

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 9, 2024
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of February 26, 2024
2. Special Council Meeting Minutes of April 17, 2024
3. Special Council Meeting Minutes of April 17, 2024
4. Special Council Meeting Minutes of May 8, 2024
5. Special Council Meeting Minutes of May 13, 2024
6. Special Council Meeting Minutes of May 13, 2024
7. Regular Council Meeting Minutes of May 13, 2024
8. Special Council Meeting Minutes of May 20, 2024
9. Special Council Meeting Minutes of May 23, 2024
10. Special Council Meeting Minutes of May 23, 2024
11. Special Council Meeting Minutes of May 31, 2024
12. Special Council Meeting Minutes of June 7, 2024
13. Special Council Meeting Minutes of June 7, 2024
14. Special Council Meeting Minutes of June 10, 2024
15. Regular Council Meeting Minutes of June 10, 2024
16. Special Council Meeting Minutes of June 26, 2024
17. Special Council Meeting Minutes of July 1, 2024
18. Public Hearing Minutes of July 8, 2024
19. Regular Council Meeting Minutes of July 8, 2024
20. Special Council Meeting Minutes of July 17, 2024
21. Public Hearing Minutes of August 12, 2024
22. Regular Council Meeting Minutes of August 12, 2024
23. Month End Revenue Report dated August 2024
24. Month End Expenditures Report dated August 2024
25. Balance Sheet dated August 2024
26. Police Report for Crosslake – August 2024
27. Police Report for Mission Township – August 2024

28. Fire Department Report – August 2024
29. Corrected Resolution Opting to Join the Statewide Volunteer Firefighter Plan
30. Planning & Zoning Commission Meeting Minutes of July 26, 2024
31. Public Works Commission Meeting Minutes of August 5, 2024
32. Crosslake Parks, Recreation, and Library Commission Minutes of August 9, 2024
33. Waste Partners Recycling Report for July 2024
34. Letter dated August 8, 2024 from Crow Wing County Highway Department Re: Future County Highway Project
35. Thank You Letter from Initiative Foundation
36. F.I.R.E. Invoice
37. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Memo dated September 9, 2024 from Char Nelson Re: Monuments in Pinewood Cemetery (Council Action-Motion)
2. Approval of Welcome Flags (Council Action-Motion)
3. Resolution Accepting Donations (Council Action-Motion)
4. LAKE Trail Initiative Update
5. Sandy Farder – Update on Green Step Cities

E. CITY ADMINISTRATOR’S REPORT

1. Add Lori Conway as Signatory to City Checking & Savings Accounts and as Electronic Fund Transfer Delegate (Council Action-Motion)
2. Resolution Adopting Assessment (Council Action-Motion)
3. Managed IT Service Proposal from Tremolo Communications (Council Action-Motion)
4. Memo dated September 6, 2024 from Lori Conway Re: Recommendation to Let Probation Period Expire for Satterlund (Council Action-Motion)

F. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Memo dated September 9, 2024 from Chief Lohmiller Re: Declare Equipment Surplus (Council Action-Motion)
2. PARK & RECREATION/LIBRARY
 - a. Community Center, Park & Library Sign Designs (Council Action-Motion)
 - b. Political Events at the Community Center/Park (Council Action-Motion)
 - c. Pickleball Camp Update
3. PUBLIC WORKS/CEMETERY/SEWER
 - a. Memo dated September 5, 2024 from Public Works Commission Re: Road Improvement Year 2 (Council Action-Motion)
 - b. Accept Letters of Resignation from Public Works Employees (Council Action-Motion)
 - c. Permission for Mandatory Overtime Until Additional Help is Hired (Council Action-Motion)

G. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

H. CITY ATTORNEY REPORT

I. NEW BUSINESS

J. OLD BUSINESS

K. ADJOURN

C. 1.

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 26, 2024
6:00 P.M. – CITY HALL**

The Crosslake City Council held the Special Council Meeting on Monday, February 26, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, and Jackson Purfeerst. Sandy Farder attended via Zoom from 207 Honeytree Lane, Fort Walton Beach, Florida, 32548 because she is travelling. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Public Works Director Patrick Wehner, Park & Rec Director TJ Graumann, Fire Chief Chip Lohmiller, City Engineer Phil Martin, Echo Publishing Reporter Tom Fraki, and County Engineer Tim Bray. There were approximately twenty audience members in City Hall and on Zoom.

1. Mayor Nevin called the Special Council Meeting to order at 6:00 P.M.
2. MOTION 03SP7-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE A TEMPORARY LIQUOR LICENSE FOR THE BRAINERD JAYCEES AT THE ST. PATRICK’S DAY PARADE ON MARCH 16, 2024, OUTSIDE OF THE OLD JUDY’S HOUSE OF GIFTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG OPPOSED.
3. Tim Bray introduced County Engineer Steve Stroschein and Bolton & Menk Project Engineer Andrew Beadell. Mr. Bray thanked them and Phil Martin for all their hard work on the construction project. The County has received 1.8M in grants so far and is still looking for additional grants.

The access points for Andy’s and Holiday Gas Station will be available and efficient in four areas along with creating green space around the roundabout and along the sidewalks up to Bald Eagle Trail and County Road 3. Truck loading/unloading zone for the school will be on Swann Drive.

The County will invoice the City in late 2024 or 2025. Cost includes 5% contingency and project will be done in 2 phases with an incentive for early completion.

Construction to begin June 1, 2024
Phase 1 – approximately 8 weeks
Phase 2 – approximately 6 weeks

Project Cost Summary – Construction and Engineering

- Total Project Cost Estimate - \$5,580,190
- Grants = \$1,810,000 (32%)
- County Cost - \$3,074,679 (55%)

- City Cost = \$695,511 (13%)

Steve Stroschein - Construction Phasing and Detouring

Incentives are still being decided on how to distribute, with a total incentive of \$100,000. Mr. Stroschein shared how the roads will be circulating during the construction with a total of 8 weeks to construct and complete Phase 1.

Phase 2 will be a lengthy 6-week detour. County Road 66 will be closed from Bald Eagle Trail to Swann Drive. Hoping with the incentive, the timelines can be reduced. The County would like to offer more of an incentive for Phase 2.

The County will be asking for the Contractors to work 6 days a week from 7:00 am to 7:00 pm.

4. MOTION 03SP7-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 24-04 APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 03SP7-03-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-05 RESTRICTING PARKING ON SP 018-090-008 COUNTY STATE AID HIGHWAY (CSAH) 3 & 66. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Phil Martin stated that the County is being exceedingly fair to the city during the process of this construction, and that Patrick Wehner and the Public Works Department will be taking on extra maintenance during this project as well.

MOTION 03SP7-04-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE CONSTRUCTION COST SHARE AND MAINTENANCE AGREEMENT BETWEEN CROW WING COUNTY AND THE CITY OF CROSSLAKE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

7. MOTION 03SP7-05-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIVERT-VOLZ TO ADJOURN THE MEETING AT 7:15 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Sharyl Murphy
Deputy Clerk/City Treasurer

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, APRIL 17, 2024
10:30 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, April 17, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack, Park Director TJ Graumann, City Clerk Char Nelson, AFSCME Union Representative Katie Kostohryz, Nate Deshayes, Jen LeBlanc and Cheryl Stuckmayer. Labor Attorney Susan Hansen attended via Zoom.

Dave Nevin called the meeting to order at 10:34 A.M.

Susan Hansen stated that the focus of this meeting would be to review the proposal from the union. Katie Kostohryz stated that the City is not negotiating in good faith if the Council does not have a proposal to give to the union. Susan Hansen stated that the City would prepare a proposal after this meeting.

Katie Kostohryz reviewed the proposed changes with the Council. The proposal was a three-year contract for 2025-2027.

- Increase comp time maximum accrual from 40 hours to 80 hours
- Increase callback pay from 2 hours minimum to 3.5 hours minimum
- Change workweek schedule from five 8-hour days to four 10-hour days
- Add Juneteenth and Christmas Eve as paid holidays
- Add another paid personal day
- Allow payout of sick time if employee has at least 160 hours accrued
- Add Paid Family Medical Leave language as required by State law
- Require City to pay for all insurance premium increases
- Change on call policy so most senior employee gets called first to fill in before others
- Increase in uniform allowance from \$300 to \$800 per year
- Increase in cell phone reimbursement from \$30 to \$50 per month
- Require City to pay for DOT physicals
- 10% wage increases for each year of contract
- Step increases for each employee effective 1/1/2024

Dave Nevin stated that when someone is on call, they should be available to respond to calls. Nate Deshayes agreed but said sometimes it isn't possible.

Susan Hansen stated that she has never heard of a policy to pay out sick leave and that it is normally vacation time that is allowed to be paid out. Nate Deshayes stated that sick leave is "use it or lose it," so employees can abuse it by calling in sick when they are not. They would like an incentive to accrue sick leave.

Susan Hansen asked if the City's health insurance policy paid for DOT physicals and if there was any out-of-pocket cost to the employee. Because the City pays the employees deductible, there is no cost to the employee.

Susan Hansen asked for comparable wage information from Katie Kostohryz that the union based their wage increases on.

The Council scheduled a Closed Meeting to discuss negotiation strategies on May 8, 2024, at 3:30 P.M. The Council scheduled a Special Meeting to negotiate with AFSCME Union on May 13, 2024 at 10:30 A.M.

MOTION 04SP2-01-24 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 11:30 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, APRIL 17, 2024
2:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, April 17, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Teamsters Union Representative Les Kundo, Officer Bobby Willard, Officer Cody Haines, Officer Pat Martin and Officer Hunter Roeder. Labor Attorney Susan Hansen attended via Zoom.

Dave Nevin called the meeting to order at 2:33 P.M.

Susan Hansen stated that the City received an email in December from Les Kundo asking if the Council would be open to meeting early to discuss new contract and that he and the employees were putting a proposal together. Ms. Hansen stated they expected to receive that proposal today and would then respond after a closed meeting to discuss negotiation strategies scheduled for May 8.

Les Kundo and the union members stepped out of the meeting to discuss whether they wanted to proceed with the meeting if the City had no proposal to exchange with them. They returned and Les Kundo reviewed the proposal with the Council.

- Overtime pay for special duties
- Add Juneteenth as paid holiday
- Add Earned Sick and Safe Time as required by State law
- Increase uniform allowance from \$675 to \$900 per year
- Require City to pay into the employees HSA the full annual deductible amount as adopted by the plan
- Increase life insurance from \$20,000 to \$40,000
- Increase shift differential from \$0.75 an hour to \$1.00 an hour
- Add 1% longevity pay after 10 years of service
- Add 2% longevity pay after 15 years of service
- Add 3% longevity pay after 20 years of service

Les Kundo stated that they had done some comparable studies of wages and would request that wages be adjusted for current market demands with area communities. The studies were provided to the Council and Susan Hansen for review. It was noted that Breezy Point pays officers extra if they are trained paramedics or trained EMT's. Cody Haines stated that there is interest from the officers to be trained and paid a higher wage.

The Council scheduled a Special Meeting on May 13, 2024, at 2:00 P.M. to meet with Teamsters to negotiate proposed contract.

MOTION 04SP3-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 3:35 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.4.

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, MAY 8, 2024
3:30 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Wednesday, May 8, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also in attendance were Interim City Administrator Jerry Bohnsack and Police Chief Jake Maier. Labor Attorney Susan Hansen attended via Zoom.

Dave Nevin called the meeting to order at 3:30 P.M.

MOTION 05SP1-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO CLOSE THE SPECIAL MEETING PURSUANT TO MN STATE STATUTE 13D.03 FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS. MOTION CARRIED WITH ALL AYES.

The special meeting reopened at 5:15 P.M. MOTION 05SP1-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 5:15 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 13, 2024
11:30 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, May 13, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack, Labor Attorney Susan Hansen, City Clerk Char Nelson, AFSCME Union Representative Katie Kostohryz, Nate Deshayes, and Zak Knoblauch.

Dave Nevin called the meeting to order at 11:35 A.M.

Susan Hansen reviewed the City’s response to the union’s proposal of April 17.

- Will not increase comp time maximum accrual to 80 hours
- Will not increase callback pay to 3.5 hours minimum
- Will not change workweek schedule to four 10-hour days
- Will add Juneteenth as paid holiday
- Will not add Christmas Eve or another personal day to paid time off schedule
- Will not allow payout of sick time if employee has at least 160 hours accrued
- Will add Paid Family Medical Leave language as required by State law requiring employee and employer to split the cost 50/50
- Will not require most new employees to start at Step 1; City will base step placement on education and experience
- City looking into HRA rather than HSA; otherwise, no changes to insurance premium increases
- Will not change on call policy so most senior employee gets called first to fill in before others, unless union can specify problem
- Will not change language to have all emergency calls go to Director first; calls will continue to go to on call employee
- Will increase on call pay from \$150 per week to \$200 per week
- Will not increase uniform allowance
- Will not increase cell phone reimbursement; employer will issue City phone as alternative
- Will not pay for DOT physicals
- Effective July 1, 2024, wage schedule modified to remove bottom 3 steps and add 3 steps to top with 3% wage increase between steps
- Wage increases of 2.25% for 2025 and 3.5 for 2026

Susan Hansen reviewed City’s proposal for 2025-2026.

- Accrue vacation time per pay period rather than receive lump sum at beginning of year
- Maximum sick leave of 800 hours; remove language regarding deferred sick leave
- Remove longevity for 25 years of service; retain longevity for 15 and 20 years of service
- Remove \$2.00 per hour pay for Class C Wastewater Operator’s license
- Eliminate \$1.75 per hour pay for lead sewer operator effective 1/1/2025
- Eliminate \$16 per month pay for publication of phone number in phonebook

MOTION 05SP2-01-24 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO CLOSE THE SPECIAL MEETING AT 12:37 P.M. TO DISCUSS LABOR NEGOTIATION STRATEGIES. MOTION CARRIED WITH ALL AYES.

The Council reopened the Special Meeting at 1:30 P.M. MOTION 05SP2-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 1:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.6.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 13, 2024
2:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, May 13, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack, Labor Attorney Susan Hansen, Teamsters Union Representative Les Kundo, Officer Bobby Willard, Officer Cody Haines, Officer Pat Martin and Officer Hunter Roeder.

Dave Nevin called the meeting to order at 2:00 P.M.

Susan Hansen reviewed the City's responses to the Union's proposal of 4/17/24. The City is in favor of a Memorandum of Agreement effective 7/1/24 to change existing wage scale by removing bottom three steps and adding three steps to the top. Officers would be spread out on the scale by years of service. Hunter Roeder is still on probation and would remain at \$31.47 until 1/1/2025.

Susan Hansen stated that the employees requested to be paid overtime when they performed special duties or training. The Police Chief said this was already happening.

- City will add Juneteenth as paid holiday
- City will add Earned Sick and Safe Time as required by State law
- City agreed to increase uniform allowance from \$675 to \$900 per year and allow \$200 to carry over into following year
- City not in favor of language change to insurance. City looking into changing from HSA to HRA and will have more information at next meeting
- City agreed to increase life insurance from \$20,000 to \$40,000
- City agreed to increase shift differential from \$0.75 an hour to \$1.00 an hour
- City did not agree to changes in longevity; they would rather focus on starting wages

Susan Hansen continued with the review of the City's proposal to the Union.

- Change vacation accrual from lump sum at beginning of year to "per pay period" and on anniversary date rather than on January 1
- Eliminate accrual of deferred sick leave
- Split the premium for Paid Family Medical Leave 50/50 with employer
- Remove \$16 pay for publication of phone number in phonebook

Cody Haines provided an update on obtaining training and education to become EMT or paramedic. CLC offers courses as well as online schools and required classes range from 1 semester to 1 year. Continuing education is required on annual basis as well as ride along training in the ambulance. It would be difficult for fulltime officers to acquire this education.

MOTION 05SP3-01-24 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO CLOSE THE SPECIAL MEETING AT 2:45 P.M. PURSUANT TO MN STATE STATUTE 13D.03. MOTION CARRIED WITH ALL AYES.

The meeting was reopened at 3:44 P.M.

Les Kundo reviewed the comments from the Union regarding the proposed changes from the Council. Mr. Kundo stated that currently, when officers have special duties or training, their schedules are modified so that overtime is not accrued. The Council agreed that this should not happen and will clarify with Police Chief.

- The Union counteroffered to carryover \$300 of uniform allowance into the following year. The Council agreed to make this change.
- The Union counteroffered to change longevity at 1% after 10 years of service and 1% after 15 years of service
- The Union asked for more time to review the change to vacation accrual and to research the 50/50 premium split for Paid Family Medical Leave
- The Union agreed to all other changes other than wages

Les Kundo reviewed a new wage scale that was 4% increases between each year and stated that it was based on actual settlements.

MOTION 05SP3-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO CLOSE THE SPECIAL MEETING AT 4:10 P.M. PURSUANT TO MN STATE STATUTE 13D.03. MOTION CARRIED WITH ALL AYES.

The meeting reopened at 4:25 P.M.

Susan Hansen stated that the Council needed time to work on the wage scale. The parties agreed to meet again on Thursday, May 23, 2024, at 9:30 A.M.

MOTION 05SP3-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 4:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 13, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, May 13, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planning and Zoning Director Paul Satterlund, City Attorney Jordan Soderlind, City Attorney Joseph Langel, and City Engineer Phil Martin. Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 05R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Park Director TJ Graumann introduced new Library Coordinator Karen Field. Karen Field thanked the Library volunteers who run the Library, TJ Graumann for his patience in training in new employees and Jane Monson for leaving files in order for her to hit the ground running.

Dave Nevin introduced City Treasurer/Deputy Clerk Sharyl Murphy.

Alden Hardwick reported that the grand opening of Pine River Overlook Park would be on June 15, 2024, at 11:00 A.M. Mr. Hardwick thanked TJ Graumann, the Council, Mayor, Joel Knippel, Jerry Volz and everyone that donated funds to the project.

Peter Graves reported that \$33,000 has been raised for new pickleball courts through PAL Foundation.

C. CONSENT CALENDAR –MOTION 05R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Police Report for Crosslake – April 2024
2. Police Report for Mission Township – April 2024
3. Fire Department Report – April 2024
4. Planning & Zoning Meeting Minutes of March 22, 2024
5. Parks & Recreation/Library Commission Minutes of March 27, 2024
6. Public Works Commission Meeting Minutes of March 4, 2024
7. Waste Partners Recycling Report for March 2024
8. Application for Group Transient Merchant Permit from Mission of the Cross Church
9. F.I.R.E. Invoices
- 10 Month End Revenues April 2024 – Draft

11. Month End Expenditures April 2024 - Draft
 12. Bills for Approval in the Amount of \$446,313.66
 13. Additional Bills for Approval in the Amount of \$11,328.76
- MOTION CARRIED WITH ALL AYES.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT – Mayor Nevin introduced Mike Schwieters of Boyd Lodge. Mr. Schwieters reported that tomorrow the Brainerd Lakes Area Chamber of Commerce Business After Hours was being held at Boyd Lodge and stated all were welcome.

1. MOTION 05-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-08 REGARDING SS4A PLANNING GRANT. MOTION CARRIED WITH ALL AYES.
2. Pet Netko addressed the Council and asked that they be proactive regarding the beautification at the roundabout. Phil Martin stated that the contractor is responsible for ordering and installing foliage.
3. MOTION 05R-04-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE CROSS-JURISDICTIONAL MAINTENANCE AGREEMENT BETWEEN CROW WING COUNTY AND THE CITY OF CROSSLAKE FOR BEAUTIFICATION PROJECTS INVOLVING COUNTY ROADS. MOTION CARRIED WITH ALL AYES.
4. MOTION 05R-05-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE CROW WING COUNTY CUSTOMER FUEL SALES AGREEMENT BETWEEN CROW WING COUNTY AND CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
5. MOTION 05R-06-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-09 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$4,463.75 FOR UNIFORMS. MOTION CARRIED WITH ALL AYES.
6. MOTION 05R-07-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO TABLE ACTION ON 2024 BUDGET AMENDMENTS UNTIL JUNE COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.
7. MOTION 05R-08-24 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT JEREMY JOHNSON AS ALTERNATE TO PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES.
8. Invitation from EDA to Regional Workshop on June 5, 2024, was included in the packet.

9. Sandy Farder read a thank you letter from Laura Silvernail regarding the actions of Sergeant Tony Marks.

E. CITY ADMINISTRATOR'S REPORT

1. Included in the packet for information was a letter dated April 16, 2024, from MN Management and Budget Re: Notification of Compliance with the Local Government Pay Equity Act.
2. MOTION 05R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO HOLD A SPECIAL MEETING ON MONDAY, JUNE 10, 2024 AT 6:30 P.M. FOR THE PURPOSE OF REVIEWING AND ACCEPTING THE AUDIT OF THE 2023 FINANCIAL STATEMENTS. MOTION CARRIED WITH ALL AYES.
3. MOTION 05R-10-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE ORDINANCE NO. 388 REGARDING LOCATION RESTRICTIONS FOR LICENSE TO SELL ALCOHOLIC BEVERAGES. MOTION CARRIED WITH ALL AYES.
4. MOTION 05R-11-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE LIQUOR LICENSE APPLICATION FROM RIVERSIDE INN SUPPER CLUB, LLC FOR ON SALE, OFF SALE AND SUNDAY LICENSES. MOTION CARRIED WITH ALL AYES.
5. MOTION 05R-12-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE LIQUOR LICENSE APPLICATION FROM UP NORTH SOCIAL, LLC FOR WINE AND BEER LICENSES, CONTINGENT ON SATISFACTORY FINDINGS OF INVESTIGATIONS. MOTION CARRIED WITH ALL AYES.
6. MOTION 05R-13-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-10 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2024-2025. MOTION CARRIED WITH ALL AYES.
7. A notice regarding the cleanup of Pinewood Cemetery during the week of May 20th was included in the packet for Council information.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 05R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE DONATION OF THREE POLICE TOUGHBOOK COMPUTERS TO CUYUNA POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

- b. MOTION 05R-15-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-11 RESTRICTING PARKING ON COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.

2. PLANNING AND ZONING

- a. MOTION 05R-16-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE PRELIMINARY PLAT FROM SUNDOWN HOLDINGS INC, SUBDIVIDING PARCEL #14290822 INVOLVING 18.78 ACRES INTO 31 TRACTS. MOTION CARRIED 4-1, WITH PURFEERST ABSTAINING.
- b. MOTION 05R-17-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE ORDINANCE NO. 389 ESTABLISHING A MORATORIUM ON NEW ACCESSORY STRUCTURES ON LOTS WITHOUT AN EXISTING PRINCIPAL STRUCTURE. MOTION CARRIED 4-1, WITH PURFEERST ABSTAINING.

The Council agreed to hold a joint workshop with the Planning Commission to discuss storage structures and accessory structures and determine how to revise the ordinance with proposed language changes from City Attorney. This workshop is scheduled for Thursday, May 23, 2024, at 12:30 in City Hall.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 05R-18-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO TABLE ACTION ON INCONTROL PROPOSAL FOR AUTOMATION AND CYBERSECURITY FOR WASTEWATER TREATMENT PLANT. MOTION CARRIED WITH ALL AYES.

MOTION 05R-19-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-12 FOR SETTING HEARING ON PROPOSED ASSESSMENT FOR THE 2024 ROAD IMPROVEMENTS PROJECT FOR TUESDAY, JUNE 11, 2024 AT 5:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

4. PARK AND RECREATION/LIBRARY

- a. MOTION 05R-20-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE RECOMMENDATION FROM PARK DIRECTOR AND PUBLIC WORKS DIRECTOR TO REMOVE MAINTENANCE TECHNICIAN MARK HORAK FROM PROBATIONARY STATUS EFFECTIVE MAY 20, 2024, AND TO MOVE MR. HORAK FROM STEP 4 TO STEP 5 ON AFSCME SALARY SCHEDULE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 05R-21-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE CROSSLAKE PICKLEBALL COURT RESERVATION POLICY. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – None.

H. CITY ATTORNEY REPORT – None.

I. NEW BUSINESS – Jerry Bohnsack gave an update on the upcoming interviews for City Administrator on May 20, 2024 at 10:00 A.M.

J. OLD BUSINESS – None.

K. ADJOURN – MOTION 05R-22-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 8:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.8.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 20, 2024
10:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, May 20, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Jackson Purfeerst and Sandy Farder. Also present were Interim City Administrator Jerry Bohnsack, Mike Bjerkness and Tyler Glynn of BLAEDC, City Clerk Char Nelson, Police Chief Jake Maier, Public Works Director Pat Wehner, and Echo Publishing Reporter Tom Fraki.

The City Council interviewed 3 finalists for City Administrator: Nathan Ehalt, Pat Ohman, and Jenny Max. Tyler Glynn was the moderator and asked each candidate the same questions. The interviews lasted from 10:00 A.M. to 2:00 P.M.

MOTION 05SP4-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO CLOSE THE MEETING AT 2:00 P.M. FOR PERSONNEL DISCUSSIONS. MOTION CARRIED WITH ALL AYES.

The Special Meeting was reopened at 2:40 P.M.

MOTION 05SP4-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO DIRECT MIKE BJERKNES TO OFFER CITY ADMINISTRATOR POSITION TO NATHAN EHALT, CONTINGENT ON BACKGROUND INVESTIGATION, DRUG TESTING, AND FINANCIAL BACKGROUND CHECK. MOTION CARRIED WITH ALL AYES.

Sandy Farder noted that the Jerry Bohnsack and Mike Bjerkness were able to negotiate with Mr. Ehalt up to \$125,000. Mr. Bohnsack asked if they could reach out to candidate number 2, if Mr. Ehalt did not accept the offer. The Council decided to schedule a meeting in case there were questions regarding negotiations or moving on to next candidate.

MOTION 05SP4-03-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO SCHEDULE SPECIAL MEETING FOR THURSDAY, MAY 23, 2024 AT 9:00 A.M. FOR FOLLOW UP ON HIRING OF CITY ADMINISTRATOR. MOTION CARRIED WITH ALL AYES.

The meeting adjourned at 2:42 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.g.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, MAY 23, 2024
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Thursday, May 23, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack and City Clerk Char Nelson.

Dave Nevin called the meeting to order at 9:00 A.M. The Council discussed the questions and requests from Nathan Ehalt, candidate that Council made offer to for City Administrator position. The Council was open to negotiating with him on benefits in order to have him start as soon as possible.

MOTION 05SP5-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 9:30 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

c. 10.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, MAY 23, 2024
9:30 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Thursday, May 23, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Labor Attorney Susan Hansen, Teamsters Union Representative Les Kundo, Officer Bobby Willard, Officer Pat Martin and Officer Hunter Roeder.

Dave Nevin called the meeting to order at 9:30 A.M.

Susan Hansen and Les Kundo reviewed the Teamsters proposal with the Council. The proposal was a two-year contract for 2025-2026 that included an increase in uniform allowance to \$900 per year, increase in shift differential pay to \$1.00 per hour, and increase in life insurance coverage to \$40,000. The employees also asked for a Memorandum of Agreement for wage increases starting 7/1/2024.

The Council proposed that vacation time to accrued per pay period rather than given as a lump sum at the beginning of the year. The Council also proposed that Deferred Sick Leave be eliminated from the contract.

Insurance Agents Harlan and Keegan Johnson joined the meeting to discuss how HRA's work compared to HSA's, which the employees currently have. The Council asked that the union considered switching to an HRA which is a reimbursement account. Employees would turn in a medical receipt and then be reimbursed by the City for the expense, rather than the City depositing funds into a Health Savings Account.

Susan Hansen provided the Union with a copy of the City's response to their proposal. The Union left the room to review and discuss it.

MOTION 05SP6-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO CLOSE THE MEETING AT 10:15 TO DISCUSS LABOR NEGOTIATION STRATEGIES. MOTION CARRIED WITH ALL AYES.

The meeting reconvened at 10:55 A.M.

Les Kundo reviewed the Union's response to the City's proposal. Item U3 – the Union would agree to remove new language regarding work outside normal daily activities as long as the Police Chief is willing to pay overtime for these duties.

Item U6 – the Union asked to carryover \$300 of union allowance into the following year.

Item U7 – the Union wants to keep the Health Savings Account, rather than change to a Health Reimbursement Account.

Item U8 – the Union agrees to the wages for 2024 and 2025, but requests that a Step 10 be added to the wage scale for 2026.

MOTION 05SP6-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO CLOSE THE MEETING AT 11:07 TO DISCUSS LABOR NEGOTIATION STRATEGIES. MOTION CARRIED WITH ALL AYES.

The closed session ended, and the Special Meeting reconvened at 11:20 A.M. Susan Hansen reported that the Council was in favor of the modifications and thanked the members for their flexibility. Ms. Hansen stated that the Council will form a committee to look into other health care options that will provide earlier notice to employees of changes to plans.

The Council closed the meeting at 11:30 to continue discussing other upcoming labor negotiations.

At 11:48 the meeting was opened. MOTION 05SP6-03-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 11:48 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C. 11.

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, MAY 31, 2024
9:00 A.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Friday, May 31, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also in attendance were Interim City Administrator Jerry Bohnsack and City Clerk Char Nelson.

Dave Nevin called the meeting to order at 9:00 A.M.

MOTION 05SP8-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO CLOSE THE SPECIAL MEETING PURSUANT TO MN STATE STATUTE 13D.03 FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS. MOTION CARRIED WITH ALL AYES.

The special meeting reopened at 9:38 A.M. MOTION 05SP8-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 9:39 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.12.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, JUNE 7, 2024
11:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Friday, June 7, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, and Sandy Farder. Marcia Seibert-Volz and Jackson Purfeerst were absent. Also present were Interim City Administrator Jerry Bohnsack, Mike Bjerkness and Tyler Glynn of BLAEDC, Park Director TJ Graumann, and City Clerk Char Nelson.

The City Council interviewed 2 finalists for City Administrator: Lori Conway and Faith Goenner. Tyler Glynn was the moderator and asked each candidate the same questions. Lori Conway's interview ended at 12:05 and the Council recessed to hold a closed meeting with labor attorney.

Jackson Purfeerst arrived at 12:05.

Dave Nevin reopened the meeting at 1:30 P.M. Faith Goenner's interview ended at 2:10 P.M.

The Council compared the two candidates' qualifications, experience, and personalities. Staff would put both interviews on flash drives for Jackson Purfeerst and Marcia Seibert-Volz to review over the weekend.

MOTION 06SP1-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 2:20 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, JUNE 7, 2024
12:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Friday, June 7, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Sandy Farder and Jackson Purfeerst. Marcia Seibert-Volz and Labor Attorney Susan Hansen attended via Zoom. Also present were Interim City Administrator Jerry Bohnsack and City Clerk Char Nelson.

Dave Nevin called the meeting to order at 12:09 P.M. MOTION 06SP2-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO CLOSE THE SPECIAL MEETING PURSUANT TO MN STATE STATUTE 13D.03 TO DISCUSS LABOR NEGOTIATIONS. MOTION CARRIED WITH ALL AYES.

The Council reopened the meeting at 12:30 P.M. MOTION 06SP2-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN AT 12:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C. 14.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 10, 2024
6:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on June 10, 2024. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, Sandy Farder, and Jackson Purfeerst. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Public Works Director Patrick Wehner and Mary Reedy of Clifton Larsen Allen. Echo Publishing Reporter Tom Fraki attended via Zoom. There were three people in the audience.

Mayor Nevin called the meeting to order at 6:30 P.M.

Audit Principal Mary Reedy of Clifton Larson Allen (CLA) presented the audit results of the financial statements for the year ending December 31, 2023. Mary Reedy noted that the material weakness in segregation of duties relating to financial transactions is common in small communities based on limited staff available to do the work but needs to be recognized in the audit. The City also had a material weakness this year for preparation of annual financial statements including footnote disclosures. Management informed the auditors that there is no internal control policy in place and that they do not have the necessary staff capacity to complete the work.

The Audit found three MN Legal Compliance issues: Conflict of interest when Council Member approved payment for spouse. Contract & Bid Laws when a quote was not kept for a project completed the following year. Miscellaneous Provision of improper notice of Special Council Meeting.

Mary presented a slide show of the City's audit results, financial results and key issues/summary.

MOTION 06SP3-01-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO ACCEPT AND APPROVE THE AUDIT OF THE 2023 FINANCIAL STATEMENTS FOR THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

MOTION 06SP3-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 6:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 10, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, June 10, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planning and Zoning Director Paul Satterlund, and City Engineer Phil Martin. Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Jeff Benson of 11612 Manhattan Point Blvd stated that he requested a Right-of-Way (ROW) Vacation in December, which was denied by the Council. The Council directed the City Attorney to draft a User Agreement for he and his neighbor to sign because their driveways are on the ROW. Mr. Benson asked for the status of the agreement because he has contacted staff the last few months and the attorney has yet to provide the document.

Jack Hoehl of 12266 Ivy Lane reported that the use of the sandbar on Cross Lake is out of hand and has become a noise issue and water quality issue. Mr. Hoehl understood that the City cannot control activities on the waters but asked the Council for their support as he goes to the County Board and DNR to try to get help. Mr. Hoehl has a petition with 60 signatures from people who live across from the sandbar and are annoyed with the problem.

C. CONSENT CALENDAR – Marcia Seibert-Volz questioned items 9, 10, and 11 which were the Draft Financial Statements for May 2024, wanting to know why they were in draft form. Jerry Bohnsack stated that staff is still working through month end issues and hopes to have accurate information as soon as possible. MOTION 06R-02-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Police Report for Crosslake – May 2024
2. Police Report for Mission Township – May 2024
3. Fire Department Report – May 2024
4. Planning & Zoning Meeting Minutes of April 26, 2024
5. Public Works Commission Meeting Minutes of May 6, 2024
6. Waste Partners Recycling Report for April 2024
7. Bills for Approval in the Amount of \$123,896.75
8. Additional Bills for Approval in the Amount of \$51,682.34
9. Draft Month End Revenue May 2024
10. Draft Month End Expenditure May 2024

11. Draft Balance Sheet May 2024
MOTION CARRIED WITH ALL AYES.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Crow Wing County Engineer Tim Bray provided an update on the CSAH 3/66 Intersection/Pedestrian Improvement Project. Mr. Bray stated that the bids were opened two weeks ago, and the lowest bid came in 3.5% less than the engineer's estimate and was awarded to RL Larson. Phase 1 will begin July 8 and if completed before Labor Day, the contractor will receive the \$40,000 incentive. Phase 2 will begin after Labor Day and if completed by mid-October, the contractor will receive the \$60,000 incentive. Dave Nevin was told he could attend the construction meetings. Tim Bray asked the public to be patient with getting the project all done.
2. MOTION 06R-03-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE PROPOSED SIGN TO BE INSTALLED IN THE CENTER OF THE ROUNDABOUT AT A COST OF \$2,130. MOTION CARRIED WITH ALL AYES.

Pat Netko reviewed notes from the Crosslake Connectivity Team regarding stormwater rain gardens, webcam, benches, kiosks, and crosswalks. Pat Netko stated that there is an above ground power pole between her store and Kicks on Route 66 that is unsightly and suggested that this would be a good time to have it buried, when the construction and sidewalk are done. The estimated cost to move the equipment is \$13,000-\$15,000. Ms. Netko asked if the City would help with the cost because this would be part of the beautification of the area. The Council was in favor but would need more information.

3. Tom Swenson provided an update from the PAL Foundation. Mr. Swenson reported that the open house for the Pine River Overlook Park was changed to June 29, 2024, at 11 am. Mr. Swenson thanked the Council, staff and donors for their support and reported that \$74,067 was raised to build the park.
4. MOTION 06R-04-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE CROSSLAKE PICKLEBALL CAMP FROM AUGUST 20-24, 2024, AS PRESENTED BY ANN EIDSON AT NO COST TO THE CITY. MOTION CARRIED WITH ALL AYES.
5. MOTION 06R-05-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-13 ACCEPTING DONATIONS FROM ANONYMOUS IN THE AMOUNT OF \$6,250.00 FOR PROMOTIONAL VIDEO OF CROSSLAKE, FROM PAL FOUNDATION IN THE AMOUNT OF \$5,034.99 FOR PINE RIVER OVERLOOK PARK, FROM THE HAGLUND'S IN THE AMOUNT OF \$5,000.00 FOR THE POLICE DEPARTMENT, AND FROM CHIP LOHMILLER & FERRELL GAS IN THE AMOUNT OF \$336.73 FOR THE WOMEN'S FIREFIGHTER EXPO. MOTION CARRIED WITH ALL AYES.

6. Cindy Myogeto of the Chamber thanked the City for the donation of \$15,000 for the fireworks for the 4th of July, for all other donors, and those involved in getting the fireworks display setup and taken down.
7. MOTION 06R-06-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE APPLICATION FOR DISPLAY OF FIREWORKS FROM RES SPECIALTY PYROTECHNICS INC ON JULY 6, 2024. MOTION CARRIED WITH ALL AYES.
8. Jerry Bohnsack gave an update on the status of hiring a City Administrator and provided options for the Council to move forward. MOTION 06R-07-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO HOLD SECOND INTERVIEW WITH LORI CONWAY AS SOON AS POSSIBLE. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 06R-08-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO AUTHORIZE EXECUTION OF MEMORANDUMS OF AGREEMENT BETWEEN CITY AND MNPEA, AFSCME, AND TEAMSTERS TO RECOGNIZE JUNETEENTH AS PAID HOLIDAY. MOTION CARRIED WITH ALL AYES.
2. MOTION 06R-09-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO UPDATE THE EMPLOYEE HANDBOOK TO RECOGNIZE JUNETEENTH AS A PAID HOLIDAY. MOTION CARRIED WITH ALL AYES.
3. MOTION 06R-10-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO TERMINATE MEMORANDUM OF AGREEMENT WITH PLANNING-ZONING COORDINATOR FOR EXTRA PAY EFFECTIVE JUNE 15, 2024. MOTION CARRIED WITH ALL AYES.
4. MOTION 06R-11-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE DRAFT REMOTE WORK POLICY. MOTION CARRIED WITH ALL AYES.
5. MOTION 06R-12-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 24-14 GOVERNING WRITE-IN VOTE COUNTING. MOTION CARRIED WITH ALL AYES.
6. MOTION 06R-13-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-15 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENT FOR 2024-2025. MOTION CARRIED WITH ALL AYES.
7. The Council reviewed a request to issue additional On-Sale and Off-Sale liquor licenses. Andy Parizek addressed the Council and stated that he is considering building a

restaurant in Town Square but does not want to invest money if there will not be a liquor license for him when the project is complete. Kim Walters of Wine Down had previously requested an Off-Sale license and was told there was not one available and would need to go to the Council to request an ordinance amendment. MOTION 06R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO INCREASE ON-SALE LIQUOR LICENSES TO 12 AND TO ALLOW WINE DOWN TO HAVE AN OFF-SALE LICENSE. After a brief discussion, the Council decided to handle each request as applications came in, noting that they are willing to issue more than currently allowed. MOTION FAILED 0-5.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Reed Nelson, Treasurer of the Crosslake Firefighters Relief Association, reported that the Relief Association is considering switching their retirement plan administrator to the Statewide Volunteer Firefighter Plan through PERA. Mr. Reed listed the benefits of this change and stated that both the fire department membership and City Council would need to approve resolutions adopting the change. Mr. Reed will bring more information to the next meeting after a cost analysis is completed.

2. PLANNING AND ZONING

- a. MOTION 06R-15-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE PRELIMINARY PLAT FROM MICHAEL AND PAMELA CUNNINGHAM, SUBDIVIDING PARCEL #14280539 INVOLVING 38.9 ACRES INTO 12 TRACTS. MOTION CARRIED WITH ALL AYES.

MOTION 06R-16-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE FINAL PLAT FROM MICHAEL AND PAMELA CUNNINGHAM, SUBDIVIDING PARCEL #14280539 INVOLVING 38.9 ACRES INTO 12 TRACTS. MOTION CARRIED WITH ALL AYES.

- b. MOTION 06R-17-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE ORDINANCE NO. 390 NAMING AN UNNAMED ROAD AS RIVER TRAIL ROAD AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX AND TO APPROVE PUBLICATION OF ORDINANCE SUMMARY IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- c. Paul Satterlund gave an update on the moratorium and Planning Commission workshops regarding storage structures and accessory structures.

3. PARK AND RECREATION/LIBRARY

- a. TJ Graumann gave a brief update on activities at the Park and Library including participation numbers at Fun in the Park, pickleball, baseball, t-ball, and tennis. There is also interest in starting programs for swimming lessons and gymnastics.

MOTION 06R-18-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ACCEPT CASH IN LIEU OF LAND FOR THE RIVER TRAIL ROAD PLAT. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 06R-19-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO SOLICIT QUOTES FOR IMPROVEMENT OF MILINDA SHORES BRIDGE WING WALLS, BOTH CONCRETE AND TIMBER. MOTION CARRIED WITH ALL AYES.

MOTION 06R-20-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ORDER PREPARATION OF FEASIBILITY STUDY FOR TREATMENT AND DISPOSAL OF BIOSOLIDS AT WASTEWATER TREATMENT PLANT. MOTION CARRIED WITH ALL AYES.

- b. MOTION 06R-21-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE AUTOMATION AND CYBER-SECURITY SERVICE PLAN FOR WASTEWATER TREATMENT PLANT FROM INCONTROL AT COST OF \$7,731.00 MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Cindy Myogeto reported that the swimming lessons at the Corps of Engineers sell out quickly every year and thinks a program at the community center is a good idea.

H. CITY ATTORNEY REPORT – None.

I. NEW BUSINESS – Pat Wehner stated that TJ Graumann knew of a young person looking for work that could help with mowing this summer. Mr. Wehner stated that there is a lot going on and they are not getting as much done as necessary and this would really help. MOTION 06R-22-24 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO APPROVE HIRING PART-TIME PERSON TO MOW AT \$18 PER HOUR. MOTION CARRIED WITH ALL AYES.

MOTION 06R-23-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO MOVE ZAK KNOBLAUCH FROM PROBATIONARY STATUS TO FULLTIME STATUS AND TO MOVE ZAK KNOBLAUCH ONE STEP ON AFSCME WAGE SCALE. MOTION CARRIED WITH ALL AYES.

J. OLD BUSINESS – Marcia Seibert-Volz asked the status of the paperwork from the City Attorney for the right-of-way on Whitefish Ave and easements for the Cemetery Plat. Jerry Bohnsack will contact attorney.

K. ADJOURN – MOTION 06R-24-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:10 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JUNE 26, 2024
10:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, June 26, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Park Director TJ Graumann, City Clerk Char Nelson, Mike Bjerkness and Tyler Glynn of BLAEDC, and Echo Publishing Reporter Tom Fraki. There was one person in the audience.

Dave Nevin called the meeting to order at 10:00 A.M.

The Council conducted a second interview with Lori Conway, City Administrator of Breckenridge. The interview lasted until 11:20 A.M.

MOTION 06SP4-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT RESIGNATION OF EDWARD STRAHAN, PROGRAM & FACILITIES COORDINATOR, EFFECTIVE 6/20/24. MOTION CARRIED WITH ALL AYES. TJ Graumann noted that Mr. Strachan was still in his 6-month probation period.

MOTION 06SP4-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE QUOTES FROM LAKES PAVEMENT MAINTENANCE FOR STRIPING THE COMMUNITY CENTER AND PINE RIVER OVERLOOK PARK PARKING LOTS AT A COST OF \$3,621.75. MOTION CARRIED WITH ALL AYES.

MOTION 06SP4-03-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 11:30 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 1, 2024
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, July 1, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Police Chief Jake Maier, and Echo Publishing Report Tom Fraki. There was one person in the audience.

Dave Nevin called the meeting to order at 9:00 A.M.

A MOTION WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO OFFER POSITION OF CITY ADMINISTRATOR TO LORI CONWAY WITH A STARTING WAGE OF \$120,000, CONTINGENT ON BACKGROUND INVESTIGATIONS, START DATE OF 8/1/24, AND TO AUTHORIZE JERRY BOHNSACK AND MIKE BJERKNES OF BLAEDC TO NEGOTIATE BENEFIT PACKAGE. MOTION FAILED 2-3 WITH HERZOG, PURFEERST, AND SEIBERT-VOLZ OPPOSED.

A lengthy discussion ensued regarding the reasons to hire Lori Conway and her value to the City.

MOTION 07SP1-01-24 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO OFFER POSITION OF CITY ADMINISTRATOR TO LORI CONWAY WITH A STARTING WAGE OF \$120,000, CONTINGENT ON BACKGROUND INVESTIGATIONS, START DATE OF 8/1/24, AND TO AUTHORIZE JERRY BOHNSACK AND MIKE BJERKNES OF BLAEDC TO NEGOTIATE BENEFIT PACKAGE. MOTION CARRIED WITH ALL AYES.

MOTION 07SP1-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:20 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

**PUBLIC HEARING
DAGGETT PINE ROAD MILL & OVERLAY PROJECT
CITY OF CROSSLAKE
MONDAY, JULY 8, 2024
5:30 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, July 8, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also present were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Public Works Director Pat Wehner, Park Director TJ Graumann, and City Engineer Phil Martin. There were approximately thirty people in the audience and on Zoom.

Dave Nevin called the meeting to order at 5:30 P.M. and turned the meeting over to City Engineer Phil Martin.

Phil Martin gave a presentation of the project including the background, improvement/scope/cost, improvements assessment, market value benefit, and market value benefit assessment. Mr. Martin stated that property owners can appeal the Council’s decision to assess for the project, but a written objection signed by the affected property owner must be filed with the municipal clerk prior to this hearing or presented to the presiding officer at the hearing.

Dave Nevin asked why not all the secondary roads off Daggett Pine Road were being assessed. Phil Martin replied that property owners on city-maintained roads would be assessed when the City improved those roads. Property owners on private roads would never be assessed. Mr. Martin reminded the Council that this same logic was used two years ago for the 2022 Road Improvements. Property Owners on private secondary roads were charged 1/2 an assessment. Marcia Seibert-Volz stated that it did not make sense.

Darrell Swanson, representing the Lutheran Church, stated that the church’s outdoor worship site on Daggett Pine Road was receiving a full assessment and asked if there could be any consideration since it was only used approximately 30 days each year.

Jerry Peterson of Carefree Cottages stated that Carefree Drive was a private road and even vacant lots on the road were being assessed \$500. Mr. Peterson was against the assessments.

Joe Ronzio of 15081 Daggett Pine Road stated that with increasing property taxes and now assessments, he will not be able to continue staying here.

Judy Holmquist of 14362 Daggett Pine Road asked for more information regarding deferment of assessments.

Chris Blaskowski stated that he has vacant land between Daggett Pine Road and Tall Timbers Trail that has no structure and no address. When he does build, he planned to get an address off Tall Timbers Trail, because it is closer to his property than Daggett Pine Road. Mr. Blaskowski asked not to be assessed for this project.

Jackson Purfeerst read a letter from Bonnie Schlapkohl of 37386 Carefree Dr Unit #1, stating that she is 89 years old and lives on a fixed income. Ms. Schlapkohl wants to defer her assessment.

Denny Skillingstad of 15287 Daggett Pine Road asked when Dream Island Road would be assessed and why large parcels of land were not assessed more.

Dave Schlapkohl of 37356 Carefree Drive was against the assessment and stated it did not seem fair. Mr. Schlapkohl asked why Chatham Park only paid one assessment instead of each owner paying an assessment.

Jim Koch of 13939 Daggett Pine Road asked when the assessment was due and asked why the project couldn't be paid for by all the taxpayers, noting that Daggett Pine Road was used by many people going to the Community Center.

The Council took no action. Jerry Bohnsack stated that the City would mail letters to affected property owners once the Council finalized the assessments.

There being no further business at 7:00 P.M., MOTION 07PH1-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.19.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 8, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, July 8, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planning and Zoning Director Paul Satterlund, and City Engineer Phil Martin. City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately fifty-five audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Police Chief Jake Maier presented Citizen Awards to Bradley Robinson, Brian Robinson, Nathan Tykwinski, Jeffrey Wheeler, and Megan Arnsdorf for participating in the life saving efforts of retrieving a man from the lake who was struggling to stay above water after saving his child from the lake.

Police Chief Jake Maier presented a Lifesaving Award to Officer Cody Haines for his heroic actions on May 11, 2024. Cody Haines was the first to respond to a medical call of a woman not breathing. He immediately placed an AED on her and began CPR. He continued CPR for ten minutes until the ambulance arrived, delivering 1,001 chest compressions, which is extraordinary. Because of his early intervention and refusal to give up, the woman is alive and well today.

- B. PUBLIC FORUM** –Peter Graves of 14131 Sugarloaf Road gave an update on the fundraising efforts of the pickleball association, stating that they have now raised over \$72,000.

Mike O’Connell of 34088 White Oak Drive reported that the LAKE Foundation should know whether they have received grants for the trail project by the end of the month.

- C. CONSENT CALENDAR** –MOTION 07R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Police Report for Crosslake – June 2024
2. Police Report for Mission Township – June 2024
3. Fire Department Report – June 2024
4. Planning & Zoning Commission Meeting Minutes of May 24, 2024
5. Park, Recreation, and Library Commission Meeting Minutes of April 24, 2024

6. Public Works Commission Meeting Minutes of June 3, 2024
7. Waste Partners Recycling Report for May 2024
8. F.I.R.E. Invoices in the Amount of \$1,400.00
9. Bills for Approval in the Amount of \$202,762.24
10. Additional Bills for Approval in the Amount of \$29,237.07

MOTION CARRIED WITH ALL AYES.

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Alden Hardwick gave an update on the open house that took place for the Pine River Overlook Park and thanked everyone involved in its success.
2. Tim Bray introduced Matt John, Onsite Superintendent of RL Larson. Mr. Bray stated that the project is underway and that there will most likely be some confusion at the start and that there will be Sheriff presence to deter traffic from entering the work zone.

MOTION 07R-03-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO RESTRICT PARKING ON BOTH SIDES OF PIONEER DRIVE DURING CONSTRUCTION OF PHASE 1 OF CSAH 3/66 INTERSECTION IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

3. Eric Klohr and Austin Logie of GovOS joined the meeting via Zoom and gave a detailed walkthrough of the online Short-Term Rental Licensing Portal that staff would like to use to manage the program in the City. Chip Lohmiller stated that Crow Wing County uses this platform, so property owners are already familiar with how it works.

MOTION 07R-04-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE CONTRACTING WITH GOVOS TO MANAGE ONLINE SHORT-TERM RENTAL REGISTRATION SYSTEM AT A COST OF \$32,500. MOTION CARRIED 4-1 WITH VOLZ OPPOSED.

MOTION 07R-05-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO USE FUNDS FROM SALE OF PHONE COMPANY TO PAY FOR SHORT-TERM RENTAL SYSTEM AND TO REPAY THIS FUND AS REGISTRATION FEES COME IN. MOTION CARRIED 4-1 WITH NEVIN OPPOSED.

The Council will hold a workshop on Wednesday, July 24, 2024, at 9:00 A.M. to review the Short-Term Rental Ordinance so that the ordinance can be adopted at a Public Hearing on August 12, 2024, prior to the August Council meeting. Jackson Purfeerst read letters from Cinda & David Jensen, George Gibbons, and Kay Gibbons-Baker regarding short-term rentals.

4. MOTION 07R-06-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-16 ACCEPTING DONATIONS FROM GARRISON FIRE DEPARTMENT OF 28.5 HOURS OF SERVICE FOR THE CROW WING COUNTY COMMUNITY WILDFIRE PREVENTION DAY, FROM MISSION FIRE DEPARTMENT OF 10 HOURS OF

SERVICE FOR THE CROW WING COUNTY COMMUNITY WILDFIRE PREVENTION DAY, CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$2,830.55 FOR UNIFORMS, FROM THE PAL FOUNDATION IN THE AMOUNT OF \$830.00 FOR THE PINE RIVER OVERLOOK PARK PLAQUE, AND FROM THE PAL FOUNDATION IN THE AMOUNT OF \$80.53 FOR THE SUMMER READING PROGRAM. MOTION CARRIED WITH ALL AYES.

5. MOTION 07R-07-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO REMOVE CONDITIONAL JOB OFFER AND REPLACE WITH PERMANENT JOB OFFER TO LORI CONWAY FOR CITY ADMINISTRATOR POSITION. MOTION CARRIED WITH ALL AYES.

6. Bill Terry of 38043 Anchor Point Trail addressed the Council and asked if he could use the City Engineer to do the engineering on a small road project that may get turned over as a City road. Mr. Terry met with Jerry Bohnsack earlier in the day to discuss the plans and Mr. Bohnsack suggested that he use the City Engineer Phil Martin. Normally a developer is required to hire a private engineer to design the road and if the developer wants to turn the road over to the City, the City Engineer reviews the plans, signs off on them, and makes sure the road is built to City standards. The developer must reimburse the City for the City Engineer's fees. Jerry Bohnsack told the Council that they should consider engaging the City Engineer to design and oversee the building of this road so that the City has total control over the project. Mr. Bohnsack stated that all engineering costs would have to be reimbursed to the City. A lengthy discussion ensued as to how projects have been done in the past and as recently as a few months ago, and why the City should get involved in this man's private development. Mr. Bohnsack noted that the preliminary plat was going before the Planning Commission the end of July. Aaron Herzog suggested waiting until the plat is approved and then discussing the road. Mr. Bohnsack stated that either way, it would be very important for the City to have control of the project. The Council asked the City Attorney to check to see if this would be a conflict of interest and to report at the August meeting. Phil Martin stated that he has never taken on a private project for a City.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 07R-08-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-17 REGARDING MUTUAL AID WITH MN MUNICIPAL UTILITIES ASSOCIATION AND MUTUAL AID AGREEMENT. MOTION CARRIED WITH ALL AYES.

2. MOTION 07R-09-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO 24-18 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE PRIMARY ELECTION ON AUGUST 13, 2024, AND THE GENERAL ELECTION ON NOVEMBER 5, 2024. MOTION CARRIED WITH ALL AYES.

3. Char Nelson reported that six City buildings had roof damage from the hailstorm that hit the City on June 12. Four asphalt roofs will be covered by insurance. The insurance company pays 70% of the replacement of metal roofs. The metal roofs on both the Fire

Hall and Public Works Facility were damaged and had issues with leaking prior to the storm. Staff is recommending that these be replaced. The League of MN Cities is gathering cost information for the City.

4. MOTION 07R-10-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RIGHT-OF-WAY USE AGREEMENT WITH JEFFREY & BONNIE BENSON AND JOSHUA & JESSICA LARSON FOR PERSONAL USE AS A DRIVEWAY OF PUBLIC RIGHT-OF-WAY BETWEEN 11622 AND 11604 MANHATTAN POINT BLVD, KNOWN AS GLENCREST BEACH. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Paul Satterlund provided an update on the moratorium and Planning Commission Workshops that have been held regarding storage units and accessory structures.
- b. MOTION 07R-11-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE FINAL PLAT OF GRAND REVIEW SECOND ADDITION, SUBDIVIDING 18.78 ACRES INTO 31 INDIVIDUAL TRACTS CONTINGENT UPON SIGNATURES ON FINAL DEVELOPER'S AGREEMENT, SETUP OF ESCROW ACCOUNT, AND RECEIPT OF PAYMENT FOR PARK DEDICATION FEES. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 07R-12-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE TEMPORARY WAGE INCREASE OF \$4.00 PER HOUR FOR PART-TIME EMPLOYEE PERFORMING PROGRAM AND FACILITIES COORDINATOR JOB DUTIES, RETROACTIVE TO JUNE 28, 2024. MOTION CARRIED WITH ALL AYES.

Sandy Farder and Marcia Seibert-Volz offered to review job description for Program and Facilities Coordinator with TJ Graumann before vacancy is posted again.

TJ Graumann reported that staff will mark 6 rights-of way for public use this year, rather than 16.

TJ Graumann reported that this last week was the busiest holiday that the Community Center has had.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 07R-13-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO DIRECT CITY ENGINEER TO PURSUE ACQUISITION OF EASEMENTS NECESSARY FOR IMPROVEMENTS TO HARBOR LANE AND THE PROPOSED TRAIL. MOTION CARRIED WITH ALL AYES.

- b. MOTION 07R-14-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE RENEWAL OF EASEMENT FOR PUBLIC ROAD LOCATED ON WILLWOOD LANE WITH U.S. ARMY CORPS OF ENGINEERS FOR PERIOD OF 25 YEARS. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Pat Netko thanked Tim Bray and Steve Stroschein for their open communication and willingness to work with the business community during the road construction project.

Cindy Myogeto thanked the Council for their donation to the fireworks.

Tom Swenson of the Public Works Commission stated that he attended the Public Hearing for the Road Assessments and wanted the Council to know that the Commission worked hard on putting the assessments together to make it fair for all.

H. CITY ATTORNEY REPORT – None.

I. NEW BUSINESS – Marcia Seibert-Volz asked how much money in road assistance from the State the City would be receiving in July. Jerry Bohnsack stated that staff has not received a notice.

Marcia Seibert-Volz asked the status of the drainage right-of-way agreement on Whitefish Ave. and stated that it needed to be completed as soon as possible.

Marcia Seibert-Volz stated that it was July, and the Council still did not have a financial statement and asked when they would receive one. Jerry Bohnsack stated that staff needed help with month end entries. MOTION 07R-15-24 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO CONTRACT WITH MIKE LYONAIIS FOR FINANCIAL ASSISTANCE/TRAINING AT \$175 PER HOUR, UP TO 10 HOURS. MOTION CARRIED WITH ALL AYES.

J. OLD BUSINESS – Jerry Bohnsack reported that he will be meeting with Susan Hansen to discuss current union grievances and will update the Council following that conversation.

K. ADJOURN – MOTION 07R-16-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:10 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.
20.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JULY 17, 2024
12:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, July 17, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, and Marcia Seibert-Volz. Sandy Farder and Jackson Purfeerst were absent. Also present were Interim City Administrator Jerry Bohnsack, Teamsters Union Representative Les Kundo, Officer Bobby Willard, Park Director TJ Graumann, and City Clerk Char Nelson. Labor Attorney Susan Hansen attended via Zoom.

Dave Nevin called the meeting to order at 12:00 P.M.

Susan Hansen stated that the purpose of the meeting was to discuss vacation accrual and noted that vacation has always been front loaded. Les Kundo asked what the issue was and why the City wanted to make the change now. Mr. Kundo stated that if Officer Williard used all his vacation leave in 2024, he would start 1/1/25 with a balance of 0 until he accrued so many hours after the first pay period. Mr. Kundo asked how Mr. Willard would earn 184 hours by his anniversary date in September. Mr. Kundo stated that his members are ready to move forward with the approval of the rest of the contract and hold out on this one issue until the other bargaining units have finalized their contracts.

MOTION 07SP2-01-24 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE THE TEAMSTERS 2025-2026 CONTRACT WITH NO CHANGE TO VACATION ACCRUAL AT THIS TIME. MOTION CARRIED WITH ALL AYES.

MOTION 07SP2-02-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING AT 1:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

**PUBLIC HEARING
SHORT-TERM HOME RENTAL LICENSING
CITY OF CROSSLAKE
MONDAY, AUGUST 12, 2024
6:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, August 12, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also present were City Administrator Lori Conway, Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Fire Chief Chip Lohmiller, City Treasurer/Deputy Clerk Sharyl Murphy, Public Works Director Pat Wehner, Park Director TJ Graumann, Planner-Zoning Coordinator Cheryl Stuckmayer, and Police Chief Jake Maier. Planning and Zoning Director Paul Satterlund and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty-five people in the audience and on Zoom.

Dave Nevin called the meeting to order at 6:00 P.M. and requested that Chip Lohmiller review the proposed Short-Term Home Rental (STR) Licensing Ordinance with the Council. Chip Lohmiller highlighted the changes that were made to the draft ordinance since the last meeting.

Ann Schwartz of 13803 Edgewater Lane addressed the Council and stated that she owns a short-term rental where she and her husband live year-round and stated that the license fee of \$750 should be lowered.

Doug Steele of 11486 Manhattan Point Blvd stated that he submitted several complaints about the rental property next to his including parking violations and questioned how the City would be able to enforce the rules.

Terri Cram of 13469 Island View Road wanted to verify that no holding tanks were going to be allowed. Mayor Nevin said that was correct and that there would be no exceptions.

Aaron Boyson of 13454 Island View Road asked about the parking plan requirement and whether neighbors would be able to review the plan before a license was issued. Mr. Boyson stated that a short-term rental on Island View Road had no driveway and used the road for parking.

Pam Graves of 14131 Sugarloaf Road stated that when there is an issue with the short-term rental next to them, they call the property owner, and the owner takes care of the issue in a timely manner with no need to visit the property in person.

Debra Patrick of 13433 Hidden Valley Road stated that there is a short-term rental on Hidden Valley Road, which is a private road. The extra traffic coming and going from there is hard on the road and the property owner does not contribute to maintenance costs. Ms. Patrick asked that the Council keep that situation in mind when the ordinance is being finalized.

Christina Jensen of 12651 Anchor Point Road attended the meeting via Zoom and asked many questions about the ordinance.

There being no further business at 6:57 P.M., MOTION 08PH1-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.
22.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 12, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, August 12, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Lori Conway, Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planner-Zoning Coordinator Cheryl Stuckmayer, and City Engineer Phil Martin. Planning and Zoning Director Paul Satterlund, City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. Mayor Nevin introduced City Administrator Lori Conway and welcomed her to the City. Mayor Nevin thanked Jerry Bohnsack for the time he has worked as Interim City Administrator and stated that Mr. Bohnsack is willing to stay as long as he is needed. MOTION 08R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC HEARING

1. 7:00 P.M. – VACATION OF DEDICATED EASEMENTS WITHIN PINEWOOD CEMETERY PROPERTY
MOTION 08R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-19 VACATING DRAINAGE AND UTILITY EASEMENTS IN PINEWOOD CEMETERY.

No public comments were received.

MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM –Peter Graves of the Crosslake Pickleball Association reported that between fundraising and pickleball fee revenues, the Park Department has enough funds to move forward with construction of new pickleball courts. Representatives from various supporting groups joined Mr. Graves as he presented his report.

D. CONSENT CALENDAR – MOTION 08R-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

- 1. Month End Revenue Report dated February 2024
- 2. Month End Expenditures Report dated February 2024
- 3. Balance Sheet dated February 2024
- 4. Month End Revenue Report dated March 2024

5. Month End Expenditures Report dated March 2024
 6. Balance Sheet dated March 2024
 7. Month End Revenue Report dated April 2024
 8. Month End Expenditures Report dated April 2024
 9. Balance Sheet dated April 2024
 10. Month End Revenue Report dated May 2024
 11. Month End Expenditures Report dated May 2024
 12. Balance Sheet dated May 2024
 13. Month End Revenue Report dated June 2024
 14. Month End Expenditures Report dated June 2024
 15. Balance Sheet dated June 2024
 16. Month End Revenue Report dated July 2024
 17. Month End Expenditures Report dated July 2024
 18. Balance Sheet dated July 2024
 19. Police Report for Crosslake – July 2024
 20. Police Report for Mission Township – July 2024
 21. Fire Department Report – July 2024
 22. Planning & Zoning Commission Meeting Minutes of June 28, 2024
 23. Public Works Commission Meeting Minutes of July 1, 2024
 24. Pine River Area Sanitary District Notice of Increased Rate
 25. Fun in the Park Summary
 26. Waste Partners Recycling Report for June 2024
 27. Special Council Meeting Minutes of February 21, 2024
 28. Special Council Meeting Minutes of July 24, 2024
 29. Memo dated July 10, 2024, from Sharyl Murphy Re: Tax Increment Financing Reimbursement
 30. Application for 1 Day Temporary On-Sale Liquor License from Knights of Columbus for September 28, 2024
 31. Bills for Approval in the Amount of \$310,208.04
 32. Additional Bills for Approval in the Amount of \$44,643.68
- MOTION CARRIED WITH ALL AYES.

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Mike O’Connell of the LAKE Foundation reported that it is the 1-year mark of when he came to the Council stating that the foundation wanted to explore expanding the bike paths in Crosslake. Since that time, WSN has donated its grant writing team to assist the LAKE Foundation in raising funds for the project. Mike Angland of WSN stated that they have applied for a couple grants, which may require matching funds. There has been interest and support from area businesses and private residents so that there could be very little need for funds from the City.

2. TJ Graumann reported that Lynn Scharenbroich asked if the City would be willing to invest in the annual maintenance of the Linda Ulland Memorial Garden at the US Army Corps of Engineers Campground. Ms. Scharenbroich did not specify an amount. City Attorney Jordan Soderlind stated that he is concerned whether this would be an authorized expenditure covered by State Statute. The Council asked City Administrator

Lori Conway to work with the City Attorney to determine whether or not the City could contribute to the cost of the maintenance of the garden and report back to the Council.

3. MOTION 08R-04-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-20 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$4,343.91 FOR TABLES AND CHAIRS, FROM THE GREATER LAKES ASSOCIATION OF REALTORS IN THE AMOUNT OF \$5,000.00 FOR THE TRAILHEAD KIOSK PROJECT, FROM THE CROSSLAKE PICKLEBALL ASSOCIATION IN THE AMOUNT OF \$820.00 FOR THE COST OF PUTTING PICKLEBALL LINES ON THE BASKETBALL COURT, FROM JOHN BERGMAN IN THE AMOUNT OF \$70.00 FOR PICKLEBALL, FROM ALEX RAD IN THE AMOUNT FO \$30.00 FOR PICKLEBALL, AND FROM PLACID LAKE ADVISORS IN THE AMOUNT OF \$1,700.00 FOR THE CONTRIBUTION TO FINANCE CONSULTING FEES. MOTION CARRIED WITH ALL AYES.

4. The Council discussed whether to reestablish a Personnel Committee. Lori Conway stated that she is in favor of having a Personnel Committee and that it should consist of the Mayor, one Council Member, the City Administrator and one department head. Dave Nevin stated that he is in favor of having the committee again and that he would like Sandy Farder to be appointed. Jackson Purfeerst stated that he liked when the whole Council participated in personnel issues because they all heard the same information at the same time. Marcia Seibert-Volz stated that the Council got rid of the Personnel Committee because all the Council Members wanted to be involved with it. Ms. Seibert-Volz stated that she would like to be on the Committee. Aaron Herzog stated that he is opposed to having a Personnel Committee while he is on the Council and suggested that the Council wait until 2025 to form the committee. MOTION 08R-05-24 WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO ADOPT ORDINANCE NO. 391 CREATING A PERSONNEL COMMITTEE. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

MOTION 08R-06-24 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO APPOINT SANDY FARDER TO THE PERSONNEL COMMITTEE. MOTION CARRIED 3-2 WITH HERZOG AND SEIBERT-VOLZ OPPOSED.

5. Dan Miller addressed the Council to discuss his concerns regarding long-term planning and permitted uses in the Limited Commercial District. Mr. Miller noted that developers have paid preliminary plat, final plat, and park dedication fees and still are waiting on a decision from the City as to whether they can continue with their plans regarding storage buildings.

6. The Council continued discussion of proposed road assessments for the Daggett Pine Road Mill & Overlay Project. The Council was hesitant to assess private roads and considered adding assessments to each lot in Chatham Park. Marcia Seibert-Volz stated that only primary roads should be assessed. City Engineer Phil Martin reminded the Council that this methodology was used to assess property owners on the 2022 Road

Improvement Project and consistency is important. MOTION 08R-07-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE PROPOSED ASSESSMENTS FOR THE DAGGETT PINE MILL & OVERLAY PROJECT AS SUBMITTED BY THE CITY ENGINEER. MOTION CARRIED 4-0 WITH SEIBERT-VOLZ ABSTAINING FROM THE VOTE.

7. A letter regarding Phase 2 of the County Road 66 Construction Project and proposed crushing operation was included in the packet for Council information. The City, County and Contractor have agreed to let the contractor utilize the Exchange parking lot for crushing September 16-September 19 from 7am to 7pm. Water suppression and dust control must be used at all times.
8. MOTION 08R-08-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE SERVING OF CHILI ON SATURDAY, SEPTEMBER 28, 2024, FOR CROSSLAKE DAYS. MOTION CARRIED WITH ALL AYES.

MOTION 08R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ALLOW THE CLOSURE OF PIONEER DRIVE ON SATURDAY, SEPTEMBER 28, 2024, FOR THE CORN HOLE TOURNAMENT AND STREET DANCE. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. Included in the packet was the Small City Assistance distribution information from the State.
2. MOTION 08R-10-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DENY REQUEST FROM DANIEL T. OTTERSON TO HAVE CITY REFUND THE COST OF HIS SHOES WHICH WERE RUINED WHEN HE WALKED THROUGH TAR ON DREAM ISLAND ROAD THAT WAS NOT NOTICED TO RESIDENTS BY THE CITY OR CONTRACTOR. MOTION CARRIED WITH ALL AYES.
3. MOTION 08R-11-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE REQUEST FROM LARRY AND SUE BETTERMANN TO REPURCHASE PINWOOD CEMETERY ANNEX LOT E, BLOCK 18, LOT 3 IN THE AMOUNT OF \$500. MOTION CARRIED WITH ALL AYES.
4. MOTION 08R-12-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE 2025-2026 TEAMSTERS GENERAL LOCAL NO. 346 UNION CONTRACT. MOTION CARRIED WITH ALL AYES.
5. MOTION 08R-13-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE MEMORANDUM OF AGREEMENT

WITH THE TEAMSTERS FOR INCREASED WAGES EFFECTIVE 7/1/2024.
MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 08R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE PLACING THE ORDER FOR THE 2025 SQUAD CAR. Jake Maier noted that the squad would not be delivered until spring or summer of next year. MOTION CARRIED WITH ALL AYES.
- b. Jake Maier reported that since he wrote the memo to declare the old squad as surplus, TJ Graumann asked if the vehicle could be used in the Park Department. MOTION 08R-15-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE TRANSFER THE 2017 SQUAD FROM THE POLICE DEPARTMENT TO THE PARK DEPARTMENT. MOTION CARRIED WITH ALL AYES.
- c. Jake Maier reported that he applied for and received a grant from Sourcewell. The grant was for up to \$50,000 and required the applicant to match 25% of that which would be \$12,500. The Police Department would like to purchase a crew cab Polaris Ranger ATV, track system and trailer. This vehicle would help improve public safety in unusual circumstances that have happened in Crosslake already. The Police Department would use \$5,000 of donation funds and equipment fund balance to cover the \$12,500 match. MOTION 08R-16-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT \$50,000 GRANT FROM SOURCEWELL AND APPROVE THE PURCHASE OF EQUIPMENT AS OUTLINED IN MEMO. MOTION CARRIED WITH ALL AYES.
- d. MOTION 08R-17-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ACCEPT \$2,000 BOOST FUND GRANT FROM SOURCEWELL AND APPROVE THE PURCHASE OF GYM MATS. MOTION CARRIED WITH ALL AYES.
- e. MOTION 08R-18-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO ACCEPT \$20,000 THIRD-PARTY SERVICES GRANT FROM SOURCEWELL TO COVER PART OF THE COST OF THE NEW RMS COMPUTER SYSTEM USED BY THE COUNTY. MOTION CARRIED BY ALL AYES.
- f. Jake Maier read two letters of appreciation from Sergeant Joe Garcia of the Breezy Point Police Department acknowledging Officer Bobby Willard and Officer Patrick Martin for their assistance on a highly volatile call on July 28, 2024.
- g. Chip Lohmiller stated that he would like permission to apply for a Local Government Match Fund Grant from Sourcewell in the amount of \$50,000. These funds would be

used to build a 30x40 storage building behind the fire station. The Crosslake Firefighters Relief Association would pay the remainder of the cost of \$20,933.54. MOTION 08R-19-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE APPLICATION FOR SOURCEWELL MATCHING FUNDS GRANT FROM FIRE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

h. MOTION 08R-20-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO ACCEPT SOURCEWELL PUBLIC SAFETY IMPACT GRANT FOR \$250,000 IN COLLABORATION WITH PEQUOT LAKES, IDEAL TOWNSHIP AND BRAINERD FIRE DEPARTMENTS AND TO ALLOW CITY OF CROSSLAKE TO SERVE AS HOST FOR THE FUNDS. MOTION CARRIED WITH ALL AYES.

i. MOTION 08R-21-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT SOURCEWELL'S THIRD PARTY SERVICES GRANT IN THE AMOUNT OF \$20,000 TO BE USED TOWARD THE COST OF GOVOS PLATFORM FOR MANAGING SHORT-TERM RENTALS. MOTION CARRIED WITH ALL AYES.

j. MOTION 08R-22-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-21 OPTING TO JOIN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN WITH PERA. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

a. MOTION 08R-23-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO ADVERTISE FOR PROGRAM & FACILITIES COORDINATOR POSITION WITH SALARY RANGE OF STEP 1 TO STEP 10 OF THE AFSCME UNION CONTRACT, DEPENDING ON QUALIFICATIONS. MOTION CARRIED WITH ALL AYES.

b. MOTION 08R-24-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE CONCEPTUAL PARK MASTER PLAN AS PRESENTED. MOTION CARRIED WITH ALL AYES.

c. MOTION 08R-25-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE MOVING FORWARD WITH BREAKING GROUND IN THE SPRING OF 2025 FOR NEW PICKLEBALL COURTS. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/CEMETERY/SEWER

a. MOTION 08R-26-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE MAINTENANCE AGREEMENT WITH MEI TOTAL ELEVATOR SOLUTIONS IN THE AMOUNT

OF \$882 PER YEAR FOR ELEVATOR IN CITY HALL. MOTION CARRIED WITH ALL AYES.

- b. MOTION 08R-27-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE QUOTE FOR IRRIGATION SYSTEM AND BACKFLOW DEVICE FROM SIEVERT IRRIGATION LLC IN THE AMOUNT OF \$17,918.68. MOTION CARRIED WITH ALL AYES.

MOTION 08R-28-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE UTILITY USAGE AGREEMENT WITH CROSSLAKE CHAMBER OF COMMERCE AND CROSSLAKE AREA HISTORICAL SOCIETY FOR THE CITY TO COVER ADDITIONAL COSTS RELATED TO WATER AND ELECTRIC BILLS USED WITHIN THE ROUNDABOUT. MOTION CARRIED WITH ALL AYES.

- c. MOTION 08R-29-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO REPAIR ROAD AT 12394 BROOKWOOD CIRCLE WITH BLACKTOP AS DISCUSSED. MOTION CARRIED WITH ALL AYES.
- d. MOTION 08R-30-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO AWARD BID TO ACM, LLC OF PRINCETON FOR WINGWALL REPAIRS, ALTERNATE A – CONCRETE BLOCK ON MILINDA SHORES BRIDGE IN THE AMOUNT OF \$80,420. MOTION CARRIED WITH ALL AYES.
- e. MOTION 08R-31-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT RESIGNATION OF ZAK KNOBLAUCH FROM THE PUBLIC WORKS DEPARTMENT. MOTION CARRIED WITH ALL AYES.

4. PLANNING AND ZONING

- a. MOTION 08R-32-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PRELIMINARY PLAT OF ANTLER BUSINESS PARK FIRST ADDITION, SUBDIVIDING PARCEL 14330766 INVOLVING 0.2 ACRES INTO 6 TRACTS AND TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FEES. MOTION CARRIED WITH ALL AYES.

MOTION 08R-33-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE FINAL PLAT OF ANTLER BUSINESS PARK FIRST ADDITION, SUBDIVIDING PARCEL 14330766 INVOLVING 0.2 ACRES INTO 6 TRACTS. MOTION CARRIED WITH ALL AYES.

- b. MOTION 08R-34-24 WAS MADE BY SANDY FARDER AND AARON HERZOG TO APPROVE THE AMENDMENT TO THE OFFICIAL LAND USE MAP ON PARCEL 14100709 FROM RURAL RESIDENTIAL 5 (RR5) TO SHORELAND

DISTRICT (SD) INVOLVING APPROXIMATELY 18.3 ACRES. MOTION CARRIED 4-0 WITH NEVIN ABSTAINING FROM THE VOTE.

- c. MOTION 08R-35-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE PRELIMINARY PLAT OF ROLLING WOODS, SUBDIVIDING PARCELS 14100709, 14030540, AND 14100530 INVOLVING 18.3 ACRES INTO 13 TRACTS AND 3 OUTLOTS. MOTION CARRIED 4-0 WITH NEVIN ABSTAINING FROM THE VOTE.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT – City Attorney Jordan Soderlind reported that it would be a conflict of interest for a private developer working in Crosslake to hire the City Engineer. The Attorney was asked to follow up on this question at the July meeting.

J. NEW BUSINESS – Marcia Seibert-Volz asked if meetings have been set to review the 2025 budget. Lori Conway stated that it was her 6th day here and that she is meeting with department heads this week to review their budgets and hopes to set dates with the Council by next week.

K. OLD BUSINESS – None.

L. ADJOURN – MOTION 08R-36-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:15 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C. 23.

City of Crosslake
Month-End Revenue
Current Period: AUGUST 2024

SRC	SRC Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
101 GENERAL FUND						
31000	General Property Taxes	\$3,918,588.00	\$0.00	\$2,268,361.15	\$1,650,226.85	57.89%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31800	Other Taxes	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
31900	Penalties and Interest DelTax	\$800.00	\$0.00	\$913.93	-\$113.93	114.24%
32110	Alcoholic Beverages	\$18,000.00	\$0.00	\$21,825.00	-\$3,825.00	121.25%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$895.00	\$105.00	89.50%
32180	Other Licenses/Permits	\$400.00	\$0.00	\$50.00	\$350.00	12.50%
33400	State Grants and Aids	\$0.00	\$0.00	\$79,143.99	-\$79,143.99	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$6,200.00	\$5,068.21	\$6,193.21	\$6.79	99.89%
33417	Police State Aid	\$54,000.00	\$0.00	\$0.00	\$54,000.00	0.00%
33418	Fire State Aid	\$49,000.00	\$0.00	\$0.00	\$49,000.00	0.00%
33419	Fire Training Reimbursement	\$12,000.00	\$8,719.16	\$24,133.46	-\$12,133.46	201.11%
33420	Insurance Premium Reimburse	\$0.00	\$2,305.00	\$2,305.00	-\$2,305.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$45,552.95	-\$45,552.95	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$7.50	\$69.50	\$430.50	13.90%
34010	Sale of Maps and Publications	\$100.00	\$10.00	\$10.00	\$90.00	10.00%
34050	Candidate Filing Fees	\$20.00	\$12.00	\$12.00	\$8.00	60.00%
34103	Zoning Permits	\$60,000.00	\$8,700.00	\$46,875.00	\$13,125.00	78.13%
34104	Plat Check Fee/Subdivision Fee	\$10,000.00	\$1,850.00	\$21,185.00	-\$11,185.00	211.85%
34105	Variances and CUPS/IUPS	\$15,000.00	\$3,000.00	\$17,700.00	-\$2,700.00	118.00%
34106	Sign Permits	\$500.00	\$0.00	\$175.00	\$325.00	35.00%
34107	Assessment Search Fees	\$2,000.00	\$240.00	\$1,380.00	\$620.00	69.00%
34108	Zoning Misc/Penalties	\$1,500.00	\$150.00	\$1,650.00	-\$150.00	110.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$4,222.50	-\$4,222.50	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$15,000.00	\$6,205.00	\$21,270.00	-\$6,270.00	141.80%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$5,200.00	\$54,344.33	\$77,212.57	-\$72,012.57	1484.86%
34202	Fire Protection and Calls	\$45,000.00	\$0.00	\$59,386.11	-\$14,386.11	131.97%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34210	Police Contracts	\$68,000.00	\$34,683.38	\$51,358.07	\$16,641.93	75.53%
34211	Police Donations	\$0.00	\$52,500.00	\$57,500.00	-\$57,500.00	0.00%
34213	Police Receipts	\$5,000.00	\$255.12	\$2,748.03	\$2,251.97	54.96%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$6,250.00	-\$6,250.00	0.00%
34300	E911 Signs	\$1,200.00	\$0.00	\$1,925.00	-\$725.00	160.42%
34700	Park & Rec Donation	\$300.00	\$174.00	\$6,234.00	-\$5,934.00	2078.00%

Month-End Revenue

Current Period: AUGUST 2024

SRC	SRC Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$300.00	\$100.00	\$558.00	-\$258.00	186.00%
34740	Park Concessions	\$500.00	\$25.00	\$29.00	\$471.00	5.80%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$13.54	\$86.46	13.54%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$294.00	\$2,009.00	\$1,991.00	50.23%
34751	Shelter/Beer/Wine Fees	\$300.00	\$95.00	\$580.00	-\$280.00	193.33%
34760	Library Cards	\$500.00	\$232.00	\$969.00	-\$469.00	193.80%
34761	Library Donations	\$500.00	\$189.99	\$198.99	\$301.01	39.80%
34762	Library Copies	\$300.00	\$51.75	\$378.75	-\$78.75	126.25%
34763	Library Events	\$5,000.00	\$859.70	\$4,235.70	\$764.30	84.71%
34764	Library Miscellaneous	\$50.00	\$6.00	\$15.00	\$35.00	30.00%
34765	Summer Reading Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$16,939.13	\$23,745.65	-\$20,745.65	791.52%
34770	Silver Sneakers	\$16,000.00	\$1,923.00	\$15,798.00	\$202.00	98.74%
34790	Park Dedication Fees	\$15,000.00	\$9,000.00	\$73,500.00	-\$58,500.00	490.00%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,512.00	-\$12.00	100.80%
34801	Recreational-Program	\$1,500.00	\$1,610.00	\$2,095.00	-\$595.00	139.67%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$650.00	\$350.00	65.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$1,077.00	\$3,195.00	-\$2,195.00	319.50%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,849.00	\$32,943.25	-\$2,943.25	109.81%
34807	Volleyball Fees	\$750.00	\$0.00	\$704.00	\$46.00	93.87%
34808	Silver and Fit	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$15,000.00	\$4,914.00	\$27,331.00	-\$12,331.00	182.21%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$5,000.00	\$0.00	\$8,700.00	-\$3,700.00	174.00%
34941	Cemetery Openings	\$3,500.00	\$1,350.00	\$4,400.00	-\$900.00	125.71%
34942	Cemetery Other	\$450.00	\$100.00	\$500.00	-\$50.00	111.11%
34950	Public Works Revenue	\$3,000.00	\$125.00	\$26,708.80	-\$23,708.80	890.29%
34952	County Joint Facility Payments	\$35,000.00	\$0.00	\$6,355.26	\$28,644.74	18.16%
34953	Recycling Revenues	\$500.00	\$0.00	\$422.25	\$77.75	84.45%
35100	Court Fines	\$10,000.00	\$4,049.64	\$14,909.57	-\$4,909.57	149.10%
35103	Library Fines	\$600.00	\$7.00	\$73.00	\$527.00	12.17%
35105	Restitution Receipts	\$500.00	\$23.15	\$1,847.26	-\$1,347.26	369.45%
36200	Miscellaneous Revenues	\$6,000.00	\$1,200.00	\$10,742.39	-\$4,742.39	179.04%
36201	Misc Reimbursements	\$0.00	\$607.04	\$14,852.47	-\$14,852.47	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
36210	Interest Earnings	\$225,000.00	\$25,736.46	\$215,027.23	\$9,972.77	95.57%
36230	Contributions and Donations	\$0.00	\$1,700.00	\$1,700.00	-\$1,700.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36256	Sp Assess P - Other	\$3,820.00	\$500.00	\$2,409.93	\$1,410.07	63.09%
36257	Sp Assess I - Other	\$1,617.00	\$0.00	\$808.49	\$808.51	50.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Crosslake
Month-End Revenue
Current Period: AUGUST 2024

SRC	SRC Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$138,000.00	-\$138,000.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$900,000.00	\$0.00	\$0.00	\$900,000.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101 GENERAL FUND		\$5,591,745.00	\$254,787.56	\$3,464,954.00	\$2,126,791.00	61.97%
301 DEBT SERVICE FUND						
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$1.76	-\$1.76	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$99,100.00	\$0.00	\$57,471.25	\$41,628.75	57.99%
31317	2019A City Hall/Police	\$309,100.00	\$0.00	\$179,241.66	\$129,858.34	57.99%
31318	2021 GO Equip Cert Series 2021	\$144,375.00	\$0.00	\$83,623.67	\$60,751.33	57.92%
31319	2022A Fire Truck	\$125,875.00	\$0.00	\$72,824.38	\$53,050.62	57.85%
31320	2022A Road Projects	\$40,784.00	\$0.00	\$23,546.08	\$17,237.92	57.73%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36100	Sp Assess Prin Daggett Pine	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36101	Sp Assess Int Daggett Pine	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin 2022 Roads	\$10,803.00	\$0.00	\$6,366.91	\$4,436.09	58.94%
36122	Sp Assess Int 2022 Roads	\$10,585.00	\$0.00	\$6,293.89	\$4,291.11	59.46%
36123	Sp Assess Prin Daggett Bay Rd	\$1,414.00	\$0.00	\$509.50	\$904.50	36.03%
36124	Sp Assess Int Daggett Bay Rd	\$375.00	\$0.00	\$135.19	\$239.81	36.05%
36200	Miscellaneous Revenues	\$0.00	\$0.00	-\$0.11	\$0.11	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
301 DEBT SERVICE FUND		\$742,411.00	\$0.00	\$430,014.18	\$312,396.82	57.92%
405 TAX INCREMENT FINANCE PROJECTS						
31056	Tax Increment 1-9 C&J Develop	\$12,300.00	\$0.00	\$7,289.27	\$5,010.73	59.26%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405 TAX INCREMENT FINANCE PROJECTS		\$12,300.00	\$0.00	\$7,289.27	\$5,010.73	59.26%
502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$18,100.00	\$0.00	\$10,540.94	\$7,559.06	58.24%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$10,540.94	\$7,559.06	58.24%
601 SEWER OPERATING FUND						
31000	General Property Taxes	\$188,027.00	\$0.00	\$65,571.47	\$122,455.53	34.87%

City of Crosslake

Month-End Revenue

Current Period: AUGUST 2024

SRC	SRC Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$11.15	\$2,140.60	-\$2,140.60	0.00%
36104	Penalty & Interest	\$1,500.00	\$333.42	\$1,984.64	-\$484.64	132.31%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$634.95	\$865.05	42.33%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$431,880.00	\$38,327.78	\$289,019.47	\$142,860.53	66.92%
37250	Sewer Connection Payments	\$39,400.00	\$0.00	\$45,900.00	-\$6,500.00	116.50%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 SEWER OPERATING FUND		\$662,307.00	\$38,672.35	\$405,251.13	\$257,055.87	61.19%
651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$2,083.96	-\$2,083.96	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$118,608.00	\$0.00	\$68,775.16	\$49,832.84	57.99%
31321	2022A Sewer Bonds	\$135,893.00	\$0.00	\$121,120.73	\$14,772.27	89.13%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
651 SEWER RESTRICTED SINKING FUND		\$256,501.00	\$0.00	\$191,979.85	\$64,521.15	74.85%
		\$7,283,364.00	\$293,459.91	\$4,510,029.37	\$2,773,334.63	61.92%

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City of Crosslake
Month End Expenditures
 Current Period: AUGUST 2024

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
101 GENERAL FUND						
41110 Council						
100	Wages and Salaries Dept Head	\$30,600.00	\$2,790.00	\$19,920.00	\$10,680.00	65.10%
122	FICA	\$2,341.00	\$213.45	\$1,728.24	\$612.76	73.82%
151	Workers Comp Insurance	\$77.00	\$0.00	\$91.00	-\$14.00	118.18%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$1,376.00	\$114.69	\$802.83	\$573.17	58.35%
331	Travel Expenses	\$1,500.00	\$0.00	\$52.09	\$1,447.91	3.47%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,174.00	\$87.50	\$906.50	\$267.50	77.21%
41110 Council		\$39,218.00	\$3,205.64	\$23,500.66	\$15,717.34	59.92%
41400 Administration						
100	Wages and Salaries Dept Head	\$115,295.00	\$6,923.07	\$152,928.06	-\$37,633.06	132.64%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Administrative Assistant	\$0.00	\$5,870.00	\$24,356.00	-\$24,356.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$92,518.00	\$6,899.20	\$56,586.94	\$35,931.06	61.16%
121	PERA	\$15,586.00	\$1,476.93	\$8,469.16	\$7,116.84	54.34%
122	FICA	\$15,898.00	\$1,420.15	\$15,186.59	\$711.41	95.53%
131	Employer Paid Health	\$27,902.00	-\$1,024.48	\$8,685.96	\$19,216.04	31.13%
132	Employer Paid Disability	\$1,726.00	\$0.00	\$658.76	\$1,067.24	38.17%
133	Employer Paid Dental	\$1,236.00	\$90.32	\$599.52	\$636.48	48.50%
134	Employer Paid Life	\$134.00	\$15.60	\$267.20	-\$133.20	199.40%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,424.00	\$0.00	\$1,140.00	\$284.00	80.06%
152	Health Savings Account Contrib	\$9,600.00	\$0.00	\$8,800.00	\$800.00	91.67%
200	Office Supplies	\$3,200.00	\$37.80	\$1,935.63	\$1,264.37	60.49%
208	Instruction Fees	\$2,000.00	\$264.00	\$884.00	\$1,116.00	44.20%
210	Operating Supplies	\$1,000.00	\$34.22	\$448.82	\$551.18	44.88%
220	Repair/Maint Supply - Equip	\$3,834.00	\$443.33	\$5,123.81	-\$1,289.81	133.64%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,000.00	\$188.38	\$1,563.53	\$1,436.47	52.12%
322	Postage	\$750.00	\$0.00	\$664.69	\$85.31	88.63%
331	Travel Expenses	\$1,000.00	\$0.00	\$83.42	\$916.58	8.34%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$412.00	-\$412.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$191.25	\$558.75	25.50%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,430.00	\$400.54	\$2,475.61	-\$45.61	101.88%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$5,421.00	\$0.00	\$2,593.78	\$2,827.22	47.85%
600	Principal	\$970.00	\$81.00	\$644.52	\$325.48	66.45%
610	Interest	\$20.00	\$1.50	\$15.48	\$4.52	77.40%
41400 Administration		\$307,044.00	\$23,121.56	\$294,714.73	\$12,329.27	95.98%
41410 Elections						
107	Services	\$15,000.00	\$686.25	\$1,473.75	\$13,526.25	9.83%
122	FICA	\$1,148.00	\$0.00	\$0.00	\$1,148.00	0.00%
210	Operating Supplies	\$0.00	\$34.62	\$34.62	-\$34.62	0.00%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$28.73	-\$28.73	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,500.00	\$371.19	\$638.55	\$861.45	42.57%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41410	Elections	\$17,648.00	\$1,092.06	\$2,175.65	\$15,472.35	12.33%
41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$42,000.00	\$0.00	\$76,579.49	-\$34,579.49	182.33%
304	Legal Fees (Civil)	\$7,000.00	\$1,197.00	\$12,054.46	-\$5,054.46	172.21%
307	Legal Fees (Labor)	\$25,000.00	\$7,518.75	\$30,060.22	-\$5,060.22	120.24%
41600	Audit/Legal Services	\$74,000.00	\$8,715.75	\$118,694.17	-\$44,694.17	160.40%
41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$73,507.00	\$6,178.14	\$37,653.56	\$35,853.44	51.22%
101	Assistant	\$69,202.00	\$6,376.25	\$52,568.99	\$16,633.01	75.96%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$10,704.00	\$941.57	\$7,282.15	\$3,421.85	68.03%
122	FICA	\$10,917.00	\$906.61	\$7,106.78	\$3,810.22	65.10%
131	Employer Paid Health	\$27,902.00	\$1,652.58	\$9,089.19	\$18,812.81	32.58%
132	Employer Paid Disability	\$1,281.00	\$129.75	\$788.96	\$492.04	61.59%
133	Employer Paid Dental	\$1,425.00	\$172.41	\$1,096.66	\$328.34	76.96%
134	Employer Paid Life	\$134.00	\$10.40	\$67.60	\$66.40	50.45%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,030.00	\$0.00	\$779.00	\$251.00	75.63%
152	Health Savings Account Contrib	\$9,600.00	\$741.00	\$11,283.70	-\$1,683.70	117.54%
200	Office Supplies	\$2,000.00	\$152.31	\$1,771.99	\$228.01	88.60%
208	Instruction Fees	\$3,200.00	\$0.00	\$0.00	\$3,200.00	0.00%
210	Operating Supplies	\$1,000.00	\$17.11	\$153.21	\$846.79	15.32%
212	Motor Fuels	\$500.00	\$0.00	\$118.47	\$381.53	23.69%
220	Repair/Maint Supply - Equip	\$4,000.00	\$428.33	\$4,985.81	-\$985.81	124.65%
221	Repair/Maint Vehicles 302	\$0.00	\$0.00	\$53.54	-\$53.54	0.00%
262	Unif Tony/Pete	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$149.99	\$350.01	30.00%
303	Engineering Fees	\$1,500.00	\$180.00	\$6,355.00	-\$4,855.00	423.67%
304	Legal Fees (Civil)	\$3,000.00	\$646.00	\$8,783.20	-\$5,783.20	292.77%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$188.37	\$1,563.52	\$936.48	62.54%
321	Communications-Cellular	\$500.00	\$0.00	\$115.85	\$384.15	23.17%
322	Postage	\$600.00	\$0.00	\$655.02	-\$55.02	109.17%
331	Travel Expenses	\$2,000.00	\$41.54	\$41.54	\$1,958.46	2.08%
332	Travel Expense- P&Z Comm	\$4,000.00	\$0.00	\$2,660.00	\$1,340.00	66.50%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$49.31	\$390.37	\$1,209.63	24.40%
352	Filing Fees	\$800.00	\$0.00	\$368.00	\$432.00	46.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$4,903.00	\$0.00	\$5,139.00	-\$236.00	104.81%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,230.00	\$192.50	\$1,252.50	\$977.50	56.17%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
443	Sales Tax	\$20.00	\$1.00	\$8.00	\$12.00	40.00%
452	Refund	\$500.00	\$0.00	\$6,600.00	-\$6,100.00	1320.00%
470	Consultant Fees	\$10,000.00	\$5,415.00	\$18,017.50	-\$8,017.50	180.18%
500	Capital Outlay -	\$5,421.00	\$0.00	\$2,085.40	\$3,335.60	38.47%
600	Principal	\$970.00	\$81.00	\$644.52	\$325.48	66.45%
610	Interest	\$20.00	\$1.50	\$15.48	\$4.52	77.40%
41910	Planning and Zoning	\$259,166.00	\$24,502.68	\$189,644.50	\$69,521.50	73.17%
41940	General Government					
101	Assistant	\$105,540.00	\$0.00	\$0.00	\$105,540.00	0.00%
121	PERA	\$8,074.00	\$0.00	\$0.00	\$8,074.00	0.00%
122	FICA	\$7,916.00	\$0.00	\$0.00	\$7,916.00	0.00%
131	Employer Paid Health	\$20,000.00	\$0.00	\$117.53	\$19,882.47	0.59%
132	Employer Paid Disability	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
133	Employer Paid Dental	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
134	Employer Paid Life	\$70.00	\$0.00	\$0.00	\$70.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$6,400.00	\$0.00	\$0.00	\$6,400.00	0.00%
208	Instruction Fees	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
210	Operating Supplies	\$2,500.00	\$155.57	\$1,505.22	\$994.78	60.21%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$1,967.51	\$4,783.02	\$216.98	95.66%
235	Signs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$1,519.73	\$88.27	94.51%
320	Communications	\$500.00	\$86.64	\$605.46	-\$105.46	121.09%
335	Background Checks	\$0.00	\$0.00	\$33.25	-\$33.25	0.00%
336	Short Term Rental	\$0.00	\$32,500.00	\$32,500.00	-\$32,500.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$51.09	\$218.80	\$281.20	43.76%
354	Ordinance Codification	\$5,000.00	\$0.00	\$3,187.59	\$1,812.41	63.75%
360	Insurance	\$26,741.00	\$0.00	\$24,800.40	\$1,940.60	92.74%
381	Electric Utilities	\$10,000.00	\$1,323.00	\$7,776.00	\$2,224.00	77.76%
383	Gas Utilities	\$4,500.00	\$29.06	\$567.23	\$3,932.77	12.61%
384	Refuse/Garbage Disposal	\$850.00	\$72.26	\$822.60	\$27.40	96.78%
385	Sewer Utility	\$780.00	\$65.00	\$510.00	\$270.00	65.38%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$10,000.00	\$600.00	\$4,650.00	\$5,350.00	46.50%
430	Miscellaneous	\$1,500.00	\$178.95	\$1,322.38	\$177.62	88.16%
433	Dues/Contracts/Subscriptions	\$9,000.00	\$219.98	\$4,596.53	\$4,403.47	51.07%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$1,650.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$15,000.00	\$3,732.49	\$11,576.46	\$3,423.54	77.18%
443	Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
470	Consultant Fees	\$0.00	\$23,124.18	\$54,759.18	-\$54,759.18	0.00%
490	Donations to Civic Org s	\$5,650.00	\$3,500.00	\$3,500.00	\$2,150.00	61.95%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Government	\$297,789.00	\$69,255.73	\$176,101.38	\$121,687.62	59.14%
42110	Police Administration					
100	Wages and Salaries Dept Head	\$88,982.00	\$6,592.60	\$53,942.83	\$35,039.17	60.62%
101	Assistant	\$78,021.00	\$0.00	\$0.00	\$78,021.00	0.00%
102	Administrative Assistant	\$52,208.00	\$4,233.20	\$36,028.30	\$16,179.70	69.01%
103	Tech 1	\$78,603.00	\$6,668.49	\$49,569.22	\$29,033.78	63.06%
104	Tech 2	\$0.00	\$346.17	\$28,135.30	-\$28,135.30	0.00%
108	Tech 3	\$26,000.00	\$90.00	\$840.00	\$25,160.00	3.23%
110	Tech 4	\$74,857.00	\$5,779.32	\$49,021.02	\$25,835.98	65.49%
112	Tech 5	\$67,702.00	\$6,442.71	\$48,320.30	\$19,381.70	71.37%
113	Tech 6	\$69,687.00	\$6,492.31	\$50,076.68	\$19,610.32	71.86%
121	PERA	\$89,557.00	\$6,054.36	\$56,169.92	\$33,387.08	62.72%
122	FICA	\$11,010.00	\$699.38	\$6,504.13	\$4,505.87	59.07%
131	Employer Paid Health	\$123,368.00	\$7,955.52	\$61,165.29	\$62,202.71	49.58%
132	Employer Paid Disability	\$3,932.00	\$343.96	\$2,812.22	\$1,119.78	71.52%
133	Employer Paid Dental	\$5,934.00	\$437.70	\$3,332.03	\$2,601.97	56.15%
134	Employer Paid Life	\$470.00	\$36.40	\$286.00	\$184.00	60.85%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$37,053.00	\$0.00	\$27,645.00	\$9,408.00	74.61%
152	Health Savings Account Contrib	\$38,400.00	\$0.00	\$24,000.00	\$14,400.00	62.50%
200	Office Supplies	\$300.00	\$90.45	\$367.03	-\$67.03	122.34%
208	Instruction Fees	\$10,001.00	\$600.00	\$2,875.00	\$7,126.00	28.75%
209	Physicals	\$800.00	\$0.00	\$605.00	\$195.00	75.63%
210	Operating Supplies	\$3,000.00	\$90.73	\$5,619.24	-\$2,619.24	187.31%
212	Motor Fuels	\$20,000.00	\$3,650.23	\$13,479.15	\$6,520.85	67.40%
214	Auto Expense- Squad 307	\$1,500.00	\$0.00	\$546.00	\$954.00	36.40%
216	Auto Expense- Squad 305	\$1,500.00	\$0.00	\$1,124.64	\$375.36	74.98%
217	Auto Expense- Squad 303	\$1,500.00	\$0.00	\$33.58	\$1,466.42	2.24%
218	Auto Expense- Squad 301	\$1,500.00	\$200.00	\$789.11	\$710.89	52.61%
219	Auto Expense- Squad 304	\$1,500.00	\$915.41	\$1,927.38	-\$427.38	128.49%
220	Repair/Maint Supply - Equip	\$8,500.00	\$250.00	\$2,004.62	\$6,495.38	23.58%
221	Repair/Maint Vehicles 302	\$1,500.00	\$24,016.13	\$32,432.35	-\$30,932.35	2162.16%
223	Bldg Repair Suppl/Maintenance	\$500.00	\$0.00	\$307.79	\$192.21	61.56%
258	Unif FIRE/Pat/Mark	\$675.00	\$0.00	\$588.53	\$86.47	87.19%
259	Unif Joe/Hunter	\$675.00	\$0.00	\$1,896.64	-\$1,221.64	280.98%
260	Unif Cody/Josh/Nate	\$675.00	\$0.00	\$591.08	\$83.92	87.57%
261	Unif Jake/TJ/Zak	\$675.00	\$0.00	\$470.67	\$204.33	69.73%
262	Unif Tony/Pete	\$675.00	\$0.00	\$275.30	\$399.70	40.79%
264	Unif Bobby/Cheryl/Shawn	\$675.00	\$0.00	\$861.76	-\$186.76	127.67%
265	Unif & P/T Expense	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
281	Tactical Team	\$10,000.00	\$8,058.99	\$8,058.99	\$1,941.01	80.59%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$500.00	\$23.15	\$23.15	\$476.85	4.63%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$49,938.67	\$51,090.67	-\$51,090.67	0.00%
320	Communications	\$5,400.00	\$474.95	\$3,444.90	\$1,955.10	63.79%
321	Communications-Cellular	\$5,400.00	\$566.17	\$3,390.60	\$2,009.40	62.79%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
322	Postage	\$200.00	\$43.40	\$112.75	\$87.25	56.38%
331	Travel Expenses	\$2,500.00	\$126.48	\$2,546.09	-\$46.09	101.84%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$31,837.00	-\$2,750.00	\$30,984.65	\$852.35	97.32%
405	Cleaning Services	\$4,800.00	\$300.00	\$2,400.00	\$2,400.00	50.00%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$104.13	\$95.87	52.07%
433	Dues/Contracts/Subscriptions	\$30,558.00	\$936.71	\$13,539.76	\$17,018.24	44.31%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$8,000.00	\$0.00	\$7,966.74	\$33.26	99.58%
500	Capital Outlay -	\$42,243.00	\$5,185.34	\$8,717.22	\$33,525.78	20.64%
550	Capital Outlay -	\$68,215.00	\$325.88	\$66,726.97	\$1,488.03	97.82%
600	Principal	\$509.00	\$42.48	\$295.89	\$213.11	58.13%
610	Interest	\$11.00	\$0.86	\$7.49	\$3.51	68.09%
42110	Police Administration	\$1,115,683.00	\$145,258.15	\$764,053.11	\$351,629.89	68.48%
42280	Fire Administration					
100	Wages and Salaries Dept Head	\$94,994.00	\$6,592.60	\$56,037.10	\$38,956.90	58.99%
101	Assistant	\$15,600.00	\$100.00	\$700.00	\$14,900.00	4.49%
106	Training	\$2,100.00	\$300.00	\$2,100.00	\$0.00	100.00%
107	Services	\$130,000.00	\$14,764.00	\$93,826.00	\$36,174.00	72.17%
121	PERA	\$16,814.00	\$1,166.90	\$9,918.65	\$6,895.35	58.99%
122	FICA	\$12,676.00	\$1,245.32	\$9,596.64	\$3,079.36	75.71%
131	Employer Paid Health	\$19,831.00	\$1,652.58	\$12,394.35	\$7,436.65	62.50%
132	Employer Paid Disability	\$646.00	\$71.94	\$575.52	\$70.48	89.09%
133	Employer Paid Dental	\$1,728.00	\$113.05	\$847.88	\$880.12	49.07%
134	Employer Paid Life	\$67.00	\$5.20	\$36.40	\$30.60	54.33%
151	Workers Comp Insurance	\$5,189.00	\$0.00	\$9,202.00	-\$4,013.00	177.34%
152	Health Savings Account Contrib	\$6,400.00	\$0.00	\$4,800.00	\$1,600.00	75.00%
200	Office Supplies	\$300.00	\$0.00	\$125.00	\$175.00	41.67%
208	Instruction Fees	\$20,000.00	\$325.00	\$9,961.00	\$10,039.00	49.81%
209	Physicals	\$4,000.00	\$0.00	\$3,300.00	\$700.00	82.50%
210	Operating Supplies	\$500.00	\$333.53	\$1,397.05	-\$897.05	279.41%
212	Motor Fuels	\$1,000.00	\$273.64	\$1,092.11	-\$92.11	109.21%
213	Diesel Fuel	\$1,000.00	\$265.06	\$935.96	\$64.04	93.60%
220	Repair/Maint Supply - Equip	\$6,000.00	\$1,906.62	\$6,246.72	-\$246.72	104.11%
221	Repair/Maint Vehicles 302	\$12,000.00	\$10,236.76	\$10,415.36	\$1,584.64	86.79%
222	Tires	\$0.00	\$0.00	\$415.44	-\$415.44	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$948.00	\$3,003.88	\$1,996.12	60.08%
233	FIRE PREVENTION	\$3,000.00	\$0.00	\$4,657.71	-\$1,657.71	155.26%
240	Small Tools and Minor Equip	\$4,000.00	\$1,842.84	\$4,637.91	-\$637.91	115.95%
258	Unif FIRE/Pat/Mark	\$3,500.00	\$54.26	\$1,628.35	\$1,871.65	46.52%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$5,000.00	\$863.88	\$1,491.76	\$3,508.24	29.84%
319	Donation Expenditures	\$0.00	\$3,773.73	\$25,314.83	-\$25,314.83	0.00%
320	Communications	\$3,000.00	\$306.40	\$2,098.13	\$901.87	69.94%
321	Communications-Cellular	\$4,000.00	\$432.06	\$3,024.42	\$975.58	75.61%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$4,000.00	\$0.00	\$4,856.42	-\$856.42	121.41%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$21,785.00	\$0.00	\$21,288.51	\$496.49	97.72%
381	Electric Utilities	\$8,000.00	\$1,050.00	\$5,153.00	\$2,847.00	64.41%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
383	Gas Utilities	\$7,000.00	\$27.76	\$1,679.19	\$2,987.49	35.98%
384	Refuse/Garbage Disposal	\$1,500.00	\$150.46	\$807.49	\$692.51	53.83%
385	Sewer Utility	\$780.00	\$65.00	\$510.00	\$270.00	65.38%
405	Cleaning Services	\$2,400.00	\$150.00	\$1,200.00	\$1,200.00	50.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%
433	Dues/Contracts/Subscriptions	\$4,593.00	\$809.21	\$4,819.52	-\$226.52	104.93%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
491	FDRA City Contribution	\$30,000.00	\$351.00	\$2,259.00	\$27,741.00	7.53%
492	FDRA State Aid	\$48,000.00	\$0.00	\$0.00	\$48,000.00	0.00%
500	Capital Outlay -	\$123,190.00	\$1,708.79	\$117,864.00	\$5,326.00	95.68%
550	Capital Outlay -	\$55,000.00	\$0.00	\$474,128.60	-\$419,128.60	862.05%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42280	Fire Administration	\$685,718.00	\$51,885.59	\$914,370.90	-\$230,986.22	133.80%
42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$676.40	\$1,123.60	37.58%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42500	Ambulance Services	\$1,800.00	\$0.00	\$676.40	\$1,123.60	37.58%
43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$35,438.00	\$6,094.38	\$50,316.96	-\$14,878.96	141.99%
103	Tech 1	\$53,495.00	\$2,756.89	\$32,242.18	\$21,252.82	60.27%
104	Tech 2	\$12,793.00	\$2,325.23	\$10,682.05	\$2,110.95	83.50%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
107	Services	\$19,510.00	\$2,008.43	\$18,872.12	\$637.88	96.73%
108	Tech 3	\$48,629.00	\$812.79	\$28,183.87	\$20,445.13	57.96%
121	PERA	\$13,035.00	\$1,049.84	\$10,980.34	\$2,054.66	84.24%
122	FICA	\$13,394.00	\$949.14	\$10,391.03	\$3,002.97	77.58%
131	Employer Paid Health	\$51,764.00	\$4,334.08	\$39,189.89	\$12,574.11	75.71%
132	Employer Paid Disability	\$1,530.00	\$124.40	\$1,185.79	\$344.21	77.50%
133	Employer Paid Dental	\$2,454.00	\$212.88	\$1,876.79	\$577.21	76.48%
134	Employer Paid Life	\$185.00	\$14.38	\$135.43	\$49.57	73.21%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,539.00	\$0.00	\$10,323.00	\$6,216.00	62.42%
152	Health Savings Account Contrib	\$17,720.00	\$0.00	\$15,600.00	\$2,120.00	88.04%
200	Office Supplies	\$450.00	\$52.93	\$184.96	\$265.04	41.10%
208	Instruction Fees	\$1,500.00	\$0.00	\$3,700.00	-\$2,200.00	246.67%
210	Operating Supplies	\$1,200.00	\$97.56	\$682.90	\$517.10	56.91%
212	Motor Fuels	\$8,000.00	\$2,306.99	\$6,784.45	\$1,215.55	84.81%
213	Diesel Fuel	\$18,000.00	\$1,061.47	\$6,296.73	\$11,703.27	34.98%
215	Shop Supplies	\$2,750.00	\$299.00	\$713.41	\$2,036.59	25.94%
220	Repair/Maint Supply - Equip	\$20,000.00	\$1,277.07	\$7,430.50	\$12,569.50	37.15%
221	Repair/Maint Vehicles 302	\$20,000.00	\$265.57	\$9,311.56	\$10,688.44	46.56%
222	Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,380.67	\$4,784.25	\$5,215.75	47.84%
224	Street Maint Materials	\$30,000.00	\$207.16	\$1,919.16	\$28,080.84	6.40%
225	Landscape Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$4,366.22	\$4,366.22	-\$2,866.22	291.08%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
228	Street Lighting	\$0.00	\$0.00	\$69.98	-\$69.98	0.00%
232	Striping	\$35,000.00	\$0.00	\$1,444.44	\$33,555.56	4.13%
235	Signs	\$6,500.00	\$607.18	\$4,412.71	\$2,087.29	67.89%
240	Small Tools and Minor Equip	\$5,000.00	\$0.00	\$413.37	\$4,586.63	8.27%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat/Mark	\$0.00	\$0.00	\$121.99	-\$121.99	0.00%
259	Unif Joe/Hunter	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$225.14	\$274.86	45.03%
261	Unif Jake/TJ/Zak	\$500.00	\$0.00	\$811.98	-\$311.98	162.40%
303	Engineering Fees	\$5,000.00	\$0.00	\$16,286.00	-\$11,286.00	325.72%
304	Legal Fees (Civil)	\$500.00	\$570.00	\$1,786.00	-\$1,286.00	357.20%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
320	Communications	\$3,000.00	\$144.24	\$979.83	\$2,020.17	32.66%
322	Postage	\$50.00	\$0.00	\$5.16	\$44.84	10.32%
331	Travel Expenses	\$500.00	\$0.00	\$276.96	\$223.04	55.39%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
360	Insurance	\$9,826.00	\$0.00	\$9,763.46	\$62.54	99.36%
381	Electric Utilities	\$12,000.00	\$621.40	\$4,010.52	\$7,989.48	33.42%
383	Gas Utilities	\$6,500.00	\$44.72	\$1,348.48	\$5,151.52	20.75%
384	Refuse/Garbage Disposal	\$1,000.00	\$145.47	\$843.06	\$156.94	84.31%
385	Sewer Utility	\$400.00	\$30.55	\$387.75	\$12.25	96.94%
405	Cleaning Services	\$5,640.00	\$470.00	\$3,760.00	\$1,880.00	66.67%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$2,500.00	\$0.00	\$66.75	\$2,433.25	2.67%
433	Dues/Contracts/Subscriptions	\$2,988.00	\$49.00	\$1,500.70	\$1,487.30	50.22%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$248.94	\$751.06	24.89%
443	Sales Tax	\$100.00	\$0.00	\$1,526.00	-\$1,426.00	1526.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$1,657.25	\$19,652.83	\$15,347.17	56.15%
500	Capital Outlay -	\$89,913.00	\$0.00	\$70,175.37	\$19,737.63	78.05%
550	Capital Outlay -	\$100,000.00	\$0.00	\$56,406.76	\$43,593.24	56.41%
551	Capital Outlay-Building	\$0.00	\$0.00	\$80,960.00	-\$80,960.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$165,000.00	\$0.00	\$10,215.50	\$154,784.50	6.19%
581	Capital Outlay -Seal Coat	\$433,000.00	\$0.00	\$0.00	\$433,000.00	0.00%
582	Capital Outlay - Crackfill	\$100,000.00	\$0.00	\$24,000.00	\$76,000.00	24.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$1,650,000.00	\$32,654.68	\$51,334.26	\$1,598,665.74	3.11%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)	\$3,077,103.00	\$69,491.57	\$639,687.53	\$2,437,415.47	20.79%
43025	Public Works Snow Removal					
100	Wages and Salaries Dept Head	\$3,119.00	\$0.00	\$0.00	\$3,119.00	0.00%
103	Tech 1	\$2,496.00	\$0.00	\$1,155.95	\$1,340.05	46.31%
104	Tech 2	\$1,966.00	\$0.00	\$1,332.15	\$633.85	67.76%
105	Part-time	\$2,589.00	\$0.00	\$307.56	\$2,281.44	11.88%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$4,893.00	\$0.00	\$2,164.61	\$2,728.39	44.24%
121	PERA	\$896.00	\$0.00	\$365.32	\$530.68	40.77%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
122	FICA	\$821.00	\$0.00	\$362.82	\$458.18	44.19%
131	Employer Paid Health	\$3,531.00	\$0.00	\$1,499.16	\$2,031.84	42.46%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$197.00	\$0.00	\$73.50	\$123.50	37.31%
134	Employer Paid Life	\$3.00	\$0.00	\$4.56	-\$1.56	152.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43025	Public Works Snow Removal	\$20,511.00	\$0.00	\$7,265.63	\$13,245.37	35.42%
43026	Public Works Trails					
100	Wages and Salaries Dept Head	\$817.00	\$0.00	\$0.00	\$817.00	0.00%
103	Tech 1	\$654.00	\$0.00	\$0.00	\$654.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$49.00	\$0.00	\$0.00	\$49.00	0.00%
122	FICA	\$44.00	\$0.00	\$0.00	\$44.00	0.00%
131	Employer Paid Health	\$232.00	\$0.00	\$0.00	\$232.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$11.00	\$0.00	\$0.00	\$11.00	0.00%
134	Employer Paid Life	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43026	Public Works Trails	\$1,808.00	\$0.00	\$0.00	\$1,808.00	0.00%
43100	Cemetery					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$2,462.24	-\$2,462.24	0.00%
104	Tech 2	\$0.00	\$219.45	\$579.98	-\$579.98	0.00%
105	Part-time	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$855.41	-\$855.41	0.00%
121	PERA	\$0.00	\$16.45	\$291.77	-\$291.77	0.00%
122	FICA	\$426.00	\$15.26	\$272.46	\$153.54	63.96%
131	Employer Paid Health	\$0.00	\$55.91	\$1,216.05	-\$1,216.05	0.00%
133	Employer Paid Dental	\$0.00	\$3.82	\$74.34	-\$74.34	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$3.86	-\$3.86	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$84.64	\$855.36	9.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$90.82	\$159.18	36.33%
360	Insurance	\$90.00	\$0.00	\$104.00	-\$14.00	115.56%
381	Electric Utilities	\$350.00	\$33.02	\$221.46	\$128.54	63.27%
430	Miscellaneous	\$400.00	\$0.00	\$159.08	\$240.92	39.77%
452	Refund	\$0.00	\$500.00	\$500.00	-\$500.00	0.00%
500	Capital Outlay -	\$0.00	\$2,869.08	\$7,756.52	-\$7,756.52	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43100	Cemetery	\$8,030.00	\$3,712.99	\$14,672.63	-\$6,642.63	182.72%
45100	Park and Recreation (GENERAL)					
100	Wages and Salaries Dept Head	\$83,034.00	\$6,179.92	\$53,384.32	\$29,649.68	64.29%
101	Assistant	\$40,582.00	\$0.00	\$28,854.87	\$11,727.13	71.10%
103	Tech 1	\$48,774.00	\$4,036.15	\$35,761.20	\$13,012.80	73.32%
104	Tech 2	\$3,000.00	\$0.00	\$840.00	\$2,160.00	28.00%
105	Part-time	\$37,710.00	\$5,260.50	\$34,474.89	\$3,235.11	91.42%
107	Services	\$22,100.00	\$1,794.70	\$10,120.85	\$11,979.15	45.80%
108	Tech 3	\$53,052.00	\$4,356.40	\$36,706.84	\$16,345.16	69.19%
121	PERA	\$21,394.00	\$1,600.81	\$14,151.74	\$7,242.26	66.15%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
122	FICA	\$22,090.00	\$1,495.16	\$13,924.68	\$8,165.32	63.04%
131	Employer Paid Health	\$55,998.00	\$4,301.90	\$35,521.22	\$20,476.78	63.43%
132	Employer Paid Disability	\$1,960.00	\$79.20	\$1,476.32	\$483.68	75.32%
133	Employer Paid Dental	\$4,409.00	\$354.08	\$2,552.75	\$1,856.25	57.90%
134	Employer Paid Life	\$268.00	\$18.19	\$164.31	\$103.69	61.31%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$14,387.00	\$0.00	\$11,867.00	\$2,520.00	82.48%
152	Health Savings Account Contrib	\$19,000.00	\$0.00	\$14,800.00	\$4,200.00	77.89%
200	Office Supplies	\$300.00	\$68.43	\$95.31	\$204.69	31.77%
208	Instruction Fees	\$500.00	\$70.00	\$499.99	\$0.01	100.00%
210	Operating Supplies	\$3,200.00	\$121.31	\$2,980.05	\$219.95	93.13%
212	Motor Fuels	\$3,000.00	\$492.33	\$1,990.64	\$1,009.36	66.35%
213	Diesel Fuel	\$2,500.00	\$381.76	\$1,594.45	\$905.55	63.78%
220	Repair/Maint Supply - Equip	\$10,000.00	\$1,771.61	\$8,215.03	\$1,784.97	82.15%
221	Repair/Maint Vehicles 302	\$1,000.00	\$0.00	\$144.79	\$855.21	14.48%
223	Bldg Repair Suppl/Maintenance	\$20,000.00	\$1,782.62	\$33,031.95	-\$13,031.95	165.16%
231	Chemicals	\$6,000.00	\$136.49	\$912.87	\$5,087.13	15.21%
235	Signs	\$400.00	\$608.20	\$680.02	-\$280.02	170.01%
240	Small Tools and Minor Equip	\$1,200.00	\$312.01	\$1,798.65	-\$598.65	149.89%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat/Mark	\$500.00	\$0.00	\$121.99	\$378.01	24.40%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$145.00	\$355.00	29.00%
261	Unif Jake/TJ/Zak	\$500.00	\$0.00	\$36.99	\$463.01	7.40%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$5,408.00	-\$408.00	108.16%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$671.00	\$1,329.00	33.55%
308	Instructors Fees	\$0.00	\$240.00	\$395.00	-\$395.00	0.00%
309	Tennis	\$1,000.00	\$35.16	\$320.08	\$679.92	32.01%
310	Program Supplies	\$1,500.00	\$0.00	\$350.59	\$1,149.41	23.37%
311	Softball/Baseball	\$1,500.00	\$0.00	\$1,022.43	\$477.57	68.16%
312	Pickleball	\$0.00	\$4,710.00	\$6,248.93	-\$6,248.93	0.00%
315	Warm House/Garage Exp	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
316	Security Monitoring	\$1,200.00	\$599.87	\$942.35	\$257.65	78.53%
317	Soccer/Skating	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
318	Garage (North)	\$2,000.00	\$0.00	\$1,637.11	\$362.89	81.86%
319	Donation Expenditures	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
320	Communications	\$6,000.00	\$612.04	\$4,295.50	\$1,704.50	71.59%
322	Postage	\$150.00	\$15.10	\$15.79	\$134.21	10.53%
323	Garage (East)	\$1,000.00	\$0.00	\$146.74	\$853.26	14.67%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$520.69	\$1,350.50	-\$350.50	135.05%
335	Background Checks	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
340	Advertising	\$1,000.00	\$0.00	\$861.28	\$138.72	86.13%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$21,554.00	\$0.00	\$24,756.00	-\$3,202.00	114.86%
381	Electric Utilities	\$15,000.00	\$2,100.60	\$10,080.48	\$4,919.52	67.20%
383	Gas Utilities	\$10,000.00	\$229.96	\$3,605.66	\$6,394.34	36.06%
384	Refuse/Garbage Disposal	\$800.00	\$92.47	\$647.34	\$152.66	80.92%
403	Improvements Other Than Bldgs	\$3,800.00	\$411.25	\$3,011.25	\$788.75	79.24%
405	Cleaning Services	\$23,575.00	\$2,131.25	\$16,150.00	\$7,425.00	68.50%
413	Office Equipment Rental/Repair	\$500.00	\$95.00	\$451.75	\$48.25	90.35%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,200.00	\$1,243.78	\$3,996.55	-\$2,796.55	333.05%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
433	Dues/Contracts/Subscriptions	\$3,011.00	\$261.00	\$2,461.68	\$549.32	81.76%
442	Safety Prog/Equipment	\$1,000.00	\$19.79	\$111.66	\$888.34	11.17%
443	Sales Tax	\$1,600.00	\$763.00	\$5,104.00	-\$3,504.00	319.00%
445	Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.00	\$82.00	\$68.00	54.67%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$523.38	\$2,183.21	-\$183.21	109.16%
459	PAL Foundation Expenditures	\$3,000.00	\$12,051.11	\$23,143.82	-\$20,143.82	771.46%
461	Silver Sneakers	\$6,500.00	\$725.00	\$6,293.00	\$207.00	96.82%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$86,000.00	\$3,621.75	\$99,366.70	-\$13,366.70	115.54%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$835.00	\$161.04	\$512.66	\$322.34	61.40%
610	Interest	\$15.00	\$33.33	\$35.46	-\$20.46	236.40%
45100	Park and Recreation (GENERAL)	\$690,448.00	\$66,428.34	\$578,097.24	\$112,350.76	83.73%
45125	Parks and Rec Snow Removal					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$1,244.00	\$0.00	\$0.00	\$1,244.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$795.00	\$0.00	\$0.00	\$795.00	0.00%
121	PERA	\$153.00	\$0.00	\$0.00	\$153.00	0.00%
122	FICA	\$141.00	\$0.00	\$0.00	\$141.00	0.00%
131	Employer Paid Health	\$681.00	\$0.00	\$0.00	\$681.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$59.00	\$0.00	\$0.00	\$59.00	0.00%
134	Employer Paid Life	\$2.00	\$0.00	\$0.00	\$2.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45125	Parks and Rec Snow Removal	\$3,075.00	\$0.00	\$0.00	\$3,075.00	0.00%
45126	Parks and Rec Trails					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$1,233.00	\$0.00	\$35.01	\$1,197.99	2.84%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$2,396.00	\$0.00	\$0.00	\$2,396.00	0.00%
121	PERA	\$272.00	\$0.00	\$2.63	\$269.37	0.97%
122	FICA	\$254.00	\$0.00	\$2.54	\$251.46	1.00%
131	Employer Paid Health	\$969.00	\$0.00	\$6.04	\$962.96	0.62%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$62.00	\$0.00	\$1.02	\$60.98	1.65%
134	Employer Paid Life	\$7.00	\$0.00	\$0.09	\$6.91	1.29%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45126	Parks and Rec Trails	\$5,193.00	\$0.00	\$47.33	\$5,145.67	0.91%
45500	Library					
101	Assistant	\$27,054.00	\$2,006.25	\$24,762.77	\$2,291.23	91.53%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
121	PERA	\$2,029.00	\$150.47	\$975.23	\$1,053.77	48.06%
122	FICA	\$2,070.00	\$153.48	\$1,130.87	\$939.13	54.63%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$199.00	\$0.00	\$0.00	\$199.00	0.00%
133	Employer Paid Dental	\$285.00	\$0.00	\$47.20	\$237.80	16.56%
134	Employer Paid Life	\$27.00	\$0.00	\$4.12	\$22.88	15.26%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,149.00	\$0.00	\$987.00	\$162.00	85.90%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,509.61	\$490.39	75.48%
202	Library Subscriptions	\$500.00	\$0.00	\$239.40	\$260.60	47.88%
203	Library Books	\$5,000.00	\$754.69	\$2,488.63	\$2,511.37	49.77%
204	Children s Program Expense	\$150.00	\$40.00	\$40.00	\$110.00	26.67%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$100.00	\$100.00	-\$100.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$51.60	\$384.91	\$615.09	38.49%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$12.62	\$75.58	\$424.42	15.12%
430	Miscellaneous	\$1,000.00	\$323.17	\$627.53	\$372.47	62.75%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$2,212.53	-\$212.53	110.63%
443	Sales Tax	\$615.00	\$138.00	\$256.00	\$359.00	41.63%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$189.99	\$270.52	-\$20.52	108.21%
500	Capital Outlay -	\$2,000.00	\$0.00	\$788.50	\$1,211.50	39.43%
600	Principal	\$547.00	\$107.35	\$337.20	\$209.80	61.65%
610	Interest	\$8.00	\$22.22	\$23.62	-\$15.62	295.25%
45500	Library	\$48,483.00	\$4,049.84	\$37,261.22	\$11,221.78	76.85%
47007	2003 Series A Disposal					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure					
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47015	47015 Series 2015B/2021A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47015	47015 Series 2015B/2021A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
48000	Recycling					
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$50.00	\$450.00	10.00%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
48000	Recycling	\$500.00	\$0.00	\$50.00	\$450.00	10.00%
101	GENERAL FUND	\$6,653,217.00	\$470,719.90	\$3,761,013.08	\$2,889,870.60	56.55%
301	DEBT SERVICE FUND					
47000	\$3,815,000 GO CIP 2019A					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$61,681.00	\$0.00	\$61,681.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$495.00	-\$220.00	180.00%
47000	\$3,815,000 GO CIP 2019A	\$291,956.00	\$0.00	\$292,176.26	-\$220.26	100.08%
47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47001	Community Ctr Refunding 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47003	1999 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47004	1999 Series B Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47005	2001 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47006	2002 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility					

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47011	2006 Series B Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47012	CIP Bonds					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
610	Interest	\$10,563.00	\$0.00	\$10,562.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$495.00	-\$220.00	180.00%
47014	47014	\$100,838.00	\$0.00	\$101,057.50	-\$219.50	100.22%
47015	47015 Series 2015B/2021A					
600	Principal	\$120,000.00	\$0.00	\$120,000.00	\$0.00	100.00%
610	Interest	\$13,700.00	\$0.00	\$13,700.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$495.00	-\$220.00	180.00%
47015	47015 Series 2015B/2021A	\$133,975.00	\$0.00	\$134,195.00	-\$220.00	100.16%
47100	2022A ROAD BONDS					
600	Principal	\$33,000.00	\$0.00	\$33,000.00	\$0.00	100.00%
610	Interest	\$32,939.00	\$0.00	\$32,704.50	\$234.50	99.29%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100	2022A ROAD BONDS	\$66,214.00	\$0.00	\$65,704.50	\$509.50	99.23%
47101	2022A FIRE TRUCK BONDS					
600	Principal	\$93,000.00	\$0.00	\$93,000.00	\$0.00	100.00%
610	Interest	\$19,797.00	\$0.00	\$21,121.66	-\$1,324.66	106.69%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101	2022A FIRE TRUCK BONDS	\$113,072.00	\$0.00	\$114,121.66	-\$1,049.66	100.93%
301	DEBT SERVICE FUND	\$706,055.00	\$0.00	\$707,254.92	-\$1,199.92	100.17%
405	TAX INCREMENT FINANCE PROJECTS					

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
46000 Tax Increment Financing						
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$11,072.00	\$6,560.34	\$6,560.34	\$4,511.66	59.25%
650	Administrative Costs	\$300.00	\$0.00	\$100.00	\$200.00	33.33%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46000 Tax Increment Financing		\$11,622.00	\$6,560.34	\$6,660.34	\$4,961.66	57.31%
46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405 TAX INCREMENT FINANCE PROJECTS		\$11,622.00	\$6,560.34	\$6,660.34	\$4,961.66	57.31%
502 ECONOMIC DEVELOPMENT FUND						
41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$118.00	-\$118.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46500 Economic Develop mt (GENERAL)		\$0.00	\$0.00	\$118.00	-\$118.00	0.00%
47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$6,000.00	\$6,343.76	\$11,756.24	35.05%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009 2003 Joint Facility		\$18,100.00	\$6,000.00	\$6,343.76	\$11,756.24	35.05%
502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$6,000.00	\$6,461.76	\$11,638.24	35.70%
601 SEWER OPERATING FUND						
43200 Sewer						
100	Wages and Salaries Dept Head	\$39,375.00	\$60.62	\$1,985.54	\$37,389.46	5.04%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$14,349.00	\$599.40	\$5,021.44	\$9,327.56	35.00%
104	Tech 2	\$66,605.00	\$3,679.60	\$37,864.74	\$28,740.26	56.85%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$17,728.00	\$150.89	\$2,855.64	\$14,872.36	16.11%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
121	PERA	\$10,354.00	\$336.79	\$3,841.90	\$6,512.10	37.11%
122	FICA	\$10,561.00	\$296.06	\$3,578.86	\$6,982.14	33.89%
131	Employer Paid Health	\$33,712.00	\$1,742.50	\$13,006.01	\$20,705.99	38.58%
132	Employer Paid Disability	\$1,068.00	\$227.88	\$652.29	\$415.71	61.08%
133	Employer Paid Dental	\$2,798.00	\$114.47	\$823.81	\$1,974.19	29.44%
134	Employer Paid Life	\$148.00	\$3.83	\$36.43	\$111.57	24.61%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$3,196.00	\$0.00	\$3,856.00	-\$660.00	120.65%
152	Health Savings Account Contrib	\$10,880.00	\$0.00	\$4,800.00	\$6,080.00	44.12%
200	Office Supplies	\$500.00	\$0.00	\$346.54	\$153.46	69.31%
208	Instruction Fees	\$2,000.00	\$585.00	\$983.39	\$1,016.61	49.17%
210	Operating Supplies	\$3,000.00	\$73.00	\$1,202.43	\$1,797.57	40.08%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$25,000.00	\$428.34	\$29,072.72	-\$4,072.72	116.29%
221	Repair/Maint Vehicles 302	\$1,500.00	\$0.00	\$44.42	\$1,455.58	2.96%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$8,000.00	\$70.55	\$519.89	\$7,480.11	6.50%
229	Oper/Maint - Lift Station	\$10,000.00	\$491.74	\$3,016.93	\$6,983.07	30.17%
230	Repair/Maint - Collection Syst	\$10,000.00	\$0.00	\$308.55	\$9,691.45	3.09%
231	Chemicals	\$18,000.00	\$3,122.12	\$13,136.03	\$4,863.97	72.98%
258	Unif FIRE/Pat/Mark	\$1,000.00	\$0.00	\$230.00	\$770.00	23.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$473.82	\$3,301.24	\$1,254.76	72.46%
321	Communications-Cellular	\$1,600.00	\$49.76	\$348.32	\$1,251.68	21.77%
322	Postage	\$800.00	\$0.00	\$696.32	\$103.68	87.04%
331	Travel Expenses	\$2,500.00	\$0.00	\$1,943.88	\$556.12	77.76%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$16,161.00	\$0.00	\$14,796.98	\$1,364.02	91.56%
381	Electric Utilities	\$38,000.00	\$3,330.76	\$20,742.24	\$17,257.76	54.58%
383	Gas Utilities	\$3,000.00	\$25.96	\$1,095.96	\$1,904.04	36.53%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$22,000.00	\$0.00	\$6,022.02	\$15,977.98	27.37%
407	Sludge Disposal	\$45,000.00	\$0.00	\$13,417.50	\$31,582.50	29.82%
420	Depreciation Expense	\$360,000.00	\$0.00	\$0.00	\$360,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$25.00	\$175.00	12.50%
433	Dues/Contracts/Subscriptions	\$5,000.00	\$44.00	\$4,696.50	\$303.50	93.93%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$216,000.00	\$0.00	\$894.06	\$215,105.94	0.41%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$470.50	\$2,851.00	-\$2,851.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43200	Sewer	\$1,013,341.00	\$16,377.59	\$199,464.58	\$813,876.42	19.68%
47007	2003 Series A Disposal					
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	SEWER OPERATING FUND	\$1,013,341.00	\$16,377.59	\$199,464.58	\$813,876.42	19.68%

OBJ	OBJ Descr	2024 Budget	AUGUST 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
651 SEWER RESTRICTED SINKING FUND						
43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal						
600	Principal	\$205,000.00	\$0.00	\$205,000.00	\$0.00	100.00%
610	Interest	\$440.00	\$0.00	\$2,613.75	-\$2,173.75	594.03%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal		\$205,715.00	\$0.00	\$207,613.75	-\$1,898.75	100.92%
47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$9,411.00	\$0.00	\$10,180.00	-\$769.00	108.17%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2003 Series B Sewer		\$109,686.00	\$0.00	\$110,180.00	-\$494.00	100.45%
47102 2022A SEWER BONDS						
600	Principal	\$41,000.00	\$0.00	\$41,000.00	\$0.00	100.00%
610	Interest	\$70,266.00	\$0.00	\$69,176.44	\$1,089.56	98.45%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS		\$111,541.00	\$0.00	\$110,176.44	\$1,364.56	98.78%
651 SEWER RESTRICTED SINKING FUND						
		\$426,942.00	\$0.00	\$427,970.19	-\$1,028.19	100.24%
		\$8,829,277.00	\$499,657.83	\$5,108,824.87	\$3,718,118.81	57.88%

City of Crosslake

Balance Sheet

Current Period: AUGUST 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21706	Hospitalization/Medical Ins	\$0.00	\$30,089.78	\$22,574.24	\$306,342.41	\$247,085.77	\$59,256.64
G 101-21707	Union Dues	\$0.00	\$1,097.48	\$1,014.48	\$8,514.76	\$8,431.76	\$83.00
G 101-21708	HCSP	\$1,500.00	\$2,286.79	\$2,286.79	\$107,988.68	\$107,988.68	\$1,500.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insuranace	\$10.00	\$295.80	\$258.80	\$2,297.60	\$2,479.00	-\$171.40
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	\$6,744.00	\$1,248.00	\$1,248.00	\$14,696.00	\$9,896.00	\$11,544.00
G 101-21713	Dental	\$1,858.00	\$1,918.93	\$1,512.85	\$14,131.06	\$12,087.44	\$3,901.62
G 101-21714	Deferred Compensation	\$0.00	\$2,250.00	\$2,250.00	\$7,175.00	\$7,175.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$5,421.00	\$5,310.97	\$6,294.96	\$59,151.70	\$56,937.29	-\$3,206.59
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21750	Accrued Compensated Absence	-\$4,010.00	\$0.00	\$0.00	\$4,010.00	\$0.00	\$0.00
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$19,073.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,073.00
G 101-22280	Deferred Revenue-Property Tax	-\$31,805.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,805.00
G 101-22281	Deferred Revenue-Spec Assmts	-\$40,425.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$40,425.00
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$523,136.02	\$624,488.67	\$4,753,997.30	\$5,377,206.36	-\$623,209.06
G 101-27200	FB - Nonspendable - Prepays	-\$49,174.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$49,174.00
G 101-28510	FB - Rest. For Fire Truck	-\$263,000.00	\$0.00	\$0.00	\$288,000.00	\$0.00	\$25,000.00
G 101-28511	FB - Rest for PS Grant	-\$107,913.00	\$107,913.00	\$0.00	\$107,913.00	\$0.00	\$0.00
G 101-29200	FB - CO - ASSIGNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215	FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$10,842.00	\$0.00	\$10,842.00	-\$30,591.00
G 101-29220	FB - CO ASG Fire Hall Remodel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$121,929.00	\$14,581.72	\$0.00	\$14,581.72	\$0.00	-\$107,347.28
G 101-29226	FB - CO ASG Storm Water Mai	-\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,500.00

Balance Sheet

Current Period: AUGUST 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 405-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-28500	FB - Restricted for TIF	-\$13,108.00	\$6,560.34	\$0.00	\$6,660.34	\$7,289.27	-\$13,736.93
<i>FUND 405 TAX INCREMENT FINANCE PROJECTS</i>		\$0.00	\$6,560.34	\$6,560.34	\$13,949.61	\$13,949.61	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
!G 502-10100	Cash	\$25,330.00	\$0.00	\$6,000.00	\$11,195.70	\$12,305.52	\$24,220.18
!G 502-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500	Taxes Receivable-Current	\$311.00	\$0.00	\$0.00	\$0.00	\$311.00	\$0.00
!G 502-10700	Taxes Receivable-Delinquent	\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00
!G 502-12000	Long-Term Lease Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200	Accounts Payable	-\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$0.00
!G 502-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280	Deferred Revenue-Property Tax	-\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$195.00
!G 502-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$461.76	\$343.76	\$118.00
!G 502-25400	Restricted for LT Lease Rec v	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-29300	FB - UnRestricted Unassigned	-\$20,141.00	\$6,000.00	\$0.00	\$12,154.76	\$16,351.94	-\$24,338.18
<i>FUND 502 ECONOMIC DEVELOPMENT FUND</i>		\$0.00	\$6,000.00	\$6,000.00	\$29,312.22	\$29,312.22	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100	Cash	\$196,152.00	\$40,483.95	\$18,189.19	\$422,030.02	\$225,781.35	\$392,400.67
G 601-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10500	Taxes Receivable-Current	\$1,485.00	\$0.00	\$0.00	\$0.00	\$1,485.00	\$0.00
G 601-10700	Taxes Receivable-Delinquent	\$1,348.00	\$0.00	\$0.00	\$1,485.09	\$1,485.09	\$1,348.00
G 601-11500	Accounts Receivable	\$79,298.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,298.00
G 601-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500	Prepaid Items	\$4,394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,394.00
G 601-16000	Construction In Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16100	Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200	Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210	A/D Buildings	-\$1,771,396.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,771,396.00
G 601-16300	Improvements Other Than Bldg	\$39,328.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,328.00

City of Crosslake

09/05/24 9:02 AM

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Balance Sheet

Current Period: AUGUST 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$36,356.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,356.00
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500	Bonds Payable-Current Portion	-\$346,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$346,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$2,115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,115,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$591,836.00	\$0.00	\$0.00	\$436,176.19	\$200,185.85	-\$355,845.66
G 651-26600	Net Assets - Unrestricted	\$2,447,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,447,824.00
FUND 651 SEWER RESTRICTED SINKING FUND		\$0.00	\$0.00	\$0.00	\$636,362.04	\$636,362.04	\$0.00
Grand Total		\$0.00	\$1,735,167.48	\$1,735,167.48	\$15,157,438.83	\$15,157,438.83	\$0.00



C. 26.

Crosslake Police Department
 Monthly Report: August 2024

911 Hangup	3	Nuisance	1
Abandoned Vehicle	1	Parking Complaint	11
Agency Assist	26	Property Damage Accident	2
Alarm	12	Public Assist	8
Animal Complaint	11	Scam/Con	1
Assault	1	Shooting Complaint	1
ATV	3	Suicidal Person	1
Burning Complaint	3	Suspicious Activity	2
Child Maltreatment	1	Suspicious Person	1
Civil Problem	1	Suspicious Vehicle	3
Criminal Sexual Conduct	2	Theft	2
Damage To Property	1	Traffic Arrest	3
Disturbance	8	Traffic Warning	108
Domestic	3	Traffic Citation	15
Driving Complaint	3	Trespass	1
EMS	47	Vehicle Off Road	1
Found Property	4	Vulnerable Adult	2
Fraud	1	Welfare Check	7
Garbage Dumping	1		
Gas Leak	1		
Gun Permits	3		
Harass Comm	1		
Hazard In Road	3		
Information	10		
Intoxicated Person	1		
Lost Property	1		
Missing Persons	1		
Motorist Assist	3		
Noise Complaint	4	TOTAL	332

C. 27.



Crosslake Police Department
Mission Township
Monthly Report: August 2024

Agency Assist	3
ATV	1
Driving Complaint	2
Other	1
Property Damage Accident	1
Traffic Arrest	1
Traffic Warning	52
Traffic Citation	14
Welfare Check	1

TOTAL: 77



Crosslake Fire Department

Date: August 2024

C. 28.

Incidents

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	49	252
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries		3
351/353 - Remove from Elevator/Extrication from Vehicle		2
341/361/362 - Search for Person/Water Rescue/Ice Rescue		2
Total:	49	262
1 - Fire		
111 - Building Fire		2
111 - Building Fire (Mutual Aid)	1	5
112/118/113/114/123/151 - Fire Other / Chimney Fire		1
141/142/143 - Forest, Woods, Brush, Grass Fire		1
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		1
Total:	1	10
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	6
424 - Carbon Monoxide Incident		
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	1	6
5 - Service Call		
561 - Unauthorized Burning		1
531/521 - Smoke or Odor Removal / Water Problem		
542/550/553 - Public Service/ Public Assist / 571 - Standby	2	29
551 - Agency Assist	4	23
Total:	6	53
6 - Good Intent Call		
611 - Dispatched and Cancelled en route		12
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		2
661 - EMS Party Transport - Aircare - Traffic Control	2	12
Total:	2	26
7 - False Alarm & False Call		
735/740/743/740/745 - Smoke Detector Activation - No Fire	3	10
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total:	3	11
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby		1
Total:	0	1
Total Incidents:	62	369

Crosslake Incident Type Report Property Loss

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
111 - Building fire	1	1.6%	673,300	100,000	773,300
	Total: 1	Total: 1.6%	Total: 673,300	Total: 100,000	Total: 773,300
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	49	79.0%			
	Total: 49	Total: 79.0%	Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	1	1.6%			
	Total: 1	Total: 1.6%	Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	4	6.5%			
553 - Public service	2	3.2%			
	Total: 6	Total: 9.7%	Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
661 - EMS call, party transported by non-fire agency	2	3.2%			
	Total: 2	Total: 3.2%	Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
735 - Alarm system sounded due to malfunction	2	3.2%			
743 - Smoke detector activation, no fire - unintentional	1	1.6%			
	Total: 3	Total: 4.8%	Total: 0	Total: 0	Total: 0
	Total: 62	Total: 100.0%	Total: 673,300	Total: 100,000	Total: 773,300

Report Filters

Basic Incident Date Time: is between '8/1/2024' and '8/31/2024'
 Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

Statewide Volunteer Firefighter Plan

C. 29.

CITY OF CROSSLAKE, MINNESOTA

RESOLUTION NO. 24-21

A RESOLUTION OPTING TO JOIN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

The City Council of the City of Crosslake, Minnesota, does ordain:

WHEREAS: The City is authorized to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner; and

WHEREAS: The existing plan is a Defined Contribution Plan and the Relief Association desires to join the Statewide Volunteer Firefighter Plan as a Defined Contribution Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA:

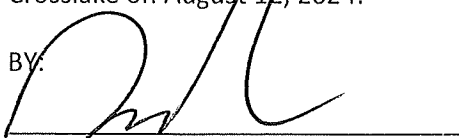
- 1) The City hereby approves coverage by and requests participation in the Statewide Volunteer Firefighter Plan administered by PERA as a Defined Contribution Plan; and
- 2) The City hereby approves coverage by and requests participation in the Statewide Volunteer Firefighter Plan administered by PERA with the vesting schedule beginning at 40% after 5 years of service, increasing by 4% each year until 100% vesting is reached after 20 years of service; and
- 3) The City Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember Sandy Farder and was duly seconded by Councilmember Jackson Purfeerst and upon vote being taken thereon, the following voted in favor: Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, Jackson Purfeerst, Sandy Farder

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Crosslake on August 12, 2024.

BY:



Mayor, Dave Nevin

ATTEST:



City Administrator, Lori Conway



STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment

July 26, 2024
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

- 1. Present: Chair Bill Schiltz; Vice-Chair Jerome Volz; David Fuhs; Kristin Graham; Joseph O’Leary; Alternate Joel Knippel; Alternate Jeremy Johnson and Liaison Council Member Aaron Herzog

Absent: None

Staff: Paul Satterlund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

- 2. 6-28-2024 Minutes – **Motion by Volz; supported by Graham to approve the minutes as written. All members voting “Aye”, Motion carried.**

VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff’s job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statute 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA. Should staff reject a completed application, they would open the city up to being sued by the applicant. Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred and would like to appeal their decision, also have the right to Appeal that decision per Article 8 of the Land Use Ordinance.

- 3. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 3.1 None
- 4. New Business
 - 4.1 Douglas & Emily Maser - variance for setbacks to the lake for dwelling and septic tank
 - 4.2 James S & Karen A Clapper – Variance for lake setbacks & impervious

July 26, 2024 Planning Commission/Board Of Adjustment Meeting

- 4.3 Douglas & Terri Oster – Variance for lake setback
- 4.4 James Burt – Land Use Map Amendment
- 4.5 James Burt – Preliminary subdivision
- 4.6 Butterfield Enterprises – Preliminary subdivision
- 4.7 Land Use Ordinance Amendment – Land Use Tables, Architectural standards, Accessory Structures/Storage Buildings and any accompanied sections

Agenda amendment: Satterlund requested to reverse 5 & 6 – **Motion to accept by Schiltz; supported by O’Leary. All members voting “Aye”, Motion carried.**

- 5. Other Business
 - 5.1 Staff report
- 6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
- 7. Adjournment

**Douglas & Emily Maser
14360502**

Satterlund read the variance request, notices sent out per city ordinance and Minnesota State Statute 462 requirements, project details, impervious percentage, stormwater management plan submitted, septic design was submitted dated 3-8-2024, no comments received, and history of the parcel into the record. Schiltz-entire existing cabin to be removed; will add a septic tank to the septic system; Graham-can move the proposed house back, but site is difficult; to move it back to the required 100' lake setback would make not difference with the water runoff; proposed is no closer to the lake than the existing; moving the proposed back would make it closer to the drainfield; topography is difficult; Recreational Development (RD) classification is set by the DNR making it a setback from the lake of 100'; now is the time to correct the lake setback. Schiltz invited Maser, the applicant/owner, to the podium. Maser, owner-neighbors drainfield is near or over property line north of the proposed new shed location; the plan is to move the existing shed to the new location then use the current location for a future garage; the existing dwelling is sitting on blocks; remove the entirety of the dwelling. Fuhs-if it was bare land we would say use the building envelope; Schiltz-we would like to see the new build in the building envelop; O'Leary-what was said by the staff at the Development Review Team (DRT) meeting; Satterlund-there is room to build in the building envelope; if it would be an addition there is room in the back; went through the variance paperwork; best for site with options; stormwater management plan (SWMP) was submitted; Schiltz-could rotate the building, but there is the septic system; Volz-existing house is already there with disturbed soil; nothing to gain moving it back; Maser-our intent is to manage the water runoff; this location would give us an opportunity to build more in the back; O'Leary-any comments received; Satterlund-none; Schiltz-neighbor's septic is a concern; Graham-they have a SWMP. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 26, 2024 Action:

Motion by Volz; supported by Schiltz to approve the variance for:

- Lake setback of 62 feet where 100 feet is required to proposed dwelling
- Lake setback of 80 feet where 100 feet is required to proposed septic tank

To construct:

- 1,176 square foot dwelling
- Add a tank to the existing septic system

Per the findings of fact as discussed, the on-site conducted on 7-25-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-26-2024 for property located at 17067 Greer Lake Rd, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 7-26-2026.

Findings: See attached/packet

Members voted 4 “Aye” (Schiltz, Graham, Volz, Fuhs), 1 “Opposed” (O’Leary) Motion carried.

**James S & Karen A Clapper
14100695**

Satterlund read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater management plan submitted, Shoreland district (SD), septic inspection dated 6-5-2024, no comments received, buffer zone to be created, and history of the parcel into the record. Schiltz-questioned the validity of the 2000 variance condition of no future add on (see packet); Satterlund-hard to enforce; anyone can request a variance. Schiltz invited Clapper, the applicant/owner, to the podium. Clapper, owner: family history; no place for all of the company; no place for everyone to sit; no room to grill; new structural build and materials; several years ago did landscape/pea rock driveway; all of his driveway should not be counted as impervious; history of existing landscaping and patio. Fuhs-no roof requested or it would be a tougher decision; Schiltz-looks worse on paper than at the on-site yesterday; Volz-it is not an impervious ask; trying to make the decks workable. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 26, 2024 Action:

Motion by Fuhs; supported by Graham to approve the variance for:

- Lake setback of 37.4 feet where 75 feet is required to proposed deck
- Lake setback of 69.3 feet where 75 feet is required to proposed deck
- Existing impervious is 30.1% where 25% is allowed

To construct and allow:

- 200 square foot deck with a large majority in the SIZ 2
- 252 square foot deck with 45 square feet in the SIZ 2
- 30.1% impervious where 25% is allowed by the city ordinance

Per the findings of fact as discussed, the on-site conducted on 7-25-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-17-2024 for property located at 15258 Birch Narrows Rd, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 7-26-2026

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Douglas & Terri Oster
14290775**

Satterlund read the variance request, notices sent out per city ordinance and Minnesota State Statute 462 requirements, project details, impervious percentage, stormwater management plan submitted, shoreland district, municipal sewer system, no comments received, and history of the parcel into the record. Schiltz invited Oster, the applicant/owner, to the podium. Oster, owner: moved to this parcel in March; moved from a different location in Crosslake due to the busy road and concerns for Grandson; wife's job requires a quick response time (no time to clean snow off windows, etc...); current garage is too small. Schiltz-window in peak area of garage. Oster-old owner had a daughter living upstairs in the garage; now no one is living up there; upstairs is for storage; exterior will look like the existing garage. O'Leary-if the wetland was not used to come up with the impervious, what would the impervious be? Satterlund-of course impervious would be increased greatly; the more increase to development would be an increase to runoff; runoff has to go somewhere; difficult because of large wetland and lake. O'Leary-request is about 4 feet, but garage is between the lake and wetland. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 26, 2024 Action:

Motion by Fuhs; supported by Volz to approve the variance for:

- Lake setback of 71 feet where 75 feet is required to proposed garage addition

To construct:

- 743 square foot garage addition to a 484 existing garage, which totals 1227 square feet

Per the findings of fact as discussed, the on-site conducted on 7-25-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-3-2024 for property located at 34792 East Shore Rd, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 7-26-2026

Findings: See attached/packet

All members voting “Aye”, Motion carried.

Break was Taken

**James Burt Land Use Map Amendment (LUMA)
14100709 (14030540)**

Satterlund read the LUMA request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, stormwater management plan submitted, septic site suitabilities dated 6-8-2024, surrounding zoning districts, 3 comments received, history of the parcel and the surrounding parcel history into the record. O'Leary-comments read did not necessary pertain to what is before us; road to possibly be presented to the city council to be adopted into the city recorded roads; where are the two zones located on the property; what is the surrounding properties zoned; what are other properties sized; how long are properties on the market; Knippel-his development started slow, than recently quicker sales; parcels approximately ½ acres on city sewer; proposed project lots are around 1 acre; other surrounding parcels are not part of this discussion; past discussions were about having another district of 2 acres; 2 acre process is getting closer to bringing it to the city council. Schiltz invited D&B Crosslake Holdings, the applicant's representatives to the podium. Nevin, representative-back burner plan for 20 years; now is the time that the owner wants to sell; back lot needs access which this will supply; the existing shop structure area is now in RR5; district change won't be a big impact; in the winter you are able to see the White's (neighbors) structures from the shop; it is normal to get involved when the development is next to them; this city will continue to be developed; this is a reasonable request; will lose a couple of lots if LUMA is denied; all neighbors will be impacted eventually with the city's developments; trees will be kept; tree removal will be by the new owner of each lot; nice size lots-not packing a lot in them; Schiltz-lots are nice large size; Nevin-I have acreage next door; I will put covenants to create a nice neighborhood; not pole barns or just storage; O'Leary-you are before us, but already have been developing; Nevin-Burt (owner) needs access to northern property; driveway is to ensure access for Burt's northern property; Herzog-is the driveway in Lot 3 staying; Nevin-will be eliminated; new road proposed to be named Wilderness Parkway; Nevin-owns White Pine Trail; can control the traffic up to the new lots as private driveway; Herzog-spot zoning; Satterlund-not considered spot zoning; explained what spot zoning means/is; this is acceptable; Nevin-was the developer south of this request; Schiltz-comments seem to be worried about small wild animals, but these are not small metro lots; O'Leary-different past approved request did not ask for special request; went by the ordinance. Terry, representative-partner with Nevin; city was asked & didn't want to do this; consider Nevin not as a Mayor but my partner; Nevin-brought this request to the city council so the city could control it and council denied; city has bought land in the past; city should own land so they can control the use; this was discussed at a council level but not really formally presented. Schiltz opened the public hearing. White, neighbor to the west-feels like commissioners have already made up their mind; not here to save small rodents; we do take this seriously so please you take it seriously; we did move here to have what we bought; comment from comprehensive plan page 20; current request will change the area; new owners will cut trees down; consider to keep the RR5 area or next neighboring property maybe changed as well; trees are being taken down now; we are getting runoff on our property; development of road has caused the current road to be washed out; fiber cut-no internet and husband works from home; cut fiber affects our livelihood; what is affordable housing anyway; maybe should have proposed to neighbors what the plan was, not just bring in heavy equipment. O'Leary-not made a decision yet; bought more north of you; White-yes bought twice; this is our retirement place. Schiltz-what is the reason against this small request; White-we want peacefulness; smaller lots mean more homes which changes the dynamic; take into consideration the current beauty; please be more thoughtful. Graham-now all the trees could be cut down anyway; if let it be developed at least you know what is coming. Nevin-take pictures to show the difficulties that you had

July 26, 2024 Planning Commission/Board Of Adjustment Meeting

mentioned or may have. Hartung, 15281 Wilderness Trail-what is the effectiveness of this plan; no permits were pulled and it is started; Nevin-permit was obtained from the state; O’Leary-no code violation; Satterlund-correct. Schiltz-what is the city process to take over a road; Satterlund-explained the process. Satterlund-if the LUMA is denied, then the preliminary would need to be revised. Marshall-southern neighbor-just heard about it because of the noise; what is RR5; Satterlund-explained zone differences and meaning of each along with possible future RR2. Fuhs-future development has been considered; personal preference is to keep RR5 as RR5; potential future zoning; smaller size maybe helpful to us when it comes. Volz-big pole barn would be less desirable to live by if they were 5 acres. Burt, owner-60 year resident; know Nevin a long time; he built my cabin on the lake; bought the land from Nevin; just sat on the land; getting older, time to do something with it; history of selling property; sold some property to Whites twice; we did a lot of serious planning; I love Crosslake; it is my home; Crosslake will grow no matter what; I get that we are asking for something different; we did not squeeze in smaller lots; not trying to make it about money, but want to try to recover something back. Graham-how long ago was RR 5 put into the districts; Stuckmayer-a little less than 11 years ago smaller lots were eliminated; Fuhs-citizens need to look at other ways to preserve green space (land trust, etc...). Schiltz closed the public hearing. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 26, 2024 Action:

Motion by Fuhs; supported by O’Leary to recommend approval to the city council for the following Land Use Map Amendment:

- To amend the Official Land Use Map on parcel 14100709 (14030540) from Rural Residential 5 (RR5) to Shoreland District (SD) involving approximately 18.3 acres.

Per the findings of fact as discussed, the on-site conducted on 7-25-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-10-2024 for property located at 37922 White Pine Trail, City of Crosslake

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**James Burt (Preliminary Plat)
14100709, 14030540, 14100530**

Satterlund read the preliminary plat request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater management plan submitted, septic site suitability 6-8-2024, three comments received (read at the LUMA earlier today), history of the parcel and the surrounding parcel history into the record. Satterlund-outlots can not be developed; not meeting the ordinance requirements; as of today a private gravel road is being installed. Schiltz invited D&B Crosslake Holdings, the applicant's representatives to the podium. Nevin, representative-covenants will be developed to ensure it remains quiet; septic primary and alternate sites have been provided by a professional, which are stated on the preliminary plat; lot 13 is buildable with existing topography. Trotter, owner's surveyor-clarified lots and outlots. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Additional conversation was held at the LUMA earlier today, that is in part connected to this request. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 26, 2024 Action:

Motion by O'Leary; supported by Fuhs to recommend approval to the city council for the following Preliminary Plat of Rolling Woods:

To subdivide parcels #14100709, 14030540, 14100530 involving 18.3 acres into 13 tracts and 3 outlots

Per the findings of fact as discussed, the on-site conducted on 7-25-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-10-2024 for property located at 37922 White Pine Trail, City of Crosslake

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

Findings: See attached/packet

All members voting "Aye", Motion carried.

Break was Taken

**Butterfield Enterprises
14330766**

Satterlund read the preliminary plat request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, zoning districts, impervious percentage, stormwater management plan (SWMP) submitted, no comments received, and history of the parcel into the record. Schiltz invited Gibbs, the applicant/owner and/or Patrick Trotter, owner's representative to the podium. Gibbs-SWMP; facilities available; storage containers are temporary-needs permits. Discussion was held on parking; drive-thru in the structure with gravel area; attorney verified moratorium is not on this due to CIC plat; runoff from roof retainage; asphalt current backside of building-cost; SWMP; no water or sewer on this amendment section. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 26, 2024 Action:

Motion by Volz; supported by Graham to recommend approval to the city council for the following Preliminary Plat of Antler Business Park First Addition:

To subdivide parcel # 14330766 into Antler Business Park First Addition, involving .2 acres into 6 tracts

Per the findings of fact as discussed, the on-site conducted on 7-25-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-12-2024 for property located at 33703 Antler Road, City of Crosslake

Conditions:

Unless an extension of time is requested by the subdivider and granted by the city council, the subdivider shall, within one year following approval of the preliminary plat remit the final plat application per Chapter 44 Subdivisions requirements.

Findings: See attached/packet

All members voting "Aye", Motion carried.

Other Business:

Staff report

Development Review Team (DRT) had 3 July monthly meetings

Permits – nothing significant to report (NSTR)-30 submitted in June

Short Term Rental (STR) - update

Next Month-August:

12th – Public Hearing Application deadline

12th – City Council Meeting

13th – Development Review Team (DRT)

22nd – On-site visit

23rd – PC/BOA Meeting

Open Forum:

1. Miller of Miller Construction of Crosslake-Developer of Grand Review Plat-city engineering bill for the second addition consisting of 31 lots was \$4,300.00; city attorney bill is coming; appreciate all the work of the commissioners; ask commissioners to make a recommendation to city council; no motion is made on open forum issues

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Fuhs; supported by Graham to adjourn at 1:20 P.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

C. 31.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, AUGUST 5, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, August 5, 2024 in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Tim Berg. Dave Schrupp was absent. Also in attendance were Public Works Director Pat Wehner, Interim City Administrator Jerry Bohnsack, City Engineer Phil Martin, Mayor Dave Nevin, Council Member Sandy Farder, and City Clerk Char Nelson.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO APPROVE THE MEETING MINUTES OF JULY 1, 2024. MOTION CARRIED WITH ALL AYES.
3. Phil Martin provided an update on CSAH 3/66 Pedestrian & Intersection Improvements. Phase 1 is planned to be completed before Labor Day. The City has received a quote from Derrick Sievert who works on the Chamber irrigation system. His quote is to provide an irrigation system to the center of the roundabout and to the landscaped area by Andy’s parking lot. His quote is \$17,918.68 and is based on the premise that the Chamber will allow access to their water supply, which was discussed with the Chamber during development of the plans associated with the aesthetic enhancements. Bob Frey suggested that the County use 4” partition conduit so that it can be used for multiple purposes. The Chamber has concerns regarding the maintenance costs of the well as well as the proposed electric service that would come from the Chamber building to the center of the roundabout. Tom Swenson noted that the City contributes \$3,500 to the Chamber annually for building maintenance and suggested that the City pay for the annual inspection cost of \$200. A MOTION WAS MADE BY TIM BERG AND SECONDED BY TOM SWENSON TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE QUOTE FOR IRRIGATION SYSTEM AND BACKFLOW DEVICE FROM SIEVERT IRRIGATION LLC IN THE AMOUNT OF \$17,918.68. MOTION CARRIED 3-1 WITH FREY OPPOSED.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY INCREASE ITS ANNUAL CONTRIBUTION TO THE CHAMBER TO \$3,700 TO COVER INCREASED COSTS ASSOCIATED WITH WATER AND ELECTRICAL BILLS. MOTION CARRIED WITH ALL AYES.

Phil Martin provided an update on Year 1 Road Improvement Plans. Three road segments were missed by the County’s contractor of the chipseal improvements. The contractor will come back to complete the work, but a firm date has not been provided.

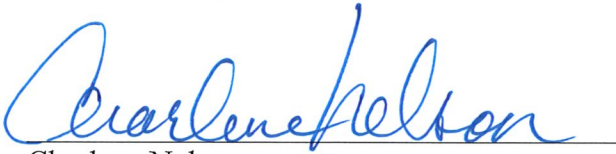
A public hearing regarding road assessments for the bituminous mill and overlay improvements of Daggett Pine Road was held on July 8, 2024. The Council took no action at that meeting. A lengthy discussion ensued regarding the proposed assessments for properties

on secondary roads. The Council will need to continue the discussion at their meeting on August 12, 2024.

A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL AWARD THE BID FOR THE MILINDA HORES BRIDGE WINGWALLS PROJECT (ALTERNATE A – CONCRETE BLOCK) TO ACM, LLC OF PRINCETON, MN WITH BID PRICE OF \$80,420. MOTION CARRIED WITH ALL AYES.

Phil Martin reviewed his progress in procuring easements for Harbor Lane Road Improvements and proposed trail. Web GIS training with staff is pending until new City Administrator is onboard. A public hearing to vacate easements in cemetery will be held at Monday's Council Meeting which will allow Bolton & Menk to update the final plat.

4. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TOM SWENSON TO ADJOURN THE MEETING. AYES: ALL.



Charlene Nelson
City Clerk

Crosslake Parks, Recreation, and Library Commission Minutes

Friday, August 9, 2024

Crosslake City Hall 11:00AM

Present: Chair Peter Graves, Heather Jones, Ann Schrupp, Mary Jo Fritsvold, and Parks and Recreation Director TJ Graumann

Not in attendance: Kera Porter, Kristin Graham, City Council Liaison Jackson Purfeerst

- I. Meeting was called to order at 11:14 am
- II. Approval of June Minutes - **It was the consensus to table June minutes until the next regular scheduled meeting.**
- III. Old Business
 - a. Draft Signage – A lengthy conversation ensued regarding design of each sign provided by Upland Advertising. It was noted that an arrow on either side of the sign on 66/Daggett would be a nice addition. Ann added that we may want to add “city park’ to the bottom of the sign. The recommended verbiage for the bottom of the sign is “Community Center, Park & Library. TJ mentioned that he was approached by a company who makes wood signs and was interested in providing an estimate for both signs. It was the consensus of the commission to get estimates for wooden signs and reach out to Upland to update the proposed mockups.
- IV. New Business
 - a. Park Dedication Consideration, 37922 White Pine Trail -
Motion to accept cash in lieu of land. Ann/Mary Jo Favor: All Opposed: None
 - b. Park Dedication Consideration, 33703 Antler Road -
Motion to accept cash in lieu of land. Heather/Ann Favor: All Opposed: None
 - c. Park Dedication Consideration, 38481 Buckskin Lane -
It was the consensus to table this consideration until the next regular scheduled meeting. The commission would also like to visit the site before making a recommendation.
 - d. Easement on East Shore Road - Paul Satterlund is working on this and will report back to TJ with updates.

VI) Other Business

a. Updates

- i. Park Masterplan, Q & A – TJ noted that, after two open houses and many conversations, there has been no real pushback regarding the master plan. Through the open houses, we received feedback the future potential splash pad is proposed in a strange location. Rather than positioning the splash pad by the warming house and pickleball courts, it should be in closer proximity to the playground. That way, a parent can watch 2+ children at each amenity.

**Motion to approve the master plan as submitted and to present to city council for their approval. Heather, Mary Jo Favor: All
Opposed: None**

**Motion to approve phase 1 of the master plan, of which includes, four additional pickleball courts and parking lot A (west parking lot).
Heather, Ann Favor: All Opposed: None**

- ii. Crosslake Community School Survey Results – TJ worked with staff from the community school to develop a survey for grades 1-3 and 4-8. TJ has since informed the school that he is working through staff challenges and that priorities have changed a bit. As the discussion carried on, TJ noted that Crosslake is growing, and with that, how do we respond to requests from patrons and organizations that want more community education activities. Heather asked if it would be possible to partner with our school district, ISD 186, to provide some of these opportunities that our community is craving. TJ will talk to Joell and see if she would be willing to provide some more information on this topic at the next regular council meeting.
- iii. Pickleball Fundraising Update – Congratulations to the CPA for crushing their goal of raising over \$70,000 to be dedicated the four additional pickleball courts.
- iv. Pickleball Tournament – 32 teams competed in the second annual Dog Days of Summer Pickleball Tournament. It was another successful tournament! Peter mentioned that there are opportunities for future tournaments to host more teams. Using an electronic system, we would be able to host a tournament 5 times the size.
- v. Pine River Overlook Park Update – The PAL Foundation has agreed to donate a bench and a dog waste station for the park.
- vi. CCC Staffing – TJ is working on finalizing a proposal to present that the next regular city council meeting.

b. Comments from the commission – None

c. Pequot Lakes Community Education Update – None

VII) Open Forum – None

VIII) Adjourn

Motion to adjourn at 12:11.

Heather/Ann

Favor: All

Opposed: None

SCORE REPORT FORM

C.
33.

Mo./Yr. July 2024

CROSSLAKE REPORT

Organization:	Waste Partners, Inc. PO Box 677 Pine River, MN 56474
Contact Person:	Drey Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to:	Cass County - Pine River Transfer Station Cardboard & Mixed Paper - LDI or Rock-Tenn Metal - Crow Wing Recycling or Pine River Iron & Metal
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RESIDENTIAL COMMERCIAL

Total Paper : (includes)	13,484	
Corrugated Cardboard	8,465	
Newspaper	-	
Mixed Paper (News, Mags, Mixed Mail, CDBD)	5,019	

Metal: Appliances, misc...

Commingled Materials: (includes)

	%		lbs
	5%	Metals- Aluminum Cans	2934
	21%	Tin Cans	12322
	61%	Glass-	35793
		Clear bottles	
		Green bottles	
		brown bottles	
	10%	Plastic - #1 & #2 bottles	5868
	3%	Rejects	1760
	100%		58678

Total LBS.	72,162	0
Total Tons	36.08	0

OUT OF COUNTY Waste Disposal	
Final Destination:	N/A
Disposal Site Permit # :	_____
Tons Delivered:	NONE

Total Number of Recycling Customers Served this Month
1346

	Recycling Customers	%	Paper 27,080	Commingle 316,580
Brainerd	3022	42%	11,269	131,741
Baxter	1478	20%	5,511	64,432
Breezy Point	535	7%	1,995	23,323
Pequot Lakes	370	5%	1,380	16,130
Crosslake	1346	19%	5,019	58,678
Ironton	244	3%	910	10,637
Nisswa	267	4%	996	11,640
	7262	100%		



C. 34.

August 8, 2024

Attn: Char Nelson
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

RE: Future County Highway Project
CP 18-103-04

The Crow Wing County Highway Department is planning to rehabilitate County Road 103 in the summer of 2026. I am following up as a Project Manager for the above referenced project that is within the city of Crosslake. The information below will inform the city about the upcoming project and provide an opportunity for the city to give feedback.

The Crow Wing County Highway Department is planning to rehabilitate County Road 103 between County State Aid Highway (CSAH) 39 and CSAH 3. The project is anticipated to involve culvert rehabilitation, multiple intersection safety improvements, as well as bituminous resurfacing.

The purpose of this letter is to inform you that this project is currently in the preliminary planning and design phase. Furthermore, we ask that the city begin thinking about any joint or tied projects that may create a cost savings opportunity for the community. If the City has any concerns with this project or interest in a joint project, please contact us with the appropriate feedback.

If you would like a representative from the County Highway Department to present this project at a future council meeting, or have questions relating to the project, please contact me at the number listed below or e-mail at jordan.larson@crowwing.us. Also, please check our website for updates on current and upcoming projects.

Sincerely,

A handwritten signature in cursive script that reads "Jordan Larson".

Jordan D. Larson
Senior Staff Engineer/ Project Manager

Timothy V. Bray, P.E. County Engineer
Robert Hall, P.E. Assistant County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

C.35.

(320) 632-9255
405 First Street SE
Little Falls, MN 56345



ifound.org

August 22, 2024

Charlene Nelson, City Clerk
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442-2528

Dear Charlene,

We have received the City of Crosslake's 2024 funding to support the work of the Initiative Foundation in Central Minnesota. Please extend our appreciation to your city council and mayor. Thank you!

Together, we work to build strong local economies and vibrant communities. Your investment supports economic development through business financing activities designed to create living-wage jobs, diversify economies and leverage private sector investment. Communities are strengthened through signature leadership training and capacity building programs, grants to local units of government and nonprofit organizations, early childhood initiatives and scholarships. This work will provide lasting impact on the health of the region and the future of rural Minnesota.

We truly value your partnership and your support.

Sincerely,

Brian Voerding
President

Carl Newbanks
Vice President for Philanthropy



F.I.R.E.
12137 Northgate Lane
PO Box 810
Crosslake, MN 56442

42280-208
MBFTE

INVOICE

C.36.

DATE	INVOICE #
9/4/2024	7023

BILL TO
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

2024 Invoice Terms:
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

Net 15

DATE	DESCRIPTION	RATE	AMOUNT
9/4/24	NFPA 1403 Live Burn Training Wednesday September 4, 2024 1700 Site: 13147 Anchor Point Road Lead Instructor: Tim Farmer Submit the following to the MBFTE Copy of Invoice Copy of MBFTE Form Copy of Burn Plan Copy of DNR Permit Copy of MPCA Documents	1,800.00	1,800.00

Thank You For Your Business.	TOTAL	\$1,800.00
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STATE OF MINNESOTA)

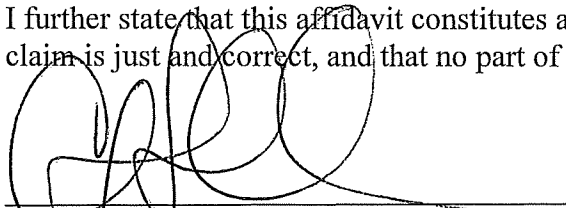
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 9/4/24, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 1,800⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.


To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

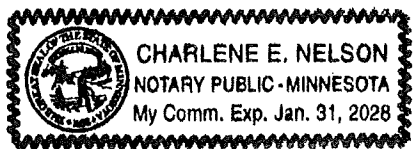


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 4 day of September, 2024.



Notary



BILLS FOR APPROVAL
September 9, 2024

VENDORS	DEPT		AMOUNT
AAA Equipment Center, blades	PW		307.87
AAA Equipment Center, hinge, handle, brake, clevis	PW		120.92
Ace Hardware, fuel	Fire		129.42
Ace Hardware, saw blade, bird food, markers	Park		43.70
Ace Hardware, gloves, fuel	Park		44.08
Ace Hardware, bolts	Park		2.56
Ace Hardware, leather gloves	Park		19.79
Ace Hardware, trash bags, hardware	Fire		61.39
Ace Hardware, batteries, hardware	Park		18.71
Ace Hardware, batteries, traps, cleaner	Park		121.34
Ace Hardware, roundabout	PW		74.09
Ace Hardware, marking flags	Sewer		12.59
Ace Hardware, leather gloves	Sewer		19.79
Ace Hardware, ground switch	PW		2.15
Ace Hardware, pliers set	Sewer		26.09
Ace Hardware, tape, spade, straps	PW		44.40
Ace Hardware, spray paint	PW		15.46
Ace Hardware, hardware	PW		40.49
Ace Hardware, hardware	PW		111.20
Ace Hardware, tiedown straps	Police		35.98
Ace Hardware, tie downs	Police		10.80
Ace Hardware, roundabout	PW		16.18
Ace Hardware, roundabout	PW		14.53
Ace Hardware, batteries	Police		18.87
Ace Hardware, propane	Fire		46.98
Aldrich Tractor, blades	Park		653.89
Anderson Brothers, west shore drive trail repair	PW		11,204.88
Aspen Mills, uniforms	Fire		142.95
Aspen Mills, uniforms	Fire		1,154.40
AT&T, cell phone and ipad charges	ALL		1,195.24
Baker & Taylor, books	Library	pd 8-13	74.81
Baker & Taylor, books	Library		458.44
Banyon Data Systems, fund accounting and payroll support	Admin		1,680.00
Beckys Pest Solutions, pest control	Sewer		159.00
Belson Outdoors, bench	Park		695.00
Bobby Willard, uniform reimbursement	Police		33.50
Bolton & Menk, 2024 road improvements	PW		3,030.50
Bolton & Menk, moonlite bay sewer extension	Sewer		252.00
Bolton & Menk, milinda shores bridge	PW		4,352.50
Bolton & Menk, harbor lane	PW		3,040.00
Bolton & Menk, cemetery platting	PW		185.00
Bolton & Menk, roundabout irrigation	PW		120.00
Brinks Wetlands, gis mapping	PZ		220.00
Char Nelson, reimburse for email bills	Sewer		25.00
Cheryl Stuckmayer, mileage reimbursement	PZ	pd 8-13	41.54
City of Crosslake, sewer utilities	ALL		195.00
Clean Team, september cleaning	ALL		4,286.01
Column Software, ordinance 391	Gov't		46.58
Column Software, meeting notice of 8/21/24	PZ		43.27

Column Software, meeting notice of 9/3/24	PZ		48.62
Column Software, meeting notice of 9/27/24	PZ		61.46
Command, aerial test	Fire		900.00
Council #65, union dues	Gov't		479.68
Crosslake Sheetmetal, thermostat service call	Fire		112.50
Crow Wing County Recorder, filing fee	Gov't		46.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		353.50
Dacotah Paper, janitorial supplies	Park		533.99
Dell, computers	Police		3,087.48
Delta Dental, dental insurance	ALL		2,257.75
Dinges Fire Company, laundry detergent, cleaners	Fire		425.84
Dog Waste Depot, dog waste station, sign, bag system	Park	pd 8-21	577.94
East Side Oil, oil filter recycling	PW		50.00
Ferguson Waterworks, meter parts	Sewer		272.31
Ferguson Waterworks, gasket	Sewer		10.53
Ferguson Waterworks, meter parts	Sewer		16.63
Fortis, disability insurance	ALL		1,109.49
Fyles Satellites, portable restrooms	Park		380.00
Guardian Pest Solutions, pest control	ALL		158.00
Hillcor Plumbing, leak repair	Park	pd 8-29	833.15
Jake Maier, mileage reimbursement	Police		131.32
Josh Runksmeier, uniform reimbursement	Park		109.98
Kimber Creek Ford, program keyfobs, drivers door latch repair	Police		915.41
Knox, cloud license	Fire		584.00
Lakes Area Rental, three chainsaws	Fire		2,699.40
Landwerx Excavating, street sweeping	PW		862.68
League of MN Cities, clerks academy	Admin		250.00
Lori Conway, reimburse for membership fees	Admin	pd 8-29	264.00
Mastercard, Adobe, monthly premium	Gov't		103.04
Mastercard, Adobe, monthly premium	Police		21.46
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, side table	Park		4.07
Mastercard, Amazon, extension cord	Park		13.99
Mastercard, Amazon, phone case and charger	Admin		32.81
Mastercard, Amazon, office chairs	Park		1,802.92
Mastercard, Amazon, trailer wiring	Police		261.85
Mastercard, Amazon, amp	Park		90.68
Mastercard, Amazon, trimmer line	Park		13.99
Mastercard, Amazon, envelopes	Police		29.00
Mastercard, Amazon, sprinkler heads, measuring cup	Park		73.24
Mastercard, Amazon, dead blow hammer set	Park		21.59
Mastercard, Amazon, receipt books	Park		44.46
Mastercard, Amazon, binder	Park		32.99
Mastercard, Amazon, jump starter	Park		99.95
Mastercard, Amazon, padlocks	Park		14.98
Mastercard, Amazon, nitrile gloves	Police		13.99
Mastercard, Amazon, labels	Police		47.75
Mastercard, Amazon, toner cartridge, coffee maker	Adm/Govt		376.89
Mastercard, DOLI, electrical permit	PW		42.00
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, NRPA, training	Park		35.00
Mastercard, Post Office, postage	Police		18.40
Mastercard, Post Office, postage	Police		9.50

Mastercard, Reeds, water	Park		4.99
Mastercard, Sirchie, evidence bags	Police	pd 8-26	49.89
Mastercard, Speed Tech Lights, emergency squad lights	Police		795.53
Mastercard, Zoom, monthly premium	Gov't		65.99
Medica, health insurance	ALL	pd 8-29	34,712.53
Menards, wire	PW		275.98
Menards, roundabout	PW		35.26
Menards, tool set, wrenches, lock set	PW		254.86
Menards, paper towels	PW		40.47
Metro Sales, copier lease	Park	pd 8-26	161.97
Metro Sales, copier lease	Police		48.31
Mid-American Research, janitorial supplies	Park		290.16
Midwest Machinery, wheel, bushing, lamp, oil	Park		302.47
Midwest Machinery, wheel, idler	Park		96.84
Midwest Machinery, bolt, nut, washer, shield, axle	Park		71.46
Midwest Security, fire monitoring	Fire		599.88
MN Life, life insurance	Gov't		231.80
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL		336.00
MN Recreation & Park, employment ad	Park		175.00
MN State Fire Chiefs Assn, conference registration	Fire		440.00
MN State Fire Chiefs Assn, conference registration	Fire		363.00
MN State Fire Chiefs Assn, conference registration	Fire		400.00
Momentum, dot inspection, replace windshieldreplace bearing, replace axle	PW		2,530.93
Moonlite Square, fuel	Park		26.39
Moonlite Square, fuel	Park		17.65
Motorola, charger	Fire		1,227.74
MR Sign, address signs	PW		116.44
MR Sign, address sign	PW		46.66
Napa, hose, fittings	PW		38.08
Napa, hose, fittings	PW		38.08
Napa, oil, filters	Fire		169.20
Napa, cable, wire, tape, breaker	Police		55.10
Napa, oil filter, splash	PW		22.95
Napa, oil filter	PW		25.02
Napa, led box lamp	PW		144.94
Pat Martin, reimburse for fuel	Police		29.49
Placid Lake Advisors, may services	Admin		19,350.00
Quadient Leasing, postage meter rental	Gov't		219.54
Quality Equipment, tractor repairs	Park		3,142.36
Quality Equipment, tractor maintenance	Park		793.10
Ratwik, Roszak & Maloney, legal fees	ALL		3,705.00
Reeds Market, regional meeting	EDA		45.00
Reflection Window Cleaning, window cleaning	ALL		1,409.00
Rodrigo Reyes, pickleball tournament	Park		3,520.00
Shannons Auto Body, squad repair (insurance claim)	Police	pd 8-29	21,016.13
Shannons Auto Body, oil change, deflector repair	PW		316.72
Simonson Lumber, bits	Park		32.71
Star Squads, remove equipment	Police		850.00
Star Squads, install new equipment	Police		3,950.00
Teamsters, union dues	Police	pd 8-13	342.00
The Office Shop, copy paper	PZ/Admin		230.00
The Office Shop, pens	Admin		4.76
The Office Shop, frames	Gov't		31.20
The Office Shop, sign here flags	PZ/Admin		31.03

D. I.

MEMO TO: City Council
FROM: Char Nelson
DATE: September 9, 2024
SUBJECT: Monuments in Pinewood Cemetery

I have received two requests for height variances of headstones at the Pinewood Cemetery. Carol Ottoson is requesting to place a marker that is 38" tall and Peter Villella is requesting to place a marker that is 42" tall.

The Pinewood Cemetery Rules and Regulations state that, "Monument measurements may be from ground level to 32" high by 12" wide by 40" long AND must fit within the grave site. All monuments must be placed on a concrete base large enough to allow a four (4) inch border."

The issue that we have had in the past with the height of markers is that families that own graves behind taller markers are not able to see their monuments.

There are many monuments in the cemetery that have received variances for height or that have been installed without permission.

If the Council is in favor of allowing these variances, a motion is required.

HALFTONE PAINT SPOTS AND STRIPES ON BOAT - LIKE SHOWN



front

Date: 8/6/2024

Order #: ---

Designer: Raven

AMC #: 34

Char

Color: Red Romantica

ID#: 129441 & 129438

Tablet: 2-4x0-6x2-8 - P2, BRP, 1415 Die

Base: 2-10x1-0x0-6 - PT, BRP

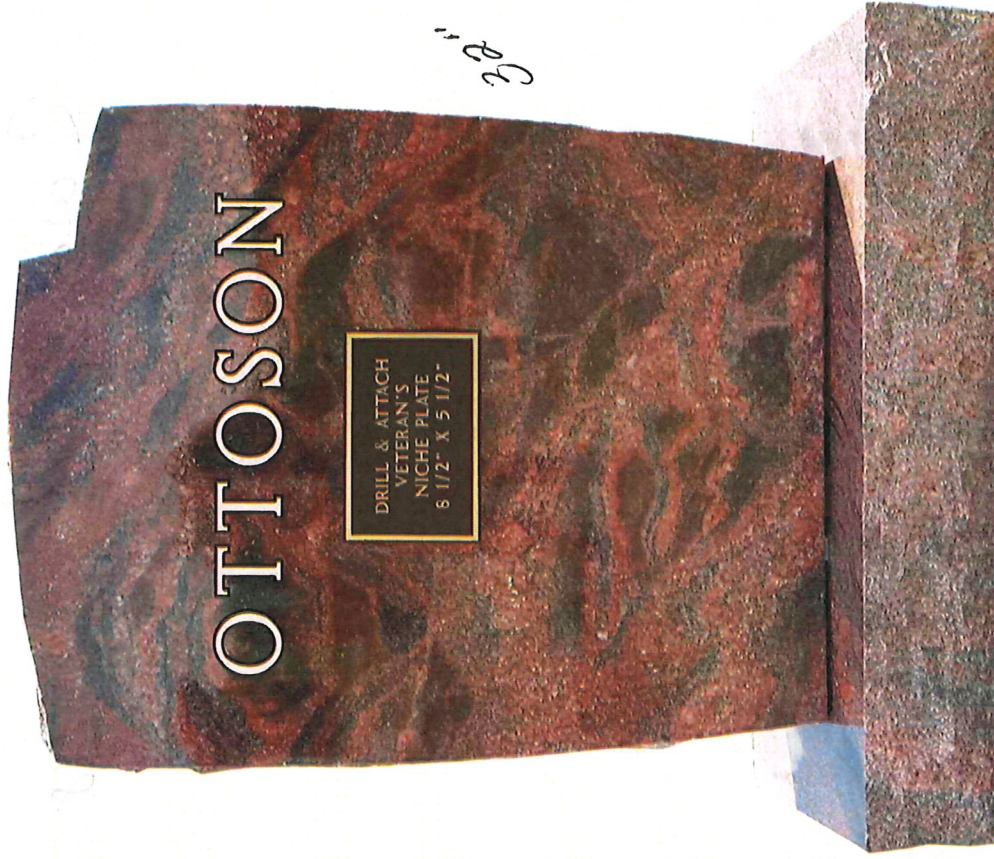
#1

Can you get this approved?

Layout:

Please Sign If O.K.

Date:



back

DO NOT SIGN IF THERE ARE MODIFICATIONS OR CHANGES REQUIRED. Review this layout for accuracy of spelling, dates and appearance. If everything is correct, approve the layout and return it to our attention. **We will not proceed with the manufacturing of this memorial without your signed written approval of this sketch.** This layout is in exact scale and holds priority over previous information provided on the original contract or any previous drawings. This layout is a simulated rendering of the actual granite color and other materials. The actual material colors will vary. Copyright of R.H. Nagel Distributing Company, Inc. No portion of this work may be displayed or duplicated without permission. File Saved as: J:\Murphy Manufacturing Files\AAAAA---Layout Files\OttoSon---Thomas & Carol.cdr

Angela Tappe (Villella)
218-310-5318
angelatappe@gmail.com

September 4, 2024

To:
Crosslake City Council
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Pinewood Cemetery Grave Marker in loving memory of Patricia Villella Storts
January 29, 1994 - August 29, 2024

We would like to please get permission to honor our beloved Patricia Villella Storts (30) with this beautiful gravestone marker on her final resting place. This will make a beautiful addition to the cemetery and compliment the surrounding gravestones in this section as well. It will be centered on our two family plots in block 27, lot 4 A-B.

This gravestone marker provides a place for her visitors to sit with her as they remember her contagious smile, booming laughter, and outgoing personality. She was a loving mother to two small boys, ages 5 and 7 years old. We would love for them to have a place to sit next to her and wrap their arms around her when they visit her hometown of Crosslake, MN. This gravestone marker allows for a hug or to rest your head as you sit, as if it were her shoulder.

Patricia was also a beloved daughter, sister, aunt, and friend. We know she will have visitors from a wide range of ages and hope to allow them to sit with her just as they once did.

Please take into consideration our request as we prepare her final resting place far sooner than we ever imagined necessary. There are about a dozen other gravestones ranging from 36 to 51 inches high in this cemetery as well. The water spigot next to our cemetery plots is 43 inches high and our requested grave marker will look complimentary in height next to that as well.

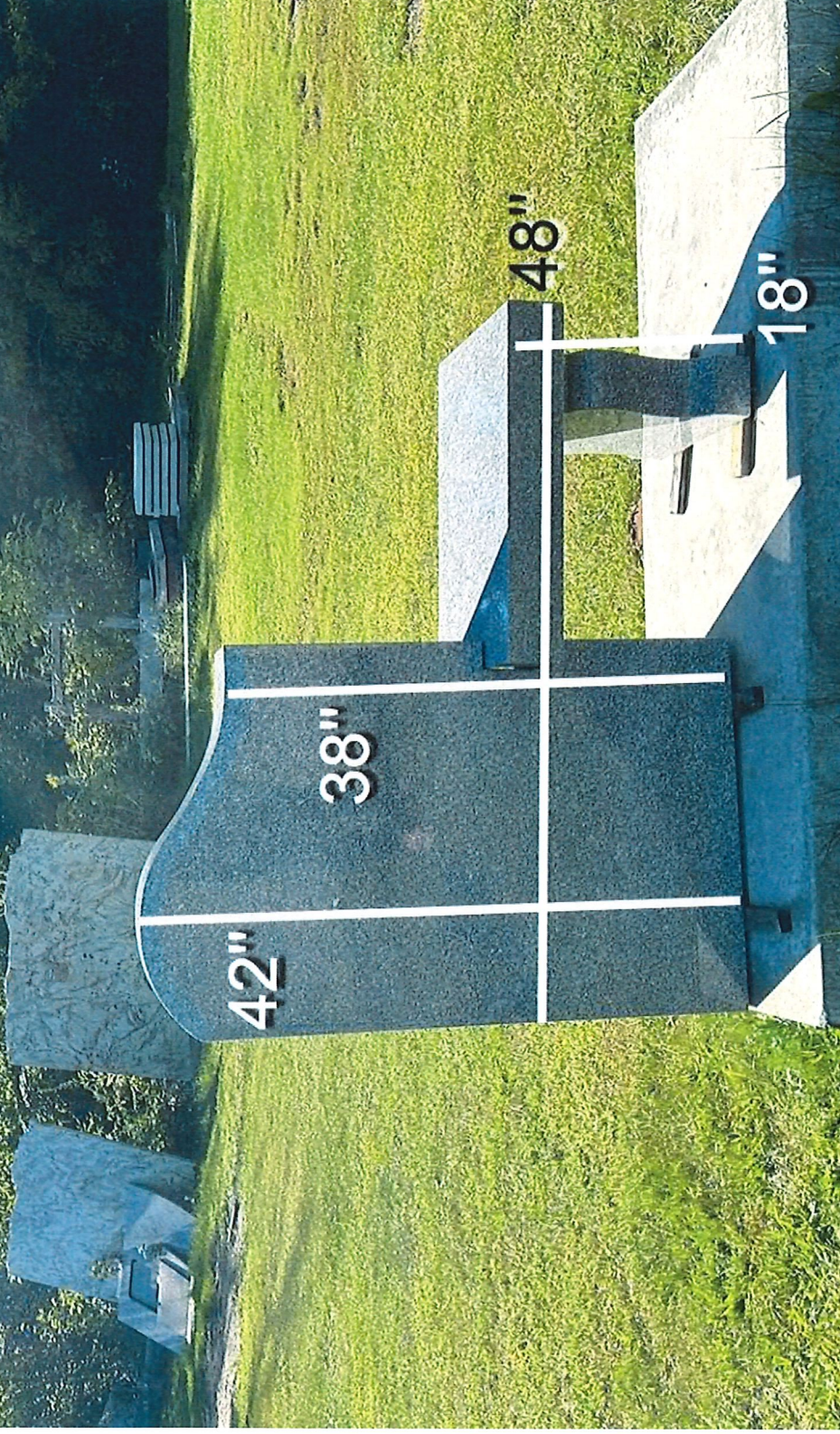
Attached are pictures of the gravestone marker and the plots/surrounding area of the cemetery where she will be brought home and laid to rest.

Thank you for your time and consideration,

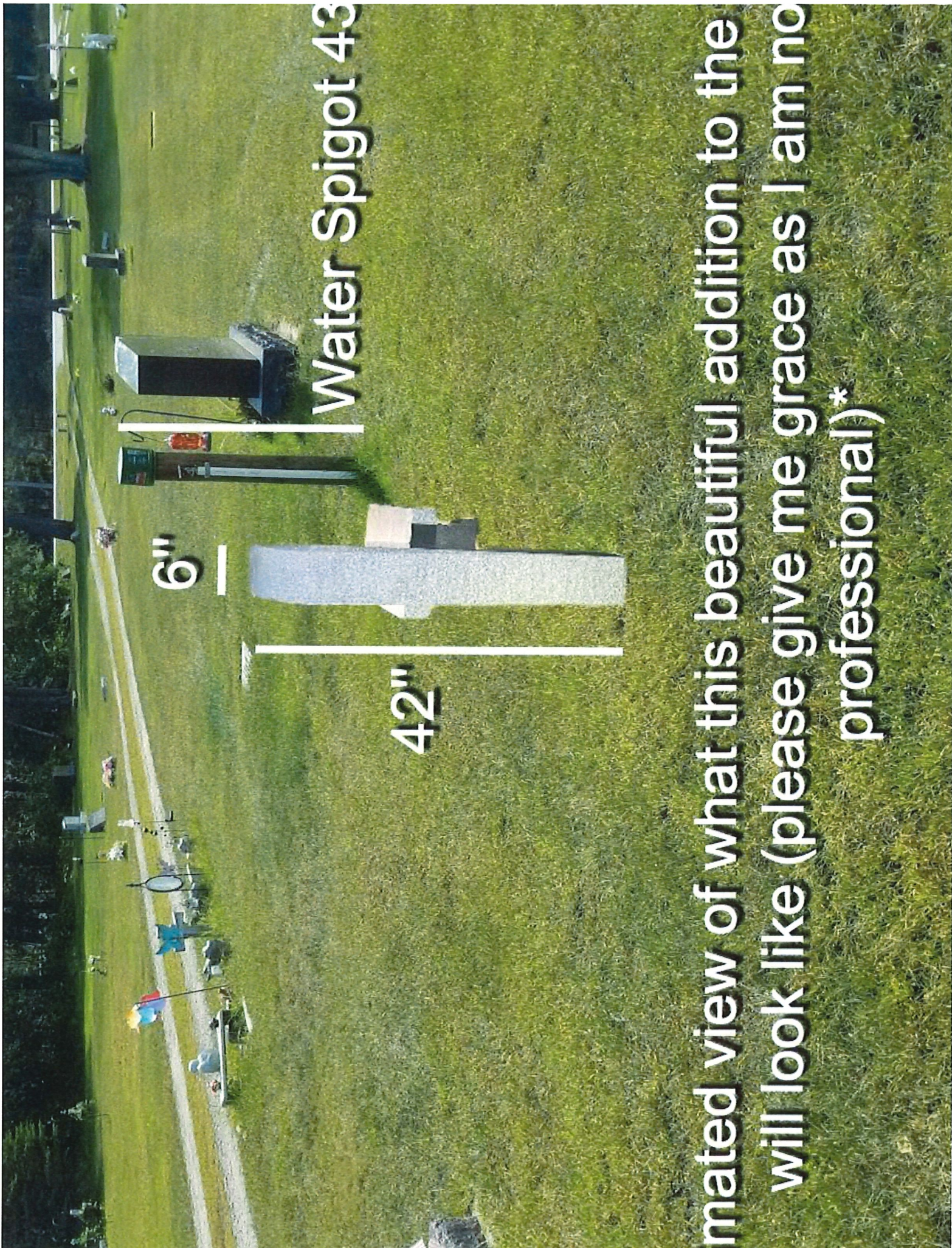
Angela Tappe (Villella) - Patricia's older sister
Melissa Dingman (Villella) - Patricia's older sister
Peter Villella - Patricia's father



This will be centered on our two family plots giving 16 inches extra on both sides (one side is water spigot)



Base will be lower and flush with grass when



6"

Water Spigot 43

42"

imated view of what this beautiful addition to the
will look like (please give me grace as I am no
professional)*

D. 2.



(18) 30" x 60" light pole banners
double sided

- prep. for printing
- full color printing
- on 18oz. block out vinyl
- grommets
- pole pockets top/ bottom
- \$1098.00

option for new artwork
..... \$150. - \$300.00

- option for installation
- boom lift
- hardware provide by others
- installation to 18 light poles
- \$540.00

City of Crosslake
display signs - creative / estimates
7/26/24



21683 Campbell Lake Rd. Merrifield, MN 56465
218/828/9435

◆ This artwork and creative is property of Upland Advertising & Design, LLC.

D.3.

City of Crosslake

RESOLUTION 24-___

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Crosslake Firefighters Relief Association	\$1,297.35	Uniforms
Crosslake Firefighters Relief Association	\$46.98	Propane
Tony & Brenda Marks	\$1,000.00	Fire Department
PAL Foundation	\$10,950.00	Playground
	\$189.99	Library
	\$2,756.00	Tennis Net Posts
	\$411.25	Pine River Overlook Park
	\$1,359.96	Batting Cage Net/Dog Park Waste Station
	\$1,461.92	Community Garden
Scott & Stacy Larson	\$500.00	Police Department
Anonymous	\$40.00	Cart Tours at Park
Natalie Sentz	\$100.00	Dog Park
Robin Sylvester	9 hours of Service	Election Judge Training and Primary Election
Sonia Slack	11 hours of Service	Election Judge Training and Primary Election
Pat Netko	10 hours of Service and Mileage	Election Judge Training and Primary Election

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of September, 2024.

David Nevin
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)

E.2.

**CITY OF CROSSLAKE, MINNESOTA
RESOLUTION NO. 24-____
RESOLUTION ADOPTING ASSESSMENT**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to proposed assessment for the improvement of Daggett Pine Road between CSAH 66 and Dream Island Road; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. Such proposed assessments, a copy of which is attached hereto and made part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday of January 2025, and shall bear interest at the rate of 4.75% per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Crosslake, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31st of the year in which such payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Crosslake City Council this 9th day of September, 2024.

David Nevin
Mayor

Lori A. Conway
City Administrator

Daggett Pine Road - Final Assessment Roll										
Parcel Number	Owner	Address	Total	City	Assessed	Proposed Assessment				
15-May-24		Bituminous Mill & Overlay (Est)	\$265,000	\$107,500.00	\$157,500.00	59%				
PRIMARY PROPERTIES	OWNER	ADDRESS		ZONING/LAND USE	CURRENT USE	Acres				
1	61 MARINE & SPORTS NORTH, LLC	13751 DAGGETT PINE RD	CROSSLAKE MN 56442	Limited Commercial	Commercial	1.66	\$ 2,000.00			
2	CROSSLAKE PRESBYTERIAN CHURCH	14444 DAGGETT PINE RD	CROSSLAKE MN 56442	Rural Residential	Religious (5+ acres)	11.69	\$ 2,000.00			
3	CITY OF CROSSLAKE	13888 DAGGETT BAY RD	CROSSLAKE MN 56442	Public	Public (0-5 acres)	1.04	\$ 2,000.00			
4	MARSHALL, FRANK E & SPENCER	10480 80TH ST W	LONSDALE MN 55046	Rural Residential	Vacant Res (5+ ac) Non-Lake	40.92	\$ 3,500.00			
5	CITY OF CROSSLAKE	13888 DAGGETT BAY RD	CROSSLAKE MN 56442	Rural Residential	Public (5+ acres)	9.02	\$ 2,000.00			
6	CITY OF CROSSLAKE	13888 DAGGETT BAY RD	CROSSLAKE MN 56442	Public	Public (5+ acres)	41.01	\$ 3,500.00			
7	KREITZ-CLOW, EVA MARIE	P O BOX 248	CROSSLAKE MN 56442	Rural Residential	Religious (5+ acres)	41.71	\$ 3,500.00			
8	CHATHAM ACQUISITION LLC	PEQUOT LAKES MN 56472	PEQUOT LAKES MN 56472	Shoreland Dist	SF Non-Lake	2.15	\$ 2,000.00			
9	MARSHALL, MERLE & JASON	3709 GRANDWAY #117	ST LOUIS PARK MN 55416	Rural Residential	Mobile Home Community	38.03	\$ 3,500.00			
10	MARSHALL, JOSEPH A & ANTHONY J	513 W WIND AVE	SHAKOPEE MN 55379	Shoreland Dist	Vacant Res (5+ ac) Non-Lake	39.28	\$ 3,500.00			
11	JONES, MATTHEW (20%) C/O DENYSE KIMBELL-JONES	20723 JUSTICE CT	LAKEVILLE MN 55044	Shoreland Dist	Vacant Res (5+ ac) Non-Lake	39.29	\$ 3,500.00			
12	MCDANIEL, MARC R & LAURI P	1840 LOGAN LN	MANDEVILLE, LA 70448	Shoreland Dist	SF Lake	1.55	\$ 2,000.00			
13	DIKEL, NEVIN DANA &	232 KIMBERLY DR	NEW BRIGHTON MN 55112	Shoreland Dist	SF Lake	1.48	\$ 2,000.00			
14	CAMPBELL, WILLIAM C II	4201 WOODLAND TRL	GOLDEN VALLEY MN 55422	Shoreland Dist	SF Lake	1.17	\$ 2,000.00			
15	LARSON, GEORGE & GEORGINE FAMILY TRUST	3 HIGH CIRCLE WAY	NORTH OAKS MN 55127	Shoreland Dist	SF Lake	1.11	\$ 2,000.00			
16	RONZIO, JOSEPH & JOANNE	4240 STEAMBOAT BND # 201	FORT MYERS FL 33919	Shoreland Dist	SF Lake	1.08	\$ 2,000.00			
17	UTZ, MICHAEL LEE &	130 S CASTLEGREEN CIR	THE WOODLANDS TX 77381	Shoreland Dist	SF Lake	0.93	\$ 2,000.00			
18	ABBOTT, DONALD LIVING TRUST	7251 236TH ST E	LAKEVILLE MN 55044	Shoreland Dist	SF Lake	0.71	\$ 2,000.00			
19	OOHOUTD, LISA A TRUST	14455 OLDFIELD RD N	STILLWATER MN 55082	Shoreland Dist	SF Lake	0.85	\$ 2,000.00			
20	YOUNCE, CARL M & CARLA M	2618 COON RAPIDS BLVD NW	COON RAPIDS MN 55433	Shoreland Dist	SF Lake	0.37	\$ 2,000.00			
21	SKB PETERSON PROPERTIES LLC	37404 DAGGETT LN	CROSSLAKE MN 56442	Shoreland Dist	SF Lake	2.19	\$ 2,000.00			
22	JONES, SCOTT ALAN & MARY LEE	13751 DAGGETT PINE RD	CROSSLAKE MN 56442	Shoreland Dist - corner	SF Non-Lake	1.83	\$ -			
23	SALSEG, JAMES A & BARBARA H	4276 230TH AVE NW	ST FRANCIS MN 55070	Limited Commercial	Commercial	0.46	\$ 2,000.00			
24	BERNDT, MICHAEL C & JOAN M	13903 DAGGETT PINE RD	CROSSLAKE MN 56442	Shoreland Dist	SF Non-Lake	0.96	\$ 2,000.00			
25	KOCH, JAMES & JANET	13931 DAGGETT PINE RD	CROSSLAKE MN 56442	Rural Residential	SF Non-Lake	0.96	\$ 2,000.00			
26	MARTIN, TIMOTHY A & ANDREA L	PO BOX 209	WINSTED MN 55395	Rural Residential	SF Non-Lake	0.96	\$ 2,000.00			
27	WHITCOMB, KURT ALLEN	37463 MILLER RD	CROSSLAKE MN 56442	Rural Residential - corner	SF Non-Lake	1.08	\$ -			
28	PAYNE, SANDRA LEE	2975 COPELAND	MAPLE PLAINS, MN 55359	Shoreland Dist	SF Non-Lake	0.41	\$ 2,000.00			
29	WEGLEITNER, MARTIN	32537 TIMBERLANE PT	BREEZY POINT, MN 56472	Shoreland Dist	SF Non-Lake	0.41	\$ 2,000.00			
30	KIVIOJA, TERRY	14799 DAGGETT PINE RD	CROSSLAKE MN 56442	Shoreland Dist - corner	SF Non-Lake	0.47	\$ 2,000.00			
31	MEYER, TIMOTHY L & DEBRA L	12257 UNITY ST NW	COON RAPIDS MN 55448	Shoreland Dist	SF Non-Lake	0.46	\$ 2,000.00			
32	BEAN, DIANNE R	285 KILBIRNIE WAY	MAHTOMEDI MN 55115	Shoreland Dist	SF Non-Lake	0.46	\$ 2,000.00			
33	JASON BACA LLC	PO BOX 396	CROSSLAKE MN 56442	Shoreland Dist - corner	SF Non-Lake	0.52	\$ -			
34	JASON BACA LLC	32514 COUNTY RD 112	PEQUOT LAKES MN 56472-2408	Rural Residential	Vacant Res (0-5 ac)	1.74	\$ 2,000.00			
35	JASON BACA LLC	32514 COUNTY RD 112	PEQUOT LAKES MN 56472-2408	Rural Residential	Vacant Res (5+ ac)	8.57	\$ 2,000.00			
36	NEMES, ROSELLA I LIVING TRUST	14305 DAGGETT PINE RD PO BOX 769	CROSSLAKE MN 56442	Rural Residential	Vacant Res (5+ ac)	11.57	\$ 2,000.00			
37	CRANE, SANDRA R LIVING TRUST	11989 NORTHGATE LANE	CROSSLAKE MN 56442	Rural Residential - corner	SF Non-Lake	0.97	\$ 2,000.00			
38	C & J BUILDERS INC	PO BOX 365	CROSSLAKE MN 56442	Rural Residential	Vacant Res (5+ ac)	7.35	\$ 2,000.00			
39	PAGEL SOLUTIONS INC, AS QJ FOR	418 147TH CT NE	BRADENTON FL 34212	Rural Residential	Townhome/Condominium	0.05	\$ 500.00			
40	ANDERSON, JEROME H & SHIRLEY M	37356 CAREFREE DR # 14	CROSSLAKE MN 56442	Rural Residential	Townhome/Condominium	0.06	\$ 500.00			
41	SCHLAPKOHL, DAVID B &	37356 CAREFREE DR # 16	CROSSLAKE MN 56442	Rural Residential	Townhome/Condominium	0.11	\$ 500.00			
42										

Daggett Pine Road - Final Assessment Roll									
Parcel Number	Owner	Address	Total	City	Assessed	Proposed Assessment			
PARCEL NUMBER	OWNER	ADDRESS	Total	City	Assessed	Proposed Assessment			
43	HUESMANN, LORELIE	PO BOX 744	\$265,000	\$107,500.00	\$157,500.00	500.00			
44	SCHLAPKOH, BONNIE JEAN	37386 CAREFREE DR # 11				500.00			
45	C & J BUILDERS INC	PO BOX 365				500.00			
46	C & J BUILDERS INC	PO BOX 365				500.00			
47	C & J BUILDERS INC	PO BOX 365				500.00			
48	C & J BUILDERS INC	PO BOX 365				500.00			
49	C & J BUILDERS INC	PO BOX 365				500.00			
50	C & J BUILDERS INC	PO BOX 365				500.00			
51	CHRISTENSON, PETER A	37440 CAREFREE DR # 4				500.00			
52	KOZELKA, RICHARD M & SHARON F	37440 CAREFREE DR # 3				500.00			
53	STANGEL, KEVIN D & JEANNE M	33233 WILDWOOD LANE				500.00			
54	C & J BUILDERS INC	PO BOX 365				500.00			
55	ARVIS, GREGORY G REV TRUST	36227 FOX HUNTER RD				500.00			
56	ZENZ, DAVID P & REBECCA J	13820 DAGGETT PINE RD				2,000.00			
57	LOEW, LEANN	14382 DAGGETT PINE RD #120				500.00			
58	SIMMONS, DEBORAH A	14382 DAGGETT PINE RD # 119				500.00			
59	GATELEY, BRUCE & PATRICIA FAM TRUST	PO BOX 441				500.00			
60	FOSCHI FAMILY TRUST	14952 BACKDAHL RD				500.00			
61	PETERSON, JULIEANN NYLAND & DAVID B	BOX 855				500.00			
62	MAYASICH, MARK & SANDY	14382 DAGGETT PINE RD # 115				500.00			
63	RUDOLPH, MARY K REVOCABLE TRUST	14382 DAGGETT PINE RD				500.00			
64	WISE, KENNETH & JENNIFER J	14382 DAGGETT PINE RD #113				500.00			
65	BROWN, LINDA SUE	14382 DAGGETT PINE RD # 112				500.00			
66	REED, SHARON K TRUST AGREEMENT	P O BOX 306				500.00			
67	SCHILLER, JOYCE M & STEPHEN R TRUST	14382 DAGGETT PINE RD LOT 110				500.00			
68	EMAHISER, DIANE J	14382 DAGGETT PINE RD # 109				500.00			
69	BERGLUND, RICHARD A & KAREN L	10367 OSSAWINAWAKEE RD				500.00			
70	FOUNTAINHEAD FORTUNE LLC	1188 60TH ST NE				500.00			
71	HOLMQUIST, JUDY	14382 DAGGETT PINE RD # 106				500.00			
72	UITZ, HENRY	14382 DAGGETT PINE RD				500.00			
73	MIKKELSON, CAROLYN L	14382 DAGGETT PINE RD #104				500.00			
74	MILLARD, IVAN J & KATHRYN A	14382 DAGGETT PINE RD				500.00			
75	KEIFFER, JOHN W	12850 RUSHMOOR BLVD				500.00			
76	GRIEP, RICHARD A	14382 DAGGETT PINE RD #101				500.00			
77	MESNA, LELAND S & ALICE M	15589 DAGGETT PINE RD				500.00			
78	BEACH DREAM LLC LLC	12795 TUCKER RD				2,000.00			
79	VANDENBOSCH, RICHARD & LONNIE J	15257 DAGGETT PINE RD				2,000.00			
80	TIMMERMAN, LORI A TRUST U/A 2-2-11	8838 KAGAN COURT NE				2,000.00			
81	TIMMERMAN, LORI A TRUST U/A 2-2-11	8838 KAGAN COURT NE				2,000.00			
82	MESNA, LELAND S & ALICE M	15589 DAGGETT PINE RD				2,000.00			
83	SCHREIBER PROPERTIES, LLC C/O ANNA SCHREIBER	2745 W CYPRESS CREEK RD STE B				2,000.00			
84	SCHREIBER PROPERTIES, LLC C/O ANNA SCHREIBER	2745 W CYPRESS CREEK RD STE B				2,000.00			

Daggett Pine Road - Final Assessment Roll									
Parcel Number	Owner	Address	Total	City	Assessed				
PARCEL NUMBER	OWNER	ADDRESS	TOTAL	CITY	ASSESSED				
PRIMARY PROPERTIES									Proposed Assessment
PARCEL NUMBER	OWNER	ADDRESS	TOTAL	ZONING/LAND USE	CURRENT USE	ACRES			ASSESSED
85	14100650	SCHREIBER PROPERTIES, LLC C/O ANNA SCHREIBER	2745 W CYPRESS CREEK RD STE B	FORT LAUDERDALE FL 33309					
86	14100649	RIEM, STEPHEN M & RHONDA K	8647 FLAMINGO DR	CHANNHASSEN, MN 55317	SF Lake	0.38	\$	2,000.00	
87	14100648	CERPE, SHARON M TRST DATE 1-22-03, SHARON & FRANK CERPE TRUSTEES	672 BOUNDARY BLVD	ROTONDA WEST, FL 33947	SF Lake	0.49	\$	2,000.00	
88	14100604	VANDENBOSCH, RICHARD & EDMUND J & VANDENBOSCH, LONNIE	15257 DAGGETT PINE RD	CROSSLAKE, MN 56442	SF Lake	1.32	\$	2,000.00	
89	14100603	SKILLINGSTAD, DENNIS & EILEEN	1800 13TH AVE S	ST CLOUD, MN 56301	SF Lake	0.64	\$	2,000.00	
90	14100602	SKB PETERSON PROPERTIES LLC	13751 DAGGETT PINE RD	CROSSLAKE MN 56442	SF Lake	0.42	\$	2,000.00	
91	14100601	HINDE, JANEL E	8211 TURTLE CREEK BLVD	MINNETRISTA, MN 55375	SF Lake	0.30	\$	2,000.00	
92	14100600	JACOBSEN, BRADLEY D & KRISTEN M	15369 DAGGETT PINE RD PO BOX 985	CROSSLAKE MN 56442	SF Lake	0.32	\$	2,000.00	
93	14100599	MASKEVICH, ANTHONY E & DARCY L	15889 HARTLEY BLVD S	SHAKOPEE MN 55379	SF Lake	0.65	\$	2,000.00	
94	14100598	ZUREK, JOHN F LIVING TRUST	9185 FLYWAY CIR	EDEN PRAIRIE, MN 55347	SF Lake	0.43	\$	2,000.00	
						0.39	\$	2,000.00	
									Primary \$ 136,500.00
SECONDARY PROPERTIES									
PARCEL NUMBER	OWNER	ADDRESS		ZONING/LAND USE	CURRENT USE	ACRES			Proposed Assessment
1	14090689	PAYNE, SANDRA LEE	32537 TIMBERLANE PT	BREEZY POINT, MN 56472	Rural Residential	0.41	\$	1,000.00	
2	14090690	PAYNE, SANDRA LEE	32537 TIMBERLANE PT	BREEZY POINT, MN 56472	Rural Residential	0.46	\$	1,000.00	
3	14090691	PAYNE, SANDRA LEE	32537 TIMBERLANE PT	BREEZY POINT, MN 56472	Rural Residential	0.46	\$	1,000.00	
4	14090692	WHITCOMB, KURT ALLEN	2975 COPLAND	MAPLE PLAIN, MN 55359	Rural Residential	0.41	\$	1,000.00	
5	14090578	KYCIA, RICHARD PETER & TAMMY LEE	14331 DAGGETT PINE RD	CROSSLAKE MN 56442	Rural Residential	1.42	\$	1,000.00	
6	14090579	BLASKOWSKI, CHRISTOPHER J	8868 NUTTHATCH RD	ST JOSEPH, MN 56374	Rural Residential	1.78	\$	1,000.00	
7	14090580	SMITH, AARON & BRITTANY	54196 185TH LANE	GOOD THUNDER, MN 56037	Rural Residential	1.79	\$	1,000.00	
8	14100592	REILLY, JOSEPH M JR & PATRICIA L	20235 N. SUNDANCE WAY	SURPRISE AZ 85374	SF Lake	0.39	\$	1,000.00	
9	14100593	SCHROEDER, STEVEN L REV TRUST	10310 57TH AVE N	PLYMOUTH MN 55442	SF Lake	0.34	\$	1,000.00	
10	14100594	MOORE, DOUGLAS C & ALETTA L	14181 ION CARVER PKWY	CARVER, MN 55315	Shoreland Dist	0.32	\$	1,000.00	
11	14100595	HOVERSTEN, DAVID V	1922 5TH AVE NW	AUSTIN MN 55912	Shoreland Dist	0.28	\$	1,000.00	
12	14100596	FREDRICKSON, BRYAN W & NANCY R	1668 MALLARD DR	EAGAN, MN 55122	Shoreland Dist	0.30	\$	1,000.00	
13	14100597	TENNEY, CAROLYN M & DANIEL R(1/2)INT	5980 ROYAL OAKS DR	SHOREVIEW, MN 55126	SF Lake	0.38	\$	1,000.00	
14	14100567	FRIEDERICH, DUANE A & KAREN A	37698 MOEN BEACH TRL	CROSSLAKE MN 56442	SF Non-Lake	0.48	\$	1,000.00	
15	14100568	DOEDE FAMILY REVOCABLE TRUST	1344 BIRCH PARK RD	HOULTON WI 54082	SF Non-Lake	0.46	\$	1,000.00	
16	14100569	RESNIKOFF, ERIC A & NORA A	6920 CROSBY AVE	INVER GROVE HTS, MN 55076	SF Non-Lake	0.52	\$	1,000.00	
17	14100570	SEIBERT-VOLZ, MARCIA & JEROME VOLZ	37668 MOEN BEACH TRL	CROSSLAKE MN 56442	SF Non-Lake	0.53	\$	1,000.00	
18	14100571	FRIEDERICH, DIANNE M REVOCABLE TRUST	5544 WENTWORTH AVE S	MINNEAPOLIS MN 55419	SF Non-Lake	0.52	\$	1,000.00	
19	14100572	HOFFMAN, DARYL J & SUSAN C	8467 ISLAND BREEZE AVE	PANAMA CITY BEACH FL 32413	SF Non-Lake	0.45	\$	1,000.00	
20	14100573	LINDSTAM, STEVEN & SUSAN TRUST AGR	37646 MOEN BEACH TRL	CROSSLAKE MN 56442	SF Non-Lake	0.47	\$	1,000.00	
21	14100728	CUMMINGS, CHRISTOPHER & HEATHER	12795 TUCKER RD	ROGERS MN 55374	Shoreland Dist	1.12	\$	1,000.00	
									Secondary \$ 21,000.00
									Total \$ 157,500.00

E.
3.

8/1/2024

Managed IT Service Proposal

Prepared for:

City of Crosslake- Char Nelson

Contact: 218-692-2688

Email: cityclerk@cityofcrosslake.org



Arianne Raph

TREMOLO COMMUNICATIONS

218-763-8191

ARAPH@TREMOLO.NET



Tuesday, July 30, 2024

City of Crosslake
Char Nelson
cityclerk@cityofcrosslake.org

Dear Char,

Thank you for the opportunity to submit this proposal for the City of Crosslake. It has always been great working with you, and I want to thank you for meeting with me to review your services. I trust you will find this proposal informative and complete.

The pages that follow outline the custom services we recommend. We developed this proposal after completing an analysis of your organization, your requirements, your day-to-day operations, and your existing technology systems and infrastructure.

We believe our recommendations are the most effective route to achieve an exceptional level of service at an affordable cost.

Thank you again for your time and interest. I look forward to hearing from you.

Sincerely,

Arianne Raph

Arianne Raph
Tremolo Communications Business Solutions

Statement of Work

Project Scope

Tremolo Communications will provide dedicated IT support for the City of Crosslake. The objective is to manage and support the IT infrastructure of the City of Crosslake to ensure optimal performance, security, and reliability of their systems.

Customer Requirements

- Identify and make available at least one qualified employee with authority to make binding decisions for your business.
- Provide initial email user list and additions and deletions as employees change.
- Define communication channels and escalation procedures for addressing issues or concerns promptly

Tasks To Be Completed

- Installation of Remote Monitoring & Management (RMM) software agent on office workstations
- Add cybersecurity endpoint protection
- Configuration and testing of backup service
- Installation of Microsoft Office 365
- Train staff on help desk and support calls
- Install and review KnowBe4 Security Awareness Training & Phishing Emails
- Implementation of DUO multifactor authentication

Ongoing Services

- Remote monitoring and management of workstations and network infrastructure during business hours
- IT Continuity
- Help desk and remote support for office workstations and network issues
- Cybersecurity endpoint protection
- KnowBe4 Security Awareness Training & Phishing Emails
- Semi-annual or annual technology review
- Annual and long-term budgeting assistance
- Network Security Services

Services Not Included, Billed/Quoted Separately

- New workstation setups and/or data transfer
- New hardware or software installations and/or setup
- Project work for equipment not listed in initial quote
- Support/Management of current internet equipment owned by the City of Crosslake

Details of Work

End User Device Support

- Support 42 end-user devices in quote
- Assist with hardware purchase recommendations
- Cybersecurity endpoint protection
- New hardware and software recommendations as requested
- General troubleshooting and support for business functions during business hours.
- Anti-virus monitor alerts
- Manage anti-virus administration and policies
- Schedule an annual check for systems updates

Network Infrastructure

- Best practices infrastructure
- Network debugging and troubleshooting
- Network incident response
- Network monitoring
- Firewall Management

Incident response

- End user device and application support
- Remote and in-person assistance for troubleshooting and resolving IT issues
- Network infrastructure support
- Up to 12 incidents per month
- Tasks, incidents, or projects conducted outside the defined scope will incur charges at a rate of \$70/hr. Customer approval will be obtained before proceeding with such activities.

Backups

- Administration of backup solution
- Advice on best policies and practices
- Backup policy administration

Initial

Monthly Service Agreement

This monthly service agreement between Tremolo Communications ("Tremolo"), 35910 Co Rd 66, PO Box 70, Crosslake, MN 56442 and City of Crosslake ("Customer"), 13888 Daggett Bay Rd, Crosslake MN 56442 for communications and/or technology related equipment and services defined in Quote.

Agreement Commencement Date: Upon installation of services

Initial Length of Agreement Term: 12 Months

Tremolo and Customer agree to the following:

Equipment: Customer desires to pay monthly for equipment and accessories described in Quote. Customer recognizes that it does not claim any ownership interest in the equipment it is paying for and that Tremolo specifically retains all ownership rights to the equipment supplied as described in Quote.

Term: The agreement shall commence upon receipt of signed contract and installation/onboarding of services and continue each month for the number of months defined in the Initial Length of Agreement Term above, until such time as either party notifies the other that it wishes to terminate this agreement. At the end of the initial term either party may terminate the agreement by giving the other party 60 days written notice. If terminated during the initial term the customer will pay Tremolo one hundred percent of the remaining monthly amount. Customer agrees that in the event of termination of this agreement, Customer shall give Tremolo reasonable access to Customer's premises to remove all Tremolo Communications owned equipment on the effective date of the termination of this agreement.

Customer Contact: Customer agrees to identify and make available to Tremolo at least one qualified Customer employee as an administrative contact with authority to act and make binding decisions on behalf of Customer, provide information and data with respect to requested service and advise Tremolo of Customer's requirements.

Price: Customer agrees to pay Tremolo the monthly price, prepayments and any installation or onboarding fees associated with the quote in the proposal above. Monthly billing will begin the month after installation/onboarding. Customer shall also be responsible for the payment of services rendered by Tremolo for any equipment moves, adds and changes requested by Customer after the equipment is installed.

Maintenance: Tremolo shall be responsible for the maintenance and repair of all equipment installed at the Customer's premises, at no cost to Customer, except for equipment willfully damaged by Customer or acts of God. Customer agrees that it shall pay for the repair or replacement of any equipment willfully damaged by Customer or its employees, agents and invitees or acts of God.

Increase in Monthly Fee: Tremolo reserves the right to increase the monthly fee upon 30 days written notice to Customer after the initial term of the agreement.

Initials

Default: Customer agrees that if should it fail to make payment due by the 15th day of the month in which it is due, Tremolo shall have the right to repossess all equipment described in Quote, and that Customer agrees to forfeit any payments made to Tremolo prior to repossession as liquidated damages. Customer agrees to allow Tremolo employees to enter its premises during business hours to obtain equipment in the event of default. Tremolo shall be entitled to any other legal remedy available to protect its ownership interest in the equipment or enforce any and all terms of this agreement.

Successors and Assigns: This agreement shall not be assigned to any successor or other party without the express written consent of Tremolo, and that any such consent shall not be unreasonably withheld. This agreement shall not be assigned by Tremolo to a successor or other party with the express written consent of Customer, and that any such consent shall not be unreasonably withheld.

WARRANTIES: ANY MATERIALS, SUPPLIES, PARTS AND OTHER PRODUCTS SUPPLIED OR PROVIDED BY TREMOLO COMMUNICATIONS ARE PROVIDED ON AN "AS IS" BASIS. THE MANUFACTURERS OF SAID MATERIALS, SUPPLIES, PARTS AND OTHER PRODUCTS MAY PROVIDE WARRANTIES FOR THEIR PRODUCTS. WARRANTY QUESTIONS OR PROBLEMS WITH RESPECT TO SUCH MATERIALS, SUPPLIES, PARTS AND OTHER PRODUCTS SHOULD BE ADDRESSED TO THE MANUFACTURER. TREMOLO COMMUNICATIONS DOES NOT WARRANT THAT ANY MATERIALS, SUPPLIES, PARTS OR OTHER PRODUCTS WILL MEET CUSTOMER'S REQUIREMENTS, OR THAT THE OPERATION OR USE OF ANY MATERIALS, SUPPLIES, PARTS OR OTHER PRODUCTS WILL BE UNINTERRUPTED OR ERROR-FREE. TREMOLO COMMUNICATIONS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SOME STATES HAVE LAWS WHICH ARE DIFFERENT FROM THOSE STATED HEREIN AND IN SUCH STATES, THE MINIMUM REQUIRED WARRANTY SHALL APPLY.

Customer may modify the quantity of an existing monthly service via written or electronic notice to Tremolo Communications Business Solutions. Any such notice will automatically amend this proposal upon receipt to reflect the new quantity of monthly service and new Monthly Service Fee.

A change order will be required, and additional fees will apply in the event any additional hardware, projects or new services are ordered by Customer following the signature date or if project work is required to modify the quantity of an existing service.

Tremolo Communications Business Solutions	City of Crosslake
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



PROJECT ESTIMATE

35910 Co Rd 66 40040 State Hwy 6
 Crosslake, MN 56442 Emily, MN 56447
 Phone: (218) 763-3000 info@tremolo.net

Date: 08/01/24
 Invoice Number 20240801.2

Expires 60 Days

Project Customer and Address:

City of Crosslake
 13888 Daggett Bay Rd
 Crosslake, MN 56442
cityclerk@cityofcrosslake.org

Tremolo Managed IT Proposal

Quantity	Description	Unit price	Amount
1	Tremolo IT for City of Crosslake Offices	\$2,055.22	\$2,055.22
21	Microsoft Exchange Online	\$4.00	\$84.00
18	Office 365 for Government G3	\$23.00	\$414.00
28	MFA (DUO)	\$3.00	\$84.00
1	KnowBe4 Security Awareness Training & Phishing Emails	\$87.78	\$87.78

Subtotal **\$2,725.00**

One Time Set Up Fee \$2,600.00

Tax Exempt

Monthly Total **\$2,725.00**

This is a Project Cost Estimate. Please sign and date this form to confirm your acceptance of the cost and scope.
 Thank you for your business!

Sign Here: _____

Date: _____

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 4.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

MEMO TO: City Council
FROM: Lori Conway – City Administrator *LC*
DATE: September 6, 2024
SUBJECT: Recommendation let the Probationary Period expire for Satterlund

Paul Satterlund has completed his 6-month probationary period on September 7, 2024. Jerry Bohnsack has completed a performance review, and I have also added some input. We recommend that his probationary period expire at 6 months.

In addition, according to his offer letter, Paul shall be awarded 40 hours of vacation, and I recommend this be placed on his next payroll dated September 11, 2024.

Council Action - Motion



City of Crosslake, Minnesota
FIRE DEPARTMENT

F. l. a.

September 9, 2024

Memo

RE: Declare Equipment Surplus

To: Mayor, City Council Members

The Crosslake Fire Department would like to declare the following equipment surplus.

- ECHO CS-680 Chainsaw
- Husqvarna 460 Rancher Chainsaw
- Stihl 029 Chainsaw
- Power Cutter 740 Roof Rescue Saw

The Crosslake Firefighters Relief Association Purchased four (4) new chainsaws. They are all the same manufacturer and model which will help with service and parts.

Chip Lohmiller
Chief
Crosslake Fire Department



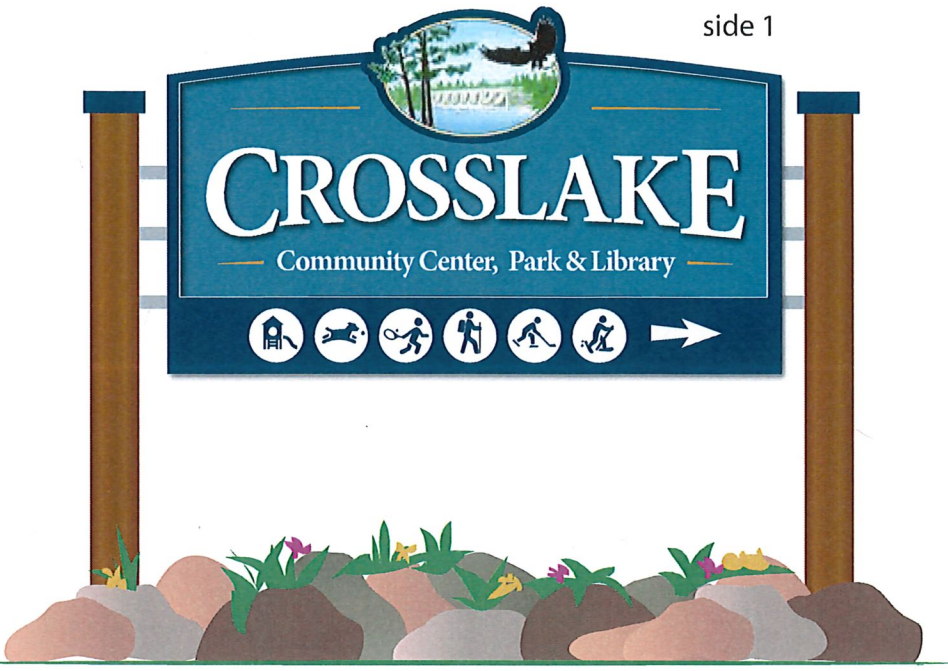


City of Crosslake, Minnesota
FIRE DEPARTMENT



F. 2. a.

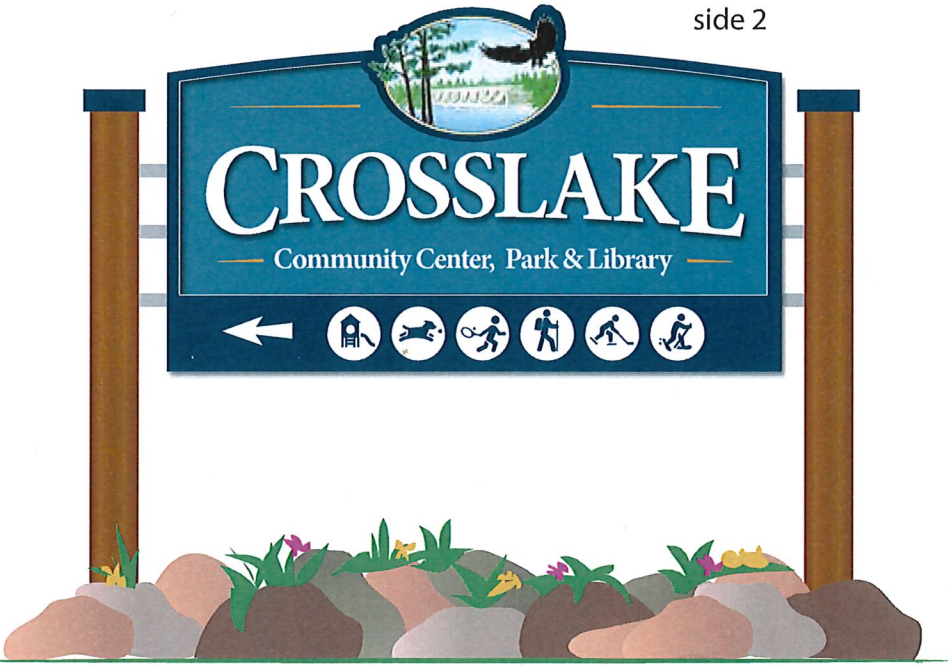
side 1



5' x8' monument sign

- project management
- graphic design
- proofing
- printing
- on aluminum laminate panel
- 8"x8" brown treated wood square posts
- aluminum pole caps/ coated
- aluminum bracing
- \$2390.00
- Option for installation
- \$600.00

side 2



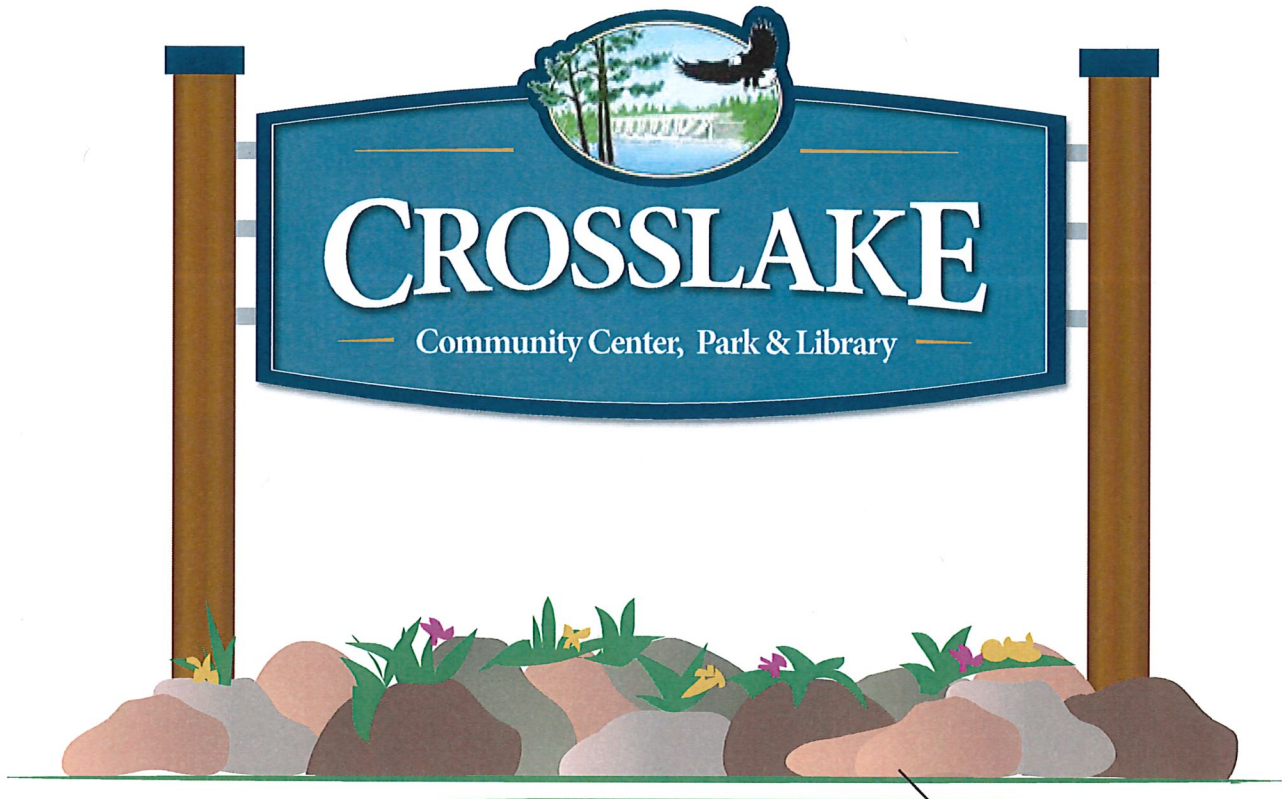
estimate valid for 30 days
to be completed in unfrozen ground
decorative rockwork by others

City of Crosslake
sign layout - creative / estimate
8/21/24



21683 Campbell Lake Rd. Merrifield, MN 56465
218/828/9435

◆ This artwork and creative is property of Upland Advertising & Design until purchased



decorative rockwork by others

4' x8' monument sign

- project management
- graphic design
- proofing
- printing
- on aluminum laminate panel
- 8"x8" brown treated wood square posts
- aluminum pole caps/ coated
- aluminum bracing

..... \$1879.00

Option for installation

..... \$600.00

estimate valid for 30 days
to be completed in unfrozen ground
decorative rockwork by others

City of Crosslake
sign layout - creative / estimate
8/21/24

UPLAND
ADVERTISING & DESIGN, LLC.

21683 Campbell Lake Rd. Merrifield, MN 56465
218/828/9435

◆ This artwork and creative is property of Upland Advertising & Design until purchased

F. 3. a.

MEMO TO: City Council
FROM: Public Works Commission
DATE: September 5, 2024
SUBJECT: Road Improvement Year 2

Please be advised that at its meeting on September 3, 2024 the Public Works Commission met with Mr. Phil Martin from Bolton & Menk to discuss an engineering proposal to assist the City plan and execute the original improvements planned for Year 2. Chipseal estimated cost of about \$72,000 for approximately 2 miles of city roads. Mill & Overlay improvements estimated cost of about \$657,000 for approximately 4.8 miles of city roads.

Year 2 for sealcoat, mill & overlay, reconstruction and trails for the project with estimated completion costs has been itemized and distributed to all road and trails.

The commission recommends:

1. Approval to proceed with Year 2 Road Improvements at estimated cost of \$1,369,496.38
2. Include Daggett Pine and West Shore Drive trails to Year 2 project at estimated cost of \$61,524.78
3. Approval of Bolton & Menk proposal for Engineering Services for Year 2 Road Improvements.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 3, 2024, in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Tim Berg. Dave Schrupp was absent. Also in attendance were Public Works Director Pat Wehner, City Clerk Char Nelson, City Engineer Phil Martin, Mayor Dave Nevin, Council Member Marcia Seibert-Volz and Deputy Clerk/City Treasurer Sharyl Murphy.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. Bob Frey requested that his comment regarding 4” partitioned conduit be added to the 8/5/24 minutes.
A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES OF AUGUST 5, 2024 WITH REQUESTED CHANGE. MOTION CARRIED WITH ALL AYES.
3. Phil Martin provided an update on CSAH 3/66 Pedestrian & Intersection Improvements. Phase 1 is completed, and the electric is out and ready for Phase 2 to begin. Phil stated the contractor should be receiving incentive money for Phase 1 being completed ahead of schedule.

Phil and Pat removed some of the sealcoating this year since a couple of the roads were in decent shape and not needing it. Typically, roads are sealcoated every 5-7 years. Daggett Pine Road is now finished, and we received better pricing by going through the County to complete the work. The bid was for \$544,000 and completed for \$283,000. Sealcoating to be done in 2025 for \$72,338 & M/O for \$657,000 for year 2. Daggett Pine Road Trail and W. Shore Drive Trail look like they need it since it has been since 2003-2005 so the plan is to start chipsealing these 2 trails. Phil also said the pricing is so reasonable and asked if we want to add any additional roads with sealcoating or M/O to next year’s project?

Tom Swenson spoke regarding bike trail areas near Whitefish at the Lakes, from the Fire Hall to the bridge and from the bridge to Lakes Country Crafts & Cones. He is concerned we should add some of these older segments into this phase or be sure we add them in for next year’s project.

Marcia Seibert-Volz questioned if we can bond for the trails since we will not be bonding for the roads currently being financed from City reserves? Tom Swenson stated we could look into amending the 5 year plan to include trails or levy dollars under capital outlay for trail maintenance.

Discussion was made for departments maintaining the trails between Public Works or Parks. Tom Swenson suggested a motion to delegate either Public Works or Park & Rec, but Dave Nevin said we are adding more and more trails, and this will be a big task for one department and thinks it should be split between both departments. We can bring this to a council meeting to vote on and a motion to be made then. Pat Wehner said he and TJ Graumann-Park and Rec Director will figure it out between them for now.

Phil Martin discussed adding chipsealing to a couple of the trails to see how it holds up and then continue with the remainder of the trails after a couple of years if it holds up well. The price is approximately \$62,000 for chip sealing and he would start with the W. Shore Drive Trail and Daggett Pine Road Trail.

Gordon Wagner asked how much is being budgeted a year for road construction. \$1M Phil Martin answered and said we are only using approximately \$600,000 since we can get by with just the seal coating and M/O. Harbor Lane, we are waiting to see if this is being added or waiting for next year. Also, we are still waiting on the easement signature agreements to be drafted by the attorney. Phil will follow up with the residents and hopes to have all signed agreements for our October 7th meeting.

Tom Swenson questioned if we pay for 2024 road projects from reserves, can we get reimbursed for those funds in a bond issue next year? He also thought we should add into our budget for chipsealing trails each year.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THEY PROCEED WITH YEAR 2 PLAN PLUS \$62,000 CAPITAL OUTLAY FOR W. SHORE DR. AND DAGGETT PINE ROAD TRAILS IN 2025. MOTION CARRIED WITH ALL AYES.

Phil Martin is asking if we can look for some old past records to see how blacktop overlay was done in 2003. Was it 2" or 4"? His goal is to have at least 3-1/2" blacktop. We also have to be sure it that it ties into each of the resident's driveway and not draining into their property or their driveways.

Harbor Lane Improvement Residents: Cripps, Smith, Kavanaugh, Moengen and Arvig are all on board with costs. Their only concern was to be sure they will be able to access their property with the easements.

September 10th @ 10:00 there will be a meeting for Crosslake Web GIS. With this website, the city will be able to attach files to the web page.

Phil Martin provided an update on the Cemetery and said the easement has been completed and now finalizing the final plat. Lots have already been staked.

4. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ENGINEERING PROPOSAL FOR THE YEAR 2 IMPROVEMENT PROJECTS. MOTION CARRIED WITH ALL AYES.

5. Tom Swenson stated that the commission should go over the Public Works & Sewer budget providing some input with Pat Wehner and Lori Conway – City Administrator. Pat stated he has already worked with Lori on his budget for next year but will keep this in mind for next year.
6. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 5:00 P.M. MOTION CARRIED WITH ALL AYES.

Sharyl Murphy
Deputy Clerk/City Treasurer



Real People. Real Solutions.

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Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

September 3, 2024

Pat Wehner, Public Works Director
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Engineering Proposal – Road Improvement Plan Year 2

Dear Pat:

With the pending completion of Year 1 of the 5-yr Road Improvement Plan, we have prepared an engineering proposal to assist the City plan and execute those original improvements planned for Year 2.

Aggregate Chipseal Improvements – The proposed aggregate chipseal improvements identified for Year 2 encompass about 2 miles of City roads at an estimated total cost of about \$72,000. This estimate of cost was based on the City's actual cost from aggregate chipseal work completed by Crow Wing County in 2023 and 2024. We propose to assist the City partner with Crow Wing County to get this work completed in 2025. The past process has involved submitting the requested aggregate chipseal segment data and location to Crow Wing County by the end of November. The County prepares the bidding package, bids, and awards the contract, and handles construction observation and administration. The City would need to complete any crack filling or minor pavement patching prior to the sealcoat work, which typically occurs in the months of July and August.

We propose to assist the City work with the County to prepare the bid package and work with City staff to consider crack fill or patch needs prior to the actual sealcoat work. We understand that the City will not assess for this type of improvement and that the County will handle all construction observation and administration. Our fee to assist the City with the sealcoat improvements for Year 2 is estimated to be \$2,000.

Mill & Overlay Improvements – The proposed mill & overlay improvements identified for Year 2 encompass 4.8 miles of City roads at an estimated total cost of about \$657,000. This estimate of cost was based on 2024 Daggett Pine Road improvement that was completed in conjunction with Crow Wing County's larger project. We propose to assist the City partner with Crow Wing County to get this work completed in 2025. We understand that the County prefers that the City prepare the plans and submit them to Crow Wing County to include them as part of their construction bid package by the end of December 2024. The County would provide bidding and contract administration services at a cost of 3% of the bid amount. The City would be

Name: Pat Wehner
Date: September 3, 2024
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required to provide construction observation services. The City would need to complete any crack filling or minor pavement patching prior to the mill & overlay work.

We propose to assist the City work with the County to prepare the bid package and work with City staff to consider crack fill or patch needs prior to the actual mill & overlay work. Our services include retaining a geotechnical firm to conduct soil borings to confirm pavement thickness and subgrade characteristics. From the 2024 construction we learned that many road pavement records do not provide thickness information or have information that is inaccurate. We anticipate requesting 18 soil borings to identify pavement thickness and underlying aggregate conditions and reserved a budget of \$5,000 for that work.

We understand that the County will bid and administer the contract, and we will handle construction observation for the City. Our services would include facilitating the assessment process as was done with the Year 1 M&O improvement. Our fee to assist the City with the mill & overlay improvements for Year 2 as outlined above (including the geotechnical services budget) is estimated to be \$55,625.

Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,
Bolton & Menk, Inc.



Phillip M. Martin, P.E.
Principal Engineer

Count	Identifier	Road Name	Paved Width, ft	Confirmed Length, ft	Paved Area, SY	Est Cost			
Year 2 - 2025									
Sealcoat									
1	360-010	Daggett Pine Rd	25	5603	15563.89	\$ 43,111.97			
2	360-020	Daggett Pine Rd	20	3251	7224.44	\$ 20,011.71			
3	469-010	Daggett Pine Rd	20	988	2195.56	\$ 6,081.69			
4	441-010	Margaret La	20	509	1131.11	\$ 3,133.18			
				2.0		\$ 72,338.55			
Mill & Overlay									
1	484-010	Robert St	16	966	1716.97	\$ 18,028.18	2006	New - 2" Bit; 4" CI 5	
2	484-030	Robert St	20	2763	6139.86	\$ 64,468.49	No information		
3	507-010	Sunrise Island Rd	20	469	1041.48	\$ 10,935.57	1986		
4	507-020	Sunrise Island Rd	20	1214	2698.60	\$ 28,335.33	No information		
5	508-010	Sunset Dr	19	1241	2620.27	\$ 27,512.83	2006	New - 2" Bit; 4" CI 5	
6	329-010	Backdahl Rd	20	1368	3039.21	\$ 31,911.65	No information		
7	330-010	Blacksmith Pl	18	449	898.73	\$ 9,436.69	No information		
8	378-010	Egret Rd	21	1235	2882.27	\$ 30,263.88	No information		
9	414-010	Kimball Rd	20	764	1697.48	\$ 17,823.56	1988	New - 2" Bit; 4" CI 5	
10	399-010	Headquarters Dr	19	1215	2564.27	\$ 26,924.78	No information		
11	340-010	Bunk House Rd	19	1087	2295.46	\$ 24,102.31	No information		
12	422-010	Log Landing	24	1560	4160.00	\$ 43,680.00	No information		
13	446-020	Miller Rd	24	863	2302.09	\$ 24,171.97	No information		
14	519-010	Tall Timbers Tr	20	2963	6584.66	\$ 69,138.95	No information		
15	464-030	Pine Bay Rd	20	2388	5305.62	\$ 55,708.97	No information		
16	464-020	Pine Bay Rd	20	944	2098.80	\$ 22,037.36	No information		
17	509-020	Swann Dr	35	898	3490.32	\$ 36,648.39	No information		
18	509-010	Swann Dr	33	1565	5737.68	\$ 60,245.60	No information		
19	472-010	Pioneer Dr	37	763	3137.85	\$ 32,947.38	No information		
20	472-020	Pioneer Dr	37	530	2177.14	\$ 22,859.96	2005	New - 3" Bit; 7" CI 5	
				4.8	miles	\$ 657,181.85			
FDR / Reconstruction (Optional)									
1	398-010	Harbor Lane with Trail	21	2230	5202.85	\$ 134,902.38			
2	398-020	Harbor Lane With Trail	22	1657	4049.42	\$ 505,073.61			
				0.74	miles	\$ 639,975.98			
Sealcoat - Trail (Optional)									
1		Daggett Pine Road Trail	10	5530.00	6144.44	\$ 17,020.11			
2		West Shore Drive Trail	10	14460.00	16066.67	\$ 44,504.67			
				3.8	miles	\$ 61,524.78			

F. 3. b.

08/28/2024

Dear City of Crosslake,

With the continued tension, stress, and lack of communication in the Public Works Department and the City, I am formally notifying you that I am resigning my position with the City of Crosslake as a maintenance person. My last day of employment will be Thursday September 12th 2024.

I appreciate the opportunity I have been given by the City of Crosslake and the knowledge I have gained. I truly wish you all the best in the future.

Sincerely,
Mark Horak

From: Joe Chase <jchase9621@gmail.com>

Sent: Thursday, September 5, 2024 11:17 AM

To: Lori Conway <lconway@cityofcrosslake.org>

Cc: Troy Bauch <TBauch@afscme65.org>; Abby Pearson <apearson@afscme65.org>

Subject: RE: Return to work

Good morning as of today, September 5th 2024 I am formally resigning from the city of crosslake, public works dept.