

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 28, 2013
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CRITICAL ISSUES –

- 1. 7:15 P.M. – PUBLIC HEARING – CONSIDERATION OF ROAD VACATION REQUEST FROM JUNE WALLACE OF STALEY/JASON LANE**

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Meeting Minutes of October 14, 2013
2. Special Meeting Minutes of October 24, 2013
3. Letter dated October 17, 2013 from Crow Wing Power Re: Municipal Meter Relief Program
4. Crow Wing County Sheriff's Office Community Update
5. Waste Partners Recycling Report for September 2013
6. Memo dated 10/28/13 from Chief Hartman Re: Purchase 2013, Ford Police Interceptor Squad Car
7. Resolution Regarding Unpaid Sewer Charges
8. Bills for Approval

D. MAYOR'S REPORT

E. CITY ADMINISTRATOR'S REPORT

1. Discuss SCORE Funding Alternatives for Recycling Program
2. Update on Planning and Zoning Staff Negotiations
3. Update on Department Head Wage/Benefit Discussions

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Memo dated October 23, 2013 from Chris Pence Re: Ordinance Issues (Council Direction)
- b. Memo dated October 23, 2013 from Chris Pence Re: P&Z Commission Resolutions (Council Action-Motion)

G. ATTORNEY REPORT

H. OLD BUSINESS

I. NEW BUSINESS

J. PUBLIC FORUM

K. ADJOURN



30176 Old Hwy 371, Suite 2
PO Box 874
Pequot Lakes, MN 56472

www.stonemarksurvey.com

Toll free (888)866-4940
Office (218)568-4940
Fax (218)568-5404

Project Number: 13250
Date: September 16, 2013

PROPOSED ROAD VACATION DESCRIPTION

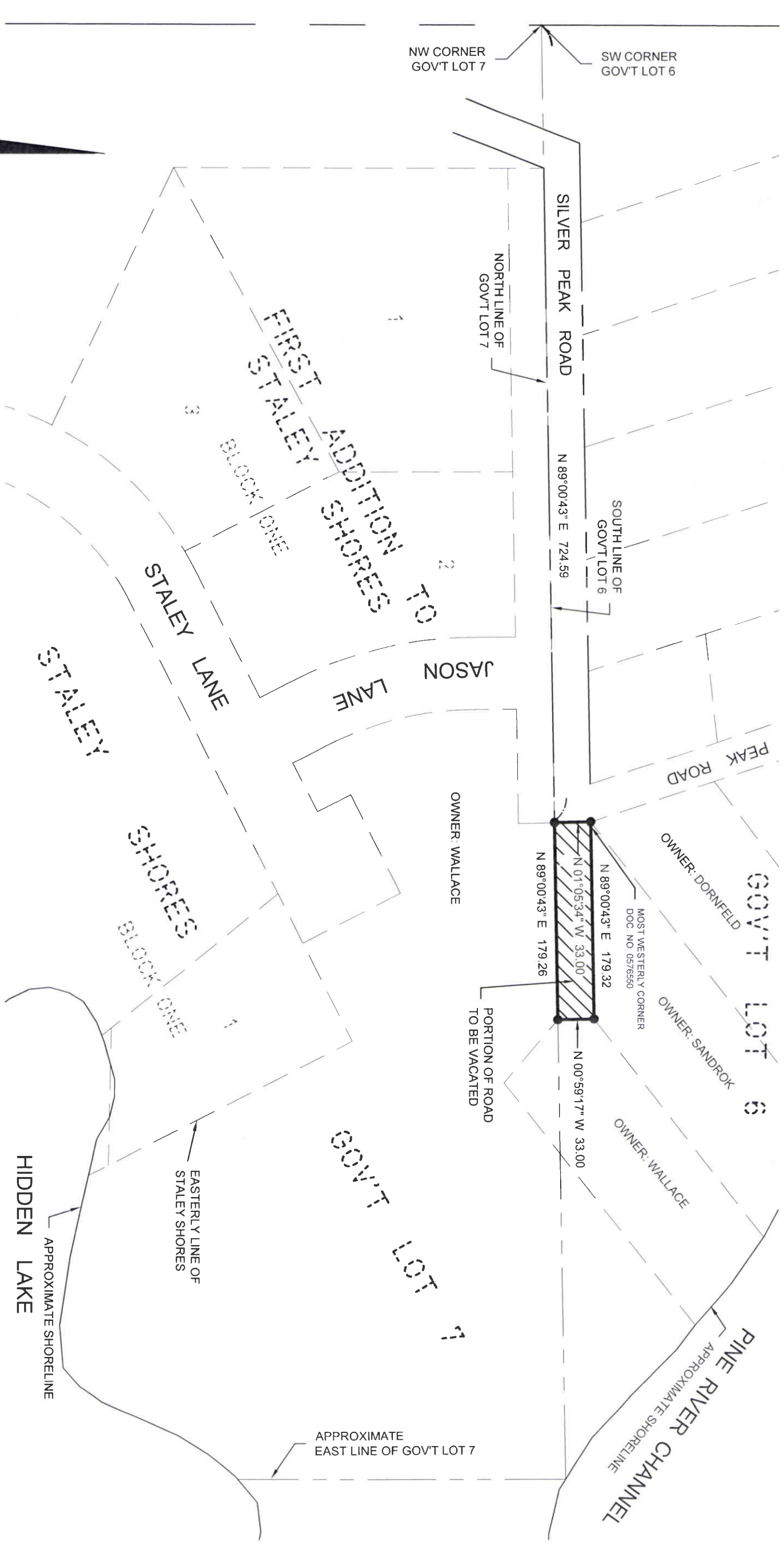
That part of Silver Peak Road situated in Government Lot 6, Section 7, Township 137 North, Range 27 West, Crow Wing County, Minnesota, lying easterly of the following described line: Commencing at the Southwest corner of said Government Lot 6; thence North 89 degrees 00 minutes 43 seconds East 724.59 feet along the South line of said Government Lot 6 to the point of beginning of the line to be herein described; thence North 1 degree 05 minutes 34 seconds West 33.00 feet, more or less, to a point on the north right-of-way line of Silver Peak Road, said point also being the most westerly corner of the tract of land deeded to Richard W. and Rebecca Sandrok in Document No. 0576550, said county, and said described line there terminating.

I hereby certify that this survey, plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Land Surveyor under the laws of the State of Minnesota.

Patrick A. Trottier
Minnesota License No. 41002

SKETCH OF ROAD VACCATION

PART OF SILVER PEAK ROAD IN GOV'T LOT 6,
SECTION 7, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA



ORIENTATION OF THIS BEARING SYSTEM IS
BASED ON THE SOUTH LINE OF GOV'T LOT 6 TO
HAVE AN ASSUMED BEARING OF N 89°00'43" E.

SEE SEPARATE SHEET FOR PROPOSED ROAD
VACCATION DESCRIPTION

SKETCH OF DESCRIPTION June Wallace P.O. Box 774 Crosslake, MN 56442	PROJECT MANAGER PAT	PROJECT No. 13250	DATE 9-16-2013	REVISIONS		I HEREBY CERTIFY THAT THIS SURVEY, PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA. PATRICK A. TROTTER PLS#41002 DATE 9-16-03 LIC NO. 41002		30176 Old Highway #371 Suite 2 P.O. Box 874 Popper Lakes, MN 56472 Phone: 1-218-568-4940 www.stonemarksurvey.com
	CHECKED BY PAT	FILE NAME SK13250.DWG	SCALE HGRZ 1"=100'	DATE	DESCRIPTION			
	DRAWN BY RJF	FIELD BOOK	HGRZ					
		BOOK N/A PG N/A	VERT NONE					

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 14, 2013
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, October 14, 2013. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Gary Heacox, John Moengen and Mark Wessels. Also present were City Clerk Char Nelson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, General Manager Paul Hoge, Finance Director/Treasurer Mike Lyonais, Crow Wing County Land Services Supervisor Chris Pence, Police Chief Bob Hartman, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Kate Perkins. City Administrator/Consultant Dan Vogt was absent. There were approximately nineteen people in the audience.

- A. CALL TO ORDER** – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 10R1-01-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CRITICAL ISSUES** – None.
- C. CONSENT CALENDAR** – MOTION 10R1-02-13 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR MEETING MINUTES OF SEPTEMBER 23, 2013; (2.) SPECIAL MEETING MINUTES OF SEPTEMBER 24, 2013; (3.) CITY MONTH END REVENUE REPORT DATED SEPTEMBER 2013; (4.) CITY MONTH END EXPENDITURE REPORT DATED SEPTEMBER 2013; (5.) SEPTEMBER 2013 BUDGET TO ACTUAL ANALYSIS; (6.) PLEDGED COLLATERAL REPORT FROM MIKE LYONAI; (7.) MEMO DATED OCTOBER 9, 2013 FROM CHAR NELSON RE: REPURCHASE OF CEMETERY LOTS; (8.) CROSSLAKE COMMUNICATIONS – BALANCE SHEET AND INCOME STATEMENT / DETAIL OF RESERVE BALANCES DATED AUGUST 31, 2013; (9.) CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 8/1/13-8/31/13 IN THE AMOUNT OF \$272,219.29; (10.) CROSSLAKE COMMUNICATIONS REGULAR MEETING MINUTES OF SEPTEMBER 24, 2013; (11.) CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS; (12.) SEPTEMBER 2013 POLICE REPORT FOR CROSSLAKE; (13.) SEPTEMBER 2013 POLICE REPORT FOR MISSION TOWNSHIP; (14.) SEPTEMBER 2013 FIRE DEPARTMENT REPORT; (15.) SEPTEMBER 2013 NORTH AMBULANCE RUN REPORT; (16.) PUBLIC WORKS MEETING MINUTES OF SEPTEMBER 3, 2013; (17.) EDA MEETING MINUTES OF SEPTEMBER 4, 2013; (18.) CROSSLAKE ROLL OFF RECYCLING REPORT FOR SEPTEMBER 2013; (19.) CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF AUGUST 28, 2013; (20.) BILLS FOR APPROVAL IN THE AMOUNT OF \$117,495.00; AND (21.) ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$12,295.51. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT

1. MOTION 10R1-03-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO ACCEPT THE RESIGNATIONS OF THE FOLLOWING COMMISSION MEMBERS: SANDY MELBERG FROM PARK/LIBRARY COMMISSION, DON MCCORMICK FROM PUBLIC WORKS COMMISSION, MIKE WINKELS FROM PLANNING & ZONING COMMISSION, DALE MELBERG FROM PLANNING & ZONING COMMISSION, AND DAVE SCHRUPP FROM PLANNING & ZONING COMMISSION. MOTION CARRIED WITH ALL AYES. Mayor Schneider thanked the commissioners for their years of dedicated service.
2. A memo dated October 14, 2013 from Mayor Schneider recommending the appointment of three commission members was included in the packet for review. Steve Roe stated that he had documentation that one of the appointees was delinquent in paying property tax and that the appointments should be put on hold until more applications could be reviewed. MOTION 10R1-04-13 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPOINT AARON HERZOG TO THE PLANNING AND ZONING COMMISSION TO FILL THE REMAINDER OF A TERM EXPIRING 1/31/14 AND TO ADVERTISE FOR COMMISSIONERS FOR ALL CITY COMMITTEES AND COMMISSIONS. MOTION CARRIED WITH ALL AYES.
3. MOTION 10R1-05-13 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO CHANGE THE REGULAR COUNCIL MEETING DATE IN NOVEMBER FROM NOVEMBER 11, 2013 TO NOVEMBER 18, 2013 AT 7:00 P.M. DUE TO THE OBSERVANCE OF VETERAN'S DAY AND TO CANCEL THE SECOND REGULAR COUNCIL MEETING ON NOVEMBER 25, 2013. MOTION CARRIED WITH ALL AYES.
4. Mayor Schneider gave a brief update on WAPOA's lake improvement district discussion that took place October 3, 2013. The WAPOA agenda was included in the packet for Council information.
5. An invitation to the video presentation and group discussion of BOOMTOWN USA, The 7 ½ Keys to Big Success in Small Towns was included in the packet for Council information. Don Hickman from the Initiative Foundation will be the moderator. The event will take place in City Hall on November 7, 2013 from 7:00 P.M. to 9:00 P.M. The public is welcome.

E. CITY ADMINISTRATOR'S REPORT

1. Finance Director/Treasurer Mike Lyonais presented an email dated October 7, 2013 from Jennifer Bergman of Crow Wing County Housing and Redevelopment Authority requesting that the City of Crosslake help fund and participate in a housing study. A discussion ensued regarding the value of the information that would be gathered. EDA President Patty Norgaard recommended City participation. MOTION 10R1-06-13 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO PARTICIPATE IN THE CROW WING COUNTY HRA HOUSING STUDY AND TO CONTRIBUTE \$500 TOWARDS THE COST OF THE STUDY. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 10R1-07-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 13-19 REGARDING THE IMPLEMENTATION OF THE PERMANENT RULES OF THE WETLAND CONSERVATION ACT. Chris Pence reported that this resolution would change the City's delegation of the administration of the Wetland Conservation Act from Crow Wing Soil and Water Conservation District to Crow Wing County. MOTION CARRIED WITH ALL AYES.
- b. Mark Wessels reported that he, Attorney Person, and Gary Heacox met with John Sumption to discuss the review and revision of the City of Crosslake Shoreland Ordinance. Included in the packet were John Sumption's biography and ordinance revision proposal. The Council reviewed the process necessary to revise the ordinance which would include a public comment period of at least 30 days. MOTION 10R1-08-13 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO HIRE JOHN SUMPTION AT A COST OF \$10,000 TO REVIEW AND REVISE THE CITY OF CROSSLAKE SHORELAND ORDINANCE. MOTION CARRIED WITH ALL AYES.

In response to two recent zoning complaints, Mayor Schneider included a memo in the packet requesting that the Council set a high priority for the review and revisions to existing non-shoreland ordinances. MOTION 10R1-09-13 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY MARK WESSELS TO DIRECT PLANNING AND ZONING STAFF TO MAKE THE REVIEW AND NECESSARY REVISIONS TO THE CITY'S ORDINANCES THEIR TOP PRIORITY BEYOND THE TIMELY RESPONSE TO THE CURRENT MATTERS BEING REQUESTED OF PLANNING AND ZONING. MOTION CARRIED WITH ALL AYES.

- c. Mark Wessels introduced a Complaint Form for Council review. Mr. Wessels stated that all complainants would need to sign this form in order to have staff respond to their complaint and the complainant's identity would continue to be protected. MOTION 10R1-10-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO DIRECT PLANNING AND ZONING STAFF TO USE THE COMPLAINT FORM FOR ALL COMPLAINTS RECEIVED FROM THE PUBLIC. MOTION CARRIED WITH ALL AYES.
- d. Included in the packet was the Crosslake Planning and Zoning List of Improvements Made and Improvements Needed. Chris Pence noted that this would be a continuing list that would change each month to keep the Council up to date with the status of Planning and Zoning issues.
- e. The Council reviewed Crosslake Customer Survey results dated 9/25/13 to 10/11/13. There were 16 replies to the 28 emails that were sent. All replies noted that the Planning and Zoning service was respectful, prompt, and accurate. John Moengen stated that this survey was a good tool to measure the needs of the department.

2. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on Kitchigami Regional Library System's request that Crosslake consider becoming a branch library and funding for 2014, Library story hour, senior meals, attendance, AAA classes, pickleball, and the

Monster Dash. Aerobics and Silver Sneakers instruction are on hold until further notice. MOTION 10R1-11-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO ACCEPT THE FOLLOWING DONATIONS FROM THE CROSSLAKE PARK AND LIBRARY FOUNDATION: \$2,137.17 FOR THE CHILDREN'S SUMMER READING PROGRAM, \$31.45 FOR THE CHILDREN'S SUMMER READING PROGRAM, \$769.44 FOR THE NEW TENNIS NETS, AND \$240.39 FOR THE 7TH-12TH GRADE SOCCER CLUB PROGRAM UNIFORMS. Mr. Henke noted that the soccer program would not have been possible without the support of the Crosslake Ideal Lions Club. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 10R1-12-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE THE CITY OF CROSSLAKE STREETS, TRAILS, AND BRIDGES 5-YEAR CAPITAL IMPROVEMENT PLAN FOR 2014-2018. MOTION CARRIED WITH ALL AYES.
- b. MOTION 10R1-13-13 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE PROPOSAL FOR ENGINEERING SERVICES FROM WSN FOR THE NORWAY TRAIL DRAINAGE STUDY IN THE AMOUNT OF \$4,800. MOTION CARRIED WITH ALL AYES.
- c. MOTION 10R1-14-13 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO WINTERIZE THE HOUSE ON THE PROPERTY PURCHASED FROM BRIAN THULL NEAR THE WASTEWATER TREATMENT PLANT. The Council could decide next year whether to sell the property or keep it for future use. MOTION CARRIED WITH ALL AYES.
- d. Ted Strand asked for Council direction regarding the maintaining of the parking lot at the intersection of County Roads 3 and 66. The property is owned by the Army Corps of Engineers and has been maintained by both the County and City in the past. No formal agreement or lease has ever been made with the Corps of Engineers. MOTION 10R1-15-13 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO DIRECT CITY STAFF TO CONTINUE PLOWING AND MAINTAINING THE PARKING LOT AT THE INTERSECTION OF COUNTY ROADS 3 AND 66. MOTION CARRIED WITH ALL AYES.

MOTION 10R1-16-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO PURSUE A FORMAL AGREEMENT OR LEASE BETWEEN THE CITY AND THE CORPS OF ENGINEERS FOR MAINTAINANCE OF THE PARKING LOT AT THE INTERSECTION OF COUNTY ROADS 3 AND 66. MOTION CARRIED WITH ALL AYES. John Moengen volunteered to pursue talks with the Corps of Engineers. Mr. Moengen thanked Ted Strand for taking the initiative to take on more duties involving the Public Works Commission and said he was doing a great job.

G. CITY ATTORNEY REPORT – None.

H. OLD BUSINESS – None.

I. NEW BUSINESS – Mark Wessels reported that the Crosslake-Ideal Lions wanted to make a donation to the City towards the purchase of security cameras on City Hall. Lions President Mark Lafon requested that the City provide an estimated cost of the cameras and installation. It was the consensus of the Council to direct City staff to supply the Crosslake-Ideal Lions with security camera pricing information.

J. PUBLIC FORUM

1. Dick Bipes of 13660 E Shore Court read his letter to the Council dated September 26, 2013 regarding the Planning and Zoning Department Assessment.
2. Rod Nelson of 12020 Anchor Point Road chose not to read his letter to the Council dated September 27, 2013 regarding City progress but stated that he thought the Council's actions towards the Planning and Zoning staff were very vindictive.
3. Sandy Melberg read a letter to the Council dated October 3, 2013 from Ann Schrupp of 33873 Wild Wind Ranch Drive regarding a severance package for Ken Anderson.
4. Sandy Melberg of 12644 Anchor Point Road read her letter to the Council dated October 8, 2013 regarding her displeasure of the Council's actions on September 24, 2013 and request for significant post-employment benefits for Ken Anderson and Bryan Hargrave.
5. Pat Netko of 36084 County Road 66 addressed the Council with a list of issues from the meeting: customer surveys should have names on them just like the complaint forms; wants to see a chart of how much money the City has saved this year with all of the staff changes; and urged the Council to bring unity and direction to the community.

K. ADJOURN – MOTION 10R1-17-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO ADJOURN THE MEETING AT 8:55 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

Deputy Clerk/Minutes/10-14-13

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, OCTOBER 24, 2013
3:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on October 24, 2013 for the purpose of discussing the appointment of a Planning and Zoning Commissioner. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Gary Heacox, John Moengen, and Mark Wessels. Also present were Finance Director/Treasurer Mike Lyonais and City Clerk Char Nelson. There were five people in the audience.

Mayor Schneider called the Special Council Meeting to order at 3:00 P.M. and stated that the Council will be considering several more commission appointments at the regular meeting of November 18th. The Council may also consider revising the ordinance relating to commissions to include background checks for new members and a policy for appointments.

MOTION 10SP1-01-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPOINT JOEL KNIPPEL TO THE PLANNING AND ZONING COMMISSION TO FILL THE REMAINDER OF A TERM EXPIRING 1/31/14. MOTION CARRIED WITH ALL AYES.

There being no further business at 3:10 P.M., MOTION 10SP1-02-13 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk


Deputy Clerk/Minutes/10-24-13



P.O. Box 507
Highway 371 North
Brainerd, Minnesota 56401
218-829-2827
1-800-648-9401
Fax: 218-825-2209
Web Site: www.cwpower.com

"This institution is an equal opportunity provider."

The power of human connections

A Touchstone Energy® Cooperative 

October 17, 2013

City of Crosslake
37028 CR 66
Crosslake MN 56442

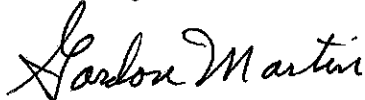
Members of the City Council:

The Crow Wing Power board of directors met in October to review the cooperative's municipal meter relief program and decided to continue the program for another year. Although the program has been underway for many years, it is evaluated by the board annually. Under the municipal meter relief program, the City of Crosslake currently has 7 meters that the cooperative is forgiving the normal monthly service fee. In 2013 alone, the City of Crosslake will have saved \$1,176 under this program. In the past eighteen years, you have saved \$12,168.

In addition, the city receives special lighting credit each year, based on 1% of total gross revenues within the entire city. For 2013, the City of Crosslake will have received a credit of approximately \$36,020 toward your street lighting program.

Thanks for your membership with Crow Wing Power!

Sincerely,



Gordon Martin
Board President

CC: Crosslake Public Works



Crow Wing County Sheriff's Office

Sheriff Todd O. Dahl

Community Update

October 1, 2013

Subject: **Fourth Quarter Update**

Sheriff's Message:

What a great time of year in Crow Wing County! Fall is here, Winter is on our doorstep and it is so wonderful to be able to look forward to the upcoming changes in our seasons. We are so blessed to live here and I find myself so very thankful that you have allowed me to be your Sheriff.

In the past 8 years, we have made several internal changes which has certainly created a much more professional atmosphere for our staff as well as our citizens. Our work is never done and we find ourselves continually re-evaluating our office with the hope of making future changes to better serve our people.

Being born and raised in this county, I have been able to live a life long dream as your elected Sheriff. Thank you to our staff and our citizens for making this a great place to work and a great area to raise a family. With your patience, help and input we will continue to make this an even better place to be.

"FLASHING LIGHTS mean MOVE OVER"

Minnesota "Move Over Law" (MN Statute 169.18s11) requires a driver to move over and leave one full lane between them and any emergency vehicle. This includes tow trucks, construction and road maintenance vehicles in addition to police (city, county, and state), fire trucks and ambulances.

The Minnesota "Move Over" law requires:

- Motorists to move and leave at least one lane away from emergency vehicles with emergency lights activated.
- If a motorist cannot safely move over, they need to safely reduce their speed until they are able to move.

Ignoring the surroundings around us and not taking the appropriate action can endanger emergency personnel who are providing critical and oftentimes lifesaving services. Also, if cited, fines can exceed \$100.

You can make a difference in making the road and highways safer by simply obeying the "Move Over" law when you see flashing lights ahead. Always remember to promote safe and smart driving at all times in your travels.

Boat And Water Division

Although Crow Wing County has many wonderful farms as well as wooded areas, it is also made up of many beautiful lakes, rivers and streams. In fact, 417 lakes and 92,000 acres of water fill our landscape and we see more and more people not only Memorial Day to Labor Day, but all year long.

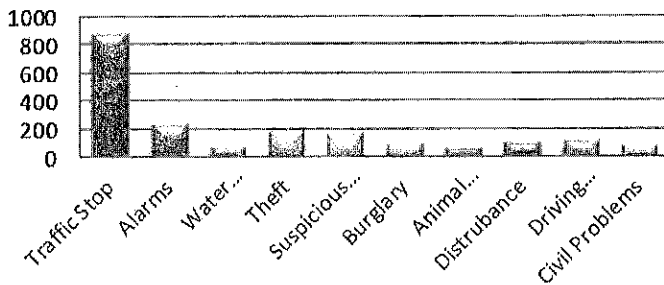
In 2013, our deputies worked a federally funded grant where they spent over 1351 hours on duty and observed over 19,000 watercraft and nearly 1,000 personal watercraft. During these hours, 319 citations and written warnings were issued for various water related offenses. There was one arrest for Boating While Intoxicated and 103 boating related public assists.

As the seasons change, we encourage you to continue to wear your Personal Flotation Device (PFD). Should you end up in the water, a life jacket doesn't do any good if it's floating away from you. Also, water temperature is getting colder with each passing day and understand that you won't last long in the water without a PFD to keep you afloat.

Thought for the day

*The important thing is not to stop questioning.
Curiosity has its own reason for existing.
Albert Einstein*

**Second Quarter - 2013
Top Ten Calls for Service**



Other services provided by the Sheriff's Office

Warrant Arrests	276
Emergency Medical Calls	340
Fire.....	26
Gun Permits issued (purchase & carry).....	307
Transports.....	192
Alarm Registrations	132

With courage, honor and integrity, we protect the rights and dignity of all citizens.

In partnership with our communities, we strive to preserve the peace and are dedicated to excellence in the delivery of public safety services.

SCORE REPORT FORM

Mo./Yr. SEPT 2013

CROSSLAKE REPORT

Organization:	Waste Partners Environmental Services, Inc. PO Box 677 Pine River, MN 56474
Contact Person:	Eric Loge Ph: (218) 824-8727 Fax: (218) 765-3965

Materials delivered to:	Cass County - Pine River Transfer Station Metal - Crow Wing Recycling
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RESIDENTIAL COMMERCIAL

Mixed Paper : (includes)

- Corrugated Cardboard
- Newspaper
- High grade office paper
- Magazines
- Phone Books
- Other paper (specify)

	646
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Commingled Materials: (includes)

%		lbs
0.05	Metals- Aluminum Cans	474
0.21	Tin Cans	1990
0.61	Glass-	5781
	Clear bottles	
	Green bottles	
	brown bottles	
0.1	Plastic - #1 & #2 bottles	948
0.03	Reject	284
1.00		9477

	9477
--	------

Total LBS.
Total Tons

	10122	0
	5.06	0

OUT OF COUNTY Waste Disposal

Final Destination:	N/A
Disposal Site Permit # :	_____
Tons Delivered:	NONE

Total Number of Households Served this Month
778

	Trash		Recycling		4800 paper	70426 commingle
	Accounts	Rate	Accounts	%		
BRD	2187	0.87	1905	0.49	2371	34784
BAX	849	0.88	751	0.19	935	13713
B.P.	629	0.83	524	0.14	652	9568
P.L.	253	0.62	158	0.04	197	2885
C.L.	778	0.67	519	0.13	646	9477
	4696	0.82	3857			

ROBERT HARTMAN, Chief

POLICE DEPARTMENT
CITY OF CROSSLAKE
37028 COUNTY ROAD 66
CROSSLAKE, MN 56442

Office - 692-2222
Emergency - Dial 911

TO: Crosslake City Council 10/28/2013
FROM: Police Chief, Hartman
REF: Purchase 2014, Ford Police Interceptor Squad Car

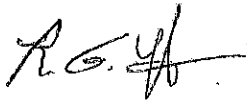
At this time I would like to request permission to order the 2014, squad car from **Nelson Auto Center**, in Fergus Falls. The Ford Police Interceptor is the Minnesota State Law Enforcement vehicle by allocated bid.

The price of this squad will be approximately \$26,293.00.

The purchase of a new squad is included in my 2014 budget.

The delivery and billing date will be after January 1st 2014. The lag time between ordering and receiving is approximately 60 to 90 days; therefore I would like permission to order squad as soon as possible.

Council action/motion:



RESOLUTION NO. 13-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of October 15, 2013, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Deloren E Anderson	120163204GC0009	972.40
Deloren & Marilyn Anderson	120212400AHB009	486.20

Total \$1,458.60

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2013, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 28th day of October 2013.

Darrell Schneider
Mayor

Charlene Nelson
City Clerk

BILLS FOR APPROVAL
October 28, 2013

VENDORS	DEPT		AMOUNT
AW Research, water testing	Sewer		262.80
Baker and Taylor, books	Library		33.19
Business Forms, payroll checks	Admin		121.84
Chip Lohmiller, reimburse for travel expenses	Fire	pd 10-22	524.83
Crosslake Demolition, washed sand	PW		1,410.75
Crow Wing County Attorney, 3rd quarter fines	Police		1,518.28
Don Kosloski, travel reimbursement	Fire	pd 10-22	764.62
GLS Promotions, service award	PW		47.00
Guardian Pest solutions, pest control	ALL		82.94
Hawkins, chemicals	Sewer		301.01
Holiday, premium fuel	PW		52.02
Holiday, premium fuel	P&R		49.33
Marco, copier lease	ALL		428.25
Mastercard, Fleet Farm, uniform, diesel additive	PW		396.60
Mastercard, Office Max, paper, pens, receipts	P&R		164.76
Mastercard, Office max, calculator	Library		9.65
Mastercard, Road ID, monster dash supplies	P&R	pd 10-22	21.86
Mastercard, Trophy Depot, race medals	P&R		118.19
MedTech Resource, gloves, tools	Fire		647.19
Mike Lyonais, reimburse mileage	Admin	pd 10-22	30.51
MN State Fire Dept Assn, membership dues	Fire		135.00
MR Sign, address signs	PW		111.26
North American Salt Company, road salt	PW		3,927.03
Premier Auto Repair, mount and balance tires	Police		60.00
Premier Auto Repair, oil change, abs wire repair	Police		427.07
Simonson, treated lumber	PW		45.89
The Office Shop, ink cartridges	P&Z		77.99
Xcel En ergy, gas utilities	ALL		120.33
Zee Medical Service, 1st aid kit supplies	PW		249.72
TOTAL			12,139.91



To: Crosslake City Council
From: Chris Pence, Zoning Administrator
Date: October 23, 2013
RE: Ordinance Issues

I have been reviewing the ordinance recently and wanted to point a couple of issues for your review.

Sec. 26-581. Signs Administration and Enforcement

b) *Exemptions.* The following signs shall not require a permit. These exemptions, however, shall not be construed as relieving the owner of the sign from the responsibility of its erection and maintenance, and its compliance with the provisions of this division or any other law or ordinance regulating the same.

(1) The changing of the display surface on a painted or printed sign only. This exemption, however, shall apply only to poster replacement and/or on-site changes involving sign painting elsewhere than directly on a building.

Sec. 26-582. Permits required.

All signs, including temporary signs, are considered structures and require a zoning permit as provided in this division. Replacement of a sign face or repainting an existing face is considered a structural alteration and also requires a zoning permit. No fee or permit is necessary for touch-up painting of an existing sign face. A permit for signs shall be requested from the zoning administrator and, upon issuance of the zoning permit, the sign or signs shall be placed in accordance with the permit and any conditions thereon. Signs placed by the federal, state, county, city, or other government agency are exempt from this division, with the exception of new, blue directional, special service signs erected by Crow Wing County which are prohibited.

The issue here is that one part of the ordinance says that re-facing a sign is exempt from a permit – the next part of the ordinance requires a permit to reface a sign.

Sec. 26-1447. Variances.

- (b) **Variances shall run with the land and are transferable with the real estate.**
- (h) **Failure by the owner to act in reliance on the variance within one year of receiving a variance unless extended by the board of adjustment shall void the variance unless a specific condition is approved by the board of adjustment setting a longer period. A second extension shall require a new public hearing. This provision shall apply to any variance outstanding as of February 6, 1992.**

Again the issue here is if a variance runs with the land or if variance is voided if not acted upon. I believe the intent was that the approved variance was to be constructed within one year after the variance was approved unless conditioned for a longer time period. The language is simply not clear and needs to be revised.



To: Crosslake City Council
From: Chris Pence, Zoning Administrator
Date: October 23, 2013
RE: P&Z Commission Resolutions

It has come to the attention of staff that the 2012 P&Z Commission Resolutions were not recorded at the Crow Wing County Recorder's Office in Brainerd. This includes 28 variances and 2 conditional use permits. It has also come to staff's attention that the 2013 P&Z Commission Resolutions have not been recorded either. Of the current resolutions, the P&Z Chairperson signed all the resolutions except two. Previous staff signed 6 of the 30 resolutions. Staff will work on assembling the 2013 resolutions to be recorded.

Staff recommends that the current zoning administrator sign the resolutions and that the Mayor sign the two resolutions that do not have P&Z Commission Chair signatures. Staff will then take the signed resolutions and have them recorded at the Recorder's Office.