improvement Project in the Amount of \$30,799.61
18. EDA Meeting Minutes of August 2, 2018
19. Crosslake Park/Library Commission Minutes of July 25, 2018
20. Crosslake Roll-Off Recycling Report for August 2018
21. Waste Partners Recycling Report for July 2018
22. Bills for Approval

C. MAYOR’S REPORT

1. Resolution Proclaiming International Migratory Bird Day in the City of Crosslake (**Council Action-Motion**)
2. Memo dated July 30, 2018 from League of MN Cities Re: Dale Lueck, Legislators of Distinction for 2018 (Council Information)

D. CRITICAL ISSUES

1. Tyler Glynn of BLAEDC – Update on Unified Fund Loan Program

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

F. CITY ADMINISTRATOR'S REPORT

1. Resolution Approving Preliminary 2018 Tax Levy Collectible in 2019 (Council Action-Motion)
2. Change Date of November's Council Meeting (*Suggested Tuesday, November 13th*) (Council Action-Motion)
3. Set Time for Meeting on October 8, 2018 for Presentation from 5 Bugles for New Emergency Services Building (Council Action-Motion)
4. Resolution to Allow County to Reclassify Parcels as Non-Conservation (Council Action-Motion)
5. Letter dated August 29, 2018 from Crosslake Communications Re: Capital Investments (Council Information)

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Platted Subdivision of 12032330000009, Cynthia Holden, on Fawn Lake Road Involving 39.1 Acres into Ten Tracts and Approval of Cash in Lieu of Land for Park Dedication (Council Action-Motion)

2. PARK AND RECREATION/LIBRARY

- a. Staff Report dated September 10, 2018 from TJ Graumann Re: Community Center Activities (Council Information)

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Recommendation from Public Works Commission to Permanently Close Brush/Yard Waste Site at Public Works Shop to the Public (Council Action-Motion)
- b. Letter dated September 5, 2018 from Bolton & Menk Re: Proposal for Professional Services for Sanitary Sewer Collection System Extension (Council Action-Motion)
- c. Memo dated September 6, 2018 from Mike Rardin Re: Monthly Project Update

H. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

B. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 9, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, July 9, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Park Assistant Jane Monson, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, WSN Engineer Dave Reese, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were approximately nine people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-18 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 07R-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of June 11, 2018
2. Special Council Meeting Minutes of July 2, 2018
3. City – Month End Revenue Report dated June 2018
4. City – Month End Expenditures Report dated June 2018
5. June 2018 Budget to Actual Analysis
6. Police Report for Crosslake – June 2018
7. Police Report for Mission Township – June 2018
8. Fire Department Report – June 2018
9. North Memorial Ambulance Report – June 2018
10. Planning and Zoning Monthly Statistics
11. Planning and Zoning Commission Meeting Minutes of May 25, 2018
12. Appoint Zoning Administrator Signature Authority to Jake Frie and Jon Kolstad
13. Public Works Commission Meeting Minutes of June 4, 2018
14. Pay Request #10 from Eagle Construction for the WWTF Improvements in the Amount of \$6,749.28
15. Project Close-out and Release of Retainage to DeChantel Excavating for the 2017 Street Improvement Project in the Amount of \$8,225.70
16. Pay Request #6 from Redstone Construction for Dream Island Bridge in the Amount of \$27,360.75
17. Pay Request #2 from Anderson Brothers for 2018 Street Improvement Project in the Amount of \$606,455.88
18. Crosslake Park/Library Commission Minutes of May 23, 2018
19. Staff Report dated July 2018 from Jane Monson Re: Community Center Activities
20. Crosslake Roll-Off Recycling Report for June 2018
21. Waste Partners Recycling Report for May 2018

22. Resolution No. 18-21 Accepting Donations
 23. Memo dated June 1, 2018 from MN State Demographer Re: 2017 Population and Household Estimates
 24. Resolution No. 18-22 for the Appointment of Election Judges to Serve for the Primary Election to be Held August 14, 2018
 25. Bills for Approval in the Amount of \$149,275.86
 26. Additional Bills for Approval in the Amount of \$8,126.69.
- MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT

1. The Mayor reported that Chris Monroe, wife of Bill Monroe, is very ill and that the Council wishes the family well.
2. The Mayor reported that former General Manager Paul Hoge passed away on July 6th and that he will be missed.
3. Included in the Mayor's Report was a notice for a meeting on July 24 at the Cass County Land Department to discuss the proposed plan for "One Watershed One Plan" and the Mayor encouraged interested parties to attend.
4. MOTION 07R-03-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE RESIGNATION OF PARK COMMISSIONER JIM TALBOTT AND TO APPROVE THE APPOINTMENT OF ALTERNATE GARY NORDSTROM TO 1ST – 3-YEAR TERM ON THE PARK/RECREATION/LIBRARY COMMISSION. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM

1. Cindy Myogeto of the Chamber thanked the many volunteers that helped with the 48th Annual Fireworks display that took place on Saturday, July 7th. Brad Nelson thanked Cindy Myogeto for her participation with the successful event.

E. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais gave an update on the issuance of bonds for the 2018 street improvement projects. The Council indicated that they were in favor of moving ahead with the bonds. Mr. Lyonais will present the paperwork for the issuance of the bonds at the next meeting in August.
2. MOTION 07R-04-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO SET THE FOLLOWING DATES FOR BUDGET/LEVY MEETINGS:
 - a. Special Council Meeting for 2019 Budget Discussion 8/6/18 at 6:00 pm
 - b. Special Council Meeting for 2019 Budget Discussion 8/20/18 at 3:00 pm
 - c. Certify Preliminary 2019 Budget and Pay 2019 Levy at Regular Meeting 9/10/18
 - d. Special Council Meeting to Discuss Budget Revisions 10/22/18 at 3:00 pm
 - e. Public Input Meeting for 2019 Budget/Levy 12/10/18 at 6:00 pm
 - f. Certify Final 2019 Budget and Pay 2019 Levy at Regular Meeting 12/10/18MOTION CARRIED WITH ALL AYES.
3. Mike Lyonais reported that the Personnel Committee met on 7/9/18 at 6:00 pm and asked that the Council approve the following personnel recommendations.

- a. MOTION 07R-05-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO REMOVE SERGEANT ERIC SWANSON FROM PROBATIONARY STATUS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-06-18 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE AN INCREASE OF \$5.00 PER HOUR FOR JANE MONSON EFFECTIVE JUNE 1, UNTIL NEW PARK DIRECTOR STARTS, FOR RUNNING THE PARK IN THE ABSENCE OF A DIRECTOR. MOTION CARRIED WITH ALL AYES.
- c. MOTION 07R-07-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO REMOVE SETH WANNEBO FROM PROBATIONARY STATUS AND TO APPROVE MOVING HIM FROM STEP 7 TO STEP 8 OF THE AFSCME UNION CONTRACT EFFECTIVE 7/22/18. MOTION CARRIED WITH ALL AYES.
- d. MOTION 07R-08-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE NEVIN TO CHANGE TITLE OF CITY CLERK TO ADMINISTRATIVE ASSISTANT/CITY CLERK, TO APPROVE JOB DESCRIPTION FOR ADMINISTRATIVE ASSISTANT/CITY CLERK, AND TO INCREASE SALARY TO \$70,000 EFFECTIVE JULY 1, 2018. Mike Lyonais noted that the salary increase was not included in the 2018 Budget, however, the budget for the consulting services of Dan Vogt has not been spent and could be used to offset the cost. Dave Nevin noted that the administration department went from three employees to two employees and has the same workload. Patty Norgaard stated that the City Clerk is highly organized. MOTION CARRIED WITH ALL AYES.
- e. Mike Lyonais reported that the Council has not accepted or rejected the Springsted Compensation/Classification Study from 2017. Staff did not agree with the report and felt the classifications were incorrect. Dave Schrupp stated that Mr. Lyonais will create salary ranges and policy for non-union employees. MOTION 07R-09-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO FORMALLY REJECT THE SPRINGSTED COMPENSATION/CLASSIFICATION STUDY AND TO DIRECT STAFF TO CREATE SALARY RANGE AND POLICY FOR NON-UNION EMPLOYEES. MOTION CARRIED WITH ALL AYES.
- f. MOTION 07R-10-18 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO ACCEPT THE RESIGNATION OF THE LIBRARY COORDINATOR IN ACCORDANCE WITH THE AFSCME UNION CONTRACT. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Chief Erik Lee reported that he and Chief Lohmiller researched municipal building architect firms to conduct a space needs study and believe that Five Bugles Design will best fit the needs of the City. Chief Lee and Chief Lohmiller met with the company at City Hall for approximately two hours on June 5th and were impressed with their process, knowledge and professionalism. The total cost of the study is approximately \$23,000. This is not a budgeted item, however, the funds from the police vehicle capital outlay could be used towards the cost. Ted Strand noted that

this building is at the end of its life and there are many places with mold. Chief Lohmiller stated that the needs for emergency services will increase as the City grows and that there is no room left in the current building for growth. MOTION 07R-11-18 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO ACCEPT THE PROPOSAL FOR SPACE NEEDS STUDY FROM FIVE BUGLES DESIGN AT A COST NOT TO EXCEED \$23,000. MOTION CARRIED WITH ALL AYES.

2. PUBLIC WORKS/CEMETERY/SEWER

- a. Ted Strand reported that property owners on Manhattan Point Blvd were having an issue with their driveways due to the reconstruction and changes in runoff. The property owners requested permission to pave the driveways, which are in the City's right-of-way. The Public Works Commission was in favor of granting permission. MOTION 07R-12-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ALLOW PROPERTY OWNERS ON MANHATTAN POINT BLVD TO PAVE THEIR DRIVEWAYS WHICH ARE IN THE CITY'S RIGHT-OF-WAY. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-13-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE REQUEST FOR PROFESSIONAL SERVICES FROM WSN FOR THE STORMWATER MODELING PROJECT AT THE INTERSECTION OF MANHATTAN POINT BLVD AND COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.
- c. The Public Works Commission suggested that blinking lights be installed at the crosswalk adjacent to the new school on County Road 66 at Swann Drive. The Council directed Ted Strand to obtain quotes for the lights and to discuss the expense at the 2019 Budget Meeting.
- d. Mike Rardin reviewed the notes of a meeting held on June 20th regarding electrical issues at the Public Works Building. The existing emergency lighting, which was being upgraded with the improvements to the sewer plant, had to be revised because it was determined to be non-compliant with State code. MOTION 07R-14-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE WIRING UPGRADE AT A COST OF \$4,300 AND THE INSTALLATION OF A TRANSFER SWITCH AT A COST OF \$22,000. MOTION CARRIED WITH ALL AYES.
- e. MOTION 07R-15-18 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PROPOSAL FOR PROFESSIONAL SERVICES FROM BOLTON AND MENK FOR A CITYWIDE WASTEWATER MANAGEMENT STUDY AT A COST NOT TO EXCEED \$15,650 TO BE COMPLETED BY OCTOBER 8, 2018. MOTION CARRIED WITH ALL AYES.
- f. MOTION 07R-16-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PROPOSAL FOR PROFESSIONAL SERVICES FROM BOLTON AND MENK FOR PRELIMINARY ENGINEERING REPORT PREPARATION FOR THE MOONLITE BAY SANITARY SEWER EXTENSION AT A COST NOT TO EXCEED \$7,300 TO BE COMPLETED BY AUGUST 17, 2018. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that five to seven “No Parking” signs were stolen from West Shore Drive near the public access, as well as stop signs and street signs throughout the City. The Public Works Building was damaged by lightning during a recent storm. The fuel pumps, computers, lights, phone system and HVAC were all affected.

- g. Mike Rardin gave a brief update on the improvements to the wastewater treatment plant.

G. PUBLIC FORUM – Doug Oster of 13600 County Road 16 asked the Council to support lowering the speed limit on County Road 16.

H. OLD BUSINESS – None.

I. NEW BUSINESS – None.

J. CITY ATTORNEY REPORT – Pursuant to M.S. 13D, Subd. 3b subject to attorney client privilege to discuss pending litigation/settlement information, the Council moved into closed session at 8:10 P.M.

K. ADJOURN - The Council resumed the open session and the Mayor adjourned the meeting at 8:30 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/7-9-18

B.2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, JULY 12, 2018
7:00 P.M. – COMMUNITY CENTER

The Council for the City of Crosslake met in a Special Session on July 12, 2018. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Dave Nevin and Brad Nelson. Also present were City Administrator/Treasurer Mike Lyonais and City Clerk Char Nelson. There were approximately ten people in the audience.

A “meet and greet” with the Park Director finalists took place at the Community Center from 5pm to 6pm. This was an informal meeting for Council, staff and community members to meet the candidates. The Council interviewed the finalists from 6pm to 7pm.

Mike Lyonais gave a brief history of the recruitment process for the Park Director position. The City received 13 applications for the position. Staff scored and ranked the applications based on training and experience of the individuals. The Personnel Committee interviewed the top eight candidates and narrowed the field to three. The Council interviewed the three candidates this evening. Dave Nevin stated that the first interviewee had more work maintenance experience than the others. Gary Heacox stated that he preferred the second interviewee because he had good eye contact, asked the Council good questions, and had energy to move the park forward. Patty Norgaard preferred the second interviewee because he had a degree in Park Administration, had a lot of energy and was motivated. Brad Nelson stated that each interviewee had good qualities in different areas. Dave Schrupp stated that he favored the second interviewee because he was a good communicator, was athletic and had a lot of energy. A discussion ensued regarding the qualities of each candidate and how they could each benefit the City. Mike Lyonais noted that any of the candidates will need guidance in this position, as none of them have been a park director in the past. Park Commissioners Sandy Melberg and Ann Schrupp stated that they were in favor of the second interviewee. MOTION 07S2-01-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO OFFER THE PARK DIRECTOR POSITION TO TOM GRAUMANN. MOTION CARRIED WITH ALL AYES.

The Council discussed a starting wage for the Park Director. Mike Lyonais stated that the salary should be commensurate with education and experience. Marcia Volz-Siebert asked if the City used a pay scale or points to determine salaries. Mike Lyonais replied that the City is working on updating pay ranges for employees. The pay range for this position is \$58,000 to \$75,500. It was the consensus of the Council to accept the salary range as presented. MOTION 07S2-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO OFFER THE STARTING WAGE OF \$59,500. MOTION CARRIED WITH ALL AYES.

MOTION 07S2-03-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE PUBLICATION OF EMPLOYMENT AD FOR LIBRARY COORDINATOR POSITION. MOTION CARRIED WITH ALL AYES.

There being no further business at 7:40 P.M., Mayor Norgaard adjourned the meeting.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

B.3.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 23, 2018
8:15 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on July 23, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Schrupp and Dave Nevin. Gary Heacox and Brad Nelson were absent. Also present were City Administrator/Treasurer Mike Lyonais and City Clerk Char Nelson.

Mayor Norgaard called the meeting to order at 8:15 A.M.

Mike Lyonais reported that the Council accepted the resignation on the Library Coordinator at its regular meeting on July 9, 2018. Mr. Lyonais reviewed the timeline of events leading up to the resignation. After an unpaid leave of absence, the employee did not report to work or call office to notify of absence since June 28, 2018. The City Clerk received an email from employee on July 12, 2018 requesting additional unpaid leave of absence. Mr. Lyonais stated that the Council could reconsider their acceptance of resignation of July 9th and could grant the employee a leave of absence up to three months. Mr. Lyonais noted that staff and library volunteers are frustrated with lack of communication from Library Coordinator. Dave Schrupp stated that he has heard from unhappy volunteers at the Library and suggested that the Council move forward.

MOTION 07S3-01-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO DENY THE REQUEST FOR ADDITIONAL UNPAID LEAVE OF ABSENCE FOR LIBRARY COORDINATOR. MOTION CARRIED WITH ALL AYES.

There being no further business at 8:28 A.M., Mayor Norgaard adjourned the meeting.

Respectfully Submitted,

Charlene Nelson
City Clerk

B.
4.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 13, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, August 13, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand, Park Director TJ Graumann, Land Service Specialist Jon Kolstad, Customer Service Specialist Cheryl Stuckmayer, City Attorney Brad Person, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Dan Determan. There were approximately seventeen people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 08R-01-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – Marcia Seibert-Volz of 37668 Moen Beach Trail requested that “Item #19 Information Only – Letter dated July 27, 2018 from Residents of Moen Beach Trail” be removed from the consent calendar. MOTION 08R-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO REMOVE ITEM #19 FROM CONSENT CALENDAR AND PLACE IT UNDER CITY ATTORNEY REPORT. MOTION CARRIED WITH ALL AYES.

MOTION 08R-03-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of July 9, 2018
2. Special Council Meeting Minutes of July 12, 2018
3. City – Month End Revenue Report dated July 2018
4. City – Month End Expenditures Report dated July 2018
5. July 2018 Budget to Actual Analysis
6. Memo dated August 8, 2018 from Mike Lyonais Re: TIF Reimbursement
7. Police Report for Crosslake – July 2018
8. Police Report for Mission Township – July 2018
9. Fire Department Report – July 2018
10. North Memorial Ambulance Report – July 2018
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of June 22, 2018
13. Pay Request #11 from Eagle Construction for the WWTF Improvements in the Amount of \$370,493.35
14. Pay Request #3 from Anderson Brothers for the 2018 Street Improvement Project in the Amount of \$7,448.66
15. Crosslake Park/Library Commission Minutes of June 27, 2018
16. Crosslake Roll-Off Recycling Report for July 2018

17. Waste Partners Recycling Report for June 2018
 18. Resolution No. 18-23 Accepting Donations
 19. *Removed*
 20. Bills for Approval in the Amount of \$134,528.99
 21. Additional Bills for Approval in the Amount of \$15,761.87
- MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT

1. A letter dated July 12, 2018 from WAPOA thanking Park Department employees Jane Monson and Ron Harkin for their help with Grandpa's Run for the Walleye was included in the packet.
2. A letter dated July 16, 2018 from Sheriff Todd Dahl expressing his gratitude for representing the citizens of Crow Wing County as he gets ready to retire was included in the packet.
3. A letter dated August 3, 2018 from the League of MN Cities announcing Senator Carrie Ruud as LMC Legislator of Distinction for 2018 was included in the packet.

D. CRITICAL ISSUES

1. Crosslake Days Chair Heather Jones addressed the Council to report that Crosslake Days would be held on September 27-29 and listed the events that would take place, including the 32nd Annual Chili Cook-off. MOTION 08R-04-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE SERVING OF CHILI ON SATURDAY, SEPTEMBER 29 FOR CROSSLAKE DAYS. MOTION CARRIED WITH ALL AYES.
2. "Light Up the Dam" Chair Tim Schalow gave an update to the Council regarding fundraising projects, donations, and volunteers.

E. PUBLIC FORUM – None.

F. CITY ADMINISTRATOR'S REPORT

1. It was the consensus of the Council to change the time of the Budget Meeting scheduled on Monday, August 20th from 3:00 P.M. to 6:00 P.M.

Mike Lyonais gave a brief update on the bonding amounts for the 2018 Street Improvement Projects.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 08R-05-18 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO APPROVE METES AND BOUNDS SUBDIVISION, SHARON STELLWORTH AND EDUARDO ROMO, 120071101K00009, INVOLVING 4.4 ACRES INTO THREE TRACTS AND TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FEE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 08R-06-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE BEGINNING OF THE 30-DAY

COMMENT PERIOD FOR NUMEROUS CHANGES TO SECTIONS OF THE LAND USE ORDINANCE. Jon Kolstad noted that the revisions would be published and posted on the City website starting August 21st. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 08R-07-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO ELIMINATE COPYING SERVICES TO THE PUBLIC AT THE COMMUNITY CENTER AND THE LIBRARY. MOTION CARRIED WITH ALL AYES.

Park Director TJ Graumann reported that volunteers at the Library logged 159 hours for the month of July, thanked everyone involved with the Whitefish Warrior Adventure Run, and reported that he is evaluating the hours of operation to see if they are still cost effective.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. The City received a request from Kavli Woods Home Owners Association for the City to install a culvert under Pinedale Street, trim trees and perform maintenance work prior to a paving project that the owners have planned so that the road doesn't have undue wear and tear from large vehicles and trucks. Ted Strand noted that Pinedale Street is a private road and that the City does not maintain private roads. Jeff Bisson addressed the Council on behalf of the association and stated that Anderson Brothers offered to install the culvert, if the City supplied it. Mr. Bisson also reported that the overgrown branches of trees hit the school bus while driving on Pinedale Street. Ted Strand stated that there is an old culvert at the City Shop. Attorney Person stated that the City would need to have a signed permission form from all the residents on Pinedale Street and suggested that the City not perform maintenance on a private road. Mr. Bisson stated that if the road is private, the residents may put a gate at the end of the road to keep the public out. Jon Kolstad clarified that the private road was built on public land so that the right-of-way belongs to the City. MOTION 08R-08-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO PROVIDE THE USED CULVERT TO THE PINEDALE STREET RESIDENTS AND ALLOW THE RESIDENTS TO TRIM TREES IN THE CITY RIGHT OF WAY. MOTION CARRIED WITH ALL AYES.
- b. A memo dated August 9, 2018 from Bolton & Menk regarding the monthly sewer project update was included in the packet for Council information.

H. PUBLIC FORUM – Sandy Melberg of 12644 Anchor Point Road invited the Council and public to a tour of the new school immediately following the Council Meeting.

I. CITY ATTORNEY REPORT – Item #19 which was pulled from the consent calendar by Marcia Seibert-Volz was moved to this section of the agenda for discussion. Marcia Seibert-Volz stated that she and the residents on Moen Beach Trail requested the refund of the special assessment for Dream Island Bridge, noting that they have reasonable cause because the bridge was not built as big as they were told. Ms. Seibert-Volz stated that the Moen

Beach residents expected to be able to drive a boat under the bridge, which is not possible now, and that was the only reason they agreed to the assessment. Ms. Seibert-Volz stated that the assessment hearing should not have been held until after the bridge construction was complete and that it is common sense to refund their money.

Attorney Person noted that it is not a simple matter to refund the special assessment and that a new assessment hearing would need to be held.

Dave Schrupp outlined the history of the project, including the four designs that were considered, the other government agencies involved in making decisions, and conceptual drawings/plans that were considered along the way. Mr. Schrupp noted that there was no promise that boats would be able to navigate under bridge. Mike Lyonais reviewed minutes from past Public Works Commission meetings where the bridge was discussed.

Ms. Seibert-Volz argued that the City could not prove that the bridge increased the value of her property and therefore the City could not charge a special assessment. Brad Nelson stated that it was very clear since the beginning of the project that navigation would not improve with this bridge.

Dave Schrupp stated that Public Works staff would check the channel for rocks, tar and debris, as claimed by Ms. Seibert-Volz.

J. NEW BUSINESS – Dave Nevin reported that he was approached by the owner of the Old Fire Hall and former school building and asked that the City consider buying that property.

K. OLD BUSINESS – None.

L. ADJOURN – MOTION 08R-09-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 8:27 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/8-13-18

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 20, 2018
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a budget workshop Monday, August 20, 2018. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Dave Nevin and Brad Nelson. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Engineer Mike Rardin, Council Candidates Aaron Herzog and John Andrews, Northland Press Reporter Bill Monroe and David Drown of David Drown Associates. There were three people in the audience.

The Mayor called the meeting to order at 6:00 P.M. and turned the meeting over to City Administrator Mike Lyonais.

Mike Lyonais reviewed the timeline for certifying the levy and reminded the Council that once the preliminary levy is approved on September 10th, the amount could be decreased but not increased. The draft 2019 levy assumed a 5% increase over 2018, while the tax rate remained stable. The proposed budget included a slight reduction in EDA budget and a sixth full-time officer beginning mid-year in 2019. Mr. Lyonais suggested that the Council consider an increase to sewer usage rates. Health insurance rates for 2019 will be available at the end of the week.

David Drown addressed the Council and reported that the cost of the 2018 road projects was approximately \$1,200,000. The City has an estimated \$500,000 cash for the project, leaving \$700,000 to be paid with reserves or bonds. The base work for the bonds is complete. Mr. Drown suggested using the same banker as the last bond issue in order to save costs. MOTION 08S1-01-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO DIRECT DAVID DROWN TO MOVE FORWARD WITH BONDING PACKAGE AND TO BRING FINAL BOND RESOLUTION TO SEPTEMBER MEETING FOR APPROVAL. Dave Nevin asked how the Council will know when the City has accrued too much debt. David Drown replied that when a bank no longer loans money to the City, the City has too much debt. Mr. Drown noted that the City only has three issues now and that the debt rate is very low. MOTION CARRIED WITH ALL AYES.

Mr. Lyonais noted that the draft budget includes \$2,853,264 in capital expenditures/projects. The sewer extension from City Hall to County Road 16, at an approximate cost of \$1.2M, is included in that number. Ted Strand reported that he received the sewer extension study from Bolton & Menk late Friday and has not completed reviewing it. The report offered three options for types of systems. The estimated City share for the extension is \$850,000. The report included a sample assessment policy. Dave Nevin asked if the City should pay cash or levy for the project. A lengthy discussion ensued regarding connection fees, assessment policies for roads and sewer, and timeline for construction.

Dave Schrupp stated that he would be agreeable to the proposed preliminary 5% increase if the quote for the sewer extension was reliable. Bolton & Menk stated that they would have more

information for the next meeting. MOTION 08S1-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO CONSIDER A 7% INCREASE OVER 2018 FOR THE PRELIMINARY LEVY WHICH WILL BE ADOPTED 9/10/18. MOTION CARRIED WITH ALL AYES. Brad Nelson noted that a 7% increase in the levy only changes the tax rate by 1.13%.

Dave Schrupp asked when the Council would have to make a decision regarding the sewer extension project in order for it to take place in 2019. Mike Rardin stated that if the Council approves plans by the end of 2018, bids could go out in April and construction could begin in May 2019.

Mike Lyonais reported that staff met with 5 Bugles architects and a preliminary report for the building needs assessment should be available in 2-3 weeks.

The Council set the next budget meeting for Monday, August 27th at 4:00 P.M.

MOTION 08S1-03-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 7:10 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

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SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 27, 2018
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a budget workshop Monday, August 27, 2018. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, and Dave Nevin. Brad Nelson was absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Engineer Mike Rardin, Council Candidates Aaron Herzog and John Andrews. There were ten people in the audience.

The Mayor called the meeting to order at 4:00 P.M. MOTION 08S2-01-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE BILLS FOR APPROVAL IN THE AMOUNT OF \$23,774.12. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reviewed the timeline for certifying the levy.

Mayor Norgaard presented two letters of support Crow Wing Soil and Water Conservation District for obtaining grants for their projects within the City of Crosslake. MOTION 08S2-02-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE LETTER OF SUPPORT TO SWCD FOR OBTAINING GRANT FOR THE STORM WATER PROJECT AT THE INTERSECTION OF COUNTY ROAD 66 AND MANHATTAN POINT BOULEVARD. MOTION CARRIED WITH ALL AYES.

MOTION 08S2-03-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE LETTER OF SUPPORT TO SWCD FOR OBTAINING GRANT FOR THE PINE RIVER FISH PASSAGE PROJECT AT THE ROCK DAM. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reported that the health insurance rates for 2019 increased 5% and gave a brief recap of how rates are determined based on experience ratings. MOTION 08S2-04-18 WAS MADE BY PATTY NORGAARD AND SECONDED BY DAVE SCHRUPP TO APPROVE THE HEALTH INSURANCE RENEWAL WITH RESOURCE TRAINING & SOLUTIONS FOR 2019 WITH A 5% INCREASE OVER 2018. MOTION CARRIED WITH ALL AYES.

Mr. Lyonais reported that the Park Director is working on a job description for a Recreation and Library Administrative Assistant as a solution for filling the Library Coordinator position. Mr. Lyonais reported that Seth Wannebo recently passed his Class D wastewater operator exam. Employees normally obtain this licensure in 12 months. Mr. Wannebo obtained it within six months and Public Works Director Ted Strand asked that he be moved a step on the union wage scale. MOTION 08S2-05-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO MOVE SETH WANNEBO FROM STEP 8 (\$19.92/HR) TO STEP 9 (\$20.57/HR) OF AFSCME UNION CONTRACT EFFECTIVE WITH PAY PERIOD BEGINNING 9/2/18. MOTION CARRIED WITH ALL AYES.

Mr. Lyonais reviewed changes to the 2019 budget as recommended by the Council on August 20th. Mr. Lyonais provided examples of how a 1.13% tax rate increase would affect the tax due of homes and businesses. If a person owned a home with a taxable market value of \$250,000, the tax amount due would increase approximately \$30. A business with the same value would pay approximately \$54 more in taxes.

TJ Graumann reviewed his 2019 budget and proposed that the carpet replacement and playground chips replacement schedule for 2018 be extended to 2019 and that the purchase of a gator be moved 2019 to 2018. The current machine is falling apart. Mr. Graumann wants to install irrigation in the front of the Community Center and replace some fitness equipment. Mike Lyonais noted that funds for the fitness equipment have already been set aside from previous budgets. Mr. Graumann added that he is expecting a quote from Holden Electric to move and install a used generator from the sewer plant.

Chip Lohmiller reported that his 2019 budget includes a fire truck at an approximate cost of \$280,000. The fire department hopes to collect \$15,000 for the old truck.

Mike Lyonais reported that eight of the nine residents on Perkins Road are in favor of moving forward with the road project. Mr. Lyonais put a place holder of \$500,000 for the construction in the 2019 budget.

Pat Netko of the Connectivity Committee presented drawings of welcome and directional signs for the City of Crosslake. The MN Design Team recognized the lack of signage as an important issue that the City should address. MOTION 08S2-06-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO ADD \$10,000 TO THE 2019 BUDGET FOR WELCOMING AND WAY FINDING SIGNS. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reported that the next several budget years will have a funding gap of approximately \$500,000. The Council needs to make a policy decision to raise the levy, use reserves, delay identified projects, or issue debt to cover the gap.

Ted Strand reviewed the draft sewer extension to Moonlite Bay study. The estimated cost is \$1,280,500. A portion would be paid by the county and city with the majority of the cost being assessed to property owners along the extended system. A lengthy discussion ensued regarding the recommended Gravity Collection System, timeline, maintenance and assessments. MOTION 08S2-07-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO DIRECT BOLTON & MENK TO PROVIDE A QUOTE FOR SURVEY, WETLAND AND GEOTECHNICAL SERVICES AND A QUOTE FOR THE ENTIRE PROPOSED PROJECT AT THE NEXT REGULAR MEETING OF 9/10/18. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that the land adjacent to the sewer plant is for sale at a cost of \$125,000 and suggested the Council consider purchasing it for future growth.

Ted Strand reported that a symposium regarding new MPCA requirements for wastewater treatment plants would be held September 27th in Hutchinson and asked that a Council Member considering attending the meeting with him.

There being no further business at 5:37 P.M., the Mayor adjourned the meeting.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,066,329.00	\$0.00	\$1,920,499.53	\$1,145,829.47	62.63%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$113,130.00	\$0.00	\$113,266.03	-\$136.03	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	-\$30.08	\$30.08	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	-\$72.84	\$72.84	0.00%
31310	2012 Series A Levy	\$121,870.00	\$0.00	\$76,367.04	\$45,502.96	62.66%
31800	Other Taxes	\$1,500.00	\$0.00	\$4,976.16	-\$3,476.16	331.74%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$1,531.41	-\$531.41	153.14%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$14,100.00	\$1,900.00	88.13%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$875.00	-\$775.00	875.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$2,155.00	-\$1,955.00	1077.50%
33400	State Grants and Aids	\$500.00	\$0.00	\$19,858.95	-\$19,358.95	3971.79%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$4,785.02	\$4,785.02	-\$2,785.02	239.25%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$1,095.79	\$1,095.79	\$3,904.21	21.92%
33420	Insurance Premium Reimburse	\$0.00	\$1,069.00	\$1,069.00	-\$1,069.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$590.50	\$2,388.50	19.82%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$0.00	\$525.30	-\$325.30	262.65%
34010	Sale of Maps and Publications	\$30.00	\$10.00	\$110.00	-\$80.00	366.67%
34050	Candidate Filing Fees	\$20.00	\$14.00	\$14.00	\$6.00	70.00%
34103	Zoning Permits	\$30,000.00	\$6,550.00	\$31,350.00	-\$1,350.00	104.50%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$3,325.00	-\$1,825.00	221.67%
34105	Variances and CUPS/IUPS	\$9,000.00	\$2,000.00	\$9,000.00	\$0.00	100.00%
34106	Sign Permits	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
34107	Assessment Search Fees	\$800.00	\$95.00	\$545.00	\$255.00	68.13%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$2,100.00	\$6,950.00	-\$1,950.00	139.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,300.00	-\$3,100.00	1650.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$29,055.74	\$944.26	96.85%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$1,600.00	\$2,800.00	-\$1,300.00	186.67%
34210	Police Contracts	\$48,000.00	\$13,500.00	\$39,000.00	\$9,000.00	81.25%
34211	Police Donations	\$0.00	\$50.00	\$5,075.00	-\$5,075.00	0.00%
34213	Police Receipts	\$5,000.00	\$889.38	\$1,976.14	\$3,023.86	39.52%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$11,520.00	-\$11,520.00	0.00%
34300	E911 Signs	\$1,000.00	\$800.00	\$2,400.00	-\$1,400.00	240.00%
34700	Park & Rec Donation	\$300.00	\$32.00	\$100.00	\$200.00	33.33%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$123.00	\$626.00	-\$426.00	313.00%
34740	Park Concessions	\$500.00	\$35.00	\$114.00	\$386.00	22.80%
34741	Gen Gov t Concessions	\$100.00	\$107.06	\$548.36	-\$448.36	548.36%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$1,086.00	\$3,794.25	\$205.75	94.86%
34751	Shelter/Beer/Wine Fees	\$300.00	\$54.00	\$189.00	\$111.00	63.00%
34760	Library Cards	\$500.00	\$177.00	\$921.00	-\$421.00	184.20%
34761	Library Donations	\$500.00	\$0.00	\$16.00	\$484.00	3.20%
34762	Library Copies	\$300.00	\$84.15	\$282.42	\$17.58	94.14%
34763	Library Events	\$5,000.00	\$1,236.25	\$3,788.85	\$1,211.15	75.78%
34764	Library Miscellaneous	\$50.00	\$0.00	\$2.00	\$48.00	4.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$195.00	\$105.00	65.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$1,818.36	-\$1,568.36	727.34%
34769	PAL Foundation - Park	\$3,000.00	\$610.03	\$2,803.75	\$196.25	93.46%
34770	Silver Sneakers	\$6,000.00	\$1,432.50	\$8,850.50	-\$2,850.50	147.51%
34790	Park Dedication Fees	\$4,500.00	\$3,000.00	\$7,500.00	-\$3,000.00	166.67%
34800	Tennis Fees	\$1,500.00	\$57.00	\$1,513.00	-\$13.00	100.87%
34801	Recreational-Program	\$3,000.00	\$0.00	\$555.00	\$2,445.00	18.50%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$485.00	\$515.00	48.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$35.00	\$93.65	\$906.35	9.37%
34805	Aerobics Fees	\$0.00	\$0.00	\$622.00	-\$622.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,826.00	\$26,524.00	\$3,476.00	88.41%
34807	Volleyball Fees	\$750.00	\$0.00	\$348.00	\$402.00	46.40%
34808	Silver and Fit	\$13,000.00	\$1,029.00	\$8,685.00	\$4,315.00	66.81%
34809	Soccer Fees	\$1,500.00	\$345.00	\$721.00	\$779.00	48.07%
34810	Pickle Ball	\$5,500.00	\$130.00	\$4,795.00	\$705.00	87.18%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,000.00	\$8,000.00	-\$5,000.00	266.67%
34941	Cemetery Openings	\$3,500.00	\$150.00	\$5,100.00	-\$1,600.00	145.71%
34942	Cemetery Other	\$450.00	\$300.00	\$950.00	-\$500.00	211.11%
34950	Public Works Revenue	\$1,500.00	\$75.00	\$100.00	\$1,400.00	6.67%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$21,536.45	\$23,463.55	47.86%
34953	Recycling Revenues	\$50.00	\$1,095.00	\$1,829.35	-\$1,779.35	3658.70%
35100	Court Fines	\$10,000.00	\$2,235.56	\$9,552.82	\$447.18	95.53%
35103	Library Fines	\$600.00	\$62.00	\$268.00	\$332.00	44.67%
35105	Restitution Receipts	\$1,000.00	\$403.00	\$2,028.71	-\$1,028.71	202.87%
36200	Miscellaneous Revenues	\$5,000.00	\$31.65	\$2,755.34	\$2,244.66	55.11%
36201	Misc Reimbursements	\$0.00	-\$851.40	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$30,500.00	\$12,464.15	\$85,586.97	-\$55,086.97	280.61%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,914.00	\$0.00	\$4,409.88	\$2,504.12	63.78%
36255	Sp Assess Int-Bridges	\$1,374.00	\$0.00	\$983.18	\$390.82	71.56%
36256	Andys Parking Lot Principal	\$5,514.00	\$0.00	\$2,757.24	\$2,756.76	50.00%
36257	Andys Parking Lot Interest	\$1,188.00	\$0.00	\$956.95	\$231.05	80.55%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,001,800.00	\$0.00	\$0.00	\$1,001,800.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,769,498.00	\$63,922.14	\$2,565,618.72	\$2,203,879.28	53.79%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	-\$116.11	\$116.11	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	-\$42.76	\$42.76	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	-\$79.42	\$79.42	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	-\$19.72	\$19.72	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	-\$14.68	\$14.68	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	-\$67.43	\$67.43	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$164.39	-\$164.39	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	-\$38.61	\$38.61	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$153,825.00	\$0.00	\$96,230.48	\$57,594.52	62.56%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$265.44	-\$265.44	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	-\$460.13	\$460.13	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$153,825.00	\$0.00	\$95,821.45	\$58,003.55	62.29%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,239.86	\$4,760.14	56.73%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$6,239.86	\$4,760.14	56.73%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$12,500.00	\$50.00	\$7,845.39	\$4,654.61	62.76%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$575.00	\$825.00	-\$825.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$625.00	\$8,670.39	\$3,829.61	69.36%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$51.54	\$686.11	-\$686.11	0.00%
36104	Penalty & Interest	\$1,000.00	\$86.05	\$1,436.56	-\$436.56	143.66%
36200	Miscellaneous Revenues	\$1,000.00	\$460.95	\$834.45	\$165.55	83.45%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$24.82	-\$24.82	0.00%
37200	User Fee	\$252,872.00	\$24,626.29	\$184,430.45	\$68,441.55	72.93%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$1,559,537.00	\$250,000.00	\$1,250,000.00	\$309,537.00	80.15%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,814,409.00	\$275,121.75	\$1,441,412.39	\$372,996.61	79.44%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: AUGUST 2018

SRC	SRC Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$138,348.14	\$82,651.86	62.60%
31312	2017 GO Sewer Rev Imp Bonds	\$116,613.00	\$0.00	\$72,134.65	\$44,478.35	61.86%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$339,613.00	\$0.00	\$210,482.79	\$129,130.21	61.98%
		\$7,100,845.00	\$339,668.89	\$4,328,245.60	\$2,772,599.40	60.95%

CITY OF CROSSLAKE
Month End Expenditures
 Current Period: AUGUST 2018

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,130.00	\$16,980.00	\$10,020.00	62.89%
122	FICA	\$2,066.00	\$162.97	\$1,299.17	\$766.83	62.88%
151	Workers Comp Insurance	\$131.00	\$0.00	\$88.00	\$43.00	67.18%
208	Instruction Fees	\$1,500.00	\$0.00	\$130.00	\$1,370.00	8.67%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$672.10	\$827.90	44.81%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$40.79	\$665.21	5.78%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,053.00	\$2,292.97	\$19,210.06	\$13,842.94	58.12%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$94,516.00	\$7,299.98	\$62,034.83	\$32,481.17	65.63%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$7,405.00	\$0.00	\$0.00	\$7,405.00	0.00%
105	Part-time	\$1,125.00	\$0.00	\$0.00	\$1,125.00	0.00%
109	Secretary/Bookkeeper	\$64,990.00	\$5,430.62	\$42,894.02	\$22,095.98	66.00%
121	PERA	\$12,047.00	\$954.78	\$7,869.51	\$4,177.49	65.32%
122	FICA	\$12,288.00	\$885.84	\$7,313.83	\$4,974.17	59.52%
131	Employer Paid Health	\$37,373.00	\$3,114.40	\$24,915.20	\$12,457.80	66.67%
132	Employer Paid Disability	\$1,392.00	\$120.01	\$840.07	\$551.93	60.35%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,376.00	\$688.00	66.67%
134	Employer Paid Life	\$134.00	\$11.20	\$89.60	\$44.40	66.87%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
151	Workers Comp Insurance	\$2,244.00	\$0.00	\$1,608.00	\$636.00	71.66%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$279.19	\$874.94	\$925.06	48.61%
208	Instruction Fees	\$2,000.00	\$0.00	\$578.00	\$1,422.00	28.90%
210	Operating Supplies	\$1,500.00	\$20.00	\$563.16	\$936.84	37.54%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$1,614.33	\$2,219.67	42.11%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$256.02	\$1,736.99	\$2,263.01	43.42%
322	Postage	\$1,000.00	\$20.10	\$142.40	\$857.60	14.24%
331	Travel Expenses	\$1,500.00	\$0.00	\$141.70	\$1,358.30	9.45%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$816.00	\$184.00	81.60%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$415.00	\$765.00	\$85.00	90.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$4,020.00	\$0.00	\$0.00	\$4,020.00	0.00%
600	Principal	\$794.00	\$68.07	\$473.49	\$320.51	59.63%
610	Interest	\$70.00	\$3.93	\$30.51	\$39.49	43.59%
DEPT 41400 Administration		\$272,646.00	\$19,317.80	\$166,527.58	\$106,118.42	61.08%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$1,705.00	\$1,705.00	\$2,795.00	37.89%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$29.75	\$29.75	\$45.25	39.67%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$222.28	\$250.62	-\$119.62	191.31%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$1,957.03	\$1,985.37	\$3,214.63	38.18%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$26,035.00	\$5,965.00	81.36%
304	Legal Fees (Civil)	\$7,000.00	\$450.00	\$3,000.00	\$4,000.00	42.86%
307	Legal Fees (Labor)	\$7,000.00	\$1,333.00	\$1,526.50	\$5,473.50	21.81%
DEPT 41600 Audit/Legal Services		\$46,000.00	\$1,783.00	\$30,561.50	\$15,438.50	66.44%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$71.80	\$358.26	\$341.74	51.18%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$513.32	\$986.68	34.22%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$2,609.52	\$1,324.48	66.33%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$500.00	\$2,000.00	20.00%
304	Legal Fees (Civil)	\$5,000.00	\$225.00	\$840.00	\$4,160.00	16.80%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$202.64	\$1,357.21	\$2,142.79	38.78%
322	Postage	\$500.00	\$0.00	\$122.29	\$377.71	24.46%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$2,240.00	-\$740.00	149.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$265.63	\$875.52	\$1,124.48	43.78%
352	Filing Fees	\$1,500.00	\$92.00	\$793.00	\$707.00	52.87%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$9.00	-\$9.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$209,280.00	\$16,932.00	\$135,456.00	\$73,824.00	64.72%
500	Capital Outlay	\$4,020.00	\$0.00	\$0.00	\$4,020.00	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$68.07	\$473.49	\$320.51	59.63%
610	Interest	\$70.00	\$3.93	\$30.51	\$39.49	43.59%
DEPT 41910 Planning and Zoning		\$243,358.00	\$18,028.74	\$146,179.12	\$97,178.88	60.07%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$1,167.50	\$3,032.93	-\$3,032.93	0.00%
133	Employer Paid Dental	\$125.00	\$149.05	\$654.90	-\$529.90	523.92%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$173.22	\$1,317.46	\$1,182.54	52.70%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$163.30	-\$163.30	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$2,335.77	\$4,888.80	-\$888.80	122.22%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$76.09	\$298.18	\$1.82	99.39%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$281.50	\$518.50	35.19%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$240.13	\$9.87	96.05%
354	Ordinance Codification	\$5,000.00	\$0.00	\$2,230.62	\$2,769.38	44.61%
360	Insurance	\$26,500.00	\$0.00	\$22,945.00	\$3,555.00	86.58%
381	Electric Utilities	\$14,500.00	\$1,109.00	\$6,860.00	\$7,640.00	47.31%
383	Gas Utilities	\$4,500.00	\$152.13	\$2,270.14	\$2,229.86	50.45%
384	Refuse/Garbage Disposal	\$500.00	\$53.06	\$367.70	\$132.30	73.54%
385	Sewer Utility	\$600.00	\$144.00	\$432.00	\$168.00	72.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$5,660.00	\$3,940.00	58.96%
430	Miscellaneous	\$2,500.00	\$0.00	\$5,955.71	-\$3,455.71	238.23%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$2,808.65	\$691.35	80.25%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$930.00	\$1,070.00	46.50%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$5,714.12	\$4,785.88	54.42%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$350.00	\$5,950.00	-\$5,950.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$14,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$1,711.51	\$2,402.28	\$3,597.72	40.04%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$2,500.00	\$2,500.00	\$1,200.00	67.57%
493	Pass Thru Donations	\$0.00	\$0.00	\$11,520.00	-\$11,520.00	0.00%
500	Capital Outlay	\$185,000.00	\$0.00	\$79,707.67	\$105,292.33	43.09%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$1,559,537.00	\$250,000.00	\$1,250,000.00	\$309,537.00	80.15%
DEPT 41940 General Government		\$1,876,412.00	\$260,628.83	\$1,434,781.09	\$441,630.91	76.46%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$81,694.00	\$6,283.70	\$53,411.45	\$28,282.55	65.38%
101	Assistant	\$5,000.00	\$4,429.96	\$41,191.53	-\$36,191.53	823.83%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
103	Tech 1	\$48,253.00	\$3,461.63	\$30,124.21	\$18,128.79	62.43%
108	Tech 3	\$25,000.00	\$1,639.00	\$14,779.63	\$10,220.37	59.12%
110	Tech 4	\$59,913.00	\$46.00	\$368.00	\$59,545.00	0.61%
112	Tech 5	\$59,830.00	\$4,250.80	\$36,978.50	\$22,851.50	61.81%
113	Tech 6	\$61,207.00	\$4,242.70	\$36,381.78	\$24,825.22	59.44%
121	PERA	\$55,225.00	\$3,945.30	\$34,247.84	\$20,977.16	62.02%
122	FICA	\$4,943.00	\$322.68	\$2,791.99	\$2,151.01	56.48%
131	Employer Paid Health	\$82,224.00	\$5,918.00	\$47,344.00	\$34,880.00	57.58%
132	Employer Paid Disability	\$2,636.00	\$226.75	\$1,814.00	\$822.00	68.82%
133	Employer Paid Dental	\$3,894.00	\$324.48	\$2,595.84	\$1,298.16	66.66%
134	Employer Paid Life	\$336.00	\$28.00	\$224.00	\$112.00	66.67%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,478.00	\$0.00	\$17,322.00	\$9,156.00	65.42%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$18,000.00	\$9,000.00	66.67%
200	Office Supplies	\$300.00	\$145.09	\$214.03	\$85.97	71.34%
208	Instruction Fees	\$4,500.00	\$260.00	\$2,443.00	\$2,057.00	54.29%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$0.00	\$828.42	\$971.58	46.02%
212	Motor Fuels	\$18,000.00	\$1,491.17	\$7,420.22	\$10,579.78	41.22%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$861.19	-\$361.19	172.24%
216	Auto Expense- Squad 305	\$1,200.00	\$61.35	\$1,773.72	-\$573.72	147.81%
217	Auto Expense- Squad 303	\$1,000.00	\$78.00	\$703.42	\$296.58	70.34%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$391.48	\$608.52	39.15%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$673.12	-\$173.12	134.62%
220	Repair/Maint Supply - Equip	\$15,000.00	\$491.00	\$9,236.00	\$5,764.00	61.57%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$1,037.34	\$962.66	51.87%
258	Unif Tony/Ted/Gerald/Fire	\$675.00	\$35.99	\$338.93	\$336.07	50.21%
259	Unif Erik/Joe	\$675.00	\$174.96	\$452.91	\$222.09	67.10%
260	Unif Eric & Nate	\$675.00	\$0.00	\$109.00	\$566.00	16.15%
261	Unif Jake/Jon/Seth	\$675.00	\$0.00	\$151.00	\$524.00	22.37%
262	Unif Tony	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$0.00	\$546.58	\$128.42	80.97%
265	Unif & P/T Expense	\$500.00	\$0.00	\$397.93	\$102.07	79.59%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$207.00	\$293.00	41.40%
283	Forfeiture Expenditures	\$1,000.00	\$1,693.78	\$8,533.17	-\$7,533.17	853.32%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$282.41	\$1,944.01	\$855.99	69.43%
321	Communications-Cellular	\$5,400.00	-\$104.18	\$2,535.94	\$2,864.06	46.96%
322	Postage	\$200.00	\$13.61	\$28.37	\$171.63	14.19%
331	Travel Expenses	\$2,200.00	\$0.00	\$2,006.71	\$193.29	91.21%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$18,894.00	-\$4,894.00	134.96%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$39.71	\$161.17	\$38.83	80.59%
433	Dues and Subscriptions	\$250.00	\$0.00	\$730.00	-\$480.00	292.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$4,460.00	\$0.00	\$1,791.70	\$2,668.30	40.17%
550	Capital Outlay - Vehicles	\$50,960.00	\$0.00	\$0.00	\$50,960.00	0.00%
600	Principal	\$132.00	\$11.34	\$78.91	\$53.09	59.78%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
610	Interest	\$12.00	\$0.66	\$5.09	\$6.91	42.42%
DEPT 42110	Police Administration	\$678,322.00	\$39,893.89	\$402,994.13	\$275,327.87	59.41%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$4,000.00	\$2,000.00	66.67%
101	Assistant	\$1,200.00	\$100.00	\$800.00	\$400.00	66.67%
106	Training	\$2,100.00	\$75.00	\$600.00	\$1,500.00	28.57%
107	Services	\$71,000.00	\$6,070.00	\$48,159.00	\$22,841.00	67.83%
122	FICA	\$6,143.00	\$515.98	\$4,097.36	\$2,045.64	66.70%
151	Workers Comp Insurance	\$8,027.00	\$0.00	\$5,484.00	\$2,543.00	68.32%
200	Office Supplies	\$100.00	\$0.00	\$71.80	\$28.20	71.80%
208	Instruction Fees	\$8,000.00	\$1,425.00	\$14,909.00	-\$6,909.00	186.36%
209	Physicals	\$3,500.00	\$0.00	\$2,823.00	\$677.00	80.66%
210	Operating Supplies	\$3,000.00	\$263.73	\$3,262.83	-\$262.83	108.76%
212	Motor Fuels	\$500.00	\$58.12	\$342.02	\$157.98	68.40%
213	Diesel Fuel	\$2,500.00	\$127.38	\$429.99	\$2,070.01	17.20%
220	Repair/Maint Supply - Equip	\$3,000.00	\$120.00	\$1,276.66	\$1,723.34	42.56%
221	Repair/Maint Vehicles 306	\$9,000.00	\$238.48	\$7,481.89	\$1,518.11	83.13%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$28.63	\$163.63	\$2,336.37	6.55%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$297.28	\$1,202.72	19.82%
258	Unif Tony/Ted/Gerald/Fire	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$6,550.85	-\$6,550.85	0.00%
320	Communications	\$2,500.00	\$118.73	\$1,906.30	\$593.70	76.25%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$0.00	\$3,165.57	\$1,834.43	63.31%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$4,492.00	\$2,508.00	64.17%
430	Miscellaneous	\$150.00	\$39.71	\$39.71	\$110.29	26.47%
433	Dues and Subscriptions	\$1,500.00	\$300.00	\$1,386.30	\$113.70	92.42%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$143.75	\$1,356.25	9.58%
491	FDRA City Contribution	\$23,000.00	\$1,035.00	\$5,802.00	\$17,198.00	25.23%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$19,000.00	\$399.23	\$7,309.21	\$11,690.79	38.47%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$11,250.00	-\$11,250.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$229,045.00	\$11,414.99	\$136,244.15	\$92,800.85	59.48%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$112.50	-\$112.50	0.00%
306	Ambulance Subsidy	\$0.00	\$1,100.00	\$3,300.00	-\$3,300.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$1,100.00	\$3,412.50	-\$3,412.50	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$6,237.00	\$0.00	\$0.00	\$6,237.00	0.00%
103	Tech 1	\$57,244.00	\$4,080.00	\$36,856.26	\$20,387.74	64.38%
104	Tech 2	\$57,244.00	\$3,582.40	\$35,624.96	\$21,619.04	62.23%
105	Part-time	\$0.00	\$0.00	\$380.88	-\$380.88	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
108	Tech 3	\$57,244.00	\$3,578.01	\$27,905.57	\$29,338.43	48.75%
121	PERA	\$13,348.00	\$843.03	\$7,557.56	\$5,790.44	56.62%
122	FICA	\$13,615.00	\$756.87	\$7,149.88	\$6,465.12	52.51%
131	Employer Paid Health	\$44,851.00	\$3,682.00	\$28,288.00	\$16,563.00	63.07%
132	Employer Paid Disability	\$1,198.00	\$100.98	\$838.55	\$359.45	70.00%
133	Employer Paid Dental	\$2,463.00	\$202.17	\$1,565.18	\$897.82	63.55%
134	Employer Paid Life	\$202.00	\$16.40	\$130.01	\$71.99	64.36%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$28,704.00	\$0.00	\$19,784.00	\$8,920.00	68.92%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$12,000.00	\$3,000.00	80.00%
200	Office Supplies	\$450.00	\$6.88	\$130.78	\$319.22	29.06%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$59.91	\$1,389.74	-\$189.74	115.81%
212	Motor Fuels	\$8,000.00	\$1,044.22	\$4,606.65	\$3,393.35	57.58%
213	Diesel Fuel	\$15,000.00	\$463.65	\$4,588.23	\$10,411.77	30.59%
215	Shop Supplies	\$2,750.00	\$37.12	\$451.10	\$2,298.90	16.40%
220	Repair/Maint Supply - Equip	\$18,000.00	\$2,358.34	\$15,780.67	\$2,219.33	87.67%
221	Repair/Maint Vehicles 306	\$15,000.00	\$5,867.30	\$14,391.17	\$608.83	95.94%
222	Tires	\$1,500.00	\$25.58	\$881.17	\$618.83	58.74%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$773.17	\$2,503.10	\$1,996.90	55.62%
224	Street Maint Materials	\$20,000.00	\$11,740.94	\$32,836.26	-\$12,836.26	164.18%
225	New Roads Materials	\$0.00	\$0.00	\$706.50	-\$706.50	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$14,641.00	\$1,359.00	91.51%
235	Signs	\$3,000.00	\$579.02	\$2,873.07	\$126.93	95.77%
240	Small Tools and Minor Equip	\$2,500.00	\$568.07	\$3,181.83	-\$681.83	127.27%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$308.98	-\$8.98	102.99%
261	Unif Jake/Jon/Seth	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$722.85	\$24,277.15	2.89%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$150.00	\$850.00	15.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$105.03	\$753.79	\$846.21	47.11%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$33.74	\$966.26	3.37%
340	Advertising	\$100.00	\$0.00	\$340.53	-\$240.53	340.53%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,028.00	\$14,972.00	44.55%
381	Electric Utilities	\$14,000.00	\$612.12	\$7,571.67	\$6,428.33	54.08%
383	Gas Utilities	\$6,000.00	\$59.51	\$1,570.73	\$4,429.27	26.18%
384	Refuse/Garbage Disposal	\$1,000.00	\$78.61	\$588.32	\$411.68	58.83%
385	Sewer Utility	\$400.00	\$45.12	\$360.96	\$39.04	90.24%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,765.93	\$1,934.07	47.73%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$591.05	\$408.95	59.11%
433	Dues and Subscriptions	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$1,800.91	-\$800.91	180.09%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,771.80	\$21,416.15	\$23,583.85	47.59%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
500	Capital Outlay	\$75,000.00	\$1,800.00	\$16,649.80	\$58,350.20	22.20%
550	Capital Outlay - Vehicles	\$0.00	\$2,086.93	\$35,064.95	-\$35,064.95	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$2,500.00	\$49,980.00	\$20.00	99.96%
583	Capital Outlay - Overlays	\$1,440,800.00	\$41,678.08	\$1,060,535.78	\$380,264.22	73.61%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,129,400.00	\$91,279.51	\$1,489,734.31	\$639,665.69	69.96%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$71.10	\$868.90	7.56%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$68.00	-\$8.00	113.33%
381	Electric Utilities	\$350.00	\$55.92	\$139.70	\$210.30	39.91%
430	Miscellaneous	\$400.00	\$0.00	\$1,000.46	-\$600.46	250.12%
452	Refund	\$0.00	\$100.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$155.92	\$2,279.26	\$720.74	75.98%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$72,590.00	\$3,462.69	\$46,693.20	\$25,896.80	64.32%
101	Assistant	\$29,378.00	\$2,673.42	\$21,942.14	\$7,435.86	74.69%
103	Tech 1	\$26,940.00	\$2,260.11	\$3,640.29	\$23,299.71	13.51%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$2,911.04	\$22,939.15	\$20,740.85	52.52%
108	Tech 3	\$33,675.00	\$2,636.40	\$22,004.88	\$11,670.12	65.34%
121	PERA	\$15,470.00	\$841.92	\$6,404.06	\$9,065.94	41.40%
122	FICA	\$16,162.00	\$1,036.77	\$8,312.96	\$7,849.04	51.44%
131	Employer Paid Health	\$37,373.00	\$678.80	\$8,594.56	\$28,778.44	23.00%
132	Employer Paid Disability	\$1,565.00	\$125.80	\$742.38	\$822.62	47.44%
133	Employer Paid Dental	\$4,128.00	\$294.31	\$1,923.15	\$2,204.85	46.59%
134	Employer Paid Life	\$269.00	\$22.80	\$127.59	\$141.41	47.43%
136	Deferred Compensation	\$650.00	\$50.00	\$334.17	\$315.83	51.41%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$15,118.00	\$0.00	\$10,559.00	\$4,559.00	69.84%
152	Health Savings Account Contrib	\$12,000.00	\$750.00	\$3,750.00	\$8,250.00	31.25%
200	Office Supplies	\$200.00	\$112.64	\$250.90	-\$50.90	125.45%
208	Instruction Fees	\$500.00	\$0.00	\$138.00	\$362.00	27.60%
210	Operating Supplies	\$3,200.00	\$80.05	\$1,338.40	\$1,861.60	41.83%
212	Motor Fuels	\$2,000.00	\$16.77	\$857.99	\$1,142.01	42.90%
213	Diesel Fuel	\$1,000.00	\$225.11	\$339.17	\$660.83	33.92%
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,030.60	\$3,738.41	-\$738.41	124.61%
221	Repair/Maint Vehicles 306	\$2,000.00	\$69.98	\$189.93	\$1,810.07	9.50%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,399.19	\$6,637.80	\$8,362.20	44.25%
231	Chemicals	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$186.20	\$213.80	46.55%
254	Concessions - Pop	\$300.00	\$0.00	\$7.98	\$292.02	2.66%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
261	Unif Jake/Jon/Seth	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$300.00	\$0.00	\$246.40	\$53.60	82.13%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$150.00	\$4,850.00	3.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$78.12	\$1,521.88	4.88%
310	Program Supplies	\$1,000.00	\$0.00	\$232.64	\$767.36	23.26%
311	Softball/Baseball	\$1,000.00	\$0.00	\$140.00	\$860.00	14.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$392.40	-\$392.40	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$104.53	\$431.35	\$568.65	43.14%
316	Security Monitoring	\$1,200.00	\$75.00	\$1,337.88	-\$137.88	111.49%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$107.00	\$1,515.76	\$1,484.24	50.53%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$409.80	\$2,968.03	\$531.97	84.80%
322	Postage	\$150.00	\$0.00	\$35.50	\$114.50	23.67%
323	Garage (East)	\$1,500.00	\$3.46	\$545.28	\$954.72	36.35%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$22.89	\$546.99	\$453.01	54.70%
335	Background Checks	\$150.00	\$15.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$84.00	\$416.00	16.80%
351	Legal Notices Publishing	\$0.00	\$0.00	\$209.94	-\$209.94	0.00%
360	Insurance	\$15,000.00	\$0.00	\$12,083.00	\$2,917.00	80.55%
381	Electric Utilities	\$13,000.00	\$1,808.34	\$9,960.81	\$3,039.19	76.62%
383	Gas Utilities	\$6,500.00	\$0.00	\$3,274.96	\$3,225.04	50.38%
384	Refuse/Garbage Disposal	\$800.00	\$74.89	\$518.96	\$281.04	64.87%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$375.00	\$125.00	75.00%
430	Miscellaneous	\$800.00	\$43.11	\$634.93	\$165.07	79.37%
433	Dues and Subscriptions	\$500.00	\$399.00	\$1,052.00	-\$552.00	210.40%
442	Safety Prog/Equipment	\$1,500.00	\$112.86	\$1,975.29	-\$475.29	131.69%
443	Sales Tax	\$1,600.00	\$414.00	\$2,292.00	-\$692.00	143.25%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.75	\$126.11	\$23.89	84.07%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$50.00	\$100.00	33.33%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$1,895.00	-\$895.00	189.50%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$675.04	\$1,324.96	33.75%
459	PAL Foundation Expenditures	\$3,000.00	\$37.98	\$1,956.70	\$1,043.30	65.22%
461	Silver Sneakers	\$6,500.00	\$650.00	\$6,396.00	\$104.00	98.40%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$93,000.00	\$0.00	\$2,374.57	\$90,625.43	2.55%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$91,451.60	-\$91,451.60	0.00%
553	Capital Outlay - Other	\$0.00	\$180.00	\$2,268.00	-\$2,268.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$833.12	\$416.88	66.65%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$531,848.00	\$25,251.15	\$320,789.69	\$211,058.31	60.32%
DEPT 45500 Library						
101	Assistant	\$33,675.00	\$0.00	\$7,945.87	\$25,729.13	23.60%
121	PERA	\$2,526.00	\$0.00	\$595.95	\$1,930.05	23.59%
122	FICA	\$2,576.00	\$0.00	\$497.87	\$2,078.13	19.33%
131	Employer Paid Health	\$18,686.00	\$0.00	\$5,450.20	\$13,235.80	29.17%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
132	Employer Paid Disability	\$289.00	\$25.56	\$204.48	\$84.52	70.75%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$301.00	\$731.00	29.17%
134	Employer Paid Life	\$67.00	\$0.00	\$16.80	\$50.20	25.07%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
201	Library Operating Supplies	\$2,000.00	\$679.28	\$2,307.32	-\$307.32	115.37%
202	Library Subscriptions	\$500.00	\$0.00	\$473.72	\$26.28	94.74%
203	Library Books	\$5,000.00	\$153.57	\$2,050.54	\$2,949.46	41.01%
204	Children s Program Expense	\$150.00	\$394.00	\$394.00	-\$244.00	262.67%
205	Library Luncheon Expense	\$0.00	\$556.43	\$556.43	-\$556.43	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$60.01	\$421.59	\$578.41	42.16%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$71.28	\$372.56	\$627.44	37.26%
443	Sales Tax	\$100.00	\$72.00	\$190.00	-\$90.00	190.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$68.94	\$2,341.41	-\$2,091.41	936.56%
500	Capital Outlay	\$3,165.00	\$0.00	\$0.00	\$3,165.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$833.12	\$416.88	66.65%
DEPT 45500 Library		\$80,216.00	\$2,185.21	\$29,452.86	\$50,763.14	36.72%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$23,453.00	\$0.00	\$23,452.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$257.00	\$43.00	85.67%
DEPT 47014 2012 Series A		\$213,753.00	\$0.00	\$213,709.50	\$43.50	99.98%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$19,464.00	\$12,876.00	60.19%
388	Recycling Expenses	\$400.00	\$0.00	\$125.00	\$275.00	31.25%
430	Miscellaneous	\$3,240.00	\$262.00	\$2,096.00	\$1,144.00	64.69%
DEPT 48000 Recycling		\$35,980.00	\$2,695.00	\$21,685.00	\$14,295.00	60.27%
FUND 101 GENERAL FUND		\$6,378,233.00	\$477,984.04	\$4,419,546.12	\$1,958,686.88	69.29%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$138,000.00	\$0.00	\$0.00	\$138,000.00	0.00%
610	Interest	\$8,500.00	\$0.00	\$4,250.00	\$4,250.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$146,800.00	\$0.00	\$4,250.00	\$142,550.00	2.90%
FUND 301 DEBT SERVICE FUND		\$149,300.00	\$0.00	\$4,250.00	\$145,050.00	2.85%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$59.50	\$590.50	9.15%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$5,615.87	\$5,615.87	\$4,584.13	55.06%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$5,615.87	\$5,775.37	\$5,724.63	50.22%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$5,615.87	\$5,775.37	\$5,724.63	50.22%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$72.00	-\$72.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$72.00	-\$72.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$12,500.00	\$0.00	\$3,750.00	\$8,750.00	30.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$12,500.00	\$0.00	\$3,750.00	\$8,750.00	30.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$0.00	\$3,822.00	\$8,678.00	30.58%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$73,421.00	\$6,059.84	\$52,362.42	\$21,058.58	71.32%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,507.00	\$454.48	\$3,817.17	\$1,689.83	69.31%
122	FICA	\$5,617.00	\$398.39	\$3,251.27	\$2,365.73	57.88%
131	Employer Paid Health	\$18,686.00	\$1,557.20	\$12,327.84	\$6,358.16	65.97%
132	Employer Paid Disability	\$718.00	\$61.66	\$493.28	\$224.72	68.70%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$680.83	\$351.17	65.97%
134	Employer Paid Life	\$67.00	\$5.60	\$44.80	\$22.20	66.87%
136	Deferred Compensation	\$650.00	\$50.00	\$415.83	\$234.17	63.97%
151	Workers Comp Insurance	\$6,010.00	\$0.00	\$4,136.00	\$1,874.00	68.82%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$198.57	\$566.73	-\$316.73	226.69%
208	Instruction Fees	\$2,500.00	\$0.00	\$1,930.00	\$570.00	77.20%
210	Operating Supplies	\$3,500.00	\$487.44	\$2,349.28	\$1,150.72	67.12%
212	Motor Fuels	\$2,000.00	\$0.00	\$14.73	\$1,985.27	0.74%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$371.54	\$12,218.26	-\$2,218.26	122.18%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$260.55	\$1,239.45	17.37%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$29.94	\$14,610.61	-\$10,610.61	365.27%
229	Oper/Maint - Lift Station	\$12,000.00	\$764.68	\$2,203.14	\$9,796.86	18.36%
230	Repair/Maint - Collection Syst	\$7,000.00	\$59.37	\$8,534.46	-\$1,534.46	121.92%
231	Chemicals	\$18,000.00	\$2,450.66	\$8,286.40	\$9,713.60	46.04%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$27.97	\$204.88	\$95.12	68.29%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

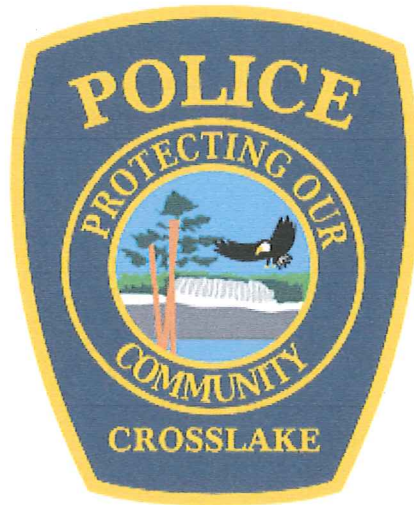
OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$268.36	\$1,175.00	-\$575.00	195.83%
321	Communications-Cellular	\$1,600.00	\$0.00	\$711.60	\$888.40	44.48%
322	Postage	\$800.00	\$0.00	\$428.55	\$371.45	53.57%
331	Travel Expenses	\$2,500.00	\$579.69	\$3,189.09	-\$689.09	127.56%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$325.13	-\$125.13	162.57%
360	Insurance	\$8,000.00	\$0.00	\$7,853.00	\$147.00	98.16%
381	Electric Utilities	\$27,000.00	\$2,555.75	\$17,075.52	\$9,924.48	63.24%
383	Gas Utilities	\$3,000.00	\$25.00	\$1,673.42	\$1,326.58	55.78%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$735.30	\$6,084.78	\$8,915.22	40.57%
407	Sludge Disposal	\$20,000.00	\$0.00	\$19,600.00	\$400.00	98.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$15.00	\$85.00	15.00%
433	Dues and Subscriptions	\$300.00	\$68.00	\$620.00	-\$320.00	206.67%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$16.97	\$1,483.03	1.13%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,550,000.00	\$374,714.49	\$1,729,820.06	-\$179,820.06	111.60%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$2,014,408.00	\$392,009.93	\$1,923,246.60	\$91,161.40	95.47%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$2,014,408.00	\$392,009.93	\$1,923,246.60	\$91,161.40	95.47%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$20.00	\$20.00	-\$20.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$20.00	\$20.00	-\$20.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$23,606.00	\$0.00	\$27,655.00	-\$4,049.00	117.15%

OBJ	OBJ Descr	2018 Budget	AUGUST 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$238.00	\$512.00	31.73%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$199,356.00	\$0.00	\$202,893.00	-\$3,537.00	101.77%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
610	Interest	\$11,060.00	\$11,753.33	\$11,753.33	-\$693.33	106.27%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,060.00	\$11,753.33	\$11,753.33	\$99,306.67	10.58%
FUND 651 SEWER RESTRICTED SINKING FUN		\$310,416.00	\$11,773.33	\$214,666.33	\$95,749.67	69.15%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,876,357.00	\$887,383.17	\$6,571,306.42	\$2,305,050.58	74.03%

B.9.

City of Crosslake - Preliminary					
8/31/2018 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2018 Budget	31-Aug	2018 YTD Amount	2018 YTD Balance	2018 %YTD Budget
Total Expense (From Month End Report For August 31, 2018)	\$ 8,876,357	\$ 887,383	\$ 6,571,306	\$ 2,305,051	74.03%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(504)	(360)	58.33%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(504)	(360)	58.33%
(101-42110-600) Police: Copier Lease	(144)	(12)	(84)	(60)	58.33%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(833)	(417)	66.65%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(833)	(417)	66.65%
(101-47014-600) 2012 Series A - Principal	(190,000)	0	(190,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(23,453)	0	(23,453)	(1)	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(257)	(43)	0.00%
(301-47015-600) 2015 Series B - Principal	(138,000)	0	0	(138,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(8,500)	0	(4,250)	(4,250)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,500)	0	0	(2,500)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(23,606)	0	(27,655)	4,049	117.15%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(238)	(512)	31.73%
(651-47008-600) 2017 Series A Disposal Bonds	(100,000)	0	0	(100,000)	0.00%
(651-47008-610) 2017 Series A Disposal Bonds	(11,060)	(11,753)	(11,753)	693	106.27%
<i>Total Debt Service</i>	<u>(677,841)</u>	<u>(12,118)</u>	<u>(435,364)</u>	<u>(242,477)</u>	64.23%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(4,020)	0	0	(4,020)	0.00%
(101-41910-500) Planning and Zoning	(4,020)	0	0	(4,020)	0.00%
(101-41940-500) General Government Capital Outlay	(185,000)	0	(79,708)	(105,292)	43.09%
(101-42110-500) Police Administration Capital Outlay	(4,460)	0	(1,792)	(2,668)	40.17%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(50,960)	0	0	(50,960)	0.00%
(101-42280-500) Fire Administration - Capital Outlay	(19,000)	(399)	(7,309)	(11,691)	38.47%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(11,250)	11,250	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,565,800)	(48,065)	(1,162,231)	(403,569)	74.23%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(93,000)	(180)	(96,094)	3,094	103.33%
(101-45500-500) Library	(3,165)	0	0	(3,165)	0.00%
(601-43200-500) Sewer - Capital Outlay	(1,550,000)	(374,714)	(1,729,820)	179,820	111.60%
<i>Total Capital Outlay</i>	<u>(3,480,425)</u>	<u>(423,359)</u>	<u>(3,088,203)</u>	<u>(392,222)</u>	88.73%
<u>Less: Other Items:</u>					
Operating Transfers (General Fund to Sewer Fund)	(1,559,537)	(250,000)	(1,250,000)	(309,537)	80.15%
<i>Total Operating Transfers Between Funds</i>	<u>(1,559,537)</u>	<u>(250,000)</u>	<u>(1,250,000)</u>	<u>(309,537)</u>	80.15%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,958,554	\$ 201,907	\$ 1,797,739	\$ 1,160,815	60.76%
Linear Assumption (8 Month/12 Months) = 66.67%					
	66.67%	\$ 5,917,571			-5.90%

B.10.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

August

2018

Crosslake Police Department

Monthly Report

August 2018

Agency Assist	17	Traffic Arrest	2
Alarm	20	Traffic Citations	3
Animal Complaint	5	Traffic Warnings	47
ATV	1	Welfare Check	4
Civil Problem	1		
Damage To Property	1	Total	198
Disturbance	2		
Domestic	2		
Driving Complaint	6		
Ems	26		
Extra Patrol	1		
Fire	1		
Fireworks	1		
Found Property	2		
Garbage Dumping	2		
Gas Leak	1		
Gun Permits	2		
Hazard In Road	8		
Housewatch	1		
Information	9		
Intoxicated Person	1		
Motorist Assist	2		
Noise Complaint	3		
Parking Complaint	2		
Property Damage Acc	3		
Public Assist	7		
Shooting Complaint	2		
Stolen Recovered	1		
Suicidal Person	1		
Suspicious Activity	4		
Suspicious Person	3		
Theft	4		

B. 11.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

August
2018

**Crosslake Police Department
Mission Township Monthly Report
August 2018**

Agency Assist	3
Driving Complaint	1
Ems	1
Fire	1
Hazard In Road	1
Information	1
Suspicious Vehicle	1
Theft	1
Traffic Citations	7
Traffic Warnings	33
Warrant Service Atmpt	1
Total	51



Crosslake Fire Department

Date: August 2018

B. 12.

Incidents

Description of Incident	Incidents		
	Calls	2018 YTD	2017 YTD
3 - Rescue & Emergency Medical Services			
311 - Medical Assist - Assist EMS Crew	27	198	190
300 - Rescue, EMS Incident		1	1
322 - Motor Vehicle Accident with Injuries		4	6
324 - Motor Vehicle Accident with No Injuries			1
340 - Search for Lost Person	1	6	1
362 - Ice Rescue			
326 - Snowmobile Accident With Injuries			
Total:	28	209	199
1 - Fire			
111 - Building Fire		3	3
111 - Building Fire (Mutual Aid)	2	4	1
114 - Chimney Fire			
112/118/113 - Fire Other		1	2
143 - Grass Fire/Wildland Fire		3	3
131 - Automobile Fire		2	
Total:	2	13	9
4 - Hazardous Condition (No Fire)			
411 - Gasoline or other Flammable Liquid Spill	1	1	1
412 - Gas Leak (Natural Gas or LPG)	1	6	4
444 - Power Line Down/Trees on Road			
Total Hazardous Condition:	2	7	5
5 - Service Call			
571 - Cover Assignment, Standby			2
561 - Unauthorized Burning			
Total:	0	0	2
6 - Good Intent Call			
611 - Dispatched and Cancelled en route	4	12	7
600 - Good Intent Call			2
609 - Smoke scare, Odor of smoke	1	2	1
Total:	5	14	10
7 - False Alarm & False Call			
743 - Smoke Detector Activation - No Fire	1	6	10
746 - Carbon Monoxide Detector Activation - No CO		2	1
731 - Sprinkler Activation due to Malfunction		1	
Total:	1	9	11
8 - Severe Weather & Natural Disaster			
815 - Severe Weather Standby	1	1	
Total:	1	1	
Total Incidents:	39	253	236

B.13.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	August-2018	Year-to-Date 2018	August-2017	Year-to-Date 2017
New Construction (Dwellings)	6	24	5	22
Septic - New	5	18	3	19
Septic Upgrades	5	16	5	18
Porch / Deck	12	48	6	28
Additions	4	16	5	16
Landscape Alterations	5	23	14	47
Access. Structures	7	30	6	29
Demo/Move	3	13	1	11
Signs	0	3	0	2
Fences	0	6	1	9
E911 Addresses Assigned	9	27	3	21
Total Permits	56	224	49	222

ENFORCEMENT / COMPLAINTS	Year-to-Date 2018	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	6	5	2	66.00%

CUSTOMER SERVICE STATISTICS	August-2018	Year-to-Date 2018	August-2017	Year-to-Date 2017
Counter Visits	111	606	134	689
Phone Calls	254	1147	186	1167
Email	98	470	61	355
Total	463	2223	381	2211

Call For Service	12	53	8	52
Shoreland Rapid Assessment Completed (Buffer)	2	13	5	17
Stormwater Plans Submitted	7	43	9	43
Site Visits	51	301	47	384

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2018	Year-To-Date Failed 2018	Year-To-Date Received 2017	Year-To-Date Failed 2017
Septic Compliance Inspections	105	3	111	9
Passing Septic Compliance Percentage				97.1%

PUBLIC HEARINGS	August-2018	Year-to-Date 2018	August-2017	Year-to-Date 2017
DRT	4	15	2	24
Variance	3	12	2	14
CUP/IUP	0	3	1	5
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	4	3	5

Consolidations/Lot Line Adjustments	0	4	0	1
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B.14.

STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment

July 27, 2018
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Aaron Herzog; Vice-Chair Matt Kuker; Mark Wessels; Joel Knippel; Mark Lindner; Alternate Bill Schiltz; and Liaison Council Member Dave Nevin
2. Absent: None
3. Staff: Jacob Frie, Environmental Services Supervisor; Jon Kolstad, Environmental Services Specialist and Cheryl Stuckmayer, Customer Service Specialist
4. 6-22-18 Minutes & Findings – **Motion by Wessels; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Sharon Stallworth & Eduardo Romo– Subdivision Metes & Bounds
 - 6.2 Kevin T & Michelle R McCormick – Variance for road right-of-way setback
 - 6.3 Roy P Lanners – Variance for lake setback, non-conforming building height and building size
 - 6.4 Bryan C & Lynette M Bourcy – Variance for a road right-of-way setback
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**Sharon Stallworth & Eduardo Romo
120071101K00009**

Herzog announced the metes and bounds subdivision request and invited Romo, the applicant/owner to the podium. Romo gave a history of his family and the ownership of parcel. Kolstad read the variance request, project details, ordinance requirements, one opposed comment received, history of the parcel and the surrounding parcel history into the record. Commissioners held a discussion on dock locations as pertaining to the comment received. Kolstad explained that the proposed lots meet and exceed all ordinance requirements, Parks, Recreation & Library recommended cash in lieu of land and that the location of docks are administered by the Department of Natural Resources (DNR). Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 27, 2018 Action:

Motion by Wessels; supported by Knippel to approve a recommendation to the city council to:

- **Subdivide parcel #120071101K00009 involving 4.4 acres into three tracts**

Per the findings of fact as discussed, the on-sites conducted on 7-26-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-20-18 for property located at 37713 Forest Lodge Road, Crosslake, MN 56442

Findings: See attached

All members voting “Aye”, Motion carried.

**Kevin T & Michelle R McCormick
1411000090C0009**

Herzog invited McCormick, the applicant/owner, to the podium. Kolstad read the variance request, project details, stormwater management plan, completed septic compliance, no comments received, history of the parcel and the surrounding parcel history into the record. McCormick explained the request in detail, porch location, size and the look of the proposed porch after the completion of construction. Wessels stated the history of the parcel structure from the nineteen hundreds to the present. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 27, 2018 Action:

Motion by Lindner; supported by Knippel to approve the variance for:

- **Road Right-of-Way setback of 15 feet where 35 feet is required to proposed porch**

To construct:

- **96 square foot porch**

Per the findings of fact as discussed, the on-site conducted on 7-26-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-18-18 for property located 11821 Lake Trail, Sec 31, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 7-27-20

Findings: See attached

All members voting “Aye”, Motion carried.

Roy P Lanners
14175000020009 & 14175000030009

Herzog announced the variance request and invited Lanners, the applicant/owner to the podium. Kolstad read the variance request, FEMA requirements/changes, project details, one in favor comment received, history of the parcel and the surrounding parcel history into the record. Lanners explained in detail the entire proposed construction plan that he is requesting. Commissioners discussed the home access on the lake side, accessory structure size/addition request and the ability to construct additional accessory structures per the ordinance. Herzog opened and closed the public hearing due to no response. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 27, 2018 Action:

Motion by Wessels; supported by Kuker to approve the variance for:

- Lake setback of 57 feet where 75 feet is required to dwelling
- Increase height of nonconforming structure from 10 feet to not exceed 16 feet
- Increase in size of accessory structure from 1236 square feet to 1725 square feet where 1200 square feet is allowed

To:

- Raise existing nonconforming structure 6 feet and create a crawl space
- Construct a 489 square foot addition to an accessory structure

Per the findings of fact as discussed, the on-site conducted on July 26, 2018 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-6-18 for property located 33084 Big Pine Drive, Sec 33, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 7-27-20

- 1. Work with staff to implement and maintain erosion/sediment control during and after construction**
- 2. Bottom floor elevation of the dwelling must be at or above Regulatory Flood Protection Elevation (RFPE) as certified by a licensed surveyor**

Findings: See attached

All members voting “Aye”, Motion carried.

**Bryan C & Lynette M Bourcy
141390000520009**

Herzog announced the variance request and invited Bourcy, the applicant/owner to the podium. Kolstad read the variance request, stormwater management plan, location of request to the road right-of-way/curve in the road, project details, two opposing comments received, history of the parcel and the surrounding parcel history into the record. Discussion was held on the road maintenance/snow requirements, road located in part on the parcel, distance of proposed requested setback, septic/wetland setback requirements, heavily traveled road, curve in the road, creating a blind spot and safety issues. Bourcy enquired as to the possible down size of the garage to a one stall and commissioners stated the safety issue would still be there due to the curve in the road. Herzog opened the public hearing with no one in attendance to respond, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

A short break was agreed upon by the commissioners, motioned by Kuker and supported by Wessels with all members voting "Aye", motion carried.

July 27, 2018 Action:

Motion by Kuker; supported by Knippel to deny the variance for:

- Road right-of-way setback of 7 feet where 35 feet is required to proposed accessory structure

To construct:

- 484 square foot accessory structure

Per the findings of fact as discussed, the on-site conducted on 7-26-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-25-18 for property located 36732 Tamarack Road, Sec 13, City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had two July monthly meetings
 - c. Four August public hearing applications
 - d. Update on the Senior Living Facility-possible pull permit within 2 weeks to start in August and completion in September of 2019
2. Potential changes to the Land Use Ordinance:
 - a. Possible timeline

7/27/2018 – recommendation from PC/BOA to City Council to open 30-day Public Comment period for Chapter 26 changes
 8/13/2018 – City Council motion to open 30-day Public Comment period for changes to Chapter 26 Land Use Ordinance.
 8/21/2018 – publish in local paper and add to website.
 9/21/2018 – 30-day Comment Period closes
 9/28/2018 – Public Hearing on changes at regular PC/BOA meeting
 10/8/2018 – final approval of changes at regular City Council meeting
 10/18/2018 – publish changes/effective date of changes

b. Possible draft changes

2018 Land Use Ordinance update (July 2018)

		Page #	
Sec 26-281	Land Use Tables	31	Remove Portable concrete and asphalt plants (DUPLICATE)
Sec 26-314	Auxiliary Cottage/Auxiliary Quarter	37	#3 - change building footprint to livable area #6 - add minimum building width of 24-ft
Sec 26-317	Water Oriented Accessory Structures	38	Require a minimum 4:12 pitch on roof (precludes decks on top)
sec 26-346	Rural Residential Performance Standards	41	Add language to RR5 regarding temporary structures on lots greater than 20 acres This change was done in shoreland a year ago (2017)
	Auxiliary Cottage/Auxiliary Quarters	41	3c - change building footprint to livable area
Sec 26-380	Commercial/Light Industrial Standards	45	Change minimum lot width requirement from 150' to 100'
(2)			
Sec 26-656(1)	Fences	72	Intended change would allow garden fences without a permit (see updated definition in Article 43)
Sec 26-816	Operating Permit	95	Correct reference section number
(6)			
Sec 26-960	Accessory Structures--Residential	114	add Districts to title
Sec 26-960	Accessory Structures--Residential	115	Correct reference section number to 26-314
(3)			
Sec 26-1177	Definitions	119-149	Update definitions per DNR/FEMA and other
	Changes:		
	Accessory Structure, Fence, Flood Fringe, Lowest Floor, Manufactured Home, Principal Use or Structure, & Structure		
	New:		
	Base Flood, Critical Facilities, Flood Insurance Rate Map, New Construction, One Hundred Year Floodplain, Reach, & Start of Construction		
APPENDIX A	Big Pine Lake BFE & RFPE	152	DNR/FEMA changed the BFE for Big Pine Lake - it went up 2.06 ft - which increased the RFPE

3. August schedule

- August 13 – DRT date
- August 21 – Proposed Public Notice Date for Ordinance Changes
- August 23 – Site Visits
- August 24 – PC/BOA

July 27, 2018 Planning Commission/Board Of Adjustment Meeting

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Wessels to adjourn at 11:35 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist

B. 15.



Public Works Meeting Notes

July 2, 2018

Members Present: Chairman Doug Vierzba, Dale Melberg, Mic Tchida, John Pribyl, Tim Berg

Others Present: Dave Schrupp, Ted Strand, Mike Rardin (B&M), Dave Reese (WSN)

Members not present: All members present

Visitors: Dave Nevin (Council), Mike Lyonais, 3 residents from Manhattan Point Blvd (Steve from 12880)

1. **Call to order** - Meeting was called to order at 4:00 pm.
2. **Approval of June 4, 2018 Meeting Minutes.** *Motion to approve by Melberg, 2nd by Pribyl, all in favor*
3. **Update on 6/29/18 Storm Damage at Joint Public Works Facility-** Ted explained the recent damage to the Joint Facilities due to lightning strikes over the weekend. Computers, HVAC, Thermostats, GFI outlets, Truck refueling facilities, garage door openers and other items were damaged during the lightning strike. The City's insurance carrier was contacted to get involved in the damage. He indicated these are the obvious items that were damaged but is concerned other damaged items will possibly appear in the future.
4. **2017 Road Project Update-** Dave Reese indicated the 2017 road project punch list items from DeChantal excavation are completed and the contractor will be submitting their invoice for final payment.
5. **Dream Island Bridge Update-** Dave Reese recently received the last bit of paperwork for final payment to the contractor. The State bridge Engineer has completed the inspection of the bridge which will allow for the city to receive the final payment from the State Bridge Fund relative to the project. Dave indicated the State of Minnesota paid a great portion of the cost to replace the bridge, a huge benefit to the residents of Crosslake; considerably more than what was paid on the Sunrise Island Bridge project several years ago.
6. **2018 Road Project Update-** Dave Reese updated the commission on the street improvements on Manhattan Point Blvd. Dave indicated the project is nearing completion. Remaining work: Driveway approaches requiring gravel, top soil seeding issues here and there, and ponding issues resulting from the recent heavy rain. Pay application will be submitted at the next council meeting. Working on the punch list items now. Expecting the project to be closed out in August. The residents attending the meeting were there to discuss issues related to the reconstruction of their driveways due to changes in runoff. Dave has been working with these residents regarding solutions to eliminate the runoff. The residents requested they be allowed to pave the ROWs next to their properties. Past councils had allowed residents to pave the ROWs at their own expense in similar situations. *Motion by Pribyl to recommend the council allow these impacted residents to pave a portion of the adjoining ROWs, at their own cost, under the direction of WSN. 2nd by Tchida, all in favor.*
7. **WSN Quote for Professional Services for Manhattan Point BLVD/CSAH 66 Storm Water Modeling Project.** Dave Reese presented a quote # 0107V0156.002 for Storm Water Modeling Services for the drainage system located at county road #66 and Manhattan Point Blvd. Lump sum amount of \$9,000. The modeling services will allow for the proper selection of components to be used in the project as well as the retention pond size and

possible land acquisition from adjoining land owners. The ultimate goal of this improvement is to reduce and or eliminate the elements of road runoff into the Whitefish chain of lakes directly from Manhattan Point Blvd and CSAH #66. A new culvert was added as part of this project during the reconstruction of Manhattan Point Blvd. The county will share in the cost (50/50) of the project as CSAH #66 is a county road and grants may be available to cover some of the costs of the project. The entire project, when completed will cost approximately \$500,000. The Water Quality Team continues to work with the county on this project. ***Motion** by Melberg to recommend approval of the expenditure to the council, 2nd by Berg, all in favor.*

8. **5 Year Capital Improvement Plan Update.** Ted stated he just received a copy of the Pavement Management Plan prepared by Bolton and Menk. Ted will review the plan in detail and will set a time for a joint meeting with the PW commission and City Council to review the 5 year plan for roads and make decisions on next steps.
9. **Wastewater Treatment Plant Upgrades.** Ted indicated most of the current work relates to electrical wiring. Main panels have not arrived as of this date. Treatment plan is performing fine and the plant is treating around 100,000 gallons per day during the recent holiday period. Change orders have been reviewed and
10. **Sewer Extension Plan-** Ted stated he is going to recommend to the council to consider extending the sewer north along #66 to the intersection of CSAH #16 and CSAH #66 in 2019 if possible. He will also be recommending the city review the extent of future sewer expansions within the city. Bolton and Menk is preparing quotations for the next council meeting for these two items. A necessary part of extensions will be the discussion of costs for these projects. The council must weigh in on the need for assessments for these types of projects. Melberg indicated we need to communicate the City's plans relative to assessments. Schrupp indicated the extension of public sewer does not mean that all residents will be connection to city sewer. Connection of riparian residents will most likely be considered a priority as they may not have adequate land to support an individual septic system or they may have a failing system and inadequate land for a secondary drainfield. Alternate sewer systems will most likely be discussed during this process, such as cluster systems. Information regarding these plans needs to be posted on the City's website so that all residents are aware of the future plans for the sewer system extensions.
11. **Other business as may arise.** Tim Berg recommended the city look into the addition of crosswalk alerts adjacent to the new charter school in existing crosswalks next to the school. ***Motion** by Tim Berg to recommend the council consider the addition of crosswalk alerts next to the charter school, 2nd by Pribyl, all in favor.*
12. **Adjourn-** Meeting adjourned 5:05 PM

Notes by Dave Schrupp



**BOLTON
& MENK**

Real People. Real Solutions.

B-16.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

MEMORANDUM

Date: September 5, 2018

To: Ted Strand, Public Works Director
Michael Lyonais, City Administrator/Treasurer
Char Nelson, City Clerk

From: Michael P. Rardin, P.E., Senior Project Manager *MPR*

Subject: Wastewater Treatment Facility Improvements - Pay Request #12
City of Crosslake, Minnesota
Project No.: M25.113425

Attached is Pay Request #12, dated August 29th, from Eagle Construction Co., Inc. We have reviewed the pay request and recommend payment in the amount of \$133,183.02.

As of this payment request, by contract the City is retaining \$104,783.55 (5%) of the amount of work completed and equipment stored to date.

Please feel free to call me at 218-232-6536 with any questions.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: CITY OF CROSSLAKE, MN
 37028 COUNTY ROAD 66
 CROSSLAKE, MN 56442

PROJECT: CROSSLAKE WWTF IMPROVEMENTS

(Instructions on reverse side)
 APPLICATION NO. 12
 PERIOD TO: 08/29/18
 PROJECT NOS.: M25.113425

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: EAGLE CONSTRUCTION CO., INC.
 515 9TH AVENUE NW
 LITTLE FALLS, MN 56345

VIA: BOLTON & MENK
 1960 PREMIER DRIVE
 MANKATO, MN 56001

CONTRACT DATE: 08/30/17

CONTRACT FOR: Labor and Materials

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract.
 Continuation sheet, AIA Document G703, is attached

1 ORIGINAL CONTRACT SUM	\$2,227,000.00
2 Net change by Change Orders	\$0.00
3 CONTRACT SUM TO DATE	\$2,227,000.00
4 TOTAL COMPLETED & STORED TO DATE	\$2,095,670.96
5 RETAINAGE:	
a. 5% of Completed Work (Column D + E on G703)	\$104,783.55
b. 5% of Stored Material (Column F on G703)	\$104,783.55
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$1,990,887.41
6 TOTAL EARNED LESS RETAINAGE	\$1,857,704.39
(Line 4 less Line 5 Total)	
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$133,183.02
8 CURRENT PAYMENT DUE	\$236,112.59
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	\$ -

AIA DOCUMENT G702 • APPLICATION AND CERTIFICATE FOR PAYMENT • 1992 EDITION • AIA • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the contract Documents, that all amounts have been paid to the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR:



Date: 08/29/18

Scott Freudenrich

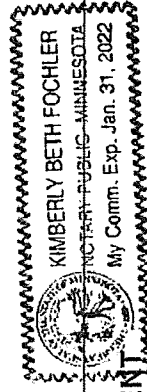
State of: Minnesota

County of: Morrison

Subscribed and sworn to before me this 29 day of August 2018

Notary Public *Kimberly Beth Fochler*

My Commission Expires January 31, 2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *Michael P. Radwin*

Date: 9-A-18

133,183.02

G702-1992

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT.

containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 12

APPLICATION DATE: 8/29/2018

PERIOD TO: 8/29/2018

ARCHITECT'S PROJECT NO.: M25.113425

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 5%
			FROM PREVIOUS APPLICATION (D + E)							
1	PERMITS, BONDS, AND INSURANCE	63,000.00	63,000.00		0.00		63,000.00	100%	0.00	3,150.00
2	ADMINISTRATION & SITE SUPERVISION	27,250.00	27,250.00		0.00		27,250.00	100%	0.00	1,362.50
3	ALLOWANCES	75,000.00	12,413.30		45,817.66		58,230.96	77.64128%	16,769.04	2,911.55
4	MOBILIZATION	7,500.00	7,500.00		0.00		7,500.00	100%	0.00	375.00
5	TEMPORARY UTILITIES/CONSTRUCTION	2,500.00	2,500.00		0.00		2,500.00	100%	0.00	125.00
6	REMOVALS	69,800.00	69,800.00		0.00		69,800.00	100%	0.00	3,490.00
7	EARTHWORK & SITE UTILITIES	194,900.00	185,155.00		9,745.00		194,900.00	100%	0.00	9,745.00
8	EROSION CONTROL & TURF RESTORATION	1,000.00	300.00		500.00		800.00	80%	200.00	40.00
9	CONCRETE	282,100.00	282,100.00		0.00		282,100.00	100%	0.00	14,105.00
10	MASONRY	500.00	500.00		0.00		500.00	100%	0.00	25.00
11	METALS	63,900.00	31,950.00		6,390.00		38,340.00	60%	25,560.00	1,917.00
12	CARPENTRY, INSULATION, & SEALANTS	5,000.00	5,000.00		0.00		5,000.00	100%	0.00	250.00
13	PAINTING	49,750.00	29,850.00		19,900.00		49,750.00	100%	0.00	2,487.50
14	HYDRAULIC GATES	26,250.00	26,250.00		0.00		26,250.00	100%	0.00	1,312.50
15	CENTRIFUGAL & SUBMERSIBLE PUMPS	48,250.00	48,250.00		0.00		48,250.00	100%	0.00	2,412.50
16	VORTEXT PUMP	20,000.00	18,000.00		2,000.00		20,000.00	100%	0.00	1,000.00
17	SCREEN, BLOWERS, AERATION, & MIXERS	222,000.00	199,800.00		22,200.00		222,000.00	100%	0.00	11,100.00
18	PORTABLE HOIST	7,000.00	0.00		7,000.00		7,000.00	100%	0.00	350.00
19	PROCESS PIPE & VALVES	165,800.00	165,800.00		0.00		165,800.00	100%	0.00	8,290.00
20	HVAC	7,500.00	7,500.00		0.00		7,500.00	100%	0.00	375.00
20	ELECTRICAL & CONTROLS	888,000.00	772,560.00		26,640.00		799,200.00	90%	88,800.00	39,960.00
		2,227,000.00	1,955,478.30		140,192.66		2,095,670.96	94%	131,329.04	104,783.55

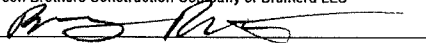
B. 17.

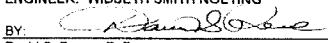
PARTIAL PAYMENT ESTIMATE NUMBER 4 (FINAL)									
Name of Contractor: Anderson Brothers Construction Company of Brainerd LLC 11325 State Highway 210 Brainerd, MN 56401									
Name of Owner: City of Crosslake									
Date of Completion: Original: August 31, 2018 - Substantial Completion September 28, 2018 - Final				Amount of Contract: Original: \$889,577.89 Revised: \$913,607.89 CO1 AND CO2			Dates of Estimate: From: August 1, 2018 To: August 31, 2018		
Description of Project: Crosslake 2018 Street Improvements WSN No. 0107B0156.000									
ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS				THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$17,450.00	\$17,450.00		\$0.00	1	\$17,450.00
2	CLEARING	1.1	ACRE	\$22,820.00	\$25,102.00		\$0.00	1.21	\$27,612.20
3	GRUBBING	1.1	ACRE	\$22,820.00	\$25,102.00		\$0.00	1.21	\$27,612.20
4	SALVAGE POST	2	EACH	\$111.60	\$223.20		\$0.00		\$0.00
5	SALVAGE SIGN	15	EACH	\$55.80	\$837.00		\$0.00	4	\$223.20
6	REMOVE MAILBOX SUPPORT	76	EACH	\$22.30	\$1,694.80		\$0.00	76	\$1,694.80
7	REMOVE CULVERT PIPE	88	LIN FT	\$27.05	\$2,380.40		\$0.00	170	\$4,598.50
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1922	LIN FT	\$2.05	\$3,940.10		\$0.00	1398	\$2,865.90
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	49	LIN FT	\$5.00	\$245.00		\$0.00	69	\$345.00
10	REMOVE CONCRETE SIDEWALK	96	SQ FT	\$3.35	\$321.60		\$0.00	96	\$321.60
11	REMOVE CURB AND GUTTER	65	LIN FT	\$5.40	\$351.00		\$0.00	330	\$1,782.00
12	REMOVE BITUMINOUS PAVEMENT	2362	SQ YD	\$1.85	\$4,369.70		\$0.00	2785	\$5,152.25
13	REMOVE CONCRETE PAVEMENT	70	SQ YD	\$7.65	\$535.50		\$0.00	96.3	\$736.70
14	COMMON EXCAVATION (P)	4572	CU YD	\$8.15	\$28,117.80		\$0.00	4572	\$28,117.80
15	GRANULAR BORROW (CV)	700	CU YD	\$13.90	\$9,730.00		\$0.00		\$0.00
16	SUBGRADE PREPARATION	138.6	ROAD STA	\$92.00	\$12,769.60		\$0.00	138.8	\$12,769.60
17	AGGREGATE SURFACE, CLASS 5	352	TON	\$21.85	\$7,691.20		\$0.00	500	\$10,925.00
18	COMMON LABORERS	28	TON	\$43.90	\$1,229.20		\$0.00		\$0.00
19	STREET SWEEPER (WITH PICKUP BROOM)	28	HOUR	\$132.90	\$3,721.20		\$0.00		\$0.00
20	AGGREGATE BASE, CLASS 5	8990	TON	\$10.85	\$97,541.50		\$0.00	9481.66	\$102,876.01
21	FULL DEPTH RECLAMATION	36520	SQ YD	\$0.85	\$31,127.00		\$0.00	36582	\$31,179.70
22	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	7390	TON	\$59.00	\$436,010.00		\$0.00	7478.21	\$441,214.39
23	12" CS PIPE APRON	2	EACH	\$126.85	\$253.70		\$0.00	2	\$253.70
24	18" RC PIPE APRON	3	EACH	\$794.70	\$2,384.10		\$0.00	3	\$2,384.10
25	12" CS PIPE CULVERT	38	LIN FT	\$33.45	\$1,271.10		\$0.00	38	\$1,271.10
26	18" RC PIPE CULVERT	48	LIN FT	\$64.75	\$3,108.00		\$0.00	48	\$3,108.00
27	18" RC PIPE SEWER, CL. 5	74	LIN FT	\$61.50	\$4,551.00		\$0.00	74	\$4,551.00
28	CASTING ASSEMBLY	1	EACH	\$938.60	\$938.60		\$0.00	1	\$938.60
29	CONSTRUCT DRAINAGE STRUCTURE, DESIGN SD-GABION	4.42	LIN FT	\$422.00	\$1,865.24		\$0.00	4.42	\$1,865.24
30		12	CU YD	\$310.20	\$3,722.40		\$0.00	12	\$3,722.40
31	4" CONCRETE WALK	182	SQ FT	\$13.00	\$2,366.00		\$0.00	178.5	\$2,320.50
32	CONCRETE CURB AND GUTTER, DESIGN B624	65	LIN FT	\$38.30	\$2,489.50		\$0.00	61	\$2,336.30
33	MODIFIED S418 EDINA STYLE CONCRETE CURB	1300	LIN FT	\$19.25	\$25,025.00		\$0.00	1771	\$34,091.75
34	6" CONCRETE DRIVEWAY PAVEMENT	57	SQ YD	\$124.60	\$7,102.20	22	\$2,741.20	84.8	\$10,566.08
35	8" CONCRETE DRIVEWAY PAVEMENT	14	SQ YD	\$133.05	\$1,862.70		\$0.00	14	\$1,862.70
36	TRUNCATED DOMES	16	SQ FT	\$53.55	\$856.80		\$0.00	16	\$856.80
37	MAILBOX SUPPORT	82	EACH	\$100.40	\$8,232.80		\$0.00	83	\$8,333.20
38	FENCE DESIGN SPECIAL	555	LIN FT	\$19.55	\$10,850.25		\$0.00	540	\$10,557.00
39	TRAFFIC CONTROL	1	LUMP SUM	\$1,115.75	\$1,115.75		\$0.00	1	\$1,115.75
40	INSTALL SIGN	15	EACH	\$55.80	\$837.00		\$0.00	19	\$1,060.20
41	PRUNE TREES	16	HOUR	\$180.00	\$2,880.00		\$0.00	16	\$2,880.00
42	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$557.85	\$557.85		\$0.00	1	\$557.85
43	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$836.80	\$836.80		\$0.00		\$0.00
44	STORM DRAIN INLET PROTECTION	1	LUMP SUM	\$167.35	\$167.35		\$0.00	1	\$167.35
45	CULVERT INLET END CONTROL	7	EACH	\$83.70	\$585.90	6	\$502.20	8	\$689.60
46	SEDIMENT CONTROL LOG TYPE STRAW	1600	LIN FT	\$4.45	\$7,120.00		\$0.00	50	\$222.50
47	SILT FENCE, TYPE MS	2320	LIN FT	\$2.25	\$5,220.00		\$0.00	1925	\$4,331.25
48	SCREENED TOPSOIL BORROW (CV)	1950	CU YD	\$31.85	\$62,107.50	4	\$127.40	1286.16	\$40,964.20
49	FERTILIZER TYPE 1	672	POUND	\$0.80	\$537.60		\$0.00	800	\$640.00
50	"SCOUR STOP" TRANSITION MAT	2	SQ YD	\$278.95	\$557.90	1.55	\$432.37	3.55	\$990.27
51	EROSION CONTROL BLANKETS CATEGORY 3	1150	SQ YD	\$1.40	\$1,610.00		\$0.00	1295	\$1,813.00
52	SEEDING	3.6	ACRE	\$558.00	\$2,008.80	0.11	\$61.38	3.71	\$2,070.18
53	SEED MIXTURE 25-151	702	POUND	\$3.55	\$2,492.10		\$0.00	775	\$2,751.25
54	HYDRAULIC TYPE MULCH MATRIX	9500	POUND	\$0.85	\$8,075.00		\$0.00	10300	\$8,755.00
55	4" SOLID LINE PAINT	875	LIN FT	\$0.85	\$743.75		\$0.00	1485	\$1,263.10
56	4" DOUBLE SOLID LINE PAINT	11900	LIN FT	\$0.35	\$4,165.00		\$0.00	11522	\$4,032.70
57	PAVEMENT MESSAGE MULTI COMPONENT CONTR	48	SQ FT	\$12.30	\$590.40		\$0.00	48	\$590.40
CHANGE ORDER NO. 1 - WATER QUALITY STORM SEWER		1	LUMP SUM	\$11,385.00	\$11,385.00		\$0.00	1	\$11,385.00
CHANGE ORDER NO. 2 - RETAINING WALL		225	SQ FT	\$56.20	\$12,645.00		\$0.00	205	\$11,521.00
PROJECT TOTAL					\$913,607.89	\$3,864.55	\$904,275.91		
					THIS PERIOD		TOTAL TO DATE		
AMOUNT EARNED					\$3,864.55		\$904,275.91		
AMOUNT RETAINED (2% of Contract)					\$77.29		\$18,085.52		
RETAINAGE RELEASED					\$27,012.35				
PREVIOUS PAYMENTS							\$855,390.79		
AMOUNT DUE					\$30,799.61		\$30,799.61		

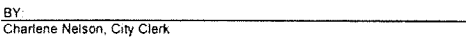
Estimated Percentage of Job Completed: 99.0%
 Is Contractor's Const. Progress on Schedule: Yes

CONTRACTOR'S CERTIFICATION:
 The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

ENGINEER'S CERTIFICATION:
 The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Anderson Brothers Construction Company of Brainerd LLC
 BY: 
 Date: 8-28-18

ENGINEER: WIDSETH SMITH NOLTING
 BY: 
 Date: 08/27/18

APPROVED BY OWNER:
 City of Crosslake
 BY: 
 Charlene Nelson, City Clerk
 Date: _____

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. August 2, 2018 Crosslake City Hall

Members present: Patty Norgaard, Roger Roy, Gary Heacox, Jo Smith, Jim Funk (Alternate), John Gunstad (Alternate)

Others present: Tyler Glynn, BLAEDC Economic Development Officer, Debby Floerchinger, Crosslake Communications Marketing Manager, Kristin Larsen, Spectrum Research, Erik Swenson, Spectrum Research, Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:34 A.M. by John Gunstad.

A motion was made by Jo Smith and seconded by Roger Roy to approve the minutes of the June 7, 2018 meeting. Motion carried with all ayes.

New Business:

Spectrum Research

Kristin Larsen reprised her past work with the Crosslake EDA that included creating a promotional video and reflecting on the changes that have occurred since then—the new school, new housing, the projects that have evolved from the Design Team such as the Loon Center. The marketing of Crosslake needs to be updated. She then introduced Erik Swenson, Marketing Specialist for Spectrum Research, based in Duluth. He provided a power point on “2018-19 Goals and Strategies” which included the possible targeted consumer being entrepreneurs, small business owners, or those who work from home with online engagement and site analytical trends. A comparable analysis of other communities and what their websites looked like on multiple devices was part of the presentation. He stated that video is king. Tyler Glynn added that with social media there are more places to put videos and provide analytics to determine what kind of activity is coming to the City of Crosslake website. Discussion followed regarding the appropriate length of a video, finding the right search partner, and the importance of keywords. The cost of keywords, TV ads, transparent reporting and other aspects of a marketing campaign needs to be evaluated as part of the strategy and the return on investment. Two points were considered critical: updating the City of Crosslake website including an EDA page and a geo fencing marketing campaign to target the right audience. Spectrum Research is to return for the September meeting, but felt that it was premature to supply an estimate of cost without a defined goal and strategy, but will provide some categorized figures for possible discussion in budget meetings.

Old Business:

Small Business Initiative

John Gunstad reported that a meeting was held in July with Crosslake Communications the resulted in two supportive actions for this initiative. A table will be provided at the Crosslake Communications Customer Appreciation Event on August 22 manned by EDA representatives to answer questions as to what resources would be needed by small business owners or telecommuters. Debby Floerchinger added that a survey was created aimed at small business owners to find out what direction should be taken and resources they might need. In addition, two cubicles have been set up at the Crosslake Communications for use by small business owners. There are plans for future programs with featured speakers to enhance training, education and mentorship.

Crosslakers Update

Jo Smith reported that a survey will be available online.

Announcements:

City Council Meeting August 11th

Crosslakers Meeting Thursday, August 9th at 5:30

Next meeting:

September 6th

Motion to adjourn the meeting was made by Jim Funk and seconded by Roger Roy. Motion carried with all ayes.

Martha Steele
Volunteer

B. 19.

Park and Recreation/Library Commission Minutes

Wednesday, July 25, 2018

2:00 PM at the Crosslake Community Center

Present: Chair Mic Tchida, Joe Albrecht, Sandy Melberg, Anne Schrupp, John Andrews, Park and Recreation Program Coordinator Jane Monson and Council Member Dave Nevin

The meeting was called to order at 2:00 pm.

I. Approve Minutes of the June 27 Meeting

Motion to Approve Minutes of the June Meeting as presented was made. Motion Melberg; Second Albrecht Favor: All Opposed: None

II. Update on Commission Member Assignment

Jane informed the Commission that alternate Gary Nordstrom was appointed as a full member by the Mayor at the last City Council Meeting.

III. Holden Metes and Bounds Subdivision

After speaking with both Planning and Zoning and the Public Works Department, it is the recommendation of the Parks and Recreation Department to approve the request for the Holden Subdivision and to accept cash in lieu of land. After a brief discussion, the following motion was presented. **Motion: The Crosslake Park/Library Commission recommends to the City Council that cash in lieu of land be collected for the Holden subdivision. Motion made by Albrecht; Second Andrews Favor: All Opposed: None**

IV. Community Garden Report

Jane reported to the Commission the Community Garden Committee, consisting of one gardener from each section of the garden, is in place and has held their first meeting. The year end gardener meeting will be moved up to September 20th this year (from October), to hopefully attract more gardeners before they leave for the season.

V. Update on Library Volunteers Meeting

Sandy Melberg updated the Commission on issues and concerns the volunteers have in regards to Library operations. The meeting was well attended. Issues were discussed and steps for resolutions have been taken. The volunteers understand the position the Library is in and are willing to step up and help each other out. New policies and procedures are being considered. The volunteers are asking the Commission's approval of and recommendation to the City Council for new printing/copying policies as presented. Discussion ensued. The following recommendations were made for the Council's approval.

The Commission moves the cost of printing from the Library's public computers be increased from the current fee, (25¢ for the first page and 10¢ each additional page), to 25¢ per sheet.

Motion: Schrupp; Second: Andrews Favor: All Opposed: None

The Commission moves the Crosslake Library and Community Center no longer provide copying services to the public. Motion: Albrecht; Second: Andrews Favor: All Opposed: None

VI. Whitefish Warrior Update

Mic, who is also a new member of the PAL Foundation, gave a brief update on the Whitefish Warrior Adventure Run coming up August 4th. Volunteers are still needed. Any interested participants can register online or in person at the Community Center office. Commission Members or other citizens willing to volunteer can contact Jane. Volunteers are asked to be on site that morning at 6:30 am.

VII. Programming Updates

The Program Coordinator provided the Commission with updates on several current programs and upcoming Special Events, including the upcoming Book Sale Friday, Aug. 3rd from 12:00-4:00 and Saturday, Aug. 4th from 11:00-3:00; and the 34th Annual Art Show August 9,10 and 11 free to the public and open from 10:00-5:00 each day.

IX. Open Forum

1) Transition for New Director

Jane reported to the Commission that a list of contacts is being made to help educate and update the new Director on the history, progress and current standings of many of the Parks, Recreation and Library's projects, offerings and programs. These contacts will be available as needed to assist with a smooth transition.

2) Raising Revenues

A re-cap of the discussion at the last month's Commission meeting was given to those members not in attendance at that time. Ideas on raising additional revenue and the impacts on Crosslake citizens and guests both in the Parks and Library, and the City were discussed.

X. Adjourn

Motion to Adjourn: Schrupp; Second: Albrecht Motion passed unanimously.

B. 20.

Crosslake Roll-Off & Recycling Services

August 2018

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	7180	0	0	7060	2080	0	3160	0	19480	2000	9.74
February	0	0	0	0	1500	0	3000	0	4500	2000	2.25
March	8780	860	1020	6820	2040	42000	7240	0	68760	2000	34.38
April	9740	0	2000	6900	2540	0	5100	0	26280	2000	13.14
May	6960	1845	0	5000	3260	20240	12180	0	49485	2000	24.7425
June	8040	405	2380	12240	4840	12420	11168	0	51493	2000	25.7465
July	13880	2780	1840	19120	8360	20220	16180	0	82380	2000	41.19
August	6660	900	0	13580	4400	20720	27540	0	73800	2000	36.9
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0

TOTAL IBS	61240	6790	7240	70720	29020	115600	85568	0			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	30.62	3.395	3.62	35.36	14.51	57.8	42.784	0			

Tires 0

SCORE REPORT FORM

B.
21.

Mo./Yr. July 2018

CROSSLAKE REPORT

Organization:	Waste Partners, Inc. PO Box 677 Pine River, MN 56474
Contact Person:	Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to:	Cass County - Pine River Transfer Station Cardboard & Mixed Paper - LDI or Rock-Tenn Metal - Crow Wing Recycling or Pine River Iron & Metal
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	RESIDENTIAL	COMMERCIAL
Total Paper : (includes)	10,415	
Corrugated Cardboard	3,446	
Newspaper	-	
Mixed Paper (News, Mags, Mixed Mail, CDBD)	6,969	

Metal: Appliances, misc...

Commingled Materials: (includes)

%			lbs
5%	Metals- Aluminum Cans	1120	
21%	Tin Cans	4705	
61%	Glass-	13666	
	Clear bottles		
	Green bottles		
	brown bottles		
10%	Plastic - #1 & #2 bottles	2240	
3%	Rejects	672	
100%		22403	

Total LBS.	32,818	0
Total Tons	16.41	0

OUT OF COUNTY Waste Disposal	
Final Destination:	N/A
Disposal Site Permit # :	_____
Tons Delivered:	NONE

Total Number of Households Served this Month
1039

	Trash		Recycling		Paper	56,679	182,198
	Accounts	Rate	Accounts	%			
BRD	2846	74%	2107	43%	24,392	78,409	
BAX	1750	88%	1539	31%	17,816	57,272	
B.P.	607	73%	441	9%	5,105	16,411	
P.L.	270	77%	207	4%	2,396	7,703	
C.L.	1039	58%	602	12%	6,969	22,403	
C TWNSP	0	0%	0	0%	3,837	1,302	
NIS	85	0%	0	0%	-	-	
	6597	74%	4896	100%			

B. 22.

BILLS FOR APPROVAL
September 10, 2018

VENDORS	DEPT		AMOUNT
AAA Equipment, e-gov service kit	PW		406.59
Ace Hardware, ratchet wrench set, socket set	PW		156.97
Ace Hardware, hose, nozzle	PW		21.98
Ace Hardware, oring	PW		0.79
Ace Hardware, duster, orings	PW		3.18
Ace Hardware, folding saw	Park		45.98
Ace Hardware, fuel, hardware	PW		61.83
Ace Hardware, sump pump	Sewer		129.99
Ace Hardware, extension cord	Park		11.99
Ace Hardware, marking paint	PW		15.18
Ace Hardware, straps	Park		5.38
Ace Hardware, oxygen cuft	PW		44.86
Ace Hardware, hammer, level	PW		40.98
Ace Hardware, drill, organizer, gloves	PW		270.96
Ace Hardware, hardware	PW		12.38
Ace Hardware, wasp spray	Park		6.54
Ace Hardware, salt blocks	Park		467.28
Ace Hardware, clog buster	PW		23.99
Ace Hardware, pool noodles	PW		23.92
Ace Hardware, shovels	PW		53.98
Ace Hardware, hardware	PW		17.14
Ace Hardware, roundup	Park		23.99
Ace Hardware, tennis balls	Park		9.98
Ace Hardware, towing kit	Park		40.58
Ace Hardware, pressure washer soap	Park		15.99
Ace Hardware, tools	Sewer		160.45
Ace Hardware, tape measure, flapper, socket adapter	PW		27.11
Ace Hardware, hardware	Fire		7.49
Ace Hardware, fuel, batteries	Fire		170.55
Ace Hardware, cleaning supplies	Sewer		80.30
AW Research, water testing	Sewer		139.50
Baker & Taylor, books	Library		49.56
Banyon Data Sytems, accounting and payroll support	Admin		1,590.00
BCA. Background check	Park	pd 9-5	15.00
Blue Cross Blue Shield, health insurance	ALL		22,971.50
Bolton & Menk, wwtp improvements	Sewer		1,419.32
Breen & Person, legal fees	ALL		1,020.00
Chip Lohmiller, reimburse for supplies	Fire	pd 9-4	43.98
City of Crosslake, sewer utilities	PW/Gov't		240.00
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,502.16
Crow Wing County, financial services for grant	Gov't		1,915.00
Culligan, water and cooler rental	PW/Gov't		109.60
Dacotah Paper, janitorial supplies	Park		324.33
Dell, computer	Police		1,175.91

Delta Dental, dental insurance	ALL		1,348.70
East Side Oil, filter and antifreeze recycling	PW		86.00
Fastenal, cable ties, flashlight, compliance kit	PW		147.58
Fire Instruction & Rescue, RIT training	Fire	pd 9-4	1,200.00
Fire Instruction & Rescue, basic firefighter training	Fire	pd 9-4	2,740.00
Fire Instruction & Rescue, live burn training	Fire	pd 9-5	2,000.00
Fortis, disability	ALL		660.76
Forum Communications, ordinance comment period	PZ		14.88
Fyles Satellites, portable restrooms	Park		480.00
Gitrdun Sewer Service, haul sludge	Sewer		1,350.00
Granite Electronics, program radios	Fire		165.00
Heartland Tire, tire repair	PW		417.12
Holiday Station, fuel	PW		57.76
John Deere, box blade	PW		1,037.10
Kimber Creek Ford, repair leak	Police		164.25
Knippel Welding, mower repair	Park		250.00
Lakes Area Rental, chain	PW		26.58
League of MN Cities, membership dues	Gov't		2,491.00
Mail Finance, postage meter rental	Gov't	pd 9-4	236.49
Mastercard, BCA, training	Police	pd 8-27	130.00
Mastercard, Crow Wing County, alarm registration	Gov't/Park		40.00
Mastercard, Office Max, office supplies	Fire		166.94
Mastercard, Office Max, label maker, tape	Police		142.36
Midwest Machinery, wash brakes	Park		835.70
Mike Lyonais, reimburse mileage	Admin	pd 9-4	65.40
Mike Lyonais, reimburse petty cash	Park	pd 9-4	53.32
MN Life, life insurance	ALL		242.40
MN Mayors Assn, membership dues	Council		30.00
MN State Fire Chiefs Assn, conference registration	Fire		300.00
MRWA, wastewater certification refresher and exam	Sewer	pd 9-4	255.00
NCPERS-Life Insurance	ALL		112.00
Neopost, postage	ALL		700.00
Northland Press, ordinance comment period	PZ		29.75
Northwedge Nursery, straw bales	Fire		200.00
Oasis Oil, diesel fuel	Sewer		953.12
Premier Auto, oil change	Police		33.34
Premier Auto, oil change	Police		61.35
Premier Auto, oil change, wiper blades	Police		78.93
Robb Reed, reimburse soccer expenses	Park	pd 9-4	385.00
Seachange, receipt books	Admin		107.85
Simonson Lumber, wood for bridge repair	Park		74.70
Teamsters, union dues	Police	pd 9-4	194.00
The Office Shop, envelopes, note paper	Admin		41.71
The Police and Sheriffs Press, id badge	Park		17.49
TJ Graumann, reimburse for uniform	Park	pd 9-4	134.83
TJ Graumann, reimburse mileage	Park	pd 9-4	17.71
TJ Graumann, reimburse mileage	Park		43.60
Tom Nelson, stump grinding	PW		176.00

Verizon, ipad and air card charges	ALL	pd 9-4	395.45
Verizon, cell phone charges, new cell phone	Sewer		368.33
Verizon, cell phone charges	PD/Fire	pd 9-5	236.12
Waste Partners, trash removal	ALL		351.36
WSN, 2018 street improvements	PW		968.75
WSN, storm modeling	PW		7,200.00
Xcel Energy, gas utilities	ALL		289.78
TOTAL			65,564.70

C. 1.

**RESOLUTION NO. 18-_____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION PROCLAIMING INTERNATIONAL MIGRATORY BIRD DAY
IN THE CITY OF CROSSLAKE**

WHEREAS, the City of Crosslake, along with a coalition of local and private stakeholders including The Paul Bunyan Scenic Byway, US Army Corps of Engineers, MN Backyard Birds, MN Audubon, Brainerd Lakes Area Audubon Society, Bee Nay-She Council, National Loon Center and the MN DNR have been working to engage people in learning about protecting, enjoying and helping birds in the Crosslake area. We believe that our quality of life in Crosslake is enhanced by birds, thus protecting and improving their local habitat, as well as ours is of the utmost importance.

WHEREAS, birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

WHEREAS, birds are an essential part of a healthy ecosystem as pollinators, seed dispersers, insect and rodent predators, *and*

WHEREAS, bird species play an important economic role in our community by generating millions in tourism and recreational dollars statewide, *and*

WHEREAS, birds and their habitats are declining and face a growing number of threats. Public awareness and enthusiastic Citizens informed about these threats can contribute to maintain a health population for the bird family, *and*

WHEREAS, the purpose of International Migratory Bird Day is to foster appreciation for wild birds and to celebrate and support migratory bird conservation and a call to action.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Crosslake hereby authorizes the City of Crosslake to participate in the Bird City Program and Proclaims May 18, 2019 as the first annual International Migratory Bird Day and urges citizens to celebrate this day and support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Adopted by the City Council of the City of Crosslake, Minnesota, this 10th day of September, 2018.

Patty Norgaard, Mayor

ATTEST:

Charlene Nelson, City Clerk



C-2.

CONNECTING & INNOVATING
SINCE 1913

Memorandum

To: Mayor Patty Norgaard, City of Crosslake

From: Gary Carlson, Director, Intergovernmental Relations, League of Minnesota Cities

Date: July 30, 2018

Re: League of Minnesota Cities Legislators of Distinction for 2018

Representative Dale Lueck, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2018. The League's Board of Directors recognized a total of 25 legislators this year, including 14 House members and 11 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter and a printed certificate was sent to your legislator.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Gary Carlson, Director of IGR at the League of Minnesota Cities at gcarlson@lmc.org, (651) 281-1255, or toll-free at 800-925-1122. To read the complete list of all 25 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



CONNECTING & INNOVATING
SINCE 1913

July 23, 2018

The Honorable Dale Lueck
37489 295th St.
Aitkin, MN 56431

Dear Representative Lueck,

On behalf of our 833 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities Legislator of Distinction for 2018.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation affecting cities. Specifically, our members appreciate you being the chief author of legislation supported by the League to provide city wastewater treatment facilities with assurance that once they improve their facility to meet new environmental standards, they will not need to rebuild until they have been able to pay off a reasonable portion of the debt they incurred.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

Heidi Omerza
Councilmember, City of Ely
President, League of Minnesota Cities

Enclosure

F. l.

RESOLUTION NO. XX-XX
RESOLUTION APPROVING PRELIMINARY 2018 TAX LEVY
COLLECTIBLE IN 2019

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2019, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	3,218,300
EDA – Operating Levy	8,500
G.O. Refunding Bonds 2012A	344,884
G.O. Equipment Certificates 2015B	155,127
G.O. Sewer Rev. Imp Bonds 2017	118,776
G.O. Road Bonds 2018 (Estimated)	<u>105,000</u>
Total Levy	3,950,587

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 10, 2018.

Patty Norgaard
Mayor

Michael R. Lyonais
City Administrator/Treasurer

MEETING & CONTACT INFORMATION

Complete & approve the following information that will appear on the Truth in Taxation notices.

CITY OF: Crosslake, MN

Public Meeting Date: 12 / 10 / 2018 Time: 6:00 PM
(Not required for Cities with less than 500 population)

Meeting location: City of Crosslake - City Hall
37028 County Road 66
Crosslake, MN 56442
(Not required for Cities with less than 500 population)

Contact Person: Michael R. Lyonais, City Administrator

Contact Address: City of Crosslake - City Hall
37028 County Road 66
Crosslake, MN 56442

Contact Phone #: (218) 692-2688

Approved by: City Council on 10-September-2018

F. 4.

RESOLUTION NO. 18-_____
RESOLUTION TO ALLOW COUNTY TO RECLASSIFY
PARCELS AS NON-CONSERVATION
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake has been given notice by Crow Wing County that parcel 120193200B00009 has been forfeited for non-payment of taxes on 3/10/58 and the parcel is 34.75 acres in size; and

WHEREAS, parcel 1418600090A0009 has been forfeited for non-payment of taxes on 9/25/01 and the parcel is 2.06 acres in size; and

WHEREAS, parcel 120064406B00009 has been forfeited for non-payment of taxes on 9/30/11 and the parcel is 0.18 acres in size; and

WHEREAS, parcel 1419400090B0009 has been forfeited for non-payment of taxes on 9/30/11 and the parcel is 0.86 acres in size; and

WHEREAS, MS 282.01 calls for the classification of said parcels as to Conservation or Non-Conservation.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council approves the classification of parcels 120193200B00009, 1418600090A0009, 120064406B00009, and 1419400090B0009 as Non-Conservation and the intended sale.
2. The City requires lots 1418600090A0009 and 120064406B00009 to be sold only to adjacent land owner.

Adopted by the City Council this 10th day of September, 2018.

Patty Norgaard, Mayor

Charlene Nelson, City Clerk



Land Services Department
218-824-1010

322 Laurel Street
Brainerd Minnesota 56401

August 20, 2018

Char Nelson
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

Re: Classification to "Non-Conservation" and Future Sale of Tax Forfeited Lands

Dear Ms. Nelson:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited parcels, attached, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01

Before, however, Crow Wing County can proceed with its plans to offer these parcels for sale, the city or township wherein these parcels lie **"must first approve the classification and intended sale"** by the County Board. The city or township **"is considered to have approved the classification and sale if the county board is not notified of the disapproval...within 60 days of the date"** of this letter.

If you respond within 60 days and do not support the County Board's action, **"the County Board must follow the procedures in paragraphs (c) and (d) per MS Statute 282.01, with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."**

Please review the list of tax forfeited parcels, attached, and inform this office of your approval or disapproval of the County Board's future action to classify said parcels to a "non-conservation" status with intentions to sell at a future public auction.

Please include the zoning information for each tax forfeited parcel along with any special assessments that are or will be attached to each parcel.

Maps have been enclosed to aid in your review.

If you have any questions concerning this process, please advise.

Sincerely,

Heather Becker
Assessment Specialist

Enclosures

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

CITY OF CROSSLAKE

Tract	Description	Approx. Lot Size (acres)	RE Code(s)	Remarks	Specials	Judgement Year	Forfeited	Zoning
	OUTLOT B, WEST VIEW ESTATES	0.86	1419400090B0009				9/30/2011	SD
	OUTLOT A SUBJECT TO AN EASEMENT OF RECORD., JOHNSON'S PINE VIEW	2.06	1418600090A0009				9/25/2001	SD
Tract	Description	Approx. Lot Size (acres)	RE Code(s)	Remarks	Specials	Judgement Year	Forfeited	Zoning
	GL 6 EXC SO MUCH OF E 183 FT OF SD GL 6 AS LIES S'LY OF SHORE OF WHITEFISH LK. EXC FOL GL 6 EXC E 183 FT. TOG/W RIPARIAN RIGHTS. SUBJ TO US GOVT FLOWAGE RIGHTS OF REC.	0.18	120064406B00009				9/30/2011	SD
	W1/2 OF SW1/4 LYING W OF CHANNEL OF CREEK	34.75	120193200B00009				3/10/1958	SD



Date: 8/20/2018 Time: 3:45:45 PM

Shoreland District
and

RR 5

120193200B00009

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



Shoreland District



1418600090A0009

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



Date: 8/20/2018 Time: 3:42:57 PM

120064406B000009

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.





These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

1419400090B0009

Shoreland District



F. 5.



August 29, 2018

Mike Lyonais
City of Crosslake Finance Director/Treasurer
37028 County Road 66
Crosslake, MN 56442

Dear Mr. Lyonais,

This letter is to inform the City of Crosslake of capital investments made by Tri-Co Technologies, LLC for calendar years 2016 and 2017. Per the asset purchase agreement, Tri-Co Technologies must provide on each anniversary date of closing until the year 2022, a report of capital investments. Tri-Co Technologies has invested **\$806,205.81** for period 9/1/2016 through 12/31/2017. Capital investments are listed as follows:

- Building and office equipment -- \$96,294.41
- Central office and circuit equipment -- \$83,031.59
- Network equipment and buried cable facilities -- \$626,879.81

If you have any questions, feel free to contact me at 692-2777.

Sincerely,

A handwritten signature in blue ink that reads "Josh Netland". The signature is written in a cursive style.

Josh Netland
General Manager – Tri-Co Technologies LLC, dba Crosslake Communications



City of Crosslake

Planning Commission/Board of Adjustment

Summary of Record

Cynthia L Holden / American National Bank of MN – The SW ¼ of the SW 1/4, Sec 32, 120323300000009, Crosslake, MN 56442

Request:

- To subdivide parcel #120323300000009 involving 39.1 acres into 10 new tracts

Chronology of events:

- July 10, 2018 – Development Review Team Meeting
- July 18, 2018– Application submitted
- August 8, 2018 – Notices sent out
- August 7 & 9, 2018 – Published in local newspaper
- August 23, 2018 – Planning Commission/Board of Adjust on-site
- August 24, 2018 – Planning Commission/Board of Adjust meeting – Decision made to recommend approval for the preliminary plat of the Fawn Lake Park
- September 10, 2018 - Crosslake City Council Meeting -Decision to approve the preliminary plat of the Fawn Lake Park of parcel 120323300000009 involving 39.1 acres into 10 new tracts

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Submitted Preliminary Plat/Stormwater Plan
- Wetland Delineation
- Subdivisions Application
- Septic requirements

Correspondence:

- July 26, 2018 – Recommendation from Crosslake Parks, Recreation & Library
- August 21 2018 – Comments from Crow Wing County Highway Department
- August 22, 2018 – Comments from Great River Energy; power line prescriptive easement

G.l.a.

DEVELOPER

Dena A. Eggena
P.O. Box 400
Crosslake, MN 56442

SURVEYOR

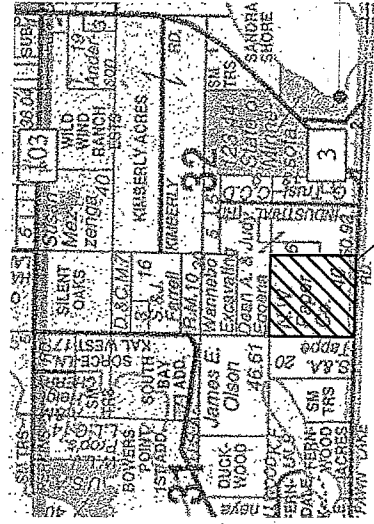
Stonemaier Land Surveying, Inc.
P.O. Box 874
Pequot Lakes, MN 56472
ATTN: Patrick A. Treibler

LEGEND

PROPOSED LOT IMPROVEMENTS FOR ILLUSTRATIVE PURPOSES ONLY

- DENOTES POSSIBLE WELL LOCATION
- P DENOTES POSSIBLE DRIVEFIELD LOCATION
- A DENOTES POSSIBLE LOCATION OF DRIVEFIELD
- ▨ DENOTES HOUS OF EXISTING BITUMINOUS
- ▨ DENOTES HOUS OF EXISTING GRAVEL
- 1200 DENOTES EXISTING INTERMEDIATE CONTOURS
- 1210 DENOTES EXISTING INDEX CONTOURS
- DENOTES EXISTING UTILITY POLE
- 36" DENOTES EXISTING OVERHEAD ELECTRIC CABLE
- ↑ DENOTES EXISTING SURFACE DRAINAGE FLOW
- DENOTES MONUMENT FOUND

Note:
This area shown and described herein must be approved by the local zoning authority before this is transferred under building permits obtained.
2. Corner "CORNER ONE-CALY" - 800-252-1166 prior to 1/1/16.
3. The information contained herein is subject to change without notice, including, without limitation, configuration of tin, structures, road, recreational, utility, easements, etc.



PROJECT SITE

VICINITY MAP
USED WITH PERMISSION

FAWN LAKE PARK

PRELIMINARY PLAT

THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER SECTION 32, TOWNSHIP 137 NORTH, RANGE 27 WEST, CROW WING COUNTY, MINNESOTA
TOTAL AREA = 39.1 ACRES

WETLAND INFORMATION

There are no wetlands on this property per determination on June 14, 2018 by Mitchell Briles, Briles Wetland Services, LLC. Certified Wetland Delineator #1007

CONTOUR INFORMATION

Contours shown have been obtained from Crow Wing County Land Department. Contour interval is 2 feet as shown on this drawing.

SOIL DATUM

The Crow Wing County Soils Survey indicates soil in the proposed platted area to be classified as "Moulton-Nymore Association, heavy level (MNA)". These soils are reported to be "Very Suitable" for septic tank and drainfield applications.

VEGETATION AND TOPOGRAPHIC ALTERATIONS

The plot will consist of 10 lots for industrial purposes, and 1 outlet reserved for future development. Each lot will support industrial improvements where vegetation and land alterations will occur for the construction of buildings, sewer systems, and other appropriate commercial amenities.

UTILITIES

All lots have been designed large enough to allow for two (2) possible drainfield sites as shown on the plat. Drainfield sites must meet all setback requirements as set forth in the city's ordinances. All lots will be served by private wells for their individual water supply.

ZONING

Current zoning is Commercial/Light Industrial.

EROSION CONTROL PLAN

- All ground disturbed by construction is to be stabilized as soon as possible using seed and mulch turf establishment
- Maintain vegetation along property lines and areas undisturbed by construction

DRAINAGE

See drainage easement as shown.

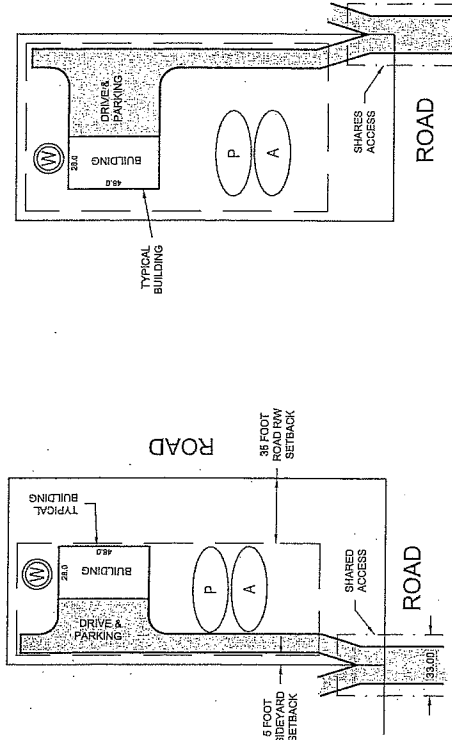
LEGAL DESCRIPTION

The Southwest Quarter of the Southwest Quarter of Section 32, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

ACCESS

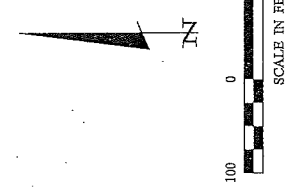
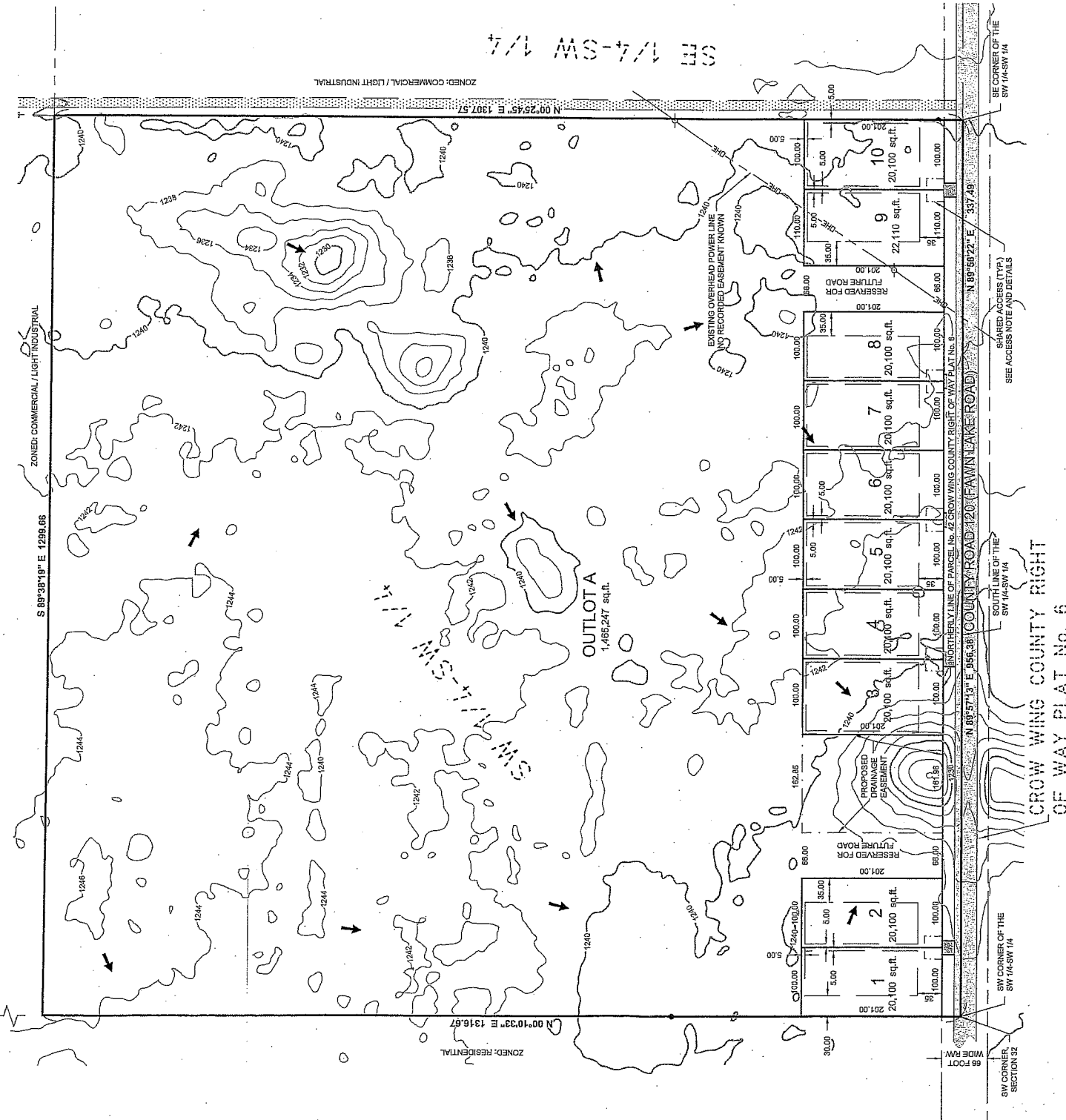
Subject to easements, restrictions, and reservations of record.

Property is accessed via County Road 120 (Fawn Lake Road). To limit number of entrances, each Lot will share an access point with adjoining Lot as shown. Deed restrictions will be applied to enforce this restriction.



TYPICAL CORNER LOT LAYOUT
SCALE: 1"=50'

TYPICAL INTERIOR LOT LAYOUT
SCALE: 1"=50'



CROW WING COUNTY RIGHT OF WAY PLAT No. 6

SE 1/4-SW 1/4

1 of 1 SHEET	PRELIMINARY PLAT		PROJECT No.: PAT	DATE: 7-18-2018	REVISIONS	BY:
	DENA A. EGGENA P.O. BOX 400 CROSSLAKE, MN 56442		FILE NAME: PL16161.dwg	SCALE: 1"=100'	DESCRIPTION	DATE:
DRAWN BY: E.J.F.		FIELD BOOK:	BOOK 321 PG. 16	VERT. NONE	DATE: 7-18-2018	
CHECKED BY: PAT		FILE NAME: PL16161.dwg	SCALE: 1"=100'	HORIZ. NONE	DATE: 7-18-2018	
DRAWN BY: E.J.F.		FIELD BOOK:	BOOK 321 PG. 16	VERT. NONE	DATE: 7-18-2018	
DRAWN BY: E.J.F.		FIELD BOOK:	BOOK 321 PG. 16	VERT. NONE	DATE: 7-18-2018	

HEREBY CERTIFY THAT THIS SURVEY PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Patrick A. Treibler
PATRICK A. TREIBLER, PLSM 002
DATE: 7-18-2018 LIC. NO. 11002

30206 Reamussen Road
Suite 1
P. O. Box 874
Pequot Lakes, MN 56472
218-568-4940
www.stonemaier.com

CONTINUATION OF THE READING SYSTEM IS BASED ON THE WEST LINE OF THE SW 1/4 SW 1/4 TO HAVE AN ASSUMED BEARING OF N 00°10'37" E.

August 24, 2018

FINDINGS OF FACT

SUPPORTING/DENYING A PRELIMINARY PLAT

Findings should be made in either recommending for or against a preliminary plat, and should reference Chapter 44 of the City Subdivision Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed plat conform to the City's Comprehensive Plan?

Yes No

Why?

- **Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands(page 19)**

2. Is the proposal consistent with the existing City Subdivision Ordinance? Specify the applicable sections of the ordinance.

Yes No

Why?

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Commercial / Light Industrial and the proposed subdivision meets the lot width per the approved 8-24-18 variance and the ordinance lot area requirement of 20,000 square feet**
- **There is adequate ingress/egress onto Fawn Lake Road/County Road 120**

3. Are there any other standards, rules or requirements that this plat must meet?

Yes No Specify other required standards.

Why?

- **The proposed lots have adequate area for septic systems per submitted septic site suitability**

4. Is the proposed plat compatible with the present land uses in the area of the proposal?

Yes No Zoning District Limited Commercial

Why?

- **It is consistent with the surrounding zoning and uses in the area**

5. Does the plat conform to all applicable performance standards in Article 2 of the Subdivision Ordinance?

Yes No

Why?

- **The current land use classification is Commercial / Light Industrial and the proposed subdivision meets the lot width per the approved 8-24-18 variance and the ordinance lot area requirement of 20,000 square feet**
- **There is adequate ingress/egress onto Fawn Lake Road/County Road 120**

6. How are the potential environmental impacts being resolved? (Does the plat meet City Standards?)

Stormwater:

- **N/A as there are no new roads being proposed**

Erosion /Sediment Control:

- **N/A as the property is non-riparian**

Wetlands:

- **N/A as the plat indicates there are no wetlands on the property**

Floodplain:

- **Property falls in the Zone C minimal flooding**

Shoreland:

- **N/A as the property is non-riparian**

Septic Systems:

- **Two septic site suitabilities have been submitted for each new parcel**

7. Have the potential public health, safety or traffic generation impacts been addressed?

Yes No

Why?

- **There is no change in the current use of the property**
- **There is no change in the parcel classification**
- **Access has been address with the Crow Wing County Highway Department**

8. Other issues pertinent to this matter.

- **Park dedication fees due prior to the applied for City Council meeting**
- **Work with the Crow Wing County Highway department for any access needs**

Decision: Motion by Knippel; supported by Schiltz to recommend to the Crosslake City Council the approval of the preliminary plat of Fawn Lake Park of parcel 12032330000009 consisting of 10 new tracts involving 39.1 acres located in the SW ¼ of the SW1/4, Section 32, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 8-23-18, variance request on 8-24-18 and shown on the preliminary plat received at the Planning & Zoning office dated 7-18-18

Conditions:

- 1. Defer to the Crosslake City Attorney's decision on marking the Great River Energy's no improvement zone on the final plat prior to submission, which has been agreed upon by Eggena**

Findings: As listed above

All members voting "Aye", Motion carried

Date: 9-28-18

Signature: _____
Chairman

July 18, 2018

To whom it may concern,

The Power Line running across the South East corner of Parcel
#120323300000009 on Fawn Lake Road in Crosslake, Mn

Does Not have a Recorded Easement.

Thank You

Cynthia L. Holden

Cynthia L. Holden

Property Owner

218-692-4185 or 218-838-5925

Staff Report

Crosslake Parks, Recreation and Library

Date: July 26, 2018

To: Crosslake City Council

From: Jane Monson, Program Coordinator Crosslake Parks and Recreation

Subject: Park Dedication—Holden Subdivision

The Crosslake Park, Recreation/Library Commission met Wednesday, July 25th and made the following motion in regards to the collection of Park Dedication Fees for the Holden Subdivision.

Motion: The Crosslake Park and Recreation/Library Commission recommends to the City Council that cash in lieu of land be collected for the Holden subdivision.

Motion made by Albrecht; Seconded by Andrews. Motion passed unanimously.

The Parks and Recreation Department also recommends the collection of cash in lieu of land for the Holden Subdivision.

Jon Kolstad

From: Macmillan, Michelle GRE-MG <mamacmillan@GREnergy.com>
Sent: Wednesday, August 22, 2018 2:44 PM
To: crosslakepz@crosslake.net
Subject: Preliminary Plat
Attachments: TDOG111.pdf

John,

Thank you for contacting Great River Energy regarding parcel no. 120323300000009 in Crow Wing County. Great River Energy does not have a written easement of record for this property. However, the transmission line has been there since 1967 and Great River Energy would claim a prescriptive easement for the right of way we maintain which appears to be approximately 70 ft. since the line has been there open and notoriously for more than 15 years.


I understand that the individual providing the preliminary plat is trying to market this parcel as buildable under the 69kV transmission line owned by Great River Energy. Great River Energy would not approve this and does not allow encroachments within its right of way without written permission. There are guidelines that have to be met and there is a 50 ft. no improvement zone, lying 25 feet on both sides of the transmission line centerline. I have attached the Transmission Division Operating Guideline for your review (TDOG111).

Please contact me if you have any further questions.

Michelle MacMillan
Great River Energy
Land Rights Department
12300 Elm Creek Boulevard
Maple Grove, MN 55369-4718

Direct: 763-445-5984
Main: 763-445-5000
Fax: 763-445-6784
Cell: 612-845-1204
mamacmillan@GREnergy.com



 *Please consider the environment before you print this e-mail.*

NOTICE TO RECIPIENT: The information contained in this message from Great River Energy and any attachments are confidential and intended only for the named recipient(s). If you have received this message in error, you are prohibited from copying, distributing or using the information. Please contact the sender immediately by return email and delete the original message.

Fawn Lake Park Plat

Mark Melby

Tue 8/28/2018 3:01 PM

To: Char Nelson <cityclerk@crosslake.net>;

Cc: Tim Bray <Tim.Bray@crowwing.us>; Rob Hall <Rob.Hall@crowwing.us>; Jory Danielson <Jory.Danielson@crowwing.us>; Cheryl Stuckmayer <Cheryl.Stuckmayer@crowwing.us>;

📎 1 attachments (252 KB)

Fawn Lake Park Preliminary Plat.pdf;

Char,

Cheryl asked that I send this to you so that you can bring this to the attention of the Council. I have attached some possible changes that were discussed in the field with Mr. Eggena. Let me know if you have any questions. Thanks.

Mark Melby
Engineering Coordinator
Highway Department
Office - 218-822-2694
Cell - 218-839-6207
www.crowwing.us



Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

Let us know how we are doing: [Customer Service Survey](#).

From: Mark Melby

Sent: Tuesday, August 21, 2018 1:34 PM

To: Cheryl Stuckmayer <Cheryl.Stuckmayer@crowwing.us>; Mike Rardin <michaelra@bolton-menk.com>; Brad Person (brad@breenandperson.com) <brad@breenandperson.com>; tgraumann@crosslake.net

Cc: Jon Kolstad <Jon.Kolstad@crowwing.us>; Jacob Frie <Jacob.Frie@crowwing.us>; Tim.Bray@crowwing.us; Jory Danielson <Jory.Danielson@crowwing.us>; Rob.Hall@crowwing.us

Subject: RE: PC/BOA 8-24-18 Meeting

The highway department has met with Dean Eggena regarding the preliminary plat entrance locations. As I understand things, there are pending changes that need to be made to the plat regarding new entrance locations. Has a new plat been submitted for review? The highway department would like to minimize entrances off of Fawn Lake Road as much as possible if the variance request and subdivision are approved. Thanks.

DEVELOPER
Dean A. Egsen
P.O. Box 400
Crosslake, MN 56442

SURVEYOR
Shomack Land Surveying, Inc.
P.O. Box 574
Poppet Lake, MN 56472
ATTN: Patrick A. Trotter

LEGEND
PROPOSED LOT IMPROVEMENTS FOR ILLUSTRATIVE PURPOSES ONLY

- INDICATES POSSIBLE WELL LOCATION
- INDICATES POSSIBLE DRAINFIELD LOCATION
- INDICATES POSSIBLE ALTERNATE DRAINFIELD LOCATION
- INDICATES BOUNDARY OF EXISTING SUBDIVISIONS
- INDICATES BOUNDARY OF EXISTING GRAVE
- INDICATES EXISTING INTERMEDIATE CONTOURS
- INDICATES EXISTING INDEX CONTOURS
- INDICATES EXISTING UTILITY POLE
- INDICATES EXISTING OVERHEAD ELECTRIC CABLE
- INDICATES EXISTING SURFACE DRAINAGE FLOW
- INDICATES MONUMENT POINT

Notes:

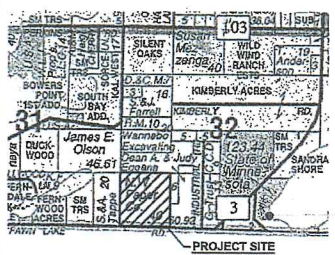
- The north arrow and described bearings must be approved by the local zoning authority before this is treated as a final building permit document.
- Owner "NOTICE ONE-CALL" 1-800-475-1166 prior to excavation.
- This information contained herein is subject to change without notice, including, without limitation, any position of error, omission, peak, recedant, error, omission, etc.

FAWN LAKE PARK

PRELIMINARY PLAT

THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER SECTION 32, TOWNSHIP 137 NORTH, RANGE 27 WEST, CROW WING COUNTY, MINNESOTA

TOTAL AREA = 39.1 ACRES



VICINITY MAP
USED WITH PERMISSION

WETLAND INFORMATION

There are no wetlands on this property per determination on June 14, 2018 by Mitchell Brinka, Brinka Wetland Services, LLC. Certified Wetland Delimitator #1007

CONTOUR INFORMATION

Contours shown have been obtained from Crow Wing County Land Department. Contour interval is 2 feet as shown on this drawing.

SOIL DATUM

The Crow Wing County Soils Survey indicates soil in the proposed platted area to be classified as "Mankato-Nymore Association, stony level (MNA)". These soils are reported to be "Very Suitable" for septic tank and drainfield applications.

VEGETATION AND TOPOGRAPHIC ALTERATIONS

The plot will consist of 10 lots for industrial purposes, and 1 outlot reserved for future development. Each lot will support industrial improvements where vegetation and land alterations will occur for the construction of buildings, sewer systems, and other appropriate commercial amenities.

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ZONING

Current zoning is Commercial Light Industrial.

EROSION CONTROL PLAN

- All ground disturbed by construction is to be stabilized as soon as possible using seed and mulch turf establishment.
- Maintain vegetation along property lines and areas undisturbed by construction.

DRAINAGE

See drainage easement as shown.

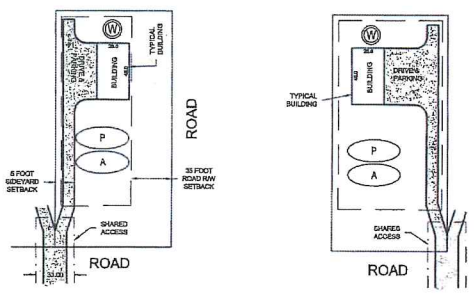
LEGAL DESCRIPTION

The Southwest Quarter of the Southwest Quarter of Section 32, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

Subject to easements, restrictions, and reservations of record.

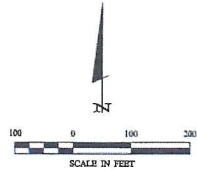
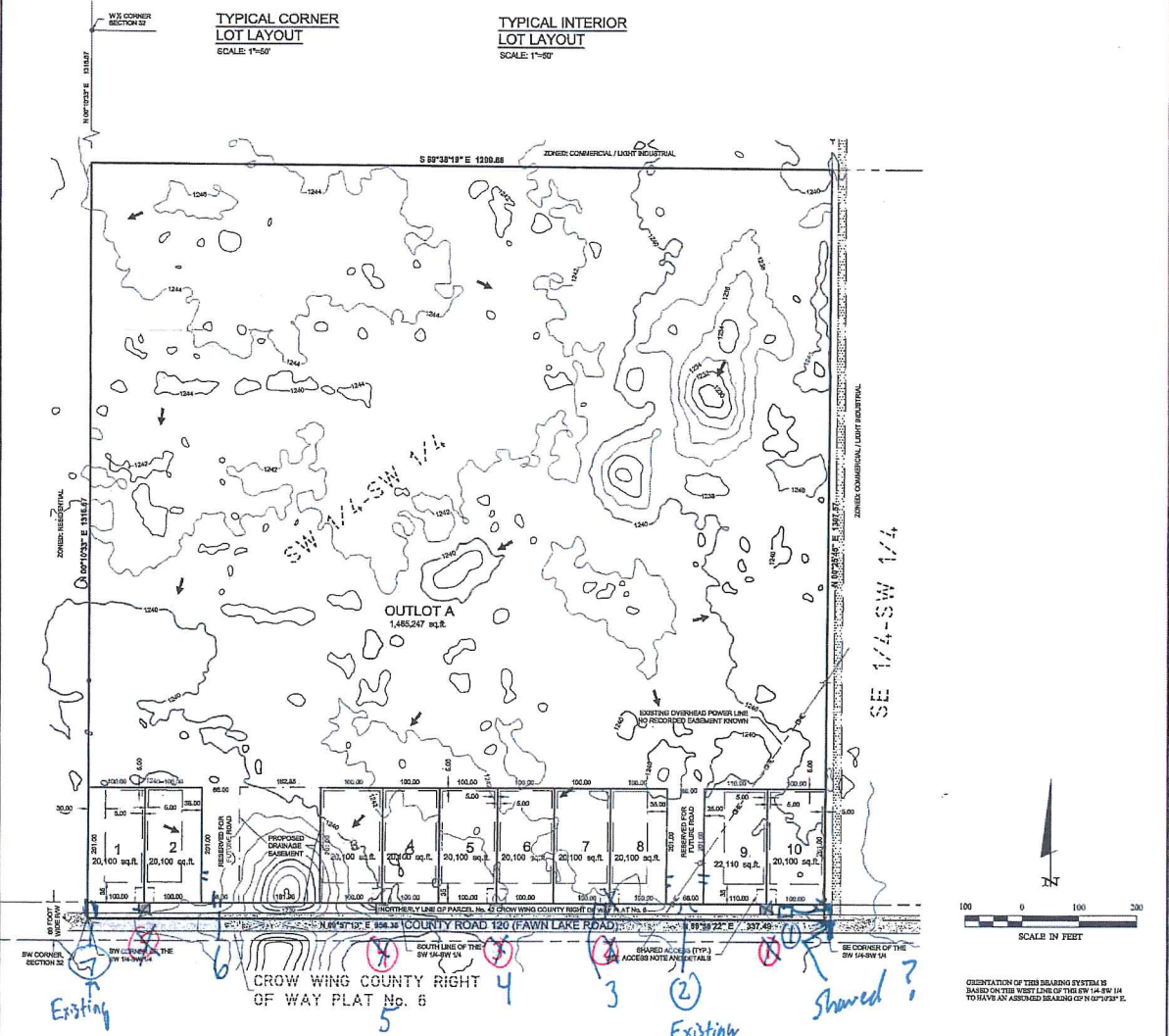
ACCESS

Property is accessed via County Road 120 (Fawn Lake Road). To limit number of entrances, each lot will share an access point with adjoining lot as shown. Deed restrictions will be applied to enforce this restriction.



TYPICAL CORNER LOT LAYOUT
SCALE: 1"=50'

TYPICAL INTERIOR LOT LAYOUT
SCALE: 1"=50'



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF THE SW 1/4 SW 1/4 TO HAVE AN ASSIGNED BEARING OF N 89° 27' E.

1	PRELIMINARY PLAT	PROJECT MANAGER:	PAT	PROJECT NO.:	18181	DATE:	7-18-2018	REVISIONS	BY	CROW WING COUNTY THAT THIS SURVEY, PLANNING, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
	DEAN A. EGGENA P.O. BOX 400 CROSSLAKE, MN 56442	DESIGNED BY:	PAT	FILE NAME:	PL18181.dwg	SCALE:	1"=100'			
1		DRAWN BY:	PLP	FIELD BOOK:	BOOK 221, Pgs. 16	VERIFY:	NONE			PATRICK A. TROTTER, PLS 18181 DATE: 7-18-2018 L&C NO. 41002

30205 Ramoness Road
Suite 1
P.O. Box 574
Poppet Lake, MN 56472
218-568-4940
www.stonemarksurvey.com

**Cynthia L Holden / American National Bank of MN
12032330000009**

Herzog announced the preliminary plat request and invited Eggena, the applicant/owner's representative to the podium. Kolstad read the preliminary plat request, project details, 3 comments received, the history of the parcel and Chapter 44 preliminary/final plat requirements into the record. Eggena spoke about the utility easement requirements on a survey, state requirements, and the type of easement (prescriptive) along with the liability in listing such easement on the survey, considering there are no dimension actually determined other than what Great River Energy states. Herzog hit upon the items that were discussed in the variance request, such as a possible need for buffers, trees, screening needs from tract to tract, road locations, shared driveway accesses, covenants, the discussion Eggena had with Crow Wing County Highway department, tract 9 utility easement and the utility no improvement zone. The commissioners have stated that they would like the previous discussion on the variance request for this parcel dated August 24, 2018 included in these minutes (since the discussion items crossed over) for the preliminary plat request. Kolstad gave some history of past Crosslake permits dealing with the Great River Energy powerline and the current email request from Great River Energy, dated August 22, 2018 which is included in the packet. Eggena has agreed to go with the Great River Energy's request in the letter and note the utility no improvement zone on the final plat if the city attorney and/or the city council so wishes. Eggena stated that he would not challenge the city's decision. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad gave a brief explanation of the recommendation process for preliminary and final plats. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 24, 2018 Action:

Motion by Knippel; supported by Schiltz to recommend to the Crosslake City Council the approval of the preliminary plat of Fawn Lake Park of parcel 12032330000009 consisting of 10 new tracts involving 39.1 acres located in the SW ¼ of the SW 1/4, Section 32, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 8-23-18, variance request on 8-24-18 and shown on the preliminary plat received at the Planning & Zoning office dated 7-18-18

Conditions:

- 1. Defer to the Crosslake City Attorney's decision on marking the Great River Energy's no improvement zone on the final plat prior to submission, which has been agreed upon by Eggena**

Findings: See attached

All members voting "Aye", Motion carried.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

August 24, 2018

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Cynthia L Holden / American National Bank of MN

Authorized Agent: Dean Eggena

Site Location: The SW ¼ of the SW ¼, Fawn Lake Rd, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #120323300000009 involving 39.1 acres into 10 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Cynthia L Holden / American National Bank of MN

Parcel Number(s): 120323300000009

Application Submitted: July 18, 2018

Action Deadline: September 15, 2018

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: September 10, 2018

Authorized Agent: Dean Eggena

Request: To subdivide parcel # #120323300000009 involving 39.1 acres into 10 tracts

Current Zoning: Commercial / Light Industrial

Adjacent Land Use/Zoning:

North – Commercial / Light Industrial

South – Mission Township

East – Commercial / Light Industrial

West – Rural Residential 5 (RR5) & Shoreland District

Development Review Team Minutes held on 7-10-18:

- Property is located off of County Road 120, Fawn Lake Rd, Crosslake, MN 56442
- Proposed to split the 39.1 acre parcel into ten new tracts
- Access from County Road 120, Fawn Lake Rd
- No zoning change is being pursued; they are zoned commercial/light industrial and will remain so
- Current ordinance calls for 150 feet width with the survey depicting 100 feet wide
- Building envelope is shown, but not the setbacks; Add typical residential and commercial side yard layout, along with setback from county road
- Past requests from other applicants have had a 10 foot drainage, utility and public use trail easement dedication to the City of Crosslake adjacent to a County Road (120)
- A 50 foot easement on either side of the centerline of the overhead electric lines has been on past requirements; check with power company; need follow up information in writing
- Letter allowing building under the overhead electric lines (tract 9) to verify building envelope; check with power company
- Proposed driveway approaches to each new tract; discuss with the county; proposed to be installed as one access for every two lots (developed at start of project to avoid possible ordinance change)
- Park dedication fees per the Parks & Rec recommendation and the city council motion
- Preliminary copy of any covenants, bylaws and declarations for the final plat

- Two septic site suitabilities will be required for each new tract from a septic professional
- Wetland Delineation has been done by Mitchell Brinks; add the date
- Exhibit of the created tract locations only
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council
- Failure to record a signed deed(s)/mylar within 2 (two) years of subdivision approval by the city council shall void the approval of this plat
- Handouts given at the meeting: Setback, Density & Dimensional Standards; Lot Size Requirements & where/how they are measured; Land Use Classification List; Plat Application; Septic Professional List

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. Wetland delineation or a no wetland statement/letter
3. Two septic site suitabilities per new parcel
4. A complete Subdivisions application with all required paperwork
5. The commercial public hearing fee: Preliminary \$750 + \$150 per new lot; Final \$750 + \$50 per new lot
6. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

- August 2008 - Metes & Bounds subdivision – approved – void after 90 days if not recorded
- February 2009 – Fawn Lake Park Preliminary Plat subdivision - City determined the application as incomplete

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands(page 19)

Agencies Notified and Responses Received:

County Highway Dept: No comments were received as of 8-14-18

DNR: No comments were received as of 8-14-18

City Engineer: No comments were received as of 8-14-18

Lake Association: No comments were received as of 8-14-18

Township: N/A

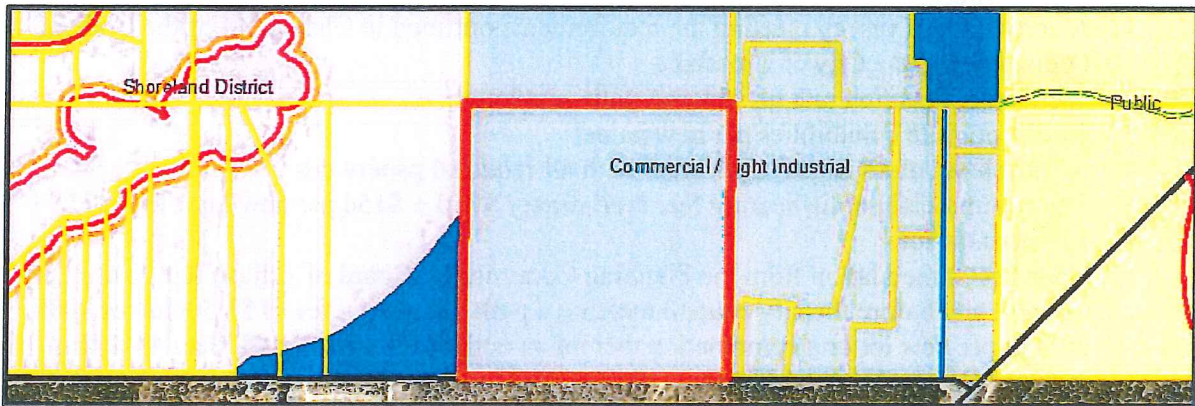
Crosslake Public Works: No comments were received as of 8-14-18

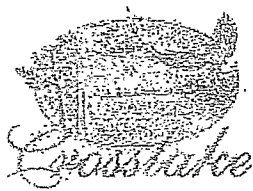
Crosslake Park, Recreation & Library: N/A

Concerned Parties: No comments were received as of 8-14-18

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120323300000009 involving 39.1 acres into 10 tracts located in the SW ¼ of the SW ¼, City of Crosslake





Subdivisions Application
 Planning and Zoning Department
 37028 County Rd 66, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 967963 Permit Number: 18100945

Property Owner(s): CYNTHIA L. HOLDEN AND AMERICAN NATL. BANK
 Mailing Address: P.O. BOX 34, Crosslake MN 56442
 Site Address: TBD FAUNO LAKE ROAD
 Phone Number: 218-692-4185 OFF
218-838-5923 CELL
 E-Mail Address: CRM@CROSSLAKE.NET

Subdivision Type
(Check applicable request)

Metes and Bounds
 Residential Preliminary Plat
 Residential Final Plat
 Commercial Preliminary Plat
 Commercial Final Plat

Parcel Number(s): 120323300000009
 Legal Description: THE SW 1/4 OF THE SW 1/4
 Sec 32 Twp 137 Rge 26 (27) / 28

Development

10 Number of proposed lots
1 Number of proposed outlots

Land Involved: Width: 1303.9' Length: 201' Acres: 6
 Lake/River Name: NONE

Access

Public Road
 Easement
 Easement recorded: Yes No

Do you own land adjacent to this parcel(s)? Yes No
 If yes, list Parcel Number(s) _____

Septic

Compliance _____
 SSTS Design _____
 Site Suitability 4/17/18

Authorized Agent: DEAN EGGENA
 Agent Address: P.O. BOX 400 CROSSLAKE, MN
 Agent Phone Number: 218-838-5921

Signature of Property Owner(s) Cynthia L. Holden Date 7/15/18
 AMERICAN NATL BANK: Patrick Smith, President, 7/23/18
 Signature of Authorized Agent(s) Dean Eggena Date 7/17/18

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
 Application accepted by: DK Date 7/18/18 Land Use District Cross Lake Class #1A Park, Rec, Lib _____

G.2.a.

Staff Report – Crosslake Parks, Recreation & Library

Date: September 10, 2018

To: Crosslake City Council

From: TJ Graumann – Director of Parks, Recreation & Library

1) Crosslake Disc Golf Classic

- The Crosslake Disk Golf Classic that was held during *Crosslake Days* in previous years has been canceled. The PAL foundation approved to cancel it due to low participation numbers and no volunteer coordinator.

2) Soccer in Crosslake

- As the season is set to take off, the soccer program has generated great numbers. We have 53 kids registered to play this year. Program levels include K/1, 2/3 and 7-12th.
 - Special thanks to our coaches this year – Clay Porter, Jenny and Jeremy Max and David Hughes.

3) Fitness Equipment

- The order for new fitness equipment is almost finalized, once the order is in it will take 5-6 weeks to get delivered. Furthermore, the sales representative is giving us a 41% discount on each equipment item, which totals to \$14,769.94.
 - Dan noted, “I want to help out northern communities such as Crosslake as best as I can.” – Life Fitness Territory Manager

4) Pequot Lakes Cross Country Meet

- On Thursday, September 6, Pequot Lakes High School held a cross country meet within the Nordic Ridge Recreation Trail system. This is the third year in a row that this event was held at the Crosslake Community Center Park.

5) Trail Rides

- The Community Center and local volunteers continue to offer free trail rides on Wednesday mornings at 10, 11 and 12. Please call ahead to make your reservation.

6) Book Sale

- The last book sale of the year will be held on Friday, October 5th from 12-4pm and Saturday, October 6th from 11-3pm.

G. 3. b.



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

September 5, 2018

Ted Strand, Public Works Director
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

RE: Proposal for Professional Engineering Services - Sanitary Sewer Collection System Extension
Crosslake, Minnesota

Dear Mr. Strand:

Bolton & Menk is pleased to present this proposal to provide professional engineering services for the extension of sanitary sewer collection facilities along CSAH 66 to connect Moonlite Bay and Moonlite Square properties to the existing City sanitary sewer collection system. This proposal provides you with our scope of services and associated fee for the work.

Based on the Moonlite Bay Sanitary Sewer Extension Preliminary Engineering Report (PER), we have prepared our professional services scope and associated fee based on the assumption that the gravity collection option presented in the PER would be the sanitary sewer extension approach. Please note that fees for the other options would likely differ due to lift station and force main design elements. The total preliminary opinion of cost for the option is \$1,280,500 with anticipated cost sharing from Crow Wing County. The tentative project timeframe is to complete construction during the 2019 construction season. We understand that the City is considering utilizing the MN Statute 429 special assessment process to partially fund the proposed improvement.

As requested, we have provided the following scope of work with tentative schedule, assumptions, and associated fee for your consideration:

Professional Services and Schedule

1. Survey, Geotechnical Services - Complete by October 12, 2018
 - a. Field survey data would be collected for preparation of a project basemap and to identify the CSAH 66 right-of-way.
 - b. Geotechnical services would be subcontracted and directly billed to the City. Bolton & Menk would retain and direct a qualified firm based on Staff review and input. The geotechnical services would be directly billed to the City by the geotechnical firm. Based on our experience with similar projects, we would estimate a budgetary cost of \$7,500.
2. Public Information Meeting, Preliminary Design, Improvement Hearing – Complete by December 14, 2018
 - a. Facilitate Public Information Meeting to provide notice and gain input from residents about proposed improvement scope, timing, and cost. Engage Crow Wing County to

- identify the extent of improvement they desire. We plan to complete by November 8, 2018
- b. Complete Preliminary Design and Facilitate Public Improvement Hearing to provide updated project scope and cost information to residents and obtain impacted property owner testimony as part of the MN Statute 429 process. We plan to complete by December 10, 2018.
3. Final Design, Agency Review, MSA Plan Review and Approval, Permitting – Complete by March 1, 2019
 - a. Final design and construction plan preparation will be completed and submitted to Crow Wing County, MnDOT and the MPCA for review and approval.
 4. Public Bidding – Complete by March 29, 2019
 - a. Conduct public bidding of proposed improvement in February/March 2019 with intent for City to consider award or assessment process in April/May 2019. BMI would advertise for bids, answer bid related questions, administer bid opening, tabulate bids, and provide a bid recommendation to the City Council.
 5. Special Assessment Hearing – Complete by May 13, 2019
 - a. If directed by the City to proceed with special assessment process, prepare final assessment role based on bid information received and conduct public hearing to obtain input on proposed project cost and assessment.
 6. Contract Administration, Construction Staking, Observation, Record Drawings – Timing based on City discretion.
 - a. Prepare contract with selected contractor, administer contract on behalf of City of Crosslake, provide construction staking, construction observation, facilitate QA/QC with MnDOT and testing subcontractor, prepare payment recommendations for City approval, and create record drawings of improvements upon completion.

Assumptions:

The following assumptions are incorporated into this proposal:

- o Completion timeframes identified assume City provides notice to proceed with survey services at the September 10, 2018 Council meeting.
- o Field survey data will be collected within County or City right-of-way. No survey work on private property is planned with this scope of work.
- o Wetland services are not proposed since no wetland impacts are anticipated within the construction impact area associated with the County or City right-of-way. If wetland services are required, BMI would provide a proposal for wetland services.
- o Storm sewer system improvement is not included in this scope. If desired by the Crow Wing County to improve the storm sewer collection system, BMI would provide a proposal to the City or County for additional services.
- o Crow Wing County will require adherence to CSAH plan approval, funding, and construction inspection and testing processes and standards for pavement replacement associated with the sanitary sewer collection system extension and for storm sewer system improvements, if added by the County.
- o BMI would facilitate one Public Informational Open House Meeting, one Public Improvement (Preliminary Assessment) Hearing, and one Assessment Hearing.
- o Construction for sanitary sewer extension without added County storm sewer improvement would be completed in 60 days once initiated. We anticipate providing full time observation during underground construction, class 5 aggregate placement, concrete work, and

Name: Proposal – Sanitary Sewer Collection System Extension

Date: September 5, 2018

Page: 3

bituminous paving. We anticipate providing periodic observation during other construction activities.

- o Crow Wing County will desire County highway paving completed by October 1, 2019.

Fee

Project fees would be billed based on our current City engineering rates by staff utilized for actual hours worked. We proposed to complete our work as follow:

1	Survey, Geotechnical Services ¹	\$16,800
2	Public Information Meeting, Preliminary Design, Improvement Hearing	\$26,100
3	Final Design, Agency Review, MSA Plan Review/Approval, Permitting ²	\$48,200
4	Public Bidding, Bid Recommendation	\$ 2,900
5	Special Assessment Hearing	\$ 2,700
6	Contract Administration, Construction Staking, Observation ³ , Record Drawings	\$82,300
Total Fees		\$179,000

¹ Geotechnical Services assumed budget of \$7,500 not included in BMI fee

² Anticipated permit application fees of \$710 not included in BMI fee

³ BMI would utilize MnDOT lab services or a private testing firm to complete QA/QC for the improvements.

Construction testing fees are not included in the BMI fee and would be retained with City input and direct billed to the City. For budgeting purposes, we assume a geotechnical testing budget of \$25,000.

We appreciate the opportunity to provide this proposal for your consideration. Please review and contact Mike Rardin or myself (218-821-7265) if you have any questions or require additional information.

Respectfully submitted,
Bolton & Menk, Inc.



Phil Martin, PE,
Principal Engineer

cc: Mike Lyonais, City Administrator / Treasurer



Real People. Real Solutions.

G. 3. c.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

Crosslake WWTF Improvement Project

Date: September 6, 2018
To: City Council
From: Mike Rardin, PE *MR*
Cc: Ted Strand - Public Works Director
Subject: Monthly Project Update

Project Description

The Project can generally be described as follows:

1. Pretreatment improvements including replacing the existing mechanical fine screen, addition of a self-priming grit pump, adding a new blower for the aerated grit removal system, and adding a new handrail and grating system.
2. Construct a new 82,000 gallon equalization basin.
3. Construct a new rapid mix manhole with ferric chloride addition.
4. Construct a new control structure to feed the final clarifiers.
5. Construct a new effluent metering manhole.
6. Miscellaneous electric actuator valve replacements.
7. Re-routing the existing WAS line into the biosolids storage tanks.
8. Furnish and install new blowers for the existing aerated biosolids storage tank
9. Furnish and install a new backwash blower
10. Construct a 30,000 gallon backwash supply water storage tank.

Work Progress - Tenth Project Update

On September 15, 2017 the City of Crosslake awarded the 2017 Waste Water Treatment Plant Improvement Project to Eagle Construction Company, Inc. of Little Falls, MN for the amount of \$2,227,000.00. The contractor began to mobilize equipment and materials to the site on October 5 in order to prepare for the construction of the treatment plant improvements.

October thru July - the contractor completed the concrete work for the EQ Basin, Water Storage Tank, and the Clarifier Control Structure as well as completed installation of the process piping and water mains, all of the blowers, the electrical conduit and associated electrical wiring.

August - the contractor completed Mechanical Fine Screen installation, Water Storage Tank pump installation, and installation of the Rapid Mix Manhole, Electrical and System Controls, Equipment Startups and staff training, Site Grading / Fencing / Restoration and punchlist items.

Specific progress to date can be summarized as follows:

1. Pretreatment Building Improvements - complete
2. Construct a new 82,000 gallon equalization basin - complete except for grating
3. Construct a new rapid mix manhole with ferric chloride addition - complete except for cover
4. Construct a new control structure to feed the final clarifiers - complete except for grating
5. Construct a new effluent metering manhole - complete
6. Miscellaneous electric actuator valve replacements - complete
7. Re-routing the existing WAS line into the biosolids storage tanks - complete
8. Furnish and install new blowers for the existing aerated biosolids storage tank - complete
9. Furnish and install a new backwash blower - complete
10. Construct a 30,000 gallon backwash supply water storage tank - complete except for tank cover

Contract changes 14 through 15 were identified during late August. These changes may be authorized by City staff depending upon costs required for the work. All changes are summarized in the “Costs” section below.

Project Schedule

The contractor’s proposed schedule (**attached - Project Schedule - 02.02.18**), has not changed the past several months with overall construction estimated to take about forty (40) weeks - with a projected substantial completion date of August 31, 2018. Based on the contractor’s proposed schedule, the following is a brief summary of future construction activities:

September - Debugging of Electrical and System Controls, Staff Training, Installation of Extra Electrical Outlets, Water Tank Loadout Standpipe Freeze Protection, Site Grading/ Fencing/ Restoration and punchlist items.

SCADA, system controls, and associated electrical equipment installations have been completed and are being tested.

The contractor generally appears to be on the schedule they proposed for this project. Final completion will be extended into September or October to accommodate extra work and correction of punchlist items.

Completion Dates

The contract calls for substantial completion (defined as operation of all new structures and equipment with the ability to treat wastewater as intended) by August 31, 2018.

Costs

Approved and proposed changes to date have the potential to increase construction costs for the waste water portion of the project by \$60,990.96 as follows:

Approved Changes	Cost
1 - Field Order #1 - Add Rebar: Water Storage Tank Base Slab	\$ 424.00
2 - Field Order #2:	
a - RAS Piping Relocation to EQ Basin	\$ 11,923.13
b - Remove and Replace Three (3) Four Inch Plug Valves	\$ 2,464.93
c - Relocate 6" Oxidation Ditch Drain Line	\$ (4,221.27)
3 - Field Order #3 - Pipe Insulation (EQ Basin to Oxidation Ditch)	\$ 1,822.51
4 - Relocate 6" RW Piping to South Oxidation Ditch	TBD - \$2,500
5 - Pipe Insulation (extra as needed)	TBD - \$2,000
6 - Sludge Tank Diffuser Modifications (revised from coarse to fine nozzles)	\$3,305
7 - Field Order #4:	
a - Modify Clarifier Splitter Box	\$399.18
b - Clarifier Tank Weir Gates (2)	
8 - BMI Proposal Request #4 - Minor Electrical Modifications	
a - Minor Wiring and Conduit Additions at WWTP	\$4,417.97
b - Transfer Switch Modifications at PW Bldg	\$21,601.98
c - Emergency Lighting Revisions at PW Bldg	\$4,657.30
9 - EQ Basin Mixer	\$16,086.86
10 - SCADA System - Computer Modifications (deduct)	(\$7,580.09)
11 - Revise Pre-Treatment Exhaust Fan Wiring and Controls	\$1,641.72
12 - Raise Rapid Mix Manhole	\$1,287.74

The following information is provided for the items identified above:

1. During construction review of the Water Storage Tank plans, additional rebars were needed for the base slab - cost determined to be \$424.00. This work is complete.
2. Field Orders:
 - a. Staff found the existing 6” RW piping to be improperly installed and full of solids. As a result, it was decided the existing RAS piping should be relocated / extended to the EQ Basin to avoid future use of this piping - cost estimated at \$11,923.13. This work is complete.
 - b. RAS pump inlet isolation valves (3) have been identified by staff as failing. These can be replaced as a part of the project - cost determined to be \$2,464.93. This work is complete.
 - c. The oxidation ditch drains are being relocated to a location which avoids a building conflict - contractor has offered a credit (deduct) of \$4,221.27 for this change. This work is complete.
3. EQ Basin and Oxidation Ditch pipe connections will result in less than 7-ft of bury depth. To prevent freezing, 4-inch thick insulation 4-ft wide is to be placed over these pipes where there is less than 7-ft of cover. \$1,822.51 of work has been completed.
4. The new 12” EQ basin pipe conflicted with the existing 6” RW pipe to the south oxidation ditch. No records from the original construction plan were found during design or by City staff that show the RW pipe elevation. The 6” RW pipe was raised / reinstalled when it was encountered - contractor is to submit costs associated with this work for review and approval. Costs are tentatively estimated at about \$2,500.
5. Some additional existing tank and pipe connections may result in less than a 7-ft of bury depth. To prevent freezing, 4-inch thick insulation 4-ft wide is to be placed over pipe locations with less than 7-ft of cover - costs to be determined where this situation is encountered. Costs are tentatively estimated at \$2,000 or less.
6. Sludge Tank Diffuser Modifications - BMI design called for coarse nozzle diffusers, City staff directed those be changed to fine nozzle diffusers. Final costs for this change have been determined to be \$3,305.00 based on correspondence from Eagle. This work is complete.
7. Field Order #4 - final costs for this work have been determined to be \$399.18 based on a proposal provided by Eagle (**attached - Field Order #4 ECCI Proposal - 08.17.18**):
 - a. Modify Clarifier Splitter Box - modifications provide for temporary pipe closures and structure drainage while structure remains unused. This work is complete.
 - b. Clarifier Tank Weir Gates - gates provided were based on faulty as-built information. The gates provided allow for 12” lift while the existing gates provide for 18” lift. BMI directed gates be modified to provide for the 18” lift needed to operate the clarifiers. This work is complete.
8. BMI Proposal Request #4 - Minor Electrical Modifications requested by BMI.
 - a. Minor Wiring and Conduit Additions at WWTP - provides for wiring and conduits to grit pump and EQ Blower that were not shown in the plans. Final cost of this work has been determined to be \$4,417.97 based on a proposal provided by Eagle. This work is complete.
 - b. Transfer Switch Modifications at PW Bldg - this work is necessary to power the PW Bldg from the new stand by generator. Location of the new switch in the PW Bldg must be revised from that shown in the plans due to location of main power line feeding the PW Bldg. Final cost of this work has been determined to be \$21,601.98 based on a proposal provided by Eagle. This work is complete.
 - a. Emergency Lighting Revisions at PW Bldg - provides for emergency lighting, per code, to be on a dedicated circuit which is not currently the case for the existing lighting. Final cost of this work has been determined to be \$4,657.30 based on a proposal provided by Eagle. This work is complete.
9. EQ Basin Mixer - as a result of the RAS Piping rerouting (change 2.a described above) a mixer has

been installed in the EQ Basin to avoid solids settlement issues. Final cost of this work has been determined to be \$16,086.86 based on a proposal provided by Eagle. This work is complete.

10. SCADA System - Computer Modifications (deduct) - the existing computer at the WWTP can be used versus a new one planned to be supplied by the contractor. A credit of \$7,580.09 has been provided the city for continued use of their existing computer for SCADA purposes. This work is complete.
11. Exhaust Fan Wiring and Controls - during construction the existing wiring and controls for the pre-treatment building exhaust fan were determined to be inadequate. Final costs of this work has been determined to be \$1,641.72 based on a proposal provided by Eagle. This work is complete.
12. Rapid Mix Manhole - during construction the existing piping was found to be 2 feet lower than that shown in the plans and the new manhole had to be lowered as a result. The new manhole has been extended 2 feet higher to properly function. Final costs for this work have been determined to be \$1,287.74 - based on a proposal provided by Eagle (**attached - COR #2 Rapid Mix Manhole Extension - 08.17.18**). This work is complete.

Proposed Changes	Cost
13 - Revise Site Grading and Pavement (deduct)	(\$1,740.00)
14 - Add Electrical Outlets at Various Outdoor Locations	TBD
15 - Add Freeze Protection to Water Tank Loadout Standpipe	TBD

The following information is provided for the above item:

13. Revise Site Grading and Pavement - the contract requires replacement of disturbed surfaces to original condition. Localized flooding of buildings, walks, and pavements has been increasing and site drainage should be revised in conjunction with the restoration process. Staff has worked with a subcontractor to develop the work and costs associated with this - contractor has offered a credit (deduct), in the amount of \$1,740.00 for restoration they would not be required to perform. This credit is felt to be inadequate and negotiations continue.
14. Add Electrical Outlets at Various Outdoor Locations - the contract provides for electrical outlets at overhead light locations only. City staff desires outlets at other various locations around the facility to minimize their use of extension cords. BMI is currently seeking contractor costs for this work. This work will likely need to be done soon so site restoration work can be completed this fall.
15. Add Freeze Protection to Water Tank Loadout Standpipe - the plans do not contain provisions for this work. City staff is concerned water standing in the loadout pipe during the winter could freeze disabling the water loadout system. BMI is seeking costs for work to remedy this situation.

Items 1 through 12 above have been previously reviewed by staff and City Council and these changes have been found to be acceptable. Changes 11 and 12 have been authorized by City staff and are provided for City Council review. Costs for change 13, 14, and 15 are currently being developed. Changes 1, 2, 3, and 6 thru 12 have been authorized by BMI and have been incorporated into pay requests as appropriate (totaling \$58,230.96). Costs for changes 4 and 5 will be reported back to Council and incorporated into pay requests as final costs are determined (currently estimated at \$4,500.00). Changes 13 thru 15 should be reviewed by Council and direction provided to staff accordingly.

A construction allowance of \$75,000 to pay for possible contract changes was incorporated into the construction contract for this project. So far, \$60,990.96 has been tentatively charged towards that allowance.

Well construction has been completed and final costs are \$67,940, which is \$455 less than contracted for.

Engineering services for the project have been continuing as agreed to according to the existing “Not to Exceed” contract. No cost changes are anticipated at this time.

Total project costs to date and estimated final costs can be summarized as follows:

Total Estimated Project Cost	Original Cost	Changes	Costs to Date	Estimated Final Costs
WWTF Construction	\$2,152,000	\$ 60,991	\$ 2,095,671	\$ 2,212,991
Well Construction	\$ 68,395	\$ (455.00)	\$ 67,940	\$ 67,940
Engineering	\$ 198,400	\$ (514.00)	\$ 197,886	\$ 197,886
Totals	\$ 2,418,795	\$ 60,022	\$ 2,361,497	\$ 2,478,817
Other City Costs (pre 2018)			\$188,016	\$2,666,833

Please see project cost summary (attached - Project Cost Summary - 09.05.18) for project cost details.

Attachments

1. Project Schedule - 02.02.18
2. Field Order #4 ECCI Proposal - 08.17.18
3. COR #2 Rapid Mix Manhole Extension - 08.17.18
4. Project Cost Summary - 09.05.18

PROPOSAL
Field Order #4



Eagle Construction Company, Inc.
515 9th Ave NW
Little Falls, MN 56345

ATTN: John Graupman - BMI
1960 Premier Drive
Mankato, MN 56001

Project: Crosslake WWTF Improvements
Date: 8/17/18

Description: Per Field Order #4 for the modification to clarifier splitter weir gate and modifications to the splitter structure. Additional cost are:

DESCRIPTION	Qty	Units	RATE	TOTAL
Materials	1	LS	\$118.00	\$118.00
Labor	3	MHS	\$75.00	\$225.00
		Mark- up 15%		\$51.45
		Bond 1.2%		\$4.73

TOTAL AMOUNT \$399.18

Thank you for the opportunity to Quote this work for you.

Regards,

Jayd Newman
Eagle Construction Company, Inc.
320-632-5429

COR #2



Eagle Construction Company, Inc.
515 9th Ave NW
Little Falls, MN 56345

ATTN: John Graupman - BMI
1960 Premier Drive
Mankato, MN 56001

Project: Crosslake WWTF Improvements
Date: 8/17/18

Description: Upon installation of the Rapid Mix manhole; the existing pipe elevations were deeper than detailed on the plans. A 2' precast riser section is required to gain the additional free board. Additional costs are:

DESCRIPTION	Qty	Units	RATE	TOTAL
2' Precast Riser	1	EA	\$665.00	\$665.00
Galv. Hardware Pins	6	EA	\$25.00	\$150.00
Labor	3	MHS	\$75.00	\$225.00
270 Backhoe	0.5	HRS	\$133.00	\$66.50
		Mark- up 15%		\$165.98
		Bond 1.2%		\$15.27

TOTAL AMOUNT \$1,287.74

Thank you for the opportunity to Quote this work for you.

Regards,

Jayd Newman
Eagle Construction Company, Inc.
320-632-5429

**City of Crosslake
Waste Water Treatment Facility Project**

BMI Project # - M25.113425

Project Cost Summary

September 5, 2018

Item	Contract Amounts	Changes	Estimated Final Amounts	Notes
Eagle - Contract Amount				
Construction	\$ 2,152,000.00		\$ 2,152,000.00	construction amount
Allowance	\$ 75,000.00			contingency
Contract Changes				
1 - Field Order #1 - Add Rebar: Water Storage Tank Base Slab		\$ 424.00	\$ 424.00	required - requested by BMI
2 - Field Order #2:				
a - BMI Proposal Request #1 - RAS Piping Relocation to EQ Basin		\$ 11,923.13	\$ 11,923.13	optional - requested by city
b - BMI Proposal Request #2 - Remove and Replace Three (3) Four Inch Plug Valves		\$ 2,464.93	\$ 2,464.93	optional - requested by city
c - Eagle Proposal Request #1 - Relocate 6" Oxidation Ditch Drain Line (deduct)		\$ (4,221.27)	\$ (4,221.27)	optional - requested by Eagle
3 - Field Order #3 - Pipe Insulation (Eq Basin to Oxidation Ditch)		\$ 1,822.51	\$ 1,822.51	optional - requested by city
4 - Relocate 6" RW Piping to South Oxidation Ditch		\$ 2,500.00	TBD	required - requested by BMI
5 - Pipe Insulation (additional - as needed)		\$ 2,000.00	TBD	optional - requested by city
6 - Sludge Tank Diffuser Modifications (revised from coarse to fine nozzles)		\$ 3,305.00	\$ 3,305.00	optional - requested by city
7 - Field Order #4:				
a - Modify Clarifier Splitter Box		\$ 399.18	\$ 399.18	required - requested by BMI
b - Lengthen Clarifier Weir Gates (2)				required - requested by BMI
8 - BMI Proposal Request #4 - Minor Electrical Modifications		\$ 4,417.97	\$ 4,417.97	required - requested by BMI
a - Minor Wiring and Conduit Additions at WWTP		\$ 21,601.98	\$ 21,601.98	required - requested by BMI
b - Transfer Switch Modifications at PW Bldg (T & M - NTE)		\$ 4,657.30	\$ 4,657.30	required-Electrical Inspector
c - Emergency Lighting Revisions at PW Bldg (T & M - NTE)		\$ 16,086.86	\$ 16,086.86	optional - requested by city
9 - EQ Basin Mixer		\$ (7,580.09)	\$ (7,580.09)	required - requested by Eagle
10 - SCADA System - Computer Modifications (deduct)		\$ 1,641.72	\$ 1,641.72	required - requested by BMI
11 - Revise Pre-Treatment Exhaust Fan Wiring and Controls		\$ 1,287.74	\$ 1,287.74	required - requested by BMI
12 - Raise Rapid Mix Manhole		\$ (1,740.00)	TBD	optional - requested by City
13 - Revise Site Grading and Pavement		TBD	TBD	optional - requested by City
14 - Add Electrical Outlets at Various Outdoor Locations		TBD	TBD	optional - requested by City
15 - Add Freeze Protection to Water Tank Loadout Standpipe		TBD	TBD	required - requested by BMI
Totals	\$ 2,227,000.00	\$ 60,990.96	\$ 2,210,230.96	
Pay Request # / Date				
Eagle - Work Completed to Date	#12 - 08/29/18			
Eagle - Paid to Date	\$ 2,095,670.96			
Eagle - Retainage	\$ 1,857,704.39			
Eagle - Pay Request	\$ 133,183.02			

Item	Contract Amounts	Changes	Final Amounts
Blue Water Wells - Construction Costs			
Construction	\$ 68,395.00	\$ -	\$ 68,395.00
Contract Changes			
1 - Test Pump		\$ (2,000.00)	\$ (2,000.00)
2 - Water Analysis		\$ (1,750.00)	\$ (1,750.00)
3 - Casing		\$ (1,080.00)	\$ (1,080.00)
4 - Open Hole		\$ (1,125.00)	\$ (1,125.00)
5 - Increase Pump and Casing Sizes (to 500 gpm capacity)		\$ 5,500.00	\$ 5,500.00
Totals	\$ 68,395.00	\$ (455.00)	\$ 67,940.00
Pay Request # / Date			
#1 (Final) - 9/18/17			\$ 67,940.00

Item	Contract Amount	Changes	Cost to Date	Estimated Final Amounts
BMI - Design and Construction Services Costs				
Task 1 - Site Work Design	\$ 8,400.00	\$ (9.00)	\$ 8,391.00	\$ 8,391.00
Task 2 - Waste Water Facility Design	\$ 82,000.00	\$ -	\$ 82,000.00	\$ 82,000.00
Task 3 - Bidding Services	\$ 8,000.00	\$ (505.00)	\$ 7,495.00	\$ 7,495.00
Task 4 - Water Supply Well and Storage Tank Design (Alternate)	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00
Task 5 - Construction Services	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 70,000.00
Totals	\$ 198,400.00	\$ (514.00)	\$ 197,886.00	\$ 197,886.00

Total Estimated Project Cost	Original Cost	Changes	Costs to Date	Estimated Final Amounts
WWTF Construction	\$ 2,152,000.00	\$ 60,990.96	\$ 2,095,670.96	\$ 2,212,990.96
Well Construction	\$ 68,395.00	\$ (455.00)	\$ 67,940.00	\$ 67,940.00
Engineering	\$ 198,400.00	\$ (514.00)	\$ 197,886.00	\$ 197,886.00
Totals	\$ 2,418,795.00	\$ 60,021.96	\$ 2,361,496.96	\$ 2,478,816.96

Other Related City Costs:	Costs to Date	Estimated Final Amounts
City costs prior to 2016 - WIP at 12/31/2016	\$ 142,416.61	\$ 142,416.61
Other 2017 City Costs - USA Bluebook, Fiber Upgrades, Elite Fence and Deck, Etc	\$ 45,599.90	\$ 45,599.90
Other 2018 City Costs -	TBD	TBD
Totals	\$ 188,016.51	\$ 188,016.51

TOTAL CITY COSTS	\$	2,549,513.47	\$	2,666,833.47
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Legend:

- Proposed change or estimated cost

- Authorized / approved changes / costs