

**AGENDA  
REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JUNE 8, 2015  
7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

**B. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of May 11, 2015
2. City – Month End Revenue Report dated May 2015
3. City – Month End Expenditures Report dated May 2015
4. May 2015 Budget to Actual Analysis
5. Pledged Collateral Reports from Mike Lyonais
6. Crosslake Communications Balance Sheet, Income Statement and Detail of Reserve Balances dated 2/28/15
7. Crosslake Communications Balance Sheet, Income Statement and Detail of Reserve Balances dated 3/31/15
8. Crosslake Communications Balance Sheet, Income Statement and Detail of Reserve Balances dated 4/30/15
9. Crosslake Communications Check Register for 2/1/15 to 2/28/15
10. Crosslake Communications Check Register for 3/1/15 to 3/31/15
11. Crosslake Communications Check Register for 4/1/15 to 4/30/15
12. Crosslake Communications Regular Meeting Minutes of May 26, 2015
13. Crosslake Communications Customer Counts
14. Police Report for Crosslake – May 2015
15. Police Report for Mission Township – May 2015
16. Memo dated 6/8/15 from Chief Hartman Re: Surplus Equipment-Squad
17. Memo dated 6/8/15 from Chief Hartman Re: Surplus Equipment-Tasers
18. Fire Department Report – May 2015
19. North Ambulance Run Report – May 2015
20. Planning and Zoning Commission Meeting Minutes of April 24, 2015
21. Crosslake Park/Library Commission Meeting Minutes of March 25, 2015
22. Complaint Letter Received 6/4/15 from Ann Richter of 13803 Edgewater Lane Re: Sewer Rates
23. Crosslake Roll-Off Recycling Report for May 2015
24. Waste Partners Recycling Report for April 2015
25. Application for Display of Fireworks on July 3, 2015 from Zambelli Fireworks Internationale
26. Resolution Regarding Unpaid Sewer Charges

27. Revised Contact Information for Guide for Members of the Public Requesting Information
28. Bills for Approval

**C. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.**

**D. MAYOR'S REPORT**

1. Resolution Accepting Donations from Crosslake-Ideal Lions and PAL Foundation (Council Action-Motion)
2. Memo dated June 2, 2015 Re: Commission Appointments (Council Action-Motion)

**E. COMMISSION REPORT**

- 1. CROSSLAKE COMMUNICATIONS**
  - a. Kevin Larson – Highlights Report for May 2015

**F. CITY ADMINISTRATOR'S REPORT**

1. Capital Planning Policy Recommendations dated June 4, 2015 from David Drown Associates
  - a. Proposed City of Crosslake Capital Planning and Funding Policy
  - b. 2015 Capital Outlay Budget vs Actual
2. Discussion of City Administrator's Role
3. Update on Dial A Ride

**G. COMMISSION REPORTS**

- 1. PLANNING AND ZONING**
  - a. Monthly Planning and Zoning Statistics
  - b. Metes and Bounds Subdivision of Parcel #120293400C00009 Steenberg and Recommendation for Park Dedication (Council Action-Motion)
- 2. PUBLIC WORKS/SEWER/CEMETERY**
  - a. Memo dated 5/4/15 from Ted Strand Re: Replacement of Lawn Mower (Council Action-Motion)
- 3. PARK AND RECREATION/LIBRARY**
  - a. Staff Report dated June 3, 2015 from Jon Henke Re: Community Center Activities (Council Information)

**H. CITY ATTORNEY REPORT**

1. Memo dated June 4, 2015 from Jon Kolstad to City Attorney Re: Middendorf Complaint (Council Information)
2. Memo dated June 4, 2015 from Jon Kolstad to City Attorney Re: Old Little Yukon Complaint (Council Information)

3. Memo dated June 4, 2015 from City Attorney Re: Nuisance Files (Council Action-Motion)

**I. OLD BUSINESS**

**J. NEW BUSINESS**

**K. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.**

**L. ADJOURN**

B.  
1.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MAY 11, 2015  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, May 11, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp, and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Park and Recreation Director Jon Henke, Crosslake Communications Local Manager Debby Floerchinger, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins and Echo Publishing Reporter Dan Determan. There were approximately six people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 05R-01-15 WAS MADE BY BRAD NELSON AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 05R-02-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL COUNCIL MEETING MINUTES OF APRIL 13, 2015;
  2. REGULAR COUNCIL MEETING MINUTES OF APRIL 13, 2015;
  3. LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING MINUTES OF APRIL 17, 2015;
  4. CITY – MONTH END REVENUE REPORT DATED APRIL 2015;
  5. CITY – MONTH END EXPENDITURES REPORT DATED APRIL 2015;
  6. APRIL 2015 BUDGET TO ACTUAL ANALYSIS;
  7. PLEDGED COLLATERAL REPORTS FROM MIKE LYONAIS;
  8. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
  9. POLICE REPORT FOR CROSSLAKE – APRIL 2015;
  10. POLICE REPORT FOR MISSION TOWNSHIP – APRIL 2015;
  11. FIRE DEPARTMENT REPORT – APRIL 2015;
  12. NORTH AMBULANCE RUN REPORT – APRIL 2015;
  13. EDA MEETING MINUTES OF MARCH 10, 2015;
  14. EDA MEETING MINUTES OF APRIL 1, 2015;
  15. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MARCH 27, 2015;
  16. CROSSLAKE ROLLOFF RECYCLING REPORT FOR APRIL 2015;
  17. WASTE PARTNERS RECYCLING REPORT FOR MARCH 2015;
  18. APPROVAL OF UPGRADED INTERNET SERVICE CONTRACT WITH CROSSLAKE COMMUNICATIONS;
  19. RESOLUTION NO. 15-09 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2015-2016;
  20. BILLS FOR APPROVAL IN THE AMOUNT OF \$117,632.32;
  21. PLANNING AND ZONING MONTHLY PERMIT STATISTICS; AND
  22. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$13,475.99.

MOTION CARRIED WITH ALL AYES.

- C. PUBLIC FORUM** – Pat Netko of the Fireworks Committee announced that the Fireworks Display will be held on Friday, July 3, 2015 at dusk. Ms. Netko thanked the City and a private donor for contributions to the cost of the fireworks and thanked C&C Boatworks and Joel Knippel for building a float to launch the fireworks from, should the island ever become unavailable. Ms. Netko reported that donation cans are at local businesses.

Alden Hardwick of the PAL Foundation presented the 3<sup>rd</sup> Annual Crosslake Cabin Calendar which runs from May to May and lists all the events in the Crosslake area. Mr. Hardwick thanked Kelli Engstrom, Jess Eide, Richard Elmquist, Jon Henke and Cindy Myogeto for their help in making the calendar.

**D. MAYOR'S REPORT** –

1. Mayor Steve Roe presented a 20-Year Service Award to Police Chief Robert Hartman and thanked him for his faithful, devoted and valuable service given to the City of Crosslake.
2. The Council reviewed a funding request from the Paul Bunyan Scenic Byway Association and Mayor Roe asked the Council to consider making a contribution to the organization even though it has not been budgeted. The City has contributed to the organization in the past, however, not since 2012 in the amount of \$500. Kate Perkins of the PBSBA reported that funding was low this year so the organization sent funding requests to past members. MOTION 05R-03-15 WAS MADE BY STEVE ROE AND SECONDED BY BRAD NELSON TO AUTHORIZE PAYMENT OF \$200 FOR MEMBERSHIP FEE TO THE PAUL BUNYAN SCENIC BYWAY ASSOCIATION TO BE DEDUCTED FROM THE CITY COUNCIL PORTION OF THE BUDGET. MOTION CARRIED WITH ALL AYES.
3. MOTION 05R-04-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPOINT JOHN PRIBYL AS MEMBER TO THE PUBLIC WORKS COMMISSION TO FILL A VACANT POSITION WITH A TERM EXPIRING 1/31/16. MOTION CARRIED WITH ALL AYES.
4. Mayor Roe reported that any resident who missed the Local Board of Appeal and Equalization Meeting and still had questions about their property value should call Gary Griffin of the Crow Wing County Land Services Department at 218-824-1010.

Mayor Roe announced that the Crosslake Community School would be holding a fundraiser on June 4, 2015 at Moonlite Bay.

**E. CITY ADMINISTRATOR'S REPORT**

1. David Drown of David Drown and Associates appeared before the Council with an update to Capital Improvement Financing. Mr. Drown met with City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, Public Works Director Ted Strand, and City Engineer Dave Reese to obtain upcoming road project information and financial information. Mr. Drown presented charts and graphs comparing the City tax rate, tax base, and property tax to area cities and Minnetonka. Mr. Drown stated that Crosslake is in a good financial position to pay for future projects with cash and some short-term debt, if the Council commits to a steady tax levy. The tax levy will likely continue to show inflationary adjustments due to increased property valuations but the tax rate should stay the same. Mr. Drown encouraged the Council to establish a Capital Fund for road improvements that can

be used in the future to pay cash for smaller projects. Mayor Roe was concerned about committing future Councils to this plan. Dan Vogt and David Drown will work together to create to policy outlining the process to establish a Capital Fund and maintaining funds for future road projects.

2. Dave Schrupp reported that a meeting was held on April 20<sup>th</sup> and in attendance were Dan Vogt, Mark Wessels, Mike Lyonais, Dave Reese, Ted Strand, Brad Person and himself. The meeting was requested by Mayor Roe to continue discussions regarding Judy Connell's request to have the City take over ownership and maintenance of Pine Lure Drive. The consensus of the group was that this project could create added costs and liability issues to the City. The group felt that the City needed input from the other landowners along the road and that the City should help the residents if they choose to bring the road to City standards. Steve Roe and Dave Schrupp reported that some property owners on Pine Lure Drive are not in favor of improving the road. Mr. Roe suggested that the landowners form a group to either buy the road from the Connells or to petition the City to upgrade the road. A lengthy discussion ensued regarding the City's obligation to take over the road. Jason Connell addressed the Council and stated that the main issue at this time is ownership of the road, not maintenance. Dave Reese reported that a rough estimate to upgrade the mile long road was \$400,000. MOTION 05R-05-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO TAKE NO ACTION ON ACQUIRING OR UPGRADING PINE LURE DRIVE. MOTION CARRIED WITH ALL EYES.

## **F. COMMISSION REPORTS**

### **1. CROSSLAKE COMMUNICATIONS**

- a. Crosslake Communications Local Manager Debby Floerchinger presented the highlights report for April 2015. Technicians have been focused on the County Road 36 project. Staff is working with CTC staff in making visits to the business customers to review their accounts and offer assistance. The AT&T proposal to rent land for a generator has been put on hold. The Strategic Planning Meeting on April 28<sup>th</sup> was well received by the Council and Advisory Board. Mark Wessels stated that the presentation on the 28<sup>th</sup> was fabulous and wished that the whole town could have seen it.

### **2. PUBLIC WORKS/SEWER/CEMETERY –**

- a. Ted Strand asked that the first item relating to the purchase of a mower be tabled.
- b. Ted Strand asked the Council for direction regarding the crack sealing of roads this summer. Mr. Strand has \$25,000 in the budget for this project but the roads are in worse condition than he had planned for. Mr. Strand could easily spend double that amount. MOTION 05R-06-15 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO DIRECT STAFF TO CRACK SEAL THE ROADS AS NEEDED AND TO HAVE MIKE LYONAIIS REPORT TO THE COUNCIL WHERE THE FUNDS WERE TAKEN FROM TO PAY FOR THE PROJECT. MOTION CARRIED WITH ALL EYES.

### **3. PARK AND RECREATION/LIBRARY**

- a. Jon Henke reported that that Community Center has new hours: Monday-Thursday 5:00 AM – 9:00 PM, Friday 5:00 AM – 8:00 PM, Saturday and Sunday 8:00 AM – 4:00 PM. A refresher course for AAA senior driving will be offered May 14<sup>th</sup>. Local veterans that

participate regularly in the senior nutrition program will be honored with a Quilt of Valor on May 20<sup>th</sup> at 11:00 AM. The annual plant sale will take place May 30<sup>th</sup>. The Hardanger Fiddle Group will perform traditional dance music from Norway on May 14<sup>th</sup> at the Library. Trail rides are available on Wednesdays throughout the summer.

**4. PERSONNEL COMMITTEE**

- a. MOTION 05R-07-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE REMOVING HEAVY EQUIPMENT/SEWER OPERATORS NATE DESHAYES AND JOE CHASE FROM PROBATIONARY STATUS, TO MOVE NATE DESHAYES FROM STEP 7 (\$17.96) TO STEP 8 (\$18.77) ON THE AFSCME UNION CONTRACT EFFECTIVE APRIL 20, 2015 AND TO MOVE JOE CHASE FROM STEP 5 (\$16.44) TO STEP 6 (\$17.18) ON THE AFSCME UNION CONTRACT EFFECTIVE APRIL 16, 2015, AS RECOMMENDED BY THE PERSONNEL COMMITTEE. MOTION CARRIED WITH ALL AYES.

MOTION 05R-08-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO MOVE MELISSA LARSON FROM STEP 4 (\$18.88) TO STEP 5 (\$20.60) ON THE IBEW UNION CONTRACT EFFECTIVE MAY 7, 2015 AS RECOMMENDED BY THE PERSONNEL COMMITTEE. MOTION CARRIED WITH ALL AYES.

**G. OLD BUSINESS** – None.

**H. NEW BUSINESS** – None.

**I. PUBLIC FORUM** – None.

**J. CITY ATTORNEY REPORT** – MOTION 05R-09-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO MOVE THE COUNCIL TO A CLOSED SESSION PURSUANT TO M.S. 13 D, SUBD. 3B SUBJECT TO ATTORNEY CLIENT PRIVILEGE TO DISCUSS PENDING LITIGATION/SETTLEMENT INFORMATION. MOTION CARRIED WITH ALL AYES.

**K. ADJOURN** – MAYOR ROE ADJOURNED THE MEETING AT 9:25 P.M.

Respectfully submitted by,

Charlene Nelson  
City Clerk  
Deputy Clerk/Minutes/5-11-15

CITY OF CROSSLAKE

Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,430,237.00	\$0.00	\$0.00	\$2,430,237.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$110,983.00	\$0.00	\$102,427.40	\$8,555.60	92.29%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$124,017.00	\$0.00	\$0.00	\$124,017.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$1,764.99	-\$264.99	117.67%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$77.54	\$922.46	7.75%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$1,099.00	-\$1,099.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$1,028.18	\$1,028.18	-\$1,028.18	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$20.00	\$117.00	\$83.00	58.50%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$10.00	\$20.00	33.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$5,225.00	\$12,235.00	\$15,765.00	43.70%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$1,450.00	\$3,550.00	-\$2,550.00	355.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$500.00	\$3,500.00	\$5,300.00	39.77%
34106	Sign Permits	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
34107	Assessment Search Fees	\$800.00	\$75.00	\$320.00	\$480.00	40.00%
34108	Zoning Misc/Penalties	\$1,000.00	\$20.00	\$290.00	\$710.00	29.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$100.00	-\$1,666.00	\$4,166.00	-66.64%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$900.00	\$1,350.00	\$2,650.00	33.75%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$28,196.08	\$3,053.92	90.23%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee.	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$12,000.00	\$24,000.00	\$24,000.00	50.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$1,043.77	\$1,043.77	\$3,956.23	20.88%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$0.00	\$200.00	\$800.00	20.00%
34700	Park & Rec Donation	\$300.00	\$22.00	\$52.00	\$248.00	17.33%



## CITY OF CROSSLAKE

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## Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$21.00	\$21.00	\$179.00	10.50%
34740	Park Concessions	\$500.00	\$38.00	\$185.00	\$315.00	37.00%
34741	Gen Gov t Concessions	\$100.00	\$35.33	\$161.17	-\$61.17	161.17%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$478.50	\$1,376.50	\$2,423.50	36.22%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$1,300.00	\$101.00	\$282.00	\$1,018.00	21.69%
34761	Library Donations	\$500.00	\$0.00	\$70.00	\$430.00	14.00%
34762	Library Copies	\$300.00	\$32.70	\$105.40	\$194.60	35.13%
34763	Library Events	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$25.00	\$25.00	\$275.00	8.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$49.10	\$49.10	\$950.90	4.91%
34769	PAL Foundation - Park	\$6,000.00	\$123.91	\$3,992.91	\$2,007.09	66.55%
34770	Silver Sneakers	\$6,000.00	\$745.00	\$2,891.00	\$3,109.00	48.18%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$6,000.00	-\$5,000.00	600.00%
34800	Tennis Fees	\$1,100.00	\$66.00	\$66.00	\$1,034.00	6.00%
34801	Recreational-Program	\$3,000.00	\$308.00	\$801.00	\$2,199.00	26.70%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
34803	Recreation-Misc. Receipts	\$1,200.00	\$4,957.00	\$4,984.90	-\$3,784.90	415.41%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,273.00	\$17,210.00	\$12,790.00	57.37%
34807	Volleyball Fees	\$500.00	\$95.00	\$399.00	\$101.00	79.80%
34808	Silver and Fit	\$10,000.00	\$1,224.00	\$5,796.00	\$4,204.00	57.96%
34809	Soccer Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$750.00	\$750.00	\$2,250.00	25.00%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$1,100.00	\$2,400.00	31.43%
34942	Cemetery Other	\$450.00	\$0.00	\$100.00	\$350.00	22.22%
34950	Public Works Revenue	\$1,500.00	\$125.00	\$108,873.15	-\$107,373.15	7258.21%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$8,811.65	\$36,188.35	19.58%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$928.33	\$3,725.48	\$6,274.52	37.25%
35103	Library Fines	\$600.00	\$24.00	\$208.00	\$392.00	34.67%
35105	Restitution Receipts	\$1,000.00	\$1,088.70	\$1,612.18	-\$612.18	161.22%
36200	Miscellaneous Revenues	\$500.00	\$2,395.58	\$67,877.84	-\$67,377.84	13575.57%
36201	Misc Reimbursements	\$0.00	\$983.59	\$3,151.62	-\$3,151.62	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$280.58	\$1,460.03	\$1,539.97	48.67%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$4,121.00	\$0.00	\$0.00	\$4,121.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$1,302.00	\$0.00	\$0.00	\$1,302.00	0.00%
38050	Telephone Fees	\$276,000.00	\$23,000.00	\$115,000.00	\$161,000.00	41.67%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$119.00	\$16,843.83	\$8,156.17	67.38%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$552,368.00	-\$552,368.00	0.00%
39330	Proceeds from Capital Lease	\$28,800.00	\$0.00	\$0.00	\$28,800.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 101 GENERAL FUND</b>		<b>\$3,393,989.00</b>	<b>\$63,701.27</b>	<b>\$1,140,342.72</b>	<b>\$2,253,646.28</b>	<b>33.60%</b>
<b>FUND 301 DEBT SERVICE FUND</b>						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$136,746.00	\$0.00	\$0.00	\$136,746.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$0.00	\$115.62	\$384.38	23.12%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$55.67	-\$55.67	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,398.00	\$0.00	\$0.00	\$2,398.00	0.00%
36245	Sp Assess Int - Duck Lane	\$271.00	\$0.00	\$0.00	\$271.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$2,833.00	\$0.00	\$0.00	\$2,833.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$320.00	\$0.00	\$0.00	\$320.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$1,048.00	\$0.00	\$0.00	\$1,048.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$119.00	\$0.00	\$0.00	\$119.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$4,245.00	\$0.00	\$0.00	\$4,245.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$480.00	\$0.00	\$48.93	\$431.07	10.19%
36252	Sp Assess Prin - Brita/Pinevie	\$16,865.00	\$0.00	\$0.00	\$16,865.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$1,876.00	\$0.00	\$64.78	\$1,811.22	3.45%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$8,632.00	-\$8,632.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$168,201.00	\$0.00	\$8,917.00	\$159,284.00	5.30%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$49.98	\$256.66	\$243.34	51.33%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$49.98	\$256.66	\$243.34	51.33%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## CITY OF CROSSLAKE

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## Month-End Revenue

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Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.13	\$0.65	-\$0.65	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.13	\$0.65	-\$0.65	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$103.35	\$604.46	\$695.54	46.50%
36211	Revolving Loan Interest	\$7,483.00	\$777.31	\$3,293.66	\$4,189.34	44.02%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$8,783.00	\$880.66	\$3,898.12	\$4,884.88	44.38%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$288.70	\$305.02	-\$305.02	0.00%
36104	Penalty & Interest	\$1,000.00	\$67.24	\$402.10	\$597.90	40.21%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$195,000.00	\$16,945.43	\$83,891.81	\$111,108.19	43.02%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: MAY 2015

SRC	SRC Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$197,000.00	\$16,723.97	\$84,598.93	\$112,401.07	42.94%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$155.53	\$1,344.47	10.37%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$12.08	\$61.88	\$438.12	12.38%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$12.08	\$217.41	\$222,782.59	0.10%
		\$4,004,473.00	\$81,368.09	\$1,238,231.49	\$2,766,241.51	30.92%

**CITY OF CROSSLAKE**  
**Month End Expenditures**

Current Period: MAY 2015

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
<b>FUND 101 GENERAL FUND</b>						
<b>DEPT 41110 Council</b>						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,130.00	\$10,390.00	\$16,610.00	38.48%
122	FICA	\$2,065.00	\$162.97	\$816.37	\$1,248.63	39.53%
151	Workers Comp Insurance	\$109.00	\$0.00	\$0.00	\$109.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$315.00	\$285.00	52.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,000.00	\$28.75	\$502.28	\$497.72	50.23%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$100.00	\$0.00	\$65.00	\$35.00	65.00%
430	Miscellaneous	\$236.00	\$200.00	\$200.00	\$36.00	84.75%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DEPT 41110 Council</b>		<b>\$31,110.00</b>	<b>\$2,521.72</b>	<b>\$12,288.65</b>	<b>\$18,821.35</b>	<b>39.50%</b>
<b>DEPT 41400 Administration</b>						
100	Wages and Salaries Dept Head	\$81,200.00	\$6,246.16	\$30,338.48	\$50,861.52	37.36%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$20,020.00	\$1,868.75	\$5,037.50	\$14,982.50	25.16%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$57,487.00	\$4,438.08	\$21,587.25	\$35,899.75	37.55%
121	PERA	\$10,402.00	\$801.32	\$4,006.60	\$6,395.40	38.52%
122	FICA	\$10,724.00	\$763.88	\$3,818.44	\$6,905.56	35.61%
131	Employer Paid Health	\$24,884.00	\$2,073.64	\$10,368.20	\$14,515.80	41.67%
132	Employer Paid Disability	\$1,038.00	\$93.93	\$469.65	\$568.35	45.25%
133	Employer Paid Dental	\$2,231.00	\$161.82	\$857.30	\$1,373.70	38.43%
134	Employer Paid Life	\$134.00	\$11.20	\$56.00	\$78.00	41.79%
136	Deferred Compensation	\$1,300.00	\$100.00	\$500.00	\$800.00	38.46%
151	Workers Comp Insurance	\$1,312.00	\$0.00	\$1,242.00	\$70.00	94.66%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$6,000.00	\$6,000.00	50.00%
200	Office Supplies	\$1,800.00	\$391.97	\$1,186.09	\$613.91	65.89%
208	Instruction Fees	\$2,000.00	\$534.95	\$749.95	\$1,250.05	37.50%
210	Operating Supplies	\$1,500.00	\$0.00	\$10.00	\$1,490.00	0.67%
220	Repair/Maint Supply - Equip	\$3,500.00	\$333.34	\$585.34	\$2,914.66	16.72%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$226.63	\$862.22	\$3,137.78	21.56%
322	Postage	\$1,000.00	\$0.00	\$153.76	\$846.24	15.38%
331	Travel Expenses	\$1,500.00	\$46.00	\$528.93	\$971.07	35.26%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$76.50	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$1,000.00	\$72.50	\$362.50	\$637.50	36.25%
430	Miscellaneous	\$500.00	\$128.18	\$128.18	\$371.82	25.64%
433	Dues and Subscriptions	\$650.00	\$35.00	\$300.00	\$350.00	46.15%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$19,400.00	\$0.00	\$1,130.50	\$18,269.50	5.83%
600	Principal	\$1,890.00	\$129.00	\$645.00	\$1,245.00	34.13%
<b>DEPT 41400 Administration</b>		<b>\$264,072.00</b>	<b>\$18,532.85</b>	<b>\$91,170.39</b>	<b>\$172,901.61</b>	<b>34.52%</b>
<b>DEPT 41410 Elections</b>						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$10.00	\$10.00	-\$10.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410	Elections	\$0.00	\$10.00	\$10.00	-\$10.00	0.00%
DEPT 41600	Audit/Legal Services					
301	Auditing and Acct g Services	\$28,000.00	\$4,589.00	\$27,351.00	\$649.00	97.68%
304	Legal Fees (Civil)	\$10,000.00	\$345.00	\$2,354.00	\$7,646.00	23.54%
307	Legal Fees (Labor)	\$14,000.00	\$0.00	-\$238.00	\$14,238.00	-1.70%
DEPT 41600	Audit/Legal Services	\$52,000.00	\$4,934.00	\$29,467.00	\$22,533.00	56.67%
DEPT 41910	Planning and Zoning					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$669.94	-\$669.94	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
151	Workers Comp Insurance	\$82.00	\$0.00	\$104.00	-\$22.00	126.83%
200	Office Supplies	\$0.00	\$394.08	\$535.45	-\$535.45	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$500.00	\$100.00	83.33%
210	Operating Supplies	\$1,500.00	\$0.00	\$43.25	\$1,456.75	2.88%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$2,500.00	\$333.33	\$500.33	\$1,999.67	20.01%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$35.00	\$35.00	\$2,465.00	1.40%
304	Legal Fees (Civil)	\$5,000.00	\$1,175.00	\$1,175.00	\$3,825.00	23.50%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$180.48	\$794.47	\$2,705.53	22.70%
322	Postage	\$500.00	\$0.00	\$153.75	\$346.25	30.75%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$200.00	\$1,300.00	13.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$136.00	\$334.85	\$1,665.15	16.74%
352	Filing Fees	\$1,500.00	\$0.00	\$184.00	\$1,316.00	12.27%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$116.25	\$383.75	23.25%
413	Office Equipment Rental/Repair	\$2,500.00	\$72.50	\$362.50	\$2,137.50	14.50%
430	Miscellaneous	\$500.00	\$0.00	\$31.44	\$468.56	6.29%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$193,000.00	\$16,150.00	\$80,750.00	\$112,250.00	41.84%
500	Capital Outlay	\$19,400.00	\$0.00	\$3,846.25	\$15,553.75	19.83%
600	Principal	\$1,890.00	\$129.00	\$645.00	\$1,245.00	34.13%
DEPT 41910	Planning and Zoning	\$246,672.00	\$18,605.39	\$90,981.48	\$155,690.52	36.88%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 41940 General Government						
131	Employer Paid Health	\$10,049.00	\$1,339.88	\$4,019.64	\$6,029.36	40.00%
133	Employer Paid Dental	\$118.00	\$0.00	\$0.00	\$118.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
210	Operating Supplies	\$2,500.00	\$247.35	\$1,258.57	\$1,241.43	50.34%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$562.73	\$1,485.28	\$2,514.72	37.13%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$23.17	\$96.56	\$203.44	32.19%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
354	Ordinance Codification	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
360	Insurance	\$26,500.00	\$0.00	\$22,900.51	\$3,599.49	86.42%
381	Electric Utilities	\$14,500.00	\$851.00	\$4,086.00	\$10,414.00	28.18%
383	Gas Utilities	\$4,500.00	\$177.04	\$1,874.37	\$2,625.63	41.65%
384	Refuse/Garbage Disposal	\$500.00	\$47.40	\$190.60	\$309.40	38.12%
385	Sewer Utility	\$600.00	\$37.00	\$148.00	\$452.00	24.67%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$3,537.50	\$6,062.50	36.85%
430	Miscellaneous	\$2,500.00	\$0.00	\$491.00	\$2,009.00	19.64%
433	Dues and Subscriptions	\$3,500.00	\$1,123.40	\$1,123.40	\$2,376.60	32.10%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$365.02	\$15,837.35	\$9,162.65	63.35%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$0.00	\$3,482.67	\$5,017.33	40.97%
443	Sales Tax	\$50.00	\$0.00	\$1.00	\$49.00	2.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$1,183.31	\$1,183.31	\$4,816.69	19.72%
470	Consultant Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490	Donations to Civic Org s	\$3,500.00	\$0.00	\$200.00	\$3,300.00	5.71%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$113,000.00	\$0.00	\$0.00	\$113,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$274,817.00	\$6,664.80	\$63,415.76	\$211,401.24	23.08%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$73,658.00	\$5,682.04	\$27,600.77	\$46,057.23	37.47%
101	Assistant	\$62,323.00	\$4,810.14	\$24,624.14	\$37,698.86	39.51%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$17,000.00	\$1,933.63	\$5,847.89	\$11,152.11	34.40%
110	Tech 4	\$53,230.00	\$4,516.37	\$20,912.27	\$32,317.73	39.29%
112	Tech 5	\$53,730.00	\$4,044.10	\$20,509.15	\$33,220.85	38.17%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
113	Tech 6	\$53,295.00	\$3,881.15	\$20,972.68	\$32,322.32	39.35%
121	PERA	\$50,744.00	\$4,028.55	\$19,950.86	\$30,793.14	39.32%
122	FICA	\$4,542.00	\$330.27	\$1,639.67	\$2,902.33	36.10%
131	Employer Paid Health	\$56,199.00	\$4,683.23	\$23,438.15	\$32,760.85	41.71%
132	Employer Paid Disability	\$2,225.00	\$201.26	\$1,006.30	\$1,218.70	45.23%
133	Employer Paid Dental	\$4,841.00	\$354.61	\$1,870.63	\$2,970.37	38.64%
134	Employer Paid Life	\$336.00	\$28.00	\$140.00	\$196.00	41.67%
136	Deferred Compensation	\$1,300.00	\$100.00	\$500.00	\$800.00	38.46%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$12,966.00	\$0.00	\$11,251.00	\$1,715.00	86.77%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$17,000.00	\$10,000.00	62.96%
200	Office Supplies	\$300.00	\$0.00	\$54.68	\$245.32	18.23%
208	Instruction Fees	\$3,400.00	\$0.00	\$688.42	\$2,711.58	20.25%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
212	Motor Fuels	\$18,000.00	\$972.50	\$2,735.25	\$15,264.75	15.20%
214	Auto Expense- 08 Ford	\$1,700.00	\$0.00	\$414.29	\$1,285.71	24.37%
216	Auto Expense- 09 Ford	\$800.00	\$130.97	\$223.78	\$576.22	27.97%
217	Auto Expense- 10 Ford	\$800.00	\$26.99	\$59.61	\$740.39	7.45%
218	Auto Expense- 11 Ford	\$1,200.00	\$75.00	\$1,124.28	\$75.72	93.69%
219	Auto Expense- 12 Dodge	\$1,200.00	\$75.00	\$604.84	\$595.16	50.40%
220	Repair/Maint Supply - Equip	\$5,500.00	\$1,234.77	\$3,049.11	\$2,450.89	55.44%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$2.24	-\$2.24	0.00%
258	Unif Bob/Ted/Terry	\$600.00	\$0.00	\$358.03	\$241.97	59.67%
259	Unif Erik/Mike	\$600.00	\$0.00	\$482.66	\$117.34	80.44%
260	Unif Eric & Bruce	\$600.00	\$247.01	\$247.01	\$352.99	41.17%
261	Unif Jake/Jon/Leigh	\$600.00	\$0.00	\$274.94	\$325.06	45.82%
264	Unif Bobby/Ron	\$600.00	\$165.10	\$529.14	\$70.86	88.19%
265	Unif & P/T Expense	\$0.00	\$0.00	\$208.39	-\$208.39	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$272.50	\$541.20	\$458.80	54.12%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$227.99	\$991.75	\$1,808.25	35.42%
321	Communications-Cellular	\$5,400.00	\$172.66	\$1,134.51	\$4,265.49	21.01%
322	Postage	\$200.00	\$0.00	\$19.01	\$180.99	9.51%
331	Travel Expenses	\$1,200.00	\$406.15	\$1,289.47	-\$89.47	107.46%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$16,137.43	-\$2,137.43	115.27%
413	Office Equipment Rental/Repair	\$400.00	\$30.00	\$150.00	\$250.00	37.50%
430	Miscellaneous	\$200.00	\$48.00	\$162.25	\$37.75	81.13%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
550	Capital Outlay - Vehicles	\$45,000.00	\$3,973.00	\$4,258.00	\$40,742.00	9.46%
DEPT 42110 Police Administration		\$589,239.00	\$42,650.99	\$233,243.80	\$355,995.20	39.58%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$2,000.00	\$4,000.00	33.33%
101	Assistant	\$1,200.00	\$100.00	\$400.00	\$800.00	33.33%
106	Training	\$2,100.00	\$100.00	\$500.00	\$1,600.00	23.81%
107	Services	\$43,500.00	\$0.00	-\$100.00	\$43,600.00	-0.23%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
122	FICA	\$4,039.00	\$53.54	\$267.70	\$3,771.30	6.63%
151	Workers Comp Insurance	\$4,231.00	\$0.00	\$3,811.00	\$420.00	90.07%
200	Office Supplies	\$100.00	\$0.00	\$35.90	\$64.10	35.90%
208	Instruction Fees	\$7,000.00	\$0.00	\$5,508.00	\$1,492.00	78.69%
209	Physicals	\$500.00	\$0.00	\$2,326.00	-\$1,826.00	465.20%
210	Operating Supplies	\$3,000.00	\$93.98	\$1,295.05	\$1,704.95	43.17%
212	Motor Fuels	\$500.00	\$100.76	\$174.23	\$325.77	34.85%
213	Diesel Fuel	\$2,500.00	\$103.92	\$206.21	\$2,293.79	8.25%
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,197.77	\$2,576.85	\$423.15	85.90%
221	Repair/Maint Vehicles	\$9,000.00	\$148.56	\$408.92	\$8,591.08	4.54%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$394.00	\$788.45	\$211.55	78.85%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$729.90	\$1,270.10	36.50%
240	Small Tools and Minor Equip	\$1,500.00	\$85.50	\$1,169.71	\$330.29	77.98%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$156.76	\$836.89	\$363.11	69.74%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$2,500.00	\$0.00	\$2,435.25	\$64.75	97.41%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,239.03	\$760.97	89.13%
430	Miscellaneous	\$150.00	\$0.00	\$6,510.00	-\$6,360.00	4340.00%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,242.00	-\$42.00	103.50%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$46,902.00	\$2,077.71	\$10,042.72	\$36,859.28	21.41%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$250,000.00	-\$250,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$15,602.00	\$0.00	\$15,602.32	-\$0.32	100.00%
610	Interest	\$740.00	\$0.00	\$740.61	-\$0.61	100.08%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$218,214.00	\$5,112.50	\$315,746.74	-\$97,532.74	144.70%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$45,712.00	\$3,302.09	\$15,154.46	\$30,557.54	33.15%
104	Tech 2	\$49,631.00	\$3,561.59	\$25,948.53	\$23,682.47	52.28%
105	Part-time	\$0.00	\$0.00	\$360.48	-\$360.48	0.00%
108	Tech 3	\$52,808.00	\$3,110.26	\$17,145.97	\$35,662.03	32.47%
121	PERA	\$11,110.00	\$748.05	\$4,080.12	\$7,029.88	36.72%
122	FICA	\$11,333.00	\$715.82	\$4,438.25	\$6,894.75	39.16%
131	Employer Paid Health	\$31,315.00	\$2,609.59	\$13,583.90	\$17,731.10	43.38%
132	Employer Paid Disability	\$929.00	\$81.73	\$407.63	\$521.37	43.88%
133	Employer Paid Dental	\$2,610.00	\$192.79	\$1,060.31	\$1,549.69	40.62%
134	Employer Paid Life	\$202.00	\$16.80	\$91.46	\$110.54	45.28%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$15,352.00	\$0.00	\$13,483.00	\$1,869.00	87.83%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$9,500.00	\$5,500.00	63.33%
200	Office Supplies	\$450.00	\$5.02	\$45.41	\$404.59	10.09%
208	Instruction Fees	\$1,000.00	\$118.11	\$751.06	\$248.94	75.11%
210	Operating Supplies	\$1,200.00	\$0.00	\$286.93	\$913.07	23.91%
212	Motor Fuels	\$8,000.00	\$405.19	\$1,817.34	\$6,182.66	22.72%
213	Diesel Fuel	\$15,000.00	\$827.09	\$2,557.98	\$12,442.02	17.05%
215	Shop Supplies	\$2,750.00	\$237.07	\$1,121.33	\$1,628.67	40.78%
220	Repair/Maint Supply - Equip	\$18,000.00	\$4,514.27	\$11,283.45	\$6,716.55	62.69%
221	Repair/Maint Vehicles	\$15,000.00	\$944.66	\$4,753.80	\$10,246.20	31.69%
222	Tires	\$1,500.00	\$0.00	\$946.60	\$553.40	63.11%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$4,557.75	\$6,556.21	-\$2,056.21	145.69%
224	Street Maint Materials	\$20,000.00	\$18.24	\$6,196.69	\$13,803.31	30.98%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$3,489.86	\$6,562.60	\$18,437.40	26.25%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
235	Signs	\$3,000.00	\$45.14	\$631.11	\$2,368.89	21.04%
240	Small Tools and Minor Equip	\$2,500.00	\$448.37	\$3,012.02	-\$512.02	120.48%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Mike	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Bruce	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$25,000.00	\$629.50	\$1,940.00	\$23,060.00	7.76%
304	Legal Fees (Civil)	\$1,000.00	\$210.00	\$210.00	\$790.00	21.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$84.60	\$115.40	42.30%
320	Communications	\$1,600.00	\$119.50	\$491.99	\$1,108.01	30.75%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$253.62	\$746.38	25.36%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$25.50	\$55.25	\$44.75	55.25%
360	Insurance	\$27,000.00	\$0.00	\$24,865.00	\$2,135.00	92.09%
381	Electric Utilities	\$14,000.00	\$1,175.44	\$5,565.44	\$8,434.56	39.75%
383	Gas Utilities	\$6,000.00	\$99.28	\$2,035.75	\$3,964.25	33.93%
384	Refuse/Garbage Disposal	\$1,000.00	\$427.74	\$598.86	\$401.14	59.89%
385	Sewer Utility	\$400.00	\$34.78	\$139.12	\$260.88	34.78%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,394.80	\$2,305.20	37.70%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$485.36	\$514.64	48.54%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$303.74	\$682.44	\$317.56	68.24%
443	Sales Tax	\$100.00	\$0.00	\$6,710.00	-\$6,610.00	6710.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$7,463.98	\$23,365.27	\$21,634.73	51.92%
500	Capital Outlay	\$141,667.00	\$610.98	\$610.98	\$141,056.02	0.43%
550	Capital Outlay - Vehicles	\$0.00	\$2,312.90	\$257,934.98	-\$257,934.98	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$635,419.00	\$43,539.08	\$479,500.10	\$155,918.90	75.46%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$195.80	\$744.20	20.83%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$131.18	\$118.82	52.47%
360	Insurance	\$60.00	\$0.00	\$65.42	-\$5.42	109.03%
381	Electric Utilities	\$350.00	\$4.62	\$33.03	\$316.97	9.44%
430	Miscellaneous	\$400.00	\$34.00	\$34.00	\$366.00	8.50%
452	Refund	\$0.00	\$0.00	\$600.00	-\$600.00	0.00%
500	Capital Outlay	\$1,000.00	\$881.81	\$881.81	\$118.19	88.18%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$920.43	\$1,941.24	\$1,058.76	64.71%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$66,107.00	\$5,131.18	\$24,929.45	\$41,177.55	37.71%
101	Assistant	\$27,406.00	\$2,108.16	\$10,098.75	\$17,307.25	36.85%
103	Tech 1	\$37,232.00	\$2,926.88	\$14,017.28	\$23,214.72	37.65%
104	Tech 2	\$12,750.00	\$0.00	\$0.00	\$12,750.00	0.00%
105	Part-time	\$13,500.00	\$2,355.75	\$8,697.13	\$4,802.87	64.42%
108	Tech 3	\$25,376.00	\$2,104.50	\$9,673.73	\$15,702.27	38.12%
121	PERA	\$12,666.00	\$920.33	\$4,546.54	\$8,119.46	35.90%
122	FICA	\$13,951.00	\$1,041.39	\$4,938.11	\$9,012.89	35.40%
131	Employer Paid Health	\$31,315.00	\$1,572.77	\$7,863.85	\$23,451.15	25.11%
132	Employer Paid Disability	\$1,624.00	\$119.59	\$597.95	\$1,026.05	36.82%
133	Employer Paid Dental	\$4,104.00	\$273.70	\$1,426.56	\$2,677.44	34.76%
134	Employer Paid Life	\$336.00	\$22.40	\$110.14	\$225.86	32.78%
136	Deferred Compensation	\$650.00	\$50.00	\$250.00	\$400.00	38.46%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$6,565.00	\$0.00	\$6,252.00	\$313.00	95.23%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$5,000.00	\$10,000.00	33.33%
200	Office Supplies	\$200.00	\$0.00	\$250.15	-\$50.15	125.08%
208	Instruction Fees	\$500.00	\$55.00	\$233.31	\$266.69	46.66%
210	Operating Supplies	\$1,600.00	\$72.39	\$598.85	\$1,001.15	37.43%
212	Motor Fuels	\$2,000.00	\$152.41	\$480.49	\$1,519.51	24.02%
213	Diesel Fuel	\$1,500.00	\$75.21	\$75.21	\$1,424.79	5.01%
220	Repair/Maint Supply - Equip	\$3,000.00	\$58.99	\$1,773.35	\$1,226.65	59.11%
221	Repair/Maint Vehicles	\$2,000.00	\$0.00	\$1,028.62	\$971.38	51.43%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$768.74	\$3,912.34	\$6,087.66	39.12%
231	Chemicals	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$157.99	\$142.01	52.66%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$38.98	\$261.02	12.99%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$166.25	\$58.75	73.89%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$49.94	\$67.90	\$932.10	6.79%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
315	Warm House/Garage Exp	\$1,000.00	\$31.45	\$153.85	\$846.15	15.39%
316	Security Monitoring	\$700.00	\$454.00	\$454.00	\$246.00	64.86%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$72.00	\$1,319.98	\$1,680.02	44.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$280.65	\$1,101.05	\$2,398.95	31.46%
322	Postage	\$150.00	\$19.99	\$38.23	\$111.77	25.49%
323	Garage (East)	\$800.00	\$20.08	\$308.92	\$491.08	38.62%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$29.90	\$357.38	\$342.62	51.05%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$117.80	\$382.20	23.56%
351	Legal Notices Publishing	\$0.00	\$34.00	\$34.00	-\$34.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,260.26	\$1,739.74	88.40%
381	Electric Utilities	\$13,000.00	\$1,102.82	\$4,470.59	\$8,529.41	34.39%
383	Gas Utilities	\$7,500.00	\$330.42	\$3,132.56	\$4,367.44	41.77%
384	Refuse/Garbage Disposai	\$800.00	\$71.36	\$286.94	\$513.06	35.87%
403	Improvements Other Than Bldgs	\$3,800.00	\$2,633.00	\$2,633.00	\$1,167.00	69.29%
413	Office Equipment Rental/Repair	\$700.00	\$2.50	\$12.50	\$687.50	1.79%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$222.26	\$577.74	27.78%
433	Dues and Subscriptions	\$500.00	\$0.00	\$165.00	\$335.00	33.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$3,200.00	\$0.00	\$1,260.00	\$1,940.00	39.38%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$13.75	\$70.25	\$79.75	46.83%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$66.68	\$353.38	-\$203.38	235.59%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$432.88	\$432.88	\$67.12	86.58%
459	PAL Foundation Expenditures	\$3,000.00	\$2,517.02	\$2,970.02	\$29.98	99.00%
461	Silver Sneakers	\$5,000.00	\$552.00	\$1,909.00	\$3,091.00	38.18%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$69,250.00	\$0.00	\$26,278.00	\$42,972.00	37.95%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$520.70	\$729.30	41.66%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$437,857.00	\$28,627.97	\$169,047.48	\$268,809.52	38.61%
DEPT 45500 Library						
101	Assistant	\$27,872.00	\$2,160.00	\$10,478.40	\$17,393.60	37.59%
121	PERA	\$2,090.00	\$162.00	\$808.65	\$1,281.35	38.69%
122	FICA	\$2,132.00	\$143.86	\$717.48	\$1,414.52	33.65%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$5,184.10	\$7,257.90	41.67%
132	Employer Paid Disability	\$216.00	\$19.52	\$97.60	\$118.40	45.19%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$428.65	\$687.35	38.41%
134	Employer Paid Life	\$67.00	\$5.60	\$28.00	\$39.00	41.79%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
201	Library Operating Supplies	\$2,000.00	\$139.55	\$374.63	\$1,625.37	18.73%
202	Library Subscriptions	\$500.00	\$0.00	\$366.60	\$133.40	73.32%
203	Library Books	\$500.00	\$831.75	\$3,377.17	-\$2,877.17	675.43%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.10	\$237.43	\$762.57	23.74%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$2.50	\$1,012.50	-\$512.50	202.50%
430	Miscellaneous	\$1,000.00	\$13.94	\$13.94	\$986.06	1.39%
443	Sales Tax	\$0.00	\$0.00	\$8.00	-\$8.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$500.00	\$0.00	\$1,880.00	-\$1,380.00	376.00%
600	Principal	\$1,250.00	\$104.14	\$520.70	\$729.30	41.66%
DEPT 45500 Library		\$59,885.00	\$4,759.69	\$28,533.85	\$31,351.15	47.65%
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$34,403.00	\$0.00	\$18,076.25	\$16,326.75	52.54%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$183.00	-\$183.00	0.00%
DEPT 47014 2012 Series A		\$209,403.00	\$0.00	\$193,259.25	\$16,143.75	92.29%
DEPT 47015						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015		\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$12,165.00	\$20,175.00	37.62%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$1,310.00	\$1,030.00	55.98%
DEPT 48000 Recycling		\$34,780.00	\$2,695.00	\$13,475.00	\$21,305.00	38.74%
FUND 101 GENERAL FUND		\$3,056,468.00	\$179,574.42	\$1,724,580.74	\$1,331,887.26	56.42%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						



OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
610	Interest	\$12,430.00	\$0.00	\$6,215.00	\$6,215.00	50.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$162,430.00	\$0.00	\$6,215.00	\$156,215.00	3.83%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$1,200.00	\$0.00	\$1,012.50	\$187.50	84.38%
621	Continung Disclosure Expene	\$1,200.00	\$0.00	\$1,012.50	\$187.50	84.38%
DEPT 47013	Bond Disclosure	\$2,400.00	\$0.00	\$2,025.00	\$375.00	84.38%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$1,300.00	\$0.00	\$1,300.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$134.00	-\$134.00	0.00%
DEPT 47014	2012 Series A	\$131,300.00	\$0.00	\$131,434.00	-\$134.00	100.10%
FUND 301	DEBT SERVICE FUND	\$296,130.00	\$0.00	\$139,674.00	\$156,456.00	47.17%
FUND 401	GENERAL CAPITAL PROJECTS					
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$100.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000	Tax Increment Financing	\$1,300.00	\$100.00	\$100.00	\$1,200.00	7.69%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$11,700.00	\$0.00	\$0.00	\$11,700.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$11,700.00	\$0.00	\$0.00	\$11,700.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$13,000.00	\$100.00	\$100.00	\$12,900.00	0.77%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200	Sewer					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$10,000.00	\$0.00	\$45.00	\$9,955.00	0.45%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$10,000.00	\$0.00	\$45.00	\$9,955.00	0.45%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$10,000.00	\$0.00	\$45.00	\$9,955.00	0.45%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$70,847.00	\$5,465.76	\$26,550.26	\$44,296.74	37.48%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,314.00	\$409.94	\$2,049.70	\$3,264.30	38.57%
122	FICA	\$5,420.00	\$392.92	\$1,964.16	\$3,455.84	36.24%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$5,184.10	\$7,257.90	41.67%
132	Employer Paid Disability	\$531.00	\$48.06	\$240.30	\$290.70	45.25%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$428.65	\$687.35	38.41%
134	Employer Paid Life	\$67.00	\$5.60	\$28.00	\$39.00	41.79%
136	Deferred Compensation	\$650.00	\$50.00	\$250.00	\$400.00	38.46%
151	Workers Comp Insurance	\$3,674.00	\$0.00	\$3,553.00	\$121.00	96.71%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
200	Office Supplies	\$250.00	\$66.39	\$352.04	-\$102.04	140.82%
208	Instruction Fees	\$2,000.00	\$20.00	\$1,350.00	\$650.00	67.50%
210	Operating Supplies	\$1,500.00	\$795.00	\$1,029.96	\$470.04	68.66%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$452.83	\$1,347.79	\$5,652.21	19.25%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$51.53	\$1,448.47	3.44%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$2,960.39	\$4,549.87	-\$3,049.87	303.32%
229	Oper/Maint - Lift Station	\$12,000.00	\$205.21	\$902.63	\$11,097.37	7.52%
230	Repair/Maint - Collection Syst	\$7,000.00	\$860.00	\$950.35	\$6,049.65	13.58%

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
231	Chemicals	\$10,000.00	\$860.88	\$6,709.78	\$3,290.22	67.10%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$48.15	\$186.53	\$413.47	31.09%
321	Communications-Cellular	\$1,400.00	\$135.13	\$565.03	\$834.97	40.36%
322	Postage	\$800.00	\$0.00	\$355.24	\$444.76	44.41%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,266.44	\$733.56	63.32%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$119.00	\$119.00	\$81.00	59.50%
360	Insurance	\$7,500.00	\$0.00	\$7,845.51	-\$345.51	104.61%
381	Electric Utilities	\$26,000.00	\$2,348.24	\$10,937.51	\$15,062.49	42.07%
383	Gas Utilities	\$3,000.00	\$133.09	\$2,628.72	\$371.28	87.62%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$992.38	\$3,811.33	\$6,188.67	38.11%
407	Sludge Disposal	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$45.00	\$55.00	\$45.00	55.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$273.00	\$27.00	91.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$72,302.00	\$610.98	\$6,542.28	\$65,759.72	9.05%
553	Capital Outlay - Sewer Filters	\$0.00	\$21,553.00	\$21,553.00	-\$21,553.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$492,063.00	\$39,695.68	\$118,080.71	\$373,982.29	24.00%
FUND 601 SEWER OPERATING FUND		\$492,063.00	\$39,695.68	\$118,080.71	\$373,982.29	24.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$170,000.00	\$0.00	100.00%
610	Interest	\$36,591.00	\$0.00	\$19,852.50	\$16,738.50	54.26%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$15,000.00	\$0.00	\$178.00	\$14,822.00	1.19%
DEPT 47007 2003 Series A Disposal		\$221,591.00	\$0.00	\$190,030.50	\$31,560.50	85.76%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$221,591.00	\$0.00	\$190,030.50	\$31,560.50	85.76%
FUND 652 WASTEWATER MGMT DISTRICT						

OBJ	OBJ Descr	2015 Budget	MAY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 41910	Planning and Zoning					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910	Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652	WASTEWATER MGMT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,090,252.00	\$219,370.10	\$2,172,510.95	\$1,917,741.05	53.11%

B.4.

**City of Crosslake**  
**05/31/2015 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)**

Description	2015 Budget	31-May	2015 YTD Amount	2015 YTD Balance	2015 %YTD Budget
<b>Total Expense (From Month End Report For May 31, 2015)</b>	<b>\$ 4,090,252</b>	<b>\$ 219,370</b>	<b>\$ 2,172,511</b>	<b>\$ 1,917,741</b>	<b>53.11%</b>
<b>Adjustments:</b>					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(1,890)	(129)	(645)	(1,245)	34.13%
(101-41910-600) Planning and Zoning: Copier Lease	(1,890)	(129)	(645)	(1,245)	34.13%
(101-42280-600) Fire Administration - Principal	(15,602)	0	(15,602)	0	100.00%
(101-42280-600) Fire Administration - Interest	(740)	0	(741)	1	100.08%
(101-42280-620) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(521)	(729)	41.66%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(521)	(729)	41.66%
(101-47014-600) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(34,403)	0	(18,076)	(16,327)	52.54%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(183)	183	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	(2,500)	2,500	0.00%
(301-47011-600) 2006 Series B - Principal	(150,000)	0	0	(150,000)	0.00%
(301-47011-610) 2006 Series B - Interest	(12,430)	0	(6,215)	(6,215)	50.00%
(301-47014-600) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301-47014-610) 2012 Series A - Interest	(1,300)	0	(1,300)	0	100.00%
(301-47014-621) Fiscal Agent Fees	0	0	(134)	134	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	(2,025)	(375)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. ( Reported on B/S)	(170,000)	0	(170,000)	0	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(36,590)	0	(19,852)	(16,738)	54.26%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(15,000)	0	(178)	(14,822)	1.19%
<b>Total Debt Service</b>	<b>(750,170)</b>	<b>(466)</b>	<b>(544,138)</b>	<b>(206,032)</b>	<b>72.54%</b>
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-600) Administration	(19,400)	0	(1,131)	(18,270)	5.83%
(101-41910-500) Planning and Zoning	(19,400)	0	(3,846)	(15,554)	19.83%
(101-41940-500) General Government Capital Outlay	(113,000)	0	0	(113,000)	0.00%
(101-42110-500) Police Administration Capital Outlay	(6,500)	0	0	(6,500)	0.00%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(45,000)	(3,973)	(4,258)	(40,742)	9.46%
(101-42280-500) Fire Administration - Capital Outlay	(46,902)	(2,078)	(10,043)	(36,859)	21.41%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(250,000)	250,000	0.00%
(101-43000-500) Public Works - Capital Outlay	(141,668)	(2,924)	(258,546)	116,878	182.50%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	(882)	(882)	(118)	88.18%
(101-45100-500) Parks and Recreation - Capital Outlay	(69,250)	0	(26,278)	(42,972)	37.95%
(101-45500-500) Library	(500)	0	(1,880)	1,380	0.00%
(601-43200-500) Sewer - Capital Outlay	(72,302)	(22,164)	(28,095)	(44,207)	38.86%
<b>Total Capital Outlay</b>	<b>(534,922)</b>	<b>(32,020)</b>	<b>(584,959)</b>	<b>50,037</b>	<b>109.35%</b>
<u>Less: Operating Transfers Between Funds:</u>					
N/A	0	0	0	0	0%
N/A	0	0	0	0	0%
<b>Total Operating Transfers Between Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
<b>Adjusted Expenditures</b>	<b>\$ 2,605,160</b>	<b>\$ 186,883</b>	<b>\$ 1,043,415</b>	<b>\$ 1,561,745</b>	<b>40.05%</b>
<b>Linear Assumption (5 Month/12 Months) = 41.67%</b>					
	<b>41.67%</b>	<b>\$ 1,704,272</b>			<b>-1.61%</b>



City of Crosslake  
Pledged Collateral  
May 31, 2015

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
Riverwood Bank	9.1%	\$ 199,721	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0		
First National Bank	14.4%	\$ 316,324	\$ 250,000	\$ 66,324	\$ 72,957	\$ 200,000	\$ 127,043	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	35.2%	\$ 773,609	\$ 250,000	\$ 523,292	\$ 575,621	\$ 1,000,000	\$ 424,379	Letter of Credit 4072-161	2/27/2016
Frandeen Bank and Trust	41.2%	\$ 905,211	\$ 250,000	\$ 655,211	\$ 720,732	\$ 1,408,715	\$ 1,704,880	3128MDTJ2; 36179NRP GNMA	08/01/2028; 10/20/2043
<b>Totals</b>	<b>100.0%</b>	<b>\$ 2,194,866</b>		<b>\$ 1,244,827</b>	<b>\$ 1,369,310</b>	<b>\$ 2,608,715</b>	<b>\$ 2,256,302</b>		

B. 5.

B.6.

## Crosslake Communications Balance Sheet

For The Two Months Ending February 28, 2015

	<u>YTD Amount</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	452,772.90
Temporary Cash Investments	884,134.29
Restricted Cash Investments	625,942.53
Due From Customers	8,797.66
Other Accounts Receivable	84,178.28
Interest Receivable	3,483.69
Material - Regulated	74,627.81
Materials - Deregulated	11,086.12
Prepayments and Other	60,100.59
<b>Total Current Assets</b>	<u><b>2,205,123.87</b></u>
<b>Noncurrent Assets</b>	
Other Investments	54,022.21
Nonreg Plant and Equipment	284,031.36
Deferred Charges	86,213.97
<b>Total Noncurrent Assets</b>	<u><b>424,267.54</b></u>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,323,995.28
Plant Under Construction	94,070.11
Less Accumulated Depreciation - Telephone	<u>(7,412,533.24)</u>
<b>Net Plant - Telephone</b>	<u><b>5,005,532.15</b></u>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,773,174.37
Less Accumulated Depreciation - Cable	<u>(2,469,913.06)</u>
<b>Net Plant - Cable</b>	<u><b>303,261.31</b></u>
<b>Total Assets</b>	<u><u><b>\$ 7,938,184.87</b></u></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	166,866.81
Advance Billings and Prepayment	23,562.27
Customer Deposits	59,658.41
Accrued Interest	2,237.92
Other Current Liabilities	35,933.76
<b>Total Current Liabilities</b>	<u><b>288,259.17</b></u>
<b>Long-Term Debt</b>	
2006 Utility Revenue Bond	2,485,000.00
<b>Total Long-Term Debt</b>	<u><b>2,485,000.00</b></u>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	120,597.00
Other Deferred Credits	0.00
<b>Total Other Liabilities and Credits</b>	<u><b>120,597.00</b></u>
<b>EQUITY</b>	
Income Balance	(56,236.49)
Fund Equity	5,100,565.19
<b>Total Equity</b>	<u><b>5,044,328.70</b></u>
<b>Total Liabilities and Equity</b>	<u><u><b>\$ 7,938,184.87</b></u></u>

## Crosslake Communications Income Statement

For The Two Months Ending February 28, 2015

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
<b>Revenues</b>				
Local Network Service	33,302.18	34,534.64	66,670.22	70,226.20
Network Access Service Revenue	65,397.08	66,866.56	131,196.76	135,957.01
Directory and Other Misc. Reg Revenue	4,649.60	4,252.78	8,945.26	8,602.57
Internet, Computer Sales	64,888.07	64,026.82	132,219.97	122,103.10
Uncollectible Revenue	(12.49)	(10.50)	40.45	(10.50)
Cable Revenue	68,573.19	71,561.54	141,044.80	142,287.71
Tower, Rent and Ad Revenue	2,819.03	7,337.04	17,065.24	16,343.72
Other Sales, Lease and Install Revenue	10,436.79	9,951.18	21,134.00	28,109.77
<b>Total Operating Revenue</b>	<b>250,053.45</b>	<b>258,520.06</b>	<b>518,316.70</b>	<b>523,619.58</b>
<b>Operating Expenses</b>				
Plant Specific Operations Expense	35,296.79	38,773.18	69,154.77	80,171.88
Plant Nonspecific Operations Expense	24,664.53	27,229.63	51,139.77	60,994.36
Depreciation Expense	63,100.32	61,786.63	127,081.64	127,705.73
Customer Operations Expense	25,418.26	25,355.56	49,672.87	54,074.98
Corporate Operations Expense	13,037.46	36,139.06	69,956.34	80,378.51
Internet, Computer Sales Expense	24,373.70	23,268.50	40,243.60	48,601.59
Other Non Reg Expenses	863.57	1,250.15	552.38	3,272.27
Signal Purchases	50,596.65	45,152.78	105,609.99	91,276.88
Operating Transfers to City	24,062.88	23,141.15	48,115.79	46,282.48
<b>Total Operating Expenses</b>	<b>261,414.16</b>	<b>282,096.64</b>	<b>561,527.15</b>	<b>592,758.68</b>
<b>Total Operating Income (Loss)</b>	<b>(11,360.71)</b>	<b>(23,576.58)</b>	<b>(43,210.45)</b>	<b>(69,139.10)</b>
<b>Total Operating Ratio</b>	<b>104.54 %</b>	<b>109.12 %</b>	<b>108.34 %</b>	<b>113.20 %</b>
<b>Other Income (Expense)</b>				
Investment Income	5,871.00	1,607.15	7,256.20	3,217.13
Revenue Bond/Co Bank Interest	(7,849.41)	(11,700.83)	(18,374.83)	(23,401.66)
Amortize Debt Expense	(1,321.16)	(781.70)	(2,102.86)	(1,563.40)
Gain/(Loss) on Investments	0.00	0.00	195.46	0.00
Miscellaneous	(0.03)	0.47	(0.01)	0.73
<b>Total Other Income (Expense)</b>	<b>(3,299.60)</b>	<b>(10,874.91)</b>	<b>(13,026.04)</b>	<b>(21,747.20)</b>
<b>Total Net Income (Loss)</b>	<b>(14,660.31)</b>	<b>(34,451.49)</b>	<b>(56,236.49)</b>	<b>(90,886.30)</b>

# Crosslake Communications

## Detail of Reserve Balances

2/28/2015

<b>Restricted and Designated Investments</b>	
Revenue Bond Reserve	\$248,500.00
Bond Payment Account	\$28,399.04
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	206,357.33
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<b>\$654,341.57</b>
Unrestricted Investments	855,735.25
<b>Total Investments</b>	<b>\$1,510,076.82</b>
Unposted Market Value Allow	\$6,144.26
Wells Fargo	1,266,615.68
Riverwood Bank	199,646.79
4M Fund	49,958.61
<b>Total Per Statements</b>	<b>1,516,221.08</b>

# Crosslake Communications

## Balance Sheet

B.

7.

For The Three Months Ending March 31, 2015

	<u>YTD Amount</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	545,711.13
Temporary Cash Investments	850,746.93
Restricted Cash Investments	625,942.53
Due From Customers	588.95
Other Accounts Receivable	70,990.70
Interest Receivable	3,801.59
Material - Regulated	83,166.62
Materials - Deregulated	18,104.83
Prepayments and Other	64,944.05
<b>Total Current Assets</b>	<b>2,263,997.33</b>
<b>Noncurrent Assets</b>	
Other Investments	54,022.21
Nonreg Plant and Equipment	282,167.04
Deferred Charges	85,692.81
<b>Total Noncurrent Assets</b>	<b>421,882.06</b>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,324,859.96
Plant Under Construction	102,555.93
Less Accumulated Depreciation - Telephone	(7,465,788.85)
<b>Net Plant - Telephone</b>	<b>4,961,627.04</b>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,785,937.69
Less Accumulated Depreciation - Cable	(2,489,867.50)
<b>Net Plant - Cable</b>	<b>296,070.19</b>
<b>Total Assets</b>	<b>\$ 7,943,576.62</b>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	210,083.21
Advance Billings and Prepayment	19,549.02
Customer Deposits	59,898.31
Accrued Interest	(13,396.35)
Other Current Liabilities	40,007.56
<b>Total Current Liabilities</b>	<b>316,141.75</b>
<b>Long-Term Debt</b>	
Utility Revenue Bond	2,485,000.00
<b>Total Long-Term Debt</b>	<b>2,485,000.00</b>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	120,597.00
Other Deferred Credits	0.00
<b>Total Other Liabilities and Credits</b>	<b>120,597.00</b>
<b>EQUITY</b>	
Income Balance	(78,727.32)
Fund Equity	5,100,565.19
<b>Total Equity</b>	<b>5,021,837.87</b>
<b>Total Liabilities and Equity</b>	<b>\$ 7,943,576.62</b>

# Crosslake Communications

## Income Statement

For The Three Months Ending March 31, 2015

	PTD Amount	LYPTD Amount	YTD Actual	YTD Budget	LYTD Amount
<b>Revenues</b>					
Local Network Service	32,485.67	34,272.32	99,155.89	100,800.64	104,498.52
Network Access Service Revenue	72,759.62	70,075.02	203,956.38	190,153.83	206,032.03
Directory and Other Misc. Reg Revenue	4,369.46	3,559.63	13,314.72	11,935.03	12,162.20
Internet, Computer Sales	65,524.78	62,733.97	197,744.75	191,350.91	184,837.07
Uncollectible Revenue	0.00	0.00	40.45	(22.94)	(10.50)
Cable Revenue	70,061.91	72,748.95	211,106.71	229,095.84	215,036.66
Tower, Rent and Ad Revenue	27,230.16	24,689.44	44,295.40	41,448.07	41,033.16
Other Sales, Lease and Install Revenue	10,576.19	11,702.53	31,710.19	38,938.27	39,812.30
<b>Total Operating Revenue</b>	<b>283,007.79</b>	<b>279,781.86</b>	<b>801,324.49</b>	<b>803,699.64</b>	<b>803,401.44</b>
<b>Operating Expenses</b>					
Plant Specific Operations Expense	34,976.19	34,888.28	104,130.96	118,080.89	115,060.16
Plant Nonspecific Operations Expense	25,235.37	31,717.87	76,375.14	102,651.19	92,712.23
Depreciation Expense	75,850.69	62,192.65	202,932.33	191,018.25	189,898.38
Customer Operations Expense	26,667.44	24,790.21	76,340.31	84,315.14	78,865.19
Corporate Operations Expense	33,756.01	32,087.73	103,712.35	88,414.78	112,466.24
Internet, Computer Sales Expense	25,623.78	26,666.34	65,867.38	84,560.07	75,267.93
Other Non Reg Expenses	1,146.95	321.60	1,699.33	4,968.50	3,593.87
Signal Purchases	54,138.30	47,302.63	159,748.29	169,355.46	138,579.51
Operating Transfers to City	24,052.56	23,140.96	72,168.35	68,990.22	69,423.44
<b>Total Operating Expenses</b>	<b>301,447.29</b>	<b>283,108.27</b>	<b>862,974.44</b>	<b>912,354.50</b>	<b>875,866.95</b>
<b>Total Operating Income (Loss)</b>	<b>(18,439.50)</b>	<b>(3,326.41)</b>	<b>(61,649.95)</b>	<b>(108,654.86)</b>	<b>(72,465.51)</b>
<b>Total Operating Ratio</b>	<b>106.52 %</b>	<b>101.19 %</b>	<b>107.69 %</b>	<b>113.52 %</b>	<b>109.02 %</b>
<b>Other Income (Expense)</b>					
Investment Income	1,550.32	1,520.28	8,806.52	4,485.25	4,737.41
Revenue Bond/Co Bank Interest	(4,475.91)	(11,700.83)	(22,850.74)	(15,126.63)	(35,102.49)
Amortize Debt Expense	(1,321.16)	(781.70)	(3,424.02)	(4,000.00)	(2,345.10)
Gain/(Loss) on Investments	195.46	0.00	390.92	0.00	0.00
Miscellaneous	(0.04)	0.88	(0.05)	0.00	1.61
<b>Total Other Income (Expense)</b>	<b>(4,051.33)</b>	<b>(10,961.37)</b>	<b>(17,077.37)</b>	<b>(14,641.38)</b>	<b>(32,708.57)</b>
<b>Total Net Income (Loss)</b>	<b>(22,490.83)</b>	<b>(14,287.78)</b>	<b>(78,727.32)</b>	<b>(123,296.24)</b>	<b>(105,174.08)</b>

**Crosslake Communications**  
**Detail of Reserve Balances**  
3/31/2015

<b>Restricted and Designated Investments</b>	
Revenue Bond Reserve	\$248,500.00
Bond Payment Account	\$599.04
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	206,357.33
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<u>\$626,541.57</u>
Unrestricted Investments	850,147.89
<b>Total Investments</b>	<u><u>\$1,476,689.46</u></u>
 Unposted Market Value Allow	 \$15,056.70

Wells Fargo	1,269,913.93
Riverwood Bank	199,673.05
4M Fund	22,159.18
<b>Total Per Statements</b>	<u><u>1,491,746.16</u></u>

B.  
8.

## Crosslake Communications Balance Sheet

For The Four Months Ending April 30, 2015

	<u>YTD Amount</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	449,117.12
Temporary Cash Investments	875,059.09
Restricted Cash Investments	646,824.53
Due From Customers	(2,952.76)
Other Accounts Receivable	72,548.28
Interest Receivable	5,008.38
Material - Regulated	84,074.69
Materials - Deregulated	14,091.87
Prepayments and Other	63,654.45
<b>Total Current Assets</b>	<u><b>2,207,425.65</b></u>
<b>Noncurrent Assets</b>	
Other Investments	54,022.21
Nonreg Plant and Equipment	281,513.45
Deferred Charges	84,371.65
<b>Total Noncurrent Assets</b>	<u><b>419,907.31</b></u>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,331,672.75
Plant Under Construction	134,045.75
Less Accumulated Depreciation - Telephone	(7,519,072.59)
<b>Net Plant - Telephone</b>	<u><b>4,946,645.91</b></u>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,793,202.30
Less Accumulated Depreciation - Cable	(2,503,858.16)
<b>Net Plant - Cable</b>	<u><b>289,344.14</b></u>
<b>Total Assets</b>	<u><u><b>\$ 7,863,323.01</b></u></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	143,464.87
Advance Billings and Prepayment	11,384.44
Customer Deposits	59,918.31
Accrued Interest	(8,920.44)
Other Current Liabilities	44,216.69
<b>Total Current Liabilities</b>	<u><b>250,063.87</b></u>
<b>Long-Term Debt</b>	
Utility Revenue Bond	2,485,000.00
<b>Total Long-Term Debt</b>	<u><b>2,485,000.00</b></u>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	120,597.00
Other Deferred Credits	0.00
<b>Total Other Liabilities and Credits</b>	<u><b>120,597.00</b></u>
<b>EQUITY</b>	
Income Balance	(92,903.05)
Fund Equity	5,100,565.19
<b>Total Equity</b>	<u><b>5,007,662.14</b></u>
<b>Total Liabilities and Equity</b>	<u><u><b>\$ 7,863,323.01</b></u></u>



## Crosslake Communications Income Statement

For The Four Months Ending April 30, 2015

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
<b>Revenues</b>				
Local Network Service	33,120.04	35,115.93	132,275.93	139,614.45
Network Access Service Revenue	71,027.62	71,950.44	274,984.00	277,982.47
Directory and Other Misc. Reg Revenue	4,251.00	4,083.86	17,565.72	16,246.06
Internet, Computer Sales	68,952.65	64,453.30	266,697.40	249,290.37
Uncollectible Revenue	(118.27)	0.00	(77.82)	(10.50)
Cable Revenue	83,565.92	78,336.64	294,672.63	293,373.30
Tower, Rent and Ad Revenue	7,166.71	5,025.97	51,462.11	46,059.13
Other Sales, Lease and Install Revenue	11,137.10	10,851.42	42,847.29	50,663.72
<b>Total Operating Revenue</b>	<b>279,102.77</b>	<b>269,817.56</b>	<b>1,080,427.26</b>	<b>1,073,219.00</b>
<b>Operating Expenses</b>				
Plant Specific Operations Expense	24,124.06	26,583.47	128,255.02	141,643.63
Plant Nonspecific Operations Expense	22,951.50	25,785.06	99,326.64	118,497.29
Depreciation Expense	69,142.73	62,510.47	272,075.06	252,408.85
Customer Operations Expense	27,241.48	24,858.85	103,581.79	103,724.04
Corporate Operations Expense	35,726.89	33,810.90	139,439.24	146,277.14
Internet, Computer Sales Expense	24,799.25	27,763.46	90,666.63	103,031.39
Other Non Reg Expenses	2,288.72	1,196.02	3,988.05	4,789.89
Signal Purchases	58,556.68	51,363.08	218,304.97	189,942.59
Operating Transfers to City	24,066.11	23,140.98	96,234.46	92,564.42
<b>Total Operating Expenses</b>	<b>288,897.42</b>	<b>277,012.29</b>	<b>1,151,871.86</b>	<b>1,152,879.24</b>
<b>Total Operating Income (Loss)</b>	<b>(9,794.65)</b>	<b>(7,194.73)</b>	<b>(71,444.60)</b>	<b>(79,660.24)</b>
<b>Total Operating Ratio</b>	<b>103.51 %</b>	<b>102.67 %</b>	<b>106.61 %</b>	<b>107.42 %</b>
<b>Other Income (Expense)</b>				
Investment Income	1,416.80	1,610.35	10,223.32	6,347.76
Revenue Bond/Co Bank Interest	(4,475.91)	(11,700.83)	(27,326.65)	(46,803.32)
Amortize Debt Expense	(1,321.16)	(781.70)	(4,745.18)	(3,126.80)
Gain/(Loss) on Investments	0.00	0.00	390.92	0.00
Miscellaneous	(0.81)	(0.35)	(0.86)	1.26
<b>Total Other Income (Expense)</b>	<b>(4,381.08)</b>	<b>(10,872.53)</b>	<b>(21,458.45)</b>	<b>(43,581.10)</b>
<b>Total Net Income (Loss)</b>	<b>(14,175.73)</b>	<b>(18,067.26)</b>	<b>(92,903.05)</b>	<b>(123,241.34)</b>

# Crosslake Communications

## Detail of Reserve Balances

4/30/2015

<b>Restricted and Designated Investments</b>	
Revenue Bond Reserve	\$248,500.00
Bond Payment Account	\$599.04
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	227,239.33
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<b>\$647,423.57</b>
Unrestricted Investments	874,460.05
<b>Total Investments</b>	<b><u>\$1,521,883.62</u></b>
Unposted Market Value Allow	\$12,929.99
Wells Fargo	1,267,967.14
Riverwood Bank	199,697.66
4M Fund	67,148.81
<b>Total Per Statements</b>	<b><u>1,534,813.61</u></b>

B.9.

CROSSLAKE COMMUNICATIONS  
Accounts Payable  
Check Register  
02/01/2015 To 02/28/2015

Bank Account: General Account

Check No.	Date	Vendor Name	Reference	Amount
1793	02/02/2015	FRANSEN BANK AND TRUST	JANUARY VISA ACTIVITY	819.33
1804	02/13/2015	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	4,718.01
1805	02/13/2015	PERA	PERA EE & ER	2,955.69
1806	02/13/2015	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	755.45
1807	02/13/2015	ING-DEFERRED COMP	DEFERRED COMP.	1,805.00
1808	02/10/2015	CITY OF CROSSLAKE (SEWER)	JANUARY SEWER	37.00
1809	02/27/2015	INTERNAL REVENUE SERVICE	FEBRUARY EXCISE TAX	1,228.00
1810	02/27/2015	LIBRARY OF CONGRESS	2ND HALF 2014 COPYRIGHT FEES	3,712.43
1821	02/27/2015	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	5,599.63
1822	02/27/2015	PERA	PERA EE & ER	2,967.58
1823	02/27/2015	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	922.91
1824	02/27/2015	ING-DEFERRED COMP	DEFERRED COMP.	1,805.00
1825	02/26/2015	CROW WING POWER	FEBRUARY ELECTRIC SERVICE	4,472.08
1826	02/26/2015	MINNESOTA DEPT OF REVENUE	FEBRUARY SALES & USE TAX	8,997.00
30837	02/10/2015	PAUL BUNYAN COMMUNICATIONS	LOCAL CHANNEL TRANSPORT FEE	800.00
30838	02/10/2015	NAPA OF CROSSLAKE	WIPER BLADES & LIGHT BULB FOR TRUCKS	31.80
30839	02/10/2015	BRAINERD DAILY DISPATCH	BUSINESS TRADITIONS ADS	27.00
30840	02/10/2015	CROSSLAKE ROLLOFF	JAN/FEB DIRECTORY RECYCLE	110.00
30841	02/10/2015	GOPHER STATE ONE CALL	LOCATES	14.50
30842	02/10/2015	ONVOY VOICE SERVICES	6264 PROGRAM, SS7, OPR SERV, LAKES LD	7,589.76
30843	02/10/2015	OLSEN THIELEN CO LTD	INTERIM BILLING-AUDIT, 499Q & 481	9,987.00
30844	02/10/2015	POWER & TELEPHONE SUPPLY	12 EA 48V BATTERY BACKUPS	1,825.28
30845	02/10/2015	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	138.86
30846	02/10/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMMUNITY CENTER VOICE MAIL	948.59
30847	02/10/2015	CITY OF CROSSLAKE	ACTUARIAL VALUATION 12-31-14, OPR TRANSFER	23,240.00
30848	02/10/2015	CONSOLIDATED TELEPHONE	JAN MANAGEMENT FEE, POWER LIMITED TRAINING	17,610.00
30849	02/10/2015	CENTURYLINK	ACCESS MN CSLK-20 AUG-JAN 2015	5.21
30850	02/10/2015	CITI LITES INC	LOCATES	21.20
30851	02/10/2015	THE OFFICE SHOP INC.	HP INK CARTRIDGE, PAPER & TRASH BAGS	463.91
30852	02/10/2015	XCEL ENERGY	METER CHARGES - SUNRISE & 16, DEC/JAN NAT'L GAS	731.79
30853	02/10/2015	DELTA DENTAL PLAN OF MINNESOTA	MISSED OCTOBER DENTAL PREMIUM	1,124.70
30854	02/10/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	146.99
30855	02/10/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,429.58
30857	02/10/2015	WHITEFISH AUTOMOTIVE	REPAIR BLOWER MOTOR & OIL CHG-FRITZ	320.37
30858	02/10/2015	PEOPLES SECURITY COMPANY	ANNUAL MONITORING OF SECURITY SYSTEM	269.20
30859	02/10/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DSI'S	2,332.32
30860	02/10/2015	PINNACLE	TELEPHONE DIRECTORY-6	1,223.61
30861	02/10/2015	UNIVERSAL SERVICE ADMIN CO.	JANUARY FUSC	2,926.62
30862	02/10/2015	ROVI GUIDES	AFFILIATE PAYMENT	601.16
30863	02/10/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	272.74
30864	02/10/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	6,937.46
30865	02/10/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	253.52
30866	02/10/2015	JOAN HARRELL	2014 CAFE PLAN REIMBURSE - BAL 0	16.02
30867	02/10/2015	BL BROADCASTING INC	WINTERFEST ADS	192.00
30868	02/10/2015	CROW WING COUNTY HIGHWAY DEPT.	DECEMBER UNLEAD & DIESEL FUEL	624.97
30869	02/10/2015	CROSSLAKE ACE	BATTERIES, BLADES, PROPANE, CAULK, FILTE	81.12
30870	02/10/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	33,823.61
30871	02/10/2015	CLIFARFIELD INC.	SPARE FIBER SPLITTER MODULE	1,278.98
30872	02/10/2015	WASTE PARTNERS INC.	JANUARY TRASH REMOVAL	78.82
30873	02/10/2015	NORTHLAND PRESS	WINTERFEST ADS	297.00
30874	02/10/2015	LAKES AREA PEST MGMT LLC	ANNUAL PEST CONTROL	194.94
30875	02/10/2015	CHARTER BUSINESS	FEBRUARY INTERNET FEED	3,000.00
30876	02/10/2015	TIGER DIRECT	30 EA WIRELESS ROUTERS	1,717.83
30877	02/10/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	2,019.50
30878	02/10/2015	ONLINE INFORMATION SERVICES	7 EXCHANGE REPORTS	48.90
30879	02/10/2015	LITURGICAL PUBLICATIONS INC	1" AD PUBLICATION 3/29/15 THRU 3/20/16	342.00
30880	02/10/2015	BIG 10	AFFILIATE PAYMENT	1,721.31

30881	02/10/2015	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
30882	02/10/2015	VERIZON WIRELESS	CELL PHONES	155.40
30883	02/10/2015	AQUARIUS WATER CONDITIONING INC,	WATER SOFTENER RENTAL	89.78
30884	02/10/2015	CUMMINS NPOWER LLC	ANNUAL PM #2 GENERATOR - SERV APR 2015	1,099.10
30885	02/10/2015	DQ TECHNOLOGY	30 EA M505N MODEMS	1,876.38
30886	02/10/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	1,976.63
30887	02/10/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,746.85
30888	02/10/2015	RED ROCK RADIO WWVI	LOCAL SPORTS AD	150.00
30889	02/10/2015	FS3, INC	POP-N-WORK 8 X 6 SPLICING TENT	867.72
30890	02/10/2015	AFL TELECOMMUNICATIONS LLC	REPAIR/RECALIBRATE FUSION SPLICER	465.00
30891	02/10/2015	HALEY GALLAWAY	CREDIT REFUND	5.50
30892	02/10/2015	RUTH MARA	CREDIT REFUND	44.75
30893	02/10/2015	TONY WASHA	CREDIT REFUND	103.02
30894	02/10/2015	REBECCA PETERSON	CREDIT REFUND	47.19
30895	02/10/2015	REED FLETCHER	CREDIT REFUND	229.88
30896	02/10/2015	ALLEN STEWART	CREDIT REFUND	9.70
30897	02/27/2015	IBEW LOCAL UNION 949	UNION DUES	478.83
30898	02/25/2015	RIVERLAND COLLAGE	NEC CODE BOOK	105.00
30899	02/25/2015	CENTRAL LAKES COLLEGE	POWER LIMITED TRAINING-LARRY EVENSON	320.00
30900	02/25/2015	CITI LITES INC	LOCATES	95.00
30901	02/25/2015	THE OFFICE SHOP INC.	POST-ITS, ERASERS, FILE JACKETS	55.28
30902	02/25/2015	DELTA DENTAL PLAN OF MINNESOTA	MARCH DENTAL PREMIUM	776.10
30903	02/25/2015	WILLIAM GORDON	CELL PHONE CASE-BILL GORDON	12.87
30904	02/25/2015	LYDIA SASSE	2015 CAFE PLAN REIMB - BAL 265.00	35.00
30905	02/25/2015	BRAINERD LAKES AREA CHAMBER	DUES 3/2015 TO 3/2016	540.00
30906	02/25/2015	NATIONAL CABLE TELEVISION COOP	50 EA UNIVERSAL REMOTES	274.07
30907	02/25/2015	NEUSTAR INC.	SOW & LNP CHARGES	201.00
30908	02/25/2015	ASSURANT EMPLOYEE BENEFITS	MARCH LONG TERM DISABILITY	372.48
30909	02/25/2015	MINNESOTA LIFE INSURANCE CO	MARCH LIFE PREMIUM	114.95
30910	02/25/2015	TV GUIDE NETWORK	AFFILIATE PAYMENT	593.97
30911	02/25/2015	VANTAGE POINT	JANUARY TTP SERVICE	210.00
30912	02/25/2015	AT&T - DALLAS TX	FEBRUARY PARS	142.45
30913	02/25/2015	THELEN HEATING & ROOFING INC.	SERVICE ON HEATING & AIR UNITS	911.00
30914	02/25/2015	CORNERSTONE PUBL GROUP INC,	MARCH NEWSLETTER	1,906.09
30915	02/25/2015	CLEARFIELD INC.	1X32 SPLITTER MODULE FOR CABINET ON 36	1,119.36
30916	02/25/2015	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,751.50
30917	02/25/2015	GE CAPITAL	FINAL COPIER LEASE PAYMENT 60 OF 60	362.03
30918	02/25/2015	CHERI E. AYD	FEBRUARY OFFICE CLEANING	689.34
30919	02/25/2015	AVNET, INC.	REPAIR 2 EA DCH6416 & 1 DCX700	261.99
30920	02/25/2015	TIME COMMUNICATIONS	FEB/MAR ANSWERING SERVICE	300.72
30921	02/25/2015	NTCA GROUP HEALTH PLAN	MARCH HEALTH & LIFE PREMIUM	11,582.80
30922	02/25/2015	NISC	FEBRUARY BILLING	5,787.25
30923	02/25/2015	METRO SALES, INC.	MONTHLY MAINTENANCE 2/24-3/22/15	179.55
30924	02/25/2015	INTELLIWEATHER, INC	FEBRUARY WEATHER FEED	349.00
30925	02/25/2015	ERLIN JOHNSON	CREDIT REFUND	1,427.00
30926	02/27/2015	POSTMASTER	CATV MAILING	527.00
		<b>Total for General Account :</b>		<b>208,463.81</b>
1241	02/13/2015	NORTHLAND TRUST SERVICES INC.	DUE FOR BOND REFUNDING	178,100.96
		<b>Total for Investment Account :</b>		<b>178,100.96</b>
		<b>Grand Total :</b>		<b>\$ 386,564.77</b>

B.  
10.

CROSSLAKE COMMUNICATIONS  
Accounts Payable  
Check Register  
03/01/2015 To 03/31/2015

Bank Account: GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
1827	03/02/2015	FRANSDEN BANK AND TRUST	VISA ACTIVITY	201.52
1842	03/10/2015	CITY OF CROSSLAKE (SEWER)	FEBRUARY SEWER	37.00
1843	03/31/2015	INTERNAL REVENUE SERVICE	EXCISE TAX	1,223.35
1844	03/13/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,755.04
1845	03/13/2015	PERA	PERA EE & ER	2,972.43
1846	03/13/2015	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	761.76
1847	03/13/2015	ING-DEFERRED COMP	DEFERRED COMP	1,805.00
1858	03/27/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	5,620.04
1859	03/27/2015	PERA	PERA EE & ER	2,985.03
1860	03/27/2015	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	932.47
1861	03/27/2015	ING-DEFERRED COMP	DEFERRED COMP	1,805.00
1862	03/26/2015	CROW WING POWER	FEBRUARY ELECTRIC SERVICE	4,275.03
30927	03/10/2015	PAUL BUNYAN COMMUNICATIONS	MARCH LOCAL CHANNEL TRANSPORT FEE	800.00
30928	03/10/2015	BLADEC	BLAEDC'S 2015 ANNUAL MEETING - DEBBY	15.00
30929	03/10/2015	BRAINERD DAILY DISPATCH	KIDS AD DESIGN	195.00
30930	03/10/2015	MINNESOTA DEPT OF COMMERCE	4TH QTR 2015 INDIRECT ASSESSMENT	47.36
30931	03/10/2015	LAKES PRINTING	ENVELOPES FOR CATV MAILING	190.34
30932	03/10/2015	GOPHER STATE ONE CALL	LOCATES	65.25
30933	03/10/2015	ONVOY VOICE SERVICES	6264 PROG, LAKES I.D, SS7, OPR SERV, ANSW SERV	7,843.62
30934	03/10/2015	OLSEN THIELEN CO LTD	MIC ACTIVITY NOV & DEC, AUDIT, 477 INFO	8,004.98
30935	03/10/2015	POWER & TELEPHONE SUPPLY	10,000 FEET 6 FIBER, 24 BATTERY BACK-UPS	3,362.05
30936	03/10/2015	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	122.74
30937	03/10/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	961.64
30938	03/10/2015	CITY OF CROSSLAKE	2015 ACTUARIAL VALUATION	1,500.00
30939	03/10/2015	CONSOLIDATED TELEPHONE	FEB MGMT FEE AND OTHER JAN & FEB SERV	19,716.25
30940	03/10/2015	LAKELAND AGENCY	UTILITY BOND RENEWAL	100.00
30941	03/10/2015	CITI LITES INC	LOCATES	594.25
30942	03/10/2015	XCEL ENERGY	NATURAL GAS & METER CHARGES - SUNRISE & 16	612.57
30943	03/10/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	146.99
30944	03/10/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,424.24
30945	03/10/2015	NCPERS MINNESOTA	MARCH LIFE PREMIUM	32.00
30946	03/10/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
30947	03/10/2015	NEUSTAR INC.	SOW & LNP CHARGES	200.68
30948	03/10/2015	PINNACLE	TELEPHONE DIRECTORY - 7	1,023.61
30949	03/10/2015	UNIVERSAL SERVICE ADMIN CO.	FEBRUARY FUSC	2,826.62
30950	03/10/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	251.76
30951	03/10/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	6,923.70
30952	03/10/2015	STAR TRIBUNE	SUBSCRIPTION 3/14/15 - 3/12/16	315.12
30953	03/10/2015	AT&T - DALLAS TX	PARS MARCH 2015 BAN 1499	123.80
30954	03/10/2015	CROW WING COUNTY HIGHWAY DEPT.	JAN UNLEADED & DIESEL FUEL	519.51
30955	03/10/2015	7SIGMA SYSTEMS INC	JANUARY CONSULTING	10,000.00
30956	03/10/2015	CORNERSTONE PUBL GROUP INC.	PROMOTION PLANNER MAR 2015-FEB 2016	1,250.00
30957	03/10/2015	CROSSLAKE ACE	PROPANE, HARDWARE, ICE MELT	62.75
30958	03/10/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	32,286.01
30959	03/10/2015	WASTE PARTNERS INC.	FEBRUARY TRASH REMOVAL	78.82
30960	03/10/2015	CHARTER BUSINESS	MARCH INTERNET FEE	3,000.00
30961	03/10/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	1,933.75
30962	03/10/2015	ONLINE INFORMATION SERVICES	4 EXCHANGE REPORTS	40.80
30963	03/10/2015	ONLINE COLLECTIONS	COLLECTION COMMISSION	12.49
30964	03/10/2015	BIG 10	AFFILIATE PAYMENT	1,718.05
30965	03/10/2015	VERIZON WIRELESS	CELL PHONES	178.05
30966	03/10/2015	NISC	FEBRUARY LICENSE FEES	2,445.34
30967	03/10/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	1,923.25
30968	03/10/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,703.45
30969	03/10/2015	RED ROCK RADIO WWWI	LOCAL SPORTS AD	150.00
30970	03/10/2015	PREMIER AUTO REPAIR	OIL CHANGE - LARRY'S TRUCK	44.47
30971	03/10/2015	ALPENGLow TECHNOLOGIES, LLC	FEBRUARY CATV RESPONSE SERVICE	500.00
30972	03/10/2015	DAVID DROWN ASSOCIATES, INC	BOND CONSULTING FEE	7,000.00

30973	03/10/2015	CHARLES TIMMERS	CREDIT REFUND	960.00
30974	03/10/2015	PAUL PETERSON	CREDIT REFUND	39.11
30975	03/10/2015	LEON A FINKEL	CREDIT REFUND	29.76
30976	03/10/2015	BRUCE T SPROULS	CREDIT REFUND	277.74
30977	03/27/2015	IBEW LOCAL UNION 949	UNION DUES	478.83
30978	03/25/2015	OLSEN THIELEN CO LTD	1ST QTR NECA REPORTING	485.00
30979	03/25/2015	POWER & TELEPHONE SUPPLY	ALCOHOL WIPES AND SPLICE SLEEVES	336.23
30980	03/25/2015	CITY OF CROSSLAKE	PHOGE SETTLEMENT	37,541.86
30981	03/25/2015	CONSOLIDATED TELEPHONE	INTERNET - 150M BEGINNING 2/27/15	1,317.86
30982	03/25/2015	NORTHLAND FIRE PROTECTION	ANNUAL FIRE EXTINGUISHER MAINTENANCE	331.56
30983	03/25/2015	CITI LITES INC	LOCATES	12.35
30984	03/25/2015	NATIONAL CABLE TELEVISION COOP	20 EA DCX700'S	2,867.47
30985	03/25/2015	MINNESOTA LIFE INSURANCE CO	APRIL LIFE PREMIUM	114.95
30986	03/25/2015	ROVI GUIDES	AFFILIATE PAYMENT	603.55
30987	03/25/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	246.50
30988	03/25/2015	D F COUNTRYMAN CO INC	2608' 36 FIBER	1,067.27
30989	03/25/2015	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	593.97
30990	03/25/2015	MIKES ELEC OF CROSSLAKE LLC.	REPLACE LIGHT BULBS & 1 NEW ELEC BOX	1,191.25
30991	03/25/2015	VANTAGE POINT	FEBRUARY TTP	210.00
30992	03/25/2015	JOHNSON KILLEN & SEILER PA	AUDITORS LETTER	225.00
30993	03/25/2015	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS MAILING-SPRING	543.63
30994	03/25/2015	CINNAMON MUELLER	RE: FOX AGREEMENT	564.00
30995	03/25/2015	NORTHLAND PRESS	S.T. PAT'S AD	165.00
30996	03/25/2015	CHERI E. AYD	MARCH OFFICE CLEANING	748.13
30997	03/25/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	1,921.56
30998	03/25/2015	TIME COMMUNICATIONS	MAR/APR ANSWERING SERVICE	308.59
30999	03/25/2015	NTCA GROUP HEALTH PLAN	APRIL LIFE & HEALTH INSURANCE	7,833.16
31000	03/25/2015	NISC	MARCH BILLING	4,202.75
31001	03/25/2015	KNIPPEL WELDING	REPAIR TRENCHER BLADE	200.00
31002	03/25/2015	MODERN ENTERPRISE SOLUTIONS, INC.	CISCO 3560G 48 PT SWITCH	776.32
31003	03/25/2015	INTELLIWEATHER, INC	MARCH WEATHER FEED	349.00
31004	03/25/2015	US BANK	ACCEPTANCE FEE AND 1 YR ADMIN FEE	800.00
31005	03/25/2015	CITI LITES INC	LOCATES	61.75
			<b>TOTAL FOR GENERAL ACCOUNT</b>	<b>\$219,356.45</b>
1	03/10/2015	FRANSDEN BANK AND TRUST	TRANSFER FROM 4M TO FRANSDEN	7,000.00
2	03/27/2015	FRANSDEN BANK AND TRUST	TRANS FROM 4M FUND TO PAY BOND EXPENSES	20,800.00
			<b>TOTAL FOR INVESTMENT ACCOUNT</b>	<b>27,800.00</b>
			<b>GRAND TOTAL</b>	<b>\$247,156.45</b>

B. 11.

CROSSLAKE COMMUNICATIONS  
Accounts Payable  
Check Register  
04/01/2015 To 04/30/2015

Bank Account: GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
1863	04/01/2015	FRANSEN BANK AND TRUST	VISA ACTIVITY	599.79
1874	04/10/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,749.42
1875	04/10/2015	PERA	PERA BE & ER	2,960.73
1876	04/10/2015	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	758.19
1877	04/10/2015	ING-DEFERRED COMP	DEFERRED COMP	1,805.00
1878	04/10/2015	CITY OF CROSSLAKE (SEWER)	MARCH SEWER	37.00
1879	04/30/2015	INTERNAL REVENUE SERVICE	APRIL EXCISE TAX	1,260.83
1890	04/24/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	5,558.86
1891	04/24/2015	PERA	PERA BE & ER	2,955.91
1892	04/24/2015	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	918.77
1893	04/24/2015	ING-DEFERRED COMP	DEFERRED COMP	1,805.00
1894	04/27/2015	MINNESOTA DEPT OF REVENUE	MARCH SALES & USE TAX	8,913.00
1895	04/27/2015	CROW WING POWER	MARCH ELECTRIC	4,515.83
1896	04/30/2015	MINNESOTA DEPT OF REVENUE	APRIL SALES & USE TAX	10,123.00
31006	04/10/2015	PAUL BUNYAN COMMUNICATIONS	APRIL LOCAL CHANNEL TRANSPORT	800.00
31007	04/10/2015	BUSINESS FORMS PLUS	3000 EA CHECK BLANKS	277.22
31008	04/10/2015	REEDS MARKET	ROLLS & COOKIES FOR AUDIT & COUNCIL MTG	23.79
31009	04/10/2015	CROW WING CO AUDITOR-TREASURER	2015 SOLID WASTE FEE	15.00
31010	04/10/2015	GOPHER STATE ONE CALL	LOCATES	62.35
31011	04/10/2015	ONVOY VOICE SERVICES	6264 PROGRAM, LAKES LD, OPR SERV, SS7	8,615.50
31012	04/10/2015	POWER & TELEPHONE SUPPLY	10,000' CAT 5 OUTDOOR	1,530.43
31013	04/10/2015	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	109.70
31014	04/10/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	922.66
31015	04/10/2015	CITY OF CROSSLAKE	MARCH OPERATING TRANSFER	59,056.00
31016	04/10/2015	CONSOLIDATED TELEPHONE	MARCH MANAGEMENT FEE & ADV & MKTG LBR	17,982.50
31017	04/10/2015	CITI LITES INC	LOCATES	639.45
31018	04/10/2015	THE OFFICE SHOP INC.	TRASH BAGS, PAPER TOWELS, TISSUES, ETC	431.78
31019	04/10/2015	XCEL ENERGY	METER CHARGES SUNRISE & 16, NATURAL GAS	523.15
31020	04/10/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	146.99
31021	04/10/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,423.62
31022	04/10/2015	NCPERS MINNESOTA	APRIL LIFE INSURANCE	32.00
31023	04/10/2015	ELECTRIC SCIENTIFIC CO INC	FIRE SUPPRESSION SYSTEM SEMI-ANN MAINT,	590.00
31024	04/10/2015	CROSSLAKE AREA HISTORICAL SOC	ANNUAL MEMBERSHIP 2015	100.00
31025	04/10/2015	NATIONAL CABLE TELEVISION COOP	24 EA DCX3510 & 40 EA DCX700 AND MISC ITEMS	13,234.37
31026	04/10/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
31027	04/10/2015	PAUL BUNYAN SCENIC BYWAY ASSOC	ANNUAL MEMBERSHIP - YEAR 5 OF 5	200.00
31028	04/10/2015	ASSURANT EMPLOYEE BENEFITS	APRIL LONG TERM DISABILITY	372.48
31029	04/10/2015	PURCHASE POWER	POSTAGE METER LEASE 4/16 THRU 7/15	128.22
31030	04/10/2015	PINNACLE	TELEPHONE DIRECTORY - 8	1,123.61
31031	04/10/2015	UNIVERSAL SERVICE ADMIN CO.	FEBRUARY FUSC	3,026.62
31032	04/10/2015	ROVI GUIDES	AFFILIATE PAYMENT	676.80
31033	04/10/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	263.04
31034	04/10/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	7,460.34
31035	04/10/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	256.37
31036	04/10/2015	MTA	OM/HR SPRING CONFERENCE-CYNDI	150.00
31037	04/10/2015	HBI RADIO BRAINERD	ST. PAT'S AD	192.00
31038	04/10/2015	AT&T - DALLAS TX	PARS APRIL 2015 BAN 1499	105.75
31039	04/10/2015	CROW WING COUNTY HIGHWAY DEPT.	FEB UNLEAD & DIESEL FUEL	448.91
31040	04/10/2015	7SIGMA SYSTEMS INC	MARCH CONSULTING	4,000.00
31041	04/10/2015	CORNERSTONE PUBL GROUP INC.	APRIL NEWSLETTER	1,886.77
31042	04/10/2015	CROSSLAKE ACE	BATTERIES, WD40, STAPLE GUN, ETC	100.70
31043	04/10/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	31,577.08
31044	04/10/2015	KARE GANNETT CO., INC	AFFILIATE PAYMENT	3,470.45
31045	04/10/2015	WASTE PARTNERS INC.	MARCH TRASH REMOVAL	78.00
31046	04/10/2015	CHARTER BUSINESS	APRIL INTERNET FEED 150M	3,000.00

31047	04/10/2015	TIGER DIRECT	WEB CAM & CABLE AND COMPUTERS FOR RESALE	638.74
31048	04/10/2015	4M FUND F.B.O. 35373-101	FUND DBBT SERVICE RESERVE	44,989.05
31049	04/10/2015	ONLINE INFORMATION SERVICES	7 EXCHANGE REPORTS	48.90
31050	04/10/2015	BIG 10	AFFILIATE PAYMENT	1,845.19
31051	04/10/2015	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
31052	04/10/2015	VERIZON WIRELESS	CELL PHONES	176.60
31053	04/10/2015	DQ TECHNOLOGY	40 EA M505N ROUTERS	2,312.47
31054	04/10/2015	NISC	MARCH LICENSE FEES & TRAINING	2,445.34
31055	04/10/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	1,995.00
31056	04/10/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,767.00
31057	04/10/2015	MODERN ENTERPRISE SOLUTIONS, INC.	2 EA DSR-4410MD RECVRs, 33 EA 720 ONT'S	12,622.13
31058	04/10/2015	METRO SALES, INC.	COPIER OVERAGES THRU 3/22/15	720.49
31059	04/10/2015	RED ROCK RADIO WWVI	LOCAL SPORTS AD	150.00
31060	04/10/2015	PREMIER AUTO REPAIR	OIL CHANGE - BILLS TRUCK	28.50
31061	04/10/2015	ALPENGLOW TECHNOLOGIES, LLC	JANUARY CATV RESPONSE	500.00
31062	04/10/2015	DIGITAL HORIZONS LLC	HANG PROJECTOR IN CONFERENCE ROOM	1,567.80
31063	04/10/2015	BRIGGS AND MORGAN, P.A.	BOND & DISCLOSURE COUNCIL	20,110.18
31064	04/10/2015	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 1 OF 60 (MAR 22-APR 22)	158.93
31065	04/10/2015	BOB STAMPER	CREDIT REFUND	23.46
31066	04/10/2015	DARRYL METZGER	CREDIT REFUND	11.97
31067	04/10/2015	CHADLER ANDERSON	CREDIT REFUND	192.00
31068	04/10/2015	JENNIE IHDE	CREDIT REFUND	40.60
31069	04/10/2015	GAYNARD BROWN	CREDIT REFUND	123.36
31070	04/10/2015	ALPENGLOW TECHNOLOGIES, LLC	MARCH CATV RESPONSE	500.00
31071	04/24/2015	IBEW LOCAL UNION 949	UNION DUES	478.83
31072	04/28/2015	MINNESOTA TELECOM ALLIANCE	REGISTRATION-PAM CSR PEER GRP MEETING	125.00
31073	04/28/2015	MOSS & BARNETT	AT&T LEASE MODIFICATIONS	941.00
31074	04/28/2015	OLSEN THIELEN CO LTD	FINAL BILLING FOR AUDIT & COUNCIL PRESEN	6,265.00
31075	04/28/2015	CONSOLIDATED TELEPHONE	INTERNET 150M SERVICE	900.00
31076	04/28/2015	CITI LITES INC	LOCATES	2,273.30
31077	04/28/2015	ARVIG TELEPHONE COMPANY	EAS 2014/2015	521.64
31078	04/28/2015	WILLIAM GORDON	CAFE PLAN REIMBURSEMENT - BAL 606.46	210.54
31079	04/28/2015	D&D BEVERAGE	PLATES, FORKS, KNIVES FOR PLANNING MEET	25.44
31080	04/28/2015	NCBERS MINNESOTA	MAY LIFE INSURANCE	32.00
31081	04/28/2015	NATIONAL CABLE TELEVISION COOP	8000' RG11, 9,000' RG6	2,127.81
31082	04/28/2015	NEUSTAR INC.	SOW & LNP CHARGES	194.88
31083	04/28/2015	ASSURANT EMPLOYEE BENEFITS	MAY LONG TERM DISABILITY	372.48
31084	04/28/2015	MINNESOTA LIFE INSURANCE CO	MAY LIFE PREMIUM	114.95
31085	04/28/2015	UNIVERSAL SERVICE ADMIN CO.	APRIL FUSC	3,003.39
31086	04/28/2015	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	593.97
31087	04/28/2015	JOAN HARRELL	CAFE PLAN REIMBURSE - BALANCE 208.60	291.40
31088	04/28/2015	VANTAGE POINT	MARCH TTP SERVICE	210.00
31089	04/28/2015	JOHNSON KILLEN & SEILER PA	RE: COMPANY POSITIONS	67.50
31090	04/28/2015	CROW WING COUNTY HIGHWAY DEPT,	MARCH UNLEADED AND DIESEL FUEL	959.59
31091	04/28/2015	CYNTHIA PERKINS	REIMB FOR MEETING EXPENSES	18.73
31092	04/28/2015	CINNAMON MUELLER	RE: FOX AGREEMENT	470.00
31093	04/28/2015	CROSSLAKE AUTO BODY & DETAIL	REPLACE HANDLE ON LARRY'S TRUCK BOX	105.90
31094	04/28/2015	TIGER DIRECT	RANGE EXTENDERS & 30 EA LINKSYS ROUTERS	2,223.78
31095	04/28/2015	CHERI E. AYD	APRIL OFFICE CLEANING	748.13
31096	04/28/2015	AQUARIUS WATER CONDITIONING INC.	WATER SOFTENER RENTAL - APRIL	44.89
31097	04/28/2015	RED HOUSE MEDIA	COVER DESIGN-AREA PHONE BOOK	270.00
31098	04/28/2015	NTCA GROUP HEALTH PLAN	MAY LIFE, HEALTH & DENTAL & APRIL DENTAL	13,125.16
31099	04/28/2015	THE HARTFORD	TECH E&O POLICY 4/1/15 - 3/31/15	4,156.00
31100	04/28/2015	NISC	APRIL BILLING	3,634.28
31101	04/28/2015	MODERN ENTERPRISE SOLUTIONS, INC.	DSR-4410MD SATELLITE RECEIVER	2,396.86
31102	04/28/2015	INTELLIWEATHER, INC	APRIL WEATHER FEED	349.00
31103	04/28/2015	DEPARTMENT OF EMPLOYMENT AND	1ST QTR UNEMPLOYMENT-HOGE ID#07982127	3,878.23
31104	04/28/2015	TAM HOME THEATRE SOLUTIONS, INC.	1TB SEAGATE HARD DRIVE FOR TESTING	115.00
			<b>TOTAL FOR GENERAL ACCOUNT:</b>	<b>359,039.69</b>
			<b>GRAND TOTAL</b>	<b>359,039.69</b>



## CROSSLAKE COMMUNICATIONS

Regular Meeting, May 26, 2015

The Regular Meeting of the Crosslake Communications Advisory Board was called to order by Chair Mike Winkels at 8:00 am. Members present: Mike Winkels, Jim Talbott, Dave Fischer, and Ann Schrupp. Members absent: Mike Myogeto, Steve Kollman and Dennis Leaser. Also present were General Manager Kevin T. Larson, Local Manager Debby Floerchinger, Accountant Cyndi Perkins, Mayor Steve Roe, City Finance Director Mike Lyonais, Helen Fraser and Patty Norgaard.

### **Actions Taken:**

- 1. The Crosslake Communications Advisory Board recommends to the City Council that Dave Fischer be approved to fill Dennis Leaser's position.**
- 2. The Crosslake Communications Advisory Board recommends to the City Council that Douglas Benzer be named an alternate for the Advisory Board.**

Mike Winkels asked about the status of Dennis Leaser. Dennis has sold his home and moved out of the serving area so he is no longer eligible to be on the Advisory Board. Mike Winkels moved to recommend to the City Council that Dave Fischer be approved to fill Dennis Leaser's position. Second by Jim Talbott. All in favor, motion carried.

The Minutes of the March 19, 2015 Advisory Board/City Council Meeting and the Notes from the April 28<sup>th</sup> Strategic Planning Meeting were reviewed. Ann Schrupp moved to approve the Minutes of the March 19, 2014 and the Notes from the April 28<sup>th</sup> Strategic Planning Meeting. Second by Jim Talbott. All in favor, motion carried.

The February, March and April 2015 Financial Statements were reviewed. Cyndi Perkins reviewed in depth the Income Statement for the Three Months ending March 31, 2015 with the Board. Mike Winkels moved to approve the Financial Statements for February, March and April 2015. Second by Ann Schrupp. All in favor, motion carried.

The February, March and April 2015 Check Disbursements were reviewed. Mike Winkels moved to approve the February, March and April 2015 Check Disbursements. Second by Dave Fischer. All in favor, motion carried.

## COMMUNICATIONS

1. Operations Report. Debby reported on the following daily activities:
  - An update on County Road 36
  - An update on the AT&T Generator request
  - Increase in installs of Whole Home DVRs and High Speed Internet

- Bid for Boyd Lodge to install coax or fiber
- Annual Performance Review for Melissa with a step increase
- Due to an increase in phone calls and applications, we have decided to hire a temporary receptionist for the summer months.

Kevin updated the Board on the cable TV reception issues. He stated that the CTC staff worked with Bill and the staff at Paul Bunyan to trouble shoot the issues. There were a combination of problems making it harder to trouble shoot. The main problem was due to the lack of engineering when the equipment was originally installed. The video switch configurations were incorrect and a software upgrade was needed. We feel that the problems have been resolved.

2. Commission Member Alternate Application. Kevin reported that we received an application from Douglas Benzer for our Advisory Board. Ann Schrupp moved to recommend to the City Council that Douglas Benzer be an alternate for the Advisory Board. Second by Mike Winkels. All in favor, motion carried.
3. Late Fees. Debby reported that Mayor Roe received a letter from a customer complaining about a \$1.18 late fee on his bill. Debby advised the board that the bills are mailed 1-2 days prior to the first of the month and due on the 15<sup>th</sup> of the month. Debby stated that the 1-1/2% late fee is applied the next business day after the 15<sup>th</sup>. The CSRs will credit a late fee if the customer calls and it is a first or second time. They will not credit if it is a habitual problem. We have several options of paying the bill - online, autopay by bank and credit card. It was agreed that the current practice will remain the same and Debby will contact the customer.
4. Crosslake Communications Strategic Planning Meeting Review and Updates. Kevin reviewed information with the Board on timing for an RUS loan and rough estimates of costs (\$65,000-\$75,000). Cyndi shared information on a General Obligation Bond that would go to the taxpayers for a vote (costs of \$128,000 - \$170,000). Kevin updated the Board on USF reform currently in discussion by small independent telephone companies who need to respond to the FCC. There was discussion on the city fee. The Advisory Board asked that the Crosslake Communications staff meet with City Staff to prepare options concerning the city fee for review at the June meeting and make a possible recommendation to the City Council.

The next meeting is scheduled for Tuesday, June 30, 2015 at 8:00 am at Crosslake Communications.

Ann Schrupp moved to adjourn the meeting at 10:05 am. Second by Jim Talbott. All in favor, motion carried.

Cc: Steve Kollmann  
Mike Myogeto  
Ann Schrupp  
Jim Talbott

Mike Winkels  
Dave Fischer  
Steve Roe, Mayor  
Gary Heacox  
Brad Nelson  
Dave Schrupp  
Mark Wessels

*Debby Floerchinger*  

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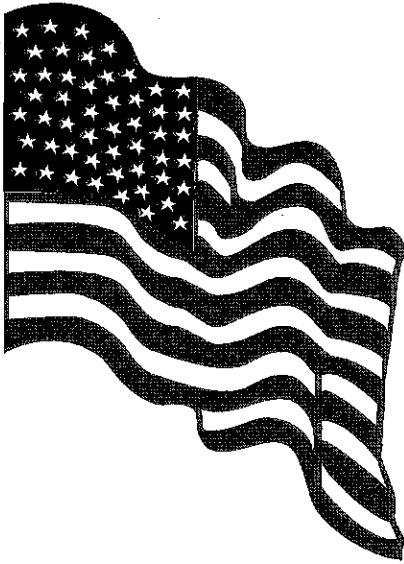
Debby Floerchinger

B. 13.

CROSSLAKE COMMUNICATIONS  
CUSTOMER COUNTS

	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15
<b>Telephone Service</b>													
Telephone Lines	1689	1678	1667	1659	1640	1627	1620	1618	1613	1607	1601	1591	1574
Telephone Vacation Disconnected	19	19	21	20	45	121	131	153	168	156	117	37	21
Percentage of Telephone Customers Disconnected	1%	1%	1%	1%	3%	7%	8%	9%	10%	10%	7%	2%	1%
Extended Calling/Pequot	310	308	304	298	298	277	295	271	288	285	280	279	280
Expanded Calling/CIC, Emily	45	45	45	44	44	43	43	40	42	41	41	41	40
<b>Cable TV Service</b>													
Basic	248	257	250	252	258	266	269	270	272	273	270	266	252
Expanded Basic	1395	1390	1384	1381	1378	1362	1349	1342	1334	1330	1333	1327	1347
Digital TV	269	268	268	267	264	259	259	261	250	260	256	259	257
Total Crosslake Customers	1912	1915	1902	1900	1900	1887	1877	1873	1856	1863	1859	1852	1856
<b>Total Cable Customers</b>													
Cable Vacation Disconnected	49	20	24	38	242	578	674	714	751	765	677	302	50
Percentage of Cable Customers Disconnected	2%	1%	1%	2%	11%	23%	26%	28%	29%	29%	27%	14%	3%
<b>Premium Channels</b>													
HBO Pkg	67	67	65	65	64	64	62	63	60	64	63	58	57
Cinemax	38	39	39	38	39	41	37	38	38	37	36	34	33
Showtime Pkg	35	37	36	36	37	37	35	36	38	36	34	33	32
Starz/Encore Pkg	43	44	44	44	43	44	43	44	45	43	44	42	41
HD TV	296	298	299	299	299	291	286	287	280	293	302	309	325
DVR and 2nd HD boxes	203	214	222	223	222	219	216	218	220	222	225	226	257
1st Box No Charge	210	206	203	200	197	195	195	197	195	193	187	184	180
<b>Internet Service</b>													
Dial Up Internet	16	15	15	14	14	14	13	13	13	12	11	11	12
High Speed Internet													
High Speed	1328	1336	1348	1351	1350	1345	1336	1342	1343	1339	1355	1375	1401
High Speed Plus	100	110	113	116	116	116	122	121	127	128	124	124	120
High Speed Super	0	0	11	12	15	17	17	21	20	24	23	26	28
<b>High Speed Internet Totals</b>	<b>1428</b>	<b>1446</b>	<b>1472</b>	<b>1479</b>	<b>1481</b>	<b>1478</b>	<b>1475</b>	<b>1484</b>	<b>1490</b>	<b>1491</b>	<b>1502</b>	<b>1525</b>	<b>1549</b>
High Speed Vacation Disconnected	24	14	15	20	97	261	316	320	369	374	331	151	23
Percentage of High Speed Customers Disconnected	2%	1%	1%	1%	7%	18%	21%	22%	25%	25%	22%	10%	1%
Mail Box Only	177	181	183	182	186	197	201	208	215	213	206	183	180

B.  
14.



# CROSSLAKE POLICE DEPARTMENT

## MONTHLY REPORT

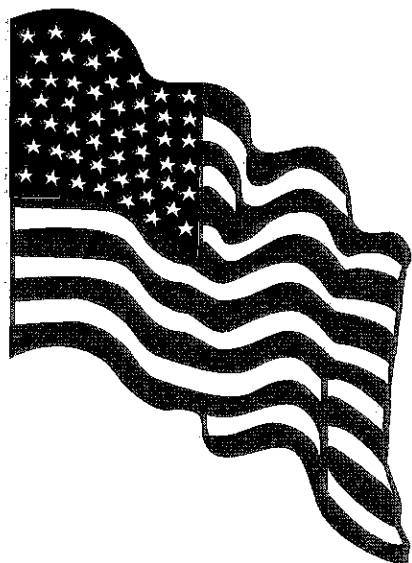
May

2015

**Crosslake Police Department  
Monthly Report  
May 2015**

Agency Assist	12
Alarm	21
Animal Complaint	10
Burglary	1
Burning Complaint	2
Damage To Property	2
Disturbance	1
Driving Complaint	4
Ems	19
Extra Patrol	4
Fire	2
Found Property	1
Fraud	3
Gas Leak	1
Information	5
Intoxicated Person	1
Open Door	1
Property Damage Acc	1
Public Assist	3
Shooting Complaint	1
Suspicious Person	2
Suspicious Vehicle	2
Theft	5
Traffic Arrest	1
Traffic Citations	9
Traffic Warnings	55
Warrant Oth Cnty	1
Welfare Check	4
<b>Total</b>	<b>174</b>

B.15.



# CROSSLAKE POLICE DEPARTMENT

## MISSION MONTHLY REPORT

May  
2015

**Crosslake Police Department  
Mission Monthly Report  
May 2015**

Agency Assist	4
Alarm	1
Ems	3
Theft	1
Traffic Citations	6
Traffic Warnings	30
<b>Total</b>	<b>45</b>



ROBERT HARTMAN, Chief

POLICE DEPARTMENT  
**CITY OF CROSSLAKE**  
CROSSLAKE, MN 56442

B. 16.  
Office - 692-2222  
Emergency - Dial 911

06/08/2015

## MEMO

To: Crosslake City Council

From: Crosslake Police Chief  
Robert G. Hartman

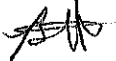
Ref: Surplus Equipment

At this time I would like to request that the <sup>2010</sup>~~2011~~ Ford Crown Victoria squad car be listed as surplus equipment.

This squad has approximately 120,000 miles and will be replaced by a new squad sometime around the end of June or beginning of July.

I have been in contact with a law enforcement training facility that is interested in this vehicle. If they do not purchase it, I would then put it for sale by sealed bids, consistent with past practices.

Thank you,



*Bob Hartman*

*Crosslake Police Chief  
Robert G. Hartman  
37028 County Road 66  
Crosslake, MN 56442  
218/692-2222 Phone  
218/692-3076 Fax*



ROBERT HARTMAN, Chief

POLICE DEPARTMENT  
**CITY OF CROSSLAKE**

CROSSLAKE, MN 56442

06/08/2015

B.17.

Office - 692-2222  
Emergency - Dial 911

**MEMO**

To: Crosslake City Council

From: Crosslake Police Chief  
Robert G. Hartman

Ref: Surplus Equipment

At this time I would like to request that 4, X-26, Tasers be listed as surplus equipment.

The manufacturer of the X-26 Taser no longer support, nor do they perform any kind of repairs, on them.

Two of the X26 Tasers do not work at all.

At one time the manufacturer would pay \$100.00, per Taser, for trade in on a newer model. I talked to the Crosslake Police Department Taser Instructor who stated that this program is no longer available.

I also spoke to the Police Chief of a local police department who stated they would pay the \$100.00 apiece for the 2 working Tasers.

After meeting with the Crosslake Finance Director, I will be purchasing replacement Tasers in the near future.

Thank you,



*Bob Hartman*

*Crosslake Police Chief  
Robert G. Hartman  
37028 County Road 66  
Crosslake, MN 56442  
218/692-2222 Phone  
218/692-3076 Fax*



# Crosslake Fire Department

Date: May 2015

B. 18.  
Calls

Description of Incident	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	19	79
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries		1
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person		
342 - Search for Lost Person in Water		
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
<b>Total Medical:</b>	19	81
<b>1 - Fire</b>		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)	1	3
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire	3	4
131 - Automobile Fire		1
<b>Total Fire:</b>	4	9
<b>4 - Hazardous Condition (No Fire)</b>		
412 - Gas Leak (Natural Gas or LPG)	1	3
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road		1
<b>Total Hazardous Condition:</b>	1	4
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route	1	6
609 - Smoke scare, Odor of smoke		1
<b>Total Good Intent:</b>	1	7
<b>7 - False Alarm &amp; False Call</b>		
743 - Smoke Detector Activation - No Fire	2	9
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO	1	1
731 - Sprinkler Activation due to Malfunction		
<b>Total False Alarms:</b>	3	10

**Total Incidents:** 28 111



B.  
19.

**NORTH AMBULANCE  
CROSSLAKE**

**MAY 2015 RUN REPORT**

TOTAL CALLOUTS: 64

NIGHT: 22 DAY: 42

No Loads: 07  
Cancels: 09  
Fire Standbys: 01  
Police Standbys: 00  
Transported Patients: 47

CROSSLAKE: 36 (5 No Load, 4 Cancel)  
BREEZY POINT: 07 (1 No Load, 1 Cancel)  
IDEAL: 00  
MISSION: 01 (Fire Stand by)  
FIFTY LAKES: 00  
MANHATTAN BEACH: 00  
CENTER: 00  
TIMOTHY: 00

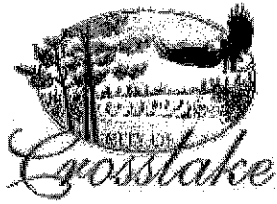
MUTUAL AID TO:

PINE RIVER: 13 (1 No Load, 2 Cancel)  
BRAINERD: 04 (2 Cancel)

BLS TRANSFERS: 00  
ALS TRANSFERS: 04

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00  
PINE RIVER: 00  
AIRCARE: 01



B.20.

STATED MINUTES

City of Crosslake  
Planning Commission/Board of Adjustment

April 24 2015  
9:00 A.M.

Crosslake City Hall  
37028 County Road 66  
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Joel Knippel; Matt Kuker; Mark LaFon and Council Member Gary Heacox
2. Absent: N/A
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor; Jon Kolstad, Crosslake Land Services Specialist; Sue Maske, Planning Assistant and Cheryl Stuckmayer, Technical/Administration Specialist
4. 3-27-15 Minutes & Findings – **Motion by Knippel; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
  - 5.1 None
6. New Business
  - 6.1 Jeffrey & Janet Laurel – Variance for bluff setback
  - 6.2 Mike Cotten – Variance for lake setback
  - 6.3 Bill & Chris Monroe – Variance for lake setback
7. Additional Business
  - 7.1 William & Kristy McClellan – Review of variance approved on August 29, 2014
8. Adjournment

**Laurel  
141490400020009**

Kolstad read the request into the record. Jeff Laurel explained that access to their basement was from the outside and the requested addition would allow them access through the interior. Jeff Balmer of Lands End Development, builder, discussed the stormwater plan and window elevation. Discussion concerned 4-23-15 on-site; impervious coverage of 18.4%; stormwater plan; grade; elevation disturbance of bluff; setback from bluff; bluff vegetation disruption.

**April 24, 2015 Action:**

**Motion by Nevin; supported by Kuker to approve the variance for:**

- 1. Bluff setback of 14 feet where 30 feet is required to proposed addition**

**To construct:**

- 353 square foot addition to existing dwelling**

**Per the findings of fact as discussed, the on-site conducted on 4-23-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-24-15 located at 11358 Manhattan Pt Blvd, City of Crosslake**

**Conditions:**

- 1. Based on discussion today; work with staff to review and approve stormwater plan submitted with permit application**
- 2. Based on today's discussion of window size and elevation; dirt not to be disturbed beyond the berm area lake ward; submit as part of permit a drawing and excavation limitation; cut and fill elevation; review and approval by staff**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

**Cotten  
142150010130009**

Kolstad read the request into the record. Mike Cotten explained the requested addition was to increase existing bathroom; a stormwater plan and shoreline stabilization was being worked out. Discussion concerned 4-23-15 on-site; stormwater plan and impervious coverage of 17.5%.

**April 24, 2015 Action:**

**Motion by LaFon; supported by Nevin to approve the variance for:**

- 1. Lake setback of 57 feet where 75 feet is required to proposed addition**

**To construct:**

- 36 square foot addition to existing dwelling**

**Per the findings of fact as discussed, the on-site conducted on 4-23-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-23-15 located at 14880 Wolf Trail, City of Crosslake**

**Conditions:**

- 1. Submit a stormwater/erosion sediment control plan and have the plan reviewed and approved by staff before issuing the permit**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**

**Monroe  
120093201G00009**

Kolstad read the request into the record. Bill Monroe explained the construction project and stormwater plan with underground drains leading to rain gardens on both sides of cabin. Discussion concerned 4-23-15 on-site; stormwater plan and impervious coverage of 10%

**April 24, 2015 Action:**

**Motion by Nevin; supported by Knippel to approve the variance for:**

- 1. Lake setback of 39 feet where 75 feet is required to proposed deck**
- 2. Lake setback of 38 feet where 75 feet is required to proposed extended deck**
- 3. Lake setback of 43 feet where 75 feet is required to proposed screen porch**
- 4. Lake setback of 67 feet where 75 feet is required to proposed addition**

**To construct:**

- 316 square foot deck**
- 126 square foot extended deck**
- 192 square foot screen porch**
- 204 square foot addition**

**Per the findings of fact as discussed, the on-site conducted on 4-23-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-30-15 at 37313 County Rd 66, City of Crosslake**

**Conditions:**

- 1. Submit a stormwater/erosion sediment control plan and have the plan reviewed and approved by staff before issuing the permit**
- 2. Maximum depth of 3' for crawl space under the screen porch**
- 3. No disturbance of stairway area and lake ward**

**Findings: See attached**

**All members voting "Aye", Motion carried.**



**Additional Business**

**McClellan**

**141970010180009**

**Review of variance approved on 8-29-14**

Pence read the review of the 8-29-14 variance approval into the record. This is an informal discussion outlining commission and applicant's understanding, recommendations and insight on how to move forward to meet ordinance compliance. Owner's options: 30 day window to appeal from date of staff letter if owner's disagree with staff letter; appeal to district court; after the fact variance or adhere to staff letter requirements. Bill McClellan, Kristy McClellan and Jason Knoll, builder, discussed approved variance relating to current dwelling site and excavation.

Chronology of events:

- 8-29-14 Variance approved
- 8-29-14 Permit issued in accordance with variance approved - 23' setback to dwelling & 15' to deck from bluff
- 8-29-14 Kolstad did an on-site and GPS surveyors top of the bluff markers
- 9-12-14 Kolstad did a footing location inspection
- 9-15-14 Kolstad did a follow-up footing location inspection
- 9-29-14 Kolstad did an on-site to verify stormwater plan and block setbacks were being met
- 10-27-14 Kolstad did an on-site to address stormwater plan issues
- 11-6-14 Kolstad did an on-site check
- 3-25-15 Kolstad did an on-site stormwater plan checkup and noticed increased excavation; staff discussion pertaining to on-site conditions
- 3-26-15 On-site visit by Kolstad, Herzog, Nevin, Knippel, Heacox
- 3-31-15 Hand delivered letter by Kolstad; not meeting compliance with variance
- On or about 4-6-15 Chris received call from Bill McClellan regarding the letter from Kolstad dated 3-31-15
- 4-23-15 On-site visit by Kolstad, Herzog, Nevin, Knippel, Heacox, McCellan, Jason Knoll, and excavator; discussed what was occurring on the site

Discussion concerned approved 8-29-14 variance; 3-26-15 on-site; 4-23-15 on-site; ordinance requirements; stormwater plan; elevation of house; bluff setback; original grade vs resulting grade and final landscaping; amount of dirt moving; amendment to variance and May discussion on future proposal.

April 24, 2015 Planning & Zoning Commission Meeting

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Herzog; supported by Knippel to adjourn at 11:26 A.M.**

**All members voting “Aye”, Motion carried.**

Respectfully yours,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Technical/Administrative Specialist

B.21.

## Crosslake Park/Library Commission Minutes 2:00 P.M. Wednesday, March 25, 2015

**Members Present:** Chair Joe Albrecht, Ron Lessard, John Pribyl, Patty Norgaard, Gary Nordstrom, Margo Jordan and Park and Recreation/Library Director, Jon Henke

Also Present: Mayor Steve Roe

I) Meeting was called to order at 2:04 pm.

II) Approve Minutes from February 22 meeting

**Motion to Approve Minutes from February 22, 2015 as written:**  
**Norgaard/Pribyl-Unanimous**

III) Unsupervised Children at the Community Center

After review it was determined there was a previous policy in place. The Director would like the Commission to clarify which age policy they would like staff to enforce. The consensus was to follow the age categories determined at the last meeting, (a minimum of 13 to be unsupervised, and 15 or older to supervise a child).

IV) Fitness Room Update

At their last meeting the City Council approved the following Commission recommendations:

1) new hours, with the exception of Friday evenings when the building will close at 8:00 pm instead of the recommended 9:00 pm, 2) hiring of up to four new part time staff members to cover the new hours, and 3) three new ceiling fans to be installed in the fitness area.

Jon reports that the City has received several good applicants and the only shift he may have difficulty covering is the Friday evening from 4:00-8:00 pm time slot. He will be completing the interviews tomorrow and is looking at an April 6<sup>th</sup> start date for the new hours of operation due to training and background checks. The new hours will be on a six month trial basis after which time any needed adjustments will be made. He would also like to look at doing some advertising now that the Community Center will not be competing with any private business.

V) Shuffleboard/Bocce Ball Court Update

Stakes have been placed behind the gym portion of the building for the new courts to be constructed with money from a private donor through PAL. Some birch trees will have to be removed but when the construction project is completed park staff will be transplanting some spruce trees to the area. A sidewalk to the courts will also be a part of the project. The Commission members should be able to view the progress at the next meeting.

VI) Property for Sale Contiguous to the Park

A property owner with 9 acres contiguous to the park contacted Jon to let him know the property would soon be on the market. Jon made a presentation of the property location and discussed various usage possibilities including a small sliding hill and expansion of the trail system and disc golf course. The seller would exempt the City from a realtor's fee if the City would be interested in purchasing the property. Jon explained some possible options for securing the

funding to purchase the property including: existing park dedication fees, sacrificing or delaying some projects or purchases from capital outlay, and obtaining some private donations. Jon also stated this property may be the last remaining parcel for current park expansion and the purchase of the property would be considered a valuable asset for the park now and for future generations. The Mayor made the comment that the City is growing as are demands for amenities not previously provided. He agreed with Jon that the property could be a wonderful addition to our offerings.

**Motion: The Park and Recreation Commission supports the effort to purchase the 9 acres of property located to the west of the current park border and encourages the Council to pursue all avenues to purchase the said property. Norgaard/Pribyl Unanimous**

VII) Open Forum

Jon informed the Commission an additional twelve garden plots will be added to the Community Garden to the south of the original plots. The area has been brushed and some trees will have to be moved. That will make a total of 72 plots available for rental. At this time all but 4 or 5 plots could be filled with people from the current waiting list. As soon as the frost is out, the new fencing will be put in.

VIII) Adjourn

**Motion to Adjourn: Lessard/Norgaard Unanimous**

To Whom It May Concern,

I will not be paying this late fee.

Your fees are exorbitantly high; you did not follow through on your promises to

add more lines to the sewer around the lake,

and I needed to connect with you during

this last cycle to understand before I

would pay. Frankly, \$37.00 is already too high.

Add a \$3.70 credit to my account

for paying early.

— Ann Lichten

PAID

JUN 9 2019

CITY OF GROSSLAKE

Rec'd

B.22.

B.23

# Crosslake Roll-Off & Recycling Services

May 2015

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons	
January	6420	740		2340	6740	1580	13020	3260	0	30840	2000	15.42
February	10800	880		0	0	1460	0	4280	0	17420	2000	8.71
March	0	0		6420	0	1580	4320	6760	0	19080	2000	9.54
April	9620	760		2120	6980	2940	7680	6300	0	36400	2000	18.2
May	10480	0		0	7080	3460	13500	12260	0	46780	2000	23.39
June									0	0	2000	0
July									0	0	2000	0
August									0	0	2000	0
September									0	0	2000	0
October									0	0	2000	0
November									0	0	2000	0
December									0	0	2000	0

TOTAL IBS	37320	2380		4460	27220	11020	38520	32860	0	0	0	0
2000#	2000	2000		2000	2000	2000	2000	2000	2000	2000	2000	0
TOTAL TONS	18.66	1.19		2.23	13.61	5.51	19.26	16.43	0	0	0	0

Tires

# SCORE REPORT FORM

B.  
24.

Mo./Yr. **APRIL 2015**

**CROSSLAKE REPORT**

Organization: Waste Partners Environmental Services, Inc.  
 PO Box 677 Pine River, MN 56474  
 Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station  
 Cardboard & Mixed Paper - LDI or Rock-Tenn  
 Metal - Crow Wing Recycling or Pine River Iron & Metal

**RESIDENTIAL      COMMERCIAL**

**Total Paper : (includes)**

Corrugated Cardboard	11304	
Newspaper		
Mixed Paper (News, Mags, Mixed Mail, CDBD)		

**Metal: Appliances, misc...**

	215	
--	-----	--

**Commingled Materials: (includes)**

	8248	
--	------	--

%		lbs
0.05	Metals- Aluminum Cans	412
0.21	Tin Cans	1732
0.61	Glass-	5032
	Clear bottles	
	Green bottles	
	brown bottles	
0.1	Plastic - #1 & #2 bottles	825
0.03	Reject	247
1.00		8248

<b>Total LBS.</b>	19768	0
<b>Total Tons</b>	9.88	0

**OUT OF COUNTY Waste Disposal**

Final Destination: N/A

Disposal Site Permit #: \_\_\_\_\_

Tons Delivered: **NONE**

Total Number of Households Served this Month
893

	Trash		Recycling		paper	commingle
	Accounts	Rate	Accounts	%		
BRD	2837	0.47	1328	0.37	15532	19916
BAX	1200	0.89	1065	0.29	12456	15972
B.P.	549	0.95	520	0.14	6082	7799
P.L.	249	0.67	167	0.05	1953	2505
C.L.	893	0.62	550	0.15	6433	8248
NIS	70	0.00	0	0.00	0	0
	<b>5798</b>	<b>0.63</b>	<b>3630</b>		42466	54440

B. 25.

APPLICATION / PERMIT  
FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:

This application must be completed and returned at least 15 day prior to date of display.

Fee upon application is \$\_\_\_\_\_ and must be made payable to the \_\_\_\_\_

Name of applicant (Sponsoring Organization): BRAINERD LAKES CHAMBER - CROSSLAKE

Address of Applicant: CTY RD 3+66 P.O. BOX 315 CROSSLAKE, MN 56442

Name of authorized agent of applicant: Zambelli Fireworks Internationale

Address of agent: 2240 Homebrook Trail SW Pequot Lakes, MN 56472

Telephone number of agent: 218-330-1788

Date of display: 7-3-15 Time of display: 10:00 - 10:30 P.M.

Location of display: ON THE ISLAND - ON CROSSLAKE

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: Zambelli Fireworks facility/Delivery and storage in truck on day of display.

Type & number of fireworks/pyrotechnic special effects to be discharged: 1,36 Cakes & Aerial Shells  
APPROX 1,000 SHELLS - 3", 4", 5" & 6" SHELLS

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: BRANDON COFFEL - 628  
OR TYLER GOEDKEN - 954 Certificate No. \_\_\_\_\_

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): Dean J. H. Date of application: 5/20/15

Required attachments. The following attachments must be included with this application:

1. Proof of a certificate of insurance in amount of \$10,000,000.00
2. A diagram of the grounds, at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

Signature of fire chief: \_\_\_\_\_ Date: \_\_\_\_\_

And / or

Signature of issuing authority: \_\_\_\_\_ Date: \_\_\_\_\_





B.26.

RESOLUTION NO. 15-\_\_\_\_\_

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15<sup>th</sup> or October 15<sup>th</sup> of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of May 15, 2015, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Kay Nicholson/Donna Stinchfield	120163204GC0009	525.40
Kay Nicholson/Donna Stinchfield	120212400AHB009	321.90
	Total	\$ 847.30

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of May 15, 2015, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 8th day of June 2015.

\_\_\_\_\_  
Steve Roe  
Mayor

\_\_\_\_\_  
Charlene Nelson  
City Clerk

B.27.



## CITY OF CROSSLAKE

CROW WING COUNTY  
STATE OF MINNESOTA

37028 COUNTY ROAD 66  
CROSSLAKE, MN 56442

## GUIDE FOR MEMBERS OF THE PUBLIC REQUESTING INFORMATION

Adopted August 12, 2013

**Revised June 8, 2015**

Phone: 218/692-2688  
Fax: 218/692-2687  
City E-mail: [etycrslkcityclerk@crosslake.net](mailto:etycrslkcityclerk@crosslake.net)

August 12, 2013  
Resolution: 13-14

CITY OF CROSSLAKE  
*Minnesota Government Data Practices Act*

DATA PRACTICES CONTACTS

**Responsible Authority/Compliance Official:**

Charlene Nelson  
City Clerk  
37028 County Road 66  
Crosslake, MN 56442  
Phone: 218/692-2688  
Fax: 218/692-2687  
E-mail: [cityclerk@crosslake.net](mailto:cityclerk@crosslake.net)

**Designees:**

Administration Department  
Mike Lyonais  
Phone: 218/692-2688  
E-mail: [mlyonais@crosslake.net](mailto:mlyonais@crosslake.net)

Public Works Department  
Ted Strand  
Phone: 218/692-2748  
E-mail: [publicwk@crosslake.net](mailto:publicwk@crosslake.net)

Planning & Zoning Department  
~~Ken Anderson~~ Charlene Nelson  
Phone: 218/692-2688  
E-mail: [kanderson@crosslake.net](mailto:kanderson@crosslake.net)  
E-mail: [cityclerk@crosslake.net](mailto:cityclerk@crosslake.net)

Parks & Recreation Department  
Jon Henke  
Phone: 218/692-4271  
E-mail: [ccc@crosslake.net](mailto:ccc@crosslake.net)  
E-mail: [jon.henke@crosslake.net](mailto:jon.henke@crosslake.net)

Police Department  
Bob Hartman  
Phone: 218/692-2222  
E-Mail: [bmanhart@crosslake.net](mailto:bmanhart@crosslake.net)

Crosslake Communications  
Paul Hoge Debby Floerchinger  
Phone: 218/692-2777  
E-mail: [phoge@crosslake.net](mailto:phoge@crosslake.net)  
E-mail: [floerchi@crosslake.net](mailto:floerchi@crosslake.net)

B.  
28.

BILLS FOR APPROVAL  
June 8, 2015

VENDORS	DEPT	AMOUNT
Ace Hardware, 12v batteries	PW	112.48
Ace Hardware, chainsaw chain, janitorial supplies	PW	93.74
Ace Hardware, fertilizer	ALL	1,276.00
Ace Hardware, hardware	PW	6.75
Ace Hardware, led cap light	PW	19.90
Ace Hardware, hardware	Park	17.98
Ace Hardware, keys	Park	3.58
Ace Hardware, garden supplies	Park	58.28
Ace Hardware, goggles, gloves	Park	28.77
Ace Hardware, garden supplies	Park	8.13
Ace Hardware, garden supplies	Park	11.69
Ace Hardware, flashdrive, cord	Police	36.88
Ace Hardware, gloves, cement	Park	20.18
Ace Hardware, weedblock, glue	Park	27.57
Ace Hardware, electrical hardware	PW	2.13
Ace Hardware, hardware	PW	22.72
Ace Hardware, hearing protection	Park	49.49
Ace Hardware, rain gauge, toys	PW	40.45
Ace Hardware, soap	Police	19.14
Ace Hardware, paint pad, deck sprayer	Park	31.48
Ace Hardware, clamp, cable ties	PW	11.37
Ace Hardware, lock boxes	PW	62.98
Ace Hardware, trash bags	PW	31.47
Ace Hardware, wrench strap, tape measure	PW	36.43
Ace Hardware, blade, drill bits, screw setter	PW	98.48
Ace Hardware, mask, posthole digger	PW	47.97
Ace Hardware, blade	PW	4.49
Ace Hardware, hardware	Park	0.39
Ace Hardware, paint, primer	PW	26.96
Ace Hardware, fuel, oil	PW	29.67
Ace Hardware, rake	PW	28.33
Ace Hardware, bulb, rope	PW	40.17
Ace Hardware, ear buds	PW	11.69
Ace Hardware, ear buds	PW	8.10
Ace Hardware, hardware	Fire	1.66
Ace Hardware, bulb	Phone	7.19
Ace Hardware, tape, markers	Fire	13.29
Ace Hardware, ratchet	PW	43.18
Ace Hardware, pvc cutter	Park	14.39
Ace Hardware, hardware	Park	13.39
Ace Hardware, hardware	Park	7.86
Ace Hardware, fuse	Park	4.49
American Door Works, door repair	PW	967.09
Aspen Mills, name tags	Fire	218.13
AW Research, water testing	Sewer	545.40

Baker & Taylor, books	Library		386.76
Batteries Plus Bulbs, bulbs	Park		57.25
BCA Criminal Justice Training, training	Police		225.00
Breen & Person, legal fees	ALL		1,080.00
Build All Lumber, shed	PW		934.01
Build All Lumber, framing, corners	PW		70.30
Chamber of Commerce, fireworks	Gov't		10,000.00
City of Crosslake, sewer utilities	PW/Gov't		148.00
Clean Team, june cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,572.12
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Dept, fuel	ALL		2,150.85
Crow Wing County Sheriff, alarm renewal	Gov't		40.00
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,430.95
Dixon Mechanical Electric, regulator, bearings	PW		130.85
Echo Publishing, subscription	Gov't		30.00
Fire Instruction & Rescue, basic pumps class	Fire		500.00
Fire Instruction & Rescue, ropes class	Fire		537.50
Fire Instruction & Rescue, emr quarterly refresher	Fire		500.00
First Supply, tools	PW		102.16
Fortis, disability	ALL		564.09
Game Time, rock climbing wall	Park		993.00
Grand Forks Fire Equipment, nozzles	Fire		1,629.74
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		996.22
Health Partners, health insurance	Gov't		17,020.62
Holiday Station, water	Fire		28.92
IP Networks, network firewall upgrade	ALL		924.19
Johnson, Killen & Seiler, general personnel matters	Gov't		279.50
Lakes Area Rental, fs kit	PW		81.80
Lakes Area Rental, blade sharpening, wrench	PW		8.50
Mail Finance, postage meter rental	Gov't		236.49
Marco, copier lease	ALL		433.00
Marco, copier lease	Park		213.28
Mastercard, Amazon, vacuum bags	Library	pd 5-26	8.12
Mastercard, CDW, software upgrade	ALL		537.92
Mastercard, Fleet Farm, muffler for air compressor	PW		44.97
Mastercard, Office Max, packing tape	Library		20.00
Mastercard, Office Max, tabs	Park		5.49
Mastercard, Office Max, stamp	Library		13.94
Mastercard, Pickleball Central, net, balls, tape	Park		216.97
Mastercard, Radco, light bar	PW		319.95
Mastercard, Shoebuy.com, boots	Police		209.97
Mastercard, Spa Partners, gym equipment wipes	Park	pd 5-26	432.88
Menards, knobset, spreader, deadbolt	PW		212.96
Menards, clamp, wire, tool kit, roundup	PW		357.83
Mid American Research, cleaning supplies	Park		436.48
Midwest machinery, filter	Park		39.44



**RESOLUTION 15-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Crosslake-Ideal Lions	\$8,000.00	Purchase of Radio Headset Communications for the New Fire Engine
PAL Foundation	\$123.91	Reimburse City for Community Garden expenditures

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 8th day of June, 2015.

\_\_\_\_\_  
Steve Roe  
Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

(SEAL)



D. 2.

MEMO TO: City Council  
FROM: Mayor Roe  
DATE: June 2, 2015  
SUBJECT: Commission Appointments

I hereby recommend the following appointment:

Public Works/Cemetery/Sewer Commission

Dale Melberg - appointment as member to fill vacant position with a term expiring  
1/31/2017

Crosslake Communications Advisory Board

Douglas Benzer - appointment as alternate member



**CITY OF CROSSLAKE**  
**APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION**

**PERSONAL INFORMATION**

Name: Last Melberg First Dale

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

Occupation: Retired Employer: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you a Crosslake resident or property owner?  Yes  No If yes,  Seasonal  Permanent

If yes, how long have you been a Crosslake resident or property owner? 37 years

Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- \_\_\_\_\_ Planning and Zoning Commission (Crosslake residency or property ownership required)
- \_\_\_\_\_ Economic Development Authority (Crosslake residency or property ownership required)
- \_\_\_\_\_  Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- \_\_\_\_\_ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- \_\_\_\_\_ Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission?

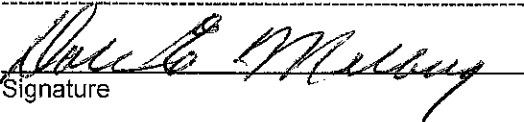
What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?  Yes  No  
Comments:

**POTENTIAL CONFLICTS**

*Conflicts of Interest* may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest?  Yes  No  
If yes, please explain:

-----  
  
Signature

Date 6/1/15

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:  
City of Crosslake  
37028 County Road 66  
Crosslake, MN 56442  
218-692-2688 Phone  
218-692-2687 Fax

**DATA PRACTICES ADVISORY**

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.



**CITY OF CROSSLAKE  
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION**

PERSONAL INFORMATION

Name: Last Bentzer First Douglas

Address: Crosslake, MN, 56442

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

Occupation: IT Employer: BlackRidgeBANK

Email Address: \_\_\_\_\_

Are you a Crosslake resident or property owner?  Yes  No If yes,  Seasonal  Permanent

If yes, how long have you been a Crosslake resident or property owner? 4 months

Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- \_\_\_\_\_ Planning and Zoning Commission (Crosslake residency or property ownership required)
- \_\_\_\_\_ Economic Development Authority (Crosslake residency or property ownership required)
- \_\_\_\_\_ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- \_\_\_\_\_ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission?

*I was approached by a member of city Council to attend a meeting. I would like to help Crosslake Communications become a catalyst for Job Creation and economic development.*

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

*My experience serving as Chief Technology Officer of BlackridgeBANK, a deep understanding of Computer Networks, and an understanding of what businesses want and need from their technology service providers.*

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

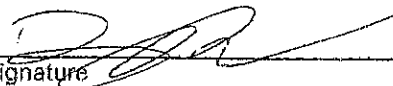
*Technology is critical to economic development, I would like to help Crosslake Communications provide the necessary services to help businesses thrive in the city of Crosslake.*

(over)

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?  Yes  No  
Comments:

**POTENTIAL CONFLICTS**

*Conflicts of Interest* may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest?  Yes  No  
If yes, please explain:

\_\_\_\_\_  
Signature 

Date 5-13-15

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:  
City of Crosslake  
37028 County Road 66  
Crosslake, MN 56442  
218-692-2688 Phone  
218-692-2687 Fax

**DATA PRACTICES ADVISORY**

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.

E.  
l.  
a.

CROSSLAKE COMMUNICATIONS  
HIGHLIGHTS FOR MAY 2015

1. **Minutes** of May 26, 2015 Crosslake Communications Advisory Board meeting are included.
2. The **Financial Statements** for February, March and April 2015 are included (motion needed).
3. The list of **February, March and April 2015 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. The Crosslake Communications Advisory Board recommends to the City Council approval of **Douglas Benzer as an Alternate on the Advisory Board**.
6. We have received a lot of **interest in our new Packages** with over 300 customers taking the new packages.
7. We believe that our **Cable TV problem of the main network channels would freeze has been corrected**.
8. The Advisory Board **reviewed and discussed the Strategic Planning Meeting**.



F. 1.  
Minneapolis Office:  
5029 Upton Avenue South  
Minneapolis, MN 55410-2244  
(612) 920-3320; fax (612) 605-2375  
www.daviddrown.com

June 4, 2015

## POLICY RECOMMENDATIONS

City of Crosslake  
Mr. Dan Vogt, City Administrator  
Mike Lyonais, City Finance Director/Treasurer  
37028 County Road 66  
Crosslake, MN 56442

### **RE: Capital Planning & Financing**

Dear Council Members, Mr. Vogt and Mr. Lyonais:

The purpose of this is to discuss the importance of capital planning, and suggest a methodology and policy to help guide the city in delivering services in the future.

### **The Importance of Capital Planning**

Buildings, infrastructure, technology, and major equipment are the physical foundation for providing services to constituents. The procurement, construction, and maintenance of capital assets are a critical activity of local governments, and therefore warrant careful planning.

Capital planning is critical to water, sewer, transportation, sanitation, and other essential public services. It is also an important component of a community's economic development program and strategic plan. Capital facilities and infrastructure are important legacies that serve current and future generations. It is extremely difficult for governments to address the current and long-term needs of their constituents without a sound multi-year capital plan that clearly identifies capital and major equipment needs, maintenance requirements, funding options, and operating budget impacts.

Capital projects are different from programs adopted in the operating budget, often representing very large financial obligations that may span two or more fiscal years. Budgetary pressures often impede capital program expenditures or investments for maintenance and replacement, making it increasingly difficult to sustain the asset in a condition necessary to provide expected service levels. In addition, as the physical condition of the asset declines, deferring maintenance and/or replacement could increase long-term costs and liabilities.

A properly prepared capital plan is essential to the future financial health of an organization and continued delivery of services to citizens and businesses.

## Current 5-year Capital Plan

The City of Crosslake's 5-year capital Improvement Plan was most recently updated in February, 2015. The plan focuses on street, sewer, bridge and trail repair and construction projects. The plan does not include equipment replacement or building maintenance and repairs.

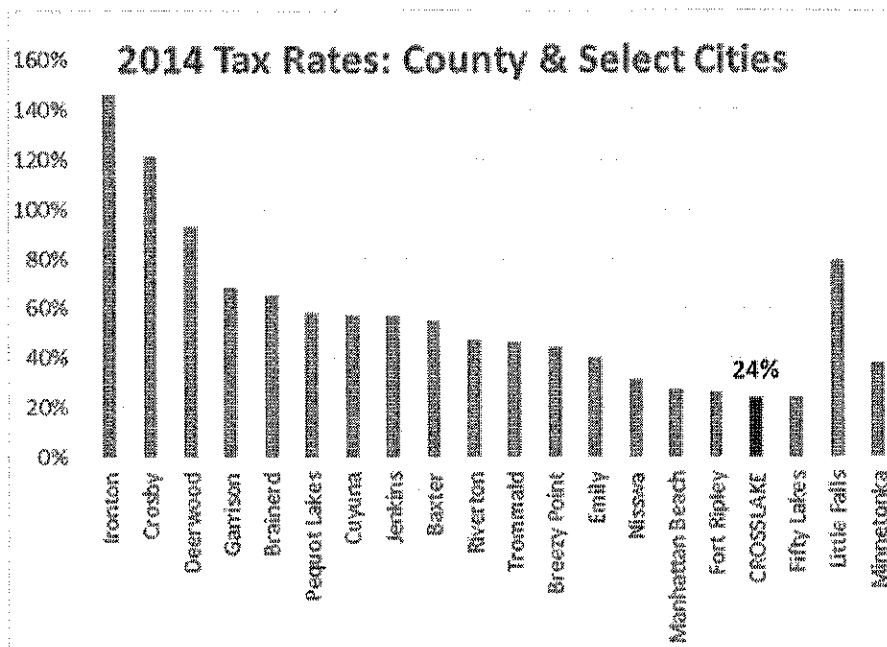
Summary Crosslake 5-Year Capital Plan

<i>Year</i>	<i>Road</i>	<i>Trail</i>	<i>San. Sewer</i>	<i>Bridge</i>	<i>Total</i>
1	\$454,000	\$168,000	0	\$40,000	\$662,000
2	211,000	170,000	0	105,000	489,000
3	1,087,000	230,000	0	0	1,317,000
4	282,000	0	935,000	0	1,217,300
5	132,000	0	0	160,000	292,000
	<i>\$2,116,000</i>	<i>\$568,000</i>	<i>\$935,000</i>	<i>\$305,000</i>	<i>\$3,977,000</i>

Most projects included in the plan are repairs and reconstruction of existing facilities. Past city practice has been to utilize special assessment financing for only new street or utility construction and bridge repair work. All other projects are funded from sewer revenues or property taxes.

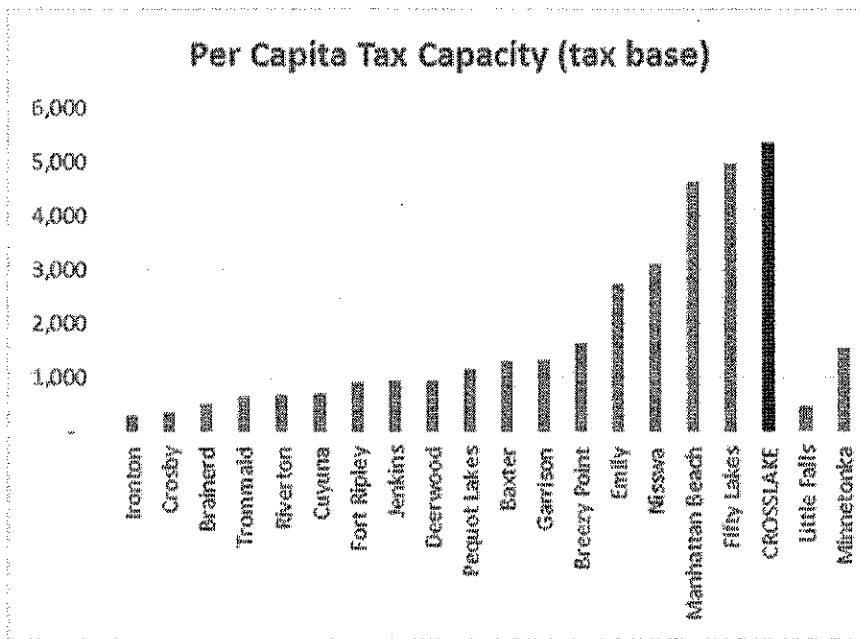
## Crosslake Fiscal Capacity

A capital plan which does not take into account a realistic assessment of the City's financial capacity is merely a wish list of unfunded needs. By most measures of financial strength, Crosslake looks very strong. Let's look at a few financial statistics:



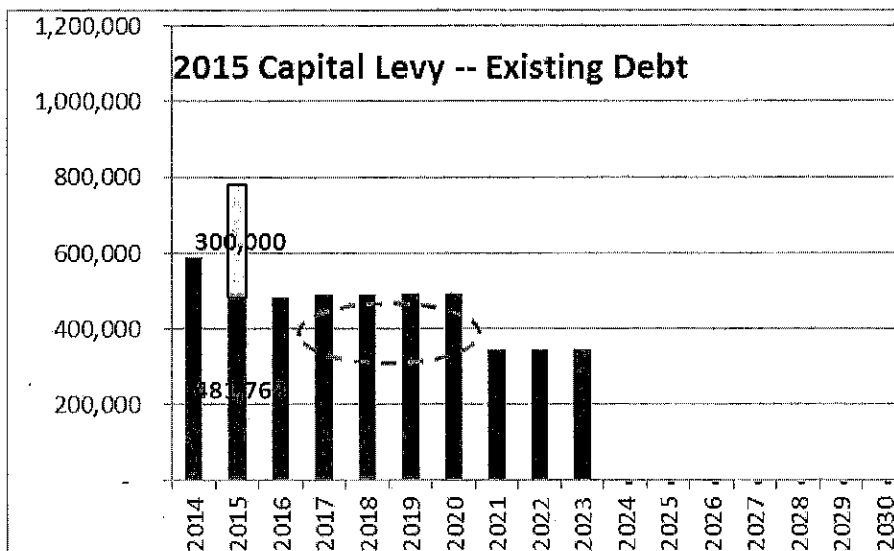
**Tax Rates:** This graph shows the city-only tax rate for all cities in Crow Wing County, plus adds Little Falls and Minnetonka for purposes of comparison. Crosslake's tax rate is about the lowest in the group, and compares very favorably with larger communities.





Tax Value; Looking at tax capacity (tax base) of the same group of communities, Crosslake tops the list. Per resident, Crosslake has over ten (10) times that tax base of Little Falls or Brainerd. The practical meaning of this is that tax levy changes impact Crosslake homes and business at a much diminished rate than in other communities.

Debt Burden: Current City debt of about \$6.6 million is very manageable for a community of 2,200 persons. The City has been steadily paying this debt down in recent years, and the balance will be paid off in less than a decade. The City's tax levy pledged to service this debt (shown in red) diminishes along with the debt burden.



Crosslake's 2015 adopted budget includes a debt service levy of \$481,783 needed to cover scheduled bond payments, plus an additional \$300,000 earmarked for other (undesignated) capital purchases/expenses -- bringing the capital budget total to \$781,783.

This level of capital budgeting constitutes about 28% of the 2015 total levy; or 6.6% of the City's 24% tax rate. This percentage of levy devoted to debt and capital is fairly normal.

Crosslake’s financial condition is enviable, and the 2015 levy allocated to capital purposes does not appear burdensome nor excessive – particularly when compared to other communities.

**Capital Budget Commitment**

A multi-year capital plan has limited value without a shared commitment to implement it. This commitment requires agreement that the plan properly serves the needs of the community and a confidence that the plan is adequate and financially sustainable.

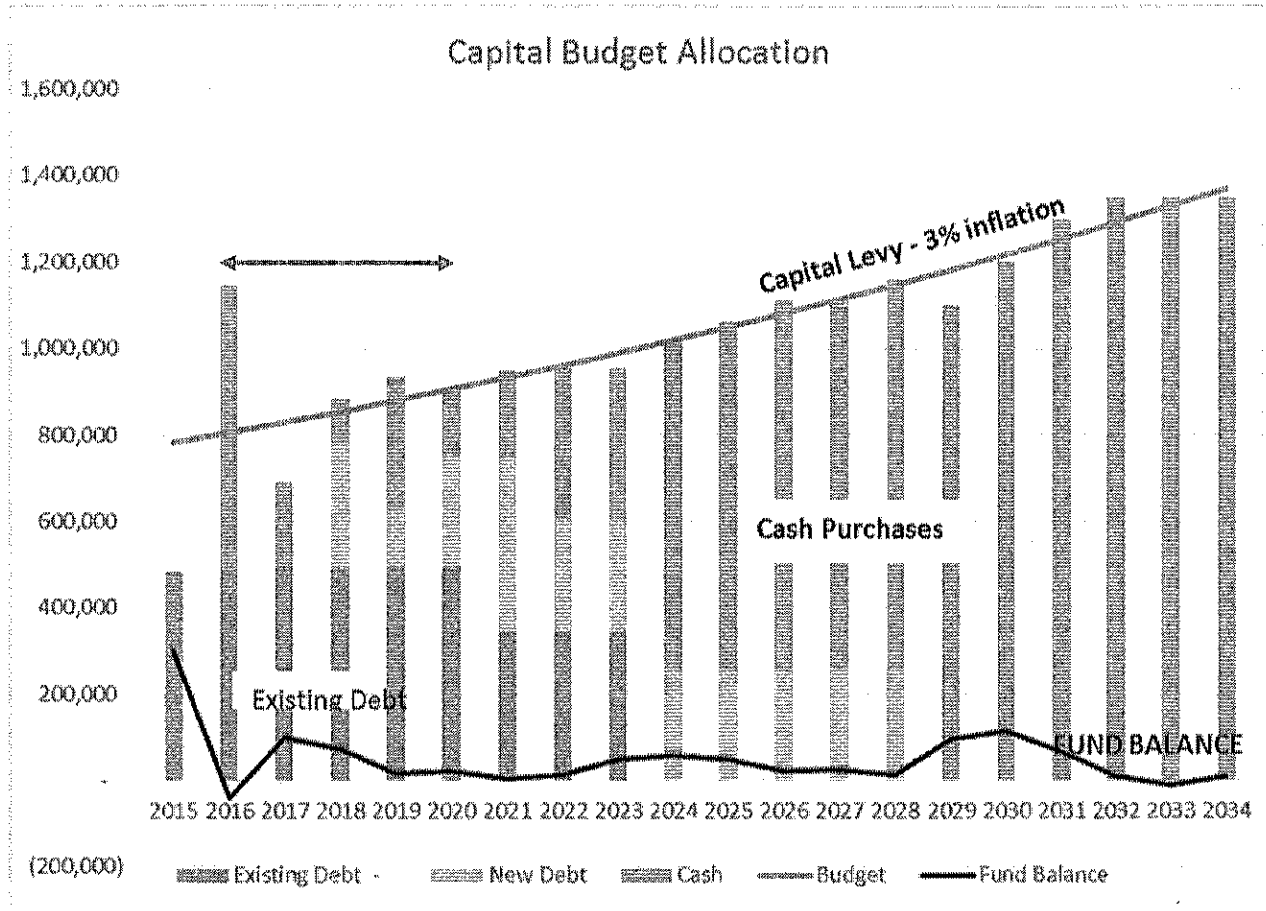
We suggest the City consider a capital funding program including three key elements:

- 1) A long-term commitment to capital funding keeping tax levy support at existing 2015 levels, adjusted for the effects of inflation and community growth.
- 2) A dedicated capital account with the ability to carry forward surpluses and absorb deficits, and which has the ability to accumulate funds for larger projects.
- 3) A willingness to use debt sparingly and effectively, so that capital projects can be grouped and scheduled logically and efficiently.

The chart and graphic below demonstrate how this program which incorporates these three elements could be used to implement your current 5-year capital plan:

**Projects & Funding Sources**

<b>YEAR</b>	<b>EXPENSE</b>	<b>FUNDED W/CASH</b>	<b>FUNDED W/DEBT</b>	<b>DEBT TERM</b>
<b>2016</b>	662,000	662,000	0	n.a
<b>2017</b>	486,000	200,000	286,000	1 year
<b>2018</b>	1,317,000	100,000	1,217,000	10 years
<b>2019</b>	1,217,000	300,000	917,000	9 years
<b>2020</b>	292,000	150,000	142,000	1 year



The implementation plan show above is not particularly polished. It shows how a program of annual cash purchases and a sparing use of short term debt can be used to implement your current 5-year plan while keeping costs within fund limits.

To be a better management tool, projections of capital needs beyond the 5-year planning period should be added along with equipment replacement and major building repairs and the positive effects of assessments and other non-tax revenues.

The potential benefits of this type of capital budgeting and management are:

- 1) Elected officials can focus on the overall budget, and determine appropriate levels of service delivery and performance standards
- 2) Staff can program and prioritize on a long-term basis rather than year by year.
- 3) Taxpayers can enjoy appropriate levels of service delivery, delivered in a financially predictable and stable manner.

### Capital Project Policy

Policies designed to guide capital planning help to assure the City's long-term needs are given adequate consideration in the budgeting process. Effective policies will promote long term stability, provide a framework in which stakeholders understand their roles and

responsibilities in the process, and strengthen the city's borrowing position by demonstrating sound fiscal management and a commitment to maximizing the benefit to the public within its resource constraints.

Attached is a first draft of a policy for financial planning and budgeting for your consideration.

Yours truly,

A handwritten signature in cursive script, appearing to read "D. Drown".

David P. Drown, President  
David Drown Associates, Inc.

F. I. a.

## CITY OF CROSSLAKE

### CAPITAL PLANNING AND FUNDING POLICY

#### INTRODUCTION

Buildings, infrastructure, technology, and major equipment are the physical foundation for providing services to constituents. The procurement, construction, and maintenance of capital assets are a critical activity of local governments, and therefore warrant careful planning.

Capital planning is critical to water, sewer, transportation, sanitation, and other essential public services. It is also an important component of a community's economic development program and strategic plan. Capital facilities and infrastructure are important legacies that serve current and future generations. It is extremely difficult for governments to address the current and long-term needs of their constituents without a sound multi-year capital plan that clearly identifies capital and major equipment needs, maintenance requirements, funding options, and operating budget impacts.

Capital projects are different from programs adopted in the operating budget, often representing very large financial obligations that may span two or more fiscal years. Budgetary pressures often impede capital program expenditures or investments for maintenance and replacement, making it increasingly difficult to sustain the asset in a condition necessary to provide expected service levels. In addition, as the physical condition of the asset declines, deferring maintenance and/or replacement could increase long-term costs and liabilities.

A properly prepared capital program is essential to the future financial health of Crosslake and continued delivery of services to citizens and businesses.

#### ASSET INVENTORY & CAPITAL PLANNING

Good capital plans do not happen by accident; they are the results of effort, teamwork and commitment. And they are driven by good, up-to-date information.

- 1) Capital Inventory. The City shall maintain a complete inventory of all existing capital assets. A "Capital Asset" shall include streets, utilities, buildings and equipment valued at \$10,000 or more. The inventory should contain at least the following information:
  - a. Engineering description
  - b. Location
  - c. Useful life & remaining useful life
  - d. Replacement cost
  - e. Condition Rating relative to performance standards

Each Department shall be responsible to develop, maintain, and update its portion of the capital inventory annually as a part of the budgeting process. The finance director shall be responsible to maintain overall inventory records.

- 2) Maintenance and Performance Standards. The City Council shall assign and maintain a system of condition ratings and/or performance standards each type of capital asset, which are consistent with overall goals and expected service levels.
  - a. Streets (add description of standard, replacement cycle, etc)
  - b. Utilities (add standard)
  - c. Bridges (add standard)
  - d. Fire & Police Vehicles (add standard)
  - e. Public Works equipment (add standard)
  - f. Others??
  
- 3) Capital Planning. The City shall develop and maintain a long-term "Capital Plan" for capital projects. A "capital project" shall include expenses for repairs, maintenance, replacement or acquisition of Capital Assets valued at \$10,000 or more. The plan shall identify capital assets that require repair, maintenance or replacement within the next 5-years. The plan shall also include an outlook of capital projects expected to be needed in years 6 – 10, as an aid to evaluate the long-term adequacy of the City's dedicated capital budget.
  - a. Departments shall prepare and submit an updated inventory of capital assets, plus a schedule of proposed capital projects to be included in the Capital Plan. The following information shall be provided for each proposed project:
    - i. Name and location of Project
    - ii. Expected cost
    - iii. Revenue generation (special assessments, grants, utility revenues, etc.)
    - iv. Special considerations (urgent need, etc.)
    - v. If a new asset, and estimate of ongoing operation and maintenance expenses.
  
  - b. Administration shall develop a proposed final plan that prioritizes projects taking into account:
    - i. Constraints of the Dedicated Capital Budget and Fund
    - ii. Degree to which a project will correct deficiency relative to Performance Standards.

#### DEDICATED CAPITAL LEVY, CAPITAL FUND & CAPITAL BUDGET

1. Dedicated Capital Levy. The City hereby establishes a Dedicated Capital Levy. The amount of the Dedicated Capital Levy shall equal 6.65% of the City's taxable net tax capacity. (A 6.65% tax rate multiplied by a 2014 tax capacity of \$11,753,058 produced \$781,783 reserved for debt service and capital projects in 2015.) The Dedicated Capital

Levy amount will be adjusted annually, based upon the change in the City's tax capacity (tax base.) The City Finance Director shall calculate the amount of the Dedicated Capital Levy annually, based upon the County's estimated tax capacity for the budget year. The Dedicated Capital Levy shall be included in all future budgets and annual levy certifications.

2. Capital Fund. The City hereby establishes a Capital Fund which shall be maintained perpetually. The following revenues shall be pledged to and deposited into the Capital Fund:
  - a. Dedicated Capital Levy amounts which are not pledged to a dedicated debt service fund (bond fund.)
  - b. Special Assessment revenues which are not pledged to a dedicated debt service fund.
  - c. Grants, contributions and other revenues reserved for capital projects

Expenditures from the Capital Fund are limited to debt payments and/or Capital Projects included in the 5-year Capital Plan.

3. Capital Budget. The City shall annually prepare and adopt a Capital Budget. The Capital budget shall include projects in the 5-year Capital Plan to be undertaken in the following year, may incorporate the use of long-term or short-term debt, and shall be implemented to in a manner that maintains a positive balance in Capital Fund.

## DEBT USAGE

Debt is a necessary and useful component of a well-managed capital plan. Wisely used, debt allows the City to "spread-out" the costs of unusually large projects over several budget cycles, it provides a mechanism to match project revenues with capital payments (assessment projects, for example) and allows the City to respond to capital spending needs that have special urgency. However, debt is NOT a substitute for long term planning, nor should it be used to delay committing the necessary funds to maintain community service levels.

	Acquisition Month					Over (Under) Budget to Date	
	2015 Budget	Total Cap- Ex. To Date	1/31/2015	2/28/2015	3/31/2015		4/30/2015
DEPT 41110 Council	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
DEPT 41400 Administration	2,500	0	0	0	0	0	0
Computer Equipment	500	0	0	0	0	0	0
Other Equipment							
Replace Server/New Wiring	2,000	1,131	0	0	0	1,131	0
Copier Upgrade to Color	14,400	0	0	0	0	0	0
	<b>19,400</b>	<b>1,131</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,131</b>	<b>0</b>
DEPT 41410 Elections	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
DEPT 41600 Audit/Legal Services	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
DEPT 41910 Planning and Zoning	2,500	2,716	0	0	0	2,716	0
Computer Equipment	500	0	0	0	0	0	0
Other Equipment							
Replace Server/New Wiring	2,000	1,131	0	0	0	1,131	0
Copier Upgrade to Color	14,400	0	0	0	0	0	0
	<b>19,400</b>	<b>3,846</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,846</b>	<b>0</b>
DEPT 41940 General Government	20,000	0	0	0	0	0	0
EMS Repairs/Replacements	8,000	0	0	0	0	0	0
General Building Repairs	35,000	0	0	0	0	0	0
Siding/Roofing/Landscaping	50,000	0	0	0	0	0	0
Parking Lot Repairs	<b>113,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPT 42110 Police Administration	2,000	0	0	0	0	0	0
Office Computers	0	0	0	0	0	0	0
Squad Equipment - Guns	3,600	0	0	0	0	0	0
Squad Equipment - Tasers	45,000	4,258	0	185	0	100	3,973
Squad Vehicles	900	0	0	0	0	0	0
Protective Vests	<b>51,500</b>	<b>4,258</b>	<b>0</b>	<b>185</b>	<b>0</b>	<b>100</b>	<b>3,973</b>

5



City of Crosslake  
2015 Capital Outlay - Budget vs Actual

Acquisition Month

	2015 Budget	Total Cap- Ex. To Date	Over (Under) Budget to Date	Acquisition Month					
				1/31/2015	2/28/2015	3/31/2015	4/30/2015	5/31/2015	
<b>DEPT 42280 Fire Administration</b>									
New Well	26,902	0	(26,902)	0	0	0	0	0	0
Miscellaneous Minor Equipment	20,000	10,043	(9,957)	0	1,542	583	5,840	2,078	
Replace Engine #1	0	0	0	0	0	0	0	0	0
Rescue 1 - '94 Chevy	0	0	0	0	0	0	0	0	0
Equipment - E1 Apparatus	0	0	0	0	0	0	0	0	0
PPE	0	0	0	0	0	0	0	0	0
Boots	0	0	0	0	0	0	0	0	0
Helmets	0	0	0	0	0	0	0	0	0
	<b>46,902</b>	<b>10,043</b>	<b>(36,860)</b>	<b>0</b>	<b>1,542</b>	<b>583</b>	<b>5,840</b>	<b>2,078</b>	
<b>DEPT 42500 Ambulance Services</b>									
NA - Not Used	0	0	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPT 43000 Public Works (General)</b>									
<b>Vehicles and Equipment</b>									
Diamond LBM-C-DD 23ft wheel loader boom mower	47,852	0	(47,852)	0	0	0	0	0	0
Diamond DBF050-H 50" boom flail head	9,926	0	(9,926)	0	0	0	0	0	0
John Deere 997 Commercial Diesel Max-Frame Z-Trak with 60 in rear discharge deck	14,889	0	(14,889)	0	0	0	0	0	0
L. C.									
Hustler Super Z 60" Mower	10,000	0	(10,000)	0	0	0	0	0	0
3/4 Ton Truck to replace Ted's truck, move old truck to parks	34,000	32,346	(1,654)	0	0	0	31,951	395	
Replace 2008 Ford 1 Ton Dump Truck/Plow	0	0	0	0	0	0	0	0	0
Replace 2007 Cat 930B Wheel Loader With New Loader (2014 Value \$75K)	0	0	0	0	0	0	0	0	0
Replace 2000 T200 Bobcat with new Bobcat (\$50k) and add Blower (\$30k)	0	0	0	0	0	0	0	0	0
Replace 2009 John Deere 3720 Tractor	0	0	0	0	0	0	0	0	0
Replace Sweeper	0	0	0	0	0	0	0	0	0
1/2 Computer(Sewer)	0	611	611	0	0	0	0	611	
Replace Quick Attach on Cat Bucket	0	748	748	0	0	0	0	748	
Replace Pickup Plate	0	1,170	1,170	0	0	0	0	1,170	
Welding - New loader	0	1,040	1,040	0	0	0	1,040	0	
Hook - New Loader	0	910	910	0	0	0	910	0	
	<b>116,667</b>	<b>36,825</b>	<b>(79,842)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,901</b>	<b>2,924</b>	
<b>Crack Filling and Repairs</b>									
	25,000	0	(25,000)	0	0	0	0	0	0
	<b>25,000</b>	<b>0</b>	<b>(25,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Crosslake  
2015 Capital Outlay - Budget vs Actual

	2015 Budget	Total Cap- Ex. To Date	Over (Under) Budget to Date	Acquisition Month					
				1/31/2015	2/28/2015	3/31/2015	4/30/2015	5/31/2015	
<b>Roads/Trails</b>									
Manhattan Point Boulevard	0	0	0	0	0	0	0	0	0
Reclaim/Widen/Repave Whitefish Avenue to CSAH 66									
Manhattan Point Boulevard Trail	0	0	0	0	0	0	0	0	0
Construct New Trail - Whitefish Avenue to CSAH 66									
South Landing Intersection	0	0	0	0	0	0	0	0	0
Revise with Manhattan Point Boulevard									
Forest Lodge Road	0	0	0	0	0	0	0	0	0
Reclaim/Widen/ Construct Turnaround/ Repave									
South Landing Road	0	0	0	0	0	0	0	0	0
Reclaim/Construct Turnaround/Repave									
Urbans Point Road	0	0	0	0	0	0	0	0	0
Reclaim/Repave									
CSAH 66 Trail from Existing	0	0	0	0	0	0	0	0	0
New Trail Construction									
Trail Endpoint to Manhattan Boulevard/ CSAH 66									
Reclaim/Widen/ Repave									
Intersection									
Anchor Point Road	0	0	0	0	0	0	0	0	0
Reclaim/Repave									
Anchor Point Trail	0	0	0	0	0	0	0	0	0
Extend Shoulder/Trail									
Manhattan Point Boulevard	0	0	0	0	0	0	0	0	0
Boulevard - Reclaim/Widen/Repave Whitefish Avenue to the 2010 Project									
Dagget Bay Road	0	0	0	0	0	0	0	0	0
Reclaim/Extend Sanitary Sewer/Repave									
Norway Trail	0	0	0	0	0	0	0	0	0
Extend Sanitary Sewer/New Pavement (Assessed)									
Brook Street	0	0	0	0	0	0	0	0	0
Reclaim/Extend Sanitary Sewer/Lift Station/Repave									
Kimball Road	0	0	0	0	0	0	0	0	0
Reclaim/Extend Sanitary Sewer/Repave									
Sewer - Norway Trail, Brook Street, Kimbal Road	0	0	0	0	0	0	0	0	0
Sanitary Sewer Cost Minus Above Road Costs From 2010 Sanitary Sewer Extension Study - Total Project Estimate \$1,050,000 Plus 3% Inflation Increase Per Year To Date									
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

	2015 Budget	Total Cap-Ex. To Date	Over (Under) Budget to Date	Acquisition Month						
				1/31/2015	2/28/2015	3/31/2015	4/30/2015	5/31/2015		
DEPT 43100 Cemetery										
Irrigation System	1,000	882	(118)	0	0	0	0	0	882	
	<u>1,000</u>	<u>882</u>	<u>(118)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>882</u>	
DEPT 45100 Park and Recreation										
H/VAC Replacement	10,000	0	(10,000)	0	0	0	0	0	0	0
Tennis Court Replacement	5,000	0	(5,000)	0	0	0	0	0	0	0
South Bay Park/ #103 Park	17,000	0	(17,000)	0	0	0	0	0	0	0
East Garage Roof Replacement	5,000	0	(5,000)	0	0	0	0	0	0	0
Signage for Community Center	10,000	0	(10,000)	0	0	0	0	0	0	0
Indoor Outdoor Surveillance Cameras	5,000	0	(5,000)	0	0	0	0	0	0	0
Community Center Septic Improvements	5,000	0	(5,000)	0	0	0	0	0	0	0
Picnic Shelter	7,250	0	(7,250)	0	0	0	0	0	0	0
Community Center	0	0	0	0	0	0	0	0	0	0
Computer Equipment	5,000	0	(5,000)	0	0	0	0	0	0	0
Replace Mower and Deck	0	0	0	0	0	0	0	0	0	0
Infield Improvements	0	0	0	0	0	0	0	0	0	0
Replace Carpet	0	0	0	0	0	0	0	0	0	0
Senior Meals NSF Equipment	0	0	0	0	0	0	0	0	0	0
New Playground Surface	0	0	0	0	0	0	0	0	0	0
Community Center	0	0	0	0	0	0	0	0	0	0
Irrigation Pumps& Related Improvements	0	0	0	0	0	0	0	0	0	0
Replace Copiers	0	0	0	0	0	0	0	0	0	0
Big Ass Solutions	0	2,820	2,820	0	0	0	2,820	0	0	0
	<u>69,250</u>	<u>2,820</u>	<u>(66,430)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,820</u>	<u>0</u>	<u>0</u>	<u>0</u>
DEPT 45500 Library										
Miscellaneous	500	0	(500)	0	0	0	0	0	0	0
Big Ass Solutions	0	1,880	1,880	0	0	0	1,880	0	0	0
	<u>500</u>	<u>1,880</u>	<u>1,380</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,880</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total General Fund</b>	<b>462,619</b>	<b>61,684</b>	<b>(400,935)</b>	<b>0</b>	<b>1,727</b>	<b>583</b>	<b>49,518</b>	<b>9,856</b>		

	2015 Budget	Total Cap-Ex. To Date	Over (Under) Budget to Date	Acquisition Month					
				1/31/2015	2/28/2015	3/31/2015	4/30/2015	5/31/2015	
<b>DEPT 43200 Sewer</b>									
New Well	26,902	0	(26,902)	0	0	0	0	0	0
Replace Server/New Wiring	2,000	1,131	(870)	0	0	0	1,131	0	0
1/2 Computer (Public Works)	0	611	611	0	0	0	0	611	0
Meters	0	4,801	4,801	0	0	4,801	0	0	0
	<b>28,902</b>	<b>6,542</b>	<b>(22,360)</b>	<b>0</b>	<b>0</b>	<b>4,801</b>	<b>1,131</b>	<b>611</b>	<b>0</b>
<b>Sewer Treatment Plant Improvements</b>									
Filter Controllers	0	21,553	21,553	0	0	0	0	0	21,553
1 Mobilization	2,800	0	(2,800)	0	0	0	0	0	0
2 Replace Grit Pump	0	0	0	0	0	0	0	0	0
3 Upsize Piping	0	0	0	0	0	0	0	0	0
4 Flow Pace Ferric Chloride	15,000	0	(15,000)	0	0	0	0	0	0
5 RAS/WAS Pumping Automation	0	0	0	0	0	0	0	0	0
6 Filter Backwash Automation	0	0	0	0	0	0	0	0	0
7 Chlorination System	0	0	0	0	0	0	0	0	0
8 Filter Flow Splitting Modifications	0	0	0	0	0	0	0	0	0
9 Bio solids Aeration Piping Modifications	20,000	0	(20,000)	0	0	0	0	0	0
10 Bio solid Pump Modifications	0	0	0	0	0	0	0	0	0
11 Upgrade Emergency Power System	100,000	0	0	0	0	0	0	0	0
12 Electric and Controls	0	0	0	0	0	0	0	0	0
<b>Subtotal</b>	<b>655,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
13 Engineering	80,000	0	(5,600)	0	0	0	0	0	0
Total	735,000	0	0	0	0	0	0	0	0
Remove Chlorination as N/A	(120,000)	0	0	0	0	0	0	0	0
Revised Total	<b>43,400</b>	<b>21,553</b>	<b>(21,847)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,553</b>
<b>Total For Sewer Fund</b>	<b>72,302</b>	<b>28,095</b>	<b>(44,207)</b>	<b>0</b>	<b>0</b>	<b>4,801</b>	<b>1,131</b>	<b>22,164</b>	<b>0</b>
<b>Total For City</b>	<b>534,922</b>	<b>89,780</b>	<b>(445,142)</b>	<b>0</b>	<b>1,727</b>	<b>5,384</b>	<b>50,649</b>	<b>32,020</b>	<b>0</b>
Items Purchased with Proceeds of Equipment Certificates (Per Details Below)	549,868	365,868	(184,000)	0	0	0	365,868	0	0
Cash From Sales of Equipment to 3rd Parties Applied to new Equipment	164,311	129,311	(35,000)	0	0	0	129,311	0	0
<b>Revised Total For City</b>	<b>1,249,101</b>	<b>584,959</b>	<b>(664,142)</b>	<b>0</b>	<b>1,727</b>	<b>5,384</b>	<b>545,828</b>	<b>32,020</b>	<b>0</b>

City of Crosslake  
2015 Capital Outlay - Budget vs Actual

	2015 Budget	Total Cap-Ex. To Date	Over (Under) Budget to Date	Acquisition Month				
				1/31/2015	2/28/2015	3/31/2015	4/30/2015	5/31/2015
<b>Items Approved after Budget Adoption - Funded with Equipment Certificates:</b>								
\$561,000 Series 2015B Equipment Certificates:								
Gross Proceeds	561,000							
Less:								
Capitalized Interest	(8,632)							
Issuance Costs	(2,500)							
Net Cash Available	<b>549,868</b>	<b>365,868</b>	<b>(184,000)</b>				<b>365,868</b>	
Deposit on Fire Truck	434,000	250,000	(184,000)				250,000	
Skid Steer, Payment made net of sale of used equipment	(a) 74,061	74,061	-				74,061	
Front End Loader	(b) 18,349	18,349	(0)				18,349	
John Deere Tractor	(c) 23,458	23,458	-				23,458	
<b>Trade-In Allowance on New Purchases</b>								
Front End Loader	77,790	77,790	-				77,790	
John Deere Mower	9,500	9,500	-				9,500	
	<b>87,290</b>	<b>87,290</b>	-				<b>87,290</b>	
<b>Cash Received for Sales of Equipment to 3rd Parties</b>								
Sale of Fire Truck - Portion of Proceeds applied to new truck	35,000	-	(35,000)	0	0	0	-	-
Sale of Bobcat	(a) 23,600	23,600	0	0	0	0	23,600	
Sale of Other Equipment - Proceeds applied towards loader	(b) 105,711	105,711	0	0	0	0	105,711	
	<b>164,311</b>	<b>129,311</b>	<b>(35,000)</b>	-	-	-	<b>129,311</b>	-
<b>Cap-Ex Reported on "Detail Purchases Tab"</b>								
	(a) 97,661	97,661	-				97,661	
	(b) 124,060	124,060	-				124,060	
	(c) 23,458	23,458	-				23,458	

G.I.a.

## MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	2015		2014	
	May-2015	Year-to-Date 2015	May-2014	Year-to-Date 2014
<b>Time Period</b>				
<b>PERMIT TYPE</b>				
New Construction(Dwig)	4	7	1	7
Septic - New	0	0	3	6
Septic Upgrades	3	6	1	2
Porch / Deck	1	6	5	9
Additions	2	6	2	10
Landscape Alterations	6	16	6	15
Access. Structures	6	10	5	9
Demo/Move	0	0	1	4
Signs	1	3	0	1
Fences	1	1	1	3
E911 Addresses Assigned	0	1	0	2
<b>Total Permits</b>	<b>24</b>	<b>56</b>	<b>25</b>	<b>68</b>

ENFORCEMENT / COMPLAINTS	Complaints	Closed Complaints	Complaints	Closed Complaints
Enforcement	5	0	5	8

CUSTOMER SERVICE STATISTICS	May-2015	Year-to-Date 2015	May-2014	Year-to-Date 2014
<b>Time Period</b>				
<b>Activity</b>				
Counter	104	381	139	404
Phone	181	599	241	635
Email	60	238	171	385
<b>Total</b>	<b>345</b>	<b>1218</b>	<b>551</b>	<b>1424</b>

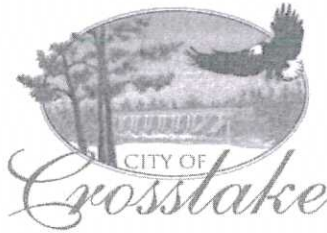
Call For Service	11	25	14	33
Shoreland Rapid Assessment Completed (Buffer)	1	4	1	4
Stormwater Plans Submitted	6	18	4	11
<b>Total LSP Site Visits</b>	<b>64</b>	<b>239</b>	<b>44</b>	<b>94</b>

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received	Year-To-Date Failed 2015	Year-To-Date Received	Year-To-Date Failed 2014
Total Septic Compliance Inspections	35	2	57	2
		97.1%		98.3%

PUBLIC HEARINGS	May-15	Year-to-Date 2015	May-14	Year-to-Date 2014
<b>Public Hearings</b>				
DRT	1	11	8	10
Variance	2	5	2	6
CUP/IUP	0	1	0	2
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	2	1	2
Consolidations/Lot Line Adjustments	1	4	Not Available	Not Available

G. l. b.

City Hall: 218-692-2688  
Planning & Zoning: 218-692-2689  
Fax: 218-692-2687



37028 County Road 66  
Crosslake, Minnesota 56442  
www.cityofcrosslake.org

**CITY OF CROSSLAKE**  
**PLANNING COMMISSION/BOARD OF ADJUSTMENT**  
**May 22, 2015**  
**9:00 A.M.**

Crosslake City Hall  
37028 County Road 66, Crosslake MN 56442  
(218) 692-2689

**PUBLIC HEARING NOTICE**

**Applicant:** Carl Steenberg

**Site Location:** Part of the SE ¼ of the SW ¼, Section 29, Crosslake, MN 56442

**Request:**

- Subdivision of property

**To:**

- Subdivide parcel #120293400C00009 involving 5.05 acres into 3 tracts

**Notification:** Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

**Information:** Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or ([crosslakepz@crosslake.net](mailto:crosslakepz@crosslake.net)).



## STAFF REPORT

Property Owner/Applicant: Carl Steenberg

Parcel Number(s): 120293400C00009

Application Submitted: April 20, 2015

Action Deadline: June 18, 2015

60 Day Extension Letter sent: N/A

City Council Date: June 08, 2015

**Authorized Agent:** N/A

**Request:** To subdivide parcel #120293400C00009 involving 5.05 acres into 3 tracts

**Current Zoning:** Rural Residential 5

**Adjacent Land Use/Zoning:**

North – Rural Residential 5 and Shoreland District, Crosslake

South – Rural Residential 5

East – Rural Residential 5 and Shoreland District, Crosslake

West – Rural Residential 5

**Development Review Team Minutes held on 10-14-14:**

- Property is located at the intersection of County Rd 103 and Happy Landing Rd and has a road setback of 35 feet
- The parcel is approximately 5.05 acres including the road right of way
- Requesting parcel zoned as RR5 to be reclassified as shoreland district, which would enable the parcel to be split into a total of three parcels (2 new parcels) per request (withdraw this request and request below)
- Variance permit needed in order to make smaller parcels in a RR5
- Metes & Bounds permit needed for parcel split creating 2 new parcels
- Survey needed to meet Variance and Metes & Bounds requirements
- Site Suitability required per parcel
- Parcel will retain ROW on Happy Landing Rd and County Road 103
- New parcel split design submitted at this meeting
- If approval is given for both above permits, he is able to record the split when he chooses (per Paul Herkenhoff)

**Parcel History:**

There is no history of previous action regarding this undeveloped property



**City Ordinance:**

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

**City Community Plan:**

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

**Agencies Notified and Responses Received:**

**County Highway:** Email received 4-24-15; see attached

**DNR:** N/A

**City Engineer:** No comments were received as of 5-14-15

**City Attorney:** No comments were received as of 5-14-15

**Lake Association:** N/A

**Township:** N/A

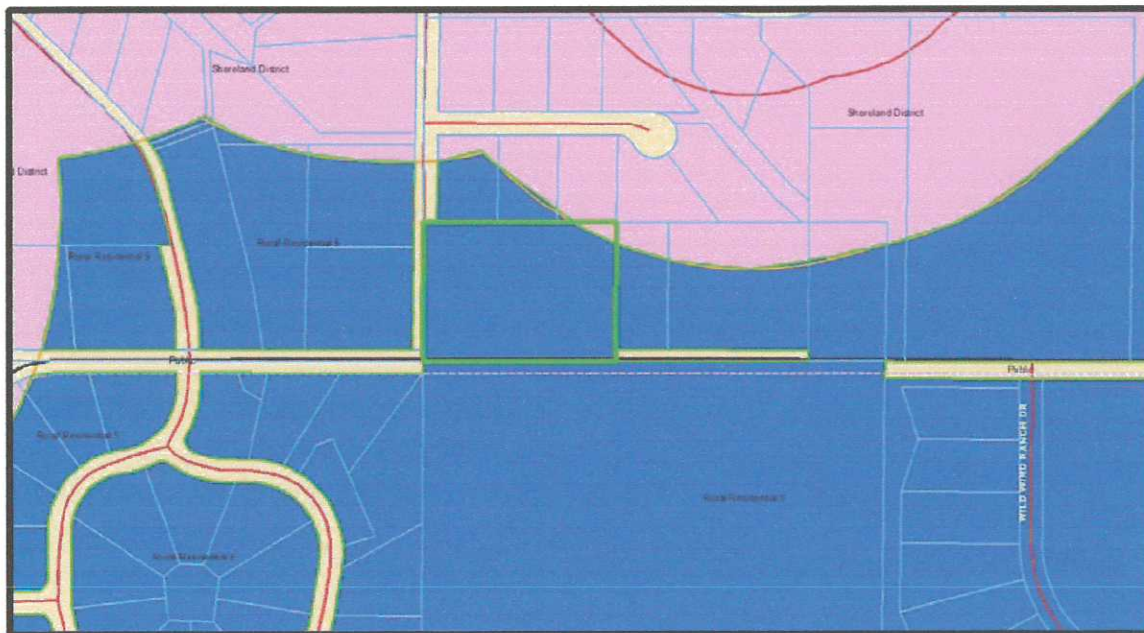
**Crosslake Public Works:** No comments were received as of 5-14-15

**Crosslake Park, Recreation & Library:** No comments were received as of 5-14-15

**Concerned Parties:** No comments were received as of 5-14-15

**POSSIBLE MOTION:**

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120293400C00009 involving 5.05 acres located in part of the SE 1/4 of SW1/4, Sec 29, City of Crosslake



# CERTIFICATE OF SURVEY

## PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 29, TOWNSHIP 137 NORTH, RANGE 27 WEST, CROW WING COUNTY, MINNESOTA

**LEGAL DESCRIPTION PER DOCUMENT NUMBER 035294**  
 The Section 406 lot of the West 500 feet of the South 400 feet of the Southeast Quarter of the Southwest Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County, Minnesota, together with an easement for road purposes over and across that part of the Southeast Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County, Minnesota, and a portion of the North 230 foot street and along the westerly side of a line extending parallel with and abutting 66.00 feet easterly of the westerly side-of-way line of Happy Landing Road, Crow Wing County, Minnesota, and a portion of the westerly side-of-way line of Happy Landing Road together with all improvements and appurtenances belonging thereto.

**PROPOSED BOUNDARY DESCRIPTIONS:**

**TRACT A**  
 The East 72.19 feet of the West 450.00 feet of the South 400.00 feet of the Southeast Quarter of the Southwest Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

Also subject to easements, restrictions and reservations of record.

**TRACT B**  
 The West 77.71 feet of the North 133.96 feet of the South 400.00 feet of the Southeast Quarter of the Southwest Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

Also subject to easements, restrictions and reservations of record.

**TRACT C**

The West 77.71 feet of the North 133.96 feet of the South 400.00 feet of the Southeast Quarter of the Southwest Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

Subject to easements, restrictions and reservations of record.

IMPERVIOUS CALCULATIONS		PERVIOUS CALCULATIONS	
PROPOSED TRACT A	PROPOSED TRACT B	PROPOSED TRACT C	PROPOSED TRACT A
Area	2,275	2,275	2,275
Perimeter	61,231	61,231	61,231
Volume	4,551	4,551	4,551
Total			

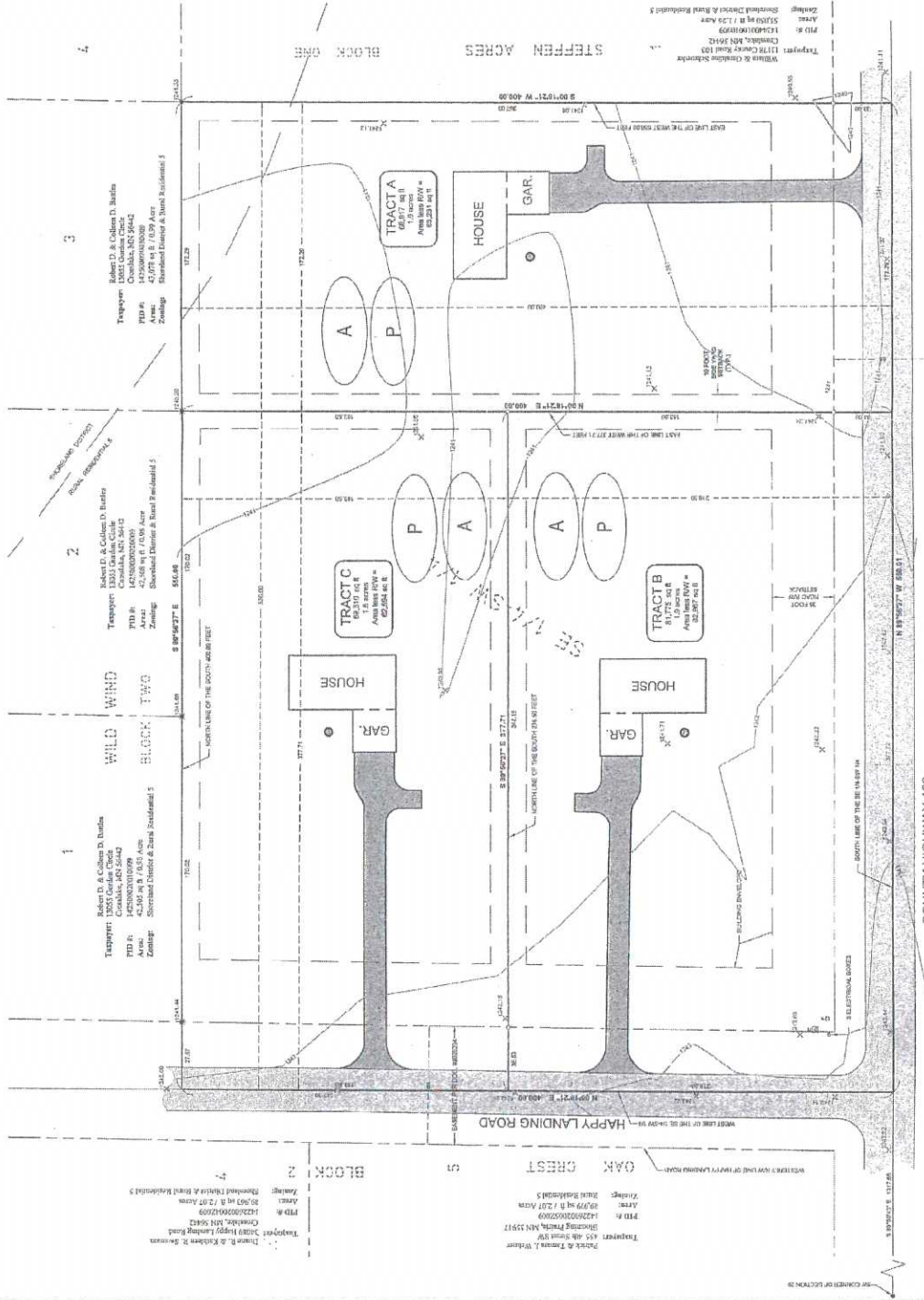
IMPERVIOUS CALCULATIONS		PERVIOUS CALCULATIONS	
PROPOSED TRACT B	PROPOSED TRACT C	PROPOSED TRACT A	PROPOSED TRACT B
Area	2,275	2,275	2,275
Perimeter	61,231	61,231	61,231
Volume	4,551	4,551	4,551
Total			

IMPERVIOUS CALCULATIONS		PERVIOUS CALCULATIONS	
PROPOSED TRACT C	PROPOSED TRACT A	PROPOSED TRACT B	PROPOSED TRACT C
Area	2,275	2,275	2,275
Perimeter	61,231	61,231	61,231
Volume	4,551	4,551	4,551
Total			

**NOTES:**  
 1. Corner marked as shown = 1 foot based on NAD 83 datum. Corners shown have been adjusted using geoid derived surveying methodology. Field found on 12-20-11.  
 2. Easement shown is for utility purposes.  
 3. Easement shown is for utility purposes.  
 4. The property address of subject parcel: 34159 Happy Landing Road.

**LEGEND**

- 1. PROPOSED BOUNDARY
- 2. EXISTING BOUNDARY
- 3. EXISTING EASEMENT
- 4. EXISTING EASEMENT
- 5. EXISTING EASEMENT
- 6. EXISTING EASEMENT
- 7. EXISTING EASEMENT
- 8. EXISTING EASEMENT
- 9. EXISTING EASEMENT
- 10. EXISTING EASEMENT
- 11. EXISTING EASEMENT
- 12. EXISTING EASEMENT
- 13. EXISTING EASEMENT
- 14. EXISTING EASEMENT
- 15. EXISTING EASEMENT
- 16. EXISTING EASEMENT
- 17. EXISTING EASEMENT
- 18. EXISTING EASEMENT
- 19. EXISTING EASEMENT
- 20. EXISTING EASEMENT



**RECEIVED**  
 APR 20 2015

BY: \_\_\_\_\_

Site Suitability Form

Tract A

Article 3.2.F


Property Owner Steenberg Family Date 4/23/15  
 Mailing Address: 34159 Happy Landing Rd  
 City/State/Zip: Crosslake, MN 56442  
 Home Phone Number: Stonemark Land Surveying Inc. Cell: 218-568-4940  
 Site Address: TBD-Tract A  
 City/State/Zip: \_\_\_\_\_  
 Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29  
 Sec. 29 Twp: 137 Range: 27 Township Name: City of Crosslake  
 Parcel Number: 120-293-400-C00-009 PARENT PARCEL NUMBER \_\_\_\_\_  
 Lake/ River: \_\_\_\_\_ Lake/River Classification: \_\_\_\_\_

Description of Soil Treatment Areas

	(Proposed) Site #1				(Alternate) Site #2			
Disturbed Areas	Yes	No	X	Yes	No	X		
Compacted Areas	Yes	No	X	Yes	No	X		
Flooding	Yes	No	X	Yes	No	X		
Run on Potential	Yes	No	X	Yes	No	X		
Limiting Layer Depth	SB1	84"	SB2	SB1	84"	SB2		
Slope % and Direction	0%				0%			
Soil Texture	S to SL				S to SL			
Soil Sizing Factor	.83/1.27				.83/1.27			
Landscape Position	Flat				Flat			
Vegetation Types	Wooded				Wooded			

Perc. Rate	Texture	SSF	HLR	Perc. Rate	Texture	SSF	GPD/Sq.Ft.
<0.1	Coarse Sand			16 to 30	Loam	1.67	0.60
0.1 to 5	Sand	0.83	1.20	31 to 45	Silt Loam	2.0	0.50
0.1 to 5	Fine Sand	1.67	0.60	46 to 60	Clay Loam	2.2	0.45
6 to 15	Sandy Loam	1.27	0.79	> 60	Clay Loam	****	0.24

Print Designer Name and License Number: Martin Joyce 2129  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Home Phone Number: \_\_\_\_\_ Cell: 218-820-2621  
 E-Mail Address: joycem@brainerd.net

Designer Signature:  Date: 4/23/15

Comments/ Driving Directions: Found adequate soils and area for 2 SSTS Type I drainfields. More soils will be needed for a septic design.

# Crow Wing County Environmental Services

## Site Suitability Soil Boaring Logs for Proposed Septic System Sites

Property Owner: Steenberg Family Date: 4/23/15

- \* Record depths of all horizons.
- \* Record all Redoximorphic Features, Restricting Layers and Saturated Soils.
- \* Include all Chroma and Hue values in boaring log.

1 (PROPOSED) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR
0" - 4"	Topsoil	10YR 3/3
4" - 18"	Sandy Loam	10YR 4/4
18" - 24"	Loamy Sand	10YR 4/4
24" - 72"	Sand	10YR 4/4
72" - 84"	Sand	10YR 5/4

2 (PROPOSED) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR

1 (ALTERNATE) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR
0" - 4"	Topsoil	10YR 3/3
4" - 20"	Sandy Loam	10YR 4/4
20" - 30"	Loamy Sand	10YR 4/4
30" - 72"	Sand	10YR 4/4
72" - 84"	Sand	10YR 5/4

2 (ALTERNATE) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR

Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29

Parcel Number: 120-293-400-C00-009

Designer Signature: 

Date: 4/23/15



Site Suitability Form

Tract B

Article 3.2.F


Property Owner: Steenberg Family Date: 4/23/15  
 Mailing Address: 34159 Happy Landing Rd  
 City/State/Zip: Crosslake, MN 56442  
 Home Phone Number: Stonemark Land Surveying Inc. Cell: 218-568-4940  
 Site Address: TBD-Tract B  
 City/State/Zip: \_\_\_\_\_  
 Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29  
 Sec. 29 Twp: 137 Range: 27 Township Name: City of Crosslake  
 Parcel Number: 120-293-400-C00-009 PARENT PARCEL NUMBER \_\_\_\_\_  
 Lake/ River: \_\_\_\_\_ Lake/River Classification: \_\_\_\_\_

Description of Soil Treatment Areas

	(Proposed) Site #1				(Alternate) Site #2			
Disturbed Areas	Yes	No	X	Yes	No	X		
Compacted Areas	Yes	No	X	Yes	No	X		
Flooding	Yes	No	X	Yes	No	X		
Run on Potential	Yes	No	X	Yes	No	X		
Limiting Layer Depth	SB1	84"	SB2	SB1	84"	SB2		
Slope % and Direction	0%				0%			
Soil Texture	S to SL				S to SL			
Soil Sizing Factor	.83/1.27				.83/1.27			
Landscape Position	Flat				Flat			
Vegetation Types	Wooded				Wooded			

Soil Sizing Factors/Hydraulic Loading Rates							
Perc. Rate	Texture	SSF	HLR	Perc. Rate	Texture	SSF	GPD/Sq.Ft.
<0.1	Coarse Sand			16 to 30	Loam	1.67	0.60
0.1 to 5	Sand	0.83	1.20	31 to 45	Silt Loam	2.0	0.50
0.1 to 5	Fine Sand	1.67	0.60	46 to 60	Clay Loam	2.2	0.45
6 to 15	Sandy Loam	1.27	0.79	> 60	Clay Loam	****	0.24

Print Designer Name and License Number: Martin Joyce 2129  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Home Phone Number: \_\_\_\_\_ Cell: 218-820-2621  
 E-Mail Address: joycem@brainerd.net

Designer Signature:  Date: 4/23/15  
 Comments/ Driving Directions: Found adequate soils and area for 2 SSTs Type I drainfields. More soils will be needed for a septic design.

# Crow Wing County Environmental Services

## Site Suitability Soil Boaring Logs for Proposed Septic System Sites

Property Owner: Steenberg Family Date: 4/23/15

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- \* Include all Chroma and Hue values in boaring log.

1 (PROPOSED) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR
0" - 4"	Topsoil	10YR 3/3
4" - 32"	Sandy Loam	10YR 4/4
32" - 44"	Loamy Sand	10YR 4/4
44" - 72"	Sand	10YR 4/4
72" - 84"	Sand	10YR 5/4

2 (PROPOSED) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR

1 (ALTERNATE) SOILS DATA


DEPTH (INCHES)	TEXTURE	MUNSELL COLOR
0" - 4"	Topsoil	10YR 3/3
4" - 32"	Sandy Loam	10YR 4/4
32" - 44"	Loamy Sand	10YR 4/4
44" - 72"	Sand	10YR 4/4
72" - 84"	Sand	10YR 5/4

2 (ALTERNATE) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR

Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29

Parcel Number: 120-293-400-C00-009

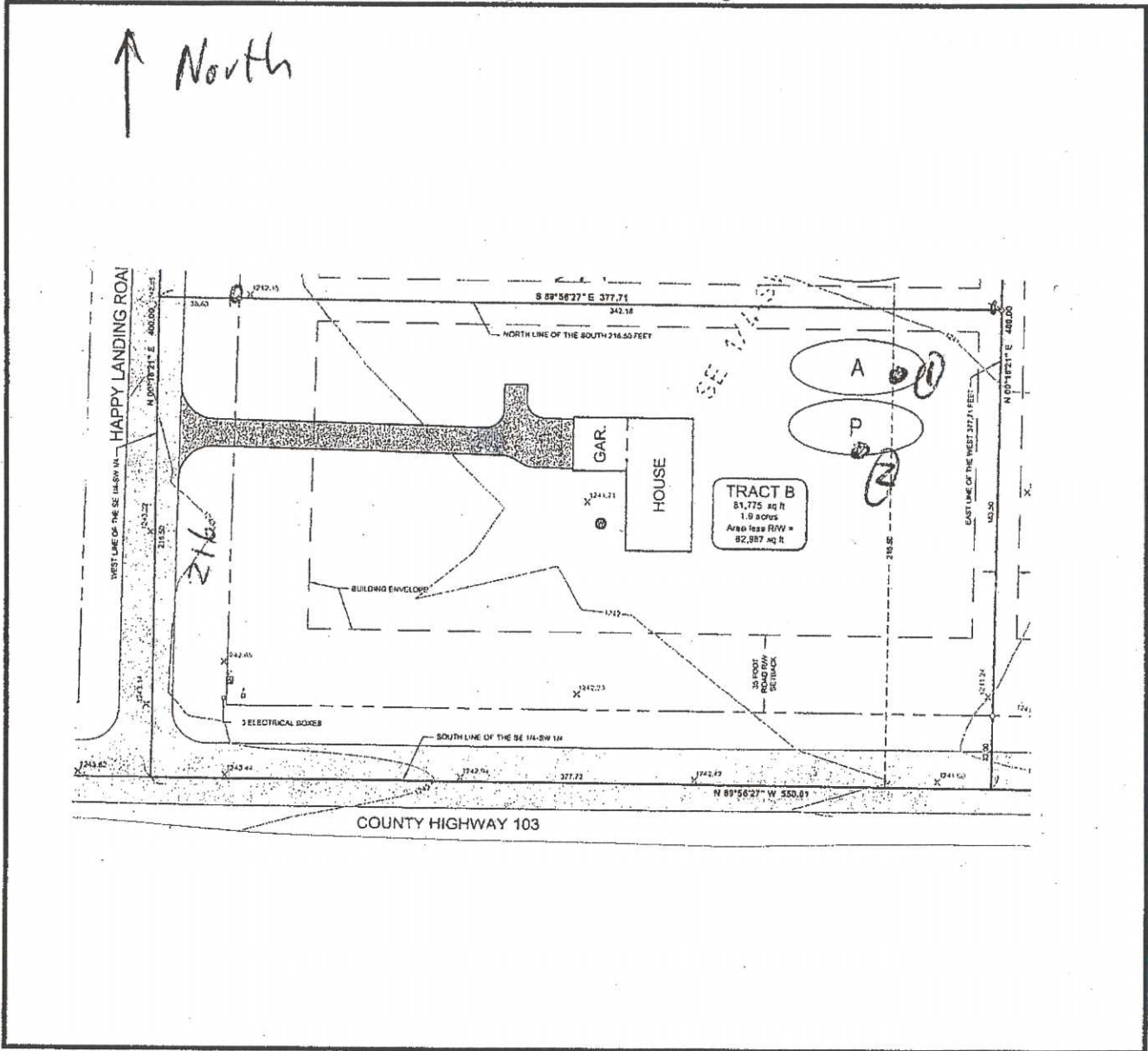
Designer Signature:  Date: 4/23/15

# Crow Wing County Environmental Services Site Sketch for Site Suitability

Property Owner: Steenberg Family

Date: 4/23/15

Please Draw to Scale with North Arrow to top or Left Side of Page



**Show Existing or Proposed:**

- Water Wells within 100 ft. of drainfield      Water lines within 10 ft. of drainfield
- All Drainfield Areas and Boring Locations      Disturbed/Compacted Areas      Component Location
- OHW as Needed      Lot Easements      Access Route for Tank Maintenance
- Property Lines, all Existing and Proposed Structures, all Relative Setbacks

Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29

Parcel Number: 120-293-400-C00-009

Designer Signature: *Mark Goy*

Date: 4/23/15

License Number: 2129



**Crow Wing County Environmental Services  
Site Suitability Form  
Article 3.2.F**

*Tract C*

Received 4-29-15

Property Owner: Steenberg Family Date: 4/23/15  
**Mailing Address:** 34159 Happy Landing Rd  
 City/State/Zip: Crosslake, MN 56442  
 Home Phone Number: Stonemark Land Surveying Inc. Cell: 218-568-4940  
**Site Address:** TBD-Tract C  
 City/State/Zip: \_\_\_\_\_  
 Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29  
 Sec. 29 Twp: 137 Range: 27 Township Name: City of Crosslake  
 Parcel Number: 120-293-400-C00-009 PARENT PARCEL NUMBER \_\_\_\_\_  
 Lake/ River: \_\_\_\_\_ Lake/River Classification: \_\_\_\_\_

**Description of Soil Treatment Areas**

	(Proposed) Site #1			(Alternate) Site #2		
Disturbed Areas	Yes	No	X	Yes	No	X
Compacted Areas	Yes	No	X	Yes	No	X
Flooding	Yes	No	X	Yes	No	X
Run on Potential	Yes	No	X	Yes	No	X
Limiting Layer Depth	SB1	84"	SB2	SB1	84"	SB2
Slope % and Direction	0%			0%		
Soil Texture	S to SL			S to SL		
Soil Sizing Factor	.83/1.27			.83/1.27		
Landscape Position	Flat			Flat		
Vegetation Types	Wooded			Wooded		

Soil Sizing Factors/Hydraulic Loading Rates							
Perc. Rate	Texture	SSF	HLR	Perc. Rate	Texture	SSF	GPD/Sq.Ft.
<0.1	Coarse Sand			16 to 30	Loam	1.67	0.60
0.1 to 5	Sand	0.83	1.20	31 to 45	Silt Loam	2.0	0.50
0.1 to 5	Fine Sand	1.67	0.60	46 to 60	Clay Loam	2.2	0.45
6 to 15	Sandy Loam	1.27	0.79	> 60	Clay Loam	****	0.24

Print Designer Name and License Number: Martin Joyce 2129  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Home Phone Number: \_\_\_\_\_ Cell: 218-820-2621  
 E-Mail Address: joycem@brainerd.net

Designer Signature:  Date: 4/23/15

Comments/ Driving Directions: Found adequate soils and area for 2 SSTS Type I drainfields. More soils will be needed for a septic design.

# Crow Wing County Environmental Services

## Site Suitability Soil Boaring Logs for Proposed Septic System Sites

Property Owner: Steenberg Family Date: 4/23/15

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- \* Include all Chroma and Hue values in boaring log.

1 (PROPOSED) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR
0" - 4"	Topsoil	10YR 3/3
4" - 24"	Sandy Loam	10YR 4/4
24" - 30"	Loamy Sand	10YR 4/4
30" - 72"	Sand	10YR 4/4
72" - 84"	Sand	10YR 5/4

2 (PROPOSED) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR

1 (ALTERNATE) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR
0" - 4"	Topsoil	10YR 3/3
4" - 28"	Sandy Loam	10YR 4/4
28" - 32"	Loamy Sand	10YR 4/4
32" - 72"	Sand	10YR 4/4
72" - 84"	Sand	10YR 5/4

2 (ALTERNATE) SOILS DATA

DEPTH (INCHES)	TEXTURE	MUNSELL COLOR

Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29

Parcel Number: 120-293-400-C00-009

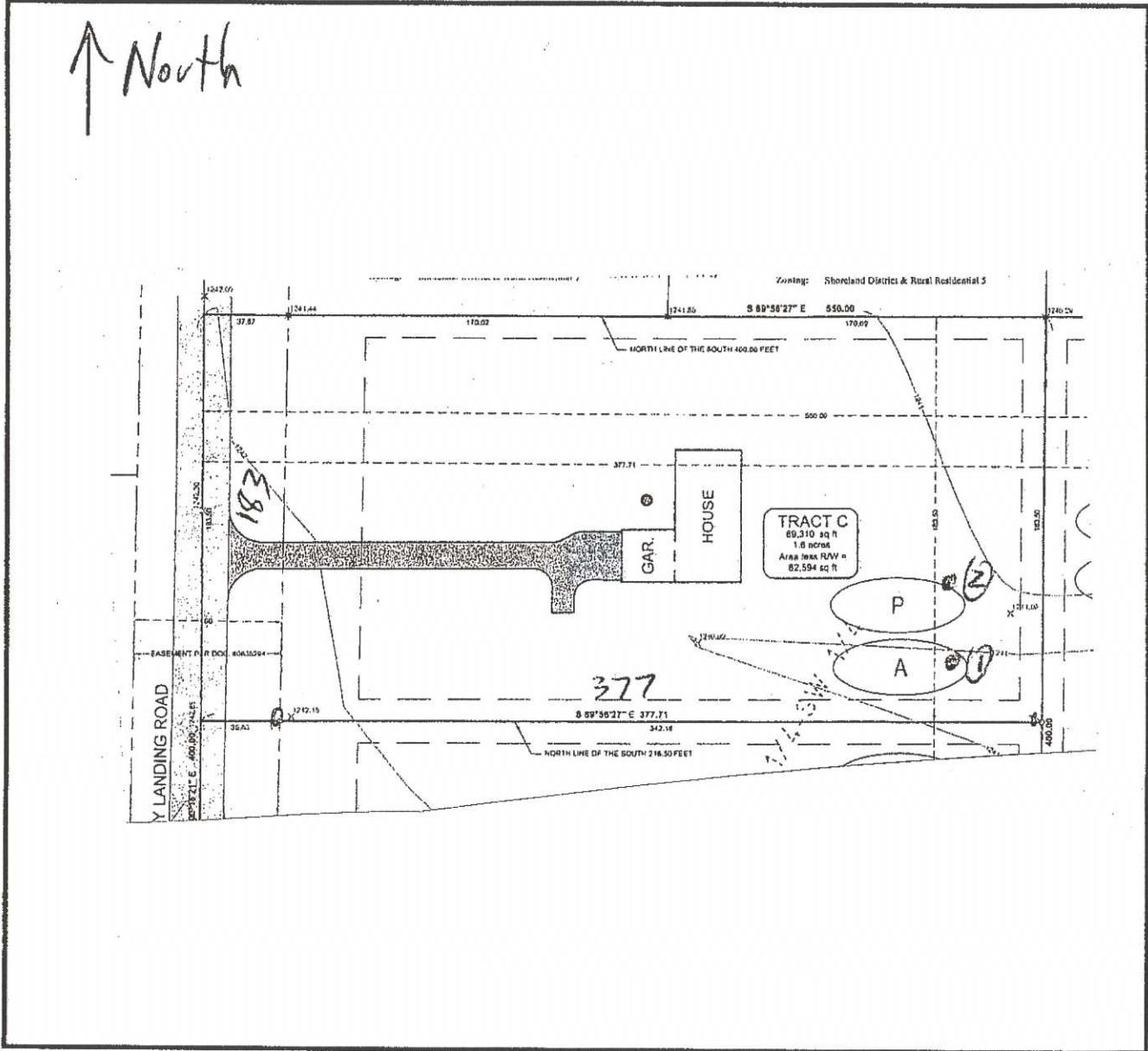
Designer Signature:  Date: 4/23/15

# Crow Wing County Environmental Services Site Sketch for Site Suitability

Property Owner: Steenberg Family

Date: 4/23/15

Please Draw to Scale with North Arrow to top or Left Side of Page



**Show Existing or Proposed:**

- Water Wells within 100 ft. of drainfield      Water lines within 10 ft. of drainfield
- All Drainfield Areas and Boring Locations      Disturbed/Compacted Areas      Component Location
- OHW as Needed      Lot Easements      Access Route for Tank Maintenance
- Property Lines, all Existing and Proposed Structures, all Relative Setbacks

Legal Description: The S 400 ft of the W 550 ft of the W 1100 ft of the SE1/4 Section 29

Parcel Number: 120-293-400-C00-009

Designer Signature: *Mark Goye*

Date: 4/23/15

License Number: 2129





**Subdivisions Application**  
 Planning and Zoning Department  
 37028 County Rd 66, Crosslake, MN 56442  
 218.692.2689 (Phone) 218.692.2687 (Fax) [www.cityofcrosslake.org](http://www.cityofcrosslake.org)

**RECEIVED**  
 APR 20 2015

**S 1510025**

Property Owner(s): Carl H. Steenberg

Receipt Number: 695637

Permit Number: \_\_\_\_\_

Mailing Address: 34159 Happy Landing Rd

Site Address: NE corner of Happy Landing & CR 103

Phone Number: 612 730 8495

E-Mail Address: chs3422@aol.com

Parcel Number(s): 120 293 400 000 009

Legal Description: Re S. 400ft of Re SW ..

Sec 29 Twp 137 Rge 26 / (27) / 28

Land Involved: Width: 395' Length: 551' Acres: 5.05

Lake/River Name: Cross

Do you own land adjacent to this parcel(s)? \_\_\_ Yes  No

If yes, list Parcel Number(s) \_\_\_\_\_

Authorized Agent: \_\_\_\_\_

Agent Address: \_\_\_\_\_

Agent Phone Number: \_\_\_\_\_

Signature of Property Owner(s) Carl H. Steenberg

Date 4-20-15

Signature of Authorized Agent(s) \_\_\_\_\_ Date \_\_\_\_\_

**Subdivision Type**  
 (Check applicable request)

Metes and Bounds  
 Residential Preliminary Plat  
 Residential Final Plat  
 Commercial Preliminary Plat  
 Commercial Final Plat

**Development**

3 Number of proposed lots  
 \_\_\_\_\_ Number of proposed outlots

**Access**

Public Road  
 Easement

Easement recorded:  Yes  No *or survey*

**Septic**

Compliance N/A  
 SSTS Design N/A  
 Site Suitability on Survey

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:  
 Application accepted by JCC Date 4/20/15 Land Use District RRS Lake Class 6D Park, Rec, Lib \_\_\_\_\_

# Meister Environmental, LLC

MN Certified Wetland Delineator #1031



218.851.5005  
benmeister45@gmail.com

April 16, 2015

Mitch Brinks  
Water Protection Specialist  
Crow Wing County  
322 Laurel Street, Suite 14  
Brainerd, MN 56401

**RE: Parcel ID # 120293400C00009, Section 29, Township 137 North, Range 27  
West, Crow Wing County, Minnesota.**

Dear Mr. Brinks:

I visited the above referenced site on April 15, 2015 and verified that there are no wetlands present on the site. This letter is being submitted electronically with hard copies available upon request.

Sincerely,

A handwritten signature in black ink, appearing to read "B Meister".

Ben Meister  
MN Certified Wetland Delineator #1031

8718 Center Drive, Breezy Point, MN 56472

# RE: PC/BOA May 22, 2015 meeting Information

Dave Reese <Dave.Reese@wsn.us.com>

Fri 4/24/2015 3:50 PM

To: Cheryl Stuckmayer <Cheryl.Stuckmayer@crowwing.us>; City of Crosslake <cityclerk@crosslake.net>;

Cc: Mark Hallan <Mark.Hallan@wsn.us.com>; Chad Conner <Chad.Conner@wsn.us.com>;

4 attachments

Steenberg Public Hearing Notice-COS Variance.pdf; Steenberg Public Hearing Notice-COS for Subdivision.pdf; Steenberg Application\_4.20.15.pdf; Permit S1510025 Application\_4.20.15.pdf;

Cheryl,

We have completed our review of the Variance/Subdivision application for the Carl Steenberg property located at the intersection of Happy Landing Road and CSAH 103, and have the following comments for the Commission's consideration:

## Variance

We understand a variance is being requested due to a change in the zoning classification of the property, and the subsequent increase in minimum lot area from 40,000 square feet to 5 acres. If this is correct, then it would appear further subdivision of the parcel is not allowed. An amendment to the zoning classification of the property may be considered by the City if the reclassification of this parcel was not done consistently with surrounding property, creating spot zoning issues with land uses and subdivision densities that were already established by prior zoning.

## Subdivision

If the property classification and variance issue can be resolved, we have the following observations regarding the proposed subdivision.

- Tracts B and C should be subject to a minimum 33-foot right-of-way or permanent easement conveyed to the City of Crosslake for road, drainage, and utility purposes for Happy Landing Road.
- The City may require soil borings for verification of soil suitability for onsite sewers.
- This area is known for archeological sites. Adjacent subdivisions have been designed to preserve delineated archeological resources. It may be advisable to check historical records to avoid impacts or issues with future lot development.

If you wish to discuss, please give us a call.

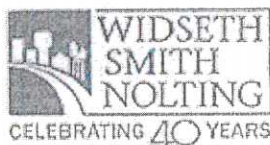
Regards,

**Dave Reese, PE**

Civil Engineer, VP

218-316-3629 | Direct

218-251-2770 | Cell



7804 Industrial Park Road | Baxter, MN 56425-2720

[WidethSmithNolting.com](http://WidethSmithNolting.com)

[Engineering](#) | [Architecture](#) | [Surveying](#) | [Environmental](#)



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

*Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:*

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?

Yes          No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?

Specify  
the applicable sections of the ordinance.

Yes          No

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes          No          Specify other required standards.



4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes            No            Zoning District

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes            No

6. Other issues pertinent to this matter.



**City of Crosslake  
Planning Commission/Board of Adjustment**

**Summary of Record**

**Carl Steenberg** – Part of the SE  $\frac{1}{4}$  of the SW  $\frac{1}{4}$ , Section 29, City of Crosslake,  
120293400C00009

**Request:**

- To subdivide parcel 120293400C00009 involving 5.05 acres into 3 tracts

**Chronology of events:**

- October 14, 2014 – Development Review Team Meeting
- April 20, 2015 – Application submitted
- May 5, 2015 – Published in local newspaper
- May 1, 2015 – Notices sent out
- May 21, 2015 – Planning Commission/Board of Adjust on-site
- May 22, 2015 – Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- June 8, 2015 - Crosslake City Council Meeting -Decision to approve/deny/table the subdivision of parcel 120293400C00009 involving 5.05 acres

**Packet Information:**

- Notice of Hearing
- Staff Report
- Certificate of Survey
- Subdivision application
- April 16, 2015 letter from Ben Meister – wetland delineation

**Correspondence:**

- April 24, 2015 – Email from Dave Reese, PE; Widseth Smith Nolting; city engineer
- May 21, 2015 – Email from Robert & Colleen Battles
- May 21, 2015 – Email from Debra Meyer

May 22, 2015

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

*Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:*

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?

Yes  No

- **Surrounding parcels are similar to the parcel sizes as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**
- **City's Comprehensive Plan encourages growth**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance? Specify the applicable sections of the ordinance.

Yes  No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **Variance for lot size approved**
- **Wetland delineation are on file**
- **Septic sites are on file**
- **No new roads**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes  No Specify other required standards.

- **The proposed lots have ample area for septic systems**
- **Wetland delineation are on file**
- **Variance for lot size approved**
- **Park dedication fees due prior to the June 8, 2015 City Council meeting**
- **Archaeology study is completed**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes  No Zoning District **Limited Commercial**

- **It is consistent with the surrounding residential uses**
- **Similar lot sizes in the area as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**
- **Conforms with the neighborhood**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes  No

- Staff verified all performance standards

6. Other issues pertinent to this matter.

- Park dedication fees due prior to the June 8, 2015 City Council meeting
- Minimum 33' road and utility easement

**Decision: Motion by Lafon; supported by Knippel to recommend to the Crosslake City Council to approve the subdivision of parcel 120293400C00009 to create three tracts involving 5.05 acres located in Part of the SE ¼ of the SW ¼, Section 29, Crosslake, MN 56442**

**Per the findings of fact as discussed, the on-site conducted on May 21, 2015 and as shown on the certificate of survey received at the Planning & Zoning office dated March 25, 2015**

**Findings:** As listed above

**All members voting "Aye", Motion carried.**

Date: 6-26-15

Signature: \_\_\_\_\_

Chairman



**City of Crosslake  
Planning Commission/Board of Adjustment**

**Summary of Record**

**Carl Steenberg** – Part of the SE ¼ of the SW ¼, Section 29, City of Crosslake,  
120293400C00009

**Request:**

- To subdivide parcel 120293400C00009 involving 5.05 acres into 3 tracts

**Chronology of events:**

- October 14, 2014 – Development Review Team Meeting
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- May 1, 2015 – Notices sent out
- May 21, 2015 – Planning Commission/Board of Adjust on-site
- May 22, 2015 – Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- June 8, 2015 - Crosslake City Council Meeting -Decision to approve the subdivision of parcel 120293400C00009 involving 5.05 acres

**Packet Information:**

- Notice of Hearing
- Staff Report
- Certificate of Survey
- Subdivision application
- April 16, 2015 letter from Ben Meister – wetland delineation

**Correspondence:**

- April 24, 2015 – Email from Dave Reese, PE; Widseth Smith Nolting; city engineer
- May 21, 2015 – Email from Robert & Colleen Battles
- May 21, 2015 – Email from Debra Meyer

May 22, 2015

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

*Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:*

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?

Yes  No

- **Surrounding parcels are similar to the parcel sizes as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**
- **City's Comprehensive Plan encourages growth**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance? Specify the applicable sections of the ordinance.

Yes  No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **Variance for lot size approved**
- **Wetland delineation are on file**
- **Septic sites are on file**
- **No new roads**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes  No Specify other required standards.

- **The proposed lots have ample area for septic systems**
- **Wetland delineation are on file**
- **Variance for lot size approved**
- **Park dedication fees due prior to the June 8, 2015 City Council meeting**
- **Archaeology study is completed**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes  No Zoning District **Limited Commercial**

- **It is consistent with the surrounding residential uses**
- **Similar lot sizes in the area as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**
- **Conforms with the neighborhood**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes  No

- **Staff verified all performance standards**

6. Other issues pertinent to this matter.

- **Park dedication fees due prior to the June 8, 2015 City Council meeting**
- **Minimum 33' road and utility easement**

**Decision: Motion by Lafon; supported by Knippel to recommend to the Crosslake City Council to approve the subdivision of parcel 120293400C00009 to create three tracts involving 5.05 acres located in Part of the SE ¼ of the SW ¼, Section 29, Crosslake, MN 56442**

**Per the findings of fact as discussed, the on-site conducted on May 21, 2015 and as shown on the certificate of survey received at the Planning & Zoning office dated March 25, 2015**

**Findings:** As listed above

**All members voting "Aye", Motion carried.**

Date: 6-26-15

Signature: \_\_\_\_\_

Chairman



## City of Crosslake

### Planning Commission/Board of Adjustment

#### Summary of Record

**Carl Steenberg** – Part of the SE  $\frac{1}{4}$  of the SW  $\frac{1}{4}$ , Section 29, City of Crosslake, 120293400C00009

Request is a Variance for:

1. Lot size 1.6 acres where 5 acres is required in Rural Residential 5

To subdivide:

- Three tracts from parcel #120293400C00009 involving 5.05 acres

Chronology of events:

- October 14, 2014 – Development Review Team Meeting
- April 20, 2015 – Application submitted
- May 5, 2015 – Published in local newspaper
- May 1, 2015 – Notices sent out
- May 21, 2015 – Planning Commission/Board of Adjust on-site
- May 22, 2015 – Planning Commission/Board of Adjust meeting – Decision made to approve the variance for lot size

Packet Information:

- Notice of Hearing
- Staff Report
- Certificate of Survey
- Variance application
- Practical difficulty statement
- August 21, 2013 – Email from Mark Wessels with reply from Kenneth Anderson

Correspondence:

- April 24, 2015 – Email from Dave Reese, PE; Widseth Smith Nolting; city engineer
- May 21, 2015 – Email from Robert & Colleen Battles
- May 21, 2015 – Email from Debra Meyer



May 22, 2015

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

*A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.*

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes  No

Why?

- **The lot size is similar to neighboring eastern, northern and western properties as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**
- **The Ordinance allows property owners to develop and improve their property**
- **The intent of the ordinance is being met; ordinance revisions were made 7 months after purchase**

2. Is the Variance consistent with the Comprehensive Plan?

Yes  No

Why?

- **The Comprehensive Plan encourages growth and development**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes  No

Why:

- **The current use is residential and the proposed use will be residential**
- **Lots will be larger than what the last ordinance would have allowed at the time of the purchase**
- **Lots will be larger than the neighboring northern lots as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes  No

Why:

- **Lot size; the intent of the ordinance is being met; ordinance revisions were made 7 months after purchase**

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes  No

Why:

- **Current ordinance has the lot zoned at RR5 (5 acres); zoned R1 (40,000 square feet) at time of purchase**
- **Lot sizes approximately same sizes as adjacent parcels as noted during the May 21, 2015 Planning Commission/Board of Adjust on-site**

6. Does the need for a Variance involve more than economic considerations?

Yes  No

Why:

- **May 21, 2015 Planning Commission/Board of Adjustment on-site determined the consistency of the lot size with adjacent lots**
- **The lot size is similar to neighboring eastern, northern and western properties as noted during the Planning Commission/Board of Adjust on-site dated May 21, 2015**
- **Larger lots than some existing lots in neighborhood**
- **Current ordinance has lot zoned at RR5 (5 acres); zoned R1 (40,000 square feet) at time of purchase – parcel was originally going to be split into 4 parcels**

**Decision: Motion by Kuker; supported by Knippel to approve the variance for:**

1. **Lot size 1.6 acres where 5 acres is required in Rural Residential 5**

**To Subdivide:**

- **Three tracts from parcel #120293400C00009 involving 5.05 acres**

**Per the findings of fact as discussed, the on-sites conducted on May 21, 2015 and as shown on the certificate of survey received at the Planning & Zoning office dated March 25, 2015 located in Part of the SE ¼ of the SW ¼, Section 29, Crosslake, MN 56442**

**Findings:** As listed above

**All members voting “Aye”, Motion carried.**

Date: 6-26-15

Signature: \_\_\_\_\_  
Chairman

**Staff Report**  
**Crosslake Parks, Recreation and Library**

**Date: June 3, 2015**

**To: Crosslake City Council/Crosslake Planning and Zoning Commission**  
**From: Jon Henke, Director of Parks, Recreation and Library**

**Subject: Park Dedication Recommendation**

**Steenberg Metes and Bounds Application**

The Park/Library Commission recommended cash in lieu of land for the Steenberg Metes and Bounds Subdivision on June 3rd, 2015. Motion passed unanimously.

Jon Henke, Director  
Crosslake Parks, Recreation and Library



STATED MINUTES

City of Crosslake  
Planning Commission/Board of Adjustment

May 22, 2015  
9:00 A.M.

Crosslake City Hall  
37028 County Road 66  
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Joel Knippel; Mark Lafon; Matt Kuker and Council Member Gary Heacox
2. Absent: None
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor; Jon Kolstad, Crosslake Land Services Specialist; Susan Maske, Planning Assistant and Cheryl Stuckmayer, Technical/Administration Specialist
4. 4-24-15 Minutes & Findings – **Motion by Nevin; supported by Lafon to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
  - 5.1 None
6. New Business
  - 6.1 Carl Steenberg – Variance for lot size
  - 6.2 Carl Steenberg – Subdivision of property
  - 6.3 Don Bordsen – Variance for temporary structures
  - 6.4 Bill & Kristy McClellan – After the Fact Variance for dirt moving in bluff impact zone
  - 6.5 Bill & Kristy McClellan – Variance for deck setback to bluff
7. Adjournment

**Carl Steenberg**  
**120293400C00009**

Kolstad read the request and the two emailed comments into the record. Carl Steenberg stated his purchase date of August 13, 2013 with the ordinance at that time allowing a subdivision of 40,000 square feet per parcel at time of purchase. Wessels, City Council member, stated the ordinance revisions made in March 2014 limited Carl's options. At the time of the ordinance revision process a discussion was held to make a determination on an individual bases.

**May 22, 2015 Action:**

**Motion by Kuker; supported by Knippel to approve the variance as submitted for:**

- 1. Lot size 1.6 acres where 5 acres is required in Rural Residential 5**

**To Subdivide:**

- 1. Three tracts from parcel #120293400C00009 involving 5.05 acres**

**Per the findings of fact as discussed, the on-site conducted on May 21, 2015 and as shown on the certificate of survey received at the Planning & Zoning office dated March 25, 2015 located on County Road 103 and Happy Landing Road, Part of the SE ¼ of the SW ¼, Section 29, City of Crosslake**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

**Carl Steenberg  
120293400C00009**

Kolstad read the request into the record and stated the applicant was applying to subdivide 5.05 acre parcel into three lots and that the park dedication fee would be monetary. A variance was approved by the Planning Commission/Board of Adjustment earlier in the meeting to allow 1.6 acre lots instead of the required 5 acre lots. Carl Steenberg had no comment. Pence, Land Service Supervisor stated the wetland delineation showed none existing; a septic system site suitability was completed and two septic sites were noted; Dave Reese's recommendation of (1.) 33' road & utility easement, (2.) soil determination, (3.) Archaeology concerns – historical cultural issues cleared.

**May 22, 2015 Action:**

**Motion by Lafon; supported by Knippel to approve a recommendation to the City Council to:**

1. Subdivide parcel #120293400C00009 involving 5.05 acres into 3 tracts

**Per the findings of fact as discussed, the on-site conducted on May 21, 2015 and as shown on the certificate of survey received at the Planning & Zoning office dated March 25, 2015 located on County Road 103 and Happy Landing Road, Part of the SE ¼ of the SW ¼, Section 29, City of Crosslake**

**Conditions:**

1. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on June 8, 2015
2. 33' road ingress/egress & utility easement be shown on final plat

**Findings: See attached**

**All members voting "Aye", Motion carried.**

G.2.a.

MEMO TO: City Council

FROM: Public Works Director Ted Strand

DATE: 5/4/2015

TOS

SUBJECT: Replacement of Equipment

At this time I would like permission to purchase a new lawn mower with a bagger upon placing order these should be in a weeks' time, we shopped around and have chosen Exmark Z X series 60 inch mower 35 hp with bagger \$ 17147.00 we budgeted \$24889.00  
WE compared three mowers Exmark, Toro, and John Deere. These are all commercial units

We looked at Toro Z Master 6000 series 34 hp 60" cut from Ace hardware \$ 14895.00 ( wrong bagger quoted on this unit)

Also the Toro Z Master 6000 on the state contract was \$13129.81

And the John Deere on the state contract Z970R 35 hp 60" cut was \$ 19446.34

All units are similar hp, cut, and bagger system, we have demo these units are comfortable with the Ezmark and have talked to a number of owners on their mowers. As well as there is a full time mechanic at the dealer and spare parts. AAA Equipment Center

All quotes and supporting information is available

Ted Strand

Staff Report - Crosslake Parks, Recreation & Library

G.3.a.

Date: June 3, 2015

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library

**1. Potential Change to the hours for the Crosslake Community Center on Friday's**

The Park and Library Commission were updated on usage rates for the Fitness Room on Friday evenings for the first 8 weeks of the new hours. It was found that Friday night's participation numbers were lower than expected. Currently the Fitness room is averaging less than two people per hour on Friday night. Specifically Friday's from 7-8 the facility is averaging less than one participant. The Commission recommended adjusting the operating hours from 5 a.m. – 7 p.m on Friday's if the Director feels this is warranted after June's participation numbers are calculated. Currently the Community Center is scheduled to close at 8:00. The department also explained their struggle with finding employees to work the Friday evening shift after 7 p.m. The Director will access usage and post a notice if the facility decides to change its hours before July 1<sup>st</sup>.

**2. Senior Nutrition Program**

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

**3. Fitness Room**

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

**4. Silver Sneakers classes offered**

Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30 for the Silver Sneaker Yoga Class. We will also hold the Classic Silver Sneakers exercise class at 10:30. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. Take the first step towards a healthy lifestyle.

**5. Pickleball**

Come try pickleball on Tuesday nights from 5-7 p.m and also Friday morning from 9:30-11. A yearly membership for Pickleball is only \$20 and a day pass is available for \$4.00. All first time players will receive their first session for free. Court time can also be rented Tuesday and Thursday afternoons from 1-3 for \$10.

**6. Yoga**

Gail teaches Yoga at the Community Center on Tuesday mornings at 10:00 a.m.

**7. AAA Driving Class**

The refresher course for AAA senior driving will be offered at the Community Center on July 23rd from 9-1.

**8. Security System Update**

The 2015 Capital Outlay budget for Parks included \$5,000 for the improvement of the Community Center Security System. We are currently working with the Cities security provider to expand video monitoring to the exterior of the Center. Adding cameras to the exterior will help our City to deter vandalism in our parks and provide a safer environment for our patrons and staff.

**9. Volunteers Needed**

The Park Department is seeking volunteers to assist us in maintaining the Patio Garden outside the Library. Currently we only have a few volunteers to help with this project. These volunteers spend countless hours to maintain this area. Many hands would make quick work of this task. Please lend a hand if you can. Our volunteers meet Wednesday mornings at 9 and treats and coffee are provided. Consider being a vital part of our parks volunteer team.

**10. Shuffleboard and Bocce Ball**

The PAL Foundation and the Park Department are working together to build a Shuffleboard Court and Bocce Ball Facility behind the Community Center this summer. The project is being led by PAL Foundation Volunteers and the Park Staff. Completion of this facility is expected in mid to late July.



H.  
I.

To: Brad Person, City Attorney

From: Jon Kolstad, Land Services Specialist

Date: June 4, 2015

RE: Middendorf Complaint

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Land Use Complaint on PID# 14106000024B009 (14263 Big Pine Trail) received on 5/7/2015, regarding junk stored outside on the property.

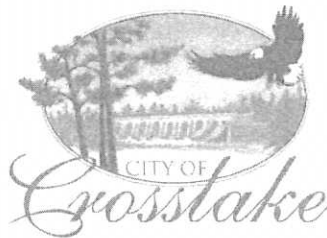
I visited the site that day and have attached photos taken on the site. The owners were not on site. I put together a letter outlining the violation to the ordinance and gave it to the Crosslake PD to deliver. They were unable to locate the property owners at the site and after 10 days returned the letter to me. I mailed the letter on 5/19/2015 to the address listed on their property taxes. The letter was returned to me on 5/26/2015 as undeliverable.

The address that the letter was sent to has been tax forfeited in Stearns County. I have been unable to find an address to send the letter to.

On 5/26/2015 I took the letter and enclosed it in a zip-lock bag and put it on the door of the shed at the property. To date the letter remains on the shed door.

I am sending you this information to bring forward to the City Council for action.

City Hall: 218-692-2688  
Planning & Zoning: 218-692-2689  
Fax: 218-692-2687



37028 County Road 66  
Crosslake, Minnesota 56442  
[www.cityofcrosslake.org](http://www.cityofcrosslake.org)

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May 8, 2015

Steven and Thomas Middendorf  
20956 Franklin Road  
Clearwater, MN 56320

Dear Steven & Thomas,

This office has received a complaint regarding the storage of junk in your yard on your property at 14263 Big Pine Trail, Crosslake. I visited the site on Thursday May 7th, 2015, and you are in violation of Chapter 30, Article V, Section 30-105 of the City Code, which states that It is unlawful to park or store any unlicensed, unregistered or inoperable motor vehicle, household furnishings or appliances, or parts or components thereof, on any property, public or private, unless housed within a lawfully erected building.

The intent of this letter is to inform you that you are in violation of the City Code and you have until 6/30/2015 to clean up the site. If you do not clean up the site by this date this complaint may be turned over to the City Attorney.

If you have any question or need clarification on this issue, please contact us at (218)692-2689 or email us at [crosslakepz@crosslake.net](mailto:crosslakepz@crosslake.net).

Thank you

A handwritten signature in black ink, appearing to read "Jon R. Kolstad", is written over a horizontal line.

Jon R. Kolstad  
Land Services Specialist  
Crosslake Planning and Zoning Department  
Phone: (218) 692-2689  
Email: [crosslakepz@crosslake.net](mailto:crosslakepz@crosslake.net)

cc Brad Person, City Attorney  
Bob Hartman, Chief of Police

CITY OF CROSSLAKE  
37028 County Road 66  
Crosslake, MN 56442

usps

05/19/2015

USPS

\$00.69



ZIP 56442  
041L10240228

Steven & Thomas Middendorf  
20956 Franklin Road  
Clearwater, MN 56320

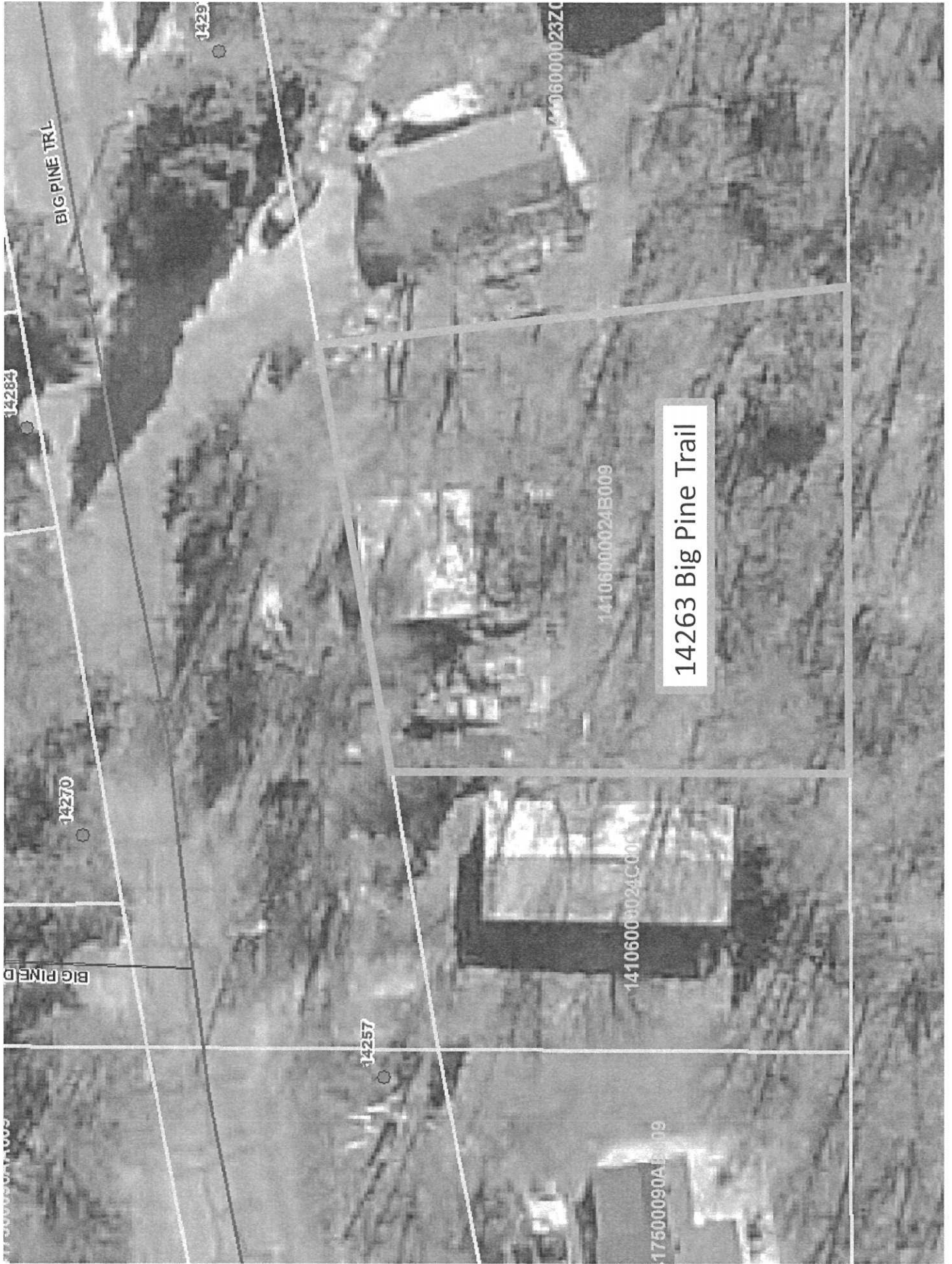
NIXIE 553 DC 1 0005/21/15

RETURN TO SENDER  
NO MAIL RECEIPT  
UNABLE TO FORWARD

BC: 56442252828 \*2878-07548-21-34



56442 0252828



14263 Big Pine Trail

14284

14270

14257

14229

BIG PINE D

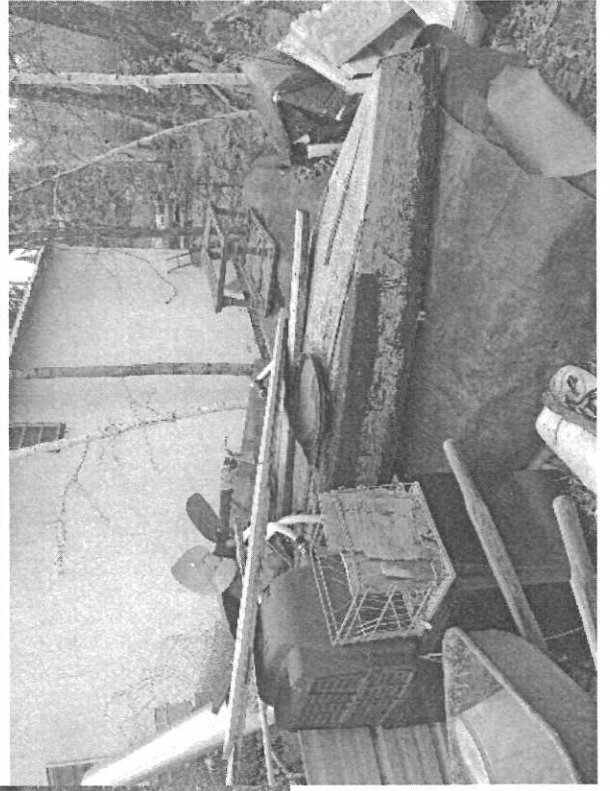
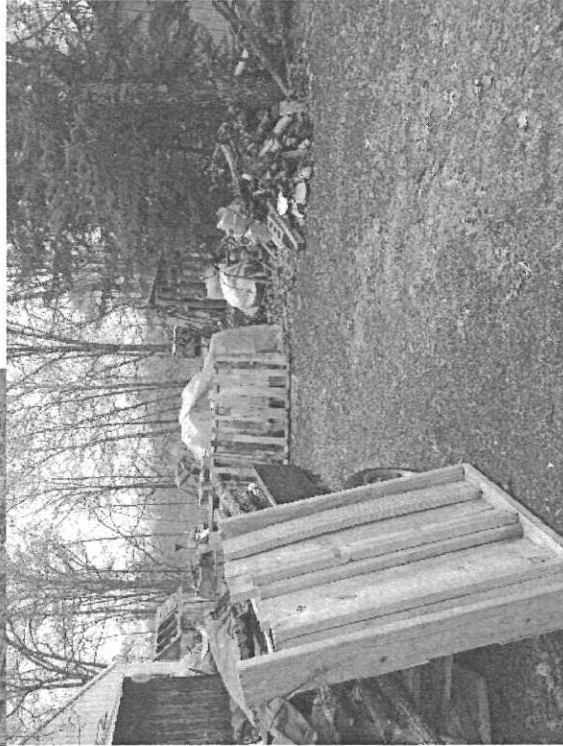
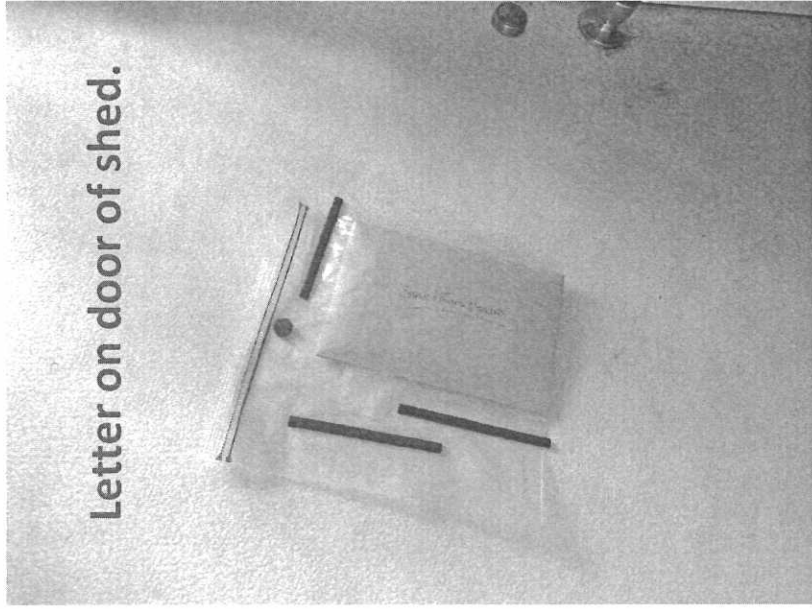
BIG PINE TRL

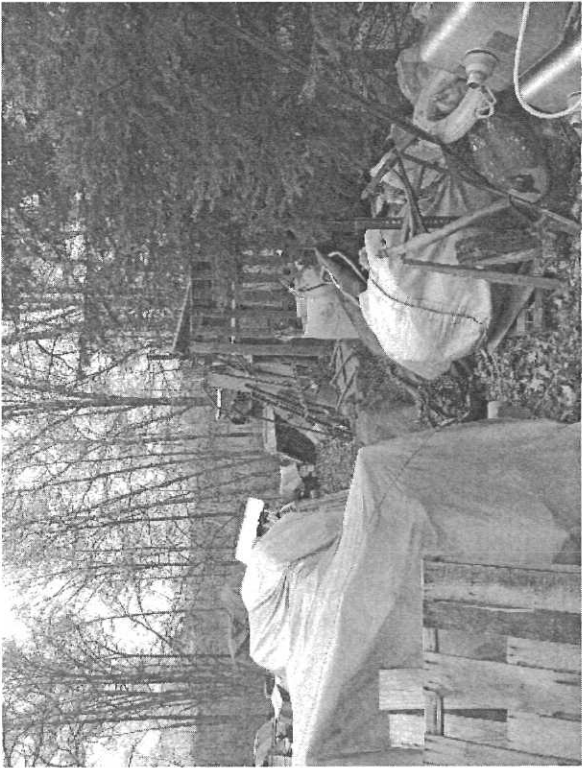
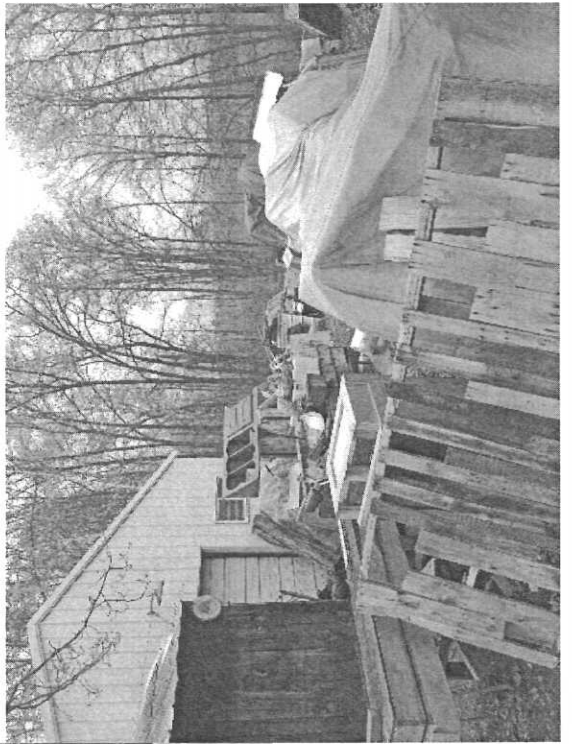
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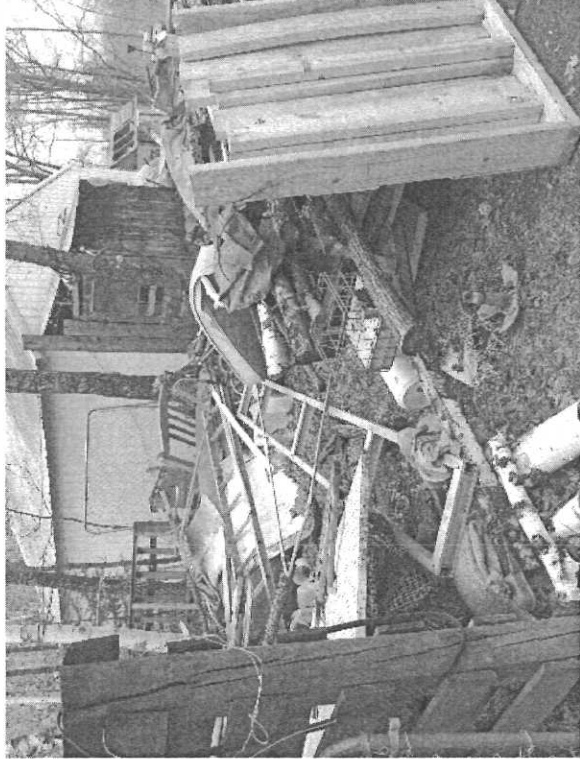
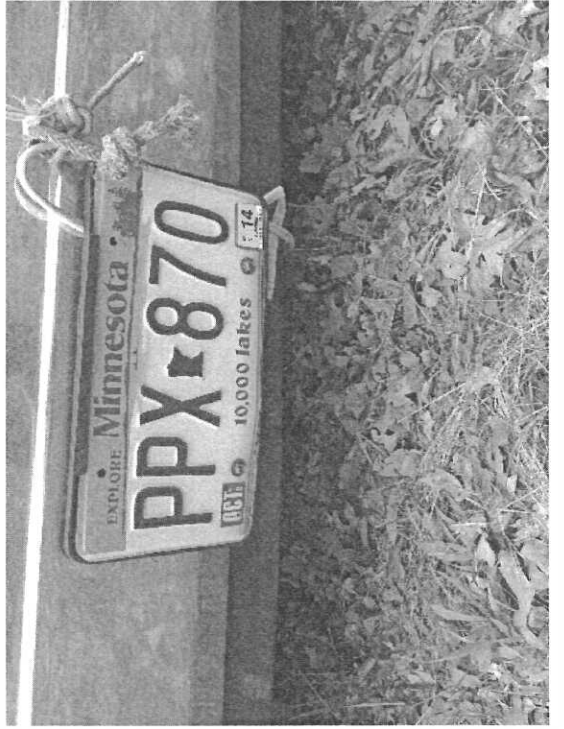
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17500090A1009

1410600023Z0







H.  
2.

To: Brad Person, City Attorney

From: Jon Kolstad, Land Services Specialist

Date: June 4, 2015

RE: Old Little Yukon Complaint

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Land Use Complaint on PID# 120163204J00009 (36292 Co Rd 66) received on 5/29/2015, regarding junk stored outside on the property.

I visited the site that day and have attached photos taken on the site. The owners were not on site. I called the property owner (Doug Junker) on June 1, 2015 and left a message for him to call me back. Mr. Junker called back on June 2, 2015. He explained that he had contacted someone last fall to get a quote for cleanup of the site. I explained that we do not allow demolition debris to be stored on a Limited Commercial zoned parcel and that he had until 7/15/2015 to have it removed to a licensed landfill.

Mr. Junker also asked about removing the building on the site – I explained that he would need to get a permit from our office and pay the \$50 fee for moving/demo of a building.

I have not sent a letter to the property owner.

I am sending you this information to bring forward to the City Council for action.





120163204GA0889

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120163100

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120163204FA0009

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120163204J00009

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MARGARET LN

CO RD 66

66 TRAIL

Kay Nickolson &  
Donna Stinchfield

Del Anderson

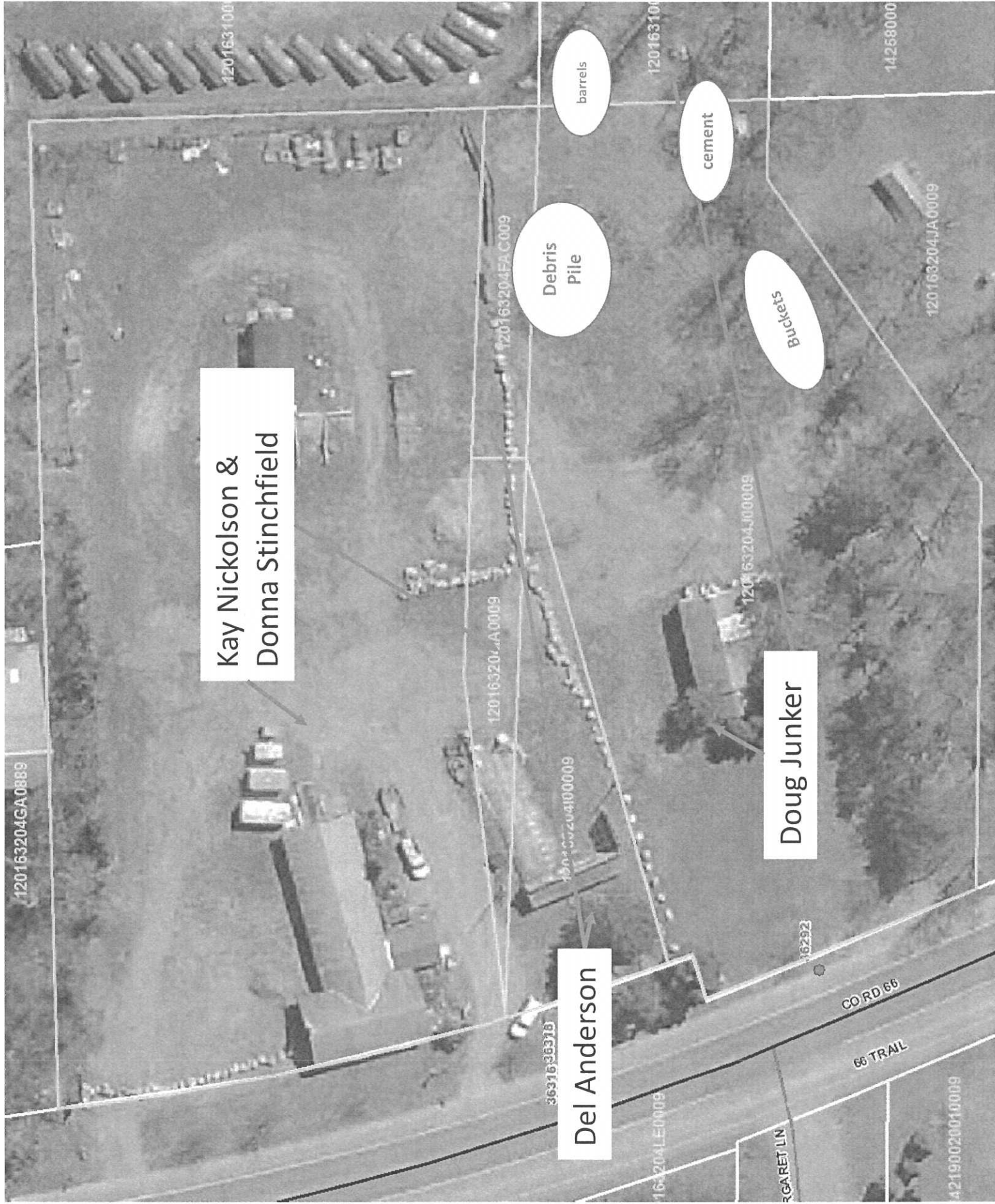
Doug Junker

Debris  
Pile

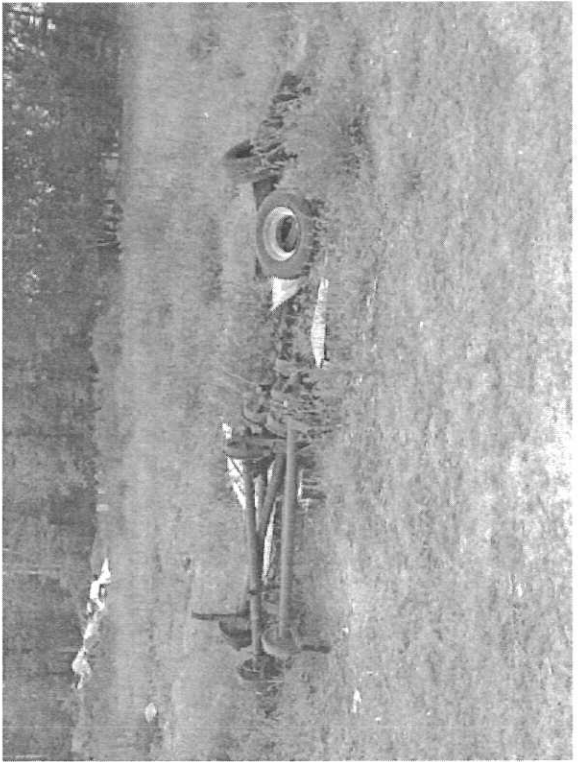
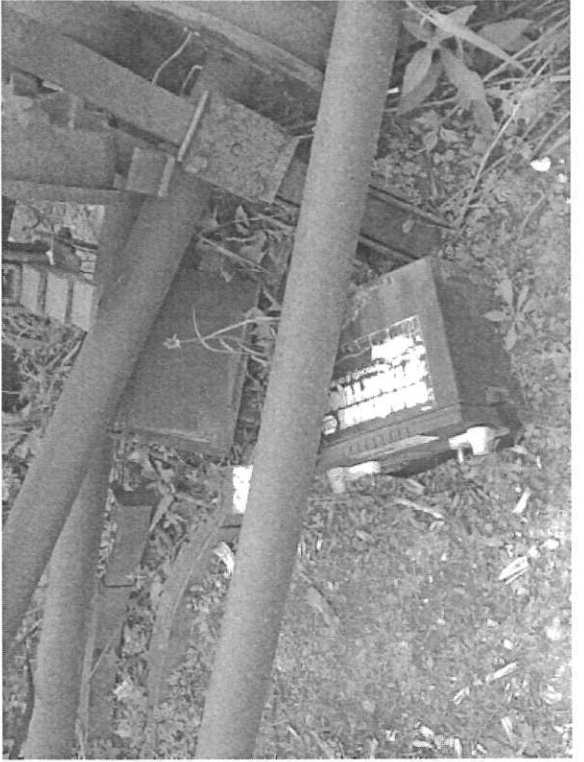
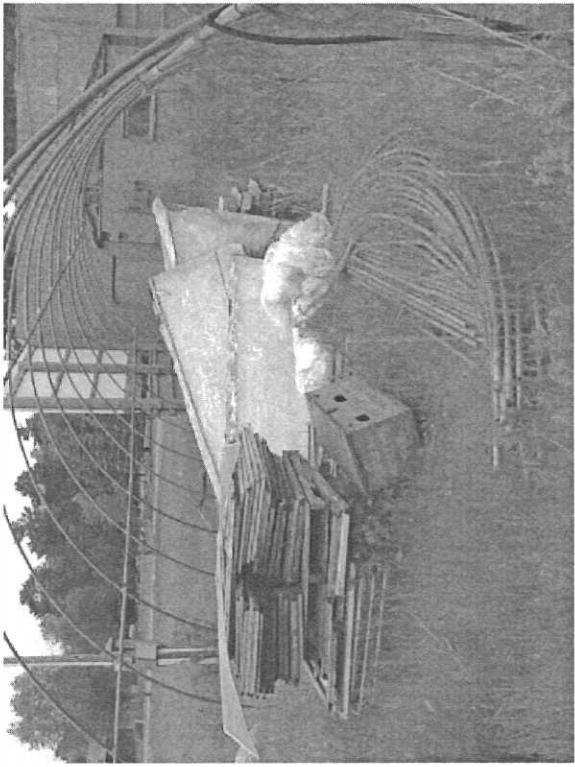
barrels

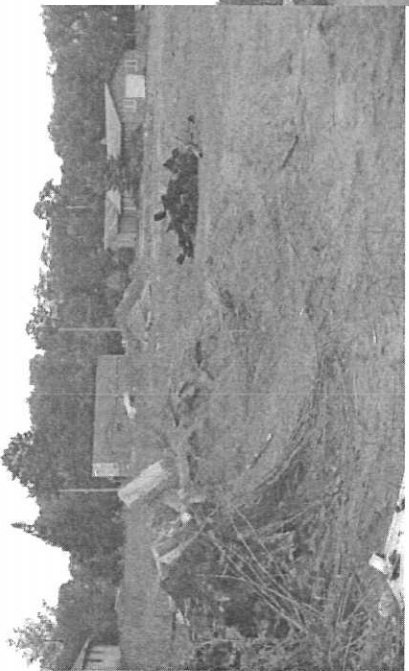
cement

Buckets









# BREEN & PERSON

Attorneys At Law

H.  
3.

June 4, 2015

Crosslake City Council  
Re: Nuisance files

City staff has provided you with some information regarding 14263 Big Pine Trail and the former Little Yukon site. I see four potential enforcement procedures:

- 1) Just work with owners by giving them notice and see if they will correct the problem according to reasonable timelines. On Big Pine, that's not an option as we don't know how to contact them but on the other the owner has made inquiries regarding how to demolition and remove buildings.
- 2) Section 26-762 in our land use ordinance has some pretty broad regulation of outdoor storage of equipment and materials, but not really the issue here.
- 3) Section 30-105 (nuisance ordinance) does attempt to regulate junk, waste.. but it doesn't really address all the issues it should and, more importantly, just provides for misdemeanor prosecution. We should strongly consider updating the ordinance to regulate more issues and then empower us to have more options to correct the issue like fix it ourselves and assess the costs back – this is what we need for Big Pine.
- 4) Minn. Stat. Section 463 (hazardous building statute) This empowers us through court to remove buildings and assess the costs back against the land. The standard to meet is pretty high though (due to abandonment and its not secure from children or rodents, it's a fire hazard of just public safety or health issue. Staff would need to make an investigation before we move forward..

I will provide a draft ordinance and League memo on the topic for your packets.  
Sincerely,

J. Brad Person