

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 11, 2014
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CRITICAL ISSUES –

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of July 14, 2014
2. City – Month End Revenue Report dated July 2014
3. City – Month End Expenditures Report dated July 2014
4. July 2014 Budget to Actual Analysis
5. Pledged Collateral Report dated July 31, 2014 from Mike Lyonais
6. Crosslake Communications Balance Sheet, Income Statement, and Detail of Reserve Balances dated 6/30/14
7. Crosslake Communications Advisory Board/Council Meeting Minutes of July 29, 2014
8. Crosslake Communications Check Register dated 6/1/14 to 6/30/14
9. Crosslake Communications Customer Counts
10. Fire Department Report – July 2014
11. North Ambulance Run Report – July 2014
12. EDA Meeting Minutes of July 2, 2014
13. Crosslake Park/Library Commission Meeting Minutes of June 25, 2014
14. Staff Report dated August 6, 2014 from Jon Henke Re: Various Park Programs/Donations
15. Planning and Zoning Commission Meeting Minutes of June 27, 2014
16. June 2014 Wastewater Treatment Discharge Monitoring Report
17. MPCA 2014 NPDES Permit Compliance Summary
18. Crosslake Rolloff Recycling Report for July 2014
19. Waste Partners Recycling Report for June 2014
20. Police Report for Crosslake – July 2014
21. Police Report for Mission Township – July 2014
22. Memo dated June 1, 2014 from MN State Demographer Re: 2013 Population and Household Estimates
23. Bills for Approval

D. MAYOR'S REPORT

1. Memo dated July 11, 2014 from League of MN Cities Re: LMC Legislators of Distinction for 2014 (Council Information)

E. CITY ADMINISTRATOR'S REPORT

1. Set Dates for Budget Workshop Meetings (Suggested dates: Wednesdays, August 20, August 27, and September 3 at 2:00 P.M.)

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence - 2014 Planning and Zoning Data (Council Information)
- b. Zoning Map Amendment, 1425200090C0009, Bradley and Jolene Swenson, from Rural Residential 5 to Limited Commercial (Council Action-Motion)
 1. Letter dated August 1, 2014 from John and DeeAnn Themmes

2. PUBLIC WORKS

- a. Limited Use Agreement Between Derek and Courtney Olson and City of Crosslake for Access to Property (Council Action-Motion)

3. PUBLIC SAFETY

- a. Approval of Shared Services Grant Application for Crow Wing County Study for Shared Fire Services (Council Action-Motion)

4. PERSONNEL COMMITTEE

- a. Memo dated August 5, 2014 from Personnel Committee Re: Heavy Equipment/Sewer Operator Employment Ad and Job Description (Council Action-Motion)
- b. Memo dated August 5, 2014 from Personnel Committee Re: Longevity Pay for Department Heads (Council Action-Motion)
- c. Memo dated August 5, 2014 from Personnel Committee Re: Network Engineer Job Description and Employment Ad (Council Action-Motion)
- d. Resignation of Operations Manager Jared Johnson (Council Action-Motion)

5. CROSSLAKE COMMUNICATIONS

- a. Crosslake Communications Highlights Report for July 2014

6. ECONOMIC DEVELOPMENT AUTHORITY

- a. Resolution Supporting Update to Commercial Zoning Section of City Ordinance (Council Action-Motion)

G. CITY ATTORNEY REPORT

1. Easement for Access to the Property Owner Residing at 12359 Perkins Road (Council Action-Motion)
 - a. Limited Use Agreement Between City of Crosslake and WLJ Properties LLC
 - b. Quit Claim Deed
2. Ordinance Amendment Regulating the Vacation of City Right-of-Way or Improvements within City Right of Way (Council Action-Motion)
3. Manhattan Beach 2nd Addition Lake Shore/Manhattan Drive Encroachments (Council Action-Motion)
 - a. Memo dated February 2, 2012 from Attorney Michael Couri
 - b. Meeting Notes dated 6-29-2012
 - c. Manhattan Beach Second Addition Plat
 - d. Certificate of Survey dated 1-3-12

H. OLD BUSINESS

I. NEW BUSINESS

J. PUBLIC FORUM

K. ADJOURN

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 14, 2014
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, July 14, 2014. The following Council Members were present: Mayor Darrell Schneider, Gary Heacox, John Moengen and Mark Wessels. Council Member Steve Roe was absent. Also present were City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, Public Works Director Ted Strand, General Manager Paul Hoge, Finance Director/Treasurer Mike Lyonais, Police Chief Bob Hartman, Park and Rec Director Jon Henke, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, PAL Foundation Representative Alden Hardwick, Northland Press Reporter Kate Perkins and Echo Publishing Reporter Chelsey Perkins. There were approximately thirty-one people in the audience.

- A. CALL TO ORDER** – Mayor Schneider called the Regular Council meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Mayor Darrell Schneider announced that County Road 3 will be closed this week Monday, Tuesday, and Wednesday just north of the Boy Scott Camp due to a large swamp excavation. The exact location is between address No. 38738 and 38881. These addresses will have to be accessed from the south and north respectively.

B. CRITICAL ISSUES –

1. Cindy Myogeto and Pat Netko gave a brief recap of the 4th of July Fireworks Display and thanked all of those involved.
2. Alden Hardwick gave a brief update on the Nordic Ridge Recreation Area Trails. Free trail rides are available on Wednesdays and reservations are required.

Mr. Hardwick announced that the Library book sale would be held July 31-August 2 from 9 A.M. to 4 P.M. at the Community Center.

3. The Council reviewed an agreement from the Army Corps of Engineers allowing the City to maintain the parking lot at the intersection of CSAH 3 and CSAH 66. John Moengen reported that the agreement is the similar to the agreement between the Corps and the County when Crow Wing County was responsible for the maintenance. This agreement is the first phase of negotiations with the Corps that may lead to possible City ownership of the lot. MOTION 07R-02-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO APPROVE EASEMENT NO. DACW37-2-14-0065 WHICH GRANTS AND CONVEYS TO THE CITY OF CROSSLAKE, THE NECESSARY LAND RIGHTS TO CONSTRUCT, INSTALL, OPERATE, MAINTAIN, REPAIR, REMOVE, UPGRADE, AND/OR REPLACE A ROAD (PARKING LOT) AND RELATED FACILITIES AT THE INTERSECTION OF CSAH 3 AND CSAH 66 FOR

PERPETUITY, AS LONG AS THE TERMS AND CONDITIONS OF THE AGREEMENT ARE MET. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 07R-03-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. REGULAR COUNCIL MEETING MINUTES OF JUNE 9, 2014;
2. CITY – MONTH END REVENUE REPORT DATED JUNE 2014;
3. CITY – MONTH END EXPENDITURES REPORT DATED JUNE 2014;
4. JUNE 2014 BUDGET TO ACTUAL ANALYSIS;
5. PLEDGED COLLATERAL REPORT DATED JUNE 30, 2014 FROM MIKE LYONAIIS;
6. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED 5/31/14;
7. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF JUNE 24, 2014;
8. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 5/1/14 TO 5/31/14;
9. CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR JUNE 2014;
10. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
11. FIRE DEPARTMENT REPORT – JUNE 2014;
12. NORTH AMBULANCE RUN REPORT – JUNE 2014;
13. EDA MEETING MINUTES OF JUNE 4, 2014;
14. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF MAY 28, 2014;
15. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MAY 23, 2014;
16. CROW WING COUNTY LAND SERVICES DEPARTMENT – 2ND QUARTER UPDATE FOR 2014;
17. PUBLIC WORKS COMMISSION MEETING MINUTES OF JUNE 2, 2014;
18. MAY 2014 WASTEWATER TREATMENT DISCHARGE MONITORING REPORT;
19. CROSSLAKE ROLLOFF RECYCLING REPORT FOR JUNE 2014;
20. WASTE PARTNERS RECYCLING REPORT FOR MAY 2014;
21. LG220 APPLICATION FOR EXEMPT PERMIT FOR IMMACULATE HEART CHURCH TO CONDUCT A RAFFLE;
22. RESOLUTION 14-05 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE PRIMARY ELECTION TO BE HELD AUGUST 12, 2014;
23. POLICE REPORT FOR CROSSLAKE – JUNE 2014;
24. POLICE REPORT FOR MISSION TOWNSHIP – JUNE 2014;
25. BILLS FOR APPROVAL IN THE AMOUNT OF \$346,369.74;
26. MEMO DATED JULY 10, 2014 FROM MICHAEL LYONAIIS RE: TAX INCREMENT FINANCING REIMBURSEMENT TO MIDWEST PROPERTIES;
27. UPDATED BUSINESS SUBSIDY AGREEMENT BETWEEN CITY OF CROSSLAKE AND CROSSWOODS GOLF COURSE;
28. ACCEPTANCE OF \$2,000 DONATION FROM LAKES STATE BANK TO FIRE DEPARTMENT FOR BAXTER DISASTER DRILL;
29. MEMO DATED JULY 14, 2014 FROM CHIEF HARTMAN RE: SALE OF FORFEITED VEHICLES; AND

30. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$10,516.27.
MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT –

1. MOTION 07R-04-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO ACCEPT THE RESIGNATION OF GORDON SIEMERS FROM THE CROSSLAKE COMMUNICATIONS ADVISORY BOARD. MOTION CARRIED WITH ALL AYES.
2. Included in the packet for information was an updated Commission Member list.
3. Mayor Schneider urged the Council to register and attend Board of Appeal and Equalization training so that the process can stay at the local level. Gary Heacox stated he would attend the training in Brainerd on July 28th.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 07R-05-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE THE REFUND OF \$300 TO MIKE STONE FOR A PORTION OF THE CONDITIONAL USE PERMIT APPLICATION FEE FROM THE AMENDMENT TO HIS CUP DATED DECEMBER 26, 2013. MOTION CARRIED WITH ALL AYES.
2. MOTION 07R-06-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO DECLARE THE LIST OF ITEMS FROM PUBLIC WORKS DIRECTOR TED STRAND AS SURPLUS EQUIPMENT. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence gave a brief update on permits issued by Planning and Zoning and noted that there has been an increase in new construction. 5 of the 11 enforcement cases for 2014 have been closed.
- b. MOTION 07R-07-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND DAVID NEVIN TO RECONFIGURE AND COMBINE PARCELS WITH THE FOLLOWING CONDITIONS: A.) NO FURTHER PERMITS TO ALLOW ANY CONSTRUCTION SHALL BE ALLOWED ON PARCELS 1 OR 3 UNTIL NEVIN COMPLETES A RECOMBINATION OF PARCELS THAT MEETS CITY APPROVAL AND B.) PARCEL 1 OR 3 MAY NOT BE SOLD ALONE AGAIN UNTIL NEVIN COMPLETES A RECOMBINATION OR SUBDIVISION OF PARCELS THAT MEETS CITY APPROVAL. MOTION CARRIED WITH ALL AYES.
- c. Chris Pence reported that a complaint was received regarding outdoor sales at Reed's Market earlier this year and staff has worked with Reeds to submit a conditional use permit application. Staff also completed a review of other commercial properties in the City and approximately 30 other businesses are in violation of the Ordinance and would be required to obtain conditional use permits. Chris Pence stated that the current Ordinance needs to be revised to clarify what constitutes outdoor sales and

what type of requirements or performance standards would be required to allow outdoor sales. Chris Pence recommended that the City refund Reeds for the CUP application fee and place a moratorium on outdoor sales. Mark Wessels stated that the Commercial Zoning portion of the City Code should be updated. MOTION 07R-08-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO REFUND THE CUP APPLICATION FEE OF \$500 TO REEDS MARKET AND DIRECT THE REEDS WITHDRAW THE CUP APPLICATION. MOTION CARRIED WITH ALL AYES.

MOTION 07R-09-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO APPROVE A MORATORIUM OF 9 MONTHS REGARDING OUTDOOR SALES TO ALLOW STAFF TO CONFER WITH THE COUNCIL AND PLANNING COMMISSION/BOARD OF ADJUSTMENT TO DISCUSS POTENTIAL LANGUAGE. MOTION CARRIED WITH ALL AYES.

- d. The Council reviewed a memo dated July 14, 2014 from Chris Pence regarding a land use complaint on PID# 120292403E00009. The violation of exceeding the allowed amount of tents/campers was verified by staff and the property owner was informed of the violation and asked to remedy the situation. The property owner told staff that they would not comply. Staff explained that non-compliance would result with the complaint being forwarded to the City Attorney. The City Attorney received the complaint on 7/8/14. Chris Pence explained that options for the Council to consider included: 1. Ask City Attorney to pursue legal remedy; 2. Amend current ordinance to allow more tents/campers on property; or 3. Do nothing. Attorney Person noted that the violation occurs once a year over the 4th of July holiday. If the Council chose, a court injunction could be obtained to enforce the ordinance. Mark Wessels stated that the Council should pursue legal remedies. Gary Heacox stated that the ordinance should not be changed for one person. John Moengen stated that it seemed to be a civil issue and that neighbors need to be considerate. Chief Hartman addressed the Council and stated that it is a difficult situation for the police to enforce because there is no threat to public safety. The family has held this type of celebration for over 20 years with no complaints. Attorney Person noted that there was no urgency to remedy the situation because the violation only takes place in July of each year. MOTION 07R-10-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO DIRECT ATTORNEY PERSON TO PURSUE COURT INJUNCTION FOR ORDINANCE COMPLIANCE. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on the library, senior meals, fitness room, Silver Sneakers, June attendance, pickleball, paddling in the park, tennis schedule, yoga, PAL Foundation, art show, book sale, patio garden and Chautauqua. MOTION 07R-11-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #1201644000009, WLJ PROPERTIES, LLC INVOLVING 3.03 ACRES AND TO ACCEPT 10 % LAND IN LIEU OF CASH FOR PARK DEDICATION. MOTION CARRIED WITH ALL AYES.

MOTION 07R-12-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO DIRECT ATTORNEY PERSON TO DRAFT A LICENSE AGREEMENT TO ALLOW ACCESS TO THE REMAINDER OF TRACT A FROM PERKINS ROAD AND DIRECT PROPERTY OWNER TO SUPPLY CITY WITH UPDATED SURVEY MAP. Gerry Brine addressed the Council on behalf of the property owner WLJ, LLC and requested that the City pay the costs associated with obtaining an updated survey because the City was responsible for the delay in requesting land in lieu of cash for the park dedication. The seller has incurred additional costs due to modifications to the purchase agreement. Council considered paying a portion of the updated survey cost. Property Owner Jan Schwarz estimated the cost of the survey to be \$600. Mark Wessels cautioned that other developers could request that the City pay for their survey fees. MOTION CARRIED WITH ALL AYES.

MOTION 07R-13-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE EXPENSE OF UP TO \$300 TOWARD THE COST OF THE UPDATED SURVEY FOR THE METES AND BOUNDS SUBDIVISION. Attorney person noted that this situation is different from other subdivisions because the City asked for land for park dedication after the original survey was completed. MOTION CARRIED WITH ALL AYES.

MOTION 07R-14-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO ACCEPT \$1,147.17 DONATION FROM PAL. MOTION CARRIED WITH ALL AYES.

3. PERSONNEL COMMITTEE

- a. MOTION 07R-15-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE EMPLOYEE HANDBOOK AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-16-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO ACCEPT THE RESIGNATION OF PAUL DAVIS FROM CROSSLAKE COMMUNICATIONS EFFECTIVE JULY 18, 2014. MOTION CARRIED WITH ALL AYES.

4. CROSSLAKE COMMUNICATIONS

- a. Paul Hoge clarified the wording from “profit” to “revenue” in a Northland Press article dated July 8, 2014. Paul Hoge gave brief updates on the CSAH 3 project, annual customer open house, and annual customer survey. Mr. Hoge announced that Crosslake Communications would hold a farewell party for Network Engineer Paul Davis on July 17th from 3:00 P.M. to 4:30 P.M.

Paul Hoge provided the Council with the history of the Network Engineer position which was filled in 2004 and changes to the industry. Mr. Hoge handed out an updated job description for the Network Engineer and an advertisement for employment. A lengthy discussion ensued regarding whether the City should fill the

position of Network Engineer at this time or wait for study results from Charlesmead. It was the consensus of the Council to refer the matter to the Personnel Committee. The Council discussed temporary options for monitoring the Internet Service Provider system (ISP). Paul Hoge stated that Paul Davis could monitor the system at a cost of \$1,000 per month, with an additional \$95 per hour for on-site repairs. If Mr. Davis did not monitor the system, his cost would be \$125 per hour for on-site repairs. Mark Wessels asked how the operations were affected when Paul Davis took vacation. Paul Hoge replied that 7Sigma handled the monitoring. It was the consensus of the Council to adjourn tonight's Council Meeting to a Personnel Committee Meeting tomorrow, noting that this announcement would provide notification to the press.

G. CITY ATTORNEY REPORT – None.

H. OLD BUSINESS – None.

I. NEW BUSINESS – None.

J. PUBLIC FORUM – Les Bordsen, property owner involved in land dispute discussed earlier in the meeting, addressed the Council and provided a lengthy history of the family's celebrations at the lake and problems within the last couple of years with the neighbor. Mr. Bordsen stated that the family would abide with the Council's decision but requested that the Council consider their side of the story. Lynn Bordsen, Don Bordsen and Jim Quick also gave brief testimony to the allegations of land use violations.

K. ADJOURN - MOTION 07R-17-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO ADJOURN THE COUNCIL MEETING AT 9:20 P.M. TO A PERSONNEL COMMITTEE MEETING ON TUESDAY, JULY 15TH AT 3:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
Deputy Clerk/Minutes/7-14-14

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,188,747.00	\$388,993.19	\$1,215,064.27	\$973,682.73	55.51%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,839.00	\$0.00	\$103,257.98	\$9,581.02	91.51%
31300	Emergency Services Levy	\$0.00	\$779.43	\$779.43	-\$779.43	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$740.77	\$740.77	-\$740.77	0.00%
31310	2012 Series A Levy	\$122,161.00	\$20,416.08	\$66,525.29	\$55,635.71	54.46%
31800	Other Taxes	\$0.00	\$0.00	\$1,167.08	-\$1,167.08	0.00%
31900	Penalties and Interest DelTax	\$2,000.00	\$132.27	\$869.05	\$1,130.95	43.45%
32110	Alcoholic Beverages	\$12,300.00	\$16,000.00	\$16,000.00	-\$3,700.00	130.08%
32111	Club Liquor License	\$500.00	\$300.00	\$300.00	\$200.00	60.00%
32112	Beer and Wine License	\$1,000.00	\$100.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$227.00	-\$27.00	113.50%
33400	State Grants and Aids	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$2,000.00	\$26,000.00	7.14%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$3,750.00	-\$3,750.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$916.92	-\$916.92	0.00%
33422	PERA State Aid	\$2,979.00	\$1,489.50	\$1,489.50	\$1,489.50	50.00%
33423	Insurance Claim Reimbursement	\$0.00	\$2,133.00	\$2,794.68	-\$2,794.68	0.00%
33650	Recycling Grant	\$30,000.00	\$0.00	\$30,000.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$67.00	\$183.00	\$17.00	91.50%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$30.00	\$70.00	50.00%
34050	Candidate Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34103	Zoning Permits	\$28,000.00	\$8,000.00	\$27,735.00	\$265.00	106.20%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$500.00	\$950.00	\$50.00	95.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$1,500.00	\$8,500.00	\$300.00	107.95%
34106	Sign Permits	\$500.00	\$0.00	\$50.00	\$450.00	10.00%
34107	Assessment Search Fees	\$800.00	\$135.00	\$435.00	\$365.00	54.38%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$250.00	\$1,250.00	16.67%
34109	Zoning Reimb Eng/Legal/Survey	\$5,000.00	\$0.00	-\$2,341.00	\$7,341.00	-46.82%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34112	Septic Permits	\$3,750.00	\$1,250.00	\$3,225.00	\$525.00	102.00%
34113	Landscape License Fee	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$2,000.00	\$2,100.00	-\$1,900.00	1050.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$35,531.47	-\$4,281.47	113.70%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$12,000.00	\$28,000.00	\$20,000.00	58.33%
34211	Police Donations	\$0.00	\$0.00	\$26,000.00	-\$26,000.00	0.00%
34213	Police Recelpts	\$4,000.00	\$3,537.18	\$4,795.39	-\$795.39	119.88%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
34300	E911 Signs	\$1,000.00	\$200.00	\$1,000.00	\$0.00	100.00%
34700	Park & Rec Donation	\$0.00	\$0.00	\$400.00	-\$400.00	0.00%

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$100.00	\$263.00	\$433.00	-\$333.00	433.00%
34740	Park Concessions	\$250.00	\$48.00	\$356.00	-\$106.00	142.40%
34741	Gen Gov t Concessions	\$100.00	\$35.95	\$86.55	\$13.45	86.55%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$78.13	-\$78.13	0.00%
34750	CCC/Park User Fee	\$3,500.00	\$447.00	\$1,817.00	\$1,683.00	51.91%
34751	Shelter/Beer/Wine Fees	\$250.00	\$154.00	\$235.00	\$15.00	94.00%
34760	Library Cards	\$1,500.00	\$225.00	\$892.00	\$608.00	64.00%
34761	Library Donations	\$0.00	\$0.00	\$929.00	-\$929.00	0.00%
34762	Library Copies	\$500.00	\$49.40	\$192.90	\$307.10	40.56%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	43.06%
34764	Library Miscellaneous	\$0.00	\$5.00	\$20.00	-\$20.00	0.00%
34765	Summer Reading Program	\$350.00	\$50.00	\$215.00	\$135.00	61.43%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34769	PAL Foundation - Park	\$2,000.00	\$5,631.53	\$10,748.65	-\$8,748.65	537.43%
34770	Silver Sneakers	\$5,000.00	\$763.00	\$4,287.00	\$713.00	86.70%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34800	Tennis Fees	\$1,100.00	\$1,324.00	\$1,810.00	-\$710.00	164.55%
34801	Recreational-Program	\$500.00	\$92.00	\$2,252.00	-\$1,752.00	470.80%
34802	Softball/Baseball Fees	\$2,000.00	\$50.00	\$1,255.00	\$745.00	62.75%
34803	Recreation-Misc. Receipts	\$100.00	\$45.00	\$1,278.25	-\$1,178.25	1278.25%
34805	Aerobics Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,352.00	\$20,948.00	\$9,052.00	71.65%
34807	Volleyball Fees	\$500.00	\$0.00	\$304.00	\$196.00	60.80%
34808	Silver and Fit	\$0.00	\$740.00	\$5,317.00	-\$5,317.00	0.00%
34809	Soccer Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$2,000.00	\$1,000.00	66.67%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$2,500.00	\$1,000.00	71.43%
34942	Cemetery Other	\$450.00	\$100.00	\$200.00	\$250.00	44.44%
34950	Public Works Revenue	\$1,500.00	\$10.00	\$10.00	\$1,490.00	0.67%
34952	County Joint Facility Payments	\$45,000.00	\$24,383.31	\$32,861.41	\$12,138.59	73.03%
34953	Recycling Revenues	\$0.00	\$0.00	\$44.38	-\$44.38	0.00%
35100	Court Fines	\$15,000.00	\$561.35	\$4,829.23	\$10,170.77	32.19%
35103	Library Fines	\$0.00	\$36.00	\$527.00	-\$527.00	0.00%
35105	Restitution Receipts	\$900.00	\$0.00	\$1,705.50	-\$805.50	189.50%
36200	Miscellaneous Revenues	\$500.00	\$28.00	\$53,811.87	-\$53,311.87	1762.37%
36201	Misc Reimbursements	\$715.00	\$165.57	\$368.20	\$346.80	51.50%
36202	LIBRARY GRANTS	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
36210	Interest Earnings	\$3,000.00	\$303.44	\$2,007.86	\$992.14	66.93%
36230	Contributions and Donations	\$12,500.00	\$0.00	\$5,000.00	\$7,500.00	40.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,963.00	\$1,132.26	\$1,132.26	\$2,830.74	28.57%
36255	Sp Assess Int-Sunrise Isl 11	\$1,461.00	\$417.30	\$417.30	\$1,043.70	28.56%
38050	Telephone Fees	\$265,000.00	\$22,083.37	\$154,583.59	\$110,416.41	58.33%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$1,183.73	\$22,415.30	\$2,584.70	89.66%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,115,065.00	\$523,952.63	\$1,931,194.21	\$1,183,870.79	167.58%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$479.80	\$479.80	-\$479.80	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$57.32	\$57.32	-\$57.32	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$12.03	\$12.03	-\$12.03	0.00%
31302	1999 Series B Levy	\$0.00	\$67.08	\$67.08	-\$67.08	0.00%
31303	2001 Series A Levy	\$0.00	\$216.13	\$216.13	-\$216.13	0.00%
31304	2002 Series A Levy	\$0.00	\$152.54	\$152.54	-\$152.54	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$729.81	\$729.81	-\$729.81	0.00%
31308	2006 Series B Levy	\$135,746.00	\$24,174.10	\$75,407.52	\$60,338.48	55.55%
31309	2006 Series C Levy	\$0.00	\$48.66	\$48.66	-\$48.66	0.00%
31310	2012 Series A Levy	\$109,346.00	\$18,268.61	\$59,527.82	\$49,818.18	54.44%
31900	Penalties and Interest DelTax	\$1,500.00	\$3,855.90	\$4,121.62	-\$2,621.62	274.77%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$146.89	\$146.89	-\$146.89	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$271.71	\$271.71	-\$271.71	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$44.46	\$44.46	-\$44.46	0.00%

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$47.94	\$47.94	-\$47.94	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$125.70	\$125.70	-\$125.70	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$16.87	\$16.87	-\$16.87	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$73.73	\$73.73	-\$73.73	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$29.28	\$29.28	-\$29.28	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$4,413.00	\$2,206.67	\$2,206.67	\$2,206.33	50.00%
36196	SpAssess Int ABC Drive	\$276.00	\$140.17	\$156.15	\$119.85	56.58%
36197	SpAssess Prin Wildwood/White B	\$5,718.00	\$2,963.49	\$2,963.49	\$2,754.51	51.83%
36198	SpAssess Int Wildwood/White B	\$357.00	\$195.90	\$231.60	\$125.40	64.87%
36199	SpAssess Prin Greer Lake Rd 03	\$3,133.00	\$1,879.68	\$1,879.68	\$1,253.32	60.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,734.00	\$0.00	\$0.00	\$1,734.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$196.00	\$117.48	\$117.48	\$78.52	59.94%
36236	SpAssess Prin East Shore 2004	\$1,538.00	\$1,051.52	\$1,051.52	\$486.48	68.37%
36237	SpAssess Int East Shore 2004	\$96.00	\$71.69	\$71.69	\$24.31	74.68%
36238	SpAssess Prin Margaret 2004	\$1,059.00	\$352.87	\$352.87	\$706.13	33.32%
36239	SpAssess Int Margaret 2004	\$66.00	\$22.04	\$22.04	\$43.96	33.39%
36240	SpAssess Prin Edgewater 2004	\$1,907.00	\$1,226.15	\$1,226.15	\$680.85	64.30%
36241	SpAssess Int Edgewater 2004	\$119.00	\$76.61	\$76.61	\$42.39	64.38%
36242	SpAssess Prin Gendreau 2004	\$1,940.00	\$1,364.90	\$1,364.90	\$575.10	70.36%
36243	SpAssess Int Gendreau 2004	\$121.00	\$85.29	\$104.67	\$16.33	86.50%
36244	Sp Assess Prin - Duck Lane	\$2,273.00	\$1,262.79	\$1,262.79	\$1,010.21	55.56%
36245	Sp Assess Int - Duck Lane	\$396.00	\$220.01	\$220.01	\$175.99	55.56%
36246	Sp Assess Prin - Sunset Drive	\$2,685.00	\$1,566.63	\$1,566.63	\$1,118.37	58.35%
36247	Sp Assess Int - Sunset Drive	\$468.00	\$258.82	\$258.82	\$209.18	55.30%
36248	Sp Assess Prin - Maroda Drive	\$993.00	\$496.60	\$496.60	\$496.40	50.01%
36249	Sp Assess Int - Maroda Drive	\$173.00	\$86.52	\$86.52	\$86.48	50.01%
36250	Sp Assess Prin - Johnie/Rober	\$4,024.00	\$2,526.61	\$2,526.61	\$1,497.39	62.79%
36251	Sp Assess Int - Johnie/Robert	\$701.00	\$439.33	\$439.33	\$261.67	62.67%
36252	Sp Assess Prin - Brita/Pinevie	\$13,755.00	\$10,720.12	\$10,720.12	\$3,034.88	77.94%
36253	Sp Assess Int - Brita/Pineview	\$2,397.00	\$1,677.66	\$1,818.14	\$578.86	75.85%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$297,130.00	\$79,828.11	\$172,798.00	\$124,332.00	12.60%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$53.29	\$364.18	\$1,635.82	18.21%

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$2,000.00	\$53.29	\$364.18	\$1,635.82	1.66%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$14,000.00	\$6,905.85	\$6,905.85	\$7,094.15	49.33%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$14,000.00	\$6,905.85	\$6,905.85	\$7,094.15	3.79%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						

CITY OF CROSSLAKE

Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.14	\$0.94	-\$0.94	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.14	\$0.94	-\$0.94	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$23,000.00	\$3,727.29	\$12,420.74	\$10,579.26	54.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$3,727.29	\$12,420.74	\$10,579.26	4.15%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$170.71	\$1,094.30	\$905.70	54.72%
36211	Revolving Loan Interest	\$4,450.00	\$527.98	\$2,387.16	\$2,062.84	53.64%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$6,450.00	\$698.69	\$3,481.46	\$2,968.54	27.09%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$877.81	-\$310.72	\$310.72	0.00%
36104	Penalty & Interest	\$1,200.00	\$209.76	\$1,221.33	-\$21.33	101.78%
36200	Miscellaneous Revenues	\$2,000.00	\$709.65	\$709.65	\$1,290.35	35.48%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$195,000.00	\$17,712.91	\$119,886.39	\$75,113.61	61.48%
37250	Sewer Connection Payments	\$0.00	\$4,000.00	\$4,000.00	-\$4,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$198,200.00	\$23,510.13	\$125,506.65	\$72,693.35	18.07%

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Month-End Revenue

Current Period: JULY 2014

SRC	SRC Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$40,655.88	\$124,062.32	\$96,937.68	56.14%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$2,000.00	\$592.02	\$1,689.39	\$310.61	84.47%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$48.21	\$814.23	-\$314.23	162.85%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND		\$223,500.00	\$41,296.11	\$126,565.94	\$96,934.06	37.93%
		\$3,879,345.00	\$679,972.24	\$2,379,237.97	\$1,500,107.03	60.94%

CITY OF CROSSLAKE
Month End Expenditures

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Current Period: JULY 2014

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,210.00	\$15,190.00	\$11,810.00	56.26%
122	FICA	\$2,066.00	\$169.09	\$1,186.69	\$879.31	57.44%
208	Instruction Fees	\$600.00	\$12.00	\$687.00	-\$87.00	114.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$900.00	\$569.44	\$1,211.79	-\$311.79	134.64%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$60.00	\$0.00	\$78.00	-\$18.00	130.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$30,776.00	\$2,960.53	\$18,353.48	\$12,422.52	59.64%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$75,000.00	\$8,653.86	\$42,225.59	\$32,774.41	56.30%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$31,200.00	\$1,153.75	\$8,401.25	\$22,798.75	26.93%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$51,637.00	\$5,974.18	\$29,902.90	\$21,734.10	57.91%
121	PERA	\$9,181.00	\$1,060.55	\$5,305.07	\$3,875.93	57.78%
122	FICA	\$9,774.00	\$1,093.01	\$5,467.49	\$4,306.51	55.94%
131	Employer Paid Health	\$53,185.00	\$3,944.24	\$26,999.92	\$26,185.08	50.77%
132	Employer Paid Disability	\$817.00	\$74.46	\$521.22	\$295.78	63.80%
133	Employer Paid Dental	\$2,502.00	\$232.40	\$1,547.00	\$955.00	61.83%
134	Employer Paid Life	\$130.00	\$11.20	\$78.40	\$51.60	60.31%
136	Deferred Compensation	\$1,300.00	\$150.00	\$750.00	\$550.00	57.69%
151	Workers Comp Insurance	\$1,600.00	\$0.00	\$938.00	\$662.00	58.63%
200	Office Supplies	\$1,800.00	\$102.79	\$392.92	\$1,407.08	21.83%
208	Instruction Fees	\$2,000.00	\$0.00	\$780.10	\$1,219.90	39.01%
210	Operating Supplies	\$1,500.00	\$0.00	\$1,009.78	\$490.22	67.32%
220	Repair/Maint Supply - Equip	\$1,500.00	\$0.00	\$681.00	\$819.00	45.40%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$5,200.00	\$263.67	\$1,726.27	\$3,473.73	33.20%
322	Postage	\$900.00	\$0.00	\$200.16	\$699.84	22.24%
331	Travel Expenses	\$2,000.00	\$0.00	\$278.79	\$1,721.21	13.94%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$132.80	\$867.20	13.28%
413	Office Equipment Rental/Repair	\$2,500.00	\$192.31	\$1,360.42	\$1,139.58	54.42%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$500.00	\$335.00	\$634.00	-\$134.00	126.80%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$941.15	\$2,058.85	31.37%
DEPT 41400 Administration		\$260,326.00	\$23,241.42	\$130,274.23	\$130,051.77	50.04%
DEPT 41410 Elections						
107	Services	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$500.00	\$70.00	\$70.00	\$430.00	14.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 41410	Elections	\$4,500.00	\$70.00	\$70.00	\$4,430.00	1.56%
DEPT 41600	Audit/Legal Services					
301	Auditing and Acct g Services	\$32,000.00	\$121.74	\$25,671.84	\$6,328.16	80.22%
304	Legal Fees (Civil)	\$15,000.00	\$612.50	\$3,112.50	\$11,887.50	20.75%
307	Legal Fees (Labor)	\$3,000.00	\$0.00	\$3,674.00	-\$674.00	122.47%
DEPT 41600	Audit/Legal Services	\$50,000.00	\$734.24	\$32,458.34	\$17,541.66	64.92%
DEPT 41910	Planning and Zoning					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$2,982.00	\$5,654.00	-\$5,654.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$59.00	-\$59.00	0.00%
200	Office Supplies	\$0.00	\$70.80	\$360.98	-\$360.98	0.00%
208	Instruction Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$698.00	-\$698.00	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$165.00	-\$165.00	0.00%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$32.00	-\$32.00	0.00%
303	Engineering Fees	\$5,000.00	\$101.00	\$101.00	\$4,899.00	2.02%
304	Legal Fees (Civil)	\$14,000.00	\$287.50	\$3,037.50	\$10,962.50	21.70%
305	Legal/Eng - Developer/Criminal	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,600.00	\$240.23	\$1,772.25	\$2,827.75	38.53%
322	Postage	\$0.00	\$0.00	\$206.64	-\$206.64	0.00%
331	Travel Expenses	\$0.00	\$20.16	\$20.16	-\$20.16	0.00%
332	Travel Expense- P&Z Comm	\$2,500.00	\$350.00	\$725.00	\$1,775.00	29.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$186.75	\$1,166.51	-\$1,166.51	0.00%
352	Filing Fees	\$1,518.00	\$0.00	\$276.00	\$1,242.00	18.18%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$128.25	-\$128.25	0.00%
413	Office Equipment Rental/Repair	\$2,500.00	\$192.31	\$1,360.42	\$1,139.58	54.42%
430	Miscellaneous	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
452	Refund	\$0.00	\$975.00	\$1,475.00	-\$1,475.00	0.00%
470	Consultant Fees	\$190,000.00	\$15,834.00	\$110,838.00	\$79,162.00	58.34%
500	Capital Outlay	\$0.00	\$0.00	\$349.00	-\$349.00	0.00%
DEPT 41910	Planning and Zoning	\$225,118.00	\$21,239.75	\$128,475.71	\$96,642.29	57.07%
DEPT 41940	General Government					
151	Workers Comp Insurance	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
210	Operating Supplies	\$1,500.00	\$87.12	\$1,515.22	-\$15.22	101.01%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$627.96	\$2,035.18	\$2,464.82	45.23%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$55.58	\$244.42	18.53%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$367.88	\$432.12	45.99%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$153.55	-\$153.55	0.00%
354	Ordinance Codification	\$25,000.00	\$2,768.28	\$2,768.28	\$22,231.72	11.07%
360	Insurance	\$26,500.00	\$0.00	\$21,585.24	\$4,914.76	81.45%
381	Electric Utilities	\$14,500.00	\$1,191.00	\$6,759.00	\$7,741.00	46.61%
383	Gas Utilitites	\$4,500.00	\$80.64	\$3,520.02	\$979.98	78.22%
384	Refuse/Garbage Disposal	\$500.00	\$47.51	\$266.92	\$233.08	53.38%
385	Sewer Utility	\$600.00	\$37.00	\$222.00	\$378.00	37.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$5,049.78	\$4,550.22	52.60%
430	Miscellaneous	\$2,500.00	\$0.00	\$778.04	\$1,721.96	31.12%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$1,703.40	\$1,796.60	48.67%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$686.45	\$1,070.05	\$929.95	53.50%
440	Telephone Co Reimb Expense	\$25,000.00	\$1,183.73	\$21,621.26	\$3,378.74	86.49%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$1,608.00	\$5,004.00	\$3,496.00	58.87%
443	Sales Tax	\$50.00	\$1.00	\$3.00	\$47.00	6.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$5,000.00	\$4,000.00	\$9,000.00	-\$4,000.00	180.00%
460	Fines/Fees Reimburse	\$7,500.00	\$0.00	\$663.18	\$6,836.82	8.84%
470	Consultant Fees	\$0.00	\$5,817.89	\$25,817.89	-\$25,817.89	0.00%
490	Donations to Civic Org s	\$3,651.00	\$0.00	\$2,200.00	\$1,451.00	60.26%
493	Pass Thru Donations	\$0.00	\$5,000.00	\$8,495.15	-\$8,495.15	0.00%
500	Capital Outlay	\$2,000.00	\$0.00	\$13,059.20	-\$11,059.20	652.96%
551	Capital Outlay-Building	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$158,301.00	\$23,844.08	\$137,713.82	\$20,587.18	86.99%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$67,568.00	\$7,735.33	\$38,157.27	\$29,410.73	56.47%
101	Assistant	\$56,403.00	\$7,103.74	\$32,513.80	\$23,889.20	57.65%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$16,500.00	\$1,593.75	\$9,707.83	\$6,792.17	58.84%
110	Tech 4	\$55,118.00	\$5,923.85	\$29,570.10	\$25,547.90	53.65%
112	Tech 5	\$55,658.00	\$6,025.89	\$29,344.78	\$26,313.22	52.72%
113	Tech 6	\$52,240.00	\$6,916.30	\$31,044.84	\$21,195.16	59.43%
121	PERA	\$46,434.00	\$5,400.71	\$26,440.14	\$19,993.86	56.94%
122	FICA	\$4,173.00	\$490.44	\$2,379.91	\$1,793.09	57.03%
131	Employer Paid Health	\$74,213.00	\$6,903.16	\$47,097.92	\$27,115.08	63.46%
132	Employer Paid Disability	\$1,946.00	\$177.32	\$1,241.24	\$704.76	63.78%
133	Employer Paid Dental	\$4,891.00	\$449.88	\$3,001.84	\$1,889.16	61.37%
134	Employer Paid Life	\$324.00	\$28.00	\$196.00	\$128.00	60.49%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
136	Deferred Compensation	\$1,300.00	\$150.00	\$750.00	\$550.00	57.69%
140	Unemployment	\$1,000.00	\$224.72	\$741.95	\$258.05	74.20%
151	Workers Comp Insurance	\$11,000.00	\$0.00	\$9,275.00	\$1,725.00	84.32%
200	Office Supplies	\$450.00	\$67.00	\$67.00	\$383.00	14.89%
208	Instruction Fees	\$3,000.00	\$100.00	\$2,407.21	\$592.79	80.24%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$7.21	\$1,292.79	0.55%
212	Motor Fuels	\$18,000.00	\$1,602.39	\$7,384.06	\$10,615.94	41.02%
214	Auto Expense- 08 Ford	\$1,700.00	\$26.99	\$58.97	\$1,641.03	3.47%
216	Auto Expense- 09 Ford	\$800.00	\$15.96	\$51.74	\$748.26	6.47%
217	Auto Expense- 10 Ford	\$1,200.00	\$2.51	\$1,039.45	\$160.55	86.62%
218	Auto Expense- 11 Ford	\$1,200.00	\$0.00	\$125.40	\$1,074.60	10.45%
219	Auto Expense- 12 Dodge	\$1,000.00	\$430.48	\$2,381.24	-\$1,381.24	238.12%
220	Repair/Maint Supply - Equip	\$5,500.00	\$798.02	\$4,974.27	\$525.73	90.44%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$650.00	\$0.00	\$173.49	\$476.51	26.69%
259	Unif Erik/Mike	\$650.00	\$18.99	\$472.67	\$177.33	72.72%
260	Unif Eric & Bruce	\$650.00	\$105.89	\$105.89	\$544.11	16.29%
261	Unif Jake/Jon/Leigh	\$650.00	\$0.00	\$573.68	\$76.32	88.26%
264	Unif Bobby/Ron	\$650.00	\$0.00	\$598.77	\$51.23	92.12%
265	Unif & P/T Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
283	Forfeiture Expenditures	\$900.00	\$88.70	\$9,422.85	-\$8,522.85	1046.98%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$25.00	-\$25.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	0.00%
320	Communications	\$2,800.00	\$281.54	\$2,656.35	\$143.65	94.87%
321	Communications-Cellular	\$5,400.00	\$451.37	\$2,260.70	\$3,139.30	41.86%
322	Postage	\$200.00	\$0.00	\$17.45	\$182.55	8.73%
331	Travel Expenses	\$1,200.00	\$25.00	\$1,410.75	-\$210.75	117.56%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$5,000.00	\$0.00	\$14,137.03	-\$9,137.03	282.74%
413	Office Equipment Rental/Repair	\$400.00	\$30.00	\$210.01	\$189.99	52.50%
430	Miscellaneous	\$200.00	\$15.00	\$37.47	\$162.53	18.74%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$34.00	\$166.00	17.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$1,594.00	\$3,406.00	31.88%
550	Capital Outlay - Vehicles	\$40,000.00	\$0.00	\$36,867.39	\$3,132.61	92.17%
DEPT 42110 Police Administration		\$547,718.00	\$53,182.93	\$375,796.67	\$171,921.33	68.61%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$3,680.00	\$2,320.00	61.33%
101	Assistant	\$1,200.00	\$100.00	\$700.00	\$500.00	58.33%
106	Training	\$2,100.00	\$100.00	\$700.00	\$1,400.00	33.33%
107	Services	\$26,000.00	\$0.00	\$0.00	\$26,000.00	0.00%
122	FICA	\$2,700.00	\$53.54	\$388.58	\$2,311.42	14.39%
151	Workers Comp Insurance	\$2,896.00	\$0.00	\$3,027.00	-\$131.00	104.52%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$3,500.00	\$15,009.00	-\$7,009.00	187.61%
209	Physicals	\$1,500.00	\$0.00	\$2,762.00	-\$1,262.00	184.13%
210	Operating Supplies	\$2,500.00	\$0.00	\$4,867.08	-\$2,367.08	194.68%
212	Motor Fuels	\$250.00	\$103.07	\$489.54	-\$239.54	195.82%
213	Diesel Fuel	\$2,500.00	\$91.39	\$1,147.29	\$1,352.71	45.89%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,569.41	\$4,670.34	-\$1,670.34	155.68%
221	Repair/Maint Vehicles	\$9,000.00	\$4,528.75	\$15,937.03	-\$6,937.03	177.08%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$750.00	\$0.00	\$359.50	\$390.50	47.93%
233	FIRE PREVENTION	\$0.00	\$0.00	\$2,207.73	-\$2,207.73	0.00%
240	Small Tools and Minor Equip	\$850.00	\$612.77	\$1,471.70	-\$621.70	173.14%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,100.00	\$245.28	\$626.16	\$473.84	56.92%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$2,794.55	-\$1,294.55	186.30%
340	Advertising	\$150.00	\$66.24	\$66.24	\$83.76	44.16%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,200.00	\$0.00	\$5,393.44	\$1,806.56	74.91%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,000.00	\$0.00	\$1,104.00	-\$104.00	110.40%
443	Sales Tax	\$100.00	\$0.00	\$32.00	\$68.00	32.00%
450	Permits	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$14,300.00	\$0.00	\$0.00	\$14,300.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$2,000.00	\$26,000.00	7.14%
500	Capital Outlay	\$10,000.00	\$1,828.42	\$15,904.42	-\$5,904.42	159.04%
550	Capital Outlay - Vehicles	\$146,771.00	\$0.00	\$229,104.00	-\$82,333.00	156.10%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$14,896.00	\$0.00	\$14,896.22	-\$0.22	100.00%
610	Interest	\$1,446.00	\$0.00	\$1,445.71	\$0.29	99.98%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$298,419.00	\$13,298.87	\$330,783.53	-\$32,364.53	110.85%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$44,013.00	\$4,528.70	\$21,741.25	\$22,271.75	49.40%
104	Tech 2	\$52,087.00	\$5,958.67	\$33,066.31	\$19,020.69	63.48%
105	Part-time	\$0.00	\$0.00	\$3,285.35	-\$3,285.35	0.00%
108	Tech 3	\$52,888.00	\$4,859.66	\$24,893.60	\$27,994.40	47.07%
121	PERA	\$10,802.00	\$1,112.66	\$6,052.83	\$4,749.17	56.03%
122	FICA	\$11,287.00	\$1,059.08	\$5,664.61	\$5,622.39	50.19%
131	Employer Paid Health	\$46,136.00	\$4,217.30	\$29,824.09	\$16,311.91	64.64%
132	Employer Paid Disability	\$864.00	\$78.70	\$550.90	\$313.10	63.76%
133	Employer Paid Dental	\$1,774.00	\$156.08	\$1,093.08	\$680.92	61.62%
134	Employer Paid Life	\$194.00	\$16.80	\$124.85	\$69.15	64.36%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$12,000.00	\$0.00	\$10,983.00	\$1,017.00	91.53%
200	Office Supplies	\$124.00	\$0.00	\$179.39	-\$55.39	144.67%
208	Instruction Fees	\$1,000.00	\$0.00	\$20.00	\$980.00	2.00%
210	Operating Supplies	\$1,200.00	\$50.79	\$858.14	\$341.86	71.51%
212	Motor Fuels	\$8,000.00	\$705.61	\$2,938.08	\$5,061.92	36.73%
213	Diesel Fuel	\$15,000.00	\$497.98	\$7,865.44	\$7,134.56	52.44%
215	Shop Supplies	\$2,750.00	\$117.68	\$1,324.20	\$1,425.80	48.15%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
220	Repair/Maint Supply - Equip	\$12,000.00	\$107.16	\$20,213.87	-\$8,213.87	168.45%
221	Repair/Maint Vehicles	\$15,000.00	\$2,669.58	\$4,566.75	\$10,433.25	30.45%
222	Tires	\$1,200.00	\$0.00	\$461.14	\$738.86	38.43%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$182.85	\$2,432.21	\$2,067.79	54.05%
224	Street Maint Materials	\$20,000.00	\$5,472.00	\$7,565.94	\$12,434.06	37.83%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$10,558.80	\$10,558.80	-\$2,558.80	131.99%
235	Signs	\$3,000.00	\$109.80	\$380.01	\$2,619.99	12.67%
240	Small Tools and Minor Equip	\$2,000.00	\$66.54	\$3,563.46	-\$1,563.46	178.17%
254	Concessions - Pop	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
259	Unif Erik/Mike	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Bruce	\$300.00	\$0.00	\$185.92	\$114.08	61.97%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$25,000.00	\$371.10	\$5,796.45	\$19,203.55	23.19%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$84.60	\$115.40	42.30%
320	Communications	\$1,600.00	\$123.46	\$727.17	\$872.83	45.45%
322	Postage	\$50.00	\$0.00	\$5.80	\$44.20	11.60%
331	Travel Expenses	\$1,000.00	\$0.00	\$15.48	\$984.52	1.55%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$25,000.00	\$0.00	\$26,842.11	-\$1,842.11	107.37%
381	Electric Utilities	\$14,000.00	\$616.04	\$7,452.15	\$6,547.85	53.23%
383	Gas Utilities	\$2,500.00	\$43.71	\$4,711.50	-\$2,211.50	188.46%
384	Refuse/Garbage Disposal	\$1,000.00	\$576.87	\$852.13	\$147.87	85.21%
385	Sewer Utility	\$400.00	\$17.39	\$208.68	\$191.32	52.17%
405	Cleaning Services	\$4,000.00	\$297.51	\$2,103.03	\$1,896.97	52.58%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$1,990.00	\$510.00	79.60%
430	Miscellaneous	\$2,000.00	\$484.00	\$823.04	\$1,176.96	41.15%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$145.11	\$854.89	14.51%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,445.92	\$22,861.73	\$22,138.27	50.80%
500	Capital Outlay	\$15,000.00	\$0.00	\$1,282.49	\$13,717.51	8.55%
550	Capital Outlay - Vehicles	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$25,000.00	\$6,535.00	\$6,535.00	\$18,465.00	26.14%
583	Capital Outlay - Overlays	\$169,194.00	\$0.00	\$0.00	\$169,194.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$797,763.00	\$53,037.44	\$282,829.69	\$514,933.31	35.45%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$217.83	\$722.17	23.17%
220	Repair/Maint Supply - Equip	\$250.00	\$131.00	\$295.47	-\$45.47	118.19%
360	Insurance	\$60.00	\$0.00	\$65.29	-\$5.29	108.82%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
381	Electric Utilities	\$350.00	\$55.32	\$155.53	\$194.47	44.44%
430	Miscellaneous	\$400.00	\$674.29	\$1,003.29	-\$603.29	250.82%
452	Refund	\$0.00	\$300.00	\$325.00	-\$325.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Prinicipal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$1,160.61	\$2,062.41	\$937.59	68.75%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$59,535.00	\$6,915.43	\$34,178.48	\$25,356.52	57.41%
101	Assistant	\$27,005.00	\$3,170.04	\$16,280.31	\$10,724.69	60.29%
103	Tech 1	\$36,692.00	\$4,581.19	\$18,780.37	\$17,911.63	51.18%
104	Tech 2	\$25,121.00	\$0.00	\$1,312.06	\$23,808.94	5.22%
105	Part-time	\$5,390.00	\$2,663.88	\$10,315.37	-\$4,925.37	191.38%
108	Tech 3	\$24,444.00	\$3,165.17	\$15,605.19	\$8,838.81	63.84%
121	PERA	\$12,528.00	\$1,292.81	\$6,314.03	\$6,213.97	50.40%
122	FICA	\$13,464.00	\$1,500.33	\$7,122.07	\$6,341.93	52.90%
131	Employer Paid Health	\$54,637.00	\$2,880.12	\$19,732.75	\$34,904.25	36.12%
132	Employer Paid Disability	\$1,353.00	\$106.46	\$734.02	\$618.98	54.25%
133	Employer Paid Dental	\$4,891.00	\$333.68	\$2,227.04	\$2,663.96	45.53%
134	Employer Paid Life	\$324.00	\$22.40	\$155.15	\$168.85	47.89%
136	Deferred Compensation	\$650.00	\$75.00	\$375.00	\$275.00	57.69%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$5,800.00	\$0.00	\$4,840.00	\$960.00	83.45%
200	Office Supplies	\$200.00	\$0.00	\$63.24	\$136.76	31.62%
208	Instruction Fees	\$500.00	\$0.00	\$271.00	\$229.00	54.20%
210	Operating Supplies	\$1,600.00	\$217.20	\$1,248.17	\$351.83	78.01%
212	Motor Fuels	\$2,000.00	\$132.47	\$1,078.74	\$921.26	53.94%
213	Diesel Fuel	\$1,200.00	\$0.00	\$22.78	\$1,177.22	1.90%
220	Repair/Maint Supply - Equip	\$1,500.00	\$0.00	\$1,943.55	-\$443.55	129.57%
221	Repair/Maint Vehicles	\$1,300.00	\$0.00	\$473.39	\$826.61	36.41%
223	Bldg Repair Suppl/Maintenance	\$9,500.00	\$3,110.89	\$7,648.09	\$1,851.91	80.51%
231	Chemicals	\$2,600.00	\$0.00	\$833.63	\$1,766.37	32.06%
235	Signs	\$400.00	\$0.00	\$93.80	\$306.20	23.45%
254	Concessions - Pop	\$300.00	\$0.00	\$148.34	\$151.66	49.45%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$251.93	-\$26.93	111.97%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$112.50	\$137.50	45.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$300.00	\$65.00	\$734.65	-\$434.65	244.88%
310	Program Supplies	\$300.00	\$0.00	\$584.71	-\$284.71	194.90%
311	Softball/Baseball	\$1,000.00	\$385.00	\$385.00	\$615.00	38.50%
312	Aerobic Instruction	\$4,500.00	\$276.00	\$276.00	\$4,224.00	6.13%
315	Warm House/Garage Exp	\$1,000.00	\$98.47	\$651.01	\$348.99	65.10%
316	Security Monitoring	\$700.00	\$0.00	\$367.88	\$332.12	52.55%
317	Soccer/Skating	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
318	Garage (North)	\$2,000.00	\$69.00	\$1,928.25	\$71.75	96.41%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,600.00	\$286.15	\$1,698.84	\$1,901.16	47.19%
322	Postage	\$250.00	\$4.12	\$24.94	\$225.06	9.98%
323	Garage (East)	\$500.00	\$4.11	\$506.16	-\$6.16	101.23%
324	Disc Golf Expenses	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$297.88	\$202.12	59.58%
335	Background Checks	\$200.00	\$0.00	\$15.00	\$185.00	7.50%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$33.00	-\$33.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,610.60	\$1,389.40	90.74%
381	Electric Utilities	\$14,000.00	\$1,138.76	\$6,768.13	\$7,231.87	48.34%
383	Gas Utilities	\$6,500.00	\$114.95	\$4,538.66	\$1,961.34	69.83%
384	Refuse/Garbage Disposal	\$800.00	\$71.52	\$420.84	\$379.16	52.61%
403	Improvements Other Than Bldgs	\$2,800.00	\$0.00	\$0.00	\$2,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$117.06	\$117.06	\$582.94	16.72%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$87.21	-\$337.49	\$837.49	-67.50%
433	Dues and Subscriptions	\$400.00	\$0.00	\$423.00	-\$23.00	105.75%
442	Safety Prog/Equipment	\$1,600.00	\$0.00	\$342.19	\$1,257.81	21.39%
443	Sales Tax	\$3,500.00	\$1,156.00	\$2,574.00	\$926.00	73.54%
445	Sr Meals Expense	\$400.00	\$239.00	\$239.00	\$161.00	59.75%
448	Weight Room Ins Reimbur	\$100.00	\$10.25	\$79.50	\$20.50	79.50%
450	Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
452	Refund	\$100.00	\$45.00	\$125.00	-\$25.00	125.00%
453	80 Acre Development Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
457	Weight Room Expenses	\$300.00	\$385.75	\$795.09	-\$495.09	265.03%
459	PAL Foundation Expenditures	\$1,800.00	\$295.40	\$1,721.96	\$78.04	95.66%
461	Silver Sneakers	\$2,500.00	\$552.00	\$2,829.00	-\$329.00	113.16%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$15,000.00	\$34,622.56	\$36,415.81	-\$21,415.81	242.77%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$377,959.00	\$70,190.38	\$230,326.67	\$147,632.33	60.94%
DEPT 45500 Library						
101	Assistant	\$24,606.00	\$3,052.01	\$15,073.63	\$9,532.37	61.26%
121	PERA	\$1,784.00	\$221.27	\$1,106.70	\$677.30	62.03%
122	FICA	\$1,818.00	\$204.83	\$972.65	\$845.35	53.50%
131	Employer Paid Health	\$15,362.00	\$1,404.33	\$9,587.53	\$5,774.47	62.41%
132	Employer Paid Disability	\$171.00	\$15.55	\$108.85	\$62.15	63.65%
133	Employer Paid Dental	\$1,001.00	\$92.96	\$618.80	\$382.20	61.82%
134	Employer Paid Life	\$65.00	\$5.60	\$39.20	\$25.80	60.31%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
201	Library Operating Supplies	\$750.00	\$328.31	\$2,771.18	-\$2,021.18	369.49%
202	Library Subscriptions	\$500.00	\$0.00	\$411.40	\$88.60	82.28%
203	Library Books	\$500.00	\$232.20	\$2,263.75	-\$1,763.75	452.75%
204	Children s Program Expense	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.84	\$353.24	\$646.76	35.32%
322	Postage	\$0.00	\$0.00	\$0.48	-\$0.48	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$1,000.00	\$117.05	\$117.05	\$882.95	11.71%
430	Miscellaneous	\$1,000.00	\$0.00	\$470.00	\$530.00	47.00%
443	Sales Tax	\$0.00	\$5.00	\$14.00	-\$14.00	0.00%
452	Refund	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
459	PAL Foundation Expenditures	\$250.00	\$1,342.05	\$1,342.05	-\$1,092.05	536.82%
500	Capital Outlay	\$500.00	\$0.00	\$4,895.22	-\$4,395.22	979.04%
DEPT 45500	Library	\$50,757.00	\$7,081.00	\$40,165.73	\$10,591.27	79.13%
DEPT 47014	2012 Series A					
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$37,903.00	\$18,076.25	\$37,902.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	2012 Series A	\$212,903.00	\$18,076.25	\$212,902.50	\$0.50	100.00%
DEPT 48000	Recycling					
384	Refuse/Garbage Disposal	\$30,000.00	\$2,500.00	\$17,500.00	\$12,500.00	58.33%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$195.00	\$1,365.00	\$975.00	58.33%
DEPT 48000	Recycling	\$32,440.00	\$2,695.00	\$18,865.00	\$13,575.00	58.15%
FUND 101	GENERAL FUND	\$3,049,980.00	\$290,812.50	\$1,941,077.78	\$1,108,902.22	63.64%
FUND 301	DEBT SERVICE FUND					
DEPT 47000	Emer Svcs Ctr Refunding 2004					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$145,000.00	\$145,000.00	\$145,000.00	\$0.00	100.00%
610	Interest	\$18,230.00	\$9,115.00	\$18,230.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$163,230.00	\$154,115.00	\$163,230.00	\$0.00	100.00%
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Relmb Expense	\$0.00	\$0.00	\$1,012.50	-\$1,012.50	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$1,012.50	-\$1,012.50	0.00%
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$2,025.00	-\$2,025.00	0.00%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$3,900.00	\$1,300.00	\$3,900.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014	2012 Series A	\$133,900.00	\$1,300.00	\$134,395.00	-\$495.00	100.37%
FUND 301	DEBT SERVICE FUND	\$297,130.00	\$155,415.00	\$299,650.00	-\$2,520.00	100.85%
FUND 401	GENERAL CAPITAL PROJECTS					
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$700.00	\$0.00	\$100.00	\$600.00	14.29%
DEPT 46000	Tax Increment Financing	\$1,400.00	\$0.00	\$100.00	\$1,300.00	7.14%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$12,600.00	\$6,215.26	\$6,215.26	\$6,384.74	49.33%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$12,600.00	\$6,215.26	\$6,215.26	\$6,384.74	49.33%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$14,000.00	\$6,215.26	\$6,315.26	\$7,684.74	45.11%
FUND 408	WEST SHORE DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
DEPT 43000	Public Works (GENERAL)					
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$23,000.00	\$0.00	\$3,356.03	\$19,643.97	14.59%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$23,000.00	\$0.00	\$3,356.03	\$19,643.97	14.59%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$0.00	\$3,356.03	\$19,643.97	14.59%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$64,802.00	\$7,492.93	\$36,962.58	\$27,839.42	57.04%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$4,698.00	\$543.23	\$2,718.47	\$1,979.53	57.86%
122	FICA	\$4,957.00	\$573.21	\$2,868.51	\$2,088.49	57.87%
131	Employer Paid Health	\$24,404.00	\$2,520.65	\$16,670.47	\$7,733.53	68.31%
132	Employer Paid Disability	\$480.00	\$43.73	\$306.11	\$173.89	63.77%
133	Employer Paid Dental	\$1,251.00	\$116.20	\$773.50	\$477.50	61.83%
134	Employer Paid Life	\$65.00	\$5.60	\$39.20	\$25.80	60.31%
136	Deferred Compensation	\$650.00	\$75.00	\$375.00	\$275.00	57.69%
151	Workers Comp Insurance	\$3,000.00	\$0.00	\$2,628.00	\$372.00	87.60%
200	Office Supplies	\$300.00	\$0.00	\$77.25	\$222.75	25.75%
208	Instruction Fees	\$2,500.00	\$0.00	\$255.00	\$2,245.00	10.20%
210	Operating Supplies	\$1,500.00	\$104.03	-\$62.36	\$1,562.36	-4.16%
212	Motor Fuels	\$2,000.00	\$326.95	\$1,239.38	\$760.62	61.97%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$5,000.00	\$66.84	\$3,915.25	\$1,084.75	78.31%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$1,024.36	\$475.64	68.29%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$1,149.34	\$1,609.62	-\$109.62	107.31%
229	Oper/Maint - Lift Station	\$15,000.00	\$197.75	\$6,593.09	\$8,406.91	43.95%
230	Repair/Maint - Collection Syst	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
231	Chemicals	\$12,000.00	\$806.63	\$5,029.70	\$6,970.30	41.91%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$194.96	\$105.04	64.99%
303	Engineering Fees	\$1,000.00	\$0.00	\$337.50	\$662.50	33.75%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$46.22	\$263.60	\$336.40	43.93%
321	Communications-Cellular	\$1,400.00	\$179.25	\$791.79	\$608.21	56.56%
322	Postage	\$800.00	\$0.00	\$269.30	\$530.70	33.66%
331	Travel Expenses	\$2,000.00	\$0.00	\$443.65	\$1,556.35	22.18%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$121.73	\$121.73	\$78.27	60.87%
360	Insurance	\$7,500.00	\$0.00	\$8,146.34	-\$646.34	108.62%
381	Electric Utilities	\$26,000.00	\$2,043.34	\$15,345.32	\$10,654.68	59.02%
383	Gas Utilities	\$3,000.00	\$25.65	\$1,721.15	\$1,278.85	57.37%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,396.45	\$4,139.54	\$5,860.46	41.40%
407	Sludge Disposal	\$12,000.00	\$11,832.00	\$11,832.00	\$168.00	98.60%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$225.00	\$75.00	75.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$10,000.00	\$0.00	\$512.50	\$9,487.50	5.13%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JULY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 43200 Sewer		\$427,357.00	\$29,666.73	\$128,817.51	\$298,539.49	30.14%
FUND 601 SEWER OPERATING FUND		\$427,357.00	\$29,666.73	\$128,817.51	\$298,539.49	30.14%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 43200 Sewer		\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$1,905,000.00	\$0.00	\$0.00	\$1,905,000.00	0.00%
610	Interest	\$117,690.00	\$19,852.50	\$29,969.61	\$87,720.39	25.46%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
DEPT 47007 2003 Series A Disposal		\$2,023,690.00	\$19,852.50	\$29,969.61	\$1,993,720.39	1.48%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$2,073,690.00	\$19,852.50	\$29,969.61	\$2,043,720.39	1.45%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,886,157.00	\$501,961.99	\$2,409,186.19	\$3,476,970.81	40.93%

City of Crosslake
07/31/2014 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)

Description	2014 Budget	31-Jul	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
Total Expense (From Month End Report For June 30, 2014)	\$ 5,886,157	\$ 501,962	\$ 2,409,186	\$ 3,476,971	40.93%
Adjustments:					
<u>Less: All DS Issues</u>					
(101) Fire Administration - Principal	(14,896)	0	(14,896)	0	100.00%
(101) Fire Administration - Interest	(1,446)	0	(1,446)	(0)	99.98%
(101) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101) 2012 Series A - Interest	(37,903)	(18,076)	(37,903)	(1)	100.00%
(301) 2006 Series B - Principal	(145,000)	(145,000)	(145,000)	0	100.00%
(301) 2006 Series B - Interest	(18,230)	(9,115)	(18,230)	0	100.00%
(301) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301) 2012 Series A - Interest	(3,900)	(1,300)	(3,900)	0	100.00%
(301) Fiscal Agent Fees	0	0	(2,520)	2,520	0.00%
(651) 2003 Series A Disposal - Principal (Reported on Balance Sheet)	(1,905,000)	0	0	(1,905,000)	0.00%
(651) 2003 Series A Disposal -Interest	(117,690)	(19,853)	(29,970)	(87,720)	25.46%
(651) 2003 Series A Disposal - Fiscal Agent Fees	(1,000)	0	0	(1,000)	0.00%
<i>Total Debt Service</i>	<u>(2,550,490)</u>	<u>(193,344)</u>	<u>(558,864)</u>	<u>(1,991,626)</u>	<u>21.91%</u>
<u>Less - All Capital Outlay Accounts:</u>					
(101) Administration	(3,000)	0	(941)	(2,059)	31.37%
(101) Planning and Zoning	0	0	(349)	349	0.00%
(101) General Government Capital Outlay	(2,000)	0	(13,059)	11,059	652.96%
(101) General Government Capital Outlay - Bldgs	(5,000)	0	0	(5,000)	0.00%
(101) Police Administration Capital Outlay	(5,000)	(1,594)	(1,594)	(3,406)	31.88%
(101) Police Administration Capital Outlay - Vehicles	(40,000)	(3,872)	(36,868)	(3,132)	92.17%
(101) Fire Administration - Capital Outlay	(10,000)	(1,828)	(15,904)	5,904	159.04%
(101) Fire Administration - Capital Outlay - Vehicles	(146,771)	0	(229,104)	82,333	156.10%
(101) Public Works - Capital Outlay	(15,000)	0	(1,282)	(13,718)	8.55%
(101) Public Works - Capital Outlay - Vehicles (Will move to Rd Const.)	(130,000)	0	0	(130,000)	0.00%
(101) Public Works - Capital Outlay - Crackfill	(25,000)	(6,535)	(6,535)	(18,465)	26.14%
(101) Public Works - Capital Outlay - Overlays/Road Const.	(169,194)	0	0	(169,194)	0.00%
(101) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101) Parks and Recreation - Capital Outlay	(15,000)	(34,623)	(36,416)	21,416	242.77%
(101) Library	(500)	0	(4,895)	4,395	0.00%
(601) Sewer - Capital Outlay	(10,000)	0	(513)	(9,488)	5.13%
(651) Sewer - Capital Outlay	(50,000)	0	0	(50,000)	0.00%
<i>Total Capital Outlay</i>	<u>(627,465)</u>	<u>(48,452)</u>	<u>(347,460)</u>	<u>(280,005)</u>	<u>55.38%</u>
<u>Less: Operating Transfers Between Funds:</u>					
General Fund to Ambulance Project Fund	0	0	0	0	0%
General Capital Projects Fund to General Fund	0	0	0	0	0%
<i>Total Operating Transfers Between Funds</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,508,202	\$ 260,166	\$ 1,502,862	\$ 1,005,340	59.92%
Linear Assumption (7 Month/12 Months) = 58.33%					
	58.33%	\$ 3,433,592			-1.58%

City of Crosslake
Pledged Collateral
July 31, 2014

Depository	Percent of Total Bank Balance		Less: Insurance FDIC/NCUA			Deposits Requiring Collateral		Amount of Collateral Required (110% of Deposits Requiring Collateral)		Market Value of Collateral Provided		Sufficient (Insufficient) Collateral Coverage		Collateral Description	Expiration Date
	Bank Balance		Bank Balance		FDIC/NCUA	Deposits Requiring Collateral	Deposits Requiring Collateral	Deposits Requiring Collateral	Market Value of Collateral Provided	Market Value of Collateral Provided	Sufficient Collateral Coverage	(Insufficient) Collateral Coverage			
Riverwood Bank	8.4%	\$	199,474	\$	250,000	\$	0	\$	0	\$	0	\$	0		
Lakes State Bank	16.5%	\$	392,763	\$	250,000	\$	142,763	\$	157,039	\$	200,000	\$	42,961	Letter of Credit #2552-14	11/14/2014
BlackRidge Bank	32.4%	\$	770,316	\$	250,000	\$	520,316	\$	572,348	\$	1,000,000	\$	427,652	Letter of Credit 4072-129	12/31/2014
Frandsen Bank and Trust	42.6%	\$	1,011,937	\$	250,000	\$	761,937	\$	838,131	\$	1,394,680	\$	556,549	31417YY84 MBS FNMA 38377TVJ7 GNR	05/01/2031; 05/20/2038
Totals	100.0%	\$	2,374,490	\$		\$	1,425,016	\$	1,567,518	\$	2,594,680	\$	1,027,162		

Crosslake Communications

Balance Sheet

For The Six Months Ending June 30, 2014

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	484,316.42
Temporary Cash Investments	662,939.28
Restricted Cash Investments	957,833.76
Due From Customers	4,653.61
Other Accounts Receivable	68,367.97
Interest Receivable	3,205.82
Material - Regulated	84,798.21
Materials - Deregulated	11,556.32
Prepayments and Other	112,323.05
Total Current Assets	2,389,994.44
Noncurrent Assets	
Other Investments	49,800.11
Nonreg Plant and Equipment	293,863.01
Deferred Charges	69,570.46
Total Noncurrent Assets	413,233.58
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,245,933.38
Plant Under Construction	182,619.29
Less Accumulated Depreciation - Telephone	(7,146,389.28)
Net Plant - Telephone	5,282,163.39
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,746,667.61
Less Accumulated Depreciation - Cable	(2,403,212.10)
Net Plant - Cable	343,455.51
Total Assets	\$ 8,428,846.92
LIABILITIES	
Current Liabilities	
Accounts Payable	102,258.02
Advance Billings and Prepayment	8,028.07
Customer Deposits	57,978.62
Accrued Interest	11,702.91
Other Current Liabilities	69,959.29
Total Current Liabilities	249,926.91
Long-Term Debt	
2006 Utility Revenue Bond	2,930,000.00
Total Long-Term Debt	2,930,000.00
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	101,127.00
Other Deferred Credits	0.00
Total Other Liabilities and Credits	101,127.00
EQUITY	
Income Balance	(79,323.97)
Fund Equity	5,227,116.98
Total Equity	5,147,793.01
Total Liabilities and Equity	\$ 8,428,846.92

Crosslake Communications Income Statement

For The Six Months Ending June 30, 2014

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
Revenues				
Local Network Service	38,586.94	43,001.72	216,283.16	228,920.77
Network Access Service Revenue	73,886.66	78,633.65	421,228.59	444,939.91
Directory and Other Misc. Reg Revenue	4,285.48	4,437.17	24,673.01	26,136.19
Internet, Computer Sales	81,707.95	72,077.54	413,677.26	363,574.67
Uncollectible Revenue	0.00	0.00	(10.50)	(137.50)
Cable Revenue	128,813.09	124,098.52	532,995.07	493,253.28
Tower, Rent and Ad Revenue	13,415.46	14,738.75	72,964.22	69,369.51
Other Sales, Lease and Install Revenue	17,372.11	17,318.08	80,411.75	70,075.65
Total Operating Revenue	<u>358,067.69</u>	<u>354,305.43</u>	<u>1,762,222.56</u>	<u>1,696,132.48</u>
Operating Expenses				
Plant Specific Operations Expense	34,537.82	36,474.88	213,436.29	207,982.01
Plant Nonspecific Operations Expense	27,582.19	29,910.40	173,090.24	180,432.48
Depreciation Expense	74,871.74	74,021.66	393,879.32	444,115.28
Customer Operations Expense	28,008.57	28,752.02	158,803.48	155,559.31
Corporate Operations Expense	27,470.20	26,189.20	200,853.99	212,068.13
Internet, Computer Sales Expense	28,568.50	28,292.30	160,419.71	154,634.86
Other Non Reg Expenses	1,573.41	1,923.58	7,792.21	16,398.71
Signal Purchases	74,733.11	66,227.99	329,320.62	304,288.97
Operating Transfers to City	23,144.43	23,103.16	138,850.17	138,626.88
Total Operating Expenses	<u>320,489.97</u>	<u>314,895.19</u>	<u>1,776,446.03</u>	<u>1,814,106.63</u>
Total Operating Income (Loss)	<u>37,577.72</u>	<u>39,410.24</u>	<u>(14,223.47)</u>	<u>(117,974.15)</u>
Total Operating Ratio	<u>89.51 %</u>	<u>88.88 %</u>	<u>100.81 %</u>	<u>106.96 %</u>
Other Income (Expense)				
Investment Income	1,842.49	1,615.35	9,800.06	9,357.43
Revenue Bond/Co Bank Interest	(11,700.83)	(12,825.83)	(70,204.98)	(76,954.98)
Amortize Debt Expense	(781.70)	(781.70)	(4,690.20)	(4,690.20)
Gain/(Loss) on Investments	(5.10)	0.00	(5.10)	643.83
Miscellaneous	(0.90)	0.04	(0.28)	1.34
Total Other Income (Expense)	<u>(10,646.04)</u>	<u>(11,992.14)</u>	<u>(65,100.50)</u>	<u>(71,642.58)</u>
Total Net Income (Loss)	<u>26,931.68</u>	<u>27,418.10</u>	<u>(79,323.97)</u>	<u>(189,616.73)</u>

Crosslake Communications
Detail of Reserve Balances
6/30/2014

<i>Restricted and Designated Investments</i>	
<i>Revenue Bond Reserve</i>	\$455,000.00
<i>Cable Operations & Maintenance Reserve</i>	\$32,911.69
<i>Debt Service Revenue Bond</i>	323,748.56
<i>New Central Office Reserve (Switch)</i>	0.00
<i>Heavy Equipment Reserve</i>	60,666.76
<i>Vehicle Reserve</i>	17,955.02
<i>Building Maintenance Reserve</i>	8,000.00
<i>New Technology Reserve</i>	59,551.73
<i>Total Restricted and Designated Investments</i>	\$957,833.76
<i>Unrestricted Investments</i>	662,939.28
<i>Total Investments</i>	\$1,620,773.04
 <i>Unposted Market Value Allow</i>	 \$20,690.77
<i>Wells Fargo</i>	1,096,632.01
<i>Riverwood Bank</i>	199,488.35
<i>4M Fund</i>	345,343.45
<i>Total Per Statements</i>	1,641,463.81

CROSSLAKE COMMUNICATIONS

Regular Meeting, July 29, 2014

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 7:59 am by Chair John Moengen. Members present: John Moengen, Mike Winkels, Ann Schrupp, Dennis Leaser, Jim Talbott and Steve Kohlmann. Member absent: Mike Myogeto. Also present were General Manager Paul Hoge, Mayor Darrell Schneider, Office Manager Debby Floerchinger, Accountant Cyndi Perkins, Operations Manager Jared Johnson, Helen Fraser, Mike Lyonais, Patty Norgaard and Steve Roe.

Actions Taken:

- 1. The Crosslake Communications Advisory Board recommends to the City Council approval of Steve Kohlmann to complete Gorden Siemers' term.**
- 2. The Crosslake Communications Advisory Board recommends to the City Council that we advertise for another alternate Advisory Board member.**

The Minutes of the June 24, 2014 Regular Meeting were reviewed. Mike Winkels moved to approve the Minutes as presented. Second by Dennis Leaser. All in favor, motion carried.

The June 2014 Financial Statements were reviewed. Steve Kohlmann moved to accept the June 2014 Financial Statements. Second by Ann Schrupp. All in favor, motion carried.

The June 2014 Check Disbursements were reviewed. Dennis Leaser moved to accept the June 2014 Check Disbursements. Second by Ann Schrupp. All in favor, motion carried.

COMMUNICATIONS

- 1) CSAH 3. Jared Johnson reported that the primary grading is completed. We had Larry out there up to 7 pm. Landwehr did work with us. We have one area of 150 feet where we only have about 20" cover. This week they are still working in the golf course area. The only other area of concern is the storm pond #2. Chuck will install main line fiber and house drops. We are starting from the south because of the temp lines strung through the trees. After Friday we should be out of the woods. We have completed about 26 people to the fiber in the area. It has been an intensive project but it has gone pretty well.
- 2) CSAH 36. Paul reported that we believe this will be more difficult than CSAH 3 was because of where the lines go out 36. They are talking about 8-12' cuts. If we are to put lines out there, we are talking about 20' bores. We are working on an easement to go around one area. We have filed with the County to be reimbursed to move our equipment located on private property. We are waiting to hear back from Crow Wing County. Jared has done a summary and an assessment for us. We have a meeting with Rob Half and Luke Wehseler from Crow Wing County scheduled.

- 3) Tar Driveway. Paul reported that he had sent an e-mail out to the Advisory Board about tarring our driveway in front of our building. We received a bid for tarring the driveway in front of the office. He talked to the owner of the post office about sharing the cost. The owner said he would give us 10%. His wife said we might as well do the whole thing and offered \$4,000 toward the cost. The bid came in \$4,500 higher than before so we are getting another bid for the driveway where our property starts and not include the post office property. We are waiting for a new bid from Anderson Brothers.
- 4) Annual Customer Survey Update. Debby reported that at last month's meeting we had received 67 surveys. We extended the deadline and have now received 151 surveys which is higher than last year. We will close the survey on Thursday and have a full report for the Board next month.
- 5) Customer Satisfaction Post Cards Update. Debby reviewed a report in the packet summarizing the Customer Satisfaction Postcards for the quarter ending June 30th. We have again received excellent marks.
- 6) Digital Transition Update. Paul reported that Jared had put together a summary for him. Jared said this has been something we have worked on for the past couple years. This year, in order to increase our HD offering, we moved 6 MTV channels off air. The request for DTAs was considerably smaller than we expected. We are channel locked because of our 550 Mhz system. In order to increase our High Definition or digital programming, we will have to move more channels off air. Jared suggested that we take 1/3 of the channels off at a time. He has estimated the DTA costs of \$100,000. Pursuant to FCC regulations, we cannot charge the customers for the DTAs for two years. We recently did a channel map change so that there is no longer a duplication of the channels.
- 7) Channel 4 Retransmission. Paul reported that we have received a contract from CBS and have had a conference call with Scott Friedman from Cinnamon Mueller. We are also starting negotiations on the Discovery channels through the NCTC.
- 8) Consultant Update. Paul received a draft of a portion of the report from CharlesMead which he had forwarded to the Advisory Board. The portion of the report received was hard to understand for the Board. Paul said that we will receive more of the report when it is completed and we should have explanations at that time. CharlesMead will make the presentation to the Council and Advisory Board in person. The presentation will take place at a council meeting so the public will be able to attend. Mike Winkels mentioned that councilman Wessels had shared a video with the Advisory Board and Council. Mike was confused because the video was positive about Crosslake. Paul said it reinforces what he had been saying for several years, "Cities are trying to get into the communications business." Steve Roe said that Annandale has also sent out an RFP to build a communications company. Because of the fiber we have installed, big companies don't want to come in to compete with us.
- 9) DOCSIS 3.0. Jared reported that we run between 70-90 high speed cable customers. That is a portion of our plant that is expanding. The technical challenge to this is related to the C15. We run an 8 year old Docsis2 piece of hardware. Yes, we can make it work but Docsis 3 clarifies a lot of those things. We had been hoping for an affordable solution. There is one in the \$6-7,000 range which we can then use the Docsis 2.0 as a

backup. Docsis 3.0 is the final piece of the Manhattan Beach area enabling us to offer 692 phone numbers.

- 10) Generator. We currently have a generator but AT&T and Verizon have both come to us wanting to put generators in. Along with that they have requested above ground tanks. If we did this, we then would have MPCA issues. What we want to do is charge 1/3 to AT&T, 1/3 to Verizon and we would pay 1/3. It's only a matter of time when Sprint would want in, then we would get the generator free. We currently have a 15 year old generator with a manufacture-discontinued transfer switch. We were contacted over 2 years ago about this but they are so large that becomes challenging. We would retain maintenance on it. It would continue to be located in our building using the existing underground fuel tank.

Mark Wessels joined the meeting at 9:12 am.

- 11) Build out by Golden Horizons. Paul reported that there is a 18 unit residential one-level townhome development going in by Golden Horizons. Jared has priced the cost for the development.

PERSONNEL

- 1) Network Engineer. We are advertising for the Network Engineer position and plan to hold off on Jared's position because the Internet is so important to our business. We have received 6 resumes. Of the 6, two are overqualified, two are not qualified and two could fit.
- 2) Operations Manager Position. We are going to wait on replacing Jared. We are at the right time of the year.

OTHER BUSINESS

- 1) Advisory Board Opening. Paul reported that Gordon Siemers has resigned from the Board. He has asked Steve Kohlmann if he would be interested in filling the open position since he has been an alternate the longest. Steve agreed to fill the position. Mike Winkels moved to recommend to the City Council approval of Steve Kohlmann to complete Gordon Siemers' term. Second by Jim Talbott. All in favor, motion carried. There was discussion on advertising for another alternate. We will work with Char to do a joint ad for other commission openings. Ann Schrupp moved to recommend to the City Council that we advertise for another alternate Advisory Board member. Second by Jim Talbott. All in favor, motion carried.
- 2) Reports. Mike Winkels requested that reports be prepared showing installs and troubles to be presented to the city council. How many trouble tickets, what kind of troubles they are etc. so that people know what kind of troubles we are getting. If there are any long outages, just so people know what is actually happening. There is a lot of misinformation being spread out there. Dennis asked for installation reports by week, monthly and yearly. Was there work to be done in the central office, outside plant, etc. to get an idea of any issues we had. The same with dispatch reports, outside plant troubles and

customer premise to determine if our staffing is correct, over- or under-staffed. Jared pointed out that the activity between May to September is different than the rest of the year. We do use the winter months for projects, mapping, clean up, etc.

- 3) Competition. Steve Kohlmann asked about how we can compete against Dish/Direct. There was discussion about how satellite companies market their service. Discussion continued on pricing. John Moengen said that the money that goes to the city, needs to come back to the people who use this service so that their bill is lower than everybody else. It's all about price. The benefit is that we have good quality service that is less money than these other places. But that takes a total change. It comes down to the people's pocketbook. He said we don't want to sell this company, we want to make it viable for everybody that uses it.
- 4) Network Engineer. Mike said that he hopes the personnel committee will discuss the situation because if we don't get anyone even close to Paul, then what? He asked if anyone would try to get Paul back. The Advisory Board also expressed concern about whether any other employees will leave.

The next regular meeting will be Tuesday, August 26, 2014 at 8:00 am at Crosslake Communications.

Dennis Leaser moved to adjourn the meeting at 9:47 am. Second by Jim Talbott. All in favor, motion carried.

Cc: Steve Kohlmann
Dennis Leaser
Mike Myogeto
Ann Schrupp
Jim Talbott
Mike Winkels
Darrell Schneider, Mayor
John Moengen
Steve Roe
Gary Heacox
Mark Wessels


Debby Floerchinger

CROSSLAKE COMMUNICATIONS

Accounts Payable Check Register

06/01/2014 To 06/30/2014

Bank Account: 1 - FRANSDEN BANK

Check /	Date	Vendor Name	Reference	Amount
1451	06/02/2014	FRANSDEN BANK AND TRUST	MAY VISA STATEMENT	2,107.53
1465	06/06/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	6,958.08
1466	06/06/2014	PERA	PERA EE & ER	3,894.86
1467	06/06/2014	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	1,190.50
1468	06/06/2014	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,331.92
1469	06/10/2014	CITY OF CROSSLAKE (SEWER)	MAY SEWER	37.00
1470	06/30/2014	INTERNAL REVENUE SERVICE	JUNE EXCISE TAX	1,336.42
1483	06/20/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,685.29
1484	06/20/2014	PERA	PERA EE & ER	3,752.71
1485	06/20/2014	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	1,339.40
1486	06/20/2014	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,276.92
1487	06/26/2014	CROW WING POWER	ELECTRIC SERVICE	4,410.20
1488	06/30/2014	MINNESOTA DEPT OF REVENUE	SALES & USE TAX	14,683.00
30019	06/10/2014	PAUL BUNYAN COMMUNICATIONS	JUNE LOCAL CHANNEL TRANSPORT	800.00
30020	06/10/2014	CROSSLAKE COMMUNICATION FBO CITI LITES	LOCATES	1,240.50
30021	06/10/2014	CROSSLAKE COMMUNICATIONS FBO CITI LITES	LOCATES	654.00
30022	06/10/2014	CROSSLAKE COMMUNICATIONS FBO CITI LITES	LOCATES	4,151.25
30023	06/10/2014	CROSSLAKE COMMUNICATIONS FBO CITI LITES	LOCATES	598.00
30024	06/10/2014	MINNESOTA DEPT OF COMMERCE	1ST QTR 2015 INDIRECT ASSESSMENT	443.34
30025	06/10/2014	LAKES PRINTING	DESIGN POSTCARDS & PURCHASE MAILING LIST	780.15
30026	06/10/2014	GOPHER STATE ONE CALL	LOCATES	220.40
30027	06/10/2014	ONVOY VOICE SERVICES	6264 PROGRAM, LAKES LD, SS7, OPR SERV	10,541.18
30028	06/10/2014	POWER & TELEPHONE SUPPLY	POWER SUPPLIES & FILTERS, 20480' 2-FIBER	4,799.43
30029	06/10/2014	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	149.34
30030	06/10/2014	CROSSLAKE COMMUNICATIONS	PHONE SERVICE & COMMUNITY CTR VOICE MAIL	1,061.50
30031	06/10/2014	CITY OF CROSSLAKE	JUNE 2014 OPERATING TRANSFER	22,083.37
30032	06/10/2014	LAKELAND AGENCY	TECH SYSTEMS CONTRACTOR BOND 8/14-8/16	250.00
30033	06/10/2014	THE OFFICE SHOP INC.	PENS & COPY PAPER	186.86
30034	06/10/2014	XCEL ENERGY	METER CHARGES - SUNRISE & 16, NATURAL GAS	189.80
30035	06/10/2014	ARVIG TELEPHONE COMPANY	OPTIONAL EAS TRUE-UP	554.06
30036	06/10/2014	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
30037	06/10/2014	BADGER COMMUNICATIONS CORP	2 PHONES TO LOAN TO CUSTOMERS	41.12
30038	06/10/2014	WILLIAM GORDON	CAFE PLAN REIMBURSE - BAL 2050.08	611.39
30039	06/10/2014	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,469.65
30040	06/10/2014	NCPERS MINNESOTA	JUNE LIFE PREMIUM	48.00
30041	06/10/2014	CROSSLAKE AREA HISTORICAL SOC	ANNUAL MEMBERSHIP 2014	50.00
30042	06/10/2014	CROW WING COUNTY SHERIFFS OFC	2014 BUSINESS ALARM RENEWAL	20.00
30043	06/10/2014	CENTRAL TRANSPORT GROUP LLC	4 EA DSIS	2,332.32
30044	06/10/2014	ASSURANT EMPLOYEE BENEFITS	JUNE LONG TERM DISABILITY	506.45
30045	06/10/2014	PINNACLE	TELEPHONE DIRECTION-10	1,060.38
30046	06/10/2014	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	6,802.40
30047	06/10/2014	UNIVERSAL SERVICE ADMIN CO.	MAY FUSC	2,987.68
30048	06/10/2014	ROVI GUIDES	AFFILIATE PAYMENT	903.66
30049	06/10/2014	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	367.15
30050	06/10/2014	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,813.30
30051	06/10/2014	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	375.89
30052	06/10/2014	AZAR COMPUTER SOFTWARE SERVICES	SOFTWARE SUPPORT JULY-DECEMBER	2,250.00
30053	06/10/2014	DEPARTMENT OF LABOR & INDUSTRY	TECH SYS CONTRACTOR LICENSE RENEWAL	206.80
30054	06/10/2014	AT&T - DALLAS TX	PARS JUNE 1, 2014	167.34
30055	06/10/2014	7SIGMA SYSTEMS INC	MAY CONSULTING	2,000.00
30056	06/10/2014	CROSSLAKE ACE	AIR COND, LADDER, BATTERY, PVC, SEALANT	729.55
30057	06/10/2014	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	41,177.23
30058	06/10/2014	WASTE PARTNERS INC.	MAY TRASH REMOVAL	78.18
30059	06/10/2014	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	210.65
30060	06/10/2014	GE CAPITAL	COPIER LEASE 52 OF 60	362.03
30061	06/10/2014	NORTHLAND PRESS	HOME IMPROVEMENT AD/WATCH TV EVERYWHERE	314.40
30062	06/10/2014	CHARTER BUSINESS	JUNE INTERNET FEED	2,250.00
30063	06/10/2014	TIGER DIRECT	WEBCAM FOR RESALE	96.85
30064	06/10/2014	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	640.00
30065	06/10/2014	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,534.17
30066	06/10/2014	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	37.85
30067	06/10/2014	BIG 10	AFFILIATE PAYMENT	2,644.82
30068	06/10/2014	TIME COMMUNICATIONS	JUNE/JULY ANSWERING SERVICE	438.17
30069	06/10/2014	VERIZON WIRELESS	CELL PHONES	236.74
30070	06/10/2014	AQUARIUS WATER CONDITIONING INC.	JUNE WATER SOFTENER RENTAL	44.89

30071	06/10/2014	NISC	MAY LICENSE FEES & TRAINING	2,369.71
30072	06/10/2014	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,839.66
30073	06/10/2014	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,731.50
30074	06/10/2014	RED ROCK RADIO WWVI	LOCAL SPORTS AD	120.00
30075	06/10/2014	QUALITY CABLE SERVICES, INC.	REPAIR EQUIPMENT DUE TO LIGHTNING	197.44
30076	06/10/2014	BRAINERD GENERAL RENTAL	BRUSH CUTTER RENTAL FOR CO RD 3	986.50
30077	06/10/2014	JANICE SATER	CREDIT REFUND	91.16
30078	06/10/2014	DOUG ANDERSON	CREDIT REFUND	313.88
30079	06/10/2014	RAQUEL A CASPER	CREDIT REFUND	74.11
30080	06/10/2014	LEONARD MUSOLF	CREDIT REFUND	9.10
30081	06/10/2014	STEVEN DEMPSEY	CREDIT REFUND	37.70
30082	06/10/2014	CAROLE ANDERSON	CREDIT REFUND	8.98
30083	06/10/2014	FLORENCE PETERSEN	CREDIT REFUND	77.38
30084	06/10/2014	ED CITROWSKI	CREDIT REFUND	15.94
30085	06/10/2014	JACQUELINE PAHL	CREDIT REFUND	502.76
30086	06/10/2014	WALTER SADOWSKI	CREDIT REFUND	14.08
30087	06/20/2014	IBEW LOCAL UNION 949	UNION DUES	402.41
30088	06/25/2014	MEGA HERTZ	STP-SEP-16	7,463.22
30089	06/25/2014	CROSSLAKE COMMUNICATIONS FBO CITI LITES	LOCATES	1,735.49
30090	06/25/2014	EMLY COOPERATIVE TELEPHONE	JUNE LOCAL CHANNEL TRANSPORT	1,440.00
30091	06/25/2014	LAKES PRINTING	POSTCARD #2 - HI DEF	325.07
30092	06/25/2014	NATIONAL FARMERS UNION	COMML POLICY 6/2014 - 6/2015	22,608.00
30093	06/25/2014	CROW WING POWER	DUCT IN JOINT TRENCH	225.00
30094	06/25/2014	OLSEN THIELEN CO LTD	2ND QTR NECA REPORTING	485.00
30095	06/25/2014	POWER & TELEPHONE SUPPLY	CORNING UTA3-000 UNIV ACCESS TOOL	1,982.41
30096	06/25/2014	CITI LITES INC	LOCATES	1,282.51
30097	06/25/2014	XCEL ENERGY	METER CHARGES - SUNRISE & 16	54.82
30098	06/25/2014	DELTA DENTAL PLAN OF MINNESOTA	JULY DENTAL PREMIUM	1,124.70
30099	06/25/2014	NATIONAL CABLE TELEVISION COOP	DSR6100 RECEIVER, DCX3510'S, GEL SEAL, SURGE SUPPR.	11,358.71
30101	06/25/2014	NEUSTAR INC.	SOW & LNP CHARGES	141.53
30102	06/25/2014	PAUL BUNYAN SCENIC BYWAY ASSOC	ANNUAL MEMBERSHIP - YEAR 4 OF 5	200.00
30103	06/25/2014	NENA	CO IDENTIFIER RENEWAL	250.00
30104	06/25/2014	ASSURANT EMPLOYEE BENEFITS	JULY LONG TERM DISABILITY	506.45
30105	06/25/2014	MINNESOTA LIFE INSURANCE CO	JULY LIFE PREMIUM	197.90
30106	06/25/2014	UNIVERSAL SERVICE ADMIN CO.	JUNE FUSC	2,987.68
30107	06/25/2014	TV GUIDE NETWORK	AFFILIATE PAYMENT	565.69
30108	06/25/2014	JOAN HARRELL	CAFE PLAN REIMB. - BAL 254.31	148.00
30109	06/25/2014	MIKES ELEC OF CROSSLAKE LLC.	GARAGE OUTLET & OFFICE BALLAST	134.00
30110	06/25/2014	VANTAGE POINT	MAY TTP SERVICE FEE	210.00
30111	06/25/2014	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS MAILING	2,517.08
30112	06/25/2014	TIGER DIRECT	VIEWSONIC DLP PROJECTOR	709.35
30113	06/25/2014	CHERI E. AYD	JUNE OFFICE CLEANING	689.34
30114	06/25/2014	BRAINERD HYDRAULICS	REPAIR HOSES ON BACKHOE	75.50
30115	06/25/2014	NTCA GROUP HEALTH PLAN	JULY HEALTH & LIFE PREMIUM	16,405.82
30116	06/25/2014	NISC	JUNE BILLING	4,220.41
30117	06/25/2014	INTELLIWEATHER, INC	JUNE WEATHER FEED	349.00
			Total for General Account	<u>\$310,829.01</u>

CROSSLAKE COMMUNICATIONS
CUSTOMER COUNTS

	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14
Telephone Service													
Telephone Lines	1792	1786	1775	1748	1747	1730	1719	1719	1712	1705	1689	1678	1667
Telephone Vacation Disconnected	20	20	37	133	155	167	182	183	143	31	19	19	21
Percentage of Telephone Customers Disconnected	1%	1%	2%	8%	9%	10%	11%	11%	9%	2%	1%	1%	1%
Extended Calling/Pequot	343	342	341	333	332	324	320	317	317	306	310	308	304
Expanded Calling/CTC/Emily	46	46	45	45	45	45	45	46	45	45	45	45	45
Cable TV Service													
Basic	233	230	232	240	246	248	255	257	259	257	248	257	250
Expanded Basic	1447	1432	1422	1407	1399	1397	1386	1392	1386	1386	1395	1390	1384
Digital TV	257	257	261	260	263	260	258	258	272	272	269	268	268
Total Crosslake Customers	1937	1919	1915	1907	1908	1905	1909	1907	1917	1915	1912	1915	1902
Total Cable Customers													
Cable Vacation Disconnected	17	21	171	565	670	730	767	771	710	302	49	20	24
Percentage of Cable Customers Disconnected	1%	1%	8%	29%	26%	29%	29%	29%	27%	14%	2%	1%	1%
Premium Channels													
HBO Pkg	70	69	66	64	63	62	69	61	65	65	67	67	65
Cinemax	41	41	38	36	35	37	35	35	35	37	38	39	39
Showtime Pkg	34	34	31	29	29	31	32	33	32	33	35	37	36
Starz/Encore Pkg	48	46	46	44	44	44	42	42	42	43	43	44	44
HD TV	276	276	278	279	278	280	281	282	285	287	296	298	299
DVR and 2nd HD boxes	194	196	198	193	195	194	196	198	200	200	203	214	222
1st Box No Charge	218	214	215	214	215	213	209	209	211	210	210	206	203
Internet Service													
Dial Up Internet	28	27	24	21	22	21	20	19	18	18	16	15	15
High Speed Internet													
High Speed	1277	1278	1280	1279	1283	1294	1299	1304	1362	1314	1328	1336	1348
High Speed Plus	87	89	93	94	97	96	96	95	96	97	100	110	113
High Speed Super											0	0	11
High Speed Internet Totals	1364	1367	1373	1373	1380	1390	1395	1399	1458	1411	1428	1446	1472
High Speed Vacation Disconnected	7	11	63	215	242	281	313	310	281	121	24	14	15
Percentage of High Speed Customers Disconnected	1%	1%	5%	16%	18%	20%	22%	22%	19%	9%	2%	1%	1%
Mail Box Only	197	199	197	190	197	205	206	210	205	185	177	181	183

Crosslake Fire Department

Date: July 2014

Calls

Description of Incident	Calls	YTD	2013 YTD
3 - Rescue & Emergency Medical Services			
311 - Medical Assist - Assist EMS Crew	20	129	144
300 - Rescue, EMS Incident		1	3
322 - Motor Vehicle Accident with Injuries		3	5
324 - Motor Vehicle Accident with No Injuries		1	3
340 - Search for Lost Person			1
342 - Search for Lost Person in Water			
362/363 - Ice Rescue/Swift Water Rescue		1	
326 - Snowmobile Accident With Injuries			
Total Medical:	20	135	156
1 - Fire			
111 - Building Fire	1	4	2
111 - Building Fire (Mutual Aid)		4	1
114 - Chimney Fire		1	
100 - Fire Other/LightningStrike		4	
143 - Grass Fire/Wildland Fire		2	4
131 - Automobile Fire			2
Total Fire:	1	15	9
4 - Hazardous Condition (No Fire)			
412 - Gas Leak (Natural Gas or LPG)	2	3	3
424 - Carbon Monoxide Alarm			
444 - Power Line Down/Trees on Road	2	3	4
Total Hazardous Condition:	4	6	7
6 - Good Intent Call			
611 - Dispatched and Cancelled en route	2	9	8
609 - Smoke scare, Odor of smoke		1	
Total Good Intent:	2	10	8
7 - False Alarm & False Call			
743 - Smoke Detector Activation - No Fire	1	7	8
733 - Smoke Detector Activation due to Malfunction			
746 - Carbon Monoxide Detector Activation - No CO	1	2	3
731 - Sprinkler Activation due to Malfunction			
Total False Alarms:	2	9	11
Total Incidents:	29	175	191



NORTH AMBULANCE
CROSSLAKE

JULY 2014 RUN REPORT

TOTAL CALLOUTS: 97
NIGHT: 34 DAY: 63

No Loads: 12
Cancels: 12
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 00

CROSSLAKE: 27 (3 No Load, 2 Cancel)
BREEZY POINT: 12 (3 Cancel)
IDEAL: 03 (1 No Load)
MISSION: 00
FIFTY LAKES: 04 (1 No Load)
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:
PINE RIVER: 11 (2 No Load)
BRAINERD: 35 (5 No Load, 7 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 05

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):
BRAINERD: 00
PINE RIVER: 00
AIRCARE: 03

ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
8:30 A.M. – JULY 2, 2014
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, Mark Wessels, Bill Forsythe and Dennis Leaser. Also in attendance were Finance Director/Treasurer Mike Lyonais, Mayor Darrell Schneider, Sheila Haverkamp of BLAEDC, and Northland Press Reporter Kate Perkins.

A MOTION WAS MADE BY STEVE ROE, SECONDED BY DENNIS LEASER TO APPROVE THE MINUTES OF THE JUNE 4, 2014 EDA MEETING. AYES: ALL.

The Revolving Loan Fund balance information was included in the packet for information. No action was required.

Patty Norgaard reported that Sheila Haverkamp presented Taxes 101 at Chautauqua last month. The presentation is available on DVD to anyone who missed the program.

Sheila Haverkamp gave a brief summary of the history of the Revolving Loan Fund. Ms. Haverkamp reported that she and Mike Lyonais met with Tom Leach of USDA to discuss the flexibility allowed with the fund. A lengthy discussion ensued regarding whether the funds go back to USDA and what would happen if Crosslake Communications is sold.

Paul Hoge arrived to the meeting at 8:55 A.M.

Mayor Schneider reported that NJPA gave a presentation to area mayors regarding grants and consulting programs available to area cities. Mayor Schneider suggested that the City consider learning more about this program.

Patty Norgaard asked that the Board Members review the City of Crosslake/Economic Development Authority Revolving Loan Fund fact sheet and bring proposed changes to the next meeting.

The EDA reviewed a profile of seasonal residents and their impacts in Central and West Central Minnesota which was prepared by the University of Minnesota Extension Office.

Patty Norgaard handed out a packet of information regarding the relationship between Crosslake Communications and the EDA. A lengthy discussion ensued regarding the study being done of Crosslake Communication's operations.

Bill Forsythe reported that he will start a petition to the County Highway Department to reduce the speed limit to 45 mph on County Road 3 from Waterfront Services, south, to the City limits. Mr. Forsythe noted that safety is a major concern.

Patty Norgaard reported that the grant application to the Anderson Family Trust for the construction of two bird feeders and management of the feeders for three years at a cost of \$3,500 was not awarded to the City.

The EDA scheduled a tour of Minnesota Waterjet in Ramsey on October 14, 2014. Members will leave Crosslake at approximately 9:00 A.M. The business owners will discuss the process of starting a company and working with EDA's. The Ramsey EDA may also be present.

Mark Wessels stated that he wants the City to review the Commercial Zoning ordinance and update rules that are unenforceable.

Sheila Haverkamp invited the EDA to the next "Execs" social event.

There being no further business at 10:10 A.M., PATTY NORGAARD ADJOURNED THE MEETING.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Charlene Nelson".

Charlene Nelson
City Clerk

Crosslake Park/Library Commission Minutes
2:00 P.M. Wednesday, June 25, 2014

Members Present: Chair Joe Albrecht, Council Liaison-Mark Wessels, Ron Lessard, Gary Nordstrom, Alden Hardwick, Patty Norgaard, Alternate Margo Jordan, and Park, Recreation and Library Director-Jon Henke

Meeting was called to order at 2:04

I. Approve Minutes from May 28, 2014 as written: Hardwick/Lessard—Unanimous

II. Park Dedication

Park leased from the Corp of Engineers until 2036 has previously not been developed because of a lack of access. At this time the opportunity to gain access, due to a current adjacent land owners (WLJ—Schwarz Family) sale of subdivided parcel, has arisen. Options for action on Park Dedication before the Commission include: 1) the flat fee of \$1,500.00; or 2) 10% of the parcel being sold. Park and Recreation Director, Jon Henke and Councilman Mark Wessels have been working with the seller/buyer on the Park Dedication land option as gaining the allotment of land off this parcel would allow the City to improve Perkins Road to access the park, allow for space for a turnaround, as well as, allow space for a future bike trail to the area. The 10% equals to a piece of land 100' x 132' which would then become the City's property. Staff is recommending land in lieu of Park Dedication fees as this park project has been a goal of the Parks and Recreation Department and the Corp of Engineers for a number of years. Discussion of the area ensued.

The Crosslake Park/Library Commission is recommending that the Crosslake City Council consider a motion to approve land for the WLJ subdivision (10% of parcel) in lieu of the \$1,500.00 Park Dedication fee. Hardwick/Norgaard Favor: All Opposed 0 Motion Carries Unanimously

III. Pickleball

Pickleball players have approached the Park and Recreation Office wanting to play Pickleball outside on the new tennis courts. Staff would like the consensus of the Commission as how to proceed with this issue. Currently Pickleball players do not pay but tennis players do. After discussion, consensus is since USTA money was used to build the new courts, tennis should have priority on the courts. Pickleball play will be allowed on the courts one night a week but players will be required to pay the same \$22.00 participation fee the tennis league players currently pay. Any markings on the courts must be made with chalk that will be provided by the office and the players must use the existing nets, changing nets or lowering the level of the nets will be too damaging to the new tennis nets. During Pickleball play, two courts should remain available to any present tennis players.

IV. PAL Update

1) Trail Tours are being offered Wednesday mornings at 10:00, 11:00 & 12:00. The numbers of interested residents and area guests are beginning to pick up thanks in part to the promotion of the activity at the Chamber office.

2) The design plan for boardwalk being built across the wetland area on the trail has now received approval by both the State and the County. The project should be completed in the next month or two.

3) Calendars are once again proving to be very popular and are going fast.

4) As requested, Commission Member Hardwick presented a refresher on the PAL Foundation and its mission. The 501c3 status allows for easy donating under the current tax laws. All donations must be used for new items or new program development or expansion of current facilities, not for maintenance.

V. Tennis Court Grand Opening

Approximately 20-25 people attended the grand opening of the new tennis courts. The weather wasn't very cooperative so most of the festivities were held inside the community center. There was a short presentation, refreshments and the opportunity for the children to participate in some "Quik Start" tennis activities with the USTA representative. The shade feature has yet to be completed but the funding for it is already in place with PAL.

VI. Parking Lot

The office has received many great comments on the new parking lot, especially the wider stalls. Signage to direct traffic has yet to be completed. A sign is needed for the community center also. We need to make the entrance to the community center more noticeable. The flower pots have been appreciated by the public.

VII. Community Garden

Construction is completed on the community garden. We now have a total of 63 plots with 58 plots filled.

VIII. Controlling Traffic

There is a need for lockable gates for the park roadways as people are moving aside barricades and damaging park property. For safety reasons we need to confine park areas to foot traffic only, with the exception of maintenance vehicles and special events.

IX. Soccer Camp

The youth soccer camp that was being planned for August is now up in the air as the instructor has not responded to our request for follow up on plans.

X. Open Forum

1) Grandpa's Run for the Walleye will be held Saturday, July 5th. This is a large event held at the Crosslake park but not organized by our department. Jon will be in attendance.

2) Kayak class was rained out the first week. We do have some participants signed up for the next session.

3) The Annual Book Sale will be held July 31st through August 2nd from 9:00-4:00 daily. Monday July 28th will be the set up start date. Take down will be Monday, August 4th. The committee would appreciate any assistance volunteers could offer.

4) Work is now completed on the broken pipes in the old warming house.

5) The Community Garden "Meet and Eat" get together is to be held June 25th. The organizers, Joe and Jan Albrecht, hope this will be the first of many gardener get together's.

XI. Adjourn

Motion to Adjourn: Norgaard/Nordstrom Unanimous

Staff Report - Crosslake Parks, Recreation & Library

Date: August 6, 2014

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library

1. Crosslake Area Library Update

We would like to thank all of the volunteers that helped with the annual book sale. Total proceeds for the sale were \$4,650.87. \$325.37 came from donations. The money will be placed in the Library reserve account at the end of the year. A special thank you to the Hardwick's and the Albrecht's for their hard work in managing the volunteers and the overall management of the sale.

2. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

3. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

4. New Silver Sneakers class offered.

The Community Center now offers Yoga Stretch. Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30. If you are just starting a fitness routine this is a great place to start. After the Yoga Stretch class stay and enjoy the Classic Silver Sneakers exercise class at 10:30 Monday's and Wednesday's. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. We will find a way to get you started on lowering your blood pressure, lowering your cholesterol, preventing osteoporosis and provide a boost of energy to complete your day. Take the first step towards a healthy lifestyle. We can help!

5. Community Center/Library Attendance for July.

Attendance for the Community Center was 9,022. Attendance for the Library was 3,606.

6. Pickleball

We have purchased additional equipment to play Pickleball. We can now accommodate up to eight people at a time for play inside the Community Center. We are offering a free introduction to Pickleball session on Tuesday nights from 5-7. We will have some instructors on hand to show you how to play this fun and exciting new sport. Pickleball is one of America's fastest growing sports. If you decide you like the sport and want to play more often we also have court rental available Tuesdays and Thursdays from 1-3. Cost per court is only \$10 and includes all the supplies needed for up to four people. Come give this new sport a try.

7. Paddling in the Park

The Community Center is teaming up with Jim Birgquist from Crow Wing Kayaks to offer a new learn to kayak program that will take place in the park this summer. Classes will take place the 2nd and 4th Saturdays of the month and continue through August. Registrations are available at the Community Center and at Water, Wind and Wheels. Participants must sign up before noon on the Friday before their scheduled session. Cost is \$15 per session. First session starts at 10 a.m. and the second session starts at

11 a.m. A minimum of 5 pre registered participants is required.

8. Crosslake July Tennis Schedule

League Tennis –Adult Recreational Tennis will take place Monday and Thursday afternoons from 2-4. Women’s only tennis is played Wednesday afternoons from 2-4 and new this year is an adult competitive league for 3.0 level and higher. Adult 3.0+ will play Tuesday from 2-4 and Thursday from 6-8. Registration for any of our tennis programs is \$22.00.

9. Yoga

Gail is back teaching Yoga at the Community Center on Tuesday mornings at 10:00 a.m.

10. PAL Update –

PAL Donations – Staff is recommending a motion to accept \$1,147.17 in donations from the PAL Foundation: \$320 for the Tennis Dedication Plaque, \$467.61 for community garden expenditures, \$259.20 for the expenditures to expand the garden and \$100 for expenditures for the bird feeding program. **Council Action/Motion**

11. Patio Garden Volunteer Help Needed

The Crosslake Community is blessed with so many people that want to lend a hand with different initiatives. Currently the Park, Library and the PAL Foundation are looking for volunteers to spend an hour or two on Tuesday mornings at the Patio Garden outside the Library. Refreshments are provided. Our goal is to get enough people interested so each member of this initiative can adopt an area of the garden. If you like flowers or gardening please come in and lend us a hand in maintaining this beautiful area. Thank you for your consideration.

12. Chautauqua- House on the Hill: How Congress Works

United States Congressman Rick Nolan, representing Minnesota’s eighth congressional district, will be the featured speaker at the August Chautauqua. Congressman Nolan will offer an inside look at how the U.S. House of Representatives functions and sometimes fails to function. He will explain the steps by which an idea is transformed into a law of the land, including the role citizens play in that process. Join Congressman Nolan for a behind-the-scenes perspective of the U.S. House of Representatives. Chautauqua takes place the 2nd Wednesday of the month from 1:30-3:30 at the Crosslake Community Center. As always the program is free.

13. New Park Bench

The Park Department has received a new park bench from Bill Nugent and the Boesen family of Ideal Corners. They donated the bench in memory of Mona Ann Boesen. The bench is located at the corner of #66 and #16. The Park Department would also like to thank Dean Eggena of Crosslake Ready Mix for the donation of concrete for the bench.



STATED MINUTES

City of Crosslake
Planning and Zoning Commission

June 27, 2014
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Mark Lafon; Matt Kuker, Joel Knippel; and Council Member Gary Heacox
2. Absent: None
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor, Paul Herkenhoff, Crow Wing County Survey/Planning Coordinator, Jon Kolstad, Crosslake Land Services Specialist, Sue Maske, Planning Assistant
4. 5-23-14 Minutes & Findings – **Motion by Nevin; supported by Lafon to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 David Musolf – Subdivision (Withdrawn)
 - 6.2 Reed’s Country Market, Inc – Interim Use Permit
 - 6.3 Double Barrel Land Co, LLC – Variance for lake setback and height of fence
 - 6.4 Arnold & Jill Childs – Variance for lake and side yard setback
 - 6.5 Karlene O’Keefe Trust – Variance for lake setback
 - 6.6 Denise McAlpine – Variance for side yard setback
7. Adjournment

June 27, 2014 Planning & Zoning Commission Meeting

David Musolf
120281100BB0009

Application was withdrawn after staff review of proposed property subdivision determined that it would be a boundary line adjustment and not a subdivision of property.

June 27, 2014 Planning & Zoning Commission Meeting

**Reed's Country Market, Inc
120212400AFG009, 120212400AFH009**

The applicant was present. Herkenhoff read the request into the record. Del Anderson, owner of Little Yukon Greenhouse stated that he has set up several seasonal operations over seven states and has always obtained the necessary permits that are required. His concern is that the ordinance, permitting and public hearing process is fair to everyone. Jamie Reed stated that they still meet the required parking spaces required for Reed's Market. Discussion concerned setbacks; number of parking spaces used for the temporary structure; number of business in the city that are doing outdoor sales; removing vegetation from a wetland; tabling the application and doing an ordinance revision regarding outdoor sales.

June 27, 2013 Action:

Motion by Nevin; supported by Kuker to table the application to allow staff time to review the ordinance regarding outdoor sales.

All members voting "Aye", Motion carried.

June 27, 2014 Planning & Zoning Commission Meeting

**Double Barrel Land Co., LLC
Richard & Jill Morley
14118001009A889**

Richard & Jill Morley were present. Herkenhoff read the request into the record. Discussion concerned the type of fencing proposed; impervious coverage of 20.77%; height of the fence and stormwater plan.

June 27, 2014 Action:

Motion by Nevin; supported by Lafon to approve the variance for:

- 1. Lake setback of 61 feet where 150 feet is required to the proposed fence**
- 2. Fence height of 6 feet where 3 feet is allowed**

For:

- The installation of a 6 foot high fence**

Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-27-14 located on Lot 9, Block 1, Cross Lake Park, Sec 19, City of Crosslake

Conditions:

- 1. Implement the stormwater plan as shown on the certificate of survey dated 5-27-14**

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake

Summary of Record

Double Barrell Land Co., LLC – Lot 9, Block 1, Cross Lake Park, Sec 19, City of Crosslake
14118001009A889 located at 35687 West Shore Drive, Crosslake, MN 56442 on Pleasant Lake-
NE

Request is a Variance for:

1. Lake setback of 61 feet where 150 feet is required to proposed fence
2. Fence height of six (6) feet where three (3) feet is allowed

For:

- Installation of six (6) foot high fence

Chronology of events:

- May 27, 2014 – Application submitted
- June 10, 2014 – Published in local newspaper
- June 05, 201 – Notices sent out
- June 26, 2014 – Board on-site
- June 27, 2014 – Board of Adjustment Meeting – Decision made to approve the variance request for a six (6) foot high fence

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey
- Stormwater Plan

Correspondence:

- June 09, 2014 – E-mail from Rick Morley

June 27, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes No

Why?

- **Three (3) foot high fences are allowed in the shoreland area**
- **The Ordinance allows property owners to develop and improve their property**
- **The fence will keep the pets and waste contained on the property and help prevent a public nuisance**

2. Is the Variance consistent with the Comprehensive Plan?

Yes No

Why?

- **The ordinance allows for development of shoreland property**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes No

Why:

- **The fence will keep the pets and waste contained on the property and help prevent a public nuisance**
- **There are similar uses in the area as noted during the on-sites on 6-26-14**

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes No

Why:

- **There was a variance granted in 2012 for a lake setback of 61 feet for a new dwelling**
- **The proposed fence will not encroach any closer to the lake than the existing structure**
- **The implementation of the stormwater management plan and well vegetated and stable shoreline will help protect the water quality of Pleasant Lake.**

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes No

Why:

- **The fence does not encroach any closer to the lake than the existing dwelling which has an approved 2012 variance for lake setback of 61 feet**
- **There are similar structures in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 6-26-14**
- **There are similar land use patterns and use of property in the vicinity of the request**

6. Does the need for a Variance involve more than economic considerations?

Yes No

Why:

- The implementation of the stormwater management plan will help protect the water quality of Pleasant Lake
- There are similar land use patterns and use of property in the vicinity of the request as noted during the Board of Adjustment on-site on 6-26-14

Decision: Motion by Nevin; supported by Lafon to approve the variance for:

1. Lake setback of 61 feet where 150 feet is required to the proposed fence
2. Fence height of 6 feet where 3 feet is allowed

For:

- The installation of a six (6) foot high fence

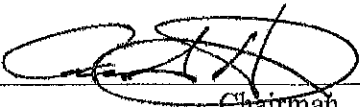
Per the findings of fact as discussed, the on-sites conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-27-14 located on Lot 9, Block 1, Cross Lake Park, Sec 19, City of Crosslake

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 7-25-14

Signature:


Chairman

**Arnold & Jill Childs
141260010150009**

Shawn Aldridge represented the applicant. Herkenhoff read the request into the record. Discussion concerned when the existing dwelling was constructed; relocating the screened porch to the side of the proposed addition; height of the proposed addition; impervious coverage of 10.6%; setback for neighboring structures; stormwater plan; relocating the existing hot tub and topography of the property.

June 27, 2014 Action:

Motion by Nevin; supported by Knippel to deny the variance for:

1. Lake setback of 31 feet where 100 feet is required proposed screened deck

Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-27-14 located on Lot 15, Block 1, Greer Lake Homesites, Sec 36, City of Crosslake

All members voting "Aye", Motion carried.

Motion by Kuker; supported by Knippel to approve the variance for:

1. Lake setback of 43 feet where 100 feet is required to the existing dwelling
2. Lake setback of 42 feet where 100 feet is required the proposed screened deck
3. Lake setback of 42 feet where 100 feet is required to proposed addition
4. Lake setback of 71 feet where 100 feet is required to proposed open deck
5. Side Yard setback of 9 feet where 10 feet is required to existing dwelling

To construct:

- 577 square foot addition
- 243 square foot open deck
- 243 square foot screened deck on the south side of the proposed addition

Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-27-14 located on Lot 15, Block 1, Greer Lake Homesites, Sec 36, City of Crosslake

Conditions:

1. Maintain existing vegetated shoreline
2. Submit a stormwater plan for review by Planning and Zoning staff prior to issuance of a building permit
3. The existing hot tub is to be relocated no closer than 43 feet from the lake

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake

Summary of Record

Arnold & Jill Childs – Lot 15, Block 1, Greer Lake Homesites, Sec 36, City of Crosslake
142160010150009 located at 17075 Greer Lake Road, Crosslake, MN 56442 on Greer Lake-RD

Request is a Variance for:

1. Lake setback of 43 feet where 100 feet is required to existing dwelling
2. Lake setback of 31 feet where 100 feet is required to proposed screened deck
3. Lake setback of 42 feet where 100 feet is required to proposed addition
4. Lake setback of 71 feet where 100 feet is required to open deck
5. Side Yard setback of 9 feet where 10 feet is required to existing dwellign

To Construct:

- 243 square foot screened deck
- 577 square foot addition
- 243 square foot open deck

Chronology of events:

- May 27, 2014 – Application submitted
- June 10, 2014 – Published in local newspaper
- June 05, 201 – Notices sent out
- June 26, 2014 – Board on-site
- June 27, 2014 – Board of Adjustment Meeting – Decision made to approve the variance request for lake setback for the addition and open deck and deny the variance for the screen porch lakeward

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey

Correspondence:

- June 25, 2014 – E-mail from Ken Zeik, DNR Staff Hydrologist

June 27, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes - Addition and road side open deck No - Lake side deck

Why?

- Yes - This is an existing non-conforming dwelling located 43 feet from the ordinary high water level of Greer Lake
- Yes - The Ordinance allows property owners to develop and improve their property
- No - The proposed lakeside deck encroaches closer to the lake than the existing structure which is already located within Shore Impact Zone One

2. Is the Variance consistent with the Comprehensive Plan?

Yes - Addition and road side open deck No - Lake side deck

Why?

- Yes - The comp plan allows for development of shoreland property
- No - The proposed lake side deck could reduce the water quality of Greer Lake

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes - Addition and road side open deck No - Lake side deck

Why:

- Yes - The proposed additions are to the side and rear of the existing dwelling with no further encroachment on Greer Lake
- No - The proposed lakeside deck encroaches closer to the lake than the existing structure which is already located within Shore Impact Zone One

4. Does the need for a Variance involve more than economic considerations?

Yes - Addition and road side open deck No - Lake side deck

Why:

- Yes - It is an existing legal non-conforming dwelling built prior to any zoning regulations in 1970
- No - There is adequate area to the side of the proposed addition for the lake side deck with no further encroachment onto the existing lake setback of 43 feet

5. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes **X** - Addition and road side open deck No **X** - Lake side deck

Why:

- Yes - It is an existing legal non-conforming dwelling built prior to any zoning regulations in 1970
- Yes - There are similar structures in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 6-26-14
- No – There is adequate area to the side of the proposed addition for the lake side deck with no further encroachment onto the existing lake setback of 43 feet

6. Will the issuance of a Variance maintain the essential character of the locality?

Yes **X** - Addition and road side open deck No **X** - Lake side deck

Why:

- Yes – The proposed improvements are to the side & rear of an existing non-conforming structure
- No - The proposed lakeside deck encroaches closer to the lake than the existing structure which is already located within the Shore Impact Zone One

Decision: Motion by Nevin; supported by Kuker to deny the variance for:

1. Lake setback of 31 feet where 100 feet is required to proposed screened deck

Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-27-14 located on Lot 15, Block 1, Greer Lake Homesites, Sec 36, City of Crosslake

All members voting "Aye", Motion carried.

Motion by Kuker; supported by Kuippel to approve the variance for:

1. Lake setback of 43 feet where 100 feet is required to the existing dwelling
2. Lake setback of 42 feet where 100 feet is required the proposed screened deck
3. Lake setback of 42 feet where 100 feet is required to proposed addition
4. Lake setback of 71 feet where 100 feet is required to proposed open deck
5. Side Yard setback of 9 feet where 10 feet is required to existing dwelling

To construct:

- 577 square foot addition
- 243 square foot open deck
- 243 square foot screened deck on the south side of the proposed addition

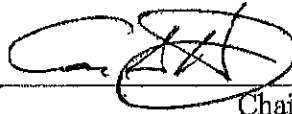
Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-27-14 located on Lot 15, Block 1, Greer Lake Homesites, Sec 36, City of Crosslake

Conditions:

1. Maintain existing vegetated shoreline
2. Submit a stormwater plan for review by Planning and Zoning staff prior to issuance of a building permit
3. The existing hot tub is to be relocated no closer than 43 feet from the lake

Date: 7-25-14

Signature: _____



Chairman

June 27, 2014 Planning & Zoning Commission Meeting

**Karlene O'Keefe Trust
14118000901B009**

Dan Miller represented the applicant. Herkenhoff read the request into the record. Discussion concerned impervious coverage of 24%; topography of the property; stability of the shoreline; height of the proposed structure; setbacks for neighboring structures; view from the lake; amount of dirt moving allowed and setting a precedence for future sheds in the neighborhood.

June 27, 2014 Action:

Motion by Kuker; supported by Lafon to deny the variance for:

- 1. Lake setback of 4 feet where 20 feet is required to the proposed water orientated accessory structure**

To construct:

- 72 square foot water orientated accessory structure**

Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-29-14 located on part of Outlot 1, Cross Lake Park, Sec 19, City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake
Summary of Record

Karlene O’Keefe Trust – Part of Outlot 1, Cross Lake Park, Sec 19, City of Crosslake
14118000901B009 located at 35784 West Shore Drive, Crosslake, MN 56442 on Crosslake
Lake-RD

Request is a Variance for:

1. Lake setback of 4 feet where 20 feet is required to proposed water orientated accessory structure

To Construct:

- 72 square foot water orientated accessory structure
- 577 square foot addition
- 243 square foot open deck

Chronology of events:

- May 29, 2014 – Application submitted
- June 10, 2014 – Published in local newspaper
- June 05, 201 – Notices sent out
- June 26, 2014 – Board on-site
- June 27, 2014 – Board of Adjustment Meeting – Decision made to deny the variance request for lake setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey

Correspondence:

- There was no correspondence received

June 27, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a “practical difficulty” according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are “practical difficulties” in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes No **X**

Why?

- **It would be an eighty percent reduction in the required setback of 20 feet for a water orientated accessory structure**
- **The intention of the ordinance is to keep the shoreline natural and keep storage of gas & oil away from the lake**

2. Is the Variance consistent with the Comprehensive Plan?

Yes No **X**

Why?

- **The intention of the ordinance & comprehensive plan is to keep the shoreline natural and keep storage of gas & oil away from the lake**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes **X** No

Why?

- **There are similar structures and land uses in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 6-26-14**

4. Does the need for a Variance involve more than economic considerations?

Yes No **X**

Why?

- **There are no other considerations for a 72 square foot structure located 4 feet from the ordinary high water level of Crosslake**

5. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes **X** No

Why?

- **The topography of the land and landscaping restricts the suitable area for use being considered**

6. Will the issuance of a Variance maintain the essential character of the locality

Yes No **X**

Why:

- **The potential for gas & oil leakage into the lake could have a negative impact on water quality due to increasing impervious surface 4 feet from the lake**
- **A structure 4 feet from the ordinary high water level of Crosslake will have a visual impact from the lake**

Decision: Motion by Kuker; supported by Knippel to deny the variance for:

1. **Lake setback of 4 feet where 20 feet is required to the proposed water orientated accessory structure**

To construct:

- **72 square foot water orientated accessory structure**

Per the findings of fact as discussed, the on-sites conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-28-14 located on part of Outlot 1, Cross Lake Park, Sec 19, City of Crosslake

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 7-25-14

Signature: _____


Chairman

June 27, 2014 Planning & Zoning Commission Meeting

**Denise McAlpine
141470120260009**

Denise McAlpine & Joseph Christensen, Attorney were present. Herkenhoff read the request into the record. Jeffrey Bission the adjoining neighbor stated he had no issues with her getting the variance for the side yard setback. Discussion concerned when the shed was constructed; when the property was purchased and the 12-8-2005 letter from the City of Crosslake.

June 27, 2014 Action:

Motion by Lafon; supported by Knippel to approve the variance for:

- 1. Side Yard setback of 2 feet where 10 feet is required to existing shed**
- 2. Side Yard setback of 4 feet where 10 feet is required to existing dwelling**

To allow:

- 1997 sq. ft. dwelling**
- 96 sq. ft. shed**

Per the findings of fact as discussed, the on-site conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-30-14 located on Lot 26, Block 12, Manhattan Beach (A replat of Twin Beach), Sec 06, City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake

Summary of Record

Denise McAlpine – Lot 26, Block 12, Manhattan Beach (A replat of Twin Beach), Sec 06, City of Crosslake 141470120260009 located at 12210 Pinedale Street, Crosslake, MN 56442

Request is a Variance for:

1. Side Yard setback of 2 feet where 10 feet is required to existing shed
2. Side Yard setback of 4 feet where 10 feet is required to existing dwelling

For:

- Clarification on a title issue

Chronology of events:

- May 30, 2014 – Application submitted
- June 10, 2014 – Published in local newspaper
- June 05, 201 – Notices sent out
- June 26, 2014 – Board on-site
- June 27, 2014 – Board of Adjustment Meeting – Decision made to approve the variance request for side yard setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey

Correspondence:

- There was no correspondence received

June 27, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes No

Why?

- **The variance would clean up the current title issues on the property**
- **The Ordinance allows property owners to develop and improve their property**

2. Is the Variance consistent with the Comprehensive Plan?

Yes No

Why?

- **The use of the property is consistent with the Comprehensive Plan and no changes in the use of the property is being proposed**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes No

Why:

- **The existing dwelling was constructed in 2002 by a previous owner**
- **There are similar structures and land uses in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 5-26-14**

4. Does the need for a Variance involve more than economic considerations?

Yes No

Why:

- **The existing dwelling was constructed in 2002 by a previous owner**
- **At the time the shed was constructed property owner thought the side yard setback was being met**

5. Is the need for a Variance due to circumstances unique to the property and not created by the

Yes No

Why:

- **This is an existing lot of record in the plat of Manhattan Beach (A replat of Twin Beach) that was established in 1926**
- **The existing dwelling was constructed in 2002 by a previous owner**

6. Will the issuance of a Variance maintain the essential character of the locality? Yes

No

Why:

- **The adjoining neighbor has no issues or concerns with the side yard setback for the dwelling and shed**
- **There are similar land use patterns and use of property in the vicinity of the request as noted during the Board of Adjustment on-site on 6-26-14**

Decision: Motion by Lafon; supported by Knippel to approve the variance for:

- 1. Side Yard setback of 2 feet where 10 feet is required to existing shed**
- 2. Side Yard setback of 4 feet where 10 feet is required to existing dwelling**

To allow:

- 1997 sq. ft. dwelling**
- 96 sq. ft. shed**

Per the findings of fact as discussed, the on-sites conducted on 6-26-14 and as shown on the certificate of survey received at the Planning & Zoning dated 5-30-14 located on Lot 26, Block 1, Manhattan Beach (A replat of Twin Beach), Sec 06, City of Crosslake

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 7-25-14

Signature: _____



Chairman

June 27, 2014 Planning & Zoning Commission Meeting

Matters not on the Agenda:

1. Mr. Pence informed the board that they need to take more time when answering the why question for approving and denying a variance.
2. Mr. Pence asked the board for direction on what type of uses would require an interim use permit.

Motion by Herzog; supported by Kuker to adjourn at 11:00 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Susan Maske

Susan Maske
Crow Wing County Planning Assistant

* Values reported as BDL and 0 should be reported as "<" the lab reportable limit.

DATE	DAY OF WEEK	PRECIPITATION (INCHES)	INFLUENT FLOW (MGD)	EFFLUENT FLOW (MGD)	INFLUENT CHODS (mg/L)	EFFLUENT CHODS (mg/L)	PERCENT REMOVAL (CHODS)	EFFLUENT TSS (mg/L)	INFLUENT TSS (mg/L)	PERCENT REMOVAL TSS (%)	EFFLUENT TSS (kg/day)	INFLUENT pH	EFFLUENT pH	INFLUENT PHOSPHORUS (mg/L)	EFFLUENT PHOSPHORUS (mg/L)	EFFLUENT PHOSPHORUS (kg/day)	EFFLUENT AMMONIA (mg/L)	EFFLUENT D.O. (mg/L)	FECAL COLIFORM (number/100 ml)	EFFLUENT CHLORINE RESIDUAL (mg/L)	
1	SUN	0.28	0.057	0.045								7.7	6.8					0.86			
2	MON	0.01	0.037	0.032								7.4	6.9					0.59			
3	TUE		0.036	0.026								7.3	6.9					1.05			
4	WED		0.035	0.031	260	2.1	98.1923077	148	4	97.2972973	0.46872	7.3	6.9	6.24	0.067	0.00785106		1.16	2		
5	THUR	0.86	0.035	0.025								7.3	6.8					1.06			
6	FRI	0.53	0.039	0.029								7.3	6.8					1.06			
7	SAT		0.045	0.036								7.4	6.8					1.18			
8	SUN		0.058	0.048								7.4	6.8					0.66			
9	MON		0.053	0.044								7.3	6.9					0.43			
10	TUE		0.048	0.037								7.4	6.9					0.49			
11	WED	3.53	0.042	0.035	220	2.4	98.9090909	209	4	98.0861244	0.46872	7.5	6.8	5.88	0.09	0.0105462		0.95	1		
12	THUR		0.049	0.041								7.5	6.8					1.04			
13	FRI	0.07	0.045	0.034								7.6	6.8					1.04			
14	SAT	0.23	0.056	0.044								7.5	6.8					0.56			
15	SUN	1.08	0.065	0.056								7.5	6.8					0.56			
16	MON	0.07	0.059	0.047								7.5	6.8					0.88			
17	TUE	0.23	0.047	0.037								7.5	6.8					1.07			
18	WED	0.32	0.045	0.036	220	3.1	98.5909091	97.6	4	95.9046295	0.46872	7.6	6.8	5.37	0.112	0.01312416		0.97	1		
19	THUR	0.39	0.046	0.035								7.6	6.8					1.01			
20	FRI	0.09	0.047	0.041								7.5	6.8					0.98			
21	SAT		0.064	0.052								7.5	6.7					1.01			
22	SUN		0.062	0.052								7.4	6.8					0.45			
23	MON		0.058	0.048								7.4	6.9					0.38			
24	TUE	0.6	0.047	0.037								7.4	6.9					0.41			
25	WED		0.048	0.036	210	2	99.047619	125	4	96.8	0.46872	7.5	6.9	5.77	0.156	0.01828498		0.61	1		
26	THUR		0.045	0.035								7.5	6.9					0.61			
27	FRI	0.89	0.046	0.037								7.5	6.9					0.79			
28	SAT	0.07	0.056	0.044								7.5	6.9					0.77			
29	SUN	0.02	0.066	0.058								7.4	6.9					1.01			
30	MON	0.01	0.058	0.045								7.5	6.7					0.94			
Total		9.690	1.457	1.158	910,000	9,600		579,600	16,000		1,875			22,260	0.425	0.050	0.000				0.900



Minnesota Pollution Control Agency

2014 NPDES Permit Compliance Summary Report Period: January 1, 2013 through December 31, 2013

Crosslake WWTP MN0064882

1. Facility/Permit Information

This section summarizes general information about your facility and permit. It includes a list of all of the contacts we have recorded for you. In particular, please ensure that the listed 24-hour contact for your facility is current. This report also provides you with a list of MPCA contacts for your facility.

Contacts

Consultant or Contractor: Mark Hallan, Engineer -- 218-829-5117
DMR Contact: Ted Strand, Public Works Director -- 218-820-3303
Fees/Billing Contact: Tom Swenson, City Administrator -- 218-692-2688
Online Subscriber: Ted Strand, Public Works Director -- 218-820-3303
Permit Contact: Ted Strand, Public Works Director -- 218-820-3303
Permittee - Activity Owner: Darrell Schneider, Mayor, City of Crosslake -- 218-692-2688

Treatment Plant Operators

Strand, Ted O -- 218-692-2688. 4O, expires 07/01/2016.
Strand, Ted O -- 218-692-2688. Class A, expires 07/01/2016.

Design Flow

Facility Design Flow: .15 mgd
SD 001 (Effluent To Surface Water): 0.1430 mgd (ADW)
SD 001 (Effluent To Surface Water): 0.15 mgd (AWW)

Facility Information

EPA Minor Facility
Plant Class: B
Permit Issuance: 05/23/2012
Permit Expiration: 04/30/2017
NAICS Code: Sewage Treatment Facilities (22132)
SIC Code: Sewerage systems (4952)

Geographical Information

Region: Brainerd (North Central)
County: Crow Wing
Congressional District: 8
Legislative District(s): 10B
Basin: Upper Mississippi River, Upper Portion
Major Watershed: Pine River
Minor Watershed: Pine R
HUC Code: 07010105
Latitude / Longitude: +46 41 21.0 / -094 06 07.3 -- Public Land Survey-Two Quarter (16-MAR-10)
PLS Location: SW Qtr of SW Qtr of Sec 21, T137N, R27W

MPCA Staff Assignments

Wastewater Data Manager: Jennifer Satnik (jennifer.satnik@state.mn.us), 651-757-2692
Effluent Limits Reviewer: Michael Anderson (michael.j.anderson@state.mn.us), 218-316-3866
Enforcement/Compliance: Herschel Blasing (herschel.blasing@state.mn.us), 218-316-3860
Engineering: Brian Fitzpatrick (brian.fitzpatrick@state.mn.us), 218-316-3859

1. Facility/Permit Information

This section summarizes general information about your facility and permit. It includes a list of all of the contacts we have recorded for you. In particular, please ensure that the listed 24-hour contact for your facility is current. This report also provides you with a list of MPCA contacts for your facility.

MPCA Staff Assignments

Permitting: Robin Novotny (robin.novotny@state.mn.us), 218-316-3851

2. Compliance Information Summary

This section summarizes the DMR reporting and monitoring requirements of your permit and the information reported on your DMRs from January 1, 2013 through December 31, 2013.

<u>Total DMR Forms Required</u>	<u>Timely DMRs</u>	<u>Missing DMRs</u>	<u>Late < 10 Days</u>	<u>Late 11-30 Days</u>	<u>Late 31-90 Days</u>	<u>Late > 90 Days</u>
38	36	0	0	2	0	0

DMR Parameters

<u>Type of Parameter</u>	<u>Total Required</u>	<u>Missing</u>	<u>Missing OK'd</u>	<u>Total Missing</u>	<u>Percent Missing</u>	<u>Violations</u>	<u>Violations OK'd</u>	<u>Total Violations</u>	<u>Percent Violations</u>
Limited Parameters	175	0	0	0	0	1	0	1	0.6
"Report Only" Parameters	202	0	0	0	0				
All Parameters	377	0	0	0	0	1	0	1	0.3

3. Alleged Limit Violations

This section summarizes reported DMR values that exceeded the limits in your permit for January 1, 2013 through December 31, 2013.

<u>Station</u>	<u>DMR Date</u>	<u>Analyte</u>	<u>Limit</u>	<u>Reported Value</u>
SD 001	3/31/2013	pH In SU -- Calendar Month Minimum [Min. Conc.]	6.0	5.6

4. Late or Missing DMR Information

This section summarizes missing individual DMR values and late or missing DMR reports for January 1, 2013 through December 31, 2013.

<u>Station</u>	<u>DMR Date</u>	<u>Violation Type</u>	<u>Violation Text</u>
SD 001	2/28/2013	Late Submission	Due 03/22/2013, received 04/02/2013
WS 001	2/28/2013	Late Submission	Due 03/22/2013, received 04/02/2013

5. Inspections

This section lists inspections conducted at your facility from January 1, 2013 through December 31, 2013.

<u>Inspection Date</u>	<u>Inspector</u>	<u>Inspection Type</u>
3/27/2013	Herschel Blasing	CEI, Domestic Municipal without Sampling

6. Releases

This section lists reported releases of untreated or partially treated wastewater from your collection system or treatment plant from January 1, 2013 through December 31, 2013.

No releases were reported last year.

7. Industrial By-Products

This section lists activities related to the management of industrial by-products for the 2013 cropping year (September - August).

No IBP information was submitted for the last cropping year.

8. Sewer Extensions

This section lists sewer extensions at your facility during January 1, 2013 through December 31, 2013.

No sewer extension applications were submitted or approved last year.

9. Other Submittals

This section lists non-DMR submittals required by this permit during January 1, 2013 through December 31, 2013.

<u>Target Date</u>	<u>Actual Date</u>	<u>Status</u>	<u>Requirement Description</u>
12/31/2013	12/31/2013	On Time	Submit a Biosolids Annual Report

10. DMR Data Submitted

This section lists all DMR data submitted for 2013.

Limit exceedances and missing values are highlighted in red text against a yellow background. Limit exceedances which have been approved by MPCA staff have a pale blue background. Missing values which have been approved by MPCA staff are labelled "OK'd" and have a pale blue background.

Surface Discharge Station SD 001 (Surface Water Discharge)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
BOD, Carbonaceous 05 Day (20 Deg C)	85	99	99	99	98	99	98	99	99	99	99	99	99
Percent Removal [MnCalMoAvg] in %													
BOD, Carbonaceous 05 Day (20 Deg C) [CalMoAvg] in kg/day	14.2	.27	.217	.22	.19	.2664	.246	.47	.38	.32	.19	.15	.24
BOD, Carbonaceous 05 Day (20 Deg C) [MxCalWkAvg] in kg/day	22.7	.57	.23	.34	.23	.36	.29	.58	.46	.47	.19	.17	.36
BOD, Carbonaceous 05 Day (20 Deg C) [CalMoAvg] in mg/L	25	3.3	2.4	2.4	2.3	2.48	2.1	2.3	2.25	2.5	2	2.1	2.5
BOD, Carbonaceous 05 Day (20 Deg C) [MxCalWkAvg] in mg/L	40	6.9	2.6	3.7	2.4	3.3	2.5	2.8	2.5	3.7	2.1	2.3	3.7
Fecal Coliform, MPN or Membrane Filter 44.5C [CalMoGeoMn] in #100ml	200				1	1	2	1	1	1	1		
Flow [CalMoTot] in MG	Report	.706	.694	.783	.592	.796	.952	1.725	1.484	1.068	.804	.62	.836
Flow [CalMoAvg] in mgd	Report	.022	.024	.025	.019	.025	.031	.055	.047	.034	.0259	.02	.026
Flow [CalMoMax] in mgd	Report	.036	.037	.043	.035	.043	.058	.09	.068	.069	.037	.045	.035
Nitrite Plus Nitrate, Total (as N) [CalMoAvg] in mg/L	Report				22.1					33.2			

10. DMR Data Submitted

This section lists all DMR data submitted for 2013.

Limit exceedances and missing values are highlighted in red text against a yellow background. Limit exceedances which have been approved by MPCA staff have a pale blue background. Missing values which have been approved by MPCA staff are labelled "OK'd" and have a pale blue background.

Surface Discharge Station SD 001 (Surface Water Discharge)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Nitrogen, Ammonia, Total (as N) [CalMoAvg] in mg/L	<i>Report</i>				.10					.1			
Nitrogen, Kjeldahl, Total [CalMoAvg] in mg/L	<i>Report</i>				.711					.2			
Oxygen, Dissolved [CalMoMin] in mg/L	<i>Report</i>	1.1	1.1	1.55	1.2	.86	.7	.11	.1	0	.82	1.2	1.1
Phosphorus, Total (as P) [CalMoAvg] in kg/day	0.6	.011	.003	.002	.003	.0048	.008	.04	.05	.03	.017	.004	.005
Phosphorus, Total (as P) [CalMoAvg] in mg/L	1.0	.13	.04	.026	.04	.0152	.076	.19	.29	.23	.179	.058	.054
pH [CalMoMax] in SU	9.0	7.1	7.2	6.5	7.1	6.8	6.7	6.7	6.5	6.5	6.6	6.6	6.7
pH [CalMoMin] in SU	6.0	6.3	6	5.6	6	6.1	6.3	6	6	6.2	6.2	6.1	6.2
Solids, Total Dissolved (TDS) [CalMoAvg] in mg/L	<i>Report</i>				1260					1350			
Solids, Total Suspended (TSS) Percent Removal [MnCalMoAvg] in %	85	98	97	95	95	97	98	96	98	97	96	98	98
Solids, Total Suspended (TSS) [CalMoAvg] in kg/day	17.0	.45	.37	.378	.33	.42	.46	.83	.5	.51	.39	.3	.039
Solids, Total Suspended (TSS) [MxCalWkAvg] in kg/day	25.5	.49	.4	.378	.33	.43	.46	.83	.74	.51	.39	.3	.039
Solids, Total Suspended (TSS) [CalMoAvg] in mg/L	30	5.5	4.1	4	4	4	4	4	4	4	4	4	4
Solids, Total Suspended (TSS) [MxCalWkAvg] in mg/L	45	6	4.4	4	4	4	4	4	4	4	4	4	4

Surface Water Station SW 002 (Pine River Downstream Monitoring)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Sulfate, Total (as SO4) [CalMoMax] in mg/L	<i>Report</i>				NoFlow	1.96	1.91	1.79	1.91	1.83			

Surface Water Station SW 004 (Pine River Upstream Monitoring)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Sulfate, Total (as SO4) [CalMoMax] in mg/L	<i>Report</i>				NoFlow	1.94	1.89	1.9	1.84	1.94			

Surface Water Station SW 005 (Pine Lake Monitoring)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Sulfate, Total (as SO4) [CalMoMax] in mg/L	<i>Report</i>					1.9			1.76				

Waste Stream Station WS 001 (Influent Waste Stream)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
BOD, Carbonaceous 05 Day (20 Deg C) [CalMoAvg] in mg/L	<i>Report</i>	268	213	173	200	240	274	268	256	295	316	297	400
BOD, Carbonaceous 05 Day (20 Deg C) [CalMoMax] in mg/L	<i>Report</i>	360	240	210	240	310	470	320	330	450	470	360	690
Flow [CalMoTot] in MG	<i>Report</i>	.706	.694	.783	.592	.995	1.28	2.029	1.754	1.228	.977	.69	.685
Flow [CalMoAvg] in mgd	<i>Report</i>	.022	.024	.025	.019	.032	.042	.065	.056	.039	.031	.023	.022
Flow [CalMoMax] in mgd	<i>Report</i>	.036	.037	.043	.035	.068	.069	.103	.079	.079	.043	.033	.031
Phosphorus, Total (as P) [CalMoAvg] in mg/L	<i>Report</i>	6.35	5.8	4.96	5.15	6.7	7.29	7.4	7.2	6.58	5.6	6.3	7.1
pH [CalMoMax] in SU	<i>Report</i>	7.2	7.6	7.6	7.6	7.6	7.6	7.5	7.9	7.6	7.6	7.7	7.7
pH [CalMoMin] in SU	<i>Report</i>	6.5	6.8	7	7.3	7.3	7.3	7.4	7.4	7.2	7.2	7.4	7.4
Precipitation [CalMoTot] in in	<i>Report</i>	.44	.24	1.37	1.15	3.6	5.3	3.21	1.95	3.65	3.29	.53	1.19
Solids, Total Suspended (TSS) [CalMoAvg] in mg/L	<i>Report</i>	186	134	102	109	189	223	171	213	167	158	196	237

10. DMR Data Submitted

This section lists all DMR data submitted for 2013.

Limit exceedances and missing values are highlighted in red text against a yellow background. Limit exceedances which have been approved by MPCA staff have a pale blue background. Missing values which have been approved by MPCA staff are labelled "OK'd" and have a pale blue background.

Waste Stream Station WS 001 (Influent Waste Stream)

<u>Parameter Name</u>	<u>Limit</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Solids, Total Suspended (TSS) [CalMoMax] in mg/l	Report	202	157	124	176	273	303	351	252	196	240	238	298

Note: a limit surrounded by asterisks is an intervention limit, rather than an actual limit.

11. Toxicity Testing

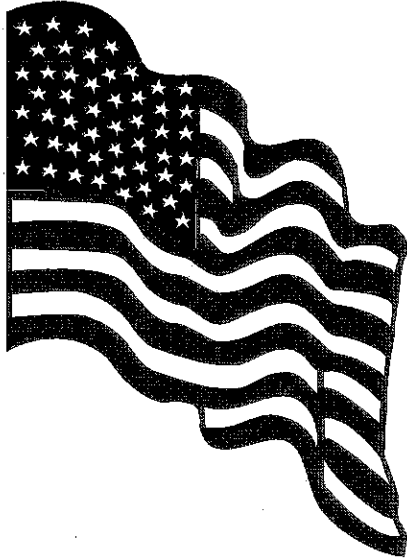
No Whole Effluent Toxicity testing was performed at your facility.

Crosslake Roll-Off & Recycling Services

July 2014

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electronics	Total lbs	2000#	Total Tons
January	0	780	0	7480	1340	4180	0	0	13780	2000	6.89
February	8900	0	0	0	800	0	0	0	9700	2000	4.85
March	8240	0	1720	7060	1580	0	0	0	18600	2000	9.3
April	0	660	0	0	1600	17220	39	39	19519	2000	9.7595
May	9680	0	2620	6800	5060	14580	0	0	38740	2000	19.37
June	18820	1760	2060	13280	4140	23930	0	0	63990	2000	31.995
July	6740	1740	0	19600	7460	73900	7860	0	117300	2000	58.65
August								0	0	2000	0
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0
TOTAL IBS	52380	4940	6400	54220	21980	133810	7860	39			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	26.19	2.47	3.2	27.11	10.99	66.905	3.93	0.0195			

Tires 5080 lbs



CROSSLAKE POLICE
DEPARTMENT

MONTHLY REPORT

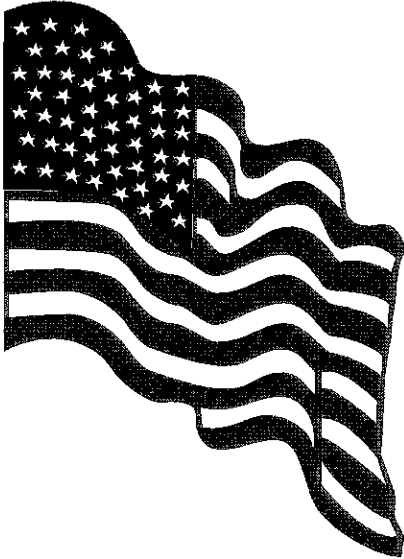
July

2014

**Crosslake Police Department
Monthly Report
July 2014**

911 Hangup	1
Agency Assist	15
Alarm	27
Animal Bite	1
Animal Complaint	9
Assault	1
Civil Problem	3
Compliance Check	1
Counterfeit	1
Criminal Sexual Cond	1
Damage To Property	2
Danco Violation	1
Disturbance	4
Driving Complaint	7
Ems	23
Extra Patrol	2
Fight	1
Fire	3
Fireworks	5
Found Property	2
Garbage Dumping	1
Gas Leak	2
Hazard In Road	4
Information	8
Intoxicated Person	3
Lost Property	1
Missing Persons	1
Noise Complaint	3
OFP Violation	1
Parking Complaint	3
Property Damage Acc	5
Public Assist	7
Suspicious Vehicle	4

Theft	2
Threats	2
Traffic Arrests	5
Traffic Citations	4
Traffic Warnings	51
Trespass	1
Vulnerable Adult	1
Weather W/W	1
Welfare Check	6
Total	226



CROSSLAKE POLICE DEPARTMENT

MISSION MONTHLY REPORT

July
2014

**Crosslake Police Department
Mission Monthly Report
July 2014**

911 Hangup	1
Agency Assist	3
Alarm	1
Ems	3
Parking Complaint	1
Traffic Arrests	2
Traffic Citations	3
Traffic Warnings	22
Total	36

DATE: June 1, 2014
TO: Charlene Nelson, Clk
City of Crosslake
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2013 Population and Household Estimates

Your April 1, 2013 population estimate is 2,192.

Your April 1, 2013 household estimate is 1,053.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimated@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details

HOW TO CHALLENGE THE POPULATION AND HOUSEHOLD ESTIMATES FROM THE STATE DEMOGRAPHER

The legal responsibilities of the State Demographer with respect to local population estimates dictate that we be able to defend any revisions of the estimates. Consequently, we need documentation for our files. Cited below are types of information we will accept with a challenge to our estimates. You may select whichever approach is most appropriate for your situation. However, the more information you can provide the better. No challenges will be accepted after June 24.

1. You may send us the number of active residential utility accounts in April 2010 and April 2013. We would prefer electrical accounts, but water and sewer accounts are acceptable. Please summarize your data. We don't need a list of all utility customers. Summary data for intervening years are helpful. Utility data are much more useful when provided together with building permit data (see #2 below).
2. Another approach is to provide the number of housing units added and lost by calendar year for the years beginning with 2010. Building and demolition permits are a good source of such information. Be sure to include mobile homes and apartments, and indicate whether any of the apartments were for the elderly. Please try to be as specific as possible about the type of unit involved (single-family, apartment, mobile home, etc.).
3. An actual count of persons or households may be accepted, but places with more than 100 people must contact the State Demographer before proceeding with a count. The count you submit should be for 2014. We will interpolate a number for 2013. You must provide the following information:
 - a. List the house number and street name of each housing unit in your city or township. If there is more than one unit at an address, please list each unit and provide an apartment number.
 - b. Indicate whether the unit is occupied or vacant. If the unit is occupied, indicate the number of residents. Only year-round residents should be counted. Young people away at college or in the military, elderly persons who have moved to a nursing home in another town and seasonal (summer) residents should not be counted.
 - c. Group quarters such as nursing homes, dormitories, jails and group homes should not be counted as housing units. Give us the name and address of the facility and the number of residents.
 - d. After you have listed each housing unit, you must summarize your data and give us the total number of residents, the total number of vacant units and the total number of occupied units.
 - e. Please indicate when the count was completed.

Any additional information you can provide about your community will be appreciated. Changes in vacancy rates, the conversion of summer homes to year-round use, and changes in employment opportunities are the types of things we like to hear about when we are evaluating an estimate. One final request--when you write to us, please provide your mailing address and a telephone number or e-mail address where you can be reached during the day.

Thank you.

BILLS FOR APPROVAL
August 11, 2014

VENDORS	DEPT		AMOUNT
Ace Hardware, blades, hose, sump pump	Sewer		226.28
Ace Hardware, socket set, flagging tape	PW		67.72
Ace Hardware, tire gauge, tire repair kit	PW		20.68
Ace Hardware, funnel, water	Park		7.17
Ace Hardware, keys	Park		7.16
Ace Hardware, lock	Park		8.99
Ace Hardware, drill bit, spray paint	Park		11.50
Ace Hardware, dolly	Park		21.59
Ace Hardware, brush, filter, nozzle, soap	PW		45.67
Ace Hardware, bolt	Park		8.99
Ace Hardware, pliers	Cemetery		30.38
Ace Hardware, blade	PW		9.23
Ace Hardware, peat moss	Park		46.76
Ace Hardware, peat moss	Park		46.76
Ace Hardware, hardware	Park		3.79
Ace Hardware, hardware	Park		8.59
Ace Hardware, hardware	Park		21.54
Ace Hardware, insect spray	Park		9.41
Amanda Mitchell, refund basketball camp	Park		60.00
AW Research, water testing	Sewer		304.20
Baker & Taylor, books	Library		55.33
Baker & Taylor, books	Library		14.93
Batteries Plus, batteries	PW		53.31
BCA, search warrants course	Police		50.00
Birchdale Fire & Security, dvr repairs	PW/Park		127.50
Blue Cross, health insurance	Gov't		25,626.35
Bob Hartman, reimburse for travel expense	Police		11.61
Brainerd Hydraulics, hoses	PW	pd 7-15	107.16
Breen & Person, legal fees	ALL		1,433.72
BSN Sports, field striper	Park		119.69
Char Nelson, reimburse mileage	Admin		33.60
City of Crosslake, sewer utilities	PW/Gov't		74.00
Clean Team, august cleaning	Gov't		707.50
Cody Huss, basketball camp assistant	Park		100.00
Council #65, union dues	ALL		385.00
County Recorder, filing fee	PZ		46.00
County Recorder, filing fee	PZ		46.00
Crosslake Auto Body, towing	Police		137.87
Crosslake Auto Body, forfeiture cleaning	Police		200.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,870.83
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Welding, repairs	PW		97.50
Crow Wing County Attorney, 2nd quarter fines	Police		980.99
Crow Wing County Auditor, taxes	PZ		36.67
Crow Wing County Highway Dept, fuel	ALL		4,400.58

Dacotah Paper, janitorial supplies	Park		356.22
Dacotah Paper, janitorial supplies	Park		55.81
Dacotah Paper, janitorial supplies	Park		221.82
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,552.20
DJV Consulting, consulting services	Admin		1,235.00
Election Training and Services	Elections		2,400.00
Emergency Response Solutions, ratchet assy, eyeshield	Fire		431.48
Fortis, disability	ALL		496.22
Fyle's, portable restrooms	Park		513.00
Gopher Sign, posts, traffic signs	PW		2,075.06
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		819.42
Jon Rabe, basketball camp assistant	Park		75.00
Marco, copier lease	PZ/Admin	pd 7-23	414.62
Marco, copier lease	Park/Library		228.34
Mark Butler, umpire	Park		325.00
Marsden, office cleaning	PW		633.00
Mastercard, Amazon.com, commercial coffee brewer	Park		290.88
Mastercard, Fleet Farm, brushes, hooks, tire, floor jack	PW		507.58
Mastercard, Fleet Farm, rope	Park		99.00
Mastercard, Fleet Farm, herbicide	PW		177.14
Mastercard Mr. Tire, oil change	PW		32.24
Mastercard, Office Max, ink cartridges	PW		133.10
Mastercard, Radco, nerf bar	Police		390.42
Mastercard, Socks Addict, uniform	Police		189.00
Med Tech Resource, batteries	Fire	pd 8-1	327.74
Med Tech Resource, tape	Fire	pd 8-1	137.37
Med Tox Laboratories, drug testing	Gov't	pd 8-1	208.53
Midwest Machinery, casters	PW		210.06
Midwest Machinery, skid shoe	PW		267.95
Midwest Machinery, deck for mower	PW		700.00
Midwest Machinery, leaf blower and repairs	PW		270.67
Midwest Machinery, belt	PW		132.60
Midwest Machinery, tire repair	PW		65.97
MN Fire Service Certification Board, recertifications	Fire		120.00
MN Life, life insurance	ALL		346.40
MN Police Officer Assn, training	Police		250.00
Moonlite Square, premium fuel	Fire		63.76
MR Sign, address signs	PW		25.02
Municipal Code, ordinance update	Gov't	pd 7-23	248.28
MWOA, annual conference	Sewer	pd 8-1	250.00
Napa, battery	Police		65.05
Napa, washer fluid	Police		5.00
NCPERS-Life Insurance	ALL		144.00
NLES, childrens program shirts	Library		350.00
North Country Lawn Care, weed control	Park		1,336.68
Northland Press, notice of filings	Admin		45.65
Northland Press, annual tif disclosure	Admin		66.40
Pequot Lakes Youth Sports, tournament awards	Park		58.02
Peterson Towing, water truck towing	PW		467.66



CONNECTING & INNOVATING
SINCE 1913

Memorandum

To: Mayors of Minnesota Cities

From: Gary Carlson, Director, Intergovernmental Relations, League of Minnesota Cities

Date: July 11, 2014

Re: League of Minnesota Cities Legislators of Distinction for 2014

A Minnesota state legislator who represents your city has been selected as a League of Minnesota Cities Legislator of Distinction for 2014. The League's Board of Directors recognized a total of 31 legislators this year, including 19 House members and 12 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. The enclosed letter describes the specific reasons your legislator was chosen for this recognition. A copy of this letter was sent to your legislator several days ago.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Heather Corcoran or Laura Ziegler, IGR Liaisons at the League of Minnesota Cities at liaison@lmc.org, (651) 281-1256, (651) 281-1267, or toll-free at 800-925-1122. To read the complete list of all 31 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



CONNECTING & INNOVATING
SINCE 1913

July 7, 2014

The Honorable Carrie Ruud
8636 Bluebird Lane
Breezy Point, MN 56472

Dear Senator Ruud,

On behalf of our 832 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities Legislator of Distinction for 2014. Thank you for being the chief author on League-sponsored legislation that granted permanent authority for cities to remove snow from streets in uncompleted subdivisions.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban main streets all across Minnesota.

Mayors of each city in your legislative district will receive notification of your recognition. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible. The League looks forward to working with you to strengthen this relationship in the coming session.

Sincerely,

David M. Osberg
Administrator, City of Eagan
President, League of Minnesota Cities



League Honors 31 MN Lawmakers as 2014 Legislators of Distinction

The honor recognizes legislators for specific city-friendly actions during the 2014 legislative session.

(Published Jul 14, 2014)

The League of Minnesota Cities has selected 19 members of the Minnesota House of Representatives and 12 state senators as 2014 Legislators of Distinction. The honor recognizes legislators for specific actions that aided efforts of Minnesota cities during this year's legislative session.

Legislators of Distinction are annually approved by the League's Board of Directors to recognize that in order to successfully serve commonly shared constituents, state and city officials must work together to meet the unique needs of rural, suburban, and urban residents all across Minnesota.

To be eligible for the Legislator of Distinction honor, a legislator must meet one or more of the following criteria:

- The legislator is generally and reasonably accessible to League representatives.
- The legislator seeks input on issues of importance to cities.
- The legislator listens to League concerns and is receptive to the League providing information on issues.
- The legislator sponsors and/or supports League initiatives.
- The legislator speaks out on behalf of the interest of cities.
- The legislator demonstrates the importance of partnership between the state and cities.

Recipients of the recognition received a letter of appreciation and a certificate. The letters of acknowledgement noted the specific act, bill, sponsorship, or actions in support of city-friendly legislation. Additionally, a copy of the Legislator of Distinction acknowledgement letter is sent to the mayor of each city in the district of each award winner. Mayors are encouraged to share these letters with their city council and residents.

The League of Minnesota Cities Legislators of Distinction for 2014 are:

Minnesota House of Representatives

An asterisk () notes legislators who are also former elected city officials.*

Rep. Greg Davids, R-Preston

Rep. Jim Davnie, DFL-Minneapolis

Rep. Ron Erhardt, DFL-Edina

Rep. Dan Fabian, R-Roseau

Rep. Peter Fischer, DFL-Maplewood
 Rep. Mike Freiberg, DFL-Golden Valley*
 Rep. Laurie Halverson, DFL-Eagan
 Rep. Alice Hausman, DFL-St. Paul
 Rep. Frank Hornstein, DFL-Minneapolis
 Rep. Ann Lenczewski, DFL-Bloomington*
 Rep. Tim Mahoney, DFL-St. Paul
 Rep. Jay McNamar, DFL-Elbow Lake*
 Rep. Mary Murphy, DFL-Hermantown
 Rep. Tim O'Driscoll, R-Sartell
 Rep. Linda Runbeck, R-Circle Pines
 Rep. Erik Simonson, DFL-Duluth
 Rep. Chris Swedzinski, R-Ghent
 Rep. Paul Torkelson, R-Hanska
 Rep. John Ward, DFL-Baxter

Minnesota Senate

An () asterisk notes legislators who are also former elected city officials.*

Sen. Jim Carlson, DFL-Eagan
 Sen. Gary Dahms, R-Redwood Falls
 Sen. Kari Dziedzic, DFL-Minneapolis
 Sen. Lyle Koenen, DFL-Clara City
 Sen. Sandra L. Pappas, DFL-St. Paul
 Sen. John C. Pederson, R-St. Cloud*
 Sen. Ann Rest, DFL-New Hope
 Sen. Carrie Ruud, R-Breezy Point
 Sen. Bev Scalze, DFL-Little Canada*
 Sen. Matt Schmit, DFL-Red Wing
 Sen. LeRoy Stumpf, DFL-Plummer
 Sen. Bill Weber, R-Luverne*

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)



* By posting you are agreeing to the **LMC Comment Policy** (*Link to: <http://www.lmc.org/page/1/comment-policy.jsp>*).

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Assistant Director of Communications for Public Affairs

(651) 215-4031 or (800) 925-1122

dreeder@lmc.org *(Link to: <mailto:dreeder@lmc.org>)*

Contact Laura Ziegler

IGR Liaison

(651) 281-1267 or (800) 925-1122

lziegler@lmc.org *(Link to: <mailto:lziegler@lmc.org>)*

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City of Crosslake – Planning Commission

Summary of Record

Bradley & Jolene Swenson – Part of Outlot C, Wild Wind Ranch Estates, Sec 32, City of Crosslake, 1425200090C0009 at 13525 County Road 103, Crosslake, MN 56442

Request:

- Amend the Official Zoning Map from Rural Residential 5 to Limited Commercial involving approximately 6.17 acres

Chronology of events:

- June 17, 2013 – Development Review Team Meeting
- June 27, 2014 – Application submitted
- July 08, 2014 – Published in local newspaper
- July 10, 2014 – Notices sent out
- July 24, 2014 – Planning Commission on-site
- July 25, 2014 – Planning Commission Meeting – Decision made to recommend denial of the land use map amendment from Rural Residential 5 to Limited Commercial
- August 11, 2014 – Crosslake City Council Meeting – Decision to the land use map amendment from Rural Residential 5 to Limited Commercial

Packet Information:

- Public Hearing Notice
- Staff Report
- Land Use Map Amendment Application
- Development Review Team Minutes
- Submitted site plan

Correspondence:

- July 11, 2014 – E-mail from Crow Wing County Highway Department
- July 24, 2014 – Letter from Teri Anderson

July 25, 2014

FINDINGS OF FACT

SUPPORTING/DENYING A LAND USE MAP AMENDMENT REQUEST

Findings shall be made in either recommending approval or denial of a rezoning application, and should reference specific sections of ordinances that apply to the project. The following questions are to be considered, but are not limited to:

1. Is the reclassification in accordance with the City's Comprehensive Plan?

Yes No **X**

- **The property is surrounded on three sides with residential use**
- **The adjacent commercial property use is for storage buildings which is a quiet in nature and has little impact on the surrounding residential use**
- **The long term impact could be detrimental to the residential uses in the area if other commercial enterprises are located on this property**

2. Is the reclassification warranted due to changed land use circumstances or a need for additional property in the proposed land use district?
Yes No **X**

Present Land Use: **Rural Residential 5** Proposed Land Use: **Limited Commercial**

- **The current land use is Rural Residential 5 which is compatible with the residential uses in the area**
 - **Changing the land use to Limited Commercial would allow other commercial use that could be detrimental to the surrounding residential neighborhood**
3. Is the subject property suitable for development in general conformance with land use standards under the proposed land use district classification? Yes No **X**
- **The predominant use in the area is residential**
4. Will the reclassification be detrimental to uses or property in the immediate vicinity of the subject property? Yes No **X**
- **The potential for future commercial business could devalue the neighboring property values with noise, dust, light pollution and added traffic in a residential neighborhood**
5. Does the reclassification promote the health, safety, and general welfare of the public? Yes No **X**
- **The potential for future commercial business could devalue the neighboring property values with noise, dust, light pollution and added traffic in a residential neighborhood**

Decision: Motion by Nevin; supported by Lafon to recommend denial of the amendment to the Official Land Use Map from Rural Residential 5 to Limited Commercial involving approximately 6.17 acres located in Part of Outlot C, Wild Wind Ranch Estates, Sec 32, City of Crosslake to the Crosslake City Council

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 8/22/14

Signature: _____
Chairman

**Bradley & Jolene Swenson
1425200090C0009**

Bradley & Jolene Swenson were present. Herkenhoff read the request into the record. Dave Schrupp spoke in opposition with concerns to the impact on neighboring property values, noise and the potential for increased traffic into the residential area to the south with access to Wild Wind Ranch Drive. Thelma Williams stated she is against any commercial land in the area and expressed concerns to noise, dust, increased traffic into a residential area and what other types of commercial businesses allowed. Craig Fallgren spoke in opposition with concerns as to what kind of commercial businesses could be located on the property in the future. Ann Schrupp addressed concerns as to what type of commercial business could be located on the property in the future if it was Limited Commercial and expressed concerns with burning on the property. Jolene Swenson stated that they would only be using the access onto County Road 103 and their intended use of the property is to store equipment, place a sign on the property advertising their business and future storage of landscaping materials. Brad Swenson stated that he would be in favor of only amending the land use map for the north 350 feet and leaving the southern portion Rural Residential 5 for a buffer. Discussion concerned surrounding zoning; access; type of business proposed; surrounding land uses; noise; storage areas for landscaping materials; rezoning only the north 350 feet of the property to Light Commercial and the screening requirements between commercial and residential properties.

July 25, 2014 Action:

Motion by Nevin; supported by Lafon to recommend denial of the Official Land Use Map amendment from Rural Residential 5 to Limited Commercial involving approximately 6.17 acres located in part of Outlot C, Wild Wind Ranch Estates, Sec 32, City of Crosslake to the Crosslake City Council,

Per the findings of fact as discussed, the on-site conducted on 7-24-14.

Findings: See attached

All members voting "Aye", Motion carried.



CITY OF CROSSLAKE

PLANNING & ZONING MEETING

July 25, 2014

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING INFORMATION

Applicant: Bradley & Jolene Swenson

Site Location: 13525 County Road 103,
Crosslake, MN 56442

Legal Description: Part of Outlot C, Wild Wind Ranch Estates, Sec 32, City of Crosslake

Request: To amend the Official Land Use Map from Rural Residential 5 to Limited Commercial involving 6.17 acres

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the Crosslake Planning & Zoning Commission. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting Sue Maske, Crow Wing County Land Services at 218-824-1132. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (environmental.services@crowwing.us).



Bradley & Jolene Swenson

Application Submitted: June 27, 2014
60 Day Extension Letter sent: N/A

Action Deadline: August 25, 2014
City Council Date: August 11, 2014

Authorized Agent: N/A

Current Zoning: Rural Residential 5

Request: To amend the Official Land Use Map from Rural Residential 5 to Limited Commercial involving approximately 6.17 acres

Parcel History:

- The plat of Wild Wind Ranch Estates was established in 2003
- March 1998 – Rezoned from low density residential (R1) to Rural Residential (RR)
- March 1998 – Permit for 36' x 70' pole barn
- January 1999 – Permit for 70' x 126' pole barn
- November 1999 – Permit for 16' x 48' horse shed
- June 2014 – Compliance inspection on septic system

Service Considerations: There is adequate ingress/egress onto County Road 103 & Wild Wind Ranch Drive

Adjacent Land Use/Zoning:

North – Rural Residential 5, Shoreland District
South – Rural Residential 5
East – Limited Commercial, Rural Residential 5
West – Rural Residential 5

City Ordinance: Limited Commercial – The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.

Comprehensive Plans:

City: Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake

Development Review Team: See attached minutes

Agencies Notified and Responses Received:

County Highway Dept: No comments were received as of 7-17-14

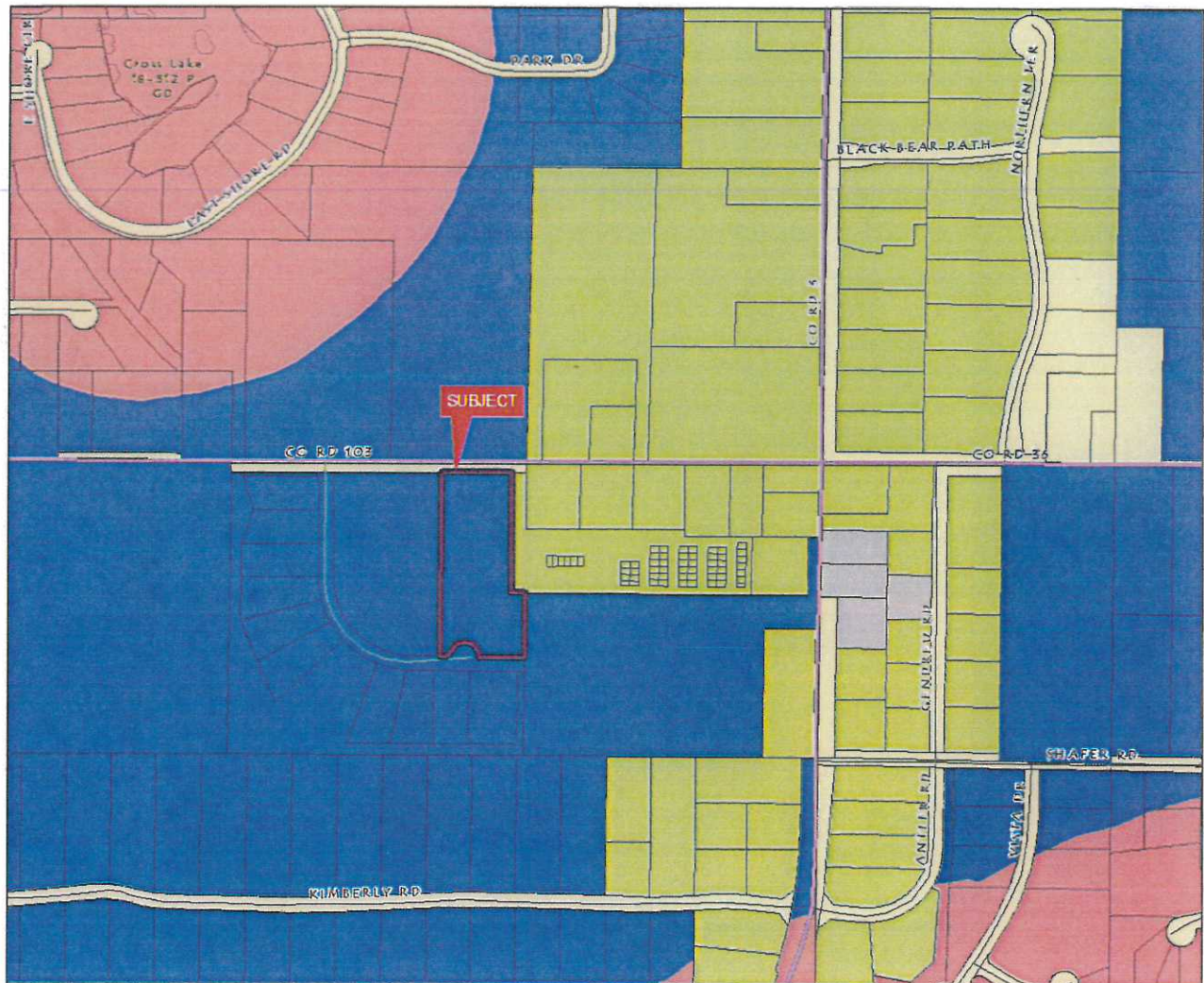
DNR: N/A

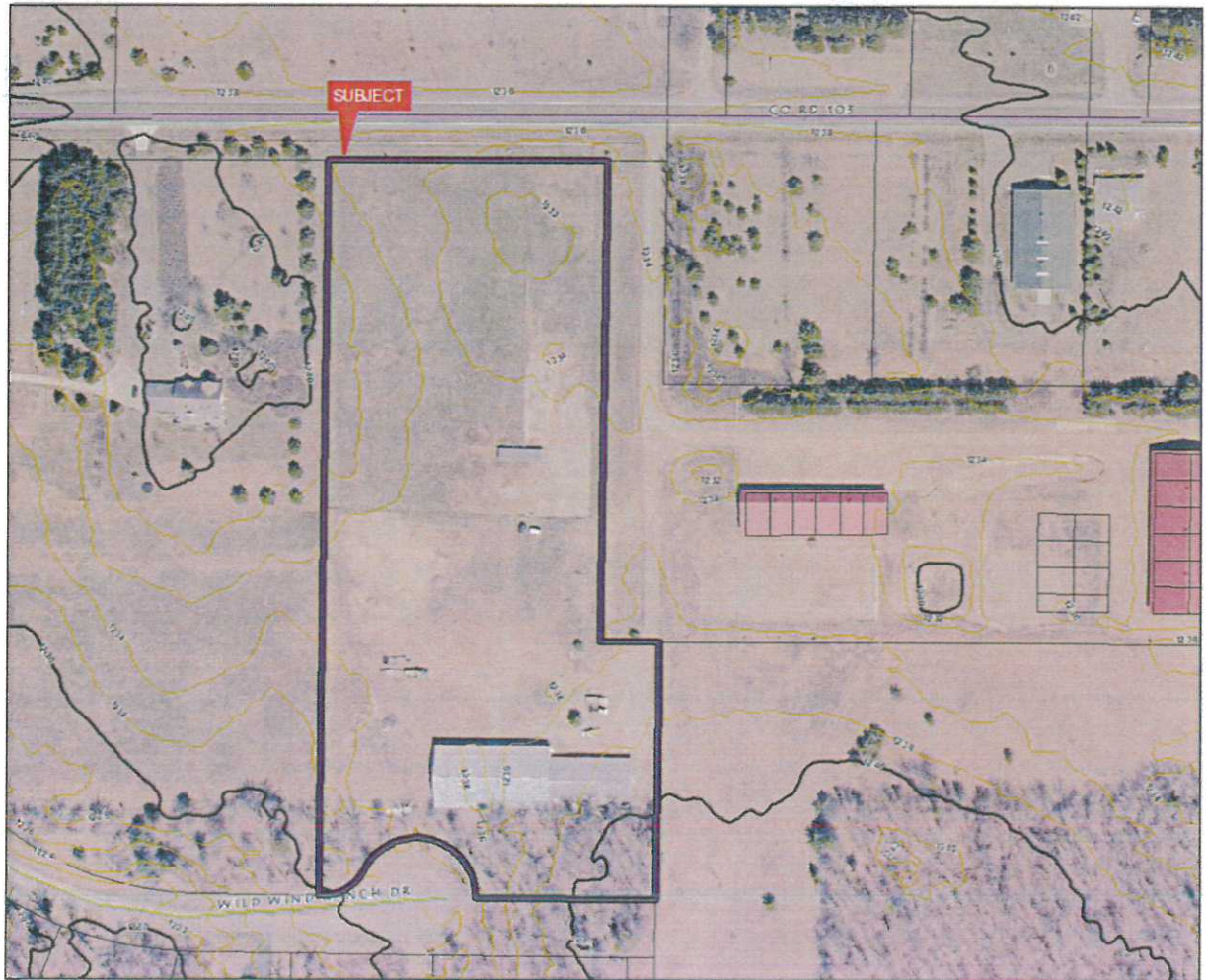
Lake Association: N/A

Concerned Parties: No comments were received as of 7-17-14

ACTION NEEDED:

POSSIBLE MOTION: To make a recommendation to the Crosslake City Council to approve/table/deny the amendment of the Official Land Use Map from Rural Residential 5 to Limited Commercial involving approximately 6.17 acres









Land Use Map Amendment Application
 Planning and Zoning Department
 37028 County Rd 66, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 736264

Permit Number: L 1400078

Property Owner(s): Brad + Jolene Swenson

Mailing Address: 14618 White Birch Lane Crosslake

Site Address: 13525 Cty Rd. 103 Crosslake

Phone Number: 218 851-0017

E-Mail Address: mamajo@crosslake.net

Parcel Number(s): 14252000900009

Legal Description: That part of outlot C Wild Wind Ranch.....

Sec 32 Twp 137 Rge 26 / (27) / 28

Land Involved: Width: _____ Length: _____ Acres: 6.17

Lake/River Name: n/a

Do you own land adjacent to this parcel(s)? ___ Yes No

If yes, list Parcel Number(s) _____

Authorized Agent: n/a

Agent Address: n/a

Agent Phone Number: n/a

Signature of Property Owner(s) Jolene Swenson/Brad Swenson Date 6/23/14

Signature of Authorized Agent(s) n/a Date n/a

<u>Land Use Map Amendment</u>	
<u>RRS</u>	Current Land Use District
<u>LC</u>	Proposed Land Use District

<u>Access</u>	
_____	Public Road
_____	Easement
Easement recorded:	___ Yes ___ No

<u>Septic</u>	
Compliance	<u>Scheduled</u>
SSTS Design	_____
Installation	_____

- All applications must be accompanied by a site plan
- Fee \$500 Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of applications is determined by the Planning Commission/Board of Adjustment at a public meeting as per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by Cheryl Stuckmayr Date 6.27.14 Land Use District RRS Lake Class n/a

JUN 27 2014



**Development Review Team (DRT) Meeting
June 17, 2014**

Brad & Jolene Swenson

Present: Paul Herkenhoff, Survey/Planning Coordinator; Susan Maske, Planning Assistant; Jon Kolstad, Land Services Specialist; Cheryl Stuckmayer, Technical/Administrative Specialist; Brad & Jolene Swenson

Request: Land Use Map Amendment to rezone RR5 parcel to Limited Commercial

Location: Twp 137, Sec. 32, Rg. 27

PIN: 1425200090C0009

Current Zoning: Shoreland District

DRT 2

- Property is currently classified as RR5 and is 6.17 acres
- Would like to change property classification to limited commercial
- There is limited commercial to the east and RR5 to the west
- Access is off County Road 3 and Wild Wind Ranch Drive
- Landscaping business is a permitted use for the property and would have an area for storage bins for materials such as mulch, rock, etc
- Screening may be required along the property line between the commercial and RR5 parcels
- Compliance inspection needed for existing septic
- No survey needed



CITY OF CROSSLAKE

PLANNING & ZONING MEETING

July 25, 2014

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING INFORMATION

Applicant: Bradley & Jolene Swenson

Site Location: 13525 County Road 103,
Crosslake, MN 56442

Legal Description: Part of Outlot C, Wild Wind Ranch Estates, Sec 32, City of Crosslake

Request: To amend the Official Land Use Map from Rural Residential 5 to Limited Commercial involving 6.17 acres

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the Crosslake Planning & Zoning Commission. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting Sue Maske, Crow Wing County Land Services at 218-824-1132. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (environmental.services@crowwing.us).

The Crow Wing County Highway Department has no concerns with this request.

Mark Melby

Digitally signed by Mark Melby
DN: cn=Mark Melby, o=Crow Wing
County Highway Department,
ou=Hwy, email=mark.melby@co.crow-
wing.mn.us, c=US
Date: 2014.07.10 12:14:46 -0500

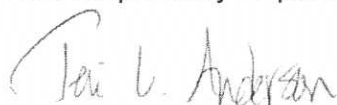
As I am unable to attend the public hearing in person due to a work conflict, I am writing to express my opposition to the zoning reclassification of "Part of Outlot C, Wild Wind Ranch Estates, Sec 32, City of Crosslake," site location address of 13525 County Road 103. I am the property owner of the 19 acre parcel to the east of the subject property. Zoning reclassification of this property will result in my rural residential property being almost completely surrounded by limited commercial or light industrial properties.

I was told by zoning office staff that the zoning reclassification of this property was consistent with other property in the area. That statement is a matter of perspective as I have endured a number of zoning reclassifications of properties adjacent to my property over the last number of years. I purchased my property in 1994 as my private residence in a rural residential neighborhood to be able to enjoy quiet and solitude. I continue to maintain my residence at this site. When I purchased my property, one adjacent property, 33909 County Road 3, was zoned as limited commercial so that elderly neighbors could sell the occasional antique out of their garage in the summer. The change in the character of the neighborhood began when several lots adjacent to the southeast side of my property (along Kimberly Acres Road) were rezoned limited commercial. I don't know when this was done as I do not recall receiving a notice regarding this. Next, property adjacent to the north and west side of my property was subdivided with a portion rezoned to limited commercial and a conditional use permit was issued for the construction of storage buildings. I don't remember the exact year but it was probably 2004 or 2005 or somewhere in that time frame. In August 2007 another parcel adjacent to my property (east), 33855 County Road 3 was rezoned to limited commercial. In November of 2011, the Cross Tech property, across the road (County Road 3) from my property, was rezoned to light industrial. And now this request to rezone yet another parcel on the northwest side of my property. If this is approved, it will result in my 19 acre rural residential property being almost completely surrounded by limited commercial or light industrial properties. Along with all these zoning changes, according to the city's road plan, sometime in the future, there is a plan to put in a road running the entire east/west length of my property connecting the Wild Wind Ranch Road cul-de-sac to County Road 3 as the city deems cul-de-sacs as unsafe.

I was also told by zoning office staff that the property owner was "doing the right thing" by requesting this zoning reclassification. This may be true, but it seems unfair to me that property is purchased in an area that is not designated for the use intended thus resulting in a rezoning request. This results in absentee property owners who seem not to care what impact this zoning change will have on property owners who actually reside in the area and want to maintain the character of the neighborhood. It also seems to me there is more consideration shown to property owners requesting rezoning than is shown to property owners wanting to maintain the character of their neighborhood.

It is my understanding the property owners requesting this change operate a landscaping business and intend to use the site to store landscaping materials. If this request is approved, I anticipate I will have to endure listening to heavy equipment operation, loading of landscaping materials such as rock being loaded in a dump truck, etc. I would also anticipate that during the summer months they would perhaps operate their business for longer hours into the evening, and perhaps on weekends, which would impact any outdoor quiet, relaxing time I might have after my work day or on weekends.

I am respectfully requesting this zoning reclassification not be approved.



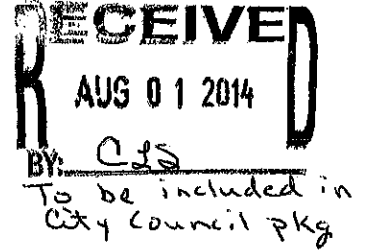
Teri L. Anderson
33885 County Road 3
Crosslake

JUL 24 2014

August 1, 2014

Crosslake Planning and Zoning

Reference: Rezoning request for 13525 County Road 103, Crosslake, MN. 56442



We are writing to state our opposition to the rezoning request of Bradley and Jolene Swenson. We were unable to be at the Planning and Zoning Meeting on the 25th and cannot attend the council meeting on August 11th, but we own the property adjacent to the referenced property under consideration.

When we bought our property several years ago, residents of the area purchased their lots and/or homes understanding the referenced property was zoned as rural residential which would provide a buffer from any commercial district. By allowing the requested change, it is relatively safe to say that the values of all the adjoining homes will decline. We personally, as the family living next to the property, have been unhappy for a number of years as we saw the property to our east being reduced in value with the storage units going in, the lack of care of the property, and now the addition of trucks, excavating equipment, brush, junk cars, and numerous trailers.

The referenced owner was fully aware that he purchased property in a residential area and should be asked to abide by all ordinances that apply to residentially zoned property. We don't understand all the details of the Rural Residential 5 zoning, but it seems to us that they may already be not complying with all the comings and goings we see on a daily basis.

We agree with our other neighbors who have already shared their thoughts on this at the P&Z meeting and in writing. Should the property be allowed to be rezoned as requested we are concerned about:

- The excessive noise coming from the property every morning at 8:00 when the trucks come for their loads waking up our family on a daily basis. This is our main concern.
- The piles of brush and used building materials that are currently piled on the property and what will happen in the future with similar piles dumped on the property.
- The unsightly view of many large trucks and excavating equipment that we see from our back deck. We use to be able to look over our pasture and see a peaceful place with horses and occasional deer. Now we have to look at what looks like a commercial type business already, and the potential for more outside storage of pontoon boats, jet-skis, etc on the property year round is something we adamantly oppose.
- The need to maintain the existing forested buffer that exists north of Wild Wind Ranch Drive.

As we see it, there is business running in a residentially zoned area and as a resident bordering next to it, we would like the city to stop them from making noise and conducting their business in a residential area.

John and DeeAnn Themmes
13423 County Road 103
Crosslake, MN. 56442
218-692-1150

LIMITED USE AGREEMENT

THIS AGREEMENT made and entered into as the ____ day of _____, 2014 by and between the City of Crosslake, a Minnesota municipal corporation (“City”) and Derek L. Olson and Courtney M. Olson, husband and wife, (“Owner”).

WITNESSETH:

WHEREAS, Owner is the owner of the land legally described as follows:

Lot 14, Block 31, Manhattan Beach Second Addition; and

WHEREAS, Owner accesses Whitefish Avenue, the public road, by crossing over a portion of Interlachen Avenue which is a city right-of-way dedicated on said plat that lies just South of Owner’s parcel and runs to the lake; and

WHEREAS, Owner would now like to pave his private access; and

WHEREAS, the City wants to allow this continued access through the City right-of-way as long as the following conditions are met.

NOW, THEREFORE, it is stipulated and agreed by and between the parties hereto as follows:

1. **Improvements and Area.** Owner will be allowed a license to access Whitefish Avenue by crossing Interlachen Avenue. To accomplish this access, Owner may pave this driveway at its sole expense and with the understanding that this shall be a private road for the sole purpose of accessing Owner’s parcel. The access may not be moved or widened from its current location. In addition, all parties understand and agreed that this road is private but the public may cross this road to gain access to the lake and the entire right-of-way continues to be public property.

2. **Maintenance.** Owner shall at all times keep and maintain the area used for the improvements in a good state of repair and agrees to indemnify and save harmless the City, its officers, agents and employees from any claim for personal injury, property damage or death occasioned by the location or maintenance of the encroachments on the City property. Owner also waives and releases the City from any claims which Owner may have against the City for damage to the encroachments resulting from activities conducted by the City on the City property except for such gross negligence or willful acts of the City (which proximately cause damage to the improvements) for which the City would be (according to then applicable municipal or state laws) otherwise liable to similarly suited property owners. Nothing in his Agreement shall be construed as a waiver by the City of any immunity, defenses, or other limitations on liability to which the City is entitled by law, including but not limited to the minimum monetary amounts on liability established by Minnesota Statutes Chapter 466.

3. **Termination.** The City may terminate this Agreement upon 90 day notice. Owner hereby releases and waives any claim, which they may have for damages resulting from the termination of this Agreement including the value or cost of any improvements on City property. The Owner also indemnifies and holds the City harmless from any third party claims in the event of termination of this Agreement. Unless the Improvements are removed from the City Property during that period, the Improvements, which are located on City property, shall become the exclusive property of the City. The City may remove the Improvements and assess the cost in the form of a lien against the Owner's Property and may levy a special assessment in the manner provided by Minnesota Statutes Chapter 429. Owner acknowledges that the removal of the improvements from City Property shall constitute a benefit to the Owner's Property for the purposes of Minnesota Statutes Chapter 429. Owner hereby waives the right to object to the aforementioned special assessment pursuant to Minnesota Statutes Chapter 429.

4. **Successors and Assigns.** Subject to the termination provisions of this Agreement, this Agreement may be assigned to any successor or assignee of any or all of the Owner's or the City's interest in the Owner's Property or City Property, respectively.

5. **Recording.** Owner shall properly record this Agreement among the land records for the property described above and pay any staff costs to process this request.

IN TESTIMONY WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF CROSSLAKE

By _____
Its Mayor

By _____
Its City Clerk

OWNER

Derek L. Olson

Courtney M. Olson

State of Minnesota, County of Crow Wing

On this ___ day of _____, 2014, before me, a Notary Public within and for said County and State, personally appeared Darrell Schneider and Charlene Nelson, to me known to be the same person described in and who executed the foregoing instrument, and acknowledged that he executed the same as Mayor and City Clerk on behalf of the City of Crosslake.

Notary Public

State of Minnesota, County of Crow Wing

This instrument was acknowledged before me on _____, 2014, by Derek L. Olson and Courtney M. Olson, husband and wife.

(Stamp)

Notary Public

City of Crosslake

August 12, 2014

RE: Shared Services Grant Application

The Crosslake City Council approved the Crosslake Fire Department to participate in the Shared Services grant application for Crow Wing County at the August 11, 2014 City Council Meeting.

The City of Crosslake and the Crosslake Fire Department will cooperate in the Shared Services study, if the grant is awarded.

The City of Nisswa will be the host grant applicant. A 10% match is a requirement for the total amount awarded with this application. This match may be eliminated through the application and administration process, if the grant is awarded.

Sincerely,

Mayor

Fire Chief

Crow Wing County Fire Department Shared Services Meeting

Crow Wing County Fire Chiefs from Brainerd, Cuyuna, Crosslake, Deerwood, Ideal, Ironton, Emily, Nisswa and Pequot Lakes met on July 30, 2014 to discuss the Shared Services grant opportunity. Scott Heide from the LEC also attended this meeting.

All fire departments in Crow Wing County, with the exception of Crosby, have expressed their interest in continuing with the application due September 1.

A formal letter of support for the Shared Services study must be included in the grant application from all fire departments participating. A deadline of August 20 has been set for this requirement. These letters should be forwarded to Elaine Kraemer, Administrative Specialist at Brainerd Fire Department. A sample letter of support has been prepared.

The City of Nisswa/Nisswa Fire Department will be the host grant applicant. Tim Holmes will contact potential vendors to receive quotes based on the eight goals and objectives.

Goals and Objectives

1	Auto-Aid	1 year goal
2	Fire and EMS Run Volume	1 year goal
3	Geographic Areas	2-3 year goal
4	Resource Deployment & Location	2-3 year goal
5	Staffing Availability	2-3 year goal
6	Shared Services (District, Joint Powers, other)	2-3 year goal
7	Funding Possibilities	2-3 year goal
8	County Wide Fire Dispatching	2-3 year goal

Discussion was held regarding county-wide increased purchasing power, elimination of the duplication of resources, staffing concerns, funding based on property valuation, revenue, crossing territory lines to drive through another fire department's coverage area to get to an emergency call, no 'fighting' for territory, benefits to homeowners and business owners in the county, and potential efficient ways to provide service.

The 10% required match is projected to be eliminated by time spent preparing for this grant application and the administration of it, if received.

A meeting will be set in August to discuss and approve the grant application documents.

**Minnesota Department of Public Safety
State Fire Marshal Division
Fire and Rescue Shared Services Feasibility Study Grant Program**

Introduction:

After a successful round of Shared Services Grants in 2010 and 2012, and with thanks to the Fire Service Advisory Committee and Public Safety Commissioner Ramona Dohman, the State Fire Marshal Division has obtained grant funding for another round of Shared Services grants. These funds can be used to compensate consulting services that explore a shared-services model for multiple fire services, or as implementation funds to continue recommendations from other studies.

Shared Services refers to any number of scenarios where fire-and-rescue service organizations are working together to become more effective or more efficient. The shared-service concept does not necessarily result in financial savings, nor does it mean that fire departments must formally merge. "A Blueprint for Shared Services" document is available on the SFM Website:

<https://dps.mn.gov/divisions/sfm/document-library/Documents/SharedServicesBluePrint.pdf>

The final reports of the eight 2010 and seven 2012 studies are also available on the SFM Website:

<https://dps.mn.gov/divisions/sfm/document-library/Pages/Shared-Services-Grant.aspx>

Anticipated Individual Grant Amount:

We anticipate that two or more fire-service agencies will jointly apply for grant funding to study, or implement ways of increasing efficiency, effectiveness, or cost savings through voluntary and cooperative shared services. We estimate that available funding will pay for individual grants of no more than \$40,000. A local match of at least 10 percent of the grant award is required. Local match may include administrative costs to manage the grant. The expected outcome of the study will include a report delivered to the State Fire Marshal that outlines alternatives for the parties to share fire and rescue services. The report will be posted on the State Fire Marshal Division website.

Eligible Applicants:

Any two or more fire service agencies applying for a grant must include a letter from all participating jurisdictions indicating their intent to cooperate in the study. The letters must be from the governance entity (e.g. the city council for a city fire service.) A fire service agency is defined as having a fire department identification number (FDID) from the State Fire Marshal Division.

Grants will be made to the lead jurisdiction submitting the grant application. The grant contract must be signed by a representative of the lead jurisdiction having the legal authority to sign contracts for that jurisdiction. Legal authority may be documented by a resolution or official minutes from the jurisdiction and will be required at the time that the grant contract is to be signed. It is not required for the grant application.

Application Process:

All applications will consist of a Project Information Sheet and a Project Application Narrative. All forms and information are available electronically on the State Fire Marshal Division website at www.fire.state.mn.us.

Timetable:

Grant application process announced	July 1, 2014
Grant application packet deadline to DPS/SFMD	September 1, 2014
Grant award notice	October 1, 2014
Shared Services grant end date and due date for feasibility study completion. All grant funds <u>must</u> be expended by the end of the state fiscal year.	June 30, 2015
Grant fiscal documentation completed	June 30, 2015

Eligible Use of Funds:

Grant funds are to be used to pay for a third party (consultant) feasibility study that addresses the study requirements listed below and the options for shared services, including, but not limited to, those provided in "A Blueprint for Shared Services." If two or more fire departments have already done a study using the previous round of grant funds, or have purchased a study with their own funds and are attempting to implement some of the findings of the study, they are also eligible to apply.

Study Requirements:

The study should take into account the following subjects.

- Governance of regional fire and rescue shared service districts that take into account geographic area, population density and other factors that encourage voluntary participation by communities and fire service providers.
- Funding sources for operation of the service district, cooperative training among component departments, and equipment procurement.
- Efficiency and effectiveness of emergency response and overall benefit to the population served.
- Employment issues associated with combining existing agencies and entities into a regional or multi-jurisdictional, shared-services entity.
- An analysis of best practices in the creation and functioning of public safety-related, shared-services delivery models.
- A preliminary set of operating procedures for cooperative, shared fire-and-rescue service systems.

Application Review Process:

The review process will use a scoring method that evaluates applications based upon these criteria:

Criteria	Points
Describe how the applicant envisions their study will address or implement the Study Requirements listed above.	35
Number of jurisdictions committed to the study (more jurisdictions, more points)	20
Size of population and geographic area served by applicants (similar to above)	10
Describe your history of working together successfully	10
Describe unique approaches or ideas for your study	25

Grant Process:

An evaluation committee will review and score the applications based on the above criteria and present a recommendation to the Commissioner of Public Safety who will make the final determination. Once a grant request has been awarded, a formal grant agreement will be prepared and must be signed by the grantee organization and the Department of Public Safety. Once the signature process has been completed, the grant is considered fully executed and becomes a legally binding agreement between the grantee organization and the Department of Public Safety.

Audit/Compliance:

Grant funds are available on a cost-reimbursement basis where costs are reimbursed after they are incurred and paid by the grantee. The grantee organization will be required to provide to the State Fire Marshal Division the written report on results of the study and a written summary of all expenditures, including documentation on how the grant and matching funds were spent.

Application Submission:

A complete application packet must be received by 3:30 PM CDT September 1, 2014, preferably by email to:

Bruce Roed
Fire Service Specialist
State Fire Marshal Division
445 Minnesota Street, Suite #145
St. Paul MN 55101-5145
bruce.roed@state.mn.us
Fax: 651-215-0541

Proposals not received by this deadline will not be considered. It is the responsibility of the applicants to ensure that proposals are received on time.

Any questions about the application process should be directed to Bruce Roed at 651-201-7218 or 320-333-2817 or bruce.roed@state.mn.us . Answers to frequently-asked questions about the process will be provided to interested parties; please notify Bruce Roed that you have downloaded the forms and are interested in the grant in order to receive this information.

Application Checklist:

- Letter from each participating jurisdiction indicating intent to cooperate in the study
- Grant program narrative signed by individual submitting the application
- Project Information Sheet
- Program Budget Request

We anticipate a lot of interest and will receive a large number of applications for a limited amount of funding. While we would like to fund every project, that may not be possible this round. Negotiations on proposals may occur; you may be asked to clarify statements in your application or to modify your budget. Saving this document and a copy of your complete application package will make it easier for you to make necessary modifications later.

MEMO TO: City Council

FROM: Personnel Committee

DATE: August 5, 2014

SUBJECT: Heavy Equipment/Sewer Operator Employment Ad and Job Description

The following is an excerpt from the draft July 29, 2014 meeting minutes:

“Ted Strand reported that two employees of the Public Works Department have mentioned retirement in the near future but have not given exact dates. When considering filling vacancies, Mr. Strand suggested hiring Heavy Equipment/Sewer Operators rather than Heavy Equipment Operators. Mr. Strand asked the Personnel Committee to consider the requirement of Medical Endorsement Cards for new employees. Dan Vogt agreed that the requirement is good practice for employees that operate heavy equipment. The card is updated every three years. A MOTION WAS MADE BY JOHN MOENGEN AND SECONDED BY PAUL HOGE TO RECOMMEND TO THE CITY COUNCIL THE APPROVAL OF ADVERTISING/POSTING FOR THE HEAVY EQUIPMENT/SEWER OPERATOR POSITION SUBJECT TO RECEIVING RETIREMENT NOTICE FROM EMPLOYEE. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY PAUL HOGE AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING CHANGES TO THE HEAVY EQUIPMENT/SEWER OPERATOR JOB DESCRIPTION: CHANGE THE REQUIREMENT OF A “CLASS S-C” TO A “CLASS S-D” COLLECTION SYSTEM LICENSE AND ADD THE REQUIREMENT OF A MEDICAL ENDORSEMENT CARD. Dan Vogt noted that the decision to hire Heavy Equipment/Sewer Operators rather than Heavy Equipment Operators would cost the City more in the future because their pay scale is higher. In compliance with the union contract, the position would be posted internally also. MOTION CARRIED WITH ALL AYES.”

Job Title: Heavy Equipment/Sewer Operator
Department: Public Works
Supervisor: Public Works Director
Effective Date:

DESCRIPTION OF WORK

General Statement of Duties: Works with the Public Works Department in performing a variety of tasks in the following areas: Roads, parks, cemetery City buildings and the municipal wastewater treatment and collection systems.

Supervision Received: Works under the direction of the Public Works Director.

Supervision Exercised: None.

TYPICAL DUTIES PERFORMED

The listed examples may not include all duties performed by all positions in this class. Duties may vary somewhat from position to position within a class.

- * Cooperatively with plant personnel accomplishes work activities related to the operation of equipment and processing of sewage waste received at the wastewater treatment plant. Equipment includes but not limited to sewer cleaning equipment, lift station pump and control systems, wastewater and sludge pumps, air blowers, digester equipment, chemical feed systems, sludge land application vehicle, clarifier and thickener mechanisms, laboratory instruments, safety equipment and sampling equipment.
- * Assist with cleaning of sanitary and storm sewer collection lines to assure that they are maintained at a level to minimize disruption of service to the users.
- * Sampling of industrial discharges, treatment process, receiving waters, soils, ground water and other sources as required.
- * Monitors requirements as stated in NPDES permit, E.P.A., M.P.C.A. and City quality control analysis as required.
- * Analysis, calculate and record test results to determine outcomes.
- * Performs routine servicing, lubrication, greasing and general equipment maintenance prior to operation.
- * Maintains and cleans Treatment plant building and grounds, lift station sites, etc., including roadways, sidewalks, parking areas and other City owned facilities.
- * Performs scheduled weekend work assignments, responds for on-call duty and emergency call-outs as required.
- * Completes daily work progress reports, emergency call out forms, commercial vehicle inspection checklists, etc.
- * Keeps work areas clean and organized for safe performance of daily work.
- * Patching potholes.
- * Crackfilling.
- * Accurately reads a variety of meters and gauges.

- * Operates heavy equipment and front end loaders for the purpose of grading gravel roads and snow removal.
- * Operates a dump truck for the purpose of plowing City streets, alleys and City parking lots.
- * Operates a snow blower for the purpose of snow removal from City sidewalks, City parking lots and Park property.
- * Operates road and street equipment in a safe and productive manner.
- * Performs maintenance of department vehicles and keeping accurate records.
- * Operates a loader for the purpose of clearing snow or moving dirt on City projects.
- * Maintains equipment, including oil changes, grease jobs and minor repairs.
- * Performs maintenance and repairs on all City buildings.
- * Performs maintenance of grounds at Park and Cemetery, including mowing and raking.
- * Maintains safe working practices.
- * Performs such other duties as are consistent with the tasks of the position and may be assigned and/or required to provide timely response to the community.

KNOWLEDGE, SKILLS AND ABILITIES

- * Considerable knowledge of sewer cleaning equipment operations, methods and tools.
- * Considerable ability to perform heavy manual labor requiring continuous use of large motor skills, standing for long periods, and frequent bending, stooping, twisting, turning, crouching, stretching, climbing ladders and reaching to perform the work.
- * Working ability to use sight, smell and hearing to analyze problems and to determine appropriate solutions.
- * Working ability to see, hear and manipulate objects requiring fine motor coordination to perform the work.
- * Considerable ability to work with exposure to loud noises from operating equipment.
- * Considerable ability to regularly lift and carry objects weighing 50-60 pounds and occasionally lift and carry objects weighing 80-120 pounds.
- * Considerable ability to work in confined spaces and in and around fumes from sewers, vehicles and equipment.
- * Considerable ability to work in inclement weather conditions, including both extremely cold, warm, rainy, icy and stormy situations.
Working ability to read and interpret English-written instructions, as-built maps and technical repair manuals.
- * Considerable ability to work and communicate effectively with the general public, salesman and city staff in a professional and polite manner.
Working ability to practice teamwork and to add value to city operations consistent with department goals.
Ability to work independently across all phases of the job.
Ability to operate various office equipment, including but not limited to computer, computer software, copier, calculator and fax machine for the purpose of submission of monthly DMR reports.
- * Ability to learn road and street maintenance practices and procedures.
- * Ability to make decisions in accordance with established practices and procedures.
- * Ability to maintain maintenance records.

- * Working knowledge of grounds maintenance.
- * Ability to operate various lawn mowing equipment and various hand tools.
- * Ability to operate a two-way radio and other department equipment.
- * Considerable skill to expertly drive a motor vehicle with trailer and/or heavy equipment used in the Public Works Department.
- * Ability to weld metal and fabricate as needed.

QUALIFICATIONS

Minimum qualifications: High School Diploma or GED Equivalent. Must possess a valid Minnesota Class A drivers license with airbrake endorsement, a Class ~~S-C~~ **S-D** Collection System or Class D Wastewater License or ability to obtain within 1 year, **and a DOT medical certificate in good standing.**

Note: Asterisked items are essential functions of the job.

MEMO TO: City Council
FROM: Personnel Committee
DATE: August 5, 2014
SUBJECT: Longevity Pay for Department Heads

The following is an excerpt from the draft July 29, 2014 meeting minutes:

“Dan Vogt reported that discussions regarding longevity pay for Department Heads took place last year but that no action had taken place. Police Chief Bob Hartman requested consideration for longevity pay because it was included in the Teamsters contract. Dan Vogt stated that he values long-term employees. John Moengen stated that employees should be compensated for dedication and commitment to the City. Darrell Schneider stated that problems could arise with long-term employees but that the performance review process should eliminate any issues.

A MOTION WAS MADE BY JOHN MOENGEN AND SECONDED BY PAUL HOGE TO RECOMMEND COUNCIL APPROVAL OF LONGEVITY PAY FOR DEPARTMENT HEADS AS FOLLOWS: EFFECTIVE JANUARY 1, 2014, UPON COMPLETING FIFTEEN (15) YEARS OF CONTINUOUS SERVICE SINCE THE EMPLOYEE’S LAST DATE OF HIRE AND UPON RECEIVING A PERFORMANCE RATING OF SATISFACTORY FOR THE PRIOR YEAR, AN EMPLOYEE SHALL RECEIVE A LONGEVITY INCREASE OF ONE PERCENT (1%). UPON COMPLETING TWENTY (20) YEARS OF CONTINUOUS SERVICE SINCE THE EMPLOYEE’S LAST DATE OF HIRE, AND UPON RECEIVING A PERFORMANCE RATING OF SATISFACTORY FOR THE PRECEDING YEAR, AN EMPLOYEE SHALL RECEIVE AN ADDITIONAL ONE PERCENT (1%) LONGEVITY INCREASE. MOTION CARRIED 3-0 WITH LYONAI ABSTAINING.”

MEMO TO: City Council

FROM: Personnel Committee

DATE: August 5, 2014

SUBJECT: Network Engineer Job Description and Employment Ad

The following is an excerpt from the draft July 15, 2014 meeting minutes:

“Paul Hoge reported that Paul Davis spent a lot of time repairing computers while monitoring the ISP. Dan Vogt asked what the pay range would be. A lengthy discussion ensued regarding wages, personnel needs, 7Sigma workload capabilities, and whether to wait for study results from Charlesmead before placing an employment ad. Dan Vogt suggested that the employment ad include a request for salary requirements, eliminating the need for the City to set a rate at this time.

A MOTION WAS MADE BY JOHN MOENGEN AND SECONDED BY MIKE LYONAIIS TO RECOMMEND COUNCIL APPROVAL OF PROPOSED NETWORK ENGINEER JOB DESCRIPTION. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY JOHN MOENGEN AND SECONDED BY MIKE LYONAIIS TO PUBLISH AN EMPLOYMENT AD AS PRESENTED ALONG WITH THE ADDITIONAL REQUEST FOR SALARY REQUIREMENTS. MOTION CARRIED WITH ALL AYES.”

Company: Crosslake Communications
Job Title: Network Engineer
Department: Information Technology (IT)
Supervisor: General Manager
Effective Date:

DESCRIPTION OF WORK

General Statement of Duties: Crosslake Communications' Network Engineer is responsible for the day-to-day operations of the hardware and software supporting the Crosslake Internet service and connectivity, and the Crosslake Communications local area network. Engineer will plan, recommend, budget, install, and maintain hardware and software upgrades throughout the network. The Engineer will be responsible for network security, virus protection, and intrusion detection. The Engineer will work with the other department managers to coordinate upgrades, maintain networks, evaluate needs, and perform necessary maintenance. The Engineer will assist with customer installations, home networking, VoIP, and other customer services as they emerge. The Engineer and his staff are the primary customer contact for data and Internet related problems. Is also responsible for implementation and management of company policies and procedures concerning sales, service, support, and safety.

Supervision Received: Works under the direction of the General Manager.

Supervision Exercised: Information Technology Staff

TYPICAL DUTIES PERFORMED:

The listed examples may not include all duties performed by all positions in this class. Duties may vary somewhat from position to position within a class.

General

- Supervise the operation, maintenance, installation, and implementation of Crosslake Communications' Internet and computer systems.
- Recommend, design, implement and maintain upgrades to the network infrastructure.
- Ensure network security and protection systems are in place and current.
- Identify and troubleshoot network problems and risk areas to be able to advise management of actions required to mitigate their impact.
- Evaluate network capacity and make upgrade recommendations.
- Work with other to set direction and implement overall network strategies and technologies.

- Identify impacts on network services, capabilities, and availability as changes in the network configuration are planned and executed including contingency restoration plans.
- Perform detailed studies of network performance to provide trend analysis.
- Perform maintenance of all systems and associated peripherals.
- Install, configure and maintain network hardware and software (including servers, routers, switches, firewalls, backups, personal computers, printers, modems, cabling, etc.).
- Assist customers with home networking systems, hardware and software issues, networking/Internet problems, and other needs.
- Availability to be on call 24/7.

Required Duties

- Manage, design, administer and maintain all IT and data related equipment.
 - Ensure the WAN uptime rate of 98% or better.
 - Monitor traffic on the network, identify and resolve traffic problems
 - Maintain Accurate WAN/LAN records.
 - Engineer new IT based solutions as required
- Will be responsible for implementing PMP (Planned Maintenance Program)
- Coordinates with Customer Service and scheduling staff service and trouble orders and installation requests.
- Performs "Quality Assurance" checks on service and trouble order activity.
- Responsible for the department budget.
- Manage the scheduling of employee training.
- Responsible for material management including purchasing, inventory, warehousing, staging and record keeping including Company Property Records (CPR's).
- Responsible for equipment maintenance and record keeping.
- Responsible for sales, installation, maintenance and training of complex networks and customer premise equipment.
- Responsible for repair and return procedures.

KNOWLEDGE, SKILLS AND ABILITIES

- Must have a thorough knowledge of the telecommunication and the data network industry, organization, standards, rules and regulations.
- Office skills necessary include project management and budgetary management.
- Technical skills necessary include SQL, Wide Area Networking, MS Windows 2000, Local Area Network, ~~PIX~~ Firewalls, MS IIS - Internet Information Server, MS Windows Server 2000, MS Windows, MS Windows NT, Routers, MCSE, MS Site Server, Unix/~~Linux~~, MS exchange, Cisco CLI

Cisco + other

- Internet skill necessary include working knowledge and experience of the Internet, Internet history and infrastructure. Knowledge and experience working with Firewalls, intranets, Extranets, Domain Name Services, Routers, LAN/WAN infrastructure technologies, Web Hosting, LAN/WAN and Operating System security, multi-tiered applications.
- Must understand TCP/IP, SNMP, POP3, PPTP, IPSEC, VPN.
- ~~Must have a working knowledge of T1, T3, CSU/DSU, DSL ATM, DS3 including work installing and maintaining an ATM network.~~
- Must have extensive knowledge and experience in electronics, computer hardware and software and data networking technologies.
- Skill in reviewing, interpreting and implementing new technologies, procedures and processes.
- Solid understanding of principles and standard practices in the field of personnel administration, budgeting and purchasing.
- Knowledge of inventory control policies and procedures.
- Strong ability to communicate effectively, orally and in writing.
- Ability to manage and motivate workforce while achieving sales, service, and safety objectives, creating a teamwork environment and promoting high employee morale.
- Excellent managerial/leadership skills in analyzing and researching difficult and complex problems and making effective solution-oriented recommendations and policy.
- Ability to perform multi-task duties and projects in an environment subject to frequent interruptions.
- Ability to conduct and lead staff meetings in an organized and professional manner.
- Excellent communications skills used to establish and maintain effective communications with customers, employees, superiors, and business contacts in a professional, timely and courteous manner.
- Ability to work long hours and perform under highly stressful conditions in a quick and efficient manner while organizing and prioritizing multiple work assignments.
- Excellent human relations ability to display patience and professionalism in performing duties within a political environment that often requires several steps prior to receiving approvals.
- Working ability to exercise resourcefulness in solving new problems in accordance with established procedures, regulations, and policies.
- Must possess the skills to provide overall supervisory duties for the operation and maintenance of all IT functions along with coordinating work flow processes with the Office Manager and/or Operations Manager.
- Must have knowledge and utilization skills for Voice/Data/Video test equipment.
- Must possess excellent verbal and written skills.
- Must possess excellent interpersonal skills to relate with employees, subordinates and customers.

- Must possess excellent organizational and planning skills.
- Must possess the ability to work with surrounding companies and serve on industry related committees and boards.

SUPPORTIVE RELATIONSHIPS:

INTERNAL:

GENERAL MANAGER – The employee will report directly to the General Manager. The employee will assist in carrying out the goals and objectives set forth by the City Council, Crosslake Communications ~~Commission~~, General Manager and the Crosslake ~~Communication~~ Commission Policies and Guidelines.

Advisory Board

Communications

OFFICE MANAGER – The employee will work in conjunction with the Office Manager to develop, implement and monitor work flow processes to enhance the overall operations of the company.

OPERATIONS MANAGER – The employee will work in conjunction with the Operations Manager to develop, implement, monitor and maintain the interrelated equipment needed to maintain the company's voice and data equipment, networks, and distribution system to enhance the overall operations of the company.

OTHER EMPLOYEES – The employee will be required to supervise all direct reporting employees. The employee will assist in building a team environment atmosphere through coaching and respect of all employees.

EXTERNAL - The employee will assist the company in maintaining a positive image through community involvement such as customer contacts, civic organization membership, chamber and city functions and by providing quality service.

MINIMUM QUALIFICATIONS

- Minimum of a Associates (with 6 years experience) or Bachelors Degree (with 4 years experience) or equivalent degree in Engineering, computer science, or related field
- Minimum of four (4) years of hands-on experience in network management. Minimum four (4) years experience building and maintaining an ISP supervisory experience.
- Experience working with Microsoft Windows 9X-XP, SQL Server, Exchange 5.5 and 2000, UNIX, Oracle, Project Management, Local Area Network, MS IIS – Internet Information Server, MS Windows Server 2000, MS Windows NT, MCSE, MS Site Server.

- Experience working with Firewalls, Intranets, Extranets, Domain Name Services, Routers, LAN/WAN infrastructure technologies, Web Hosting, LAN/WAN and Operating System security, multi-tiered applications.
- Experience working with Protocols/Internet Tools Knowledge: TCP/IP, SMTP, POP3, HTTP, HTTPS, FTP, DNS, Telenet, WWW, LDAP.
- Must possess the ability to bend and/or lift up to 60 pounds, handle stress, travel moderately either with company vehicle or commercial transportation.
- Must possess normal eyesight and hearing (or corrected to normal).

To: Paul Hoge

From: Jared Johnson


Subject: 2 week notice

Paul,

I have accepted the General Manger position for Goldfield telephone in Goldfield Iowa. It is my intention to assist work until Aug 5th so that I may help Crosslake Communications through the dangerous portion of the County Road 3 road re-alignment in the golf course area, as well as have time to finish the base engineering on County Road 36. There are also other projects and building systems that I need to hand off to yourself or the technical staff to continue continuity.

It has been an honor to be the Operations Manager for Crosslake Communications for the past 13 years. I look forward to catching up with you at the next MTA convention.

Thank you



Jared C. Johnson

CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR JULY, 2014

1. **Minutes** of July 29, 2014 Crosslake Communications Advisory Board Meeting are included.
2. The **Financial Statements** for June 2014 are included (motion needed).
3. The list of **June 2014 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. The Advisory Board was updated on the **CSAH 3 Project**.
6. The Advisory Board received an update on the **Digital Transition**.
7. The Advisory Board was updated on the **CSAH 36 Project**.
8. We are starting negotiations on the **CBS Retransmission Consent contract** and **Discovery Channels**.
9. Our **Annual Customer Open House** is scheduled for Wednesday, August 13th from 10:30 am to 3:30 pm.
10. Our **Operations Manager Jared Johnson** has resigned effective August 5th.
11. We have an opening for an **Alternate on our Advisory Board**.

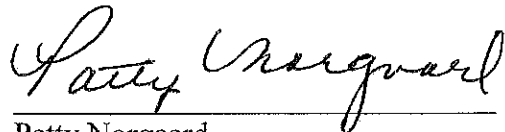
RESOLUTION NO. EDA14-01
CROSSLAKE ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION SUPPORTING UPDATE
TO COMMERCIAL ZONING SECTION
OF CITY ORDINANCE

WHEREAS, the EDA held a lengthy discussion regarding the importance of commercial regulations to the attraction and retention of business owners in the City at its meeting on August 6, 2014;

WHEREAS, the EDA unanimously passed a motion to use \$5,000 of 2014 EDA funds to participate in the cost of hiring a consultant to update the current Ordinance relating to Commercial Regulations;

NOW THEREFORE BE IT RESOLVED, that the Crosslake EDA urges the Crosslake City Council to move forward with updating the Commercial Zoning section of the Crosslake City Ordinance as soon as possible.



Patty Norgaard
President

LIMITED USE AGREEMENT

THIS AGREEMENT made and entered into as the ____ day of _____, 2014 by and between the City of Crosslake, a Minnesota municipal corporation (“City”) and WLJ Properties, LLC, (“Developer”).

WITNESSETH:

WHEREAS, Developer is the owner of the land legally described as follows:

“Tract C” -The North 132.00 feet of the West 100.00 feet of the East Half of the Northwest Quarter of the Northeast Quarter (E1/2-NW1/4-NE1/4), Section 31, Township 137, Range 27, Crow Wing County, Minnesota.

Subject to the right of way for Perkins Road.

Also subject to other easements, reservations or restrictions of record, if any.

WHEREAS, Developer is the owner of the land legally described as follows:

“Tract A” -The West 100.00 feet of the East Half of the Northwest Quarter of the Northeast Quarter (E1/2-NW1/4-NE1/4), Section 31, Township 137, Range 27, Crow Wing County, Minnesota, EXCEPT the North 132.00 feet of said West 100.00 feet of the E1/2-NW1/4-NE1/4.

Subject to U.S. overflow easement.

Also subject to other easements, reservations or restrictions of record, if any.

WHEREAS, Developer is deeding Tract C to the City in lieu of park fees; and subsequently Developer is selling Tract A to a third party; and

WHEREAS, upon conveyance of Tract C to the City, Tract C is defined herein as “City Property”; and

WHEREAS, Tract A requires access Perkins Road through Tract C; and

WHEREAS, the City wants to allow this access through City Property as long as the following conditions are met.

NOW, THEREFORE, it is stipulated and agreed by and between the parties hereto as follows:

1. **Improvements and Area.** Developer or the owner of Tract A shall be given a license under the terms of this agreement to access Perkins Road by crossing the West 66 feet of Tract C. To accomplish this access, the Developer or the owner of Tract A may remove the necessary trees in order to construct a road not to exceed 12 feet in width at its sole

expense and with the understanding that this shall be a private road for the purpose of accessing Tract A.

2. **Maintenance.** Developer or the owner of Tract A shall at all times keep and maintain the area used for the improvements in a good state of repair and agrees to indemnify and save harmless the City, its officers, agents and employees from any claim for personal injury, property damage or death occasioned by the location or maintenance of the encroachments on the City property. Developer or the owner of Tract A also waives and releases the City from any claims which Developer or the owner of Tract A may have against the City for damage to the encroachments resulting from activities conducted by the City on the City property except for such gross negligence or willful acts of the City (which proximately cause damage to the improvements) for which the City would be liable to similarly suited property owners. Nothing in his Agreement shall be construed as a waiver by the City of any immunity, defenses, or other limitations on liability to which the City is entitled by law, including but not limited to the minimum monetary amounts on liability established by Minnesota Statutes Chapter 466.

3. **Termination.** The City may terminate this Agreement only if other equivalent or public access is provided to Tract A. Developer or the owner of Tract A hereby releases and waives any claim, which they may have for damages resulting from the termination of this Agreement including the value or cost of any improvements on City property. The Developer or the owner of Tract A also indemnifies and holds the City harmless from any third party claims in the event of termination of this Agreement. Unless the Improvements are removed from the City Property during that period, the Improvements, which are located on City property, shall become the exclusive property of the City.

4. **Successors and Assigns.** Subject to the termination provisions of this Agreement, this Agreement may be assigned to any successor or assignee of any or all of the Developer's or the City's interest in Tract A or City Property, respectively.

5. **Recording.** Developer shall properly record this Agreement among the land records for the property described above.

IN TESTIMONY WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF CROSSLAKE

By _____
Its Mayor

By _____
Its City Clerk

DEVELOPER

WLJ Properties, LLC

By: _____
Janet M. Schwarz, its Chief Manager

State of Minnesota, County of Crow Wing

On this __ day of _____, 2014, before me, a Notary Public within and for said County and State, personally appeared Darrell Schneider and Charlene Nelson, to me known to be the same person described in and who executed the foregoing instrument, and acknowledged that he executed the same as Mayor and City Clerk on behalf of the City of Crosslake.

Notary Public

State of Minnesota, County of Crow Wing

This instrument was acknowledged before me on _____, 2014, by Janet M. Schwarz as Chief Manager of WLJ Properties, LLC, a Minnesota limited liability company, on behalf of the Company.

(Stamp)

Notary Public

Top 3 inches reserved for recording data)

QUIT CLAIM DEED

Limited Liability Company to Corporation

eCRV number: **exempt**

DEED TAX DUE: **\$1.65**

DATE: _____, 2014

FOR VALUABLE CONSIDERATION, **WLJ Properties, LLC**, a Minnesota limited liability company, ("Grantor"), hereby conveys and warrants to **City of Crosslake**, a municipal corporation under the laws of the State of Minnesota ("Grantee"), real property in **Crow Wing** County, Minnesota, legally described as follows:

The North 132.00 feet of the West 100.00 feet of the East Half of the Northwest Quarter of the Northeast Quarter (E1/2-NW1/4-NE1/4), Section 31, Township 137, Range 27, Crow Wing County, Minnesota.

Subject to the right of way for Perkins Road.

Also subject to other easements, reservations or restrictions of record, if any.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor
WLJ PROPERTIES, LLC

By **Janet M. Schwarz**, its _____

State of Minnesota, County of Crow Wing

This instrument was acknowledged before me on _____, 2014, by Janet M. Schwarz as _____ of WLJ Properties, LLC, a Minnesota limited liability company, on behalf of the Company, Grantor.

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
Brad Person
510 Laurel Street Box 472
Brainerd, MN 56401
218-828-1248

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

**ORDINANCE NO. _____,
AN ORDINANCE AMENDING CHAPTER 42, AN ORDINANCE REGULATING
THE VACATION OF CITY RIGHT-OF-WAY OR IMPROVEMENTS WITHIN
CITY RIGHT OF WAY**

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 42 is hereby deleted in its entirety and the following shall be inserted in lieu thereof.

42.1 The procedure to pass a resolution to vacate City right-of-way shall be as set forth in Minnesota Statute Section 412.851.

42.2 To start any petition to vacate, the petitioner must complete an application with the City planning and zoning department and submit the fee as set forth in the City fee schedule.

42.3 Before council acts on any such petition, the Director of Public Works and Parks and Recreation shall submit a written comment or recommendation on said petition.

42.4 No private improvements or structures (mailboxes shall be exempted from this section) may be placed within city right-of-way without a license agreement with the City. All such license agreements shall not be approved by City Council unless and until the same procedure for vacations as set forth above is completed.

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on _____, 2014.

Darrell Schneider
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

THIS DOCUMENT DRAFTED BY:

J. Brad Person

Breen & Person
510 Laurel Street, Box 472
Brainerd, MN 56401

PLEASE RETURN DOCUMENTS TO THE ABOVE ADDRESSEE.

PETITION TO MAINTAIN PRIVATE IMPROVEMENTS WITHIN CITY RIGHT-OF-WAY

The Crosslake Planning and Zoning Department shall process any petition to maintain private improvements within City right-of-way. Before it may process the application, the petitioner must complete the form below, attach a survey of the affected parcels and submit the petition fee as set forth in the City Fee schedule. The survey shall show all current improvements to the Owner's property and within the City right-of-way, all lot lines of the affected parcel, any public right-of-way or easement and the proposed improvements to be constructed or retained on city right-of-way. Said survey shall be completed by a Minnesota licensed surveyor.

This petition shall be considered by City Council after recommendation from Public Works, Parks and Recreation, and mailed notice to affected land owners and published notice as required by state statute.

APPLICANT: _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

OWNER: (If other than applicant) _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DESCRIPTION AND REASON FOR REQUEST FOR VACATION:

PID for all affected parcels:

Signature of Applicant: _____

Signature of Owner: (if different from applicant): _____

<p><i>For Office Use Only:</i></p> <p>Date complete application was submitted: _____</p> <p>Approval _____ Denial: _____ by Public Works</p> <p>Approval: _____ Denial: _____ by Parks and Recreation</p>

PETITION TO VACATE CITY RIGHT-OF-WAY

The Crosslake Planning and Zoning Department shall process any petition to vacate. Before it may process the application, the petitioner must complete the form below, attach a survey of the affected parcels and submit the petition fee as set forth in the City Fee schedule. The survey shall show all current improvements to the property, all lot lines of the affected parcel, any public right-of-way or easement and the proposed area to be vacated. Said survey shall be completed by a Minnesota licensed surveyor.

This petition shall be considered by City Council after recommendation from Public Works, Parks and Recreation, and mailed notice to affected land owners and published notice as required by state statute.

APPLICANT: _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

OWNER: (If other than applicant) _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DESCRIPTION AND REASON FOR REQUEST FOR VACATION:

PID for all affected parcels:

Signature of Applicant: _____

Signature of Owner: (if different from applicant): _____

<p><i>For Office Use Only:</i></p> <p>Date complete application was submitted: _____</p> <p>Approval _____ Denial: _____ by Public Works</p> <p>Approval: _____ Denial: _____ by Parks and Recreation</p>

Memo

To: City of Crosslake
From: Michael Couri
Date: February 2, 2012
Re: Manhattan Beach 2nd Addition Lake Shore/Manhattan Drive Encroachments

The current problem arose when City Staff went out to view a property on the Manhattan Beach Second Addition plat. In so doing, the Staff noted that a guest cabin and wellhouse appeared to have been placed within the right of way of Manhattan Drive. Although the pavement of Manhattan Drive ends before it gets to the lakeshore, the Manhattan Beach Second Addition plat shows the right of way extending to the lake. To clarify whether or not the guest cabin in question was on the right of way, the City commissioned a survey of the Manhattan Drive right of way.

Manhattan Beach Second Addition was platted in 1927. On the plat, the lots and Manhattan Drive (what is now known as “Manhattan Drive” shows up on the original plat as “Manhattan Boulevard”) abut what appears to be the lake shore. However, when the survey of Manhattan Drive was completed, the actual lake shore was found to be approximately 90 feet north of what appears to be the lakeshore as shown on the plat, meaning that there is approximately 90 feet more land between what is shown as the lakeshore line on the 1927 plat and the current ordinary high water line. The survey shows a corner of the main cabin, the stairs, and the wellhouse located on the platted right of way of Manhattan Drive. The survey shows the guest cabin located on the 90 feet of land that would be Manhattan Drive if the current right of way lines were continued until they reached the lake.

We have not been able to figure out why the current shore line does not match the shore line shown on the plat. Historical records indicate that the water levels are not markedly different from 1927 to today, nor is anyone aware of portions of the lake being filled. It could have been an error on the original plat, or, it is possible that the additional land was gained by accretion (the process of additional sand washing up on the beach and slowly changing the shape of the beach over time). While difficult to accurately interpret due to poor image quality, aerial photos from 1939 appear to match fairly well with the location of today’s shoreline.

Whatever the cause, the situation gives rise to the question of who owns what part of the additional land not shown on the original plat, including the land that the guest cabin is located on. In order to determine who owns what in relation to Manhattan Beach Second Addition, there are several issues

that must be addressed: First, do the lot lines extend to the actual shoreline, or only to the shoreline drawn onto the plat? Second, if the lot lines do extend, do they extend straight out or are they to be rearranged where they would otherwise overlap? Third, based on what we believe the lot lines are, what are the consequences for the City and neighboring property owners?

General Assumptions

In answering these questions, we first made the following assumptions, with the reasons for such assumptions as stated:

- The bold, dark line that makes up the north lot line of the lots in blocks 36, 37 and 38 was intended to be the high water line of the lake, with the thinner series of lines north of the bold line being part of the lake. Although we initially thought the thinner lines might depict the beach, and this may have been dedicated to the public, we are fairly certain that is not the case. While there is language dedicating the boulevards, avenues and beaches to the public, a closer review of the plat indicates that the “beaches” are actually narrow roads, most 20 feet in width, leading from one of the main roads to the lake itself. It is now believed that the reference to “beaches” in the dedication was only to these narrow roads, and not to a traditional beach as it is commonly known today. Further supporting the idea that the bold, dark line is the water line is the plat of Manhattan Beach, a neighboring plat filed one year before in 1926 which was platted by the same landowners and surveyed by J.P. Larsen, the same surveyor that surveyed Manhattan Beach Second Addition in 1927. The lakeshore on the 1926 plat is drawn in the same manner, with a bold line separating the lake from the land and a series of thin lines lakeside of the bold line. However, on the 1926 plat, the bold line is labeled “high water line” and “edge of vegetation.” The series of thinner lines is labeled “land subject to flowage”, and appears to be in the same general location as an easement for flowage purposes condemned by the United States government in 1908. We now believe that the 1927 plat and the 1926 plat were drawn in the same way, but the waterline label on the 1927 plat was simply omitted.
- Some portion of the area depicted as lake has a flowage easement over it in favor of the U.S. Government as a result of the 1908 condemnation. While we have not traced the exact location of the legal description of the easement, the fact that it is an easement and not a taking in fee title is significant, as will be discussed later. While it is possible that there may have been a second, later taking for flowage purposes, we have only seen the 1908 flowage easement.
- Virtually the entire plat was registered as Torrens property in 1928 and remains so today. We were able to confirm that fact with the County Recorder. This is significant, since no one can gain adverse possession rights on Torrens property if their occupation of the land began after the property was registered in the Torrens system.

How Far the Lots Extend

Working within these assumptions, the first step is to determine whether the lot lines extend only as far as the high water mark drawn on the plat or to the actual high water mark of the lake as it is today. Generally, a plat is interpreted exactly as it is drawn and the lots would only extend to the line drawn on the plat. However, where lots are drawn up to a lake shore, but the line that represents the lake shore is inaccurate, courts have used a different approach, looking at the intent of the person who platted the property rather than just the lines on the plat itself. *Owsley v. Johnson*, 103 N.W. 903 (Minn. 1905); *Gilbert v. Eldridge*, 49 N.W. 679 (Minn. 1891); *Gilbert v. Emerson*, 61 N.W. 820 (Minn. 1895). The Minnesota Court of Appeals in *Park Elm Homeowner's Assoc. v. Mooney*, 398 N.W.2d 643, 645 (Minn. Ct. App. 1987), specifically noted that the border of the lots was uneven like a shore line and that there was no property shown between the lots and the lake. Based on these findings, the Court concluded that the lots were intended to go all the way to the lake shore. The Court has dealt similarly with public property. The Minnesota Supreme Court in *Schaller v. Town of Florence*, 259 N.W. 529 (Minn. 1935), indicated that when a plat dedicates a piece of property to the public and that piece of property borders water on the plat, that the intent was to provide the public with access to the water.

The question then, is what was the intent with Manhattan Beach Second Addition plat? The line between the lots and the lake certainly appears to be a representation of the actual lake shore. This is supported by the fact that there is no property noted to exist between the lots and the lake, suggesting that the lots go right up to the actual lake shore. We can further support this reading of the plat by looking at the plat of Manhattan Beach where, as noted above, a similar bold line is labeled as the "high water mark," confirming that the lots go right up to the lake shore. With a similar plat to refer to, it is likely that a court would infer similar labels onto the Second Addition plat. Based on the plat itself, the lack of any property reserved between the lots and the lake shore, and through comparisons with the original Manhattan Beach plat, it appears that the lots were intended to abut the actual lake shore.

This interpretation is confirmed by a review of the case of *Marsh v. Carlson*, 390 N.W.2d 897 (Minn. Ct. App. 1986.) In *Marsh*, the Court of Appeals looked at a very similar issue in relation to the 1926 Manhattan Beach Plat described above. In *Marsh*, the Court found that lot lines to the lake govern over distance measurements, concluding that the lots in the Manhattan Beach Plat abut the actual lake shore despite the specific distances noted. *Id.* at 901. The Court in *Marsh* found that the property owners with lots bordering the "high water mark" own all the way to the lake as it actually exists. *Id.* The similarities between the Manhattan Beach plat and the Manhattan Beach Second Addition plat are striking: both were platted by the same landowners; both were surveyed by the same surveyor, both were drawn in the same manner; both were platted within a year of each other, both are registered in the Torrens system; and the two plats are physically located adjacent to each other. A case that is so closely related both in issue and in physical location is very persuasive and it is very likely that a similar result would be found in relation to the Second Addition.

It seems clear that the lots that border the lake on the plat do extend all the way to the actual lake shore. For most lots on the lake where the lot lines are parallel, this would be as simple as extending the existing lot lines straight to the lake. However, this cannot be done with Lots 4 and 5, Block 38 and Manhattan Drive, as the existing lot lines are not parallel and would overlap each other as they approach the current shore line.

How do the Lots Extend Where They Would Otherwise Overlap?

Once it has been determined which lots should get shore line, the question of how to extend the existing lot lines remains. There are very few cases that address the practical issue of how to extend lot lines to a lake. There is one case, *Hanson v. Rice*, 92 N.W.2d 982 (Minn. 1903) that lays out several options. In *Hanson*, the Minnesota Supreme Court first discussed the option of simply extending all of the lot lines straight to the lake. However, the Court noted that some lakes will eventually dry up and the entire lake will need to be apportioned, in such cases extending all of the lot lines straight will result in a very confusing lake bed as lot lines will overlap. The second option the Court discussed was starting at the end of each lot line and extending that line to a point in the center of the lake. This method would divide up the full extent of an empty lake bed into narrow, pie shaped pieces.

The first method (See Figure 1), simply extending the lot lines straight until they intersect with the lake, would work for many lots in the Manhattan Beach Second Addition plat but not all of them. Lots 6, 7 and 8 of Block 38 do not have shoreline on the plat and would not be extended to have shoreline. The main problem though would be Manhattan Drive and Lots 4 and 5 of Block 38. If all three are extended straight, they overlap, not solving the issue of who owns what shore land.

The second method (See Figure 2), extending the lot lines to some point in the center of the lake has several complications. It solves the problem of lots overlapping with Manhattan Drive, but creates significant complications. First, a center of the lake is going to have to be chosen. What counts as the center of a lake like Trout Lake, which is not really circular, is going to be difficult and could result in very strange lot lines. The center of the lake shown in Figure 2 was chosen at random as one example. However, shifting the center only a little will significantly change what shore line and how much shore line each lot has, making it more likely that the location of the center of the lake will be hotly contested. An example of the significance of such a change can be seen in Figure 2.5, where the center chosen was shifted to the left, which in turn shifted all of the lot lines to the left. This method also makes it more likely that more property owners will need to be involved as it is likely that extending the lots in question to the “center” of the lake will impact adjoining property owners in a domino-like fashion. This method would greatly expand the number of property owners involved, making it much more difficult to arrive at a settlement and virtually ensuring a long and contentious litigation of this issue.

The third method (See Figure 3), not suggested by case law, is to work with the property owners to find an equitable solution. If the outside lines of Manhattan Drive and Lot 4 are extended to the shore, that piece of shore between these two outside lines could then be divided between Manhattan Drive and Lots 4 and 5. This does not follow any legal theory that we found, but it makes sense and keeps the City from having to involve dozens of property owners on the lake. Because the platted lot lines point into each other, it would result in smaller shore lines for each lot, but might be a solution that everyone could agree upon. The shoreline shown on the original plat for each property is roughly as follows (based on a scaled measurement of the survey): Manhattan Drive, 66 feet; Lot 5, 49 feet, Lot 4, 63 feet for a total of 178 feet. Extending the western line of Manhattan Drive to the lake and

extending the eastern line of Lot 4 to the lake narrows the total lakeshore to approximately 113 feet. We would suggest that the parties divide this lakeshore proportionate to the amount of lakeshore shown on the original plat. On the original plat, Manhattan Drive accounted for 37% of the 178 feet of lakeshore between the three lots, while Lots 5 and 4 had 27% and 36%, respectively. Dividing the 113 feet on these ratios would produce lakeshore measurements of approximately 42 feet for Manhattan Drive, 31 feet for Lot 5 and 40 feet for Lot 4. Lot 6, which does not have any lakeshore on the original plat, would not get any lakeshore under any lot line extension scenario.

The one clear answer we have from *Hanson*, is that the Court acknowledged that a lot that had shore line on the plat should have shore line in actuality. What the City needs to determine, in conjunction with the other property owners and possibly the court, is how that can be done equitably. *Hanson v. Rice*, 92 N.W.2d 982, 982-83 (Minn. 1903).

Part of the extension will depend on how far the lots are being extended. With method 2, the further the lots are extended the stranger the results look. With method 3, the further the lots are extended the less lake shore there is available to split among the properties. Generally, the law defining how close to the lake a person owns is not entirely clear. However, most of the cases can be read to fit the theory that a property owner abutting a lake or river owns completely down to the high water mark. Then, between the high water mark and low water mark the person owns the property but subject to the public's right of use. Finally, below the low water mark, the bed of the lake is owned by the government in trust for the public. *Reads Landing Campers Assoc., Inc. v. Township of Pepin*, 546 N.W.2d 10 (Minn. 1996); *Mitchell v. City of St. Paul*, 31 N.W.2d 46 (Minn. 1948); *Schmidt v. Marschel*, 2 N.W.2d 121 (Minn. 1942). This would mean that the lot lines would need to be extended to the high water mark and could be extended to the low water mark if desired.

As noted earlier, it appears that the U.S. Government acquired only a flowage easement back in 1908 and not fee title. Therefore, the extension of the lot lines would encompass land that at most is encumbered by this easement. Had the government acquired the property in fee, the extension of lot lines would not be at issue because the property between the lot lines as drawn on the plat and the actual lake shore would be owned by the U.S. Government. However, because the government only took an easement, the underlying property is still owned by the appropriate property owner, but is subject to the acquired easement.

Consequences of Lot Line Extensions

Once it has been determined that the lot lines do extend to the lake shore and how they do so, the issue left is what are the consequences of those determinations. The main complication is that no matter how the lot lines are extended, there will be structures located on someone else's property. Further complicating the situation is that until it is determined how the lot lines will be extended, we cannot know with certainty which structures are on which property. The wellhouse is currently located in the platted portion of Manhattan Drive. Since the platted portion will not change, the wellhouse will remain in the City's right of way. The guest cabin is currently located in the "extension" of Manhattan Drive, and, in nearly every scenario, will also remain in Manhattan Drive. The "adjoiner's building" believed to be owned by the owners of Lot 5 will likely be split in two by the new lot lines

and will end up partially on Lot 4 and partially on Lot 5. The owners of Lot 5 and Lot 4 would have to work out how this would be dealt with.

The fact that this property is in the Torrens system helps some. The title to Torrens property can only be changed through the Torrens act; no other type of proceeding or court case is going to be allowed to change the boundaries of a Torrens property. *Park Elm Homeowner's Assoc. v. Mooney*, 398 N.W.2d 643, 646 (Minn. Ct. App. 1987). As an extension of that, Torrens property cannot change hands through adverse possession. *Marsh v. Carlson*, 390 N.W.2d 897, 900 (Minn. Ct. App. 1986.) Therefore, to gain adverse possession to any part of this plat, 15 years of continuous use must be shown before the title was registered as Torrens. The property was under common ownership when platted in 1927 and registered a year later in 1928. A landowner trying to establish adverse possession would have to demonstrate that it had continuously and adversely occupied the land for 15 years prior to 1928. Since the property was owned by one person in 1927, one year before the property was registered, and because a single owner cannot adversely possess his own property, no person will be able to establish adverse possession for any of the buildings located on someone else's property.

Options on How to Proceed

As noted above, Torrens property can only be changed by a Court action. In order to clarify ownership of the extra 90 feet of land, a Court action of some sort will be required. The question is whether the affected owners will be able to agree before hand on where the boundaries should be. Listed below are options that can be followed regarding this issue:

1. Court Action with Agreement of the Parties. If the City and the owners of Lots 4 and 5 can agree ahead of time as to how the 113 feet should be divided up, the parties would initiate litigation with a stipulation in hand. Surveys of Manhattan Drive, Lot 4 and Lot 5 would have to be performed and new legal descriptions for these properties would have to be prepared. The stipulation and surveys would be entered into court and, if all goes well, the court would issue an order fixing the boundaries of each of the three properties as previously agreed.
2. Court Action with No Agreement of the Parties. If there were no agreement between the City, the owner of Lot 4 and the owner of Lot 5, then the court would have to decide how to extend the lot lines. As noted above, the one very old case on this issue in Minnesota has the lines extend to the "center" of the lake. Unfortunately, trying to locate a "center" of Trout Lake is difficult in light of the fact that Manhattan Beach Second Addition faces in two directions on its north shore. Our conclusion is that one "center" of Trout Lake does not make sense given the current configuration of the lots in Manhattan Beach Second Addition. Perhaps the Court would locate one "center" for lots in blocks 36, 37 and 38 and another center farther west for lots in blocks 39, 40 and 41. At this point, we simply do not know how a Court would deal with this if presented with this issue and parties that did not agree on how the land should be split up.

It should be noted, however, that a Court action to establish ownership of the extra 90 feet of land could impact all of the lakeshore owners on the Manhattan Beach Second Addition plat if the Court were to strictly apply one "center" of the lake to the entire shoreland of the plat.

While we believe that applying one “center” of the lake would drastically alter the existing patterns of lakeshore usage by virtually all of the lakeshore owners and is thus unlikely to be applied by the Court, it is still a possibility that must be considered when deciding whether or not to proceed if an agreement cannot be reached with the owners of Lots 4 and 5.

3. Take No Action. In this scenario, the City would simply let the situation lie and take no action at all. Presumably, the owner of Lot 6 would continue using the stairs, well house and guest cabin where they are currently located. While this is by far the cheapest option for the City, there is a significant possibility that over time, the City may be estopped from asserting its claim to that portion of Manhattan Drive and its extension to the lake that is being used by Lot 6 under the theory of abandonment.

Abandonment is similar to a vacation of the roadway. There is only one reported case where a City was found to have abandoned its interest in a road. In that case, the City knew that the landowner had located permanent improvements in the right of way, and had taken affirmative actions that recognized the existence of the improvements but took no action over a significant period of time to require the landowner to remove the improvements. Years later when the City sought to require the removal of the building that encroached into the platted right of way, the Court ruled that the City’s prior actions over the past years amounted to a de facto abandonment of its right of way claim that effectively extinguished the right of way where the improvements were now located. Now that we are aware of the encroachments into Manhattan Drive, we run the risk of losing our right of way over time if we take no action to preserve the right of way.

4. Lot 6’s Encroachments. In any scenario in which the City takes action to preserve the right of way of Manhattan Drive, we do not believe that the owner of Lot 6, Block 38 will end up with any lakeshore since the lot lines in the original plat for Lot 6 terminate at Manhattan Drive and not at the lake. Because the land has been in the Torrens system since 1928, and was in common ownership prior to that, the owner of Lot 6 cannot assert a claim of adverse possession against the City or the neighboring lots for the property where its well house and guest cabin are located. The only question remaining as to Lot 6 is whose land Lot 6’s guest cabin and docks are located on. If they are found to be on the City’s land, the City should be able to require the owner of Lot 6 to remove them. If they are on Lot 5’s land, the owner of Lot 5 can either require them to be removed or grant the owner of Lot 6 an easement to keep them in their present location for a period of time, assuming that such an easement would be in compliance with City ordinances.

If the City wants Lot 6’s encroachments removed from Manhattan Drive and the landowner is unwilling to do so, the City would have to bring an ejectment action. An ejectment action is a Court action seeking an order from the Court requiring a person to get off property that is not theirs (in this case, to remove structures on City property).

Stairs and Well House

In theory this ejectment action would be relatively simple as to the stairs and the well house, as they are wholly located on the portion of Manhattan Drive that is shown on the plat.

Because this property is in the Torrens system, we anticipate that there would be few if any factual issues involved in this case, which should result in a relatively quick decision.

An alternative to an ejectment action would be to license Lot 6's owner to allow him to keep the stairs and/or wellhouse in the right of way for some period of time. The advantage of licensing is that the City does not give up permanent right of way, but merely allows its use by a landowner for a period of time. That time can be for a set number of years or until an event occurs, such as when a new well is needed.

Main Cabin

A corner of the main cabin (approximately 1.4 feet) and about 5 feet of its porch are also located in the same platted portion of Manhattan Drive. From a legal perspective, this should also be an easy case. However, no judge is going to relish the idea of requiring a landowner whose cabin has been in the same place for nearly 40 years to cut off a portion of it to remove it from a road right of way that sees little if any use as a road. The more practical answer would be to have the City Council either consider vacating that portion of the road right of way currently occupied by the main cabin and its porch or licensing the property owner to encroach upon the right of way.

Of the two solutions, vacating is more permanent and would allow the property owner to convey the land and house in the future to a buyer. Without such a vacation, the property owner likely cannot deliver good title to the house and will have a very difficult time selling the property. Licensing the owner to keep main cabin where it is for a set period of time takes away the uncertainty of whether the cabin must be moved (at least during the licensing period), but would still make it difficult for the current property owner to sell the property since a portion of the house would still be on land that the buyer could never own.

Guest Cabin

As to the guest cabin, an ejection action would only be possible in combination with some other action to establish the City's title in the land between the platted lake and the actual lake shore. That action would necessarily involve the owners of Lots 4 and 5 also. Assuming the Court established the City's title in the extended land (either by agreement with the owners of Lots 4 and 5 or by Court determination), the Court would likely then order the owner of Lot 6 to remove the guest cabin.

As an alternative, it may be possible for the City to license the guest cabin to remain on the extended right of way for some period of time. This would likely be accomplished via a licensing agreement under which the owner of the cabin would agree to remove the cabin upon a set expiration date in the future.

Vacate All

Finally, the City may be able to vacate that portion of Manhattan Drive past where the pavement ends so that Lot 6's improvements would no longer be in the right of way. However, while this would take the City out of the situation it would cause new uncertainty as to who owns the former road vacated by the City. Most likely half of the vacated right of way

that Lot 6 abuts would revert to Lot 6. This would likely only put Lot 6's owner in title to a part of Manhattan Drive that includes the corner of the main cabin, the wellhouse and a majority of the stairs. The remainder of the stairs would likely belong to Lot 1 of Block 39, and the guest cabin would likely be split between Lot 1, Block 39 and Lot 5, Block 38. Without some agreement otherwise, vacation of the Right of way would not resolve all of the problems. In addition, there is some possibility that the DNR would sue to block the vacation of this right of way if the City vacated the portion that abutted the lake.

Recommendation. As can be seen, there is no easy answer to this problem. At some point, the Court will likely have to draw the property lines to the actual lake and decide who owns what portion of the land. Without some action, the owner of Lot 6 will ultimately have title problems and will likely be unable to deliver good title to the entire main cabin and the guest cabin. The question for the City is whether the preservation of the Manhattan Drive right of way is worth the cost of straightening this issue out.

Unfortunately, we cannot arrive at a good estimate of the cost without knowing whether the Court action would be opposed by one or more of the property owners. To that end, we recommend that the City Council direct staff to meet with the owners of Lots 4, 5 and 6 to discuss the issues and see if an agreement as to extended lot lines and location/relocation of structures can be reached. If so, the cost to cure these problems could be estimated with greater certainty. If no agreement can be reached, we would then be able to better estimate the costs of a contested Court action. Either way, the Council would be in a better position to determine how it would like to proceed.

Meeting with property owners, 6-29-2012 at Crosslake City Hall regarding Manhattan Boulevard.

Tom Swenson, Ken Anderson, Steve Qually, Jon Henke, Jim Reuter, lot 5, Katherine Chita (Judge Reuter's wife), Jeff Volkl (son of Joni), Joni Volkl, Rob Wilder, Tom Wilder, lot 6

Judge Reuter is going to check with Pine County's title examiner to see what he recommends. Steve Qually is going to check with Crow Wing's title examiner to get his thoughts on this issue.

We will wait to hear from Judge Reuter and Steve Qually.

We informed the Wilders that the only way they would be able to keep the boathouse would be to move it slightly to square it with the lake and get it off of the western half of the extended ROW. That would probably put it on Reuter's property. If we were to vacate the east half of the ROW, the vacated land would likely go to Reuter and Wilders would have to lease from Reuter.

City will likely vacate around the main house encroachment into the ROW, but will have trouble vacating anything else in original platted ROW. May vacate up to half of the newly extended ROW.

Will likely need some sort of Court action to finalize this, assuming that all parties can agree.

We will meet again after title examiners have weighed in on the situation.

