

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 14, 2024
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of February 12, 2024
2. Regular Council Meeting Minutes of March 11, 2024
3. Special Council Meeting Minutes of April 3, 2024
4. Regular Council Meeting Minutes of April 8, 2024
5. Regular Council Meeting Minutes of September 9, 2024
6. Special Council Meeting Minutes of September 12, 2024
7. Budget Workshop Minutes of September 18, 2024
8. Emergency Meeting Minutes of September 25, 2024
9. Special Council Meeting Minutes of September 25, 2024
10. Special Council Meeting Minutes of September 30, 2024
11. Month End Revenue Report dated September 2024
12. Month End Expenditures Report dated September 2024
13. Balance Sheet dated September 2024
14. Police Report for Crosslake – September 2024
15. Police Report for Mission Township – September 2024
16. Fire Department Report – September 2024
17. Planning & Zoning Commission Meeting Minutes of August 23, 2024
18. Planning & Zoning Commission Meeting Minutes of September 3, 2024
19. Public Works Commission Meeting Minutes of February 5, 2024
20. Public Works Commission Meeting Minutes of September 3, 2024
21. Crosslake Parks, Recreation, and Library Commission Minutes of June 26, 2024
22. Crosslake Parks, Recreation, and Library Commission Minutes of August 28, 2024
23. Waste Partners Recycling Report for August 2024
24. F.I.R.E. Invoices
25. Bills for Approval

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. PAL Foundation Recognition Awards, Park Maintenance
2. Resolution Accepting Donations (Council Action-Motion)
3. Ordinance Amending Procedure for Approving Ordinances (Council Action-Motion)
4. Ordinance Amending Salaries of Mayor and City Council Members (Council Action-Motion)

E. CITY ADMINISTRATOR'S REPORT

F. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Recommendation to Remove Officer from Probationary Status (Council Action-Motion)
2. PLANNING & ZONING
 - a. Approval to Publish Summary of Ordinance 393 in Official Newspaper (Council Action-Motion)
3. PARK & RECREATION/LIBRARY
 - a. Request to Redesign Library Logo (Council Action-Motion)
 - b. 2025 Kitchigami Regional Library System Service Contract (Council Action-Motion)
 - c. Request to Accept Grant and Purchase Snowblower with Capex Funds (Council Action-Motion)
 - d. Letter dated October 7, 2024 from Jay Andolshek Re: Credit Card Processing Proposal (Council Action-Motion)
4. PUBLIC WORKS/CEMETERY/SEWER
 - a. Memo dated October 7, 2024 from Public Works Commission Re: Recommendation to Approve Payment for Milinda Shores Bridge Repairs (Council Action-Motion)
 - b. Memo dated October 7, 2024 from Public Works Commission Re: Recommendation to Hire Nagel & Associates for Year 2 Road Improvements (Council Action-Motion)
 - c. Memo dated October 7, 2024 from Public Works Commission Re: Recommendation to Work with County to Extend Trail on CSAH 103 (Council Action-Motion)
 - d. Memo dated October 7, 2024 from Public Works Commission Re: Recommendation to Repair Damaged Sewer Line (Council Action-Motion)
 - e. Memo dated October 7, 2024 from Public Works Commission Re: Recommendation to Require Simonson Lumber Connect to Sewer This Year (Council Action-Motion)
 - f. Letter dated October 8, 2024 from Phil Marting RE: CSAH 66 Sanitary Sewer Extension – Contractor's Pay Application No. 8 (Final) (Council Action-Motion)
5. PERSONNEL COMMITTEE
 - a. Recommendation to Hire Heavy Equipment/Sewer Operator (Council Action-Motion)
 - b. Recommendation to Update Employee Recognition Policy (Council Action-Motion)
 - c. Recommendation to Approve City Administrator Contract (Council Action-Motion)

G. CITY ATTORNEY REPORT

H. NEW BUSINESS

I. OLD BUSINESS

J. ADJOURN

C.I.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 12, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, February 12, 2024 in City Hall. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Marcia Seibert-Volz, Sandy Farder, and Aaron Herzog. Also in attendance were City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Patrick Wehner, Police Chief Jake Maier, Fire Chief Chip Lohmiller, City Attorney Jordan Soderlind, City Engineer Phil Martin and KAXE Reporter Chelsey Perkins. Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 02R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – None.

C. CONSENT CALENDAR – Sandy Farder stated there is upcoming training opportunities with the League of MN Cities and that the City Attorney offered Council and staff training as well. MOTION 02R-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Budget Workshop Minutes of November 15, 2023
2. Special Council Meeting Minutes of November 21, 2023
3. Special Council Meeting Minutes of November 29, 2023
4. Public Information Meeting Minutes of December 11, 2023
5. Regular Meeting Minutes of December 11, 2023
6. Special Council Meeting Minutes of December 18, 2023
7. Special Council Meeting Minutes of December 29, 2023
8. Special Council Meeting Minutes of January 4, 2024
9. Regular Meeting Minutes of January 8, 2024
10. Special Council Meeting Minutes of January 16, 2024
11. Special Council Meeting Minutes of January 16, 2024 (closed)
12. Special Meeting Minutes of February 5, 2024
13. Special Meeting Minutes of February 5, 2024 (closed)
14. Unadjusted Draft 01.31.2024 Month End Revenue Report
15. Unadjusted Draft 01.31.2024 Month End Expenditures Report
16. Unadjusted Draft 01.31.2024 Balance Sheet
17. Police Report for Crosslake – January 2024
18. Police Report for Mission Township – January 2024
19. Fire Department Report – January 2024
20. Crosslake Fire Department Annual Report 2023
21. Parks & Recreation/Library Commission Minutes of December 20, 2023

22. Public Works Meeting Minutes of 12/04/2023
 23. Waste Partners Recycling Report for December 2023
 24. Waste Management 2023 Recycling Report
 25. Group Transient Merchant Permit Application from Chamber of Commerce for St. Patrick's Day Parade, Brat Sales at the Campground, Crosslake Days, and Holiday at the Dam
 26. Approval of F.I.R.E. Invoices in the Amount of \$1,950
 27. Bills for Approval in the Amount of \$634,890.62
 28. Additional Bills for Approval in the Amount of \$18,007.53
- MOTION CARRIED WITH ALL AYES.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. MOTION 02R-03-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-04 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$2,627.56 FOR AIR MONITOR, FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$5,609.65 FOR DROP TANKS, AND FROM TONY AND BRENDA MARKS IN THE AMOUNT OF \$1,000 FOR THE FIRE DEPARTMENT. MOTION CARRIED WITH ALL AYES.
2. MOTION 02R-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE 23 DAYS OF VACATION FOR FIRE CHIEF CHIP LOHMILLER. MOTION CARRIED WITH ALL AYES.
3. MOTION 02R-05-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE MEMORANDUM OF AGREEMENT WITH AFSCME COUNCIL 65 TO PAY PLANNING-ZONING COORDINATOR \$4.00 PER HOUR DIFFERENTIAL FOR ACTUAL HOURS OF WORK FOR MINIMUM OF TWO MONTHS UNTIL SUCH TIME AS NEW PLANNING AND ZONING ADMINISTRATOR IS TRAINED. MOTION CARRIED WITH ALL AYES.

MOTION 02R-06-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO HIRE PAUL SATTERLUND AS PLANNING AND ZONING ADMINISTRATOR WITH STARTING SALARY OF \$83,000, 12 SICK DAYS, 40 HOURS OF VACATION, AND 6 MONTH PROBATION PERIOD, PENDING BACKGROUND INVESTIGATION. MOTION CARRIED WITH ALL AYES.

4. Tim Bray gave brief update on CSAH 3/66 Intersection/Pedestrian Improvement Project. Council set Special Meeting on February 26, 2024 at 6:00 P.M. to review project with Crow Wing County.
5. MOTION 02R-07-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE JOINT PUBLIC WORKS FACILITY

AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND CROW WING COUNTY. MOTION CARRIED WITH ALL AYES.

MOTION 02R-08-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND CROW WING COUNTY. MOTION CARRIED WITH ALL AYES.

The City Council tabled action on the Crow Wing County Customer Fuel Sales Agreement and asked the City Attorney to determine if the indemnification language covered hazards with the underground tanks.

6. MOTION 02R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE CONSTRUCTION COST SHARE AGREEMENT FOR THE BITUMINOUS SURFACING OF ROADWAYS UNDER THE JURISDICTION OF CROW WING COUNTY AND THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 02R-10-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE ON SALE AND SUNDAY LIQUOR LICENSE FOR PJW HOLDING INC FROM APRIL 2, 2024 THROUGH JUNE 30, 2024 AT 33350 COUNTY ROAD 3. MOTION CARRIED WITH ALL AYES.
2. MOTION 02R-11-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE BREW PUB LICENSE INCLUDING ON SALE LIQUOR LICENSE AND BREW PUB OFF SALE LICENSE TO 14 LAKES CRAFT BREWING COMPANY. Dave Nevin stated that he is concerned with the parking at the brewery. Steve Guttormson stated that he could add light in the back lot for parking and ask regular customers to park in back which would allow for more parking in front. MOTION CARRIED WITH ALL AYES.
3. MOTION 02R-12-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO NOT WAIVE THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY ESTABLISHED BY MINNESOTA STATE STATUTE 466.04. MOTION CARRIED WITH ALL AYES.
4. MOTION 02R-13-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE DEPUTY CLERK JOB DESCRIPTION AS PRESENTED. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. **PUBLIC SAFETY**

- a. Police Chief Jake Maier introduced newly hired Police Officer Hunter Roeder. Officer Roeder worked in the City of Staples for 3 years before coming to Crosslake and with the County of Anoka.

Chief Maier reported that Jen LeBlanc's probation would be complete the end of February and requested that the Council remove her from probation effective today and increase her one step on union wage scale. MOTION 02R-14-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO REMOVE JENNIFER LEBLANC FROM PROBATION STATUS EFFECTIVE 2/12/24 AND TO MOVE MS. LEBLANC FROM STEP 3 TO STEP 4 ON THE 2024 AFSCME UNION SALARY SCHEDULE. MOTION CARRIED WITH ALL AYES.

- b. MOTION 02R-15-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE 2024-2026 LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENTS WITH MISSION TOWNSHIP, WHICH INCLUDES AN ANNUAL 4% INCREASE IN FEES. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 02R-16-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE IRRIGATION SYSTEM ESTIMATE OF \$8,000 FROM CROIX MANAGEMENT. MOTION CARRIED WITH ALL AYES. TJ Graumann stated that Crosslake will be one of the first projects on their schedule for spring.
- b. MOTION 02R-17-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE PURCHASE OF JOHN DEERE GATOR 835R AT A COST OF \$28,636.65, WHICH INCLUDES TRADE IN OF 2018 MODEL. MOTION CARRIED WITH ALL AYES.
- c. MOTION 02R-18-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF CARDIO EQUIPMENT AT THE COST OF \$48,390.00 FROM JOHNSON FITNESS & WELLNESS. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 02R-19-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO DIRECT THE CITY ATTORNEY TO CREATE ENCROACHMENT AGREEMENT BETWEEN THE CITY AND DALE LANGE FOR IMPROVEMENTS THAT ARE IN CITY RIGHT-OF-WAY AT 16402 BAY SHORES ROAD. MOTION CARRIED WITH ALL AYES.

The Council tabled action on cemetery fees until they approve the final plat for the cemetery.

G. PUBLIC FORUM – None.

H. NEW BUSINESS – None.

I. OLD BUSINESS – None.

J. CITY ATTORNEY REPORT – None.

K. ADJOURN – MOTION 02R-20-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 8:15 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C. 2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 11, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, March 11, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Sandy Farder, and Aaron Herzog. Jackson Purfeerst was absent. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planning and Zoning Director Paul Satterlund, and City Engineer Phil Martin. City Attorney Jordan Soderlind, Echo Publishing Reporter Tom Fraki, and KAXE Reporter Chelsey Perkins attended via Zoom. There were approximately twenty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 03R-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES. The Mayor introduced Planning and Zoning Administrator Paul Satterlund and welcomed him to the City.

B. PUBLIC FORUM – Jonathon Grothe of the Crosslakers stated that he is not in favor of changing the Liquor License Ordinance for one purpose and suggested that the Council take a broader look at the issue.

Richard Eide of 38083 County Road 66 spoke about the upcoming road construction project on County Road 66 and asked that the Council work with the County to try to keep the road open to traffic as much as possible.

Sonia Slack asked the Council to hold a special meeting an hour before the next regular meeting to discuss administering absentee voting in Crosslake.

C. CONSENT CALENDAR –MOTION 03R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Police Report for Crosslake – February 2024
2. Police Report for Mission Township – February 2024
3. Fire Department Report – February 2024
4. Planning & Zoning Meeting Minutes of December 15, 2023
5. Parks & Recreation/Library Commission Minutes of January 24, 2024
6. Waste Partners Recycling Report for January 2024
7. Approval of F.I.R.E. Invoices in the Amount of \$2,400.00
8. Bills for Approval in the Amount of \$206,674.34
9. Additional Bills for Approval in the Amount of \$37,956.15

MOTION CARRIED WITH ALL AYES.

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. MOTION 03R-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO DENY REQUEST FOR DONATION FROM COMMUNITY CARE N SHARE BOARD. MOTION CARRIED WITH ALL AYES.
2. MOTION 03R-04-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE ENCROACHMENT AGREEMENT BETWEEN THE CITY AND DALE LANGE FOR IMPROVEMENTS THAT ARE IN CITY RIGHT-OF-WAY AT 16402 BAY SHORES ROAD. MOTION CARRIED WITH ALL AYES.
3. MOTION 03R-05-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO DENY REQUEST FROM DALE LANGE TO REFUND VACATION APPLICATION FEE. MOTION CARRIED WITH ALL AYES.
4. MOTION 03R-06-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO TABLE ACTION ON CROW WING COUNTY CUSTOMER FUEL SALES AGREEMENT BETWEEN CROW WING COUNTY AND CITY OF CROSSLAKE UNTIL CITY RECEIVES MORE INFORMATION REGARDING INSURANCE COVERAGE ON UNDERGROUND TANKS. MOTION CARRIED WITH ALL AYES.
5. MOTION 03R-07-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE ORDINANCE 385 SHORT-TERM HOME RENTAL LICENSING AND PUBLICATION OF SUMMARY IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
6. MOTION 03R-08-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE A PLAQUE RECOGNIZING DONORS OF PICKLEBALL COURTS. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 03R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE CITY ADMINISTRATOR RECRUITMENT SERVICES AGREEMENT FROM BLAEDC. MOTION CARRIED WITH ALL AYES.
2. MOTION 03R-10-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO DIRECT CITY ATTORNEY TO AMEND ORDINANCE TO RESTRICT LIQUOR SALES WITHIN 300 WALKING-ROUTE FEET FROM ENTRANCE DOOR OF ANY CHURCH. MOTION CARRIED WITH ALL AYES.
3. MOTION 03R-11-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE 2024-2025 FIRE SERVICE CONTRACTS WITH CITY OF MANHATTAN BEACH IN THE AMOUNT OF \$21,475.02 AND WITH FAIRFIELD TOWNSHIP IN THE AMOUNT OF \$37,911.09. MOTION CARRIED WITH ALL AYES.

4. Event Emergency Preparedness / Crisis Management Plan for St. Patrick's Day Parade and Celebration on March 16, 2024, was included in the packet for Council information.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 03R-12-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE DONATION OF SURPLUS RADIOS TO BACKUS FIRE DEPARTMENT AND TO ACCEPT PAYMENT FOR EXPENSE OF WIPING CLEAN THE ELECTRONIC UNITS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 03R-13-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE PART-TIME POLICE OFFICER WAGES OF \$30 PER HOUR. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 03R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE PROGRAM AND FACILITIES COORDINATOR JOB DESCRIPTION AND WAGE RANGE FOR EMPLOYMENT AD. MOTION CARRIED WITH ALL AYES.
- b. MOTION 03R-15-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE INCREASE IN WAGE FOR MICHELLE BECKER TO \$21 PER HOUR UNTIL PROGRAM AND FACILITIES COORDINATOR IS HIRED, RETRO TO 2/22/24. MOTION CARRIED WITH ALL AYES.

3. PLANNING AND ZONING

- a. MOTION 03R-16-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE INCREASE TO VARIANCE FEE TO READ: RESIDENTIAL AND COMMERCIAL \$750 PLUS \$300 PER ITEM AFTER 5. MOTION CARRIED WITH ALL AYES.
- b. MOTION 03R-17-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE PROPOSED CHANGE TO ORDINANCE TO REQUIRE CONDITIONAL USE PERMIT FOR RESIDENTIAL ACCESSORY STRUCTURES AND COMMERCIAL STORAGE BUILDINGS. MOTION CARRIED WITH ALL AYES.

MOTION 03R-18-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO ADD EXAMPLE DRAWING OF MEASURING HEIGHT OF BUILDING TO ORDINANCE. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 03R-19-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE ENGINEERING SERVICES IN THE ESTIMATED AMOUNT OF \$19,670 FOR MILINDA SHORES BRIDGE (#L4044) WINGWALL REPAIRS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 03R-20-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE FIELD SERVICES AND PRELIMINARY ENGINEERING IN THE ESTIMATED AMOUNT OF \$26,084 FOR HARBOR LANE IMPROVEMENT. MOTION CARRIED WITH ALL AYES.
- c. MOTION 03R-21-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE PINEWOOD CEMETERY FIRST ADDITION PLAT. MOTION CARRIED WITH ALL AYES.
- d. MOTION 03R-22-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 24-06 ADOPTING PINEWOOD CEMETERY PLOT FEES, INCREASING FOR RESIDENTS/PROPERTY OWNERS TO \$400 AND FOR NON-RESIDENTS TO \$800, EFFECTIVE APRIL 1, 2024. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Cindy Myogeto, Pam Graves, and Pat Netko each addressed the Council with concerns regarding the upcoming road construction project and getting information to residents and visitors now that we have no local newspaper.

H. CITY ATTORNEY REPORT – None.

I. NEW BUSINESS – Marcia Seibert-Volz asked that status of Abdo and finishing the 2023 closing entries. Jerry Bohnsack stated that they were not finished, and Char Nelson stated that she is still providing them with information, even as of today.

J. OLD BUSINESS – None.

K. ADJOURN – MOTION 03R-23-24 WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING AT 8:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.
3.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, APRIL 3, 2024
12:15 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, April 3, 2024. The following Council Members were present: Aaron Herzog, Marcia Seibert-Volz, Sandy Farder, and Jackson Purfeerst. Dave Nevin was absent. Also present were Interim City Administrator Jerry Bohnsack and City Clerk Char Nelson.

Marcia Seibert-Volz called the meeting to order at 12:15 P.M. The City Council interviewed three applicants for the City Treasurer/Deputy Clerk position.

The Council discussed the applicants' qualifications, education and experience. Council directed staff to readvertise the vacancy for an Accountant with a pay scale of \$32-\$40 per hour.

MOTION 04SP1-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 3:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.
4.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 8, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, April 8, 2024 in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planning and Zoning Director Paul Satterlund, and City Engineer Phil Martin. City Attorney Jordan Soderlind, Echo Publishing Reporter Tom Fraki, and KAXE Reporter Chelsey Perkins attended via Zoom. There were approximately thirty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 04R-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Peter Graves provided an update on the April Foolishness Pickleball Tournament.

C. CONSENT CALENDAR –MOTION 04R-02-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Police Report for Crosslake – March 2024
2. Police Report for Mission Township – March 2024
3. Fire Department Report – March 2024
4. Planning & Zoning Meeting Minutes of February 23, 2024
5. Parks & Recreation/Library Commission Minutes of February 28, 2024
6. EDA Meeting Minutes of December 6, 2023
7. Waste Partners Recycling Report for February 2024
8. WAPOA Invitation to the 8th Annual AIS Roundtable
9. LG220 Application for Exempt Permit to Conduct Raffle from Knights of Columbus
10. F.I.R.E. Invoices in the Amount of \$1,250
11. Bills for Approval in the Amount of \$418,719.31
12. Additional Bills for Approval in the Amount of \$48,065.84

MOTION CARRIED WITH ALL AYES.

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Jackson Purfeerst read a letter dated April 8, 2024 from Cindy Myogeto of the Chamber, thanking the Mayor, Council Members, Police Department, Fire Department, EMS staff, and Public Works Department for working with the Chamber and the community to host the Annual St. Patrick’s Day Parade and celebration in Crosslake. An award was presented to Jake Maier, Chip Lohmiller and Pat Wehner.

2. Jackson Purfeerst read a thank you letter dated April 3, 2024 from Sue Schaefer regarding the Silver Sneakers Program at the Community Center and Instructor Donna Keiffer.
3. MOTION 04R-03-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-07 ACCEPTING DONATIONS FROM CROSSLAKE IDEAL LIONS IN THE AMOUNT OF \$6,000.00 FOR 24' SLIDE-IN UNIT FOR FIRE DEPARTMENT COMMAND VEHICLE, FROM PAL FOUNDATION IN THE AMOUNT OF \$841.00 FOR PICKLEBALL PICNIC TABLE, AND FROM SHERYL TOLLEFSON IN THE AMOUNT OF \$100.00 FOR AARP TAX HELP. MOTION CARRIED WITH ALL AYES.
4. Tim Bray provided an update on the CSAH 3/66 Pedestrian & Intersection Improvement Project. Mr. Bray had maps showing the detour routes that will be used during the project.

Roy Lanners of 33048 Big Pine Drive asked questions about the timing of the project.

Joel Slack of 13164 East Shore Road asked if temporary traffic lights could be used in place of temporary 4-way stop signs at intersections.

MOTION 04R-04-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO NOT COLOR THE CONCRETE FOR THE AESTHETIC IMPROVEMENTS ON ROUNDABOUT PORTION OF PEDESTRIAN & INTERSECTION IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

5. MOTION 04R-05-24 WAS MADE BY JACKSON PURFFERST AND SECONDED BY SANDY FARDER TO APPROVE ORDINANCE NO. 387 AMENDING CHAPTER 42 STREETS, SIDEWALKS, AND RIGHTS-OF-WAY, ARTICLE V VACATING STREETS, FOR THE PURPOSE OF RESTRICTING VACATION OF PUBLIC WATER ACCESSES AND TO APPROVE PUBLICATION OF SUMMARY IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
6. Sonia Slack of 13164 East Shore Road read a prepared document regarding local custody of 2024 Election. The document was prepared by Sonia Slack and Robin Sylvester, requesting that the City Council consider establishing a ballot board and local custody of the 2024 elections in Crosslake.

Dave Nevin and Sandy Farder agreed that this would be a good idea for Crosslake.

Crosslake residents and former judges Kathy Allen and Pam Graves spoke against the proposal. Larry Allen, Patty Norgaard, and Peter Graves agreed and questioned why there was a hurry to get it done this year.

Pat Netko, John Sylvester, and Robin Sylvester spoke in favor of the proposal.

City Clerk Char Nelson stated that whether a person is in favor or not, it is physically impossible to take this additional work on this year. The Council dismissed the City Administrator in February and the position has not been filled. A Deputy Clerk may be hired soon but will need to be trained in actual clerk duties to help with the increased workload due to lack of staff in the office. Ms. Nelson stated that there is no way that the Council can even consider this.

Jerry Volz questioned whether staff is overworked and spoke in favor of the proposal.

MOTION 04R-06-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO SUSPEND LOCAL CUSTODY OF ELECTION IDEA UNTIL THE 2025 BUDGET CYCLE. MOTION CARRIED WITH ALL AYES.

7. Included in the packet for Council information was 2024 League of Minnesota Annual Conference schedule.
8. Month-End Revenue and Month-End Expenditure Reports dated 3/31/2024 were included in the packet for Council information.

E. CITY ADMINISTRATOR'S REPORT

1. Jerry Bohnsack reviewed the timeline for search of City Administrator. The target start date is 6/24 to 7/8.
2. MOTION 04R-07-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT CITY ADMINISTRATOR AND CITY CLERK TO MEET WITH CITY TREASURER/DEPUTY CLERK CANDIDATE AND NEGOTIATE JOB OFFER. STAFF SHOULD INFORM COUNCIL VIA EMAIL OF THE RESULTS. MOTION CARRIED WITH ALL AYES.
3. Jerry Bohnsack reported that he is researching remote work policies and will bring to the Council as soon as possible.

F. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY

- a. Patty Norgaard gave an update on EDA activities including Comp Plan update, Green Step City, Business Workshop, and Quickbooks training.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 04R-08-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE CROSSLAKE /PARKS AND RECREATION MEMORIALS AND DONATIONS POLICY AS PRESENTED. MOTION CARRIED WITH ALL AYES.

- b. MOTION 04R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE YOGA PROGRAM ON TUESDAYS FROM 4/23/24-5/28/24 WITH A MEMBERSHIP RATE OF \$60 OR DAILY RATE OF \$12. MOTION CARRIED WITH ALL AYES.

MOTION 04R-10-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE EXPENDITURE OF PARK DEDICATION FUNDS UP TO \$8,000 TO COMPLETE THE PINE RIVER OVERLOOK PARK. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Mike O’Connell gave an update from the LAKE Foundation.

H. NEW BUSINESS – None.

I. OLD BUSINESS – None.

J. CITY ATTORNEY REPORT – None.

K. ADJOURN – MOTION 04R-11-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 9, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 9, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, and Aaron Herzog. Sandy Farder participated via Zoom due to illness. Also in attendance were City Administrator Lori Conway, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Zoning Administrator Paul Satterlund, and City Engineer Phil Martin. City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately twenty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – WAPOA President Tony Coffey spoke about the presence of starry stonewart at the public access in Rush Lake. MOTION 09R-02-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO DIRECT STAFF TO PLACE BOULDERS AT THE PUBLIC ACCESS ON RUSH LAKE AT THE END OF GINSENG PATCH ROAD TO PREVENT BOAT TRAFFIC FROM TRANSPORTING STARRY STONEWART TO AND FROM THE ACCESS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 09R-03-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of February 26, 2024
2. Special Council Meeting Minutes of April 17, 2024
3. Special Council Meeting Minutes of April 17, 2024
4. Special Council Meeting Minutes of May 8, 2024
5. Special Council Meeting Minutes of May 13, 2024
6. Special Council Meeting Minutes of May 13, 2024
7. Regular Council Meeting Minutes of May 13, 2024
8. Special Council Meeting Minutes of May 20, 2024
9. Special Council Meeting Minutes of May 23, 2024
10. Special Council Meeting Minutes of May 23, 2024
11. Special Council Meeting Minutes of May 31, 2024
12. Special Council Meeting Minutes of June 7, 2024
13. Special Council Meeting Minutes of June 7, 2024
14. Special Council Meeting Minutes of June 10, 2024
15. Regular Council Meeting Minutes of June 10, 2024
16. Special Council Meeting Minutes of June 26, 2024

17. Special Council Meeting Minutes of July 1, 2024
 18. Public Hearing Minutes of July 8, 2024
 19. Regular Council Meeting Minutes of July 8, 2024
 20. Special Council Meeting Minutes of July 17, 2024
 21. Public Hearing Minutes of August 12, 2024
 22. Regular Council Meeting Minutes of August 12, 2024
 23. Month End Revenue Report dated August 2024
 24. Month End Expenditures Report dated August 2024
 25. Balance Sheet dated August 2024
 26. Police Report for Crosslake – August 2024
 27. Police Report for Mission Township – August 2024
 28. Fire Department Report – August 2024
 29. Corrected Resolution Opting to Join the Statewide Volunteer Firefighter Plan
 30. Planning & Zoning Commission Meeting Minutes of July 26, 2024
 31. Public Works Commission Meeting Minutes of August 5, 2024
 32. Crosslake Parks, Recreation, and Library Commission Minutes of August 9, 2024
 33. Waste Partners Recycling Report for July 2024
 34. Letter dated August 8, 2024 from Crow Wing County Highway Department Re: Future County Highway Project
 35. Thank You Letter from Initiative Foundation
 36. F.I.R.E. Invoice in the Amount of \$1,800
 37. Bills for Approval in the Amount of \$189,132.81
 38. Additional Bills for Approval in the Amount of \$26,480.63
- ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. MOTION 09R-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE HEIGHT VARIANCE FOR HEADSTONES IN PINWOOD CEMETERY FOR CAROL OTTOSON AND FOR THE VILLELLA FAMILY AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. MOTION 09R-05-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE PURCHASE AND INSTALLATION OF 18 WELCOME BANNERS FROM UPLAND ADVERTISING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Pat Netko asked that the Council consider adding funds to the 2025 Budget for banners, Christmas lights, benches with slabs, kiosks, and greenspace maintenance.

MOTION 09R-06-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE PAYMENT TO THE CROSSLAKE CHAMBER OF COMMERCE IN THE AMOUNT OF \$3,250 FOR REPAIRS TO THE WELCOME CENTER PROPERTY CAUSED FROM EXTENSION OF IRRIGATION AND ELECTRICAL LINES TO THE ROUNDABOUT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. MOTION 09R-07-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 24-22 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$1,297.35 FOR UNIFORMS, FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$46.98 FOR PROPANE, FROM TONY & BRENDA MARKS IN THE AMOUNT OF \$1,000.00 FOR THE FIRE DEPARTMENT, FROM PAL FOUNDATION IN THE AMOUNT OF \$10,950.00 FOR THE PLAYGROUND, FROM PAL FOUNDATION IN THE AMOUNT OF \$189.99 FOR THE LIBRARY, FROM PAL FOUNDATION IN THE AMOUNT OF \$2,756.00 FOR TENNIS NET POSTS, FROM PAL FOUNDATION IN THE AMOUNT OF \$411.25 FOR THE PINE RIVER OVERLOOK PARK, FROM PAL FOUNDATION IN THE AMOUNT OF \$1,359.96 FOR BATTING CAGE NET/DOG PARK WASTE STATION, FROM PAL FOUNDATION IN THE AMOUNT OF \$1,461.92 FOR THE COMMUNITY GARDEN, FROM SCOTT & STACY LARSON IN THE AMOUNT OF \$500.00 FOR THE POLICE DEPARTMENT, FROM ANONYMOUS IN THE AMOUNT OF \$40.00 FOR CART TOURS AT PARK, FROM NATALIE SENTZ IN THE AMOUNT OF \$100.00 FOR THE DOG PARK, FROM ROBIN SYLVESTER 9 HOURS OF SERVICE AS ELECTION JUDGE, FROM SONIA SLACK 11 HOURS OF SERVICE AS ELECTION JUDGE AND FROM PAT NETKO 10 HOURS OF SERVICE AS ELECTION JUDGE AND MILEAGE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. Mike O'Connell reported that the LAKE Foundation was awarded the SSA4 Grant in the amount of \$200,000 to be used towards the extension of trails in the City. This is a \$50,000 matching grant and he hopes to receive a grant from MN DOT to pay for the matching funds.
5. Patty Norgaard reported that Crosslake has received Step 3 of the Green Step City Program.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 09R-08-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO ADD CITY ADMINISTRATOR LORI CONWAY AS SIGNATORY TO CITY CHECKING & SAVINGS ACCOUNTS AND AS ELECTRONIC FUND TRANSFER DELEGATE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-09-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 24-23 ADOPTING ASSESSMENT FOR 2024 ROAD IMPROVEMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH SEIBERT-VOLZ ABSTAINING.
3. MOTION 09R-10-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE MANAGED IT SERVICE PROPOSAL FROM TREMOLO COMMUNICATIONS FOR I.T. SUPPORT AND TO TERMINATE CONTRACT WITH XTONA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. MOTION 09R-11-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO REMOVE PAUL SATTERLUND FROM PROBATIONARY STATUS AND AWARD HIM 40 HOURS OF VACATION AS OUTLINED IN HIS LETTER OF EMPLOYMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 08R-12-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE MEMORANDUM OF AGREEMENT WITH THE TEAMSTERS FOR INCREASED WAGES EFFECTIVE 7/1/2024. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 09R-13-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DECLARE FIRE DEPARTMENT'S ECHO CS-680 CHAINSAW, HUSQVARNA 460 RANCHER CHAINSAW, STIHL 029 CHAINSAW, AND POWER CUTTER 740 ROOF RESCUE SAW AS SURPLUS AND APPROVE SALE OF THIS EQUIPMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 09R-14-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE PURCHASE AND INSTALLATION OF COMMUNITY CENTER, PARK & LIBRARY SIGNS AS PROPOSED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. The Council was not opposed to having political events at city owned facilities as long as rental fees were paid and no one was denied usage based on political views.
- c. TJ Graumann reported that the Pickleball Camp was successful, and they plan to have another event next summer.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 09R-15-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE BOLTON & MENK ENGINEERING PROPOSAL FOR ROAD IMPROVEMENT PLAN YEAR 2 AT A COST OF \$57,625 (NOT INCLUDING HARBOR LANE). ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-16-24 WAS MADE BY MARICA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO ACCEPT RESIGNATIONS FROM MARK HORAK AND JOE CHASE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- c. MOTION 09R-17-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO REQUIRE PUBLIC WORKS STAFF TO WORK MANDATORY OVERTIME OF 10 HOUR DAYS UNTIL FURTHER NOTICE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Pat Netko asked the Council to consider adding oars to the welcome banners. It was the consensus of the Council to allow Pat Netko to change the logo as necessary.

Cindy Myogeto reminded Council that Crosslake Days starts September 27 and asked that they urge the County to temporarily open CSAH 66 for traffic for the weekend.

H. CITY ATTORNEY REPORT – Char Nelson asked Jordan Soderlind the status of the Short-Term Rental Licensing Ordinance. Mr. Soderlind stated that he would confer with Joe Langl and get back to City with information.

I. NEW BUSINESS – MOTION 09R-18-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO SEEK RFP'S FOR AUDIT SERVICES FOR THE AUDIT OF 2024 FINANCIAL STATEMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz asked the attorney when the Short-Term Rental Ordinance was going to be available. Mr. Soderlind stated that he would check with Joe Langl.

MOTION 09R-19-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO AMEND CITY CODE TO REQUIRE 1ST AND 2ND READINGS OF ALL ORDINANCES PRIOR TO ADOPTION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Paul Satterlund asked the Council to set a date to meet to consider removing the moratorium on storage buildings. The Council will meet on Monday, September 30, 2024, at 5:30 P.M. to take public comment regarding the removal of moratorium on storage buildings and accessory structures.

J. OLD BUSINESS – None.

K. ADJOURN – The meeting was adjourned at 8:20 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.6.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, SEPTEMBER 12, 2024
8:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Thursday, September 12, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder and Jackson Purfeerst. Also present were City Administrator Lori Conway, Park Director TJ Graumann, City Clerk Char Nelson, AFSCME Union Representative Troy Bauch, Nate Deshayes, Shawn Peterson and Jen LeBlanc.

Dave Nevin called the meeting to order at 8:00 A.M.

Troy Bauch presented the Union's revised proposal. The proposal was a three-year contract for 2025-2027.

- Increase comp time maximum accrual from 40 hours to 80 hours
- Increase callback pay from 2 hours minimum to 3 hours minimum
- Change workweek schedule from five 8-hour days to four 10-hour days
- Add Juneteenth and Christmas Eve as paid holidays
- Allow payout of sick time if employee has at least 160 hours accrued
- Require City to pay for 100% of premium for Paid Family Medical Leave and allow employees to use accrued leave to supplement weekly pay to equal 100% of regular wages
- Require City to place new hires at lower wage than existing employees in the same job classification
- Require City to pay any increase to the aggregate value of insurance during the life of the agreement
- Change on call policy so most senior employee gets called first to fill in before others
- Weekly on call rate increase from \$150 to \$300
- Increase in uniform allowance from \$300 to \$800 per year
- Increase in cell phone reimbursement from \$30 to \$50 per month
- Require City to pay for DOT physicals
- Increase Heavy Equipment/Sewer Operator wages equal to Public Works Director wages because he does same work as union employees
- P&Z Coordinator still assisting P&Z Administrator and should be compensated for that
- Incorporate all existing MOAs into contract
- Increase life insurance to \$40,000

Lori Conway presented the City's proposals.

- Change job description in Public Works and in Parks to one position – “Heavy Equipment Operator” so all are trained the same and can perform same jobs
- Accrue vacation per pay period rather than getting it in lump sum at beginning of year; 1st year will be transitional, and employees can go up to -40 hours of vacation
- Regarding filling vacancy from within, change wording to, “most senior employee, if qualified, will get vacant position”
- Change CDL requirement from Class A to Class B license

The Council closed the special meeting at 9:00 A.M. to discuss labor negotiation strategies.

The meeting was reopened at 10:35 A.M. Lori Conway reviewed the City's response to the Union's proposal.

- Will not increase comp time maximum accrual to 80 hours
- Will not increase callback pay and added that if employee cannot fulfill the duty, they must notify the Director at the beginning of the day
- Will not change workweek schedule to four 10-hour days
- Will add ½ day on Christmas Eve (4 hours) as paid holiday
- Will allow payout of sick time if employee has at least 160 hours accrued
- Will split the cost 50/50 of Paid Family Medical Leave premium with employee and allow employee to use accrued leave to supplement weekly pay to equal 100% of regular wages
- Will agree to start new hire at lower wage until successful completion of 6-month probation period, at which time new hire will be placed on scale according to education and experience and existing employee will get step movement if it is equal or greater
- All insurance premium increases will be 80/20 split with employee
- If employee that is on call does not answer phone, director can move to next employee for call out, and so on. If no one answers, Director is allowed to handle the call out, especially during an emergency
- Employee must acknowledge phone call within 15 minutes and respond to call within 30 minutes. Just Nate on call for next few months. Pat will take calls when Nate is not available, but notice is expected
- Will increase on call pay from \$150 per week to \$200 per week
- Will provide uniform shirts and jacket with city logo and \$400 for boots and pants
- Employer will issue City cell phones
- Will not pay for DOT physicals
- Will agree to remove bottom 3 steps and add 3 steps to top with 3% wage increase between steps
- Wage increases of 3.5% for 2025 and 3% for 2026 and 3% for 2027

Troy Bauch responded to City's proposal.

- Agree for new hires to accrue vacation time per pay period but current employees would be grandfathered in under method of receiving lump sum at beginning of year
- Employees adverse to change in language to "not hire most senior employee to fill vacancy".

The Council closed the meeting from 11:30 – 11:35 to discuss labor negotiation strategies.

When the open meeting started, TJ Graumann stated that replacement of city-issued uniform shirts would be at the supervisor's discretion. If the uniform was damaged at work, the City would replace it.

The parties agreed to:

- Allow max of 40 hours of comp time to carry over at end of year and not be paid out
- Increase weekly call out pay to \$245

- Increase wages for 2025 at 3.5%, 2026 at 3%, 2027 at 3.5%
- Agree to accrue vacation per pay period
- Agree to \$30 per month cell phone stipend

Lori Conway and Troy Bauch will work together to finalize language on uniforms.

The meeting was adjourned at 1:10 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.7.

BUDGET WORKSHOP
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 18, 2024
8:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Budget Workshop on September 18, 2024. The following Council Members were present: Mayor Dave Nevin, Sandy Farder, Marcia Seibert-Volz, Aaron Herzog, and Jackson Purfeerst. Also present were City Administrator Lori Conway, Fire Chief Chip Lohmiller, Park Director TJ Graumann, Police Chief Jake Maier, Planning & Zoning Administrator Paul Satterlund and Public Works Director Patrick Wehner. There were two people in the audience.

Mayor Nevin called the meeting to order at 8:06:00 A.M.

City Administrator Lori Conway presented a budget packet and went through the Revenues and Expenditures for each department along with the Debt Service accounts. Discussion was held regarding values. City Administrator Conway noted council recommendations. City Administrator Conway asked if the special meeting salary for mayor and council members in accordance to Ordinance 378 should be changed due to the amount of time that could be spent in long meetings. Council directed Conway to research this. Council member Herzog asked if the council members could budget for business cards.

Council set the Truth in Taxation meeting to December 9, 2024 at 6 p.m.

Planning & Zoning Administrator Paul Satterlund discussed applying for Soucewell grant for an Intern position that would reimburse up to \$15/hr. This position would benefit the department in the summer which is the busiest time. Also discussed were the fees for septic inspections and Paul will look into the education to handle this in house.

Police Chief Jake Maier discussed his budget and capital outlay requests. Maier will gather costs for the LETG fees for City Administrator. Maier stated that he has received a \$20,000 grant to apply to this fee for 2025. Discussion was held regarding the need for a seventh officer. Maier discussed the number of calls they respond to and the overtime and part time wages. Maier will present a cost analysis at the next meeting. Maier and Conway discussed the police car fund balance.

Parks/Recreation Director TJ Graumann gave an update on the Park's 2024 Budget. Graumann presented his capital outlay budget requests and use of fund balances. Graumann reminded council that the 5 year park improvement plan was approved and the west parking lot/trail for 2025 was a part of that plan. Discussion was held on the trails and maintenance of them. Graumann and Wehner will discuss the 50/50 position and let Conway know if this position is needed or if one department will take the position on entirely.

City Administrator discussed the Fire Department budget. Chip Lohmiller discussed his capital outlay requests to include the PPE, Hose/Equipment, EMS and Sirens (3 of which are inoperable). Council member Marcia Seibert-Volz asked if the siren heads were not spinning or no sound/siren

at all and if there is no sound that it is our responsibility to get it working immediately. Discussion was held. Fire Chief Lohmiller is gathering quotes for repairs, replacement of poles due to woodpecker holes and preventative maintenance of the system. Fire Chief Lohmiller also requested that the City establish preventative maintenance on the HVAC systems of the buildings and to place money into a fund balance for costs of items such as window caulking, routine maintenance and etc. Discussion was held.

Public Works Director Pat Wehner presented his requests for capital purchases for 2025. Mr. Wehner discussed the need for a John Deere lawn mower should he fill the 50/50 position within his department, a front plow assembly for the Silverado, tracking system for the pickups, crack sealing at City Hall, Fire Department and Joint Facilities building, also noted that chip sealing/stripping will be needed at the Corp of Engineering lot by Andy's Bar. Discussion was held.

Conway provided information from the 2024 year to date Financial Statement.

The Council had a lengthy discussion regarding whether to keep the levy amount the same as last year or whether to keep the tax rate the same as last year. Marcia Seibert-Volz was in favor of keeping the levy amount the same. Conway showed the costs of a slight increase to the properties based on market value.

Conway will make all recommended changes as noted below:

**City of Crosslake
2025 Budget Assumptions
Date: September 18, 2024**

Budget Meeting Schedule:

- | | | |
|---|--|------|
| 1 | Expenditures - General Gov't - 101-41940-442 fix typo to \$15,000 | Done |
| 2 | Expenditures - Fire Admin - 101-42280-383 return to \$7000; 106 was Cory Ledin monthly stipend will fix 1st of year; also found that Neil L the ex Asst Fire Chief's wages are being coded to 101 and should be under 107 will fix 1st of year | Done |
| 3 | Expenditures - Ambulance Services - 101-42500-306 remove \$1800 this ended 11/2023 | Done |
| 4 | Expenditures - Public works - 101-43000-381 - return to \$12,000; Public works snow and trails - possibly change - Char | Done |
| 5 | Expenditures - Library - 101-45500-202 - fix type to \$500 | Done |
| 6 | WATCH numbers in Sewer Operating to Levy | Done |
| 7 | Expenditures - City Council - 101-41110-340 - add funds of \$500 for business cards for council members | Done |
| 8 | Expenditures - After discussions with Pat and TJ - Pat will take the 50/50 position and have it full time, maintain trails with mowing etc. Add placeholder for this position to PW and removed costs of 50/50 split on the Parks budget | Done |
| 9 | Expenditures - Planning & Zoning -101-41910-105 Add in for Intern and apply for Sourcewell Grant - \$10,000 | Done |

- 1 Expenditures - Planning & Zoning - 101-41910-470 remove the portion of sewer
0 inspection fees from consultant to Septic Inspections 101-41910-387 Done
- 1 Expenditures - Police Department - possible place holder for full time officer adjust all
1 spreadsheets Done
- 1 Expenditures - Parks and Public Works - get costs for t-shirts, high vis, long sleeve and
2 winter jackets and add to uniforms cost for both departments Done
- 1 Expenditures - Increase Parks, Public Works, City Hall and Fire Building Repair for
3 Preventative Maintenance HVAC also get 2 years building maintenance costs to share Done
- 1
- 4

**1 Truth In Taxation Meeting and Final Levy Certification - December 9, 2024 at 6:00
4 PM.**

Revenue Assumptions:

- 1 Change in budget and on Banyon - description for 101-34202 to Fire Contract Services Done
- 2 Research 601-37200 bring back 12 months of User Fees and compare to revenue line Done
- Combine all Concessions into one revenue account and eliminate the different ones
- 3 rename 101-34741 to Concessions for January 1st. Done
- 4 101-36256 & 36257 need to change to add in Daggett Pine Road Done
- 5 Watch 33423 amount and adjust if needed based on #2 above Done
- 6 Adjust general tax revenue at the very end to determine amount needed 101-31000 Done

Levy

Levy challenges.

- 1 Fix any adjustment assumptions that might happen due to the above Done
- 2

Expenditure(s) Assumptions:

- Operating Expenditures vs. Non-Operating Expenditures

- Salaries/Benefits:

- 1 Fix when MNPEA Settles
- 2 Fix when AFSCME settles

- Capital Expenditures

- General Government - change description to read General Gov't Preventative
- 1 Maintenance change to \$30,000 Done
- 2 Police Squad Vehicles - decide after viewing the costs for adding an officer/vehicle and
removing part time wages and look at all costs Done

- | | | |
|----|--|------|
| 3 | Police Dept - Remove RMS in front of Flock Cameras | Done |
| 4 | Fire Department - did not get sourcewell grant add in \$12,000 for radios; change gloves to \$1000 | Done |
| 5 | EMS - change medical supplies to \$7000; leave \$122,000 for Sirens and establish a 5 year plan to replace poles | Done |
| 6 | Public Works - Mike had the \$125,000 in as a possible Pat and Lori will remove this item - to build up Roads FB | Done |
| 7 | Public Works - Mower may not need the \$47,700 Pat and TJ see notes in expenditures - leave in | Done |
| 8 | Chip Sealing - remove the \$74,338; however, need to plan for seal coat and striping the Corp of Engineering area by Andy's Bar \$20,000 | Done |
| 9 | Overlay - add in the 2024 costs to bond in the amount \$554,000 | Done |
| 10 | Where are the costs to remove snow on trails? Budget item? TJ keeps a sheet with cost updates | Done |
| 11 | Sewer - Remove Sewer Biosol - Feasibility Study \$30,800 and move to Sewer Budget 601-43200-3030 Engineer Expense for this amount | Done |
| 12 | Sewer - Remove the \$25,000 if the \$50,000 is still available for the finishing the back area check history | Done |

A second budget workshop will be held at 1 p.m. on September 25, 2024.

There being no further business at 12:16 P.M., MOTION 09SP1-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Lori Conway
City Administrator

C. 8.

EMERGENCY MEETING
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 25, 2024
1:00 P.M. – CITY HALL

The Council for the City of Crosslake held an Emergency Meeting on September 25, 2024. The following Council Members were present: Mayor Dave Nevin, Sandy Farder, Marcia Seibert-Volz, Aaron Herzog, and Jackson Purfeerst. Also present were City Administrator Lori Conway, Fire Chief Chip Lohmiller, Park Director TJ Graumann, Police Chief Jake Maier and Planning & Zoning Administrator Paul Satterlund. Two people were present.

Mayor Nevin called the meeting to order at 1:00 P.M.

City Administrator Conway announced Public Works would like to hire Jacob Hodges. Aaron Herzog asked for background on him. If approved, he will start on Thursday, September 26, 2024.

MOTION 09SP2-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO HIRE JACOB HODGES AS HEAVY EQUIPMENT/ SEWER OPERATOR WITH START DATE OF 9/26/24. MOTION CARRIED 4-1 TO WITH MARCIA ABSTAINING.

City Administrator Conway announced that interviews were held this morning for the Program & Facilities Coordinator position, a total of four candidates were chosen for interviews. She stated that 2 of the 4 candidates were very qualified for the position and will discuss this with the committee to make their decision next week.

MOTION 09SP2-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE EMERGENCY MEETING. MOTION CARRIED WITH ALL AYES.

Emergency Meeting adjourned at 1:15

Respectfully Submitted,

Sharyl Murphy
Deputy Clerk/City Treasurer

C.9.

SPECIAL COUNCIL/BUDGET WORKSHOP
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 25, 2024
1:15 P.M. – CITY HALL

Mayor Nevin called the Special Council Budget Workshop to order at 1:15.

City Administrator Conway, returned with information regarding the Councils pay for Special Meetings and presented a list of other cities pay.

City Administrator Conway mentioned also forming a finance committee with the council on a later date. Jackson Purfeerst stated that he would like to leave the Special Meeting pay the same for now. Mayor Nevin and Sandy Farder thought the committees should be paid for the special and personnel meetings they attend as well. City Administrator Conway feels \$40 is a fair amount to add for these additional meetings,

MOTION 09SP3-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE INCREASE IN PAY TO \$40 PER SPECIAL MEETING. Jackson Purfeerst opposed and asked we amend it to follow the Ordinance 378. 2nd reading of approval will be in October. The increase would be effective after November 5, 2024 election, starting November 6, 2024. MOTION CARRIED 4-1 WITH JACKSON OPPOSED.

City Administrator Conway presented the budget changes and went through the Revenues and Expenditures for each department along with the Debt Service accounts. Discussion was held regarding issuing cell phones to all council members at \$38.23 each per month totaling \$2,293.80 a year. Discussion was held and no phones will be purchased, council will continue to use their own personal phone.

City Administrator Conway went through the Capital Outlay of the budget and noted that everything in yellow has been updated.

Fire Chief Lohmiller presented a spreadsheet and a bid from Federal Siren. They toured and inspected all 11 sirens and noted that Sirens #4, 6 and 9 are in non-working order, also the remaining poles need to be replaced due to woodpeckers.

The 3 options were given to replace them;

60' foot Wood Pole-\$92,147

70' foot Galvanized Pole-used but are maintenance free for \$95,447

70' foot Galvanized Pole-brand new and maintenance free for \$129,606

Sandy Farder and Jackson Purfeerst would like to replace the 3 poles with option 2, used 70' foot Galvanized pole for \$95,447 and to inspect the remaining system, an estimate was provided in the amount of \$5,596.90.

Fire Chief Lohmiller also presented a contract for a 3-year plan to maintain, service and inspect all 11 sirens for \$695 each or a total of \$7,645 annually. Sandy thinks as a safety concern for the city, all sirens need to be inspected annually or wait a couple years and inspect them then. Fire Chief Lohmiller also presented the Federal Siren proposal to purchase 3 additional used poles for \$13,350. He was informed that these poles should last for 100 years. We will store the poles in the Public Works Department for when they need to be replaced. It was discussed to leave the \$95,000 in the budget to replace the remaining poles over the next 4 to 5 years.

MOTION 09SP3-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE \$95,447 FOR THE 3 SIRENS THAT ARE NON-OPERABLE, \$5,596.90 TO INSPECT REMAINING POLES, \$13,350 FOR 3 ADDITIONAL USED GALVANIZED STEEL POLES, AND TO USE FUNDS FROM THE TELEPHONE COMPANY. MOTION CARRIED WITH ALL AYES.

City Administrator Conway discussed a new John Deere riding lawnmower for the Public Works Department with the old 50/50 position being assigned to Public Works going forward. Parks will maintain Daggett Pine Trail and the West Parking lot Trail and Public Works will maintain the remainder of the trails.

The 2023 Repayment of the Bond amounts are back in the budget. Capital outlay budget is complete.

City Administrator Conway presented the Revenues, there were no changes to the budget other than we are still waiting for the Daggett Pine Road Assessments. Homeowners have until October 9, 2024, to pay their portion of the assessments due. She cannot calculate the interest percentages until we know how many residents will be deferring their payments.

City Administrator Conway went through all departments and listed changes made to the Expenditures. No debate was made on any. A list of changes is attached herein.

City Administrator Conway discussed they held 4 interviews today for the Parks & Recreation Department and they went very well. They would like to increase Park & Recreation budget and hire 2 of the 4 candidates. Hiring one as a Receptionist and the other as a Recreation Supervisor. If we hire both candidates, we will be adding approximately \$105,000 to the budget for 2025.

Marcia Seibert-Volz requested City Administrator Conway to add ½ year of payment for the upcoming bond in 2025, she stated that figure could come from Jason Murray, David Drown & Associates. This will need to be reflected on the debt levy.

Any adjustments required will be made before December 9, 2024 Truth in Taxation meeting.

City Administrator Conway presented 3 options for setting general operating funds. She recommended a \$215,000 cushion due to 2 union contracts that are unfinished and health care costs have not yet been received. Discussion was held.

MOTION 09SP3-03-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO LEAVE THE LEVY AS PRESENTED WITH THE ADDITION OF \$215,000 TO THE GENERAL FUND LEVY AND THE ½ YEAR PAYMENT FOR ROADS TO DEBT LEVY. MOTION CARRIED WITH ALL AYES.

MOTION 09SP3-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 2:55 P.M.

Respectfully Submitted,

Sharyl Murphy
Deputy Clerk/City Treasurer

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 30, 2024
5:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, September 30, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Sandy Farder, and Jackson Purfeerst. Marcia Seibert-Volz attended via Zoom from a vehicle as she was traveling to a family emergency. Also present were City Administrator Lori Conway, City Clerk Char Nelson, Zoning Administrator Paul Satterlund, and Planner-Zoning Coordinator Cheryl Stuckmayer. There were approximately thirty people in the audience.

Dave Nevin called the meeting to order at 5:30 P.M.

Paul Satterlund provided a brief update on the proposed changes to the Chapter 26 Land Use Ordinance and reasons why the changes were proposed. The Council placed a moratorium on new accessory structures on lots without an existing principal structure effective 5/13/24. The goal is to end the moratorium as soon as possible. Proposed ordinance changes included: addition of Corridor Overlay District; land use table changes for accessory structures, auxiliary quarters, single family dwellings, duplexes, commercial storage rental buildings, commercial storage buildings; commercial and residential architectural standards, allowable exterior materials; height of structures, mini-storage, accessory structure sizes.

Dean Eggena of 13116 Fawn Lake Road addressed the Council and explained why he is not in favor of the proposed ordinance changes and why he believes the moratorium should be removed.

David Fuhs of 11820 Harbor Lane and member of the Planning & Zoning Commission stated that the Planning Commission was tasked with determining where storage buildings should be located and what they should look like, and they think the City can regulate that by using Conditional Use Permits.

Jim Hegland of 34590 Park Drive stated that his neighborhood is located behind the proposed development next to Golden Horizons Senior Living and they are concerned about screening and water runoff and how the City plans to enforce those issues.

Joel O'Leary of 14791 River Bluffs Road and member of the Planning & Zoning Commission stated that the Commission has spent a lot of time working on the ordinance and that they were focused on the look of the main corridor coming into town, how to enforce screening, and architectural standards.

Dan Miller of 37839 County Road 66 agreed with the proposed architectural standards but did not think the City could control the use of personal storage buildings, whether they were in residential or commercial zones. Mr. Miller suggested that the ordinance also address outdoor storage problems. Dave Nevin stated that Mr. Miller's development has half acre lots and needs to have good screening. Mr. Miller suggested that all landowners be required to have screening, not just

owners of storage buildings. Mr. Miller stated that three developments were underway when the moratorium was passed and that is why the three developers are at the meeting tonight.

Pat Barrett of 34556 Park Drive reiterated that his neighborhood is concerned about screening and runoff from the Miller development.

Dave Gahn of 36586 Channel Lane and member of the EDA questioned why Planning & Zoning was trying to protect the main corridor. Mr. Gahn asked what the economic impact of limiting development on the main corridor was to the City and noted that pole barns are needed for recreation and add to the tax base.

Dave Nevin stated that he is most concerned about architectural standards and that screening must be enforced.

Jeff McGrath of 34420 County Road 3 told the Council that he started his subdivision in good faith, had it all approved, and paid the park dedications fees. Now his development has been put on hold and the proposed ordinance will not allow him to sell the lots as he planned.

Dean Eggena told the Council that growth in the City has not been in commercial use; it has been in residential use and the residents need storage.

Joel O'Leary stated that he agrees with some of the information he has heard tonight and suggested that the Council table approval of the ordinance and send it back to Planning & Zoning Commission with directions for changes.

Bill Schiltz of 13176 Albinson Road and member of the Planning & Zoning Commission told the Council that there are many variables to architectural standards, and it would be best to apply these through Conditional Use Permits.

Dean Eggena reminded the Council that uses and buildings can change over time and that storage buildings may not stay that way forever; for example, a church used to be at the site of the Charter School.

Jackson Purfeerst stated that he was in favor of Corridor Overlay District standards of 400' from each side of the road right-of-way and that personal storage buildings should be off of the County roads and should have screening. Jackson Purfeerst suggested that the three developers who had projects underway before the moratorium was effective be allowed to finish their projects or be grandfathered in.

Sandy Farder left the meeting at 7:00 P.M.

Cheryl Stuckmayer stated that the ordinance before the Council has nothing to do with the moratorium nor the developers. Paul Satterlund stated that he would like to see a formal process established if the Council were to allow the developers to move forward. The Council asked staff to set a date for a special meeting to consider grandfathering in projects that were active before the moratorium was passed.

MOTION 09SP5-01-24 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO APPROVE ORDINANCE NO. 393 LAND USE AMENDMENTS. MOTION CARRIED 2-1 WITH PURFEERST OPPOSED. Marcia Seibert-Volz was no longer present via Zoom.

MOTION 09SP5-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 7:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C. 11.

City of Crosslake
Month-End Revenue
Current Period: SEPTEMBER 2024

SRC	SRC Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
101 GENERAL FUND						
31000	General Property Taxes	\$3,918,588.00	\$0.00	\$2,268,361.15	\$1,650,226.85	57.89%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31800	Other Taxes	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
31900	Penalties and Interest DelTax	\$800.00	\$0.00	\$913.93	-\$113.93	114.24%
32110	Alcoholic Beverages	\$18,000.00	\$0.00	\$21,825.00	-\$3,825.00	121.25%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$895.00	\$105.00	89.50%
32180	Other Licenses/Permits	\$400.00	\$0.00	\$50.00	\$350.00	12.50%
32200	STR Fees/Fines	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33300	Public Safety Aid/Grant	\$0.00	\$6,000.00	\$6,000.00	-\$6,000.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$79,143.99	-\$79,143.99	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$6,200.00	\$0.00	\$6,193.21	\$6.79	99.89%
33417	Police State Aid	\$54,000.00	\$0.00	\$0.00	\$54,000.00	0.00%
33418	Fire State Aid	\$49,000.00	\$0.00	\$0.00	\$49,000.00	0.00%
33419	Fire Training Reimbursement	\$12,000.00	\$0.00	\$24,133.46	-\$12,133.46	201.11%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$2,305.00	-\$2,305.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$45,552.95	-\$45,552.95	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$81.00	\$150.50	\$349.50	30.10%
34010	Sale of Maps and Publications	\$100.00	\$10.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$12.00	\$8.00	60.00%
34103	Zoning Permits	\$60,000.00	\$15,925.00	\$62,800.00	-\$2,800.00	104.67%
34104	Plat Check Fee/Subdivision Fee	\$10,000.00	\$150.00	\$21,335.00	-\$11,335.00	213.35%
34105	Variances and CUPS/IUPS	\$15,000.00	\$750.00	\$18,450.00	-\$3,450.00	123.00%
34106	Sign Permits	\$500.00	\$0.00	\$175.00	\$325.00	35.00%
34107	Assessment Search Fees	\$2,000.00	\$225.00	\$1,605.00	\$395.00	80.25%
34108	Zoning Misc/Penalties	\$1,500.00	\$150.00	\$1,800.00	-\$300.00	120.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$4,222.50	-\$4,222.50	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$15,000.00	\$3,750.00	\$25,020.00	-\$10,020.00	166.80%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$5,200.00	\$3,201.41	\$80,413.98	-\$75,213.98	1546.42%
34202	Fire Contract Services	\$45,000.00	\$0.00	\$59,386.11	-\$14,386.11	131.97%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$0.00	\$1,600.00	\$1,600.00	-\$1,600.00	0.00%
34210	Police Contracts	\$68,000.00	\$0.00	\$51,358.07	\$16,641.93	75.53%
34211	Police Donations	\$0.00	\$0.00	\$57,500.00	-\$57,500.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$2,748.03	\$2,251.97	54.96%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$6,250.00	-\$6,250.00	0.00%

City of Crosslake

Month-End Revenue
Current Period: SEPTEMBER 2024

SRC	SRC Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
34300	E911 Signs	\$1,200.00	\$400.00	\$2,325.00	-\$1,125.00	193.75%
34700	Park & Rec Donation	\$300.00	\$50.00	\$6,284.00	-\$5,984.00	2094.67%
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$300.00	\$4.00	\$562.00	-\$262.00	187.33%
34740	Park Concessions	\$500.00	\$0.00	\$29.00	\$471.00	5.80%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$13.54	\$86.46	13.54%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$1,416.00	\$3,425.00	\$575.00	85.63%
34751	Shelter/Beer/Wine Fees	\$300.00	\$90.00	\$670.00	-\$370.00	223.33%
34760	Library Cards	\$500.00	\$31.00	\$1,000.00	-\$500.00	200.00%
34761	Library Donations	\$500.00	\$0.00	\$198.99	\$301.01	39.80%
34762	Library Copies	\$300.00	\$7.50	\$386.25	-\$86.25	128.75%
34763	Library Events	\$5,000.00	\$735.35	\$4,971.05	\$28.95	99.42%
34764	Library Miscellaneous	\$50.00	\$0.00	\$15.00	\$35.00	30.00%
34765	Summer Reading Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$1,082.61	\$24,828.26	-\$21,828.26	827.61%
34770	Silver Sneakers	\$16,000.00	\$2,163.50	\$17,961.50	-\$1,961.50	112.26%
34790	Park Dedication Fees	\$15,000.00	\$0.00	\$73,500.00	-\$58,500.00	490.00%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,512.00	-\$12.00	100.80%
34801	Recreational-Program	\$1,500.00	\$0.00	\$2,095.00	-\$595.00	139.67%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$650.00	\$350.00	65.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$916.00	\$4,111.00	-\$3,111.00	411.10%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,119.00	\$35,062.25	-\$5,062.25	116.87%
34807	Volleyball Fees	\$750.00	\$0.00	\$704.00	\$46.00	93.87%
34808	Silver and Fit	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34809	Soccer Fees	\$1,500.00	\$1,020.00	\$1,020.00	\$480.00	68.00%
34810	Pickle Ball	\$15,000.00	\$370.00	\$27,701.00	-\$12,701.00	184.67%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$5,000.00	\$800.00	\$9,500.00	-\$4,500.00	190.00%
34941	Cemetery Openings	\$3,500.00	\$650.00	\$5,050.00	-\$1,550.00	144.29%
34942	Cemetery Other	\$450.00	\$300.00	\$800.00	-\$350.00	177.78%
34950	Public Works Revenue	\$3,000.00	\$0.00	\$26,708.80	-\$23,708.80	890.29%
34952	County Joint Facility Payments	\$35,000.00	\$11,424.82	\$17,780.08	\$17,219.92	50.80%
34953	Recycling Revenues	\$500.00	\$0.00	\$422.25	\$77.75	84.45%
35100	Court Fines	\$10,000.00	\$1,438.19	\$16,347.76	-\$6,347.76	163.48%
35103	Library Fines	\$600.00	\$0.00	\$73.00	\$527.00	12.17%
35105	Restitution Receipts	\$500.00	\$0.00	\$1,847.26	-\$1,347.26	369.45%
36200	Miscellaneous Revenues	\$6,000.00	\$1,248.04	\$11,990.43	-\$5,990.43	199.84%
36201	Misc Reimbursements	\$0.00	\$1,078.19	\$15,930.66	-\$15,930.66	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
36210	Interest Earnings	\$225,000.00	\$23,505.63	\$238,532.86	-\$13,532.86	106.01%
36230	Contributions and Donations	\$0.00	\$0.00	\$1,700.00	-\$1,700.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36256	Sp Assess P - Other	\$3,820.00	\$28,500.00	\$30,909.93	-\$27,089.93	809.16%
36257	Sp Assess I - Other	\$1,617.00	\$0.00	\$808.49	\$808.51	50.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Crosslake

Month-End Revenue
Current Period: SEPTEMBER 2024

SRC	SRC Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$138,000.00	-\$138,000.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$900,000.00	\$0.00	\$0.00	\$900,000.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101 GENERAL FUND		\$5,591,745.00	\$111,192.24	\$3,576,146.24	\$2,015,598.76	63.95%
301 DEBT SERVICE FUND						
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$1.76	-\$1.76	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$99,100.00	\$0.00	\$57,471.25	\$41,628.75	57.99%
31317	2019A City Hall/Police	\$309,100.00	\$0.00	\$179,241.66	\$129,858.34	57.99%
31318	2021 GO Equip Cert Series 2021	\$144,375.00	\$0.00	\$83,623.67	\$60,751.33	57.92%
31319	2022A Fire Truck	\$125,875.00	\$0.00	\$72,824.38	\$53,050.62	57.85%
31320	2022A Road Projects	\$40,784.00	\$0.00	\$23,546.08	\$17,237.92	57.73%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin 2022 Roads	\$10,803.00	\$0.00	\$6,366.91	\$4,436.09	58.94%
36122	Sp Assess Int 2022 Roads	\$10,585.00	\$0.00	\$6,293.89	\$4,291.11	59.46%
36123	Sp Assess Prin Daggett Bay Rd	\$1,414.00	\$0.00	\$509.50	\$904.50	36.03%
36124	Sp Assess Int Daggett Bay Rd	\$375.00	\$0.00	\$135.19	\$239.81	36.05%
36200	Miscellaneous Revenues	\$0.00	\$0.00	-\$0.11	\$0.11	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
301 DEBT SERVICE FUND		\$742,411.00	\$0.00	\$430,014.18	\$312,396.82	57.92%
405 TAX INCREMENT FINANCE PROJECTS						
31056	Tax Increment 1-9 C&J Develop	\$12,300.00	\$0.00	\$7,289.27	\$5,010.73	59.26%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405 TAX INCREMENT FINANCE PROJECTS		\$12,300.00	\$0.00	\$7,289.27	\$5,010.73	59.26%
502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$18,100.00	\$0.00	\$10,540.94	\$7,559.06	58.24%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$10,540.94	\$7,559.06	58.24%
601 SEWER OPERATING FUND						
31000	General Property Taxes	\$188,027.00	\$0.00	\$65,571.47	\$122,455.53	34.87%

City of Crosslake

Month-End Revenue
Current Period: SEPTEMBER 2024

SRC	SRC Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$262.68	\$1,877.92	-\$1,877.92	0.00%
36104	Penalty & Interest	\$1,500.00	\$397.37	\$2,382.01	-\$882.01	159.75%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$634.95	\$865.05	42.33%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$431,880.00	\$39,637.00	\$328,656.47	\$103,223.53	76.60%
37250	Sewer Connection Payments	\$39,400.00	\$5,500.00	\$51,400.00	-\$12,000.00	130.46%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 SEWER OPERATING FUND		\$662,307.00	\$45,271.69	\$450,522.82	\$211,784.18	68.45%
651 SEWER RESTRICTED SINKING FUND						
13106	2003 Disposal System Levy	\$0.00	\$0.00	\$2,083.96	-\$2,083.96	0.00%
13112	2017 GO Sewer Rev Imp Bonds	\$118,608.00	\$0.00	\$68,775.16	\$49,832.84	57.99%
13121	2022A Sewer Bonds	\$135,893.00	\$0.00	\$121,120.73	\$14,772.27	89.13%
13402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
136200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
137250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
139200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
651 SEWER RESTRICTED SINKING FUND		\$256,501.00	\$0.00	\$191,979.85	\$64,521.15	74.85%
		\$7,283,364.00	\$156,463.93	\$4,666,493.30	\$2,616,870.70	64.11%

([Act Status]="Active")

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City of Crosslake
Month End Expenditures
 Current Period: SEPTEMBER 2024

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
101 GENERAL FUND						
41110 Council						
100	Wages and Salaries Dept Head	\$30,600.00	\$2,400.00	\$22,320.00	\$8,280.00	72.94%
122	FICA	\$2,341.00	\$183.60	\$1,911.84	\$429.16	81.67%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$77.00	\$0.00	\$91.00	-\$14.00	118.18%
200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$1,376.00	\$114.69	\$917.52	\$458.48	66.68%
331	Travel Expenses	\$1,500.00	\$0.00	\$52.09	\$1,447.91	3.47%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,174.00	\$87.50	\$994.00	\$180.00	84.67%
41110 Council		\$39,218.00	\$2,785.79	\$26,286.45	\$12,931.55	67.03%
41400 Administration						
100	Wages and Salaries Dept Head	\$115,295.00	\$9,230.76	\$162,158.82	-\$46,863.82	140.65%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Administrative Assistant	\$0.00	\$5,870.00	\$30,226.00	-\$30,226.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$92,518.00	\$6,899.20	\$63,486.14	\$29,031.86	68.62%
121	PERA	\$15,586.00	\$1,650.00	\$10,119.16	\$5,466.84	64.92%
122	FICA	\$15,898.00	\$1,566.79	\$16,753.38	-\$855.38	105.38%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$27,902.00	\$2,510.00	\$11,195.96	\$16,706.04	40.13%
132	Employer Paid Disability	\$1,726.00	\$124.40	\$783.16	\$942.84	45.37%
133	Employer Paid Dental	\$1,236.00	\$121.28	\$720.80	\$515.20	58.32%
134	Employer Paid Life	\$134.00	\$15.60	\$282.80	-\$148.80	211.04%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,424.00	\$0.00	\$1,140.00	\$284.00	80.06%
152	Health Savings Account Contrib	\$9,600.00	\$2,400.00	\$11,200.00	-\$1,600.00	116.67%
200	Office Supplies	\$3,200.00	\$414.56	\$2,350.19	\$849.81	73.44%
208	Instruction Fees	\$2,000.00	\$250.00	\$1,134.00	\$866.00	56.70%
210	Operating Supplies	\$1,000.00	\$27.60	\$476.42	\$523.58	47.64%
220	Repair/Maint Supply - Equip	\$3,834.00	\$2,123.33	\$7,247.14	-\$3,413.14	189.02%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,000.00	\$208.81	\$1,772.34	\$1,227.66	59.08%
321	Communications-Cellular	\$0.00	\$32.56	\$32.56	-\$32.56	0.00%
322	Postage	\$750.00	\$0.00	\$664.69	\$85.31	88.63%
331	Travel Expenses	\$1,000.00	\$0.00	\$83.42	\$916.58	8.34%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$412.00	-\$412.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$191.25	\$558.75	25.50%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,430.00	\$338.00	\$2,813.61	-\$383.61	115.79%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$5,421.00	\$0.00	\$2,593.78	\$2,827.22	47.85%
600	Principal	\$970.00	\$81.27	\$725.79	\$244.21	74.82%
610	Interest	\$20.00	\$1.23	\$16.71	\$3.29	83.55%
41400 Administration		\$307,044.00	\$33,865.39	\$328,580.12	-\$21,536.12	107.01%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
41410	Elections					
107	Services	\$15,000.00	\$0.00	\$1,473.75	\$13,526.25	9.83%
122	FICA	\$1,148.00	\$0.00	\$0.00	\$1,148.00	0.00%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$34.62	-\$34.62	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$28.73	-\$28.73	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,500.00	\$0.00	\$638.55	\$861.45	42.57%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41410	Elections	\$17,648.00	\$0.00	\$2,175.65	\$15,472.35	12.33%
41600	Audit/Legal Services					
301	Auditing and Acct g Services	\$42,000.00	\$0.00	\$76,579.49	-\$34,579.49	182.33%
304	Legal Fees (Civil)	\$7,000.00	\$1,406.00	\$13,460.46	-\$6,460.46	192.29%
307	Legal Fees (Labor)	\$25,000.00	\$576.00	\$30,636.22	-\$5,636.22	122.54%
41600	Audit/Legal Services	\$74,000.00	\$1,982.00	\$120,676.17	-\$46,676.17	163.08%
41910	Planning and Zoning					
100	Wages and Salaries Dept Head	\$73,507.00	\$6,178.14	\$43,831.70	\$29,675.30	59.63%
101	Assistant	\$69,202.00	\$6,189.11	\$58,758.10	\$10,443.90	84.91%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$10,704.00	\$927.53	\$8,209.68	\$2,494.32	76.70%
122	FICA	\$10,917.00	\$892.29	\$7,999.07	\$2,917.93	73.27%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$27,902.00	\$1,652.58	\$10,741.77	\$17,160.23	38.50%
132	Employer Paid Disability	\$1,281.00	\$129.75	\$918.71	\$362.29	71.72%
133	Employer Paid Dental	\$1,425.00	\$172.41	\$1,269.07	\$155.93	89.06%
134	Employer Paid Life	\$134.00	\$10.40	\$78.00	\$56.00	58.21%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,030.00	\$0.00	\$779.00	\$251.00	75.63%
152	Health Savings Account Contrib	\$9,600.00	\$185.30	\$11,469.00	-\$1,869.00	119.47%
200	Office Supplies	\$2,000.00	\$130.51	\$1,902.50	\$97.50	95.13%
208	Instruction Fees	\$3,200.00	\$0.00	\$0.00	\$3,200.00	0.00%
210	Operating Supplies	\$1,000.00	\$0.00	\$153.21	\$846.79	15.32%
212	Motor Fuels	\$500.00	\$0.00	\$118.47	\$381.53	23.69%
220	Repair/Maint Supply - Equip	\$4,000.00	\$428.33	\$5,414.14	-\$1,414.14	135.35%
221	Repair/Maint Vehicles 302	\$0.00	\$0.00	\$53.54	-\$53.54	0.00%
262	Unif Tony/Pete	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$149.99	\$350.01	30.00%
303	Engineering Fees	\$1,500.00	\$360.00	\$6,715.00	-\$5,215.00	447.67%
304	Legal Fees (Civil)	\$3,000.00	\$1,723.00	\$10,506.20	-\$7,506.20	350.21%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$208.80	\$1,772.32	\$727.68	70.89%
321	Communications-Cellular	\$500.00	\$0.00	\$115.85	\$384.15	23.17%
322	Postage	\$600.00	\$0.00	\$655.02	-\$55.02	109.17%
331	Travel Expenses	\$2,000.00	\$0.00	\$41.54	\$1,958.46	2.08%
332	Travel Expense- P&Z Comm	\$4,000.00	\$0.00	\$2,660.00	\$1,340.00	66.50%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$153.35	\$543.72	\$1,056.28	33.98%
352	Filing Fees	\$800.00	\$92.00	\$460.00	\$340.00	57.50%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
360	Insurance	\$4,903.00	\$0.00	\$5,139.00	-\$236.00	104.81%
387	Septic Inspections/Design	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,230.00	\$192.50	\$1,445.00	\$785.00	64.80%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$20.00	\$1.00	\$9.00	\$11.00	45.00%
452	Refund	\$500.00	\$0.00	\$6,600.00	-\$6,100.00	1320.00%
470	Consultant Fees	\$10,000.00	\$1,630.00	\$19,647.50	-\$9,647.50	196.48%
500	Capital Outlay -	\$5,421.00	\$0.00	\$2,085.40	\$3,335.60	38.47%
600	Principal	\$970.00	\$81.27	\$725.79	\$244.21	74.82%
610	Interest	\$20.00	\$1.23	\$16.71	\$3.29	83.55%
41910	Planning and Zoning	\$259,166.00	\$21,339.50	\$210,984.00	\$48,182.00	81.41%
41940	General Government					
101	Assistant	\$105,540.00	\$0.00	\$0.00	\$105,540.00	0.00%
121	PERA	\$8,074.00	\$0.00	\$0.00	\$8,074.00	0.00%
122	FICA	\$7,916.00	\$0.00	\$0.00	\$7,916.00	0.00%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$20,000.00	\$0.00	\$117.53	\$19,882.47	0.59%
132	Employer Paid Disability	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
133	Employer Paid Dental	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
134	Employer Paid Life	\$70.00	\$0.00	\$0.00	\$70.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$6,400.00	\$513.00	\$513.00	\$5,887.00	8.02%
208	Instruction Fees	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
210	Operating Supplies	\$2,500.00	\$346.24	\$1,851.46	\$648.54	74.06%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$500.00	\$5,283.02	-\$283.02	105.66%
235	Signs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$1,519.73	\$88.27	94.51%
320	Communications	\$500.00	\$86.88	\$692.34	-\$192.34	138.47%
335	Background Checks	\$0.00	\$0.00	\$33.25	-\$33.25	0.00%
336	Short Term Rental	\$0.00	\$0.00	\$32,500.00	-\$32,500.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$33.06	\$251.86	\$248.14	50.37%
354	Ordinance Codification	\$5,000.00	\$0.00	\$3,187.59	\$1,812.41	63.75%
360	Insurance	\$26,741.00	\$0.00	\$24,800.40	\$1,940.60	92.74%
381	Electric Utilities	\$10,000.00	\$1,381.00	\$9,157.00	\$843.00	91.57%
383	Gas Utilities	\$4,500.00	\$28.30	\$595.53	\$3,904.47	13.23%
384	Refuse/Garbage Disposal	\$850.00	\$72.23	\$894.83	-\$44.83	105.27%
385	Sewer Utility	\$780.00	\$65.00	\$575.00	\$205.00	73.72%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$10,000.00	\$600.00	\$5,250.00	\$4,750.00	52.50%
430	Miscellaneous	\$1,500.00	\$110.00	\$1,432.38	\$67.62	95.49%
433	Dues/Contracts/Subscriptions	\$9,000.00	\$184.02	\$4,780.55	\$4,219.45	53.12%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$15,000.00	\$0.00	\$11,576.46	\$3,423.54	77.18%
443	Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
470	Consultant Fees	\$0.00	\$19,350.00	\$74,109.18	-\$74,109.18	0.00%
490	Donations to Civic Org s	\$5,650.00	\$0.00	\$3,500.00	\$2,150.00	61.95%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Government	\$297,789.00	\$23,269.73	\$199,371.11	\$98,417.89	66.95%
42110	Police Administration					
100	Wages and Salaries Dept Head	\$88,982.00	\$6,592.60	\$60,535.43	\$28,446.57	68.03%
101	Assistant	\$78,021.00	\$0.00	\$0.00	\$78,021.00	0.00%
102	Administrative Assistant	\$52,208.00	\$4,233.21	\$40,261.51	\$11,946.49	77.12%
103	Tech 1	\$78,603.00	\$6,138.43	\$55,707.65	\$22,895.35	70.87%
104	Tech 2	\$0.00	\$3,986.63	\$32,121.93	-\$32,121.93	0.00%
108	Tech 3	\$26,000.00	\$0.00	\$840.00	\$25,160.00	3.23%
110	Tech 4	\$74,857.00	\$5,779.32	\$54,800.34	\$20,056.66	73.21%
112	Tech 5	\$67,702.00	\$6,922.90	\$55,243.20	\$12,458.80	81.60%
113	Tech 6	\$69,687.00	\$5,730.36	\$55,807.04	\$13,879.96	80.08%
121	PERA	\$89,557.00	\$6,539.10	\$62,709.02	\$26,847.98	70.02%
122	FICA	\$11,010.00	\$735.87	\$7,240.00	\$3,770.00	65.76%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$123,368.00	\$7,955.52	\$69,120.81	\$54,247.19	56.03%
132	Employer Paid Disability	\$3,932.00	\$343.96	\$3,156.18	\$775.82	80.27%
133	Employer Paid Dental	\$5,934.00	\$437.70	\$3,769.73	\$2,164.27	63.53%
134	Employer Paid Life	\$470.00	\$36.40	\$322.40	\$147.60	68.60%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$37,053.00	\$0.00	\$27,645.00	\$9,408.00	74.61%
152	Health Savings Account Contrib	\$38,400.00	\$0.00	\$24,000.00	\$14,400.00	62.50%
200	Office Supplies	\$300.00	\$81.72	\$448.75	-\$148.75	149.58%
208	Instruction Fees	\$10,001.00	\$0.00	\$2,875.00	\$7,126.00	28.75%
209	Physicals	\$800.00	\$0.00	\$605.00	\$195.00	75.63%
210	Operating Supplies	\$3,000.00	\$85.47	\$5,704.71	-\$2,704.71	190.16%
212	Motor Fuels	\$20,000.00	\$29.49	\$13,508.64	\$6,491.36	67.54%
214	Auto Expense- Squad 307	\$1,500.00	\$0.00	\$546.00	\$954.00	36.40%
216	Auto Expense- Squad 305	\$1,500.00	\$0.00	\$1,124.64	\$375.36	74.98%
217	Auto Expense- Squad 303	\$1,500.00	\$0.00	\$33.58	\$1,466.42	2.24%
218	Auto Expense- Squad 301	\$1,500.00	\$0.00	\$789.11	\$710.89	52.61%
219	Auto Expense- Squad 304	\$1,500.00	\$0.00	\$1,927.38	-\$427.38	128.49%
220	Repair/Maint Supply - Equip	\$8,500.00	\$250.00	\$2,254.62	\$6,245.38	26.52%
221	Repair/Maint Vehicles 302	\$1,500.00	\$0.00	\$32,432.35	-\$30,932.35	2162.16%
223	Bldg Repair Suppl/Maintenance	\$500.00	\$0.00	\$307.79	\$192.21	61.56%
258	Unif FIRE/Pat/Mark	\$675.00	\$0.00	\$588.53	\$86.47	87.19%
259	Unif Joe/Hunter	\$675.00	\$0.00	\$1,896.64	-\$1,221.64	280.98%
260	Unif Cody/Josh/Nate	\$675.00	\$0.00	\$591.08	\$83.92	87.57%
261	Unif Jake/TJ/Zak	\$675.00	\$0.00	\$470.67	\$204.33	69.73%
262	Unif Tony/Pete	\$675.00	\$0.00	\$275.30	\$399.70	40.79%
264	Unif Bobby/Cheryl/Shawn	\$675.00	\$33.50	\$895.26	-\$220.26	132.63%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
265	Unif & P/T Expense	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
281	Tactical Team	\$10,000.00	\$0.00	\$8,058.99	\$1,941.01	80.59%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$500.00	\$0.00	\$23.15	\$476.85	4.63%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$1,159.26	\$52,249.93	-\$52,249.93	0.00%
320	Communications	\$5,400.00	\$475.82	\$3,920.72	\$1,479.28	72.61%
321	Communications-Cellular	\$5,400.00	\$566.17	\$3,956.77	\$1,443.23	73.27%
322	Postage	\$200.00	\$47.80	\$160.55	\$39.45	80.28%
331	Travel Expenses	\$2,500.00	\$231.32	\$2,777.41	-\$277.41	111.10%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$31,837.00	\$0.00	\$30,984.65	\$852.35	97.32%
405	Cleaning Services	\$4,800.00	\$300.00	\$2,700.00	\$2,100.00	56.25%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$18.87	\$123.00	\$77.00	61.50%
433	Dues/Contracts/Subscriptions	\$30,558.00	\$1,155.71	\$14,695.47	\$15,862.53	48.09%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$8,000.00	\$0.00	\$7,966.74	\$33.26	99.58%
500	Capital Outlay -	\$42,243.00	\$3,087.48	\$11,804.70	\$30,438.30	27.94%
550	Capital Outlay -	\$68,215.00	\$4,800.00	\$71,526.97	-\$3,311.97	104.86%
600	Principal	\$509.00	\$42.55	\$338.44	\$170.56	66.49%
610	Interest	\$11.00	\$0.79	\$8.28	\$2.72	75.27%
42110	Police Administration	\$1,115,683.00	\$67,797.95	\$831,851.06	\$283,831.94	74.56%
42280	Fire Administration					
100	Wages and Salaries Dept Head	\$94,994.00	\$6,592.60	\$62,629.70	\$32,364.30	65.93%
101	Assistant	\$15,600.00	\$100.00	\$800.00	\$14,800.00	5.13%
106	Training	\$2,100.00	\$300.00	\$2,400.00	-\$300.00	114.29%
107	Services	\$130,000.00	\$16,813.50	\$110,639.50	\$19,360.50	85.11%
121	PERA	\$16,814.00	\$1,166.90	\$11,085.55	\$5,728.45	65.93%
122	FICA	\$12,676.00	\$1,402.23	\$10,998.87	\$1,677.13	86.77%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$19,831.00	\$1,652.58	\$14,046.93	\$5,784.07	70.83%
132	Employer Paid Disability	\$646.00	\$71.94	\$647.46	-\$1.46	100.23%
133	Employer Paid Dental	\$1,728.00	\$113.05	\$960.93	\$767.07	55.61%
134	Employer Paid Life	\$67.00	\$5.20	\$41.60	\$25.40	62.09%
151	Workers Comp Insurance	\$5,189.00	\$0.00	\$9,202.00	-\$4,013.00	177.34%
152	Health Savings Account Contrib	\$6,400.00	\$0.00	\$4,800.00	\$1,600.00	75.00%
200	Office Supplies	\$300.00	\$0.00	\$125.00	\$175.00	41.67%
208	Instruction Fees	\$20,000.00	\$3,003.00	\$12,964.00	\$7,036.00	64.82%
209	Physicals	\$4,000.00	\$0.00	\$3,300.00	\$700.00	82.50%
210	Operating Supplies	\$500.00	\$61.39	\$1,458.44	-\$958.44	291.69%
212	Motor Fuels	\$1,000.00	\$197.63	\$1,289.74	-\$289.74	128.97%
213	Diesel Fuel	\$1,000.00	\$0.00	\$935.96	\$64.04	93.60%
220	Repair/Maint Supply - Equip	\$6,000.00	\$425.84	\$6,672.56	-\$672.56	111.21%
221	Repair/Maint Vehicles 302	\$12,000.00	\$900.00	\$11,315.36	\$684.64	94.29%
222	Tires	\$0.00	\$0.00	\$415.44	-\$415.44	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$122.50	\$5,201.69	-\$201.69	104.03%
233	FIRE PREVENTION	\$3,000.00	\$0.00	\$4,657.71	-\$1,657.71	155.26%
240	Small Tools and Minor Equip	\$4,000.00	\$0.00	\$4,637.91	-\$637.91	115.95%
258	Unif FIRE/Pat/Mark	\$3,500.00	\$0.00	\$1,179.94	\$2,320.06	33.71%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$5,000.00	\$599.88	\$2,091.64	\$2,908.36	41.83%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
319	Donation Expenditures	\$0.00	\$32,753.48	\$142,392.25	-\$142,392.25	0.00%
320	Communications	\$3,000.00	\$306.52	\$2,404.65	\$595.35	80.16%
321	Communications-Cellular	\$4,000.00	\$432.06	\$3,456.48	\$543.52	86.41%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$4,000.00	\$0.00	\$4,856.42	-\$856.42	121.41%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$21,785.00	\$0.00	\$21,288.51	\$496.49	97.72%
381	Electric Utilities	\$8,000.00	\$986.00	\$6,139.00	\$1,861.00	76.74%
383	Gas Utilities	\$7,000.00	\$27.68	\$1,706.87	\$3,543.14	32.51%
384	Refuse/Garbage Disposal	\$1,500.00	\$0.00	\$807.49	\$692.51	53.83%
385	Sewer Utility	\$780.00	\$65.00	\$575.00	\$205.00	73.72%
405	Cleaning Services	\$2,400.00	\$204.76	\$1,404.76	\$995.24	58.53%
430	Miscellaneous	\$1,000.00	\$6.47	\$31.47	\$968.53	3.15%
433	Dues/Contracts/Subscriptions	\$4,593.00	\$658.21	\$5,477.73	-\$884.73	119.26%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
491	FDRA City Contribution	\$30,000.00	\$249.00	\$2,508.00	\$27,492.00	8.36%
492	FDRA State Aid	\$48,000.00	\$0.00	\$0.00	\$48,000.00	0.00%
500	Capital Outlay -	\$123,190.00	\$0.00	\$6,574.12	\$116,615.88	5.34%
550	Capital Outlay -	\$55,000.00	\$0.00	\$497,085.17	-\$442,085.17	903.79%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42280	Fire Administration	\$685,718.00	\$69,217.42	\$981,205.85	-\$297,237.84	143.46%
42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$676.40	\$1,123.60	37.58%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42500	Ambulance Services	\$1,800.00	\$0.00	\$676.40	\$1,123.60	37.58%
43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$35,438.00	\$6,125.00	\$56,441.96	-\$21,003.96	159.27%
103	Tech 1	\$53,495.00	\$226.74	\$32,468.92	\$21,026.08	60.70%
104	Tech 2	\$12,793.00	\$2,005.98	\$12,688.03	\$104.97	99.18%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
107	Services	\$19,510.00	\$2,251.57	\$21,123.69	-\$1,613.69	108.27%
108	Tech 3	\$48,629.00	\$0.00	\$28,183.87	\$20,445.13	57.96%
121	PERA	\$13,035.00	\$795.69	\$11,776.03	\$1,258.97	90.34%
122	FICA	\$13,394.00	\$732.14	\$11,123.17	\$2,270.83	83.05%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$51,764.00	\$2,567.85	\$41,757.74	\$10,006.26	80.67%
132	Employer Paid Disability	\$1,530.00	\$167.25	\$1,353.04	\$176.96	88.43%
133	Employer Paid Dental	\$2,454.00	\$114.08	\$1,990.87	\$463.13	81.13%
134	Employer Paid Life	\$185.00	\$9.92	\$145.35	\$39.65	78.57%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,539.00	\$0.00	\$10,323.00	\$6,216.00	62.42%
152	Health Savings Account Contrib	\$17,720.00	\$0.00	\$15,600.00	\$2,120.00	88.04%
200	Office Supplies	\$450.00	\$132.00	\$316.96	\$133.04	70.44%
208	Instruction Fees	\$1,500.00	\$0.00	\$3,700.00	-\$2,200.00	246.67%
210	Operating Supplies	\$1,200.00	\$65.55	\$748.45	\$451.55	62.37%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
212	Motor Fuels	\$8,000.00	\$0.00	\$6,784.45	\$1,215.55	84.81%
213	Diesel Fuel	\$18,000.00	\$0.00	\$6,296.73	\$11,703.27	34.98%
215	Shop Supplies	\$2,750.00	\$0.00	\$713.41	\$2,036.59	25.94%
220	Repair/Maint Supply - Equip	\$20,000.00	\$8,538.57	\$15,969.07	\$4,030.93	79.85%
221	Repair/Maint Vehicles 302	\$20,000.00	\$5,711.13	\$15,022.69	\$4,977.31	75.11%
222	Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$258.56	\$5,042.81	\$4,957.19	50.43%
224	Street Maint Materials	\$30,000.00	\$825.00	\$2,744.16	\$27,255.84	9.15%
225	Landscape Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$6,786.50	\$11,152.72	-\$9,652.72	743.51%
228	Street Lighting	\$0.00	\$0.00	\$69.98	-\$69.98	0.00%
231	Chemicals/Landscaping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$0.00	\$1,444.44	\$33,555.56	4.13%
235	Signs	\$6,500.00	\$59.43	\$4,472.14	\$2,027.86	68.80%
240	Small Tools and Minor Equip	\$5,000.00	\$0.00	\$413.37	\$4,586.63	8.27%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat/Mark	\$0.00	\$0.00	\$121.99	-\$121.99	0.00%
259	Unif Joe/Hunter	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$225.14	\$274.86	45.03%
261	Unif Jake/TJ/Zak	\$500.00	\$0.00	\$811.98	-\$311.98	162.40%
303	Engineering Fees	\$5,000.00	\$418.00	\$16,704.00	-\$11,704.00	334.08%
304	Legal Fees (Civil)	\$500.00	\$0.00	\$1,786.00	-\$1,286.00	357.20%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
320	Communications	\$3,000.00	\$138.69	\$1,118.52	\$1,881.48	37.28%
322	Postage	\$50.00	\$0.00	\$5.16	\$44.84	10.32%
331	Travel Expenses	\$500.00	\$0.00	\$276.96	\$223.04	55.39%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
360	Insurance	\$9,826.00	\$0.00	\$9,763.46	\$62.54	99.36%
381	Electric Utilities	\$12,000.00	\$601.25	\$4,611.77	\$7,388.23	38.43%
383	Gas Utilities	\$6,500.00	\$40.33	\$1,388.81	\$5,111.19	21.37%
384	Refuse/Garbage Disposal	\$1,000.00	\$123.49	\$966.55	\$33.45	96.66%
385	Sewer Utility	\$400.00	\$30.55	\$418.30	-\$18.30	104.58%
405	Cleaning Services	\$5,640.00	\$470.00	\$4,230.00	\$1,410.00	75.00%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$2,500.00	\$0.00	\$66.75	\$2,433.25	2.67%
433	Dues/Contracts/Subscriptions	\$2,988.00	\$49.00	\$1,549.70	\$1,438.30	51.86%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$248.94	\$751.06	24.89%
443	Sales Tax	\$100.00	\$8.00	\$1,534.00	-\$1,434.00	1534.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$1,499.50	\$21,152.33	\$13,847.67	60.44%
500	Capital Outlay -	\$89,913.00	\$0.00	\$70,175.37	\$19,737.63	78.05%
550	Capital Outlay -	\$100,000.00	\$254.86	\$56,661.62	\$43,338.38	56.66%
551	Capital Outlay-Building	\$0.00	\$0.00	\$80,960.00	-\$80,960.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$165,000.00	\$0.00	\$10,215.50	\$154,784.50	6.19%
581	Capital Outlay -Seal Coat	\$433,000.00	\$0.00	\$0.00	\$433,000.00	0.00%
582	Capital Outlay - Crackfill	\$100,000.00	\$0.00	\$24,000.00	\$76,000.00	24.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$1,650,000.00	\$37,140.92	\$88,475.18	\$1,561,524.82	5.36%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)	\$3,077,103.00	\$78,147.55	\$717,835.08	\$2,359,267.92	23.33%
43025	Public Works Snow Removal					
100	Wages and Salaries Dept Head	\$3,119.00	\$0.00	\$0.00	\$3,119.00	0.00%
103	Tech 1	\$2,496.00	\$0.00	\$1,155.95	\$1,340.05	46.31%
104	Tech 2	\$1,966.00	\$0.00	\$1,332.15	\$633.85	67.76%
105	Part-time/Intern	\$2,589.00	\$0.00	\$307.56	\$2,281.44	11.88%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$4,893.00	\$0.00	\$2,164.61	\$2,728.39	44.24%
121	PERA	\$896.00	\$0.00	\$365.32	\$530.68	40.77%
122	FICA	\$821.00	\$0.00	\$362.82	\$458.18	44.19%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$3,531.00	\$0.00	\$1,499.16	\$2,031.84	42.46%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$197.00	\$0.00	\$73.50	\$123.50	37.31%
134	Employer Paid Life	\$3.00	\$0.00	\$4.56	-\$1.56	152.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43025	Public Works Snow Removal	\$20,511.00	\$0.00	\$7,265.63	\$13,245.37	35.42%
43026	Public Works Trails					
100	Wages and Salaries Dept Head	\$817.00	\$0.00	\$0.00	\$817.00	0.00%
103	Tech 1	\$654.00	\$0.00	\$0.00	\$654.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$49.00	\$0.00	\$0.00	\$49.00	0.00%
122	FICA	\$44.00	\$0.00	\$0.00	\$44.00	0.00%
131	Employer Paid Health	\$232.00	\$0.00	\$0.00	\$232.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$11.00	\$0.00	\$0.00	\$11.00	0.00%
134	Employer Paid Life	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43026	Public Works Trails	\$1,808.00	\$0.00	\$0.00	\$1,808.00	0.00%
43100	Cemetery					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$2,462.24	-\$2,462.24	0.00%
104	Tech 2	\$0.00	\$31.35	\$611.33	-\$611.33	0.00%
105	Part-time/Intern	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$855.41	-\$855.41	0.00%
121	PERA	\$0.00	\$2.35	\$294.12	-\$294.12	0.00%
122	FICA	\$426.00	\$2.16	\$274.62	\$151.38	64.46%
131	Employer Paid Health	\$0.00	\$8.95	\$1,225.00	-\$1,225.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.61	\$74.95	-\$74.95	0.00%
134	Employer Paid Life	\$0.00	\$0.06	\$3.92	-\$3.92	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$84.64	\$855.36	9.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$90.82	\$159.18	36.33%
360	Insurance	\$90.00	\$0.00	\$104.00	-\$14.00	115.56%
381	Electric Utilities	\$350.00	\$32.28	\$253.74	\$96.26	72.50%
430	Miscellaneous	\$400.00	\$0.00	\$159.08	\$240.92	39.77%
452	Refund	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
500	Capital Outlay -	\$0.00	\$1,248.50	\$9,005.02	-\$9,005.02	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43100	Cemetery	\$8,030.00	\$1,326.26	\$15,998.89	-\$7,968.89	199.24%
45100	Park and Recreation (GENERAL)					
100	Wages and Salaries Dept Head	\$83,034.00	\$6,179.92	\$59,564.24	\$23,469.76	71.73%
101	Assistant	\$40,582.00	\$0.00	\$28,854.87	\$11,727.13	71.10%
103	Tech 1	\$48,774.00	\$4,695.86	\$40,457.06	\$8,316.94	82.95%
104	Tech 2	\$3,000.00	\$0.00	\$840.00	\$2,160.00	28.00%
105	Part-time/Intern	\$37,710.00	\$4,941.13	\$39,416.02	-\$1,706.02	104.52%
107	Services	\$22,100.00	\$1,163.83	\$11,284.68	\$10,815.32	51.06%
108	Tech 3	\$53,052.00	\$4,356.40	\$41,063.24	\$11,988.76	77.40%
121	PERA	\$21,394.00	\$1,558.31	\$15,710.05	\$5,683.95	73.43%
122	FICA	\$22,090.00	\$1,473.24	\$15,397.92	\$6,692.08	69.71%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$55,998.00	\$4,286.22	\$39,807.44	\$16,190.56	71.09%
132	Employer Paid Disability	\$1,960.00	\$171.85	\$1,648.17	\$311.83	84.09%
133	Employer Paid Dental	\$4,409.00	\$353.35	\$2,906.10	\$1,502.90	65.91%
134	Employer Paid Life	\$268.00	\$17.90	\$182.21	\$85.79	67.99%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$14,387.00	\$0.00	\$11,867.00	\$2,520.00	82.48%
152	Health Savings Account Contrib	\$19,000.00	\$0.00	\$14,800.00	\$4,200.00	77.89%
200	Office Supplies	\$300.00	\$0.00	\$95.31	\$204.69	31.77%
208	Instruction Fees	\$500.00	\$35.00	\$534.99	-\$34.99	107.00%
210	Operating Supplies	\$3,200.00	\$396.14	\$3,376.19	-\$176.19	105.51%
212	Motor Fuels	\$3,000.00	\$70.13	\$2,060.77	\$939.23	68.69%
213	Diesel Fuel	\$2,500.00	\$0.00	\$1,594.45	\$905.55	63.78%
220	Repair/Maint Supply - Equip	\$10,000.00	\$5,029.76	\$13,244.79	-\$3,244.79	132.45%
221	Repair/Maint Vehicles 302	\$1,000.00	\$400.00	\$544.79	\$455.21	54.48%
223	Bldg Repair Suppl/Maintenance	\$20,000.00	\$2,214.73	\$35,246.68	-\$15,246.68	176.23%
231	Chemicals/Landscaping	\$6,000.00	\$290.16	\$1,203.03	\$4,796.97	20.05%
235	Signs	\$400.00	\$194.00	\$874.02	-\$474.02	218.51%
240	Small Tools and Minor Equip	\$1,200.00	\$154.25	\$1,952.90	-\$752.90	162.74%
254	Concessions - Pop	\$0.00	\$4.99	\$4.99	-\$4.99	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat/Mark	\$500.00	\$0.00	\$121.99	\$378.01	24.40%
260	Unif Cody/Josh/Nate	\$500.00	\$109.98	\$254.98	\$245.02	51.00%
261	Unif Jake/TJ/Zak	\$500.00	\$0.00	\$36.99	\$463.01	7.40%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$5,408.00	-\$408.00	108.16%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$671.00	\$1,329.00	33.55%
308	Instructors Fees	\$0.00	\$0.00	\$395.00	-\$395.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$320.08	\$679.92	32.01%
310	Program Supplies	\$1,500.00	\$0.00	\$350.59	\$1,149.41	23.37%
311	Softball/Baseball	\$1,500.00	\$0.00	\$1,022.43	\$477.57	68.16%
312	Pickleball	\$0.00	\$0.00	\$6,248.93	-\$6,248.93	0.00%
315	Warm House/Garage Exp	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$942.35	\$257.65	78.53%
317	Soccer/Skating	\$1,000.00	\$87.98	\$87.98	\$912.02	8.80%
318	Garage (North)	\$2,000.00	\$0.00	\$1,637.11	\$362.89	81.86%
319	Donation Expenditures	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
320	Communications	\$6,000.00	\$638.24	\$4,933.74	\$1,066.26	82.23%
322	Postage	\$150.00	\$0.00	\$15.79	\$134.21	10.53%
323	Garage (East)	\$1,000.00	\$0.00	\$146.74	\$853.26	14.67%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
331	Travel Expenses	\$1,000.00	\$0.00	\$1,350.50	-\$350.50	135.05%
335	Background Checks	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
340	Advertising	\$1,000.00	\$175.00	\$1,036.28	-\$36.28	103.63%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$21,554.00	\$0.00	\$24,756.00	-\$3,202.00	114.86%
381	Electric Utilities	\$15,000.00	\$1,852.61	\$11,933.09	\$3,066.91	79.55%
383	Gas Utilities	\$10,000.00	\$224.93	\$3,830.59	\$6,169.41	38.31%
384	Refuse/Garbage Disposal	\$800.00	\$92.47	\$739.81	\$60.19	92.48%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$3,011.25	\$788.75	79.24%
405	Cleaning Services	\$23,575.00	\$2,181.25	\$18,331.25	\$5,243.75	77.76%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$451.75	\$48.25	90.35%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,200.00	\$494.93	\$4,491.48	-\$3,291.48	374.29%
433	Dues/Contracts/Subscriptions	\$3,011.00	\$146.00	\$2,607.68	\$403.32	86.61%
442	Safety Prog/Equipment	\$1,000.00	\$19.79	\$131.45	\$868.55	13.15%
443	Sales Tax	\$1,600.00	\$637.00	\$5,741.00	-\$4,141.00	358.81%
445	Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.00	\$92.00	\$58.00	61.33%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$4.07	\$2,187.28	-\$187.28	109.36%
459	PAL Foundation Expenditures	\$3,000.00	\$2,885.53	\$26,029.35	-\$23,029.35	867.65%
461	Silver Sneakers	\$6,500.00	\$754.00	\$7,047.00	-\$547.00	108.42%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$86,000.00	\$0.00	\$99,366.70	-\$13,366.70	115.54%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$835.00	\$0.00	\$512.66	\$322.34	61.40%
610	Interest	\$15.00	\$0.00	\$35.46	-\$20.46	236.40%
45100	Park and Recreation (GENERAL)	\$690,448.00	\$48,300.95	\$626,398.19	\$64,049.81	90.72%
45125	Parks and Rec Snow Removal					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$1,244.00	\$0.00	\$0.00	\$1,244.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$795.00	\$0.00	\$0.00	\$795.00	0.00%
121	PERA	\$153.00	\$0.00	\$0.00	\$153.00	0.00%
122	FICA	\$141.00	\$0.00	\$0.00	\$141.00	0.00%
131	Employer Paid Health	\$681.00	\$0.00	\$0.00	\$681.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$59.00	\$0.00	\$0.00	\$59.00	0.00%
134	Employer Paid Life	\$2.00	\$0.00	\$0.00	\$2.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45125	Parks and Rec Snow Removal	\$3,075.00	\$0.00	\$0.00	\$3,075.00	0.00%
45126	Parks and Rec Trails					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$1,233.00	\$0.00	\$35.01	\$1,197.99	2.84%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$2,396.00	\$0.00	\$0.00	\$2,396.00	0.00%
121	PERA	\$272.00	\$0.00	\$2.63	\$269.37	0.97%
122	FICA	\$254.00	\$0.00	\$2.54	\$251.46	1.00%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$969.00	\$0.00	\$6.04	\$962.96	0.62%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$62.00	\$0.00	\$1.02	\$60.98	1.65%
134	Employer Paid Life	\$7.00	\$0.00	\$0.09	\$6.91	1.29%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45126	Parks and Rec Trails	\$5,193.00	\$0.00	\$47.33	\$5,145.67	0.91%
45500	Library					
101	Assistant	\$27,054.00	\$2,162.50	\$26,925.27	\$128.73	99.52%
121	PERA	\$2,029.00	\$162.20	\$1,137.43	\$891.57	56.06%
122	FICA	\$2,070.00	\$165.42	\$1,296.29	\$773.71	62.62%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$199.00	\$0.00	\$0.00	\$199.00	0.00%
133	Employer Paid Dental	\$285.00	\$0.00	\$47.20	\$237.80	16.56%
134	Employer Paid Life	\$27.00	\$0.00	\$4.12	\$22.88	15.26%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,149.00	\$0.00	\$987.00	\$162.00	85.90%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,509.61	\$490.39	75.48%
202	Library Subscriptions	\$500.00	\$0.00	\$239.40	\$260.60	47.88%
203	Library Books	\$5,000.00	\$421.86	\$2,910.49	\$2,089.51	58.21%
204	Children s Program Expense	\$150.00	\$0.00	\$40.00	\$110.00	26.67%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$66.26	\$451.17	\$548.83	45.12%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$75.58	\$424.42	15.12%
430	Miscellaneous	\$1,000.00	\$0.00	\$627.53	\$372.47	62.75%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$2,212.53	-\$212.53	110.63%
443	Sales Tax	\$615.00	\$63.00	\$319.00	\$296.00	51.87%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$270.52	-\$20.52	108.21%
500	Capital Outlay -	\$2,000.00	\$0.00	\$788.50	\$1,211.50	39.43%
600	Principal	\$547.00	\$0.00	\$337.20	\$209.80	61.65%
610	Interest	\$8.00	\$0.00	\$23.62	-\$15.62	295.25%
45500	Library	\$48,483.00	\$3,041.24	\$40,302.46	\$8,180.54	83.13%
47007	2003 Series A Disposal					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure					
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
47014 47014						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014 47014		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47015 47015 Series 2015B/2021A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47015 47015 Series 2015B/2021A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
48000 Recycling		\$500.00	\$50.00	\$100.00	\$400.00	20.00%
101 GENERAL FUND		\$6,653,217.00	\$351,123.78	\$4,109,754.39	\$2,541,712.62	61.79%
301 DEBT SERVICE FUND						
47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$61,681.00	\$0.00	\$61,681.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$495.00	-\$220.00	180.00%
47000 \$3,815,000 GO CIP 2019A		\$291,956.00	\$0.00	\$292,176.26	-\$220.26	100.08%
47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47001 Community Ctr Refunding 2002		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47003 1999 Series A Improvement Bond		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47004 1999 Series B Improvement Bond		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47005 2001 Series A Improvement Bond		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47006	2002 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47011	2006 Series B Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47012	CIP Bonds					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
610	Interest	\$10,563.00	\$0.00	\$10,562.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$495.00	-\$220.00	180.00%
47014	47014	\$100,838.00	\$0.00	\$101,057.50	-\$219.50	100.22%
47015	47015 Series 2015B/2021A					
600	Principal	\$120,000.00	\$0.00	\$120,000.00	\$0.00	100.00%
610	Interest	\$13,700.00	\$0.00	\$13,700.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$495.00	-\$220.00	180.00%
47015	47015 Series 2015B/2021A	\$133,975.00	\$0.00	\$134,195.00	-\$220.00	100.16%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
47016	2025 Go Bonds-Roads 2024/2025					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47016	2025 Go Bonds-Roads 2024/2025	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47100	2022A ROAD BONDS					
600	Principal	\$33,000.00	\$0.00	\$33,000.00	\$0.00	100.00%
610	Interest	\$32,939.00	\$0.00	\$32,704.50	\$234.50	99.29%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100	2022A ROAD BONDS	\$66,214.00	\$0.00	\$65,704.50	\$509.50	99.23%
47101	2022A FIRE TRUCK BONDS					
600	Principal	\$93,000.00	\$0.00	\$93,000.00	\$0.00	100.00%
610	Interest	\$19,797.00	\$0.00	\$21,121.66	-\$1,324.66	106.69%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101	2022A FIRE TRUCK BONDS	\$113,072.00	\$0.00	\$114,121.66	-\$1,049.66	100.93%
301	DEBT SERVICE FUND	\$706,055.00	\$0.00	\$707,254.92	-\$1,199.92	100.17%
405	TAX INCREMENT FINANCE PROJECTS					
46000	Tax Increment Financing					
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$11,072.00	\$0.00	\$6,560.34	\$4,511.66	59.25%
650	Administrative Costs	\$300.00	\$0.00	\$100.00	\$200.00	33.33%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46000	Tax Increment Financing	\$11,622.00	\$0.00	\$6,660.34	\$4,961.66	57.31%
46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	TAX INCREMENT FINANCE PROJECTS	\$11,622.00	\$0.00	\$6,660.34	\$4,961.66	57.31%
502	ECONOMIC DEVELOPMENT FUND					
41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$45.00	\$163.00	-\$163.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46500	Economic Develop mt (GENERAL)	\$0.00	\$45.00	\$163.00	-\$163.00	0.00%
47000	\$3,815,000 GO CIP 2019A					

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000	\$3,815,000 GO CIP 2019A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility					
430	Miscellaneous	\$18,100.00	\$0.00	\$6,343.76	\$11,756.24	35.05%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility	\$18,100.00	\$0.00	\$6,343.76	\$11,756.24	35.05%
502	ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$45.00	\$6,506.76	\$11,593.24	35.95%
601	SEWER OPERATING FUND					
43200	Sewer					
100	Wages and Salaries Dept Head	\$39,375.00	\$30.00	\$2,015.54	\$37,359.46	5.12%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$14,349.00	\$0.00	\$5,021.44	\$9,327.56	35.00%
104	Tech 2	\$66,605.00	\$3,900.40	\$41,765.14	\$24,839.86	62.71%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$17,728.00	\$0.00	\$2,855.64	\$14,872.36	16.11%
121	PERA	\$10,354.00	\$294.78	\$4,136.68	\$6,217.32	39.95%
122	FICA	\$10,561.00	\$270.90	\$3,849.76	\$6,711.24	36.45%
131	Employer Paid Health	\$33,712.00	\$1,092.50	\$14,098.51	\$19,613.49	41.82%
132	Employer Paid Disability	\$1,068.00	\$60.63	\$712.92	\$355.08	66.75%
133	Employer Paid Dental	\$2,798.00	\$74.48	\$898.29	\$1,899.71	32.10%
134	Employer Paid Life	\$148.00	\$3.32	\$39.75	\$108.25	26.86%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$3,196.00	\$0.00	\$3,856.00	-\$660.00	120.65%
152	Health Savings Account Contrib	\$10,880.00	\$0.00	\$4,800.00	\$6,080.00	44.12%
200	Office Supplies	\$500.00	\$0.00	\$346.54	\$153.46	69.31%
208	Instruction Fees	\$2,000.00	\$0.00	\$983.39	\$1,016.61	49.17%
210	Operating Supplies	\$3,000.00	\$189.09	\$1,391.52	\$1,608.48	46.38%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$25,000.00	\$4,725.40	\$33,798.12	-\$8,798.12	135.19%
221	Repair/Maint Vehicles 302	\$1,500.00	\$0.00	\$44.42	\$1,455.58	2.96%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$8,000.00	\$235.89	\$755.78	\$7,244.22	9.45%
229	Oper/Maint - Lift Station	\$10,000.00	\$466.72	\$3,483.65	\$6,516.35	34.84%
230	Repair/Maint - Collection Syst	\$10,000.00	\$0.00	\$308.55	\$9,691.45	3.09%
231	Chemicals/Landscaping	\$18,000.00	\$2,676.35	\$15,812.38	\$2,187.62	87.85%
258	Unif FIRE/Pat/Mark	\$1,000.00	\$0.00	\$230.00	\$770.00	23.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$470.89	\$3,772.13	\$783.87	82.79%
321	Communications-Cellular	\$1,600.00	\$49.76	\$398.08	\$1,201.92	24.88%
322	Postage	\$800.00	\$0.00	\$696.32	\$103.68	87.04%
331	Travel Expenses	\$2,500.00	\$0.00	\$1,943.88	\$556.12	77.76%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$16,161.00	\$0.00	\$14,796.98	\$1,364.02	91.56%
381	Electric Utilities	\$38,000.00	\$3,103.62	\$23,845.86	\$14,154.14	62.75%
383	Gas Utilities	\$3,000.00	\$25.96	\$1,121.92	\$1,878.08	37.40%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$22,000.00	\$0.00	\$6,022.02	\$15,977.98	27.37%
407	Sludge Disposal	\$45,000.00	\$0.00	\$13,417.50	\$31,582.50	29.82%
420	Depreciation Expense	\$360,000.00	\$0.00	\$0.00	\$360,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$25.00	\$175.00	12.50%
433	Dues/Contracts/Subscriptions	\$5,000.00	\$44.00	\$4,740.50	\$259.50	94.81%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$216,000.00	\$0.00	\$894.06	\$215,105.94	0.41%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$252.00	\$3,103.00	-\$3,103.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43200 Sewer		\$1,013,341.00	\$17,966.69	\$217,431.27	\$795,909.73	21.46%
47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 SEWER OPERATING FUND		\$1,013,341.00	\$17,966.69	\$217,431.27	\$795,909.73	21.46%
651 SEWER RESTRICTED SINKING FUND						
43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal						
600	Principal	\$205,000.00	\$0.00	\$205,000.00	\$0.00	100.00%
610	Interest	\$440.00	\$0.00	\$2,613.75	-\$2,173.75	594.03%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal		\$205,715.00	\$0.00	\$207,613.75	-\$1,898.75	100.92%
47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$9,411.00	\$0.00	\$10,180.00	-\$769.00	108.17%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2003 Series B Sewer		\$109,686.00	\$0.00	\$110,180.00	-\$494.00	100.45%
47102 2022A SEWER BONDS						
600	Principal	\$41,000.00	\$0.00	\$41,000.00	\$0.00	100.00%
610	Interest	\$70,266.00	\$0.00	\$69,176.44	\$1,089.56	98.45%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS		\$111,541.00	\$0.00	\$110,176.44	\$1,364.56	98.78%
651 SEWER RESTRICTED SINKING FUND		\$426,942.00	\$0.00	\$427,970.19	-\$1,028.19	100.24%

OBJ	OBJ Descr	2024 Budget	SEPTEMBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
		\$8,829,277.00	\$369,135.47	\$5,475,577.87	\$3,351,949.14	62.03%

Balance Sheet

Current Period: SEPTEMBER 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21706	Hospitalization/Medical Ins	\$0.00	\$32,482.26	\$21,257.96	\$338,824.67	\$268,343.73	\$70,480.94
G 101-21707	Union Dues	\$0.00	\$1,086.38	\$1,067.38	\$9,601.14	\$9,499.14	\$102.00
G 101-21708	HCSP	\$1,500.00	\$2,379.10	\$2,379.10	\$110,367.78	\$110,367.78	\$1,500.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insuranace	\$10.00	\$275.00	\$243.10	\$2,572.60	\$2,722.10	-\$139.50
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	\$6,744.00	\$586.50	\$1,099.50	\$15,282.50	\$10,995.50	\$11,031.00
G 101-21713	Dental	\$1,858.00	\$1,858.22	\$1,401.08	\$15,989.28	\$13,488.52	\$4,358.76
G 101-21714	Deferred Compensation	\$0.00	\$3,920.00	\$3,920.00	\$11,095.00	\$11,095.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$5,421.00	\$5,388.67	\$6,158.67	\$64,540.37	\$63,095.96	-\$3,976.59
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21750	Accrued Compensated Absence	-\$4,010.00	\$0.00	\$0.00	\$4,010.00	\$0.00	\$0.00
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$19,073.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,073.00
G 101-22280	Deferred Revenue-Property Tax	-\$31,805.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,805.00
G 101-22281	Deferred Revenue-Spec Assmts	-\$40,425.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$40,425.00
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$368,005.44	\$172,465.28	\$5,233,741.03	\$5,663,792.40	-\$430,051.37
G 101-27200	FB - Nonspendable - Prepays	-\$49,174.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$49,174.00
G 101-28510	FB - Rest. For Fire Truck	-\$263,000.00	\$0.00	\$0.00	\$288,000.00	\$0.00	\$25,000.00
G 101-28511	FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$107,913.00	\$0.00	\$0.00
G 101-29200	FB - CO - ASSIGNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215	FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$10,842.00	-\$30,591.00
G 101-29220	FB - CO ASG Fire Hall Remodel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$121,929.00	\$6,786.50	\$0.00	\$21,368.22	\$0.00	-\$100,560.78
G 101-29226	FB - CO ASG Storm Water Mai	-\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,500.00

City of Crosslake
Balance Sheet

10/08/24 1:54 PM

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Current Period: SEPTEMBER 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 405-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-28500	FB - Restricted for TIF	-\$13,108.00	\$0.00	\$0.00	\$6,660.34	\$7,289.27	-\$13,736.93
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$0.00	\$0.00	\$13,949.61	\$13,949.61	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
!G 502-10100	Cash	\$25,330.00	\$0.00	\$45.00	\$11,195.70	\$12,350.52	\$24,175.18
!G 502-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500	Taxes Receivable-Current	\$311.00	\$0.00	\$0.00	\$0.00	\$311.00	\$0.00
!G 502-10700	Taxes Receivable-Delinquent	\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00
!G 502-12000	Long-Term Lease Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200	Accounts Payable	-\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$0.00
!G 502-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280	Deferred Revenue-Property Tax	-\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$195.00
!G 502-25300	Unreserved Fund Balance	\$0.00	\$45.00	\$0.00	\$506.76	\$343.76	\$163.00
!G 502-25400	Restricted for LT Lease Rec v	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-29300	FB - UnRestricted Unassigned	-\$20,141.00	\$0.00	\$0.00	\$12,154.76	\$16,351.94	-\$24,338.18
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$45.00	\$45.00	\$29,357.22	\$29,357.22	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100	Cash	\$196,152.00	\$47,027.19	\$19,722.19	\$469,057.21	\$245,503.54	\$419,705.67
G 601-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10500	Taxes Receivable-Current	\$1,485.00	\$0.00	\$0.00	\$0.00	\$1,485.00	\$0.00
G 601-10700	Taxes Receivable-Delinquent	\$1,348.00	\$0.00	\$0.00	\$1,485.09	\$1,485.09	\$1,348.00
G 601-11500	Accounts Receivable	\$79,298.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,298.00
G 601-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500	Prepaid Items	\$4,394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,394.00
G 601-16000	Construction In Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16100	Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200	Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210	A/D Buildings	-\$1,771,396.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,771,396.00
G 601-16300	Improvements Other Than Bldg	\$39,328.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,328.00

City of Crosslake

Balance Sheet

Current Period: SEPTEMBER 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$36,356.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,356.00
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500	Bonds Payable-Current Portion	-\$346,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$346,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$2,115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,115,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$591,836.00	\$0.00	\$0.00	\$436,176.19	\$200,185.85	-\$355,845.66
G 651-26600	Net Assets - Unrestricted	\$2,447,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,447,824.00
FUND 651 SEWER RESTRICTED SINKING FUND		\$0.00	\$0.00	\$0.00	\$636,362.04	\$636,362.04	\$0.00
Grand Total		\$0.00	\$718,295.83	\$718,295.83	\$16,101,593.71	\$16,101,593.71	\$0.00

C.
14.



Crosslake Police Department
Monthly Report: September 2024

911 Hangup	3	Ride Along	2
Agency Assist	15	Scam/Con	2
Alarm	22	Shooting Complaint	1
Animal Complaint	3	Suspicious Activity	1
ATV	2	Suspicious Person	3
Background	2	Suspicious Vehicle	1
Civil Problem	1	Theft	3
Danco Violation	1	Threats	1
Death	4	Traffic Arrest	3
Dog Ordinance	1	Traffic Warning	67
Domestic	1	Traffic Citation	14
Driving Complaint	1	Vehicle Off Road	1
EMS	26	Vulnerable Adult	2
Extra Patrol	3	Welfare Check	4
Found Property	2		
Fraud	1		
Gas Leak	1		
Gun Permits	1		
HRO Violation	1		
Information	7		
Intoxicated Person	1		
Motorist Assist	4		
Noise Complaint	3		
Other	1		
Parking Complaint	9		
Personal Injury Accident	1		
Predatory Offender	1		
Property Damage Accident	3		
Public Assist	8	TOTAL	239

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Crosslake Police Department
Mission Township
Monthly Report: September 2024

Agency Assist	1
Background	2
Hazard In Road	1
Housewatch	1
Information	1
Suspicious Vehicle	1
Traffic Arrest	1
Traffic Warning	67
Traffic Citation	9

TOTAL: 84



Crosslake Fire Department

Date: September 2024

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Incidents

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	26	278
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries	2	5
351/353 - Remove from Elevator/Extrication from Vehicle		2
341/361/362 - Search for Person/Water Rescue/Ice Rescue		2
Total:	28	290
1 - Fire		
111 - Building Fire		2
111 - Building Fire (Mutual Aid)	1	6
112/118/113/114/123/151 - Fire Other / Chimney Fire		1
141/142/143 - Forest, Woods, Brush, Grass Fire		1
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		1
Total:	1	11
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	7
424 - Carbon Monoxide Incident		
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	1	7
5 - Service Call		
561 - Unauthorized Burning		1
531/521 - Smoke or Odor Removal / Water Problem		
542/550/553 - Public Service/ Public Assist / 571 - Standby	2	31
551 - Agency Assist	1	24
Total:	3	56
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	14
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		2
661 - EMS Party Transport - Aircare - Traffic Control		12
Total:	2	28
7 - False Alarm & False Call		
735/740/743/740/745 - Smoke Detector Activation - No Fire	2	12
746 - Carbon Monoxide Detector Activation - No CO	1	2
731 - Sprinkler Activation due to Malfunction		
Total:	3	14
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby		1
Total:	0	1
Total Incidents:	38	407

Crosslake Incident Type Report Property Loss

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
111 - Building fire	8	2.0%	964,800	180,100	1,144,900
123 - Fire in portable building, fixed location	1	0.2%	2,000	500	2,500
131 - Passenger vehicle fire	1	0.2%	55,000	5,000	60,000
142 - Brush or brush-and-grass mixture fire	1	0.2%			
Total:	11	Total: 2.7%	Total: 1,021,800	Total: 185,600	Total: 1,207,400
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	278	68.3%			
322 - Motor vehicle accident with injuries	5	1.2%			
324 - Motor vehicle accident with no injuries.	3	0.7%			
341 - Search for person on land	1	0.2%			
352 - Extrication of victim(s) from vehicle	1	0.2%			
353 - Removal of victim(s) from stalled elevator	1	0.2%			
361 - Swimming/recreational water areas rescue	1	0.2%			
Total:	290	Total: 71.3%	Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	7	1.7%			
Total:	7	Total: 1.7%	Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	24	5.9%			
553 - Public service	31	7.6%			
561 - Unauthorized burning	1	0.2%			
Total:	56	Total: 13.8%	Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	14	3.4%			
651 - Smoke scare, odor of smoke	2	0.5%			
661 - EMS call, party transported by non-fire agency	12	2.9%			
Total:	28	Total: 6.9%	Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
733 - Smoke detector activation due to malfunction	2	0.5%			
735 - Alarm system sounded due to malfunction	5	1.2%			
740 - Unintentional transmission of alarm, other	1	0.2%			
743 - Smoke detector activation, no fire - unintentional	1	0.2%			
745 - Alarm system activation, no fire - unintentional	3	0.7%			
746 - Carbon monoxide detector activation, no CO	2	0.5%			
Total:	14	Total: 3.4%	Total: 0	Total: 0	Total: 0
Incident Type Category: 8 - Severe Weather & Natural Disaster					
813 - Wind storm, tornado/hurricane assessment	1	0.2%			
Total:	1	Total: 0.2%	Total: 0	Total: 0	Total: 0
Total:	407	Total: 100.0%	Total: 1,021,800	Total: 185,600	Total: 1,207,400

Report Filters

Basic Incident Date Time: is between '01/01/2024' and '09/30/2024'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank



STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment

August 23, 2024
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

- 1. Present: Chair Bill Schiltz; Kristin Graham; Joseph O’Leary; Alternate Joel Knippel; and Liaison Council Member Aaron Herzog

Absent: Vice-Chair Jerome Volz; David Fuhs; Alternate Jeremy Johnson

Staff: Paul Satterlund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

- 2. 7-26-2024 Minutes – **Motion by Knippel; supported by O’Leary to approve the minutes as written. All members voting “Aye”, Motion carried.**
- 3. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
 - 3.1 National Loon Center Foundation - Update
- 4. Old Business
 - 4.1 Land Use Ordinance Amendments – Land Use Tables, Accessory Structures/Storage Buildings and any accompanied sections with language that pertains
- 5. New Business
 - 5.1 None
- 6. Other Business
 - 6.1 Staff report
- 7. Adjournment

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 Land Use Revisions**

Satterlund presented the below Chapter 26 Land Use Articles with their proposed changes and/or additions:

Chapter 26 Land Use changes:

1. Article 10 - Land Use Classification List
2. Article 29 – Commercial and Residential Architectural Standards
3. Article 36 - Accessory Structure Standards
4. Article 43 – Definitions

Note: see attachments for the proposed changes and/or additions as presented and altered.

Discussion was held on a variety of topics such as:

Enforcement; past dwelling public hearings in the commercial district; current/resent living quarters in the commercial districts without permits (Satterlund to contact attorney on enforcement); moratorium; how to approach, or not, the existing nonconformities enforcements (speak to attorney); violation methods; condition suggestions by staff versus the commissioners; adjust definition of structural height from mid-peak to peak; change ordinance charts for the height adjustment; corridor overlay possibilities for residential in the future. Satterlund to work with attorney where needed for changes to the ordinance; ordinance change procedures; moratorium expiration. Consensus by all to move forward with the ordinance changes as discussed today with those changes to be redlined in the appropriate areas of the ordinance and presented at the special September 3rd meeting for a recommendation to the city council.

Schiltz opened the public hearing. Robin Sylvester of 12888 Cty Rd 103 suggested a visual presentation to help envision the height of the project. Schiltz closed the public hearing.

August 23, 2024 Action:

Consensus to move forward with a new presentation at the September 3rd special meeting to include the changes as discussed today. To make a formal motion upon approval of these changes, on September 3rd, to recommend the discussed Chapter 26 Land Use changes and/or additions, if any are added, to the Crosslake City Council.

See attached/packet

Other Business:

Staff report

None presented

O’Leary stated that he has been bringing ordinance violations on temporary storage units to Satterlund. Satterlund to put together a presentation for the regular September meeting on the current violations and where he is on them.

Open Forum:

1. National Loon Center Foundation - Update

Jon Mobeck, Executive Director of the National Loon Center Foundation and Ashley Martel, Architect Vice President of Widseth gave a presentation (see attached). A discussion was held with the presenters, commissioners and city council liaison pertaining to the National Loon Center, which consisted of: Crosslake Planning & Zoning procedure for project needs that are not within the city ordinance; building height to be 47 feet; fire protection needs can be verified with Chip Lohmiller, Crosslake Fire Chief; city sewer/road needs contact is Pat Wehner, Public Works Director; County Soil & Water for wetland uses; project funds are on track; 3D project model is available; project is designed around fitting with the environment; 80,000 visitors per year is the projection using the Wabasha Eagle Center as a guide.

2. Robin Sylvester of 12888 Cty Rd 103 stated that she is running for city council.
3. 2024 election discussion on city council vacancies and the applicants running for city council and/or Mayer.

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Graham to adjourn at 11:10 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

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commission of the jurisdiction or of the State shall have the right to appeal within 30 days after receipt of notice of the decision, to District Court on questions of law and fact.

Secs. 26-230—26-250 Reserved

ARTICLE 9 RESERVED

Secs. 26-251—26-278 Reserved

PART II LAND USE DISTRICTS

ARTICLE 10 LAND USE CLASSIFICATION LIST

Sec. 26-279 Listed Uses/Similar Uses

Many uses of land are listed in the land use tables in Section 26-281 of this Article. For uses not included within the land use tables, a landowner may make application to the Planning Commission/Board of Adjustment for a determination as to whether the proposed use is similar in nature to a listed use within a land use district. All uses that are not included in the land use tables are prohibited unless determined to be similar in nature to a listed use through the process described in this paragraph.

Sec. 26-280 Land Use District Descriptions

This section describes the land use districts established in the City of Crosslake. The land use district boundaries are identified on the official land use district map.

- (1) **Shoreland District (SD).** The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Lot dimensions and density limitations are controlled by lake or river classifications. Compatible commercial or water-oriented commercial uses may be allowed as permitted or as conditional uses.
- (2) **Rural Residential-5 (RR-5).** The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as permitted or as conditional uses.
- (3) **Waterfront Commercial (WC).** The purpose of this district is to accommodate commercial uses in the shoreland district where access to and use of a surface water feature is an integral part of the business. The primary uses in this district are marinas, resorts and restaurants with transient docking facilities.
- (4) **Limited Commercial District (LC).** The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.
- (5) **Downtown Commercial District (DC).** The purpose of this district is to establish and provide a commercial environment with a mixture of commercial and office related development and services and maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (6) **Commercial/Light Industrial District (C/LI).** The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment

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opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.

- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's North woods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.

Sec. 26-281 Land Use Tables

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

"P"	means a use requiring a permit
"PP"	means a use requiring a permit with performance standards
"CU"	means a use requiring a conditional use permit
"I"	means an interim use
"A"	means a use that is allowed without a permit but may have performance standards
"SD"	means a shoreland district
"RR-5"	means a rural residential district—5 acre minimum lot size
"WC"	means a waterfront commercial district
"LC"	means a limited commercial district
"DC"	means a downtown commercial district
"C/LI"	means a commercial/light industrial district
"SS"	means a sensitive shoreland district
"CO"	means a corridor overlay district – 400ft from ROW on each side of Cty Rd 16, 3, 66, 36, and 37

LAND USE TABLES	SD	RR 6	SS	CE	CD	WC	LC
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See article 36)				CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP				
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P				
Two-family dwelling—duplex	CU	P	CU				
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	SS	RR 5	SS	CF	CD	WC	CL
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center (>= 10 acres in RR5)		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/L
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant				PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill				CU			PP
Sign – on site	P	P	P	P	P	P	P
Studio-art, music, photo, decorating, dance				P	P		
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

*See provisions for "CO" in Sec. 26-382 then refer to underlying districts

Sec. 26-282 Administration of Permits with Performance Standards

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
 - a) Types of business activities allowed;
 - b) Screening or fencing;
 - c) Signs;
 - d) Storage of materials, equipment, and vehicles;
 - e) Hours of operation;
 - f) Parking;
 - g) Waste management;
 - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
 - a) Additional input on performance standards is needed, or,
 - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

Secs. 26-283—26-304 Reserved

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

Sec. 26-306 Public Waters Classification System

(5) Temporary Living Structures and parcels equal to or greater than 20 acres

- a) One Temporary Living Structure (a Tent or Travel Trailer) is allowed without a permit on lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.
- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary living structure from the roadway or adjacent properties.
- c) Temporary living structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary living structure is licensed. The temporary living structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary living structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in a-b above.

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Secs. 26-347—26-374 Reserved.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Sec. 26-375 Purpose and Intent

The purpose and intent of this article is to support the development of commercial and light industrial districts that will accommodate a wide range of commercial goods and services and maintain the up-north character of the area without degrading the natural resources and to:

- (1) Maximize Crosslake's potential as a healthy community providing for business, residential and recreational opportunities.
- (2) Support a strong, ongoing working relationship between Crosslake, Crow Wing County, and the adjacent Townships in all matters related to planning and the provision of public services.
- (3) Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake.
- (4) Plan land uses and implement standards to minimize land use conflicts.
- (5) Support development that enhances community character and identity.
- (6) Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities.
- (7) Support the economic viability of the Commercial Districts.
- (8) To encourage lighting that provides safety, utility, and security without glare onto public roads, private residences, and atmospheric light pollution.
- (9) To manage storm water runoff and its associated effects and to provide for the protection of natural and artificial water storage and retention areas, and public waters.

- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

Sec. 26-376 Plan Submission Requirements

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards,
- (7) Wastewater treatment plan meeting the standards in Article 31 of this Chapter.

Sec. 26-377 Waterfront Commercial District

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.

(2) Waterfront Commercial Density and Dimensional Standards. All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

Lake Class	Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
GD	5 acres	400'	30'	10'	50'	15'*	15'	35'	35%	35'
RD	5 acres	400'	30'	10'	50'	15'*	15'	35'	25%	35'
NE (existing only)	10 acres	800'	30'	10'	50'	15'*	15'	35'	20%	35'

* Unless using common wall construction

Sec. 26-378 Limited Commercial District

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area sq. ft.	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	20'	5'	50'	0	15'	35'	50%	35'

Sec. 26-379 Downtown Commercial District Standards

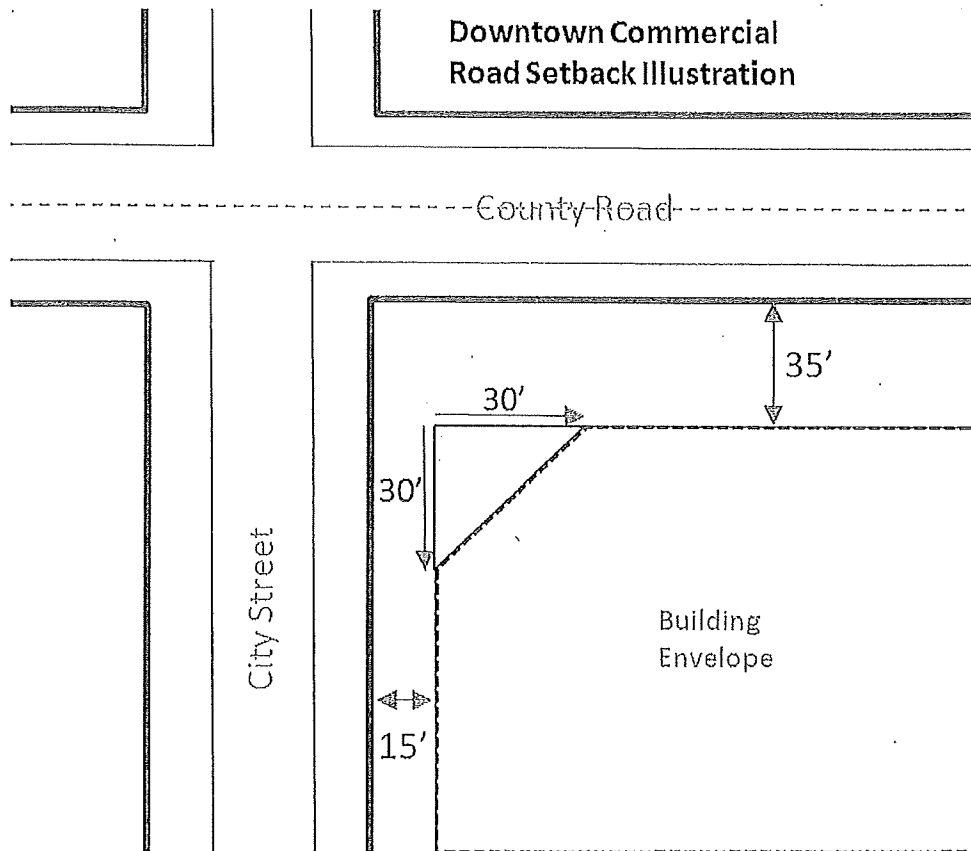
- (1) The purpose of this district is to maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (2) **Downtown Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Downtown Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right - of-Way Setback	County Road Right - of-Way Setback	Maximum Impervious Coverage	Structure Height
15,000	50'	20'	0'	33'	0'	15'	35'	80%	35'

(3) Downtown Commercial Performance Standards.

- a) Setbacks. Buildings on corner lots will be required to maintain a minimum 30-foot sight triangle from the intersecting right-of-way lines (streets, alleys, etc.) within which no structures or improvements over 30 inches in height would be allowed to maximize traffic visibility and sight lines as exemplified in the following illustration.

Table 26-379A Downtown Commercial Road Setback Illustration



- b) Overhangs and any other building protrusions/extensions shall not be considered when measuring setbacks if they do not extend more than 3 feet beyond the exterior wall facade. If an overhang and any other building protrusions/extension extends more than 3 feet beyond the exterior wall facade, then the setback is measured from the drip line of the overhang.

Sec. 26-380 Commercial/Light Industrial Standards

- (1) The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail or wholesale display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.

(2) **Commercial/Light Industrial Density and Dimensional Standards.** All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after October 16, 2018 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	30'	5'	100'	10'	35'	35'	50%	35'

Secs. 26-381—26-412 Reserved

Secs. 26-382 Corridor Overlay District Standards

- (1) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's North woods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (2) The standards of the Overlay District are within the boundaries of 400 ft from each side of the road right-of-way of city rd 16, 3, 66, 36, and 37
- (3) The corridor overlay district restricts the use of commercial storage, mini/self-storage, and personal storage.
- (4)

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1) This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2) **National Flood Insurance Program Compliance.** This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
- (3) This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural precast concrete panels.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- j. Plastic sheeting on commercial greenhouses only
- k. Other materials may be approved under number 6 of this section.

(4) Limited Commercial Corridor Overlay District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
 - a. Face brick
 - b. Natural stone
 - c. Architectural glass
 - d. Wood finished for exterior use
 - e. Stucco
 - f. Exterior insulation finishing system (synthetic stucco)
 - g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
 - h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
 - i. Plastic sheeting on commercial greenhouses only
 - j. Building design, exterior building materials, and colors shall blend into and enhance the City's existing up-north environment and avoid adverse visual impact.
 - k. Overhang to be a minimum of 24 inches on all sides.
 - l. Height to the peak shall be a maximum 35 foot high point with a roof pitch of 4/12 minimum
 - m. Other materials may be approved under number 6 of this section.

(5) Downtown Commercial District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
 - a. Face brick.
 - b. Natural stone.
 - c. Architectural glass.
 - d. Wood finished for exterior use
 - e. Stucco.
 - f. Exterior insulation finishing system (synthetic stucco)
 - g. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades
 - h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
 - i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing up-north environment and avoid adverse visual impact.
 - j. Overhang to be a minimum of 24 inches on all sides.
 - k. Height to the peak shall be a maximum 35 foot high point with a roof pitch of 4/12 minimum

Other materials may be approved under number 6 of this section.

(6) Commercial/Light Industrial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural precast concrete panels.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- i. Plastic sheeting on commercial greenhouses only
- j. Other materials may be approved under number 6 of this section.

(7) Commercial/Light Industrial Corridor Overlay District

a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
- h. Plastic sheeting on commercial greenhouses only
- i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing up-north environment and avoid adverse visual impact.
- j. Overhang to be a minimum of 24 inches on all sides.
- k. Height to the peak shall be a maximum 35 foot high point with a roof pitch of 4/12 minimum
- l. Other materials may be approved under number 6 of this section.

(8) Other materials. Materials not specifically listed may be approved for use by the Zoning Administrator. When materials not specifically listed are proposed for use, the Development Review Team shall review and make recommendations regarding the use of those materials.

Sec. 26-751 Allowable Exterior Materials for Primary Residential Structures and Accessory Structures in All Land Use Districts

- (1) The following exterior building materials are allowed:
- a) Face brick
 - b) Natural stone
 - c) Architectural glass
 - d) Wood finished for exterior use including logs and log siding
 - e) Factory fabricated concrete or vinyl siding
 - f) Stucco
 - g) Exterior insulation finishing system (synthetic stucco)
 - h) Architectural concrete masonry units
 - i) Factory fabricated metal panels.

- (2) **Other materials.** Materials not specifically listed may be approved for use by the Zoning Administrator. When materials not specifically listed are proposed for use, the Development Review Team shall review and make recommendations regarding the use of those materials.

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 30 OUTDOOR STORAGE AND SALES

Sec. 26-762 Purpose

The purpose of this Article is to establish regulations to:

- (1) Limit the potential for visual impacts from the outdoor storage of materials and equipment.
- (2) Limit the safety and visual impacts resulting from the bulk storage of petroleum products and chemicals.
- (3) Regulate seasonal outdoor sales associated either with a permanent business or done by transient merchants.

Sec. 26-763 Application Information

- (1) Outdoor storage performance standards in Section 26-764 shall apply to all residential and commercial properties and uses.
- (2) Bulk Storage shall require a conditional use permit in land use districts where it is allowed and comply with the performance standards in Section 26-765.
- (3) Outdoor Seasonal Sales shall require a permit with performance standards in land use districts where it is allowed. Permit applications shall include:
 - a) A general description of merchandise to be offered for sale;
 - b) Total length of time over which sales will take place;
 - c) How sales will be screened from adjacent residential properties, if any;
 - d) Type and number of temporary displays to be erected (greenhouses, tents, temporary structures).
- (4) A permit is not required for:
 - a) Garage/yard sales on private property. No more than three garage sales may be held per year.
 - b) Christmas trees sales during November and December;
 - c) Sales for a charitable organization for a limited time as determined by the Zoning Administrator;
 - d) Sales as part of a group with a City-authorized street closure or special event;
 - e) Sales in a park with the permission of the City Parks Department.

Sec. 26-764 Outdoor Storage Performance Standards

- (1) On residential properties, outdoor storage of recreational equipment, boats, trailers and materials shall be confined to rear yard areas and substantially screened from adjacent residential properties and public streets. Storage of unlicensed motor vehicles and trailers shall be prohibited.
- (2) Commercial storage shall meet the standards in Section 26-738.

GREENHOUSE/NURSERY, COMMERCIAL

A place of business where retail and wholesale gardening products and produce are sold to the consumer. These centers may include a nursery and/or greenhouses, nursery products, nursery stock, potting soil, hardware, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

GROUND WATER

The water contained below the surface of the earth in the saturated zone including and without limitation all waters whether under confined, unconfined or perched conditions in near surface unconsolidated sediment or region or in rock formations deeper underground. The term ground water shall be synonymous with underground water.

GROUP HOME

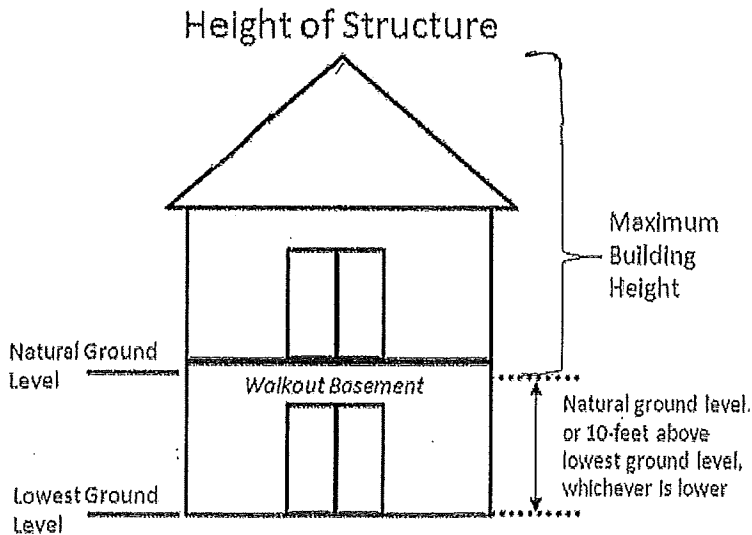
A facility which provides residential services for individuals that are handicapped, aged, disabled, or undergoing rehabilitation. This includes uses such as homes for the physically handicapped, mentally retarded, chemically dependent, foster children, maternity shelters and half-way houses.

GROUP HOUSING

A housing project consisting of a group of three or more buildings or family unit spaces constructed on a parcel of ground of one acre or more in size.

HEIGHT OF STRUCTURE

The vertical distance between the mean natural grade at the building or ten feet above the lowest ground level, whichever is lower, and the highest point of a flat roof or mean height between the eaves and the ridge for gable, hip, mansard, gambrel, or other pitched or hipped roofs.



HOME BUSINESS

A use of a commercial nature conducted by an occupant of a single family dwelling and/or employees which may be conducted inside as well as outside the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME OCCUPATION

A use of a commercial nature conducted by an occupant of a single family dwelling entirely within the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINI/SELF-STORAGE

A fully enclosed building or buildings, containing independent bays 800 sq ft or less in area, which are leased to individuals for the storage of private property, household items, and/or other goods and materials.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

CITY OF
CROSSLAKE

Planning &
Zoning
Commission

NATIONAL LOON
CENTER
PRESENTATION

WIDSETH



NATIONAL
LOON CENTER

AUGUST 23, 2024

NATIONAL LOON CENTER

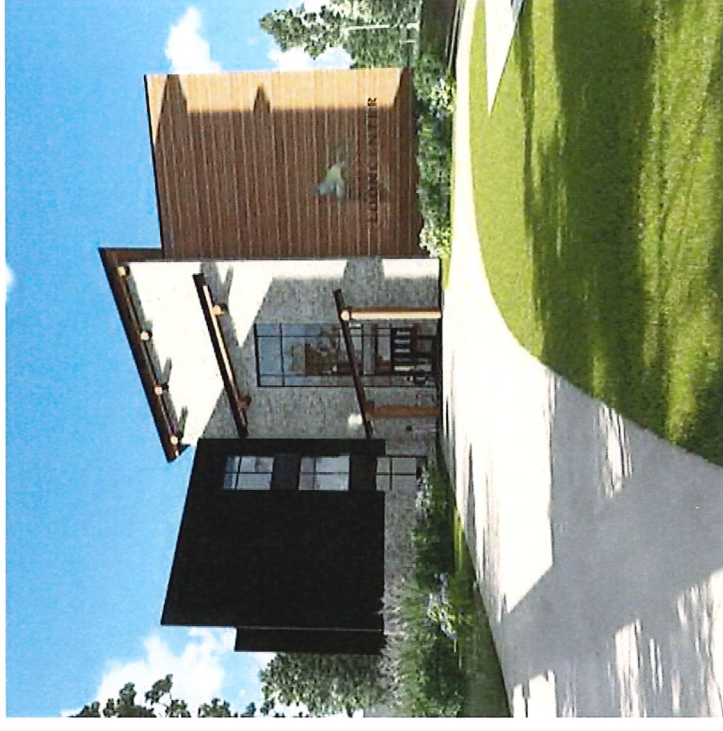
Presentation Topics

- NLC Project Update

- NLC Master Plan

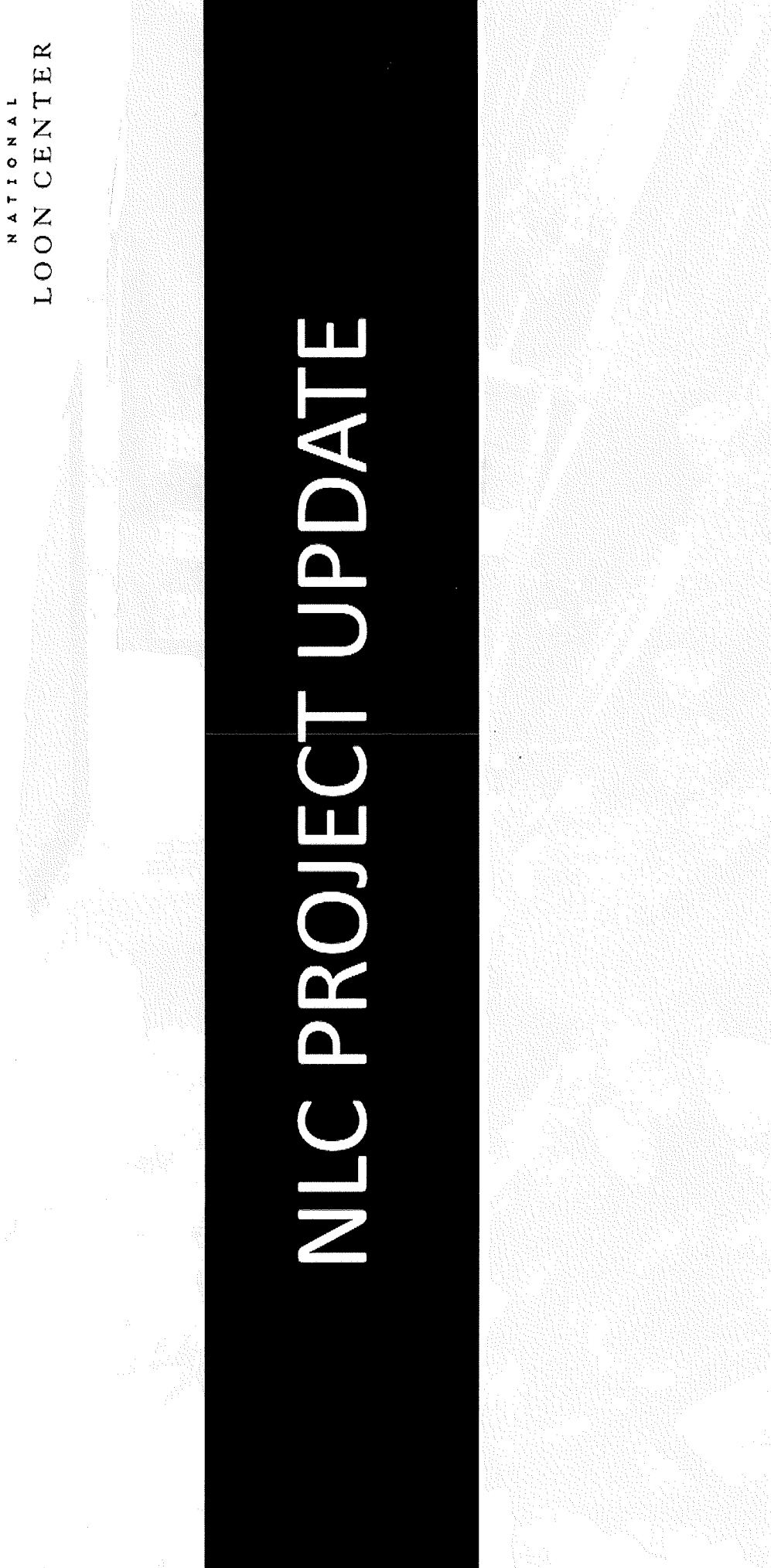
- Zoning Information

- Next Steps





NLC PROJECT UPDATE



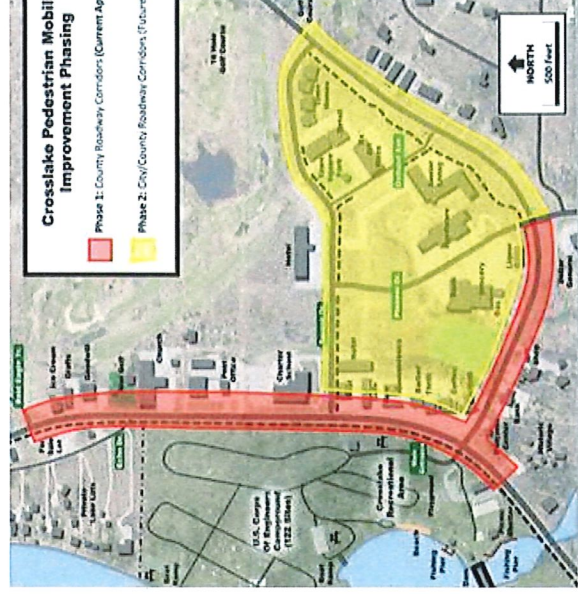
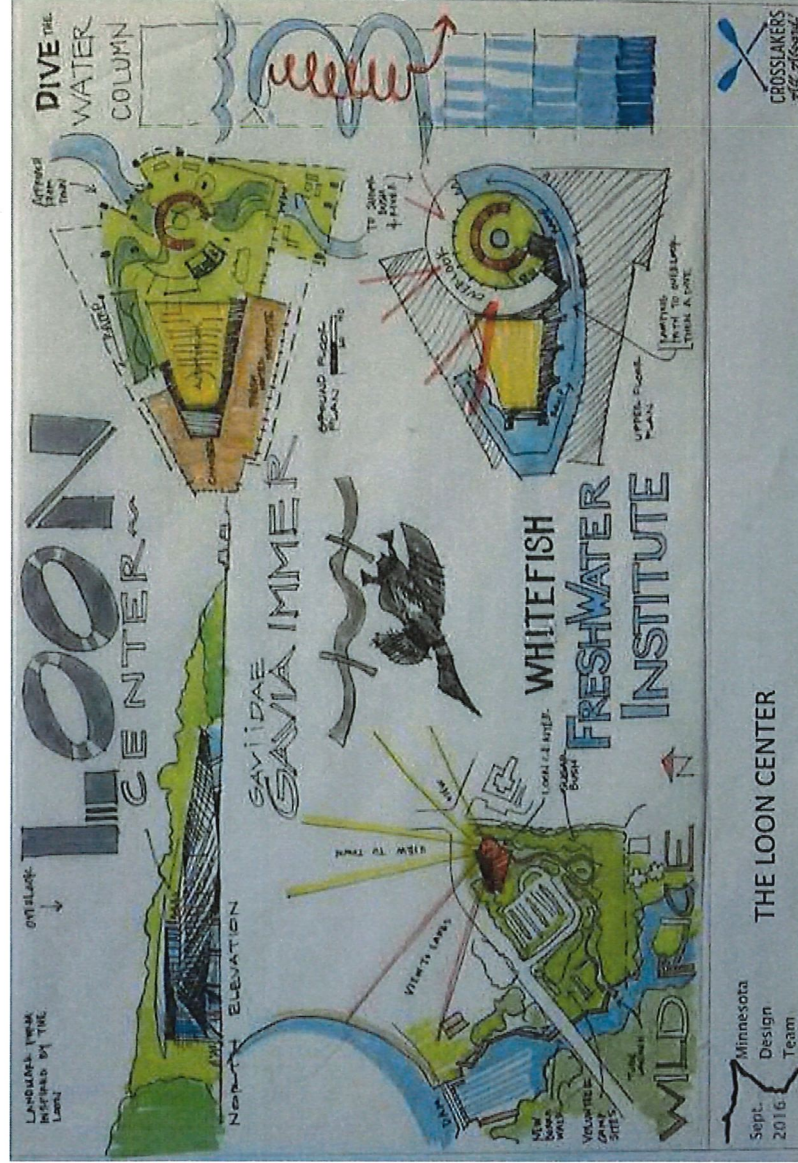
NATIONAL LOON CENTER

Community Project



MINNESOTA
DESIGN
TEAM

SEPTEMBER 2016



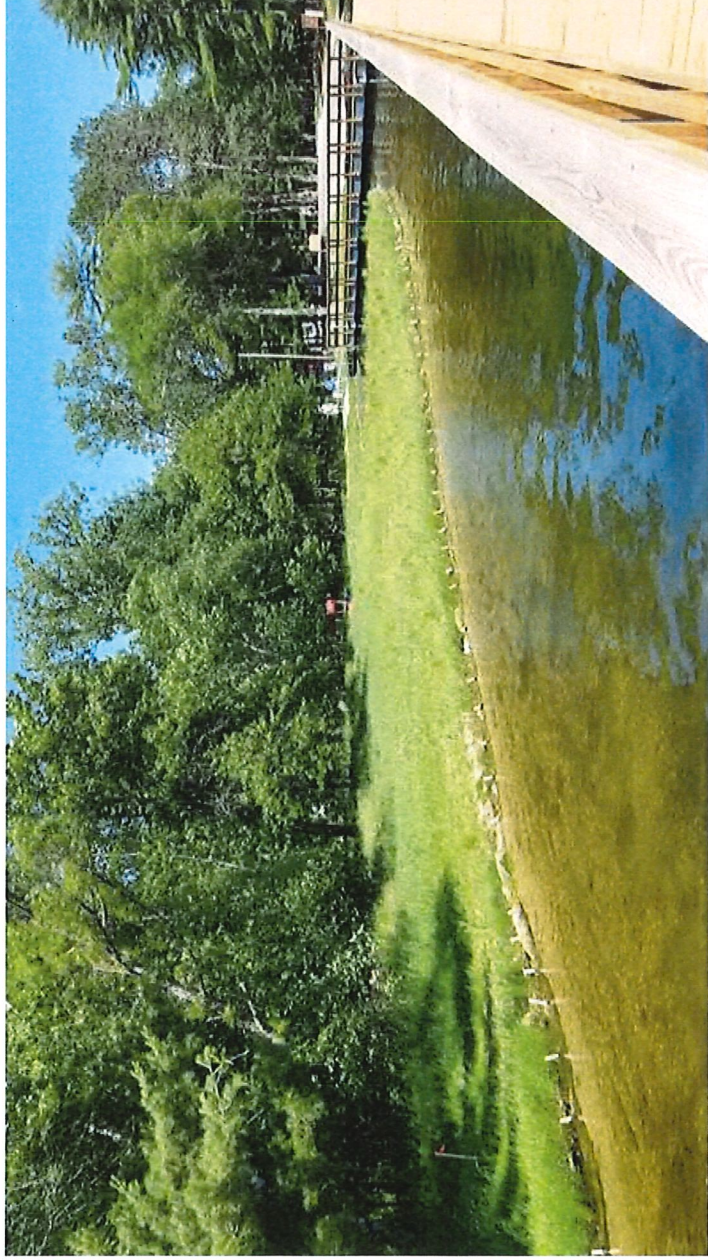
Sept. 2016
Minnesota Design Team

THE LOON CENTER



NATIONAL LOON CENTER

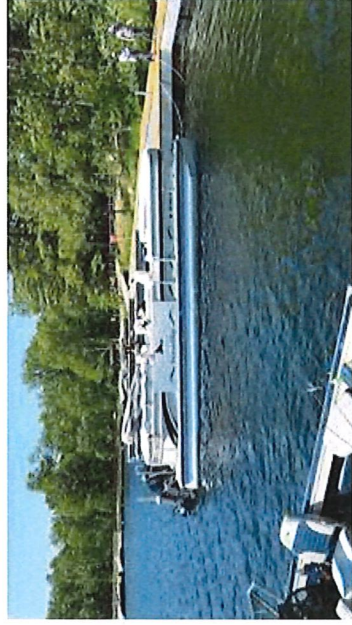
US ACE Property



- Shoreline Restoration
- Mooring Stations
- Interpretive Displays

NATIONAL LOON CENTER

Public Outreach



- Steward Ship
- Education
- Public Outreach

NATIONAL LOON CENTER

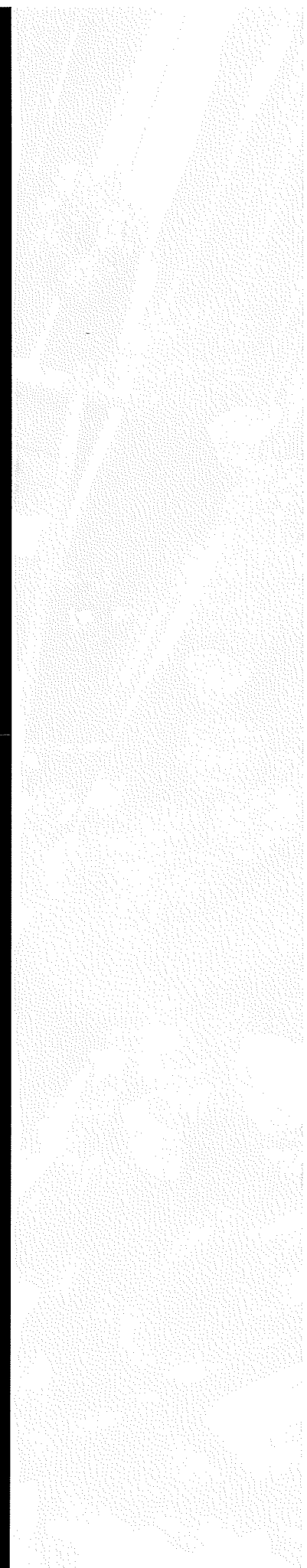
Current Facilities



▪ The Nest



NLC MASTER PLAN



NATIONAL LOON CENTER

Proposed NLC Master Plan

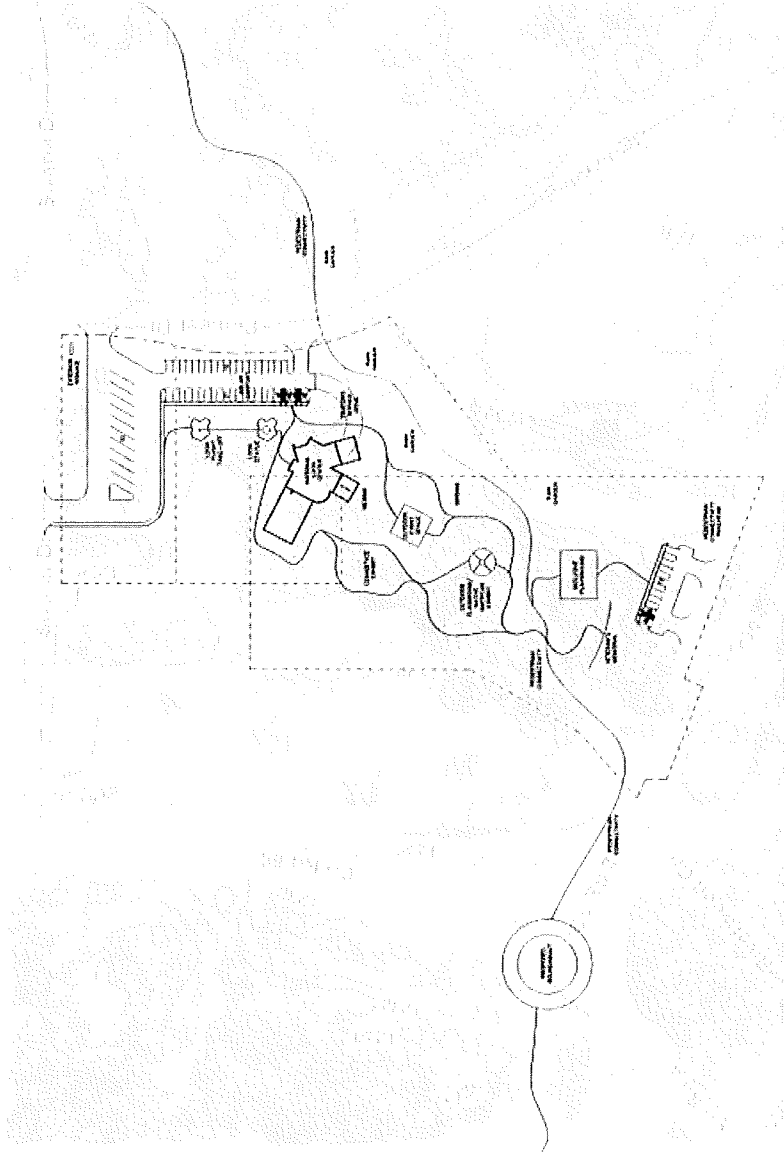


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NATIONAL LOON CENTER

Proposed NLC Master Plan



NATIONAL LOON CENTER

Proposed NLC Master Plan



- The Nest
- NLC Building
- Pedestrian Walkways
- Community Connections
- Mooring Stations
- Shoreland Restoration
- Steward Ship

NATIONAL LOON CENTER

Proposed NLC Building



- 30,000 s.f.
- 3-Stories

NATIONAL LOON CENTER

Proposed NLC Building



- Off-Street Parking

- Site Preservation /
Minimize Building
Footprint

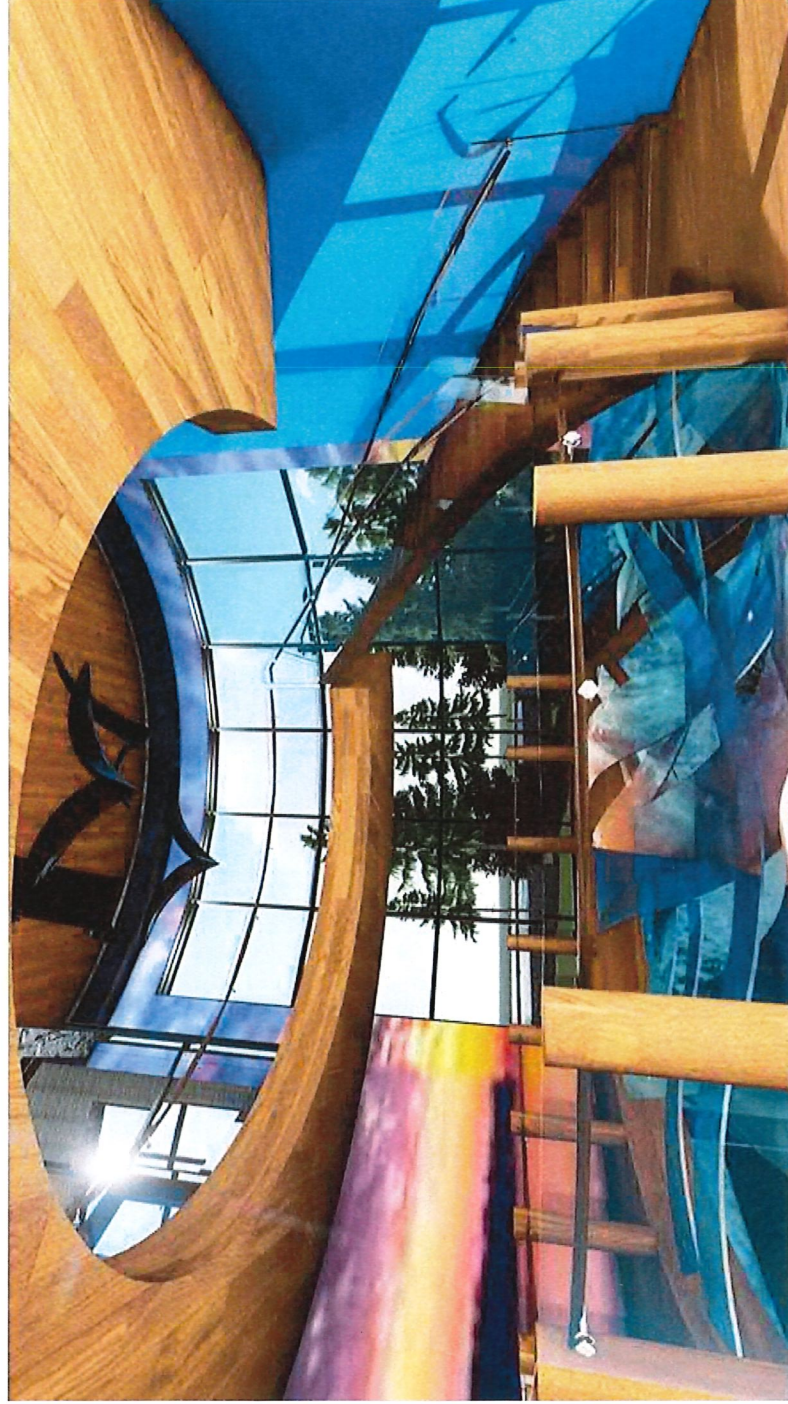
- Sustainable Site
Development

- Walkable/Bikeable

- Outdoor Education

NATIONAL LOON CENTER

Proposed NLC Building



- Immersive Exhibits
- 3-Story Loon Ecosystem
- Educational Spaces
- Educational Opportunity
- Bird-Safe Glazing

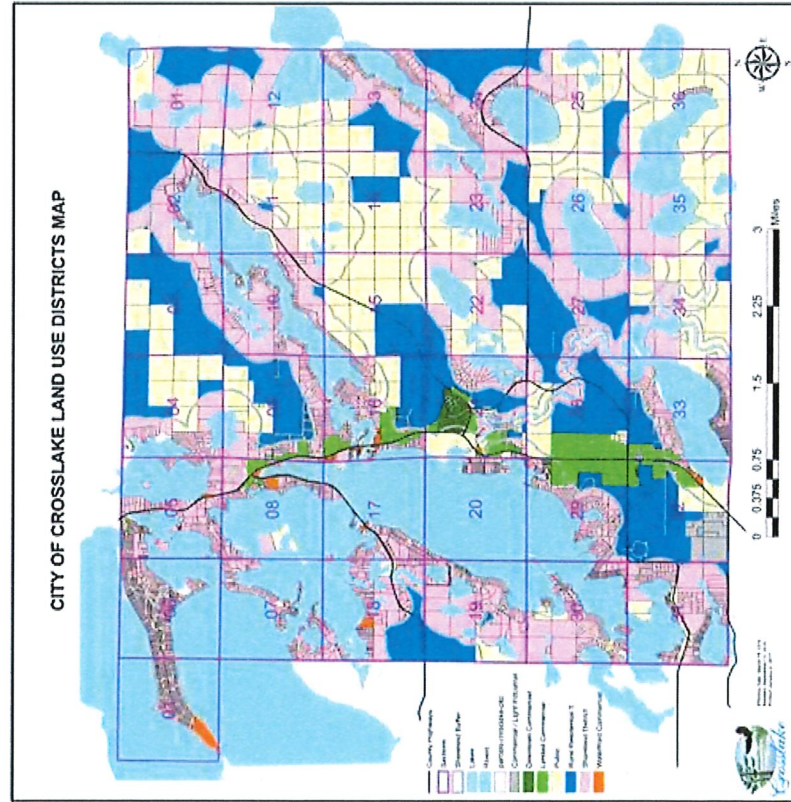


ZONING INFORMATION



NATIONAL LOON CENTER

Zoning Information



Sec. 26-309 Shoreland District Performance Standards

(1) The following performance standards shall be required in conjunction with the issuance of any permit in the Shoreland Protection Zone:

- Analysis of existing shoreland vegetation according to the Crow Wing Shoreline Report Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 20.
- Placement of shoreland vegetation, as defined in Article 43, by Department staff to verify that permit requirements and setbacks are met.
- Analysis of stormwater runoff (SWP), plan, or engineered plan according to the standards in Article 20.
- Plans and sediment control best management practices as required by the Department shall be used during and immediately after construction.
- Evidence of suburban sewage treatment system (SSTS) compliance and assessment as provided in Article 31 and Minnesota Rules, Chapter 7080.0175, Subpart 2 & 3.
- Calculation of total impervious coverage meeting the standards set forth in Article 20.
- Standards shall be required in conjunction with the issuance of any permit in the Shoreland Buffer Zone.
- Analysis of stormwater runoff BMP's, according to the standards in Article 29 of this Chapter.
- Evidence of suburban sewage treatment system (SSTS) compliance and assessment as provided in Article 31 and Minnesota Rules, Chapter 7080.0175, Subpart 2 & 3.
- Calculation of total impervious coverage meeting the standards set forth in Article 20.

Sec. 26-310 Height of Structures

Unless otherwise specified, structures in the shoreland district shall not exceed 15 feet in height.

Sec. 26-311 Decks

Construction of new decks or replacement of existing decks shall require permits and comply with the following standards:

- Decks adjacent to dwellings shall meet structure setbacks in Tables 26-309 A & B of this Article except as provided under Minnesota Rules Chapter 6120.3300 Subpart 3.1.
- A 4-foot walkway for access purposes may be added without a variance backward and located closer to a structure than the setback required by the standards in this section. A permit shall not be necessary for a 4-foot walkway.
- Decks shall be constructed in accordance with the provisions of Articles 20 and 21 of this Chapter.
- Decks should be constructed as to be permeous, allowing water to reach a pervious surface below the deck. Decks not meeting this requirement shall be considered impervious surfaces.

Sec. 26-312 Patios

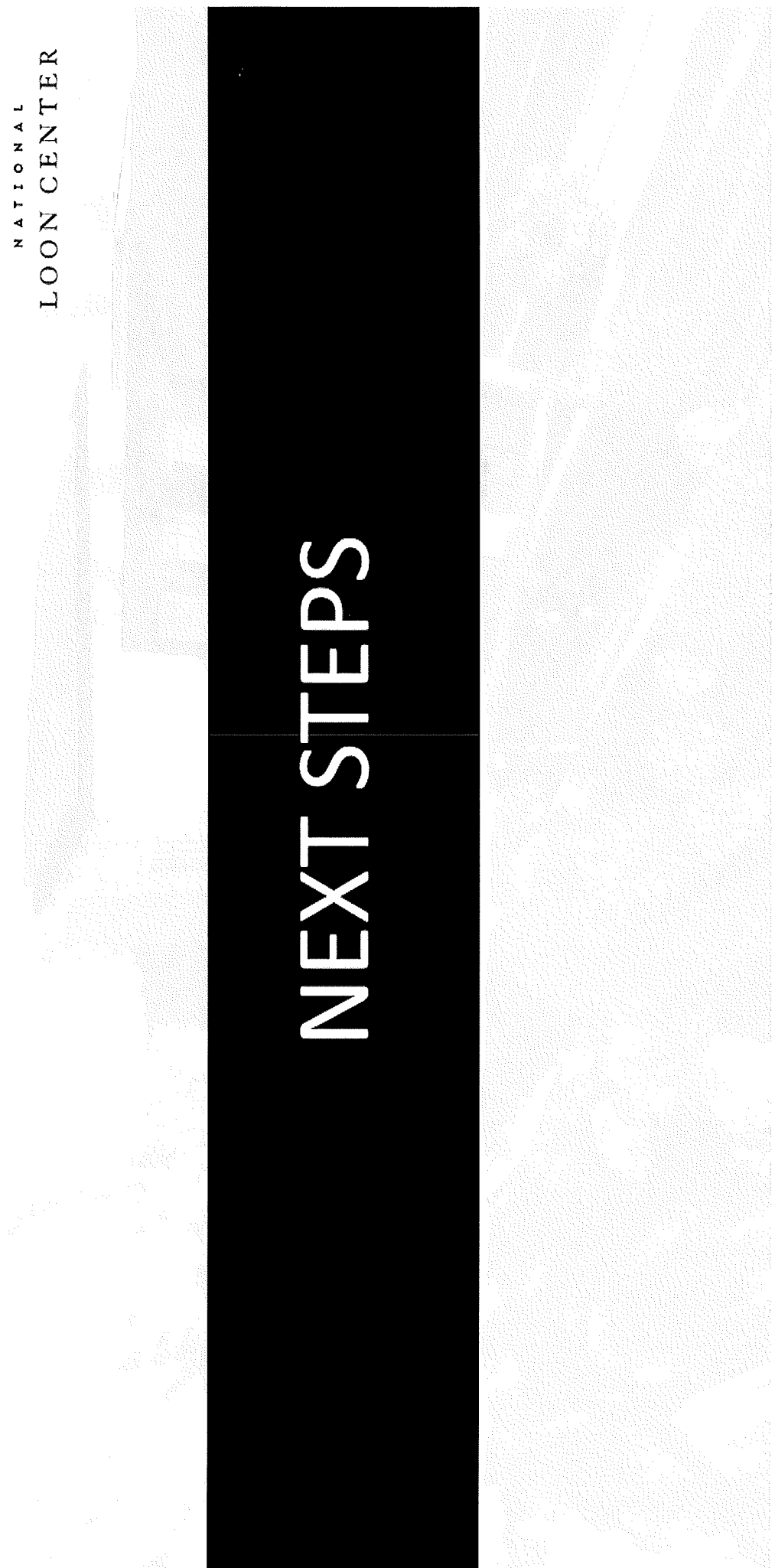
Patios allowed within the structure setbacks require a shoreland alteration permit.

- Patios shall be constructed in accordance with the structure setbacks shall comply with the following standards:
 - Not be less than eight feet in height except as a water-retaining temporary structure according to Section 26A.17.
 - Be five feet wide.
 - Have no railing.
 - Not be more than 250 square feet in size and follow up to 400 sq ft with an approved and implemented Stormwater Management Plan according to Article 20 of this ordinance.
 - Not be more than one foot below or above natural ground level and.
 - Construction complies with all provisions of Articles 20 and 21 of this Chapter.
 - The maximum impervious surface limits for the lot shall not be exceeded.

Corollary, Minnesota, Code of Ordinances

- Commercial Downtown Zoning District
- Need to Define Land Use Type
- Potential Variance for Building Height 47'-0"

NEXT STEPS



NATIONAL LOON CENTER

Permitting



CITY OF CROSS/ART 2024 SCHEDULE
Development Review Team, Planning Commission / Board of Adjustment & City Council Meeting Dates & Submittal Deadlines

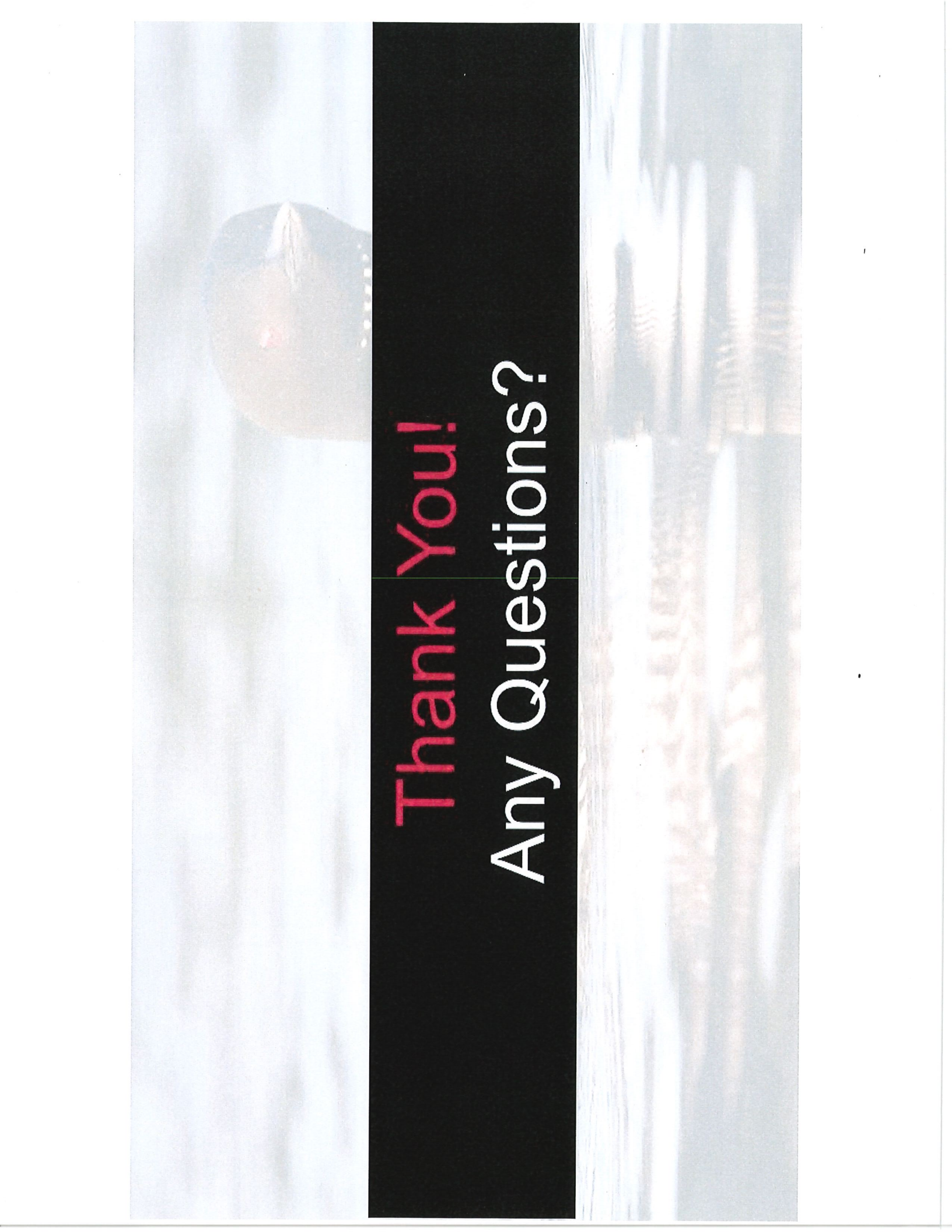
DRT Completes Application Deadline By	DRT Meeting Dates Start Time	Public Hearing Application Deadline By	PC / BOA Meeting Dates Start Time	City Council Meeting Dates
Oct 10, 2023	Nov 14, 2023	Nov 13, 2023	Oct 18, 2023	Jan 08, 2024
Nov 27, 2023	Dec 12, 2023	Dec 11, 2023	Jan 25, 2024	Feb 22, 2024
Jan 22, 2024	Jan 09, 2024	Jan 08, 2024	Jan 22, 2024	Mar 12, 2024
Jan 23, 2024	Feb 13, 2024	Feb 12, 2024	Mar 21, 2024	Apr 08, 2024
Feb 9, 2024	Mar 17, 2024	Mar 15, 2024	Apr 25, 2024	May 13, 2024
Mar 25, 2024	Apr 09, 2024	Apr 08, 2024	May 23, 2024	Jun 10, 2024
Apr 25, 2024	May 14, 2024	May 13, 2024	Jun 27, 2024	Jul 09, 2024
May 14, 2024	Jun 11, 2024	Jun 10, 2024	Jul 25, 2024	Aug 13, 2024
May 14, 2024	Jun 11, 2024	Jun 10, 2024	Jul 25, 2024	Aug 13, 2024
Jun 24, 2024	Jul 10, 2024	Jul 09, 2024	Aug 22, 2024	Sep 09, 2024
Jul 29, 2024	Aug 14, 2024	Aug 13, 2024	Sep 26, 2024	Oct 14, 2024
Aug 26, 2024	Sep 10, 2024	Sep 09, 2024	Oct 24, 2024	Nov 11, 2024
Sep 23, 2024	Oct 07, 2024	Oct 06, 2024	Nov 21, 2024	Dec 09, 2024
Oct 19, 2024	Nov 12, 2024	Nov 09, 2024	Dec 19, 2024	Jan 11, 2025
Nov 25, 2024	Dec 10, 2024	Dec 09, 2024	Jan 23, 2025	Feb 10, 2025
Dec 10, 2024	Jan 04, 2025	Jan 03, 2025	Feb 27, 2025	Mar 15, 2025

NOTE: All Public Hearings are approved by the City Council except a Variance and CUP which are approved by the PC/BOA. All Public Hearings and City Council Meetings are approved by the Planning & Zoning Administrator. Dates & Submittal Deadlines can be approved by the Planning & Zoning Administrator and may be brought before the PC/BOA when deemed appropriate.

* On-Site dates are subject to change



- November 2024 City Council Approval
- Fall 2024 Bid
- Spring 2025 Construction Start
- Fall 2026 Grand Opening



Thank You!
Any Questions?



C.18.

STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment

September 3, 2024
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Bill Schiltz; David Fuhs; Kristin Graham; Joseph O’Leary and Alternate Jeremy Johnson

Absent: Vice-Chair Jerome Volz; Alternate Joel Knippel; and Liaison Council Member Aaron Herzog

Staff: Paul Satterlund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
2. 8-23-2024 Minutes – **Motion by O’Leary; supported by Graham to approve the minutes as written. All members voting “Aye”, Motion carried.**
3. New Business
 - 3.1 3J LLC – Appeal of an administrative determination
4. Old Business
 - 4.1 Land Use Ordinance Amendments – Land Use Tables, Accessory Structures/Storage Buildings, Accessory Structure Standards, Commercial and Residential Architectural Standards, definitions, and accompanying sections with language that pertains
5. Other Business
 - 5.1 Staff report
6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
7. Adjournment

**3J LLC
14290838**

Schiltz approved Satterlund to proceed with the new business application submitted, the appeal. Satterlund read into the record the appeal request; the detailed timeline of events of the appeal-attached; see attachments for Crosslake Chapter 26 Land Use ordinance: Article 8, Sec. 26-228 & 26-229; Article 43-Storage Building, Commercial; Article 10, Sec 26-281 & Sec 26-282; Article 1, Sec. 26-2; and attorney's email response. Schiltz invited Johnson, the applicant/owner, to the podium. Miller, Crosslake builder and Johnson, owner of 3J LLC stated – here to appeal the decision on the submitted application; new ordinance doesn't come into play; discussed with Pence, past P&Z Administrator, who wrote the ordinance, his interpretation; can interpret ordinance anyway you want, but we are caught in this; McGrath, Allen & wife are in the audience and own commercial property; explained what was applied for in the denied application; used storage building line item in the ordinance; other items in the ordinance; city trying to better the ordinance architecturally, but this is not on the main highway, it is in the woods; this will be done very well; conditional use permit (CUP) is not necessary under the ordinance for this application; knows this line item that was used will be deleted with city council approval; can't get any permitting out there; road blocks. O'Leary-is the business at hand relevant to you; Miller-I am the builder; permit today will affect many future permits; city of Crosslake always understood this has been storage, personal or business, no living, strictly storage; same results if it is personal or business storage use; setup a solid covenants that we can enforce; most of this came up because of what is happening along the highway; Fuhs-issue is not if use is approved or denied, it is whether a CUP is needed or not; commission has been discussing the use and the commission does want a CUP, as per ordinance and it's footnotes, which says that is the process, so that the commissioners are able to review this use; there is a process for you to do what you want to do, we just want to review those things; Miller- if you change the ordinance I would absolutely agree with you, but now in the Land Use Table it is still legal; Fuhs-respectfully disagree that there is other sections that require more than an over the counter permit (he cited some of that language); Miller-others in the community also have gone down this same road and understanding of the ordinance; I have a lot invested in this deal and now I am caught in the middle along with others (McGrath & Eggena); Fuhs-read from the packet (see attached) the details of the ordinance that pertain; Miller-respectfully disagree with you, as you read the safety part from the ordinance, show me where that fits anything that we are doing; Fuhs-public safety is not what I am talking about, but general welfare does effect the neighbors, so a CUP is why we do this; Miller-how is this the problem if we own all of the property around this; Fuhs-other people in the area may have issues on how it might look, such as color, which may affect them, so a broader look is needed for these; Stuckmayer-the ordinance is for the entire city, we are now looking at yours, but the ordinance needs to be followed as an entirety; Satterlund-cited history of misinterpretation of the current ordinance and the advise of the city attorney, everyone here is aware of all of the workshops, the discussions that were held, and cited the ordinance sections he used to make his determination (see attached); the sections brought him back to the Land Use Table that states a CUP is the process to go through; attorney agreed and his statement is in the packet; my intention wasn't necessarily to deny, it was to get us on the same page with the proper use in the commercial district and to use the proper procedure for the commercial storage rent or lease; as far as the general welfare, if I don't believe it is the proper use, I allow the improper use, than it does affect the community as a whole; you have been aware of this through all of the workshops as the proper use in districts; Schiltz-there is Golden Horizon, senior living, there and should look at the health, safety, and welfare; there are others adjacent to the property and across the road to consider; Miller-this was put together with screening requirements, don't think this is a general welfare issue to the surrounding area;

as far as Satterlund's statement, when the ordinance was written it was commercial use and the intent; cited Satterlund's background; I know you were here for 4 months and decided to reinterpret the code; commissioners spoke their disagreed and explained the city attorney was working with him; Miller-Satterlund brought it to the city attorney; I am sure the attorney would interpret it either way; Satterlund-interim city administrator, city attorney and myself came to the conclusion; last 14 years of precedents does not matter; Miller-strange all this came about in our development to reinterpret the code; Satterlund-through all of our discussions, we have not changed the ordinance as far as personal storage in a commercial district; I am not denying you to build commercial storage, it just needs to be run as a business as we have discussed; that is the property use; if it is run as a business than that is the proper use; building personal storage in the commercial district is not proper use; Schiltz-no changes to the Land Use Table in a couple of years; trying to change but not yet done; Satterlund is new, but he will apply the ordinance as interpreted and he sees fit; we work with what we have here now; was it interpreted and applied maliciously or would a logical person see this and say a CUP applies; O'Leary-discrepancy in the Land Use Table; one says performance permit (PP), other says CUP, which do we go with; findings of fact document states, however where this Chapter imposes greater restrictions, the provisions of this Chapter shall prevail; this Chapter shall apply and be binding upon all of the incorporated areas of the City; two opposing ideas but the most significant one prevails; the CUP is held in higher regard; CUP is not denying the applicant, just granting the opportunity for the commissioners to look at several aspects such as use and design; Schiltz-whether reasonable or unreasonable, I don't think the determination was malicious; O'Leary-2 city paid employees, city attorney and staff, that came to the same conclusion that a CUP was the way to go; regardless of Satterlund's limited employment with the city, we have other professional opinions on this; Fuhs-this decision by Satterlund is not particular to this application or proposal, but anyone with a similar proposal would have been handled similarly; applicant should not feel that he is being held to a higher standard or being looked at individually; this is the way we feel about commercial use in the city right now; Miller-I am a businessman; a guy came with a plan to develop and invests in the community, gets through the development with fees and time, but to reinterpret the law after investment is not right; Fuhs-we are reasonable on both sides; Miller-will burn \$1,000 in CUP permits, \$1,000 survey cost and time; Johnson, owner-asked to be on past agenda but wasn't put on it; Schiltz-it was always in the ordinance, but was not followed through with past staff's determination; Satterlund can determine the need for a CUP per the PP classification requirements; Miller-moratorium does not affect us, but it does the residential district; Miller-cited all new employees now in play, now what was done before is just out the window; Graham-staff can do this and it is happening; things happened yesterday, but now we are moving on; Schiltz-don't want to err and cause problems, but we do want to do the best for the community; Johnson of the commission-new on board, so I read through the ordinance; saw 2 places that pertained; always go by the stricter rules and attorney says the same; the stricter way may not have been followed in the past, but Satterlund read the ordinance and enforced the stricter process; Satterlund didn't make the decision, he just looked at the ordinance and went by what it and the attorney said; went with CUP because that is what the ordinance reads; Miller-don't want CUP because of time and money; when the building is sold, a change of use can and will happen; this will keep going around; Satterlund-we issue Land Use permits, not building permits; O'Leary-will come back for all the other permits in the plat for a CUP; Satterlund-CUP can do individual conditions per each application; looking to change architectural standards, but it is not in place yet; commissioners and applicants discussed the ordinance and how to apply it, the correct procedure; Johnson, owner-we are using covenants, can you change my covenants; Fuhs-your covenants can be changed at any time; possible group CUP, but not sure how that would work or if we even have the ability; Schiltz-straying from topic, lets get back to application. Schiltz opened the public hearing. McGrath, of 34420 Cty Rd 3, no personal storage in

September 3, 2024 Planning Commission/Board Of Adjustment Meeting

certain districts. Schiltz closed the public hearing. Small discussion on bunching some CUPs together; Satterlund to look into the possibility. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. The findings of fact procedure were completed, with the board members deliberating and responding to each question.

September 3, 2024 Action:

Motion by Fuhs; supported by Johnson to deny the appeal request for the following permit #240134:

Commercial structure 40'x60'

Per the detailed Administrative Determination stated on permit 240134 signed August 15, 2024, project site listed as Lot 16 Sunup Trail, Crosslake, MN 56442 (see attachments)

Findings: See attached/packet

All members voting “Aye”, Motion carried.

Miller requested the special meeting fee to be waived.

Motioned by O’Leary; supported by Graham to recommend to the city council to waive the special meeting fee.

All members voting “Aye”, Motion carried.

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 Land Use Revisions**

Schiltz invited Satterlund, P&Z Administrator, to the podium. Satterlund read into the record the Chapter 26 Land Use ordinance amendment details as attached for each of the articles/sections, notices were published in the legal local newspaper for 12-15-2023, 5-24-2024, 7-26-2024, 8-23-2024, 9-3-2024, 9-27-2024 monthly Planning and Zoning/Board of Adjustment meetings with no written comments received, several workshops starting in September of 2023 continuing up to 8-14-2024 were held with comments from the attendees taken into consideration. Satterlund presented the ordinance according to the packet information that is attached, for a discussion with staff and commissioners-some items were amended; amended ordinance as agreed upon is attached; proper use may encourage the extension of city sewer or possibly not; is the use a need or a want; who is being catered to; who are we protecting or not; all districts at 35 feet high point/peak; O'Leary questioned the transient camp item on the Land Use Table. Schiltz opened the public hearing forum. Sylvester of 12888 Cty Rd 103-City of Brainerd has recently discussed transient camps and where to allow them, which would be a good platform to look at. Satterlund was asked by the commissioners to look into transient camps and to discuss it with our city attorney for a discussion item in our next meeting. Allen of 14036 Cty Rd 36 & 34656 Cty Rd 3-like what is happening; should have been done years ago; a lot of tree cutting happening; my property is classified agriculture (county tax classification, not a Crosslake district); business is mainly boat storage; located behind Maucier and back 400 feet from Cty Rd 3; will corridor overlay district allow us to build closer to the highway; Satterlund-not what you have but further back will; boat storage use will work with a conditional use permit (CUP); gave examples of the use. Schiltz closed the public hearing forum.

September 3, 2024 Action:

Motion by O'Leary: supported by Fuhs to recommend the proposed zoning ordinance amendments regarding Land Use Tables (Section 26-281), Accessory Structures-Residential District (Section 26-960), Commercial and Residential Architectural Standards (Article 29), Definitions (Article 43) and accompanying verbiage being affected by these proposed ordinance amendments to the Crosslake City Council.

Per the discussions held at multiple workshops and planning commission/board of adjustment meetings in conjunction with today's final outcome.

Findings: See attached/packet

All members voting "Aye", Motion carried.

Other Business:

Staff report
None

Next Month:

- October 7 – Public Hearing Application deadline
- October 14 – City Council Meeting
- October 8 – Development Review Team (DRT)
- October 24 – On-site visit
- October 25 – PC/BOA Meeting

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by O’Leary; supported by Schiltz to adjourn at 11:30 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

8.23.2024 PC/BOA amended draft

PART I - CODE OF ORDINANCES

Chapter 26 - LAND USE

commission of the jurisdiction or of the State shall have the right to appeal within 30 days after receipt of notice of the decision, to District Court on questions of law and fact.

Secs. 26-230—26-250 Reserved

ARTICLE 9 RESERVED

Secs. 26-251—26-278 Reserved

PART II LAND USE DISTRICTS

ARTICLE 10 LAND USE CLASSIFICATION LIST

Sec. 26-279 Listed Uses/Similar Uses

Many uses of land are listed in the land use tables in Section 26-281 of this Article. For uses not included within the land use tables, a landowner may make application to the Planning Commission/Board of Adjustment for a determination as to whether the proposed use is similar in nature to a listed use within a land use district. All uses that are not included in the land use tables are prohibited unless determined to be similar in nature to a listed use through the process described in this paragraph.

Sec. 26-280 Land Use District Descriptions

This section describes the land use districts established in the City of Crosslake. The land use district boundaries are identified on the official land use district map.

- (1) **Shoreland District (SD).** The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Lot dimensions and density limitations are controlled by lake or river classifications. Compatible commercial or water-oriented commercial uses may be allowed as permitted or as conditional uses.
- (2) **Rural Residential-5 (RR-5).** The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as permitted or as conditional uses.
- (3) **Waterfront Commercial (WC).** The purpose of this district is to accommodate commercial uses in the shoreland district where access to and use of a surface water feature is an integral part of the business. The primary uses in this district are marinas, resorts and restaurants with transient docking facilities.
- (4) **Limited Commercial District (LC).** The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.
- (5) **Downtown Commercial District (DC).** The purpose of this district is to establish and provide a commercial environment with a mixture of commercial and office related development and services and maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (6) **Commercial/Light Industrial District (C/LI).** The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment

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opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.

- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's North woods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.

Sec. 26-281 Land Use Tables

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

"P"	means a use requiring a permit
"PP"	means a use requiring a permit with performance standards
"CU"	means a use requiring a conditional use permit
"I"	means an interim use
"A"	means a use that is allowed without a permit but may have performance standards
"SD"	means a shoreland district
"RR-5"	means a rural residential district—5 acre minimum lot size
"WC"	means a waterfront commercial district
"LC"	means a limited commercial district
"DC"	means a downtown commercial district
"C/LI"	means a commercial/light industrial district
"SS"	means a sensitive shoreland district
"CO"	means a corridor overlay district – 400ft from ROW on each side of Cty Rd 16, 3, 66, 36, and 37

LAND USE TABLES	DS	RR 5	SS	CE	CD	WC	CL
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See article 36)				CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP				
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P				
Two-family dwelling—duplex	CU	P	CU				
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	D S	RR 5	S S	LC	DC	WC	CL
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center (> 10 acres in RR5)		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/LI
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant				PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill				CU			PP
Sign – on site	P	P	P	P	P	P	P
Studio-art, music, photo, decorating, dance				P	P		
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

*See provisions for "CO" in Sec. 26-382 then refer to underlying districts

Sec. 26-282 Administration of Permits with Performance Standards

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
 - a) Types of business activities allowed;
 - b) Screening or fencing;
 - c) Signs;
 - d) Storage of materials, equipment, and vehicles;
 - e) Hours of operation;
 - f) Parking;
 - g) Waste management;
 - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
 - a) Additional input on performance standards is needed, or,
 - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

Secs. 26-283—26-304 Reserved

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

Sec. 26-306 Public Waters Classification System

(5) Temporary Living Structures and parcels equal to or greater than 20 acres

- a) One Temporary Living Structure (a Tent or Travel Trailer) is allowed without a permit on lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.
- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary living structure from the roadway or adjacent properties.
- c) Temporary living structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary living structure is licensed. The temporary living structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary living structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in a-b above.

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Secs. 26-347—26-374 Reserved.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Sec. 26-375 Purpose and Intent

The purpose and intent of this article is to support the development of commercial and light industrial districts that will accommodate a wide range of commercial goods and services and maintain the up-north character of the area without degrading the natural resources and to:

- (1) Maximize Crosslake's potential as a healthy community providing for business, residential and recreational opportunities.
- (2) Support a strong, ongoing working relationship between Crosslake, Crow Wing County, and the adjacent Townships in all matters related to planning and the provision of public services.
- (3) Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake.
- (4) Plan land uses and implement standards to minimize land use conflicts.
- (5) Support development that enhances community character and identity.
- (6) Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities.
- (7) Support the economic viability of the Commercial Districts.
- (8) To encourage lighting that provides safety, utility, and security without glare onto public roads, private residences, and atmospheric light pollution.
- (9) To manage storm water runoff and its associated effects and to provide for the protection of natural and artificial water storage and retention areas, and public waters.

- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

Sec. 26-376 Plan Submission Requirements

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards,
- (7) Wastewater treatment plan meeting the standards in Article 31 of this Chapter.

Sec. 26-377 Waterfront Commercial District

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.

(2) **Waterfront Commercial Density and Dimensional Standards.** All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

Lake Class	Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
GD	5 acres	400'	30'	10'	50'	15'*	15'	35'	35%	35'
RD	5 acres	400'	30'	10'	50'	15'*	15'	35'	25%	35'
NE (existing only)	10 acres	800'	30'	10'	50'	15'*	15'	35'	20%	35'

* Unless using common wall construction

Sec. 26-378 Limited Commercial District

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area sq. ft.	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	20'	5'	50'	0	15'	35'	50%	35'

Sec. 26-379 Downtown Commercial District Standards

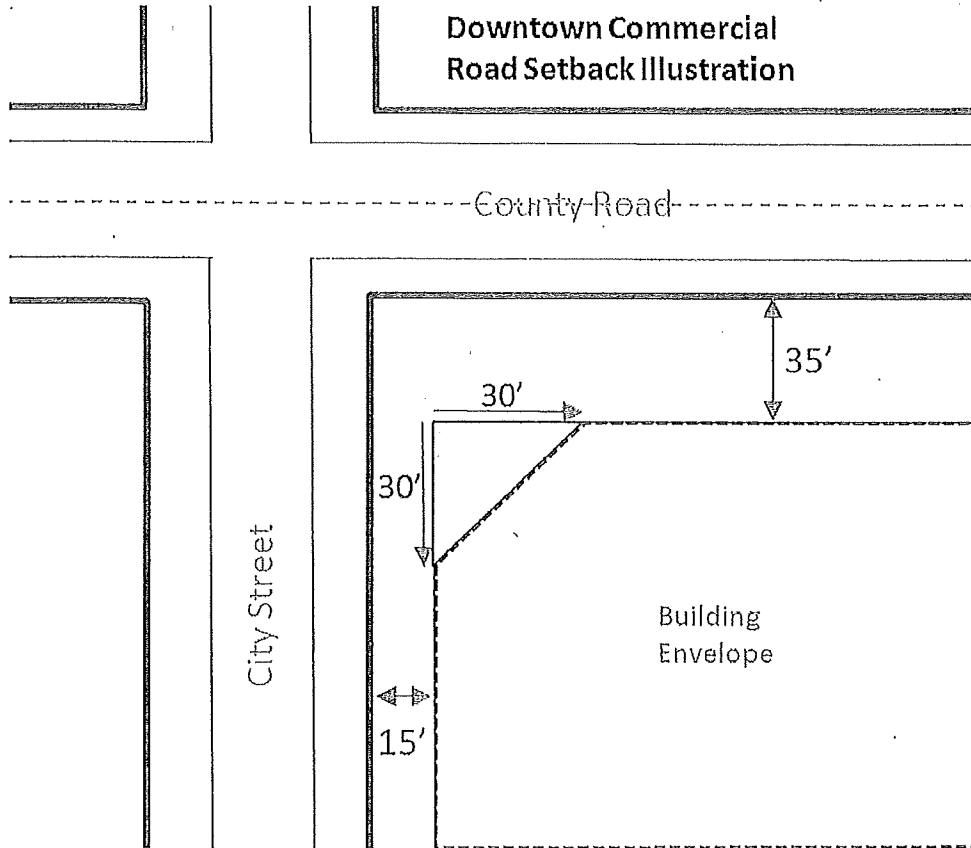
- (1) The purpose of this district is to maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (2) **Downtown Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Downtown Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right - of-Way Setback	County Road Right - of-Way Setback	Maximum Impervious Coverage	Structure Height
15,000	50'	20'	0'	33'	0'	15'	35'	80%	35'

(3) Downtown Commercial Performance Standards.

- a) Setbacks. Buildings on corner lots will be required to maintain a minimum 30-foot sight triangle from the intersecting right-of-way lines (streets, alleys, etc.) within which no structures or improvements over 30 inches in height would be allowed to maximize traffic visibility and sight lines as exemplified in the following illustration.

Table 26-379A Downtown Commercial Road Setback Illustration



- b) Overhangs and any other building protrusions/extensions shall not be considered when measuring setbacks if they do not extend more than 3 feet beyond the exterior wall facade. If an overhang and any other building protrusions/extension extends more than 3 feet beyond the exterior wall façade, then the setback is measured from the drip line of the overhang.

Sec. 26-380 Commercial/Light Industrial Standards

- (1) The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail or wholesale display and sale of the goods and products manufactured on the site with other-related products or services, and provide professional contractor services and related office uses.

(2) **Commercial/Light Industrial Density and Dimensional Standards.** All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after October 16, 2018 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	30'	5'	100'	10'	35'	35'	50%	35'

Secs. 26-381—26-412 Reserved

Secs. 26-382 Corridor Overlay District Standards

- (1) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake’s main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community’s North woods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (2) The standards of the Overlay District are within the boundaries of 400 ft from each side of the road right-of-way of city rd 16, 3, 66, 36, and 37
- (3) The corridor overlay district restricts the use of commercial storage, mini/self-storage, and personal storage.
- (4)

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1) This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2) **National Flood Insurance Program Compliance.** This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community’s eligibility in the National Flood Insurance Program.
- (3) This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil, erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural precast concrete panels.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- j. Plastic sheeting on commercial greenhouses only
- k. Other materials may be approved under number 6 of this section.

(4) Limited Commercial Corridor Overlay District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- a. Face brick
- b. Natural stone
- c. Architectural glass
- d. Wood finished for exterior use
- e. Stucco
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
- i. Plastic sheeting on commercial greenhouses only
- j. Building design, exterior building materials, and colors shall blend into and enhance the City's existing up-north environment and avoid adverse visual impact.
- k. Overhang to be a minimum of 24 inches on all sides.
- l. Height to the peak shall be a maximum 35 foot high point with a roof pitch of 4/12 minimum
- m. Other materials may be approved under number 6 of this section.

(5) Downtown Commercial District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
- i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing up-north environment and avoid adverse visual impact.
- j. Overhang to be a minimum of 24 inches on all sides.
- k. Height to the peak shall be a maximum 35 foot high point with a roof pitch of 4/12 minimum

Other materials may be approved under number 6 of this section.

(6) Commercial/Light Industrial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural precast concrete panels.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- i. Plastic sheeting on commercial greenhouses only
- j. Other materials may be approved under number 6 of this section.

(7) Commercial/Light Industrial Corridor Overlay District

a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
- h. Plastic sheeting on commercial greenhouses only
- i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing up-north environment and avoid adverse visual impact.
- j. Overhang to be a minimum of 24 inches on all sides.
- k. Height to the peak shall be a maximum 35 foot high point with a roof pitch of 4/12 minimum
- l. Other materials may be approved under number 6 of this section.

(8) Other materials. Materials not specifically listed may be approved for use by the Zoning Administrator. When materials not specifically listed are proposed for use, the Development Review Team shall review and make recommendations regarding the use of those materials.

Sec. 26-751 Allowable Exterior Materials for Primary Residential Structures and Accessory Structures in All Land Use Districts

(1) The following exterior building materials are allowed:

- a) Face brick
- b) Natural stone
- c) Architectural glass
- d) Wood finished for exterior use including logs and log siding
- e) Factory fabricated concrete or vinyl siding
- f) Stucco
- g) Exterior insulation finishing system (synthetic stucco)
- h) Architectural concrete masonry units
- i) Factory fabricated metal panels.

- (2) **Other materials.** Materials not specifically listed may be approved for use by the Zoning Administrator. When materials not specifically listed are proposed for use, the Development Review Team shall review and make recommendations regarding the use of those materials.

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 30 OUTDOOR STORAGE AND SALES

Sec. 26-762 Purpose

The purpose of this Article is to establish regulations to:

- (1) Limit the potential for visual impacts from the outdoor storage of materials and equipment.
- (2) Limit the safety and visual impacts resulting from the bulk storage of petroleum products and chemicals.
- (3) Regulate seasonal outdoor sales associated either with a permanent business or done by transient merchants.

Sec. 26-763 Application Information

- (1) Outdoor storage performance standards in Section 26-764 shall apply to all residential and commercial properties and uses.
- (2) Bulk Storage shall require a conditional use permit in land use districts where it is allowed and comply with the performance standards in Section 26-765.
- (3) Outdoor Seasonal Sales shall require a permit with performance standards in land use districts where it is allowed. Permit applications shall include:
 - a) A general description of merchandise to be offered for sale;
 - b) Total length of time over which sales will take place;
 - c) How sales will be screened from adjacent residential properties, if any;
 - d) Type and number of temporary displays to be erected (greenhouses, tents, temporary structures).
- (4) A permit is not required for:
 - a) Garage/yard sales on private property. No more than three garage sales may be held per year.
 - b) Christmas trees sales during November and December;
 - c) Sales for a charitable organization for a limited time as determined by the Zoning Administrator;
 - d) Sales as part of a group with a City-authorized street closure or special event;
 - e) Sales in a park with the permission of the City Parks Department.

Sec. 26-764 Outdoor Storage Performance Standards

- (1) On residential properties, outdoor storage of recreational equipment, boats, trailers and materials shall be confined to rear yard areas and substantially screened from adjacent residential properties and public streets. Storage of unlicensed motor vehicles and trailers shall be prohibited.
- (2) Commercial storage shall meet the standards in Section 26-738.

GREENHOUSE/NURSERY, COMMERCIAL

A place of business where retail and wholesale gardening products and produce are sold to the consumer. These centers may include a nursery and/or greenhouses, nursery products, nursery stock, potting soil, hardware, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

GROUND WATER

The water contained below the surface of the earth in the saturated zone including and without limitation all waters whether under confined, unconfined or perched conditions in near surface unconsolidated sediment or region or in rock formations deeper underground. The term ground water shall be synonymous with underground water.

GROUP HOME

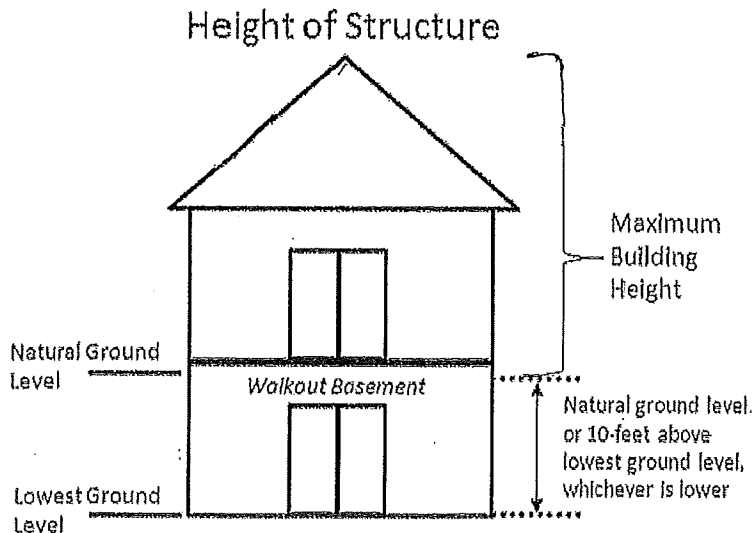
A facility which provides residential services for individuals that are handicapped, aged, disabled, or undergoing rehabilitation. This includes uses such as homes for the physically handicapped, mentally retarded, chemically dependent, foster children, maternity shelters and half-way houses.

GROUP HOUSING

A housing project consisting of a group of three or more buildings or family unit spaces constructed on a parcel of ground of one acre or more in size.

HEIGHT OF STRUCTURE

The vertical distance between the mean natural grade at the building or ten feet above the lowest ground level, whichever is lower, and the highest point of a flat roof or mean height between the eaves and the ridge for gable, hip, mansard, gambrel, or other pitched or hipped roofs.



HOME BUSINESS

A use of a commercial nature conducted by an occupant of a single family dwelling and/or employees which may be conducted inside as well as outside the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME OCCUPATION

A use of a commercial nature conducted by an occupant of a single family dwelling entirely within the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINI/SELF-STORAGE

A fully enclosed building or buildings, containing independent bays 800 sq ft or less in area, which are leased to individuals for the storage of private property, household items, and/or other goods and materials.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

9-3-2024 PC/BOA Amended Draft

PART I - CODE OF ORDINANCES

Chapter 26 - LAND USE

opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.

- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.

Sec. 26-281 Land Use Tables

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

"P"	means a use requiring a permit
"PP"	means a use requiring a permit with performance standards
"CU"	means a use requiring a conditional use permit
"I"	means an interim use
"A"	means a use that is allowed without a permit but may have performance standards
"SD"	means a shoreland district
"RR-5"	means a rural residential district—5 acre minimum lot size
"WC"	means a waterfront commercial district
"LC"	means a limited commercial district
"DC"	means a downtown commercial district
"C/LI"	means a commercial/light industrial district
"SS"	means a sensitive shoreland district
"CO"	means a corridor overlay district – 400ft from ROW on each side of Cty Rd 16, 3, 66, 36, and 37

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C L
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)				CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP				
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P				
Two-family dwelling—duplex	CU	P	CU				
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	S/D	RR 5	S/S	L/C	D/C	W/C	C/LI
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental < 800 sq ft				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center (> 10 acres in RR5)		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/LI
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant				PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill				CU			PP
Sign – on site	P	P	P	P	P	P	P
Studio-art, music, photo, decorating, dance				P	P		
Storage buildings, Commercial				PP		PP	PP
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

*See provisions for "CO" in Sec. 26-382 then refer to underlying districts

Sec. 26-282 Administration of Permits with Performance Standards

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
 - a) Types of business activities allowed;
 - b) Screening or fencing;
 - c) Signs;
 - d) Storage of materials, equipment, and vehicles;
 - e) Hours of operation;
 - f) Parking;
 - g) Waste management;
 - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
 - a) Additional input on performance standards is needed, or,
 - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

Secs. 26-283—26-304 Reserved

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

Sec. 26-376 Plan Submission Requirements

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards;
- (7) Wastewater treatment plan meeting the standards in Article 31 of this Chapter.

Sec. 26-377 Waterfront Commercial District

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.
- (2) **Waterfront Commercial Density and Dimensional Standards.** All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

Lake Class	Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
GD	5 acres	400'	30'	10'	50'	15**	15'	35'	35%	35'
RD	5 acres	400'	30'	10'	50'	15**	15'	35'	25%	35'
NE (existing only)	10 acres	800'	30'	10'	50'	15**	15'	35'	20%	35'

* Unless using common wall construction

Sec. 26-378 Limited Commercial District

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area sq. ft.	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	20'	5'	50'	0	15'	35'	50%	35'

Sec. 26-379 Downtown Commercial District Standards

- (1) The purpose of this district is to maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (2) **Downtown Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Downtown Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
15,000	50'	20'	0'	33'	0'	15'	35'	80%	35'

(2) Commercial/Light Industrial Density and Dimensional Standards. All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after October 16, 2018 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks- Residential	Structure Lot Line Setbacks- Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	30'	5'	100'	10'	35'	35'	50%	35'

Secs. 26-381—26-412 Reserved

Secs. 26-382 Corridor Overlay District Standards

- (1) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake’s main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community’s northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (2) The standards of the Overlay District are within the boundaries of 400 ft from each side of the road right-of-way of Cty Rd 16, 3, 66, 36, and 37
- (3) The corridor overlay district prohibits the use of commercial storage, mini/self-storage, and personal storage.
- (4) Refer to Article 29 for greater architectural standards regulated within this district.

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1) This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2) **National Flood Insurance Program Compliance.** This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community’s eligibility in the National Flood Insurance Program.
- (3) This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

- a) **Shielded fixtures.** No portion of the lamp or lens may extend beyond the housing or shield. All light fixtures shall be directed downward so the source of illumination is not visible.
 - b) **Height restrictions.** Commercial lighting fixtures mounted on poles or structures shall have a maximum height of twenty-five feet (25'). Exceptions to this height requirement may be granted by the Zoning Administrator when lighting is located in an area otherwise screened or blocked from view from the residential property, such as lighting on the side of a commercial building opposite the residential property
 - c) All commercial outdoor light poles shall be metal, fiberglass, or finished wood.
- (2) **Maximum lighting levels**
- a) **Commercial.** Any light or combination of lights used for exterior illumination on a commercial or industrial property that cast light on a public street or adjacent residential property shall not exceed one (1) foot-candle (meter reading) as measured from the centerline of said street or at the property line.
 - b) **Residential.** Any light or combination of lights used for exterior illumination on a residential property that cast light on a public street or adjacent residential property shall not exceed one-half (0.5) foot-candles (meter reading) as measured from the centerline of said street or at the property line.
- (3) **Lighting standards for commercial property on riparian lots in the shoreland district.** All commercial zoned property shall comply with the following lighting standards for riparian lots and areas adjacent to a public water:
- a) The light fixtures shall be directed downward so the source of illumination is not visible and does not extend past property lines or across public waters in excess of the maximum light intensities in Section 26-739 (2).
 - b) In shore impact zones 1 and 2, all lighting independently supported shall be on poles or supports that are a maximum of 24 inches above grade.
 - c) All lighting shall be located only within the access path if installed within shore impact zone 1
 - d) All lighting on docks, lifts, or platforms shall be directed downward so the source of illumination is not visible.
 - e) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.
- (4) **Lighting standards for residential property on riparian lots in the shoreland district.**
- a) Light fixtures shall be directed downward so the source of illumination is not visible and the light does not extend past property lines or across public waters in excess of the maximum light levels in Section 26-739 (2), b.
 - b) Lighting in shore impact zones 1 and 2 that is independently supported shall be on poles or supports that are a maximum of 24 inches above grade
 - c) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.

Secs. 26-740—26-745 Reserved

ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

Sec. 26-746 Purpose and Intent

- (1) **Purpose:** The purpose of this Article is to:
- a) **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
 - b) Promote high standards of building and site design in commercial and residential land use districts with the purpose of preserving an atmosphere consistent with the rural/Northwoods character of the City.

- c) ~~Identify exterior building materials to be used in the various commercial and residential land use districts.~~
 - d) Provide a more pleasant pedestrian environment and driving experience.
 - e) Protect and enhance the appeal and attraction of the City to residents, visitors, and tourists, and to serve as a support and stimulus to business and residences.
- (2) **Intent:** The City intends that all projects shall strive toward the highest level of quality in both design and construction. The criteria by which all commercial development and redevelopment in the City shall be judged are:
- a) Consistency with all provisions of the comprehensive plan and City ordinances.
 - b) Complementary physical and visual relationships among existing, new and proposed buildings, park areas and landscape treatments with the intent of creating a cohesive appearance for the entire City.
 - c) Use of appropriate façade proportions, materials, and colors that are compatible with adjacent uses and create a pleasant pedestrian environment and driving experience.

Sec. 26-747 Application

- (1) **Existing buildings.** Facades on buildings in commercial land use districts-existing on March 1, 2015 shall be allowed to continue with the present materials subject to the following criteria: All subsequent additions and exterior alterations to buildings must be constructed with the materials required in this chapter.
- (2) **New buildings.** New buildings in commercial land use districts built subsequent to March 1, 2015 must comply with the design standards set forth in this Article.

Sec. 26-748 – 749 Reserved

Sec. 26-750 Allowable Exterior Materials for Commercial Structures in Commercial Land Use Districts

- (1) Percentages of allowable exterior façade materials shall be calculated excluding windows, doors, and gables except for architectural glass.
- (2) **Waterfront Commercial District.**
 - a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
 - b. Face brick
 - c. Natural stone
 - d. Architectural glass
 - e. Wood finished for exterior use
 - f. Stucco
 - g. Exterior insulation finishing system (synthetic stucco)
 - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
 - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, **and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material**
 - j. **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
 - k. **Overhang to be a minimum of 24 inches on all sides.**
 - l. **Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum**

m. Other materials may be approved under number 8 of this section.

(3) Limited Commercial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural precast concrete panels.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- j. Plastic sheeting on commercial greenhouses only
- k. Other materials may be approved under number 8 of this section.

(4) Limited Commercial Corridor Overlay District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- b. Face brick
- c. Natural stone
- d. Architectural glass
- e. Wood finished for exterior use
- f. Stucco
- g. Exterior insulation finishing system (synthetic stucco)
- h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, **and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material**
- j. Plastic sheeting on commercial greenhouses only
- k. **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
- l. **Overhang to be a minimum of 24 inches on all sides.**
- m. **Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum**
- n. Other materials may be approved under number 8 of this section.

(5) Downtown Commercial District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades

- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
- i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- j. Overhang to be a minimum of 24 inches on all sides.
- k. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
- l. Other materials may be approved under number 8 of this section.

(6) Commercial/Light Industrial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural precast concrete panels.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade.
- i. Plastic sheeting on commercial greenhouses only
- j. Other materials may be approved under number 8 of this section.

(7) Commercial/Light Industrial Corridor Overlay District

- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
- b. Face brick.
- c. Natural stone.
- d. Architectural glass.
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
- i. Plastic sheeting on commercial greenhouses only
- j. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- k. Overhang to be a minimum of 24 inches on all sides.
- l. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
- m. Other materials may be approved under number 8 of this section.

- (8) Other Materials.** Materials not specifically listed may be approved for use by the Zoning Administrator, and/or the Development Review Team and shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

Sec. 26-751 Allowable Exterior Materials for Primary Residential Structures and Accessory Structures in All Land Use Districts

- (1) The following exterior building materials are allowed:
 - a) Face brick
 - b) Natural stone
 - c) Architectural glass
 - d) Wood finished for exterior use including logs and log siding
 - e) Factory fabricated concrete or vinyl siding
 - f) Stucco
 - g) Exterior insulation finishing system (synthetic stucco)
 - h) Architectural concrete masonry units
 - i) Factory fabricated metal panels.

(2) Other Materials. Materials not specifically listed may be approved for use by the Zoning Administrator and/or the Development Review Team shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 30 OUTDOOR STORAGE AND SALES

Sec. 26-762 Purpose

The purpose of this Article is to establish regulations to:

- (1) Limit the potential for visual impacts from the outdoor storage of materials and equipment.
- (2) Limit the safety and visual impacts resulting from the bulk storage of petroleum products and chemicals.
- (3) Regulate seasonal outdoor sales associated either with a permanent business or done by transient merchants.

Sec. 26-763 Application Information

- (1) Outdoor storage performance standards in Section 26-764 shall apply to all residential and commercial properties and uses.
- (2) Bulk Storage shall require a conditional use permit in land use districts where it is allowed and comply with the performance standards in Section 26-765.
- (3) Outdoor Seasonal Sales shall require a permit with performance standards in land use districts where it is allowed. Permit applications shall include:
 - a) A general description of merchandise to be offered for sale;
 - b) Total length of time over which sales will take place;
 - c) How sales will be screened from adjacent residential properties, if any;
 - d) Type and number of temporary displays to be erected (greenhouses, tents, temporary structures).
- (4) A permit is not required for:
 - a) Garage/yard sales on private property. No more than three garage sales may be held per year.

GREENHOUSE/NURSERY, COMMERCIAL

A place of business where retail and wholesale gardening products and produce are sold to the consumer. These centers may include a nursery and/or greenhouses, nursery products, nursery stock, potting soil, hardware, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

GROUND WATER

The water contained below the surface of the earth in the saturated zone including and without limitation all waters whether under confined, unconfined or perched conditions in near surface unconsolidated sediment or region or in rock formations deeper underground. The term ground water shall be synonymous with underground water.

GROUP HOME

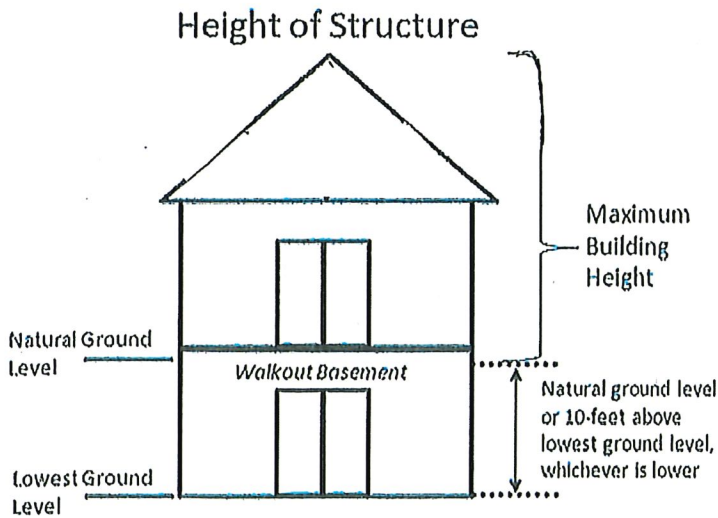
A facility which provides residential services for individuals that are handicapped, aged, disabled, or undergoing rehabilitation. This includes uses such as homes for the physically handicapped, mentally retarded, chemically dependent, foster children, maternity shelters and half-way houses.

GROUP HOUSING

A housing project consisting of a group of three or more buildings or family unit spaces constructed on a parcel of ground of one acre or more in size.

HEIGHT OF STRUCTURE

The vertical distance between the mean natural grade at the building or ten feet above the lowest ground level, whichever is lower, and the peak of the highest point of the structure.



HOME BUSINESS

A use of a commercial nature conducted by an occupant of a single family dwelling and/or employees which may be conducted inside as well as outside the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME OCCUPATION

A use of a commercial nature conducted by an occupant of a single family dwelling entirely within the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINI/SELF-STORAGE

A fully enclosed building or buildings, containing independent bays 800 sq ft or less in area, which are leased to individuals for the storage of private property, household items, and/or other goods and materials are prohibited.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than **1200 sq ft** shall require a Conditional Use Permit

Secs 26-961—26-994 Reserved

ARTICLE 37 RESERVED

Secs. 26-995—26-1022 Reserved

ARTICLE 38 RESERVED

Secs. 26-1023—26-1060 Reserved

ARTICLE 39 RESERVED

Secs. 26-1061—26-1081 Reserved

ARTICLE 40 RESERVED

Secs. 26-1082—26-1122 Reserved

ARTICLE 41 RESERVED

Secs. 26-1123—26-1141 Reserved

C.19.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, FEBRUARY 5, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, February 5, 2024, in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Tim Berg. Dave Schrupp participated via phone. Also in attendance were Public Works Director Pat Wehner, City Administrator Mike Lyonais, City Engineer Phil Martin, Survey Manager Zac Zetah, and City Clerk Char Nelson.

- 1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
- 2. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO NOMINATE TOM SWENSON AS CHAIR OF THE COMMISSION. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO NOMINATE TIM BERG AS VICE CHAIR OF THE COMMISSION. MOTION CARRIED WITH ALL AYES.

- 3. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO APPROVE THE MINUTES OF DECEMBER 4, 2023. MOTION CARRIED WITH ALL AYES.
- 4. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THAT THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO CREATE ENCROACHMENT AGREEMENT BETWEEN CITY AND DALE LANGE FOR IMPROVEMENTS THAT ARE IN CITY RIGHT-OF-WAY AT 16402 BAY SHORES ROAD. MOTION CARRIED WITH ALL AYES.
- 5. The Commission reviewed a request from Andy Erickson to allow a driveway to crossover City land on East Shore Blvd and to eliminate a utility easement. The Commission required more information. A MOTION WAS MADE TO TABLE ACTION UNTIL A MORE DETAILED DESCRIPTION OF THE PROPOSAL WAS PRESENTED. MOTION CARRIED WITH ALL AYES.
- 6. Zac Zetah of Bolton & Menk reviewed the plat of the cemetery addition. A MOTION WAS MADE BY TIM BERG AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE PLAT OF PINWOOD CEMETERY FIRST ADDITION. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL INCREASE COST OF CEMETERY LOTS FROM \$250 TO \$500 FOR RESIDENTS/PROPERTY OWNERS AND FROM \$500 TO \$750 FOR NON-RESIDENTS, EFFECTIVE ON DATE OF APPROVAL. MOTION CARRIED WITH ALL AYES.

7. Phil Martin provided an update on the CSAH 3/66 Pedestrian & Intersection Improvements, Year 1 Road Improvement plans, Milinda Shores Bridge repairs, and Harbor Lane improvements.
8. Mike Lyonais provided an update on fuel, maintenance, and lease contracts at Joint Maintenance Facility.
9. Pat Wehner stated that he would like to consider using salt brine rather than pure salt and stated that the County is switching to this product next year.
10. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 5:45 P.M. MOTION CARRIED WITH ALL AYES.



Charlene Nelson
City Clerk

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 3, 2024, in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Tim Berg. Dave Schrupp was absent. Also in attendance were Public Works Director Pat Wehner, City Clerk Char Nelson, City Engineer Phil Martin, Mayor Dave Nevin, Council Member Marcia Seibert-Volz and Deputy Clerk/City Treasurer Sharyl Murphy.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. Bob Frey requested that his comment regarding 4” partitioned conduit be added to the 8/5/24 minutes.
A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES OF AUGUST 5, 2024 WITH REQUESTED CHANGE. MOTION CARRIED WITH ALL AYES.
3. Phil Martin provided an update on CSAH 3/66 Pedestrian & Intersection Improvements. Phase 1 is completed, and the electric is out and ready for Phase 2 to begin. Phil stated the contractor should be receiving incentive money for Phase 1 being completed ahead of schedule.

Phil and Pat removed some of the sealcoating this year since a couple of the roads were in decent shape and not needing it. Typically, roads are sealcoated every 5-7 years. Daggett Pine Road is now finished, and we received better pricing by going through the County to complete the work. The bid was for \$544,000 and completed for \$283,000. Sealcoating to be done in 2025 for \$72,338 & M/O for \$657,000 for year 2. Daggett Pine Road Trail and W. Shore Drive Trail look like they need it since it has been since 2003-2005 so the plan is to start chipsealing these 2 trails. Phil also said the pricing is so reasonable and asked if we want to add any additional roads with sealcoating or M/O to next year’s project?

Tom Swenson spoke regarding bike trail areas near Whitefish at the Lakes, from the Fire Hall to the bridge and from the bridge to Lakes Country Crafts & Cones. He is concerned we should add some of these older segments into this phase or be sure we add them in for next year’s project.

Marcia Seibert-Volz questioned if we can bond for the trails since we will not be bonding for the roads currently being financed from City reserves? Tom Swenson stated we could look into amending the 5 year plan to include trails or levy dollars under capital outlay for trail maintenance.

Discussion was made for departments maintaining the trails between Public Works or Parks. Tom Swenson suggested a motion to delegate either Public Works or Park & Rec, but Dave Nevin said we are adding more and more trails, and this will be a big task for one department and thinks it should be split between both departments. We can bring this to a council meeting to vote on and a motion to be made then. Pat Wehner said he and TJ Graumann-Park and Rec Director will figure it out between them for now.

Phil Martin discussed adding chipsealing to a couple of the trails to see how it holds up and then continue with the remainder of the trails after a couple of years if it holds up well. The price is approximately \$62,000 for chip sealing and he would start with the W. Shore Drive Trail and Daggett Pine Road Trail.

Gordon Wagner asked how much is being budgeted a year for road construction. \$1M Phil Martin answered and said we are only using approximately \$600,000 since we can get by with just the seal coating and M/O. Harbor Lane, we are waiting to see if this is being added or waiting for next year. Also, we are still waiting on the easement signature agreements to be drafted by the attorney. Phil will follow up with the residents and hopes to have all signed agreements for our October 7th meeting.

Tom Swenson questioned if we pay for 2024 road projects from reserves, can we get reimbursed for those funds in a bond issue next year? He also thought we should add into our budget for chipsealing trails each year.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THEY PROCEED WITH YEAR 2 PLAN PLUS \$62,000 CAPITAL OUTLAY FOR W. SHORE DR. AND DAGGETT PINE ROAD TRAILS IN 2025. MOTION CARRIED WITH ALL AYES.

Phil Martin is asking if we can look for some old past records to see how blacktop overlay was done in 2003. Was it 2" or 4"? His goal is to have at least 3-1/2" blacktop. We also have to be sure it that it ties into each of the resident's driveway and not draining into their property or their driveways.

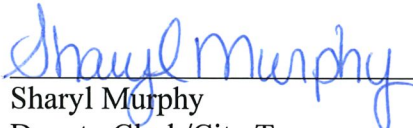
Harbor Lane Improvement Residents: Cripps, Smith, Kavanaugh, Moengen and Arvig are all on board with costs. Their only concern was to be sure they will be able to access their property with the easements.

September 10th @ 10:00 there will be a meeting for Crosslake Web GIS. With this website, the city will be able to attach files to the web page.

Phil Martin provided an update on the Cemetery and said the easement has been completed and now finalizing the final plat. Lots have already been staked.

4. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ENGINEERING PROPOSAL FOR THE YEAR 2 IMPROVEMENT PROJECTS. MOTION CARRIED WITH ALL AYES.

5. Tom Swenson stated that the commission should go over the Public Works & Sewer budget providing some input with Pat Wehner and Lori Conway – City Administrator. Pat stated he has already worked with Lori on his budget for next year but will keep this in mind for next year.
6. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 5:00 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer

C. 21.

Crosslake Parks, Recreation, and Library Commission Minutes

Wednesday, June 26, 2024

Crosslake Community Center 2:00 p.m.

Present: Chair Peter Graves, Heather Jones, Ann Schrupp, Mary Jo Fritsvold, and Parks and Recreation Director TJ Graumann

Not in attendance: Kera Porter, Kristin Graham, City Council Liaison Jackson Purfeerst

- I. Meeting was called to order at 2:00 p.m.
- II. Approval of Agenda
Motion to approve agenda as presented
Fritsvold, Schrupp Favor: All Opposed: None
- III. Approval of April Minutes
Motion to approve April minutes as submitted
Schrupp, Fritsvold Favor: All Opposed: None
- IV. Old Business
 - a. Community Center Sign Design
 TJ mentioned that the Crosslakers are working on a design concept for the new sign to be placed at the new roundabout. TJ is waiting to see what the final design looks like before we proceed with a sign design for the Community Center.
- V. New Business
 - a. Youth Programming, Swimming Lessons & Gymnastics
 TJ was excited to share that there are some opportunities for new youth programs. Swimming Lessons and Gymnastics seem to be very popular in our area and are something we would like to provide in the future.
 - b. Meeting Time Discussion
 TJ asked the commission if there is a day or time that would work better for everyone to attend the meetings. After some discussion, it was decided to stay with the current day and time.
- VI) Other Business
 - a. Updates
 - i. Park Masterplan Open House, Q & A Event
 The Park Masterplan Open House went well and we received a lot of positive feedback. In the hopes of generating more public feedback, we are going to host a question and answer event in July.

- ii. Pickleball Fundraising
Peter gave an update on the pickleball fundraising efforts. They are nearing their goal of fundraising \$70,000.
- iii. Pine River Overlook Park
The Grand Opening of Pine River Overlook Park was a great success. Over 30 people were in attendance.
- iv. ROW Signage
Staff plans to install signage at each designated row yet this summer/fall.
- v. Staffing
We welcome our Library Coordinator, Karen Field and our Program and Facilities Coordinator, Edward Strachan to the team!

b. Comments from the commission – None

c. Pequot Lakes Community Education Update – None

VII) Open Forum – None

VIII) Adjourn

Motion to adjourn

Heather/Ann

Favor: All

Opposed: None

C.22.

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday August 28, 2024

Crosslake Community Center 2:00pm

Present: Chair Peter Graves, Heather Jones, Ann Schrupp, Mary Jo Fritsvold, Parks and Recreation Director TJ Graumann

Not in attendance: Kera Porter, Kristen Graham, City Council Liaison Jackson Purfeerst

- I. Meeting was called to order at 1:58pm

- II. Approval of Minutes
Motion to approve minutes of August 9 meeting.
Mary Jo/Ann Favor: All Opposed: None

Pre meeting notes:

Lori Conway, the new city administrator, is present at the meeting, we welcomed her. It was requested that commission members respond to the meeting notices in a timely matter to let TJ know if they will be in attendance. Peter brought up the need for a city council liaison at our meetings as it is not possible for Jackson to attend regularly due to scheduling.

- III. Old Business
 - A) Signage – TJ presented us with new proofs for the signs at the community center entrance and at 66 and Daggett Pine Rd.
Motion to go ahead with the signs at 66 and Daggett Pine Rd and in front of the community center with upland Advertising, City staff will install the signs.
Heather/Ann Favor: All Opposed: None

 - B) Park Dedication Consideration, 38481 Buckskin Lane – Some members went to the property to view before the meeting.
Motion to accept cash in lieu of land for this property split.
Ann/Mary Jo Favor: All Opposed: None

- IV. New Business
 - A) Park Dedication Consideration, 36818 Cty Rd 66 – 6 new apartments were put into the old Lakeplace building.
Motion to accept cash in lieu of land for this property split.
Ann/Mary Jo Favor: All Opposed: None

VI) Other Business

A) Updates

- i. Park Master Plan – the master plan was approved by council. Phase 1, pickleball courts and parking lot, was approved. TJ just received pricing from Anderson Brothers for Phase 1, he was not ready to share numbers but said they are promising. The warming house issue will still need to be figured out.
- ii. Playground Poured-In-Place – completed under the swings, looks great. Thank you to PAL for funding this project.
- iii. Pickleball lessons – Rodrigo came from Florida to give lessons. It was very successful.
- iv. Staffing Update – A new position has been posted, Program and Facilities Coordinator. Applications are due September 6.

B) Comments from the commission – Heather asked about the signs for the ROW's. TJ explained that with staffing issues in public works there has not been time to get the signs out. The plan is to get the 4 that are used for boat access done this fall and the rest installed next spring.

Mary Jo thanked TJ for all his work on the park master plan.

Peter thanked TJ on behalf of the pickleball committee for working with them.

C) Pequot Lakes Community Education Update –Joell was not in attendance.

- i. Community Education Opportunities in Crosslake – we will bring this back to our next meeting.

VII) Open Forum – None

VIII) Adjourn

Motion to adjourn at 2:34.

Ann/Heather

Favor: All

Opposed: None

SCORE REPORT FORM

C.
23.

Mo./Yr. **August 2024**

CROSSLAKE REPORT

Organization: Waste Partners, Inc.
 PO Box 677 Pine River, MN 56474
 Contact Person: Drey Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
 Cardboard & Mixed Paper - LDI or Rock-Tenn
 Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)	15,955	
Corrugated Cardboard	8,593	
Newspaper	-	
Mixed Paper (News, Mags, Mixed Mail, CDBD)	7,362	

Metal: Appliances, misc...

Commingled Materials: (includes) **45,266**

	%		lbs
	5%	Metals- Aluminum Cans	2263
	21%	Tin Cans	9506
	61%	Glass-	27612
		Clear bottles	
		Green bottles	
		brown bottles	
	10%	Plastic - #1 & #2 bottles	4527
	3%	Rejects	1358
	100%		45266

Total LBS.	61,221	0
Total Tons	30.61	0

OUT OF COUNTY Waste Disposal

Final Destination: N/A

Disposal Site Permit # : _____

Tons Delivered: **NONE**

**Total Number of
 Recycling Customers
 Served this Month**
1346

	Recycling Customers	%	Paper 39,720	Commingle 244,220
Brainerd	3022	42%	16,529	101,629
Baxter	1478	20%	8,084	49,705
Breezy Point	535	7%	2,926	17,992
Pequot Lakes	370	5%	2,024	12,443
Crosslake	1346	19%	7,362	45,266
Ironton	244	3%	1,335	8,206
Nisswa	267	4%	1,460	8,979
	7262	100%		

F.I.R.E.
12137 Northgate Lane
PO Box 810
Crosslake, MN 56442

42280-208
AJ

INVOICE

C. 24.

DATE	INVOICE #
9/11/2024	7037

BILL TO
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

2024 Invoice Terms:
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
9/11/24	EMR Quarterly Training Medical Trauma Wednesday September 11, 2024 1900 Instructor: Andrew LeBlanc	650.00	650.00

Thank You For Your Business.	TOTAL	\$650.00
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STATE OF MINNESOTA)


COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 2/11/24, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$650⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

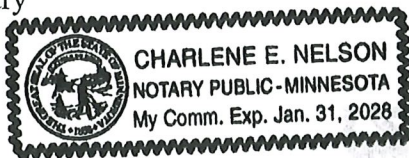


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 11 day of September, 2024.



Notary



F.I.R.E.
12137 Northgate Lane
PO Box 810
Crosslake, MN 56442

42280-200

INVOICE

DATE	INVOICE #
10/9/2024	7090

BILL TO
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

2024 Invoice Terms:
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
10/9/24	Car Fire Simulator Wednesday October 9, 2024 1900 Instructors: Tim Holmes	1,200.00	1,200.00

Thank You For Your Business.	TOTAL	\$1,200.00
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STATE OF MINNESOTA)

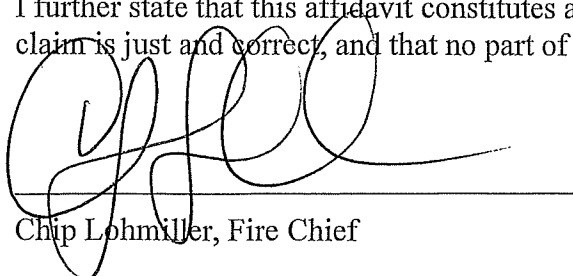
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 10/9/24, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 1200⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

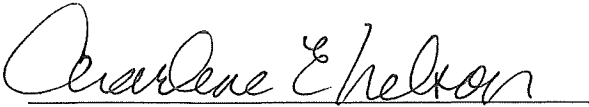
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

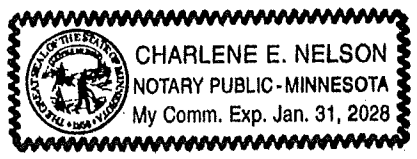


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 9 day of October, 2024.



Notary



C. 25.

BILLS FOR APPROVAL
October 14, 2024

VENDORS	DEPT		AMOUNT
AAA Equipment Center, blades, element	PW		307.87
AW Research, water testing	Sewer		3,130.16
Ace Hardware, leather gloves, cleaner	Park		10.43
Ace Hardware, bungees	Park		8.97
Ace Hardware, screws	Park		16.39
Ace Hardware, v belts	Park		17.26
Ace Hardware, keys	Park		11.20
Ace Hardware, paste	Police		14.99
Ace Hardware, cleaning supplies	Police		25.60
Ace Hardware, lugs, heat shrink tubes	Police		24.98
Ace Hardware, tape, spray paint	Police		25.36
Ace Hardware, bolts	Park		2.76
Ace Hardware, shoe polish	Police		5.03
Ace Hardware, paper punch, markers	PW		22.37
Ace Hardware, hardware	Park		17.74
Ace Hardware, fuel filter	Park		10.79
Ace Hardware, striping paint	Park		44.51
Ace Hardware, cleaner	Fire		11.69
Ace Hardware, air filters	Sewer		50.32
Ace Hardware, seafoam, antifreeze	Park		67.76
Ace Hardware, hearing protection, snips, gloves	PW		148.44
Alex Air Apparatus, rescue truck repairs	Fire		313.24
Alex Air Apparatus, SCUBA fill whip	Fire		216.60
Anderson Brothers, boulders	PW		110.97
Aspen Mills, uniforms	Fire		445.85
Aspen Mills, uniforms	Fire		48.95
AT&T, cell phone and ipad charges	ALL		1,213.52
Baker & Taylor, books	Library		23.81
Baker & Taylor, books	Library		677.70
Baker & Taylor, books	Library		40.36
Beckys Pest Solution, pest control	Sewer		159.00
Bolton & Menk, moonlite bay sewer extension	Sewer		379.00
Bolton & Menk, 2024 road improvements	PW		3,594.00
Bolton & Menk, milinda shores bridge	PW		2,261.50
Bolton & Menk, harbor lane	PW		7,857.50
Bolton & Menk, cemetery platting	Cemetery		386.81
Bolton & Menk, 2025 road improvements	PW		900.00
Bolton & Menk, general engineering	PW		2,663.00
Build All Lumber, lumber	PW		25.53
Char Nelson, reimburse for email bills	Sewer	pd 10-4	25.00
City of Crosslake, sewer utilities	ALL		195.00
Civic Plus, web platform, ordinance subscription	Gov't		2,487.03
Clean Team, october cleaning	ALL		4,031.25
Column Software, meeting notice of 9-30-24	PZ	pd 10-4	26.78
Column Software, roof bids	Gov't	pd 10-4	38.59
Column Software, meeting notice of 10/25/24	PZ	pd 10-4	47.43
Council #65, union dues	Gov't		479.68
Cross-Tech, roundabout	PW	pd 9-10	575.00
Crow Wing County Highway Dept, 3rd quarter shared services	PW		1,505.43

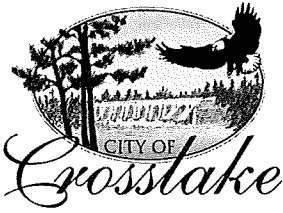
Crow Wing County Highway Dept, fuel	ALL		3,997.68
Crow Wing County Recorder, filing fees	PZ		92.00
Crow Wing Power, electric services	ALL	pd 9-24	9,059.77
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		244.25
David Drown Associates, continuing disclosure reports	Gov't		2,975.00
Delta Dental, dental insurance	ALL		2,257.75
Dinges Fire Company, tilting hose turntable	Fire		1,507.63
DMC Wear Parts, blades	PW		1,704.00
Dog Waste Depot, waste bags	Park		149.99
Dondelinger, oil change	PW		84.41
ESRI, license renewal	PZ		1,173.00
Fortis, disability insurance	ALL		1,109.49
Fyles, portable restrooms	Park		320.00
Fyles, portable restrooms	Park		290.00
GLS, uniforms	Park		738.00
Granite Electronics, bench repair	PW		161.00
Guardian Pest Solutions, pest control	ALL		158.00
Guardian Pest Solutions, building treatment	ALL		980.00
Gull Lake Glass, repair latch plate	Park		125.00
Hawkins, chemicals	Sewer		2,193.13
Heartland Animal Rescue, monthly impound fees	Police		366.75
Holiday, fuel	Fire		102.15
Hunter Roeder, reimburse for fuel	Police		29.98
Illusion Graphics, install vehicle graphics	Police		378.00
Interstate Power Systems, generator maintenance	ALL		5,173.04
J&J Medical, airway support strap	Fire		425.00
Jen LeBlanc, reimburse for travel expenses	Police	pd 10-4	120.51
Jen LeBlanc, per diem and mileage reimbursement	Police		135.24
League of MN Cities, membership dues	Gov't		1,084.00
Little Falls Machine, rear lift snow wing	PW		21,980.00
Madden Galanter Hansen, personnel matters	Gov't		2,901.90
Mastercard, Adobe, monthly premium	Gov't		103.04
Mastercard, Adobe, monthly premium	Police		21.46
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, soccer ball	Park	pd 9-24	49.99
Mastercard, Amazon, practice vests	Park	pd 9-24	37.99
Mastercard, Amazon, first aid kit	Park	pd 9-24	41.16
Mastercard, Amazon, battery jump starter	Park		58.79
Mastercard, Amazon, first aid kit	Park		30.04
Mastercard, Amazon, trash bags	Gov't		55.83
Mastercard, Amazon, coffee	Gov't		91.85
Mastercard, Amazon, soccer nets	Park		194.80
Mastercard, Amazon, printer paper	Park		41.57
Mastercard, Amazon, armature plate	Park		41.75
Mastercard, Amazon, calendars, key organizer	Park		71.57
Mastercard, Amazon, ink	Fire		237.89
Mastercard, Amazon, first aid kit	Park		41.16
Mastercard, Amazon, ink	Fire		85.89
Mastercard, Amazon, ink	Fire		391.56
Mastercard, Amazon, zip ties	Park		15.99
Mastercard, Amazon, bulbs	Park		62.37
Mastercard, Amazon, air filters	Park		16.33

Mastercard, Amazon, power strip	Park		9.99
Mastercard, Amazon, cable ties	Park		15.69
Mastercard, Amazon, coffee, first aid kit supplies	Gov't		61.18
Mastercard, Amazon, whiteboard, strobe lights, markers	PW		213.30
Mastercard, Amazon, jackhammer air hose	PW		94.99
Mastercard, Amazon, thermal paper	Police		119.90
Mastercard, Amazon, usb hub	Police		29.97
Mastercard, Amazon, trash cans	Park		206.25
Mastercard, Amazon, janitorial supplies	Park		14.97
Mastercard, ATV/course, training	Police		32.16
Mastercard, Dept of Labor & Industry, electrical permit	PW		106.00
Mastercard, Dollar General, canisters	Park		6.00
Mastercard, Duluth Trading, uniform	Park		400.52
Mastercard, ECCB Outdoor, birdfeeder	Library		114.99
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, NRPA, training	Park		70.00
Mastercard, Ring, annual premium	PW		107.38
Mastercard, Sirchie, test kits	Police	pd 9-24	56.30
Mastercard, Taran Tactical, base pad for glock	Police		114.32
Mastercard, Zoom, monthly premium	Gov't		65.99
Medica, health insurance	ALL	pd 9-24	37,538.49
Metro Sales, copier maintenance and copies	PZ/Admin		1,212.90
Metro Sales, copier lease	Police		49.97
Metro Sales, copier lease	Park		161.97
Mid Minnesota Drug Testing	Gov't		110.00
Midwest Security, annual monitoring	PW		935.76
MMUA, safety program	Gov't		3,732.49
MN Chiefs of Police Assn, conference	Police		825.00
MN Dept of Labor, um pressure vessel	Park		10.00
MN Life, life insurance	Gov't		231.80
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL		336.00
Moonlite Square, fuel	Park		17.89
Moonlite Square, fuel	Park		47.55
Moonlite Square, fuel	Park		20.27
MR Sign, address signs	PW		81.56
MR Sign, address sign	PW		46.68
MR Sign, address signs	PW		81.56
Napa, oil, funnel	PW		38.85
Napa, oil	PW		35.90
Napa, battery	PW		221.26
P&Z Commissioners, 3rd quarter meetings	PZ		1,820.00
Pat Wehner, uniform reimbursement	Sewer		119.97
Pine River Area Sanitary District, biosolids treatment	Sewer		6,425.32
Ratwik, Roszak, & Maloney, legal fees	ALL		7,221.92
Red River Flags, flags	Gov't		492.42
Reeds Market, labor negotiations	Gov't		52.32
Riteway, fund accounting checks	Admin		239.08
Quadiant, postage meter refill	ALL		500.00
Sharyl Murphy, mileage reimbursement	Admin	pd 10-4	170.20
Simonson Lumber, staples	Park		5.69
Simonson Lumber, decking	Park		40.80
Specialty Solutions, grass seed	PW		420.00
Teamsters, union dues	Police	pd 10-8	361.00
The Office Shop, ink	Sewer		105.62

The Office Shop, minute paper	Admin		342.90
The Office Shop, report covers	Admin		52.88
The Office Shop, stamp	Police		35.74
The Office Shop, correction tape	PZ/Admin		22.44
The Office Shop, copy paper	PZ/Admin		230.00
Tremolo Communications, phone, fax, internet, cable	ALL		2,560.23
Tri County Septic, septic inspections and designs	PZ		2,140.00
Ultimate Safety Concepts, rae sensor module	Fire		257.53
US Bank, copier lease	ALL	pd 10-8	165.00
USA Bluebook, buffer, storage solution	Sewer		295.15
Vestis, mat service	PW	pd 10-4	75.65
Vestis, mat service	PW		75.65
Vestis, mat service	PW		75.65
Victory Auto, tire repair	PW		34.04
Waste Partners, trash removal	ALL		536.96
Xcel Energy, gas utilities	ALL		396.35
Xtona, i.t.monthly services	ALL		3,125.00
	TOTAL		174,488.86

ACH PAYMENTS

Deferred Comp, employee deductions	Payroll	pd 9-24	1,945.00
Deferred Comp, employee deductions	Payroll	pd 10-9	1,925.00
Health Care Savings Plan, employee deductions	Payroll	pd 9-24	1,186.23
Health Care Savings Plan, employee deductions	Payroll	pd 10-9	2,792.87
IRS, payroll tax	Payroll	pd 9-24	9,940.00
IRS, payroll tax	Payroll	pd 10-9	12,805.52
IRS, payroll tax	Payroll		
IRS, payroll tax	Payroll		
IRS, payroll tax	Payroll		
MN Dept of Revenue, payroll tax	Payroll	pd 9-24	2,264.00
MN Dept of Revenue, payroll tax	Payroll	pd 10-9	2,511.05
MN Dept of Revenue, payroll tax	Payroll		
MN Dept of Revenue, payroll tax	Payroll		
MN Dept of Revenue, payroll tax	Payroll		
PERA, payroll deductions and benefits	Payroll	pd 9-24	11,531.40
PERA, payroll deductions and benefits	Payroll	pd 10-9	11,344.84
PERA, payroll deductions and benefits	Payroll		
Sales Tax	ALL		



City of Crosslake
Payments

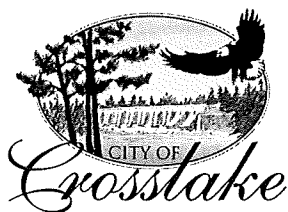
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Payment Batch C100424FUND

\$75,263.84

Refer	0 ACM, LLC	Ck# 063909 10/4/2024		
Cash Payment	E 101-43000-553 Capital Outlay - Other	PAY APP #1 MILINDA SHORES BRIDGE		\$74,261.50
Invoice				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$74,261.50
Refer	0 COLUMN SOFTWARE PBC	Ck# 063910 10/4/2024		
Cash Payment	E 101-41940-223 Bldg Repair Suppl/Maint	BIDS FOR ROOF REPAIRS		\$38.59
Invoice 412053F7-0031				
Cash Payment	E 101-41940-351 Legal Notices Publishing	LAND USE ORD PUBLIC HEARING		\$26.78
Invoice 412053F7-0030				
Cash Payment	E 101-41910-351 Legal Notices Publishing	MEETING NOTICE OF 10/25/24		\$47.43
Invoice 412053F7-0032				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$112.80
Refer	0 GUARDIAN PEST SOLUTIONS INC	Ck# 063911 10/4/2024		
Cash Payment	E 101-43000-454 Joint Facility County Exp	PEST CONTROL		\$47.70
Invoice 2605542				
Cash Payment	E 101-43000-223 Bldg Repair Suppl/Maint	PEST CONTROL		\$42.30
Invoice 2605542				
Cash Payment	E 101-41940-223 Bldg Repair Suppl/Maint	PEST CONTROL		\$34.00
Invoice 2601304				
Cash Payment	E 101-45100-223 Bldg Repair Suppl/Maint	PEST CONTROL		\$34.00
Invoice 2601304				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$158.00
Refer	0 LEBLANC, JENNIFER	Ck# 063912 10/4/2024		
Cash Payment	E 101-42110-331 Travel Expenses	REIMBURSE FOR HOTEL EXPENSE		\$120.51
Invoice BESTWEST				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$120.51
Refer	0 MURPHY, SHARYL	Ck# 063913 10/4/2024		
Cash Payment	E 101-41400-331 Travel Expenses	REIMBURSE FOR MILEAGE		\$170.20
Invoice STAPLES				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$170.20
Refer	0 NELSON, CHARLENE	Ck# 063914 10/4/2024		
Cash Payment	E 601-43200-210 Operating Supplies	REIMBURSE FOR EMAIL BILLS		\$25.00
Invoice				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$25.00
Refer	0 OUTLET RECREATION	Ck# 063915 10/4/2024		
Cash Payment	E 101-42110-319 Donation Expenditures	TRAILER		\$340.18
Invoice				
Transaction Date	10/4/2024	CHECKING ACCOU 10100	Total	\$340.18
Refer	0 VESTIS	Ck# 063916 10/4/2024		
Cash Payment	E 101-43000-454 Joint Facility County Exp	MAT SERVICE		\$40.09
Invoice 2530320379				
Cash Payment	E 101-43000-223 Bldg Repair Suppl/Maint	MAT SERVICE		\$35.56
Invoice 2530320379				



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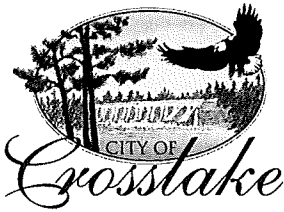
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Transaction Date 10/4/2024 CHECKING ACCOU 10100 **Total** **\$75.65**

Fund Summary

	10100 CHECKING ACCOUNT
101 GENERAL FUND	\$75,238.84
601 SEWER OPERATING FUND	\$25.00
	<hr/>
	\$75,263.84

Pre-Written Checks	\$75,263.84
Checks to be Generated by the Computer	\$0.00
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Total	\$75,263.84



City of Crosslake
Payments

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Payment Batch C100824FUND \$2,598.87

Refer 0 AAA EQUIPMENT CENTER Ck# 063917 10/8/2024
Cash Payment E 101-43000-220 Repair/Maint Supply - Eq BLADES/ELEMENT \$307.87
Invoice 115502

Transaction Date 10/8/2024 CHECKING ACCOU 10100 **Total** \$307.87

Refer 0 CROSSLAKE FIREFIGHTERS RELI Ck# 063918 10/8/2024
Cash Payment E 101-42280-491 FDRA City Contribution OCTOBER 2024 PAYROLL FOR SEPTEMBER \$846.00
2024 CALLS

Invoice
Transaction Date 10/8/2024 CHECKING ACCOU 10100 **Total** \$846.00

Refer 0 FRANSEN BANK & TRUST Ck# 063919 10/8/2024
Cash Payment G 101-21712 Savings 10/9/24 PAYROLL \$513.00

Invoice
Transaction Date 10/8/2024 CHECKING ACCOU 10100 **Total** \$513.00

Refer 0 KEIFFER, DONNA Ck# 063920 10/8/2024
Cash Payment E 101-45100-461 Silver Sneakers 9/23/24-10/4/24 SILVER SNEAKERS \$406.00

Invoice
Transaction Date 10/8/2024 CHECKING ACCOU 10100 **Total** \$406.00

Refer 0 TEAMSTERS LOCAL UNION #346 Ck# 063921 10/8/2024
Cash Payment G 101-21707 Union Dues OCTOBER 2024 DUES \$361.00

Invoice
Transaction Date 10/8/2024 CHECKING ACCOU 10100 **Total** \$361.00

Refer 0 US BANK EQUIPMENT FINANCE Ck# 063922 10/8/2024
Cash Payment E 101-41400-600 Principal COPIER LEASE \$81.27

Invoice 539432666
Cash Payment E 101-41400-610 Interest COPIER LEASE \$1.23

Invoice 539432666
Cash Payment E 101-41910-600 Principal COPIER LEASE \$81.27

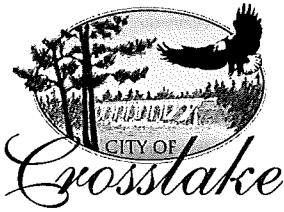
Invoice 539432666
Cash Payment E 101-41910-610 Interest COPIER LEASE \$1.23

Invoice 539432666
Transaction Date 10/8/2024 CHECKING ACCOU 10100 **Total** \$165.00

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND	\$2,598.87	
	<hr/>	
	\$2,598.87	

Pre-Written Checks	\$2,598.87
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$2,598.87



City of Crosslake

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Payment Batch C100924FUND

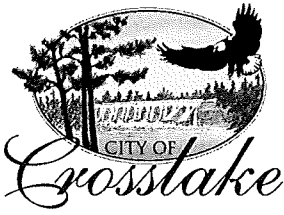
\$31,379.28

Refer	-1 <u>INTERNAL REVENUE SERVICE</u>	Ck# 602916 10/9/2024	
Cash Payment	G 101-21701 Federal Withholding	10/9/24 PAYROLL	\$4,272.20
Invoice			
Cash Payment	G 101-21703 FICA Withholding(Incl Medic	10/9/24 PAYROLL	\$1,035.73
Invoice			
Cash Payment	G 101-21703 FICA Withholding(Incl Medic	10/9/24 PAYROLL	\$3,230.93
Invoice			
Cash Payment	G 101-21703 FICA Withholding(Incl Medic	10/9/24 PAYROLL	\$3,230.93
Invoice			
Cash Payment	G 101-21703 FICA Withholding(Incl Medic	10/9/24 PAYROLL	\$1,035.73
Invoice			
Transaction Date	10/9/2024	CHECKING ACCOU 10100	Total \$12,805.52
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Refer	-2 <u>MN DEPARTMENT OF REVENUE</u>	Ck# 602917 10/9/2024	
Cash Payment	G 101-21702 State Withholding	10/9/24 PAYROLL	\$2,511.05
Invoice			
Transaction Date	10/9/2024	CHECKING ACCOU 10100	Total \$2,511.05
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Refer	-3 <u>PERA</u>	Ck# 602918 10/9/2024	
Cash Payment	G 101-21704 PERA	10/9/24 PAYROLL	\$11,344.84
Invoice			
Transaction Date	10/9/2024	CHECKING ACCOU 10100	Total \$11,344.84
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Refer	-4 <u>DEFERRED COMP</u>	Ck# 602914 10/9/2024	
Cash Payment	G 101-21714 Deferred Compensation	10/9/24 PAYROLL	\$100.00
Invoice			
Cash Payment	G 101-21714 Deferred Compensation	10/9/24 PAYROLL	\$1,825.00
Invoice			
Transaction Date	10/9/2024	CHECKING ACCOU 10100	Total \$1,925.00
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Refer	-5 <u>HCSP</u>	Ck# 602915 10/9/2024	
Cash Payment	G 101-21708 HCSP	10/9/24 PAYROLL	\$1,192.87
Invoice			
Cash Payment	G 101-21712 Savings	CHERYL HCSP	\$1,600.00
Invoice			
Transaction Date	10/9/2024	CHECKING ACCOU 10100	Total \$2,792.87

Fund Summary

	10100 CHECKING ACCOUNT
101 GENERAL FUND	\$31,379.28
	\$31,379.28

Pre-Written Checks	\$31,379.28
Checks to be Generated by the Computer	\$0.00
Total	\$31,379.28



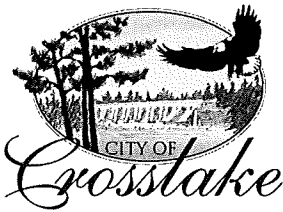
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Payments

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Payments Batch C101424FUND \$18,958.99

Refer	0 ACE HARDWARE-CROSSLAKE			
Cash Payment	E 101-42110-319	Donation Expenditures	RUBBER PASTE	\$14.99
Invoice	87351			
Cash Payment	E 101-42110-210	Operating Supplies	JANITORIAL SUPPLIES	\$25.60
Invoice	88083			
Cash Payment	E 101-42110-319	Donation Expenditures	LUGS/HEAT SHRINK TUBES	\$24.98
Invoice	88130			
Cash Payment	E 101-42110-319	Donation Expenditures	TAPE/SPRAY PAINT	\$25.36
Invoice	88371			
Cash Payment	E 101-45100-223	Bldg Repair Supp/Maint	BOLTS	\$2.76
Invoice	88665			
Cash Payment	E 101-45100-220	Repair/Maint Supply - E	V BELTS	\$17.26
Invoice	90775			
Cash Payment	E 101-45100-223	Bldg Repair Supp/Maint	SCREWS	\$1.10
Invoice	91439			
Cash Payment	E 101-45100-442	Safety Prog/Equipment	LEATHER GLOVES	\$15.29
Invoice	91439			
Cash Payment	E 101-45100-210	Operating Supplies	KEYS	\$11.20
Invoice	92875			
Cash Payment	E 101-45100-430	Miscellaneous	STRAP/BUNGEE CORDS	\$8.97
Invoice	93215			
Cash Payment	E 101-43000-200	Office Supplies	OFFICE SUPPLIES	\$22.37
Invoice	93530			
Cash Payment	E 101-42280-223	Bldg Repair Supp/Maint	JANITORIAL SUPPLIES	\$11.69
Invoice	93766			
Cash Payment	E 101-45100-442	Safety Prog/Equipment	LEATHER GLOVES	\$4.50
Invoice	94013			
Cash Payment	E 101-45100-210	Operating Supplies	JANITORIAL SUPPLIES	\$5.93
Invoice	94013			
Cash Payment	E 601-43200-220	Repair/Maint Supply - E	AIR FILTERS	\$50.32
Invoice	94196			
Cash Payment	E 101-45100-223	Bldg Repair Supp/Maint	HARDWARE	\$17.74
Invoice	95464			
Cash Payment	E 101-45100-317	Soccer/Skating	STRIPING PAINT	\$44.51
Invoice	95578			
Cash Payment	E 101-42110-210	Operating Supplies	SHOE POLISH	\$5.03
Invoice	95636			
Cash Payment	E 101-45100-220	Repair/Maint Supply - E	FUEL FILTER	\$10.79
Invoice	96103			
Cash Payment	E 101-45100-220	Repair/Maint Supply - E	SEAFOAM/ANTIFREEZE	\$67.76
Invoice	97552			
Cash Payment	E 101-43000-240	Small Tools and Minor E	HEARING PROTECTION/GLOVES	\$114.28
Invoice	97613			
Cash Payment	E 101-43000-240	Small Tools and Minor E	SNIPS/ODOR ELIMINATOR	\$34.16
Invoice	97613			
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total \$536.59



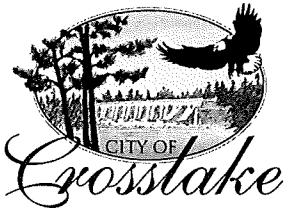
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Refer	0 AT&T MOBILITY	-			
Cash Payment	E 101-41110-321	Communications-Cellula	CELL PHONE AND IPAD CHARGES		\$114.69
Invoice					
Cash Payment	E 101-42110-321	Communications-Cellula	CELL PHONE AND IPAD CHARGES		\$566.89
Invoice					
Cash Payment	E 101-42280-321	Communications-Cellula	CELL PHONE AND IPAD CHARGES		\$432.18
Invoice					
Cash Payment	E 101-41400-321	Communications-Cellula	CELL PHONE AND IPAD CHARGES		\$49.88
Invoice					
Cash Payment	E 601-43200-321	Communications-Cellula	CELL PHONE AND IPAD CHARGES		\$49.88
Invoice					
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$1,213.52
Refer	0 ALEX AIR APPARATUS, INC.	-			
Cash Payment	E 101-42280-220	Repair/Maint Supply - E	SCUBA FILL WHIP		\$216.60
Invoice	8747				
Cash Payment	E 101-42280-220	Repair/Maint Supply - E	REPLACE FILL LINES		\$313.24
Invoice	8758				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$529.84
Refer	0 ANDERSON BROTHERS	-			
Cash Payment	E 101-43000-430	Miscellaneous	BOULDERS-STARRY STONEWORT		\$110.97
Invoice	115719				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$110.97
Refer	0 ASPEN MILLS	-			
Cash Payment	E 101-42280-258	Unif FIRE/Pat/Mark	UNIFORMS		\$48.95
Invoice	337234				
Cash Payment	E 101-42280-500	Capital Outlay -	UNIFORMS		\$445.85
Invoice	339232				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$494.80
Refer	0 BAKER & TAYLOR	-			
Cash Payment	E 101-45500-203	Library Books	BOOKS		\$11.91
Invoice	2038566685				
Cash Payment	E 101-45500-203	Library Books	BOOKS		\$11.90
Invoice	2038566686				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$23.81
Refer	0 BECKYS PEST SOLUTIONS	-			
Cash Payment	E 601-43200-223	Bldg Repair Suppl/Maint	PEST CONTROL		\$159.00
Invoice	016039756				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$159.00
Refer	0 BOLTON & MENK, INC.	-			
Cash Payment	E 101-43100-500	Capital Outlay -	CEMETERY PLATTING		\$386.81
Invoice	0346228				
Cash Payment	E 101-43000-584	Capital Outlay - Road C	2025 ROAD IMPROVEMENTS		\$900.00
Invoice	0346233				
Cash Payment	E 601-43200-556	Capital Outlay - Sewer E	MOONLITE BAY SEWER EXTENISON		\$379.00
Invoice	0346231				



City of Crosslake Payments

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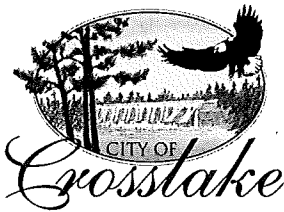
Current Period: OCTOBER 2024

Cash Payment	E 101-43000-584	Capital Outlay - Road C	2024 ROAD IMPROVEMENTS	\$3,594.00
Invoice 0346232				
Cash Payment	E 101-43000-553	Capital Outlay - Other	MILINDA SHORES BRIDGE	\$2,261.50
Invoice 0346230				
Cash Payment	E 101-43000-584	Capital Outlay - Road C	HARBOR LANE	\$7,957.50
Invoice 0346229				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total \$15,478.81
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Refer	0 MN PUBLIC EMPLOYEES ASSN			
Cash Payment	G 101-21707	Union Dues	OCTOBER 2024 DUES	\$336.00
Invoice				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total \$336.00
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Refer	0 VESTIS			
Cash Payment	E 101-43000-454	Joint Facility County Exp	MAT SERVICE	\$40.09
Invoice 2530325386				
Cash Payment	E 101-43000-223	Bldg Repair Suppl/Maint	MAT SERVICE	\$35.56
Invoice 2530325386				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total \$75.65

Fund Summary

	10100 CHECKING ACCOUNT
101 GENERAL FUND	\$18,320.79
601 SEWER OPERATING FUND	\$638.20
	<hr/> \$18,958.99

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$18,958.99
Total	<hr/> \$18,958.99



City of Crosslake

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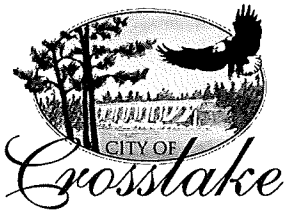
Page 1

Payments

Current Period: OCTOBER 2024

Payments Batch C101424FUND1 \$15,789.80

Refer	0 BUILD-ALL LUMBER CO.			-	
Cash Payment	E 101-43100-220	Repair/Maint Supply - E	LUMBER		\$25.53
	Invoice 4524				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$25.53
Refer	0 CITY OF CROSSLAKE			-	
Cash Payment	E 101-41940-385	Sewer Utility	SEWER UTILITIES		\$65.00
	Invoice				
Cash Payment	E 101-42280-385	Sewer Utility	SEWER UTILITIES		\$65.00
	Invoice				
Cash Payment	E 101-43000-454	Joint Facility County Exp	SEWER UTILITIES		\$34.45
	Invoice				
Cash Payment	E 101-43000-385	Sewer Utility	SEWER UTILITIES		\$30.55
	Invoice				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$195.00
Refer	0 CIVIC PLUS			-	
Cash Payment	E 101-41940-433	Dues/Contracts/Subscri	WEB SUBSCRIPTION		\$2,487.03
	Invoice 318665				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$2,487.03
Refer	0 CLEAN TEAM			-	
Cash Payment	E 101-41940-405	Cleaning Services	OCTOBER 2024 CLEANING		\$600.00
	Invoice 10124				
Cash Payment	E 101-42110-405	Cleaning Services	OCTOBER 2024 CLEANING		\$300.00
	Invoice 10124				
Cash Payment	E 101-45100-405	Cleaning Services	OCTOBER 2024 CLEANING		\$1,881.25
	Invoice 10124				
Cash Payment	E 101-42280-405	Cleaning Services	OCTOBER 2024 CLEANING		\$150.00
	Invoice 10124				
Cash Payment	E 101-45100-405	Cleaning Services	OCTOBER 2024 CLEANING		\$50.00
	Invoice 10124				
Cash Payment	E 101-45100-405	Cleaning Services	OCTOBER 2024 CLEANING		\$50.00
	Invoice 10124				
Cash Payment	E 101-43000-454	Joint Facility County Exp	OCTOBER 2024 CLEANING		\$530.00
	Invoice 10124				
Cash Payment	E 101-43000-405	Cleaning Services	OCTOBER 2024 CLEANING		\$470.00
	Invoice 10124				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$4,031.25
Refer	0 CROW WING AUDITOR-TREASURE			-	
Cash Payment	E 101-43000-223	Bldg Repair Suppl/Maint	47% Q3 SHARED SERVICES		\$1,505.43
	Invoice 7393				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$1,505.43
Refer	0 CROW WING COUNTY HIGHWAY D			-	
Cash Payment	E 101-42110-212	Motor Fuels	UNLEADED GAS		\$1,707.50
	Invoice 7369				



City of Crosslake

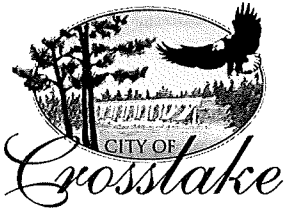
Payments

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Current Period: OCTOBER 2024

Cash Payment	E 101-42280-212	Motor Fuels	UNLEADED GAS		\$213.99
Invoice	7373				
Cash Payment	E 101-42280-213	Diesel Fuel	DIESEL FUEL		\$257.54
Invoice	7373				
Cash Payment	E 101-45100-212	Motor Fuels	UNLEADED GAS		\$386.09
Invoice	7368				
Cash Payment	E 101-45100-213	Diesel Fuel	DIESEL FUEL		\$225.33
Invoice	7368				
Cash Payment	E 101-43000-212	Motor Fuels	UNLEADED GAS		\$898.16
Invoice	7370				
Cash Payment	E 101-43000-213	Diesel Fuel	DIESEL FUEL		\$244.06
Invoice	7370				
Cash Payment	E 101-45100-212	Motor Fuels	UNLEADED GAS		\$39.97
Invoice	7370				
Cash Payment	E 101-41910-212	Motor Fuels	UNLEADED GAS		\$25.04
Invoice	7370				
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$3,997.68
Refer	0	CROW WING COUNTY RECORDER			
Cash Payment	E 101-41910-352	Filing Fees	APPEAL #1001269		\$46.00
Invoice	24-8657				
Cash Payment	E 101-41910-352	Filing Fees	VARIANCE #1001118		\$46.00
Invoice	24-8476				
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$92.00
Refer	0	CULLIGAN			
Cash Payment	E 101-43000-454	Joint Facility County Exp	COOLER RENTAL		\$52.47
Invoice					
Cash Payment	E 101-43000-210	Operating Supplies	COOLER RENTAL		\$46.53
Invoice					
Cash Payment	E 101-41940-210	Operating Supplies	COOLER RENTAL AND WATER		\$75.50
Invoice					
Cash Payment	E 101-45100-210	Operating Supplies	COOLER RENTAL AND WATER		\$43.00
Invoice					
Cash Payment	E 101-45100-210	Operating Supplies	COOLER RENTAL AND WATER		\$26.75
Invoice					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$244.25
Refer	0	DINGES FIRE COMPANY			
Cash Payment	E 101-42280-319	Donation Expenditures	TILTING HOSE TURNTABLE		\$1,507.63
Invoice	59189				
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$1,507.63
Refer	0	DMC WEAR PARTS LLC			
Cash Payment	E 101-43000-221	Repair/Maint Vehicles 3	BLADES/STRAPS		\$1,704.00
Invoice	4356				
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$1,704.00



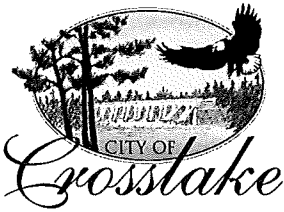
City of Crosslake
Payments

Current Period: OCTOBER 2024

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND		\$15,789.80
		<hr/>
		\$15,789.80

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$15,789.80
Total	<hr/>
	\$15,789.80



City of Crosslake
Payments

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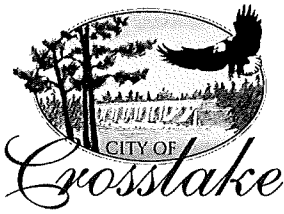
Page 1

Current Period: OCTOBER 2024

Payments Batch C101424FUND2

\$6,306.40

Refer	0	DOG WASTE DEPOT	-		
Cash Payment	E 101-45100-210	Operating Supplies	DOG WASTE BAGS		\$149.99
Invoice 728444					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$149.99
Refer	0	DONDELINGER	-		
Cash Payment	E 101-43000-221	Repair/Maint Vehicles 3	OIL CHANGE		\$84.41
Invoice 157741					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$84.41
Refer	0	ESRI	-		
Cash Payment	E 101-41910-433	Dues/Contracts/Subscri	ARCGIS LICENSES		\$1,173.00
Invoice 94808512					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$1,173.00
Refer	0	F.I.R.E.	-		
Cash Payment	E 101-42280-208	Instruction Fees	EMR QUARTERLY TRAINING		\$650.00
Invoice 7037					
Cash Payment	E 101-42280-208	Instruction Fees	CAR FIRE SIMULATOR		\$1,200.00
Invoice 7090					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$1,850.00
Refer	0	FUHS, DAVID	-		
Cash Payment	E 101-41910-332	Travel Expense- P&Z Co	3RD QUARTER 2024 MEETINGS		\$280.00
Invoice					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$280.00
Refer	0	FYLES SATELLITES INC	-		
Cash Payment	E 101-45100-430	Miscellaneous	PORTABLE RESTROOMS		\$290.00
Invoice 12048					
Cash Payment	E 101-45100-430	Miscellaneous	PORTABLE RESTROOMS		\$320.00
Invoice 12103					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$610.00
Refer	0	GRAHAM, KRISTIN	-		
Cash Payment	E 101-41910-332	Travel Expense- P&Z Co	3RD QUARTER 2024 MEETINGS		\$280.00
Invoice					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$280.00
Refer	0	GRANITE ELECTRONICS	-		
Cash Payment	E 101-42280-220	Repair/Maint Supply - E	BENCH REPAIR		\$161.00
Invoice 2247186					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$161.00
Refer	0	GLS PROMOTIONS	-		
Cash Payment	E 101-45100-317	Soccer/Skating	UNIFORMS		\$738.00
Invoice 23924					
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$738.00
Refer	0	GUARDIAN PEST SOLUTIONS INC	-		



City of Crosslake
Payments

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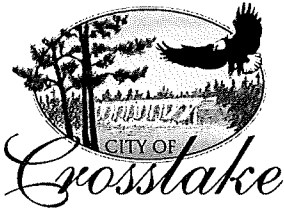
Current Period: OCTOBER 2024

Cash Payment	E 101-41940-223 Bldg Repair Suppl/Maint	EXTERIOR PEST CONTROL		\$325.00
	Invoice 2606315			
Cash Payment	E 101-45100-223 Bldg Repair Suppl/Maint	EXTERIOR PEST CONTROL		\$655.00
	Invoice 2599397			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$980.00

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND		\$6,306.40
		<u>\$6,306.40</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$6,306.40
Total	\$6,306.40

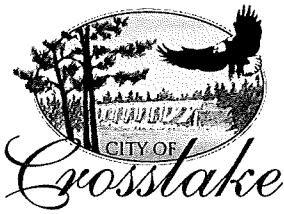


City of Crosslake
Payments

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Current Period: OCTOBER 2024

Payments Batch C101424FUND3		\$10,382.31		
Refer	0 HAWKINS INC.	-		
Cash Payment	E 601-43200-231 Chemicals/Landscaping	CHEMICALS		\$2,193.13
	Invoice 6881027			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$2,193.13
Refer	0 HEARTLAND ANIMAL RESCUE TEA	-		
Cash Payment	E 101-42110-433 Dues/Contracts/Subscri	SEPTEMBER 2024 IMPOUND FEES		\$366.75
	Invoice 09/2024			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$366.75
Refer	0 HOLIDAY STATION	-		
Cash Payment	E 101-42280-213 Diesel Fuel	DIESEL FUEL		\$62.44
	Invoice 536193			
Cash Payment	E 101-42280-212 Motor Fuels	UNLEADED GAS		\$39.71
	Invoice 546636			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$102.15
Refer	0 ILLUSION GRAPHICS	-		
Cash Payment	E 101-42110-319 Donation Expenditures	RANGER CREW GRAPHICS		\$378.00
	Invoice 1775			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$378.00
Refer	0 INTERSTATE POWER SYSTEMS	-		
Cash Payment	E 101-43000-454 Joint Facility County Exp	ANNUAL GENERATOR SERVICE		\$536.17
	Invoice R002104774:01			
Cash Payment	E 101-43000-220 Repair/Maint Supply - E	ANNUAL GENERATOR SERVICE		\$475.47
	Invoice R002104774:01			
Cash Payment	E 601-43200-220 Repair/Maint Supply - E	ANNUAL GENERATOR SERVICE		\$668.96
	Invoice R002104583:01			
Cash Payment	E 601-43200-220 Repair/Maint Supply - E	ANNUAL GENERATOR SERVICE		\$1,753.85
	Invoice R002104582:01			
Cash Payment	E 101-41940-223 Bldg Repair Suppl/Maint	ANNUAL GENERATOR SERVICE		\$531.14
	Invoice R002104580:01			
Cash Payment	E 101-42280-223 Bldg Repair Suppl/Maint	ANNUAL GENERATOR SERVICE		\$1,207.45
	Invoice R002104581:01			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$5,173.04
Refer	0 J&J MEDICAL	-		
Cash Payment	E 101-42280-500 Capital Outlay -	AIRWAY SUPPORT STRAP		\$425.00
	Invoice 23-1390			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$425.00
Refer	0 JOHNSON, JEREMY	-		
Cash Payment	E 101-41910-332 Travel Expense- P&Z Co	3RD QUARTER 2024 MEETINGS		\$245.00
	Invoice			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$245.00
Refer	0 KNIPPEL, JOEL	-		
Cash Payment	E 101-41910-332 Travel Expense- P&Z Co	3RD QUARTER 2024 MEETINGS		\$280.00
	Invoice			



City of Crosslake
Payments

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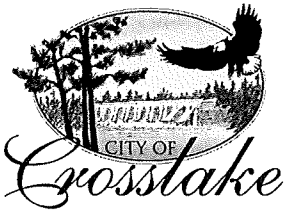
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Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$280.00
Refer	0 LEAGUE OF MN CITIES				-
Cash Payment	E 101-41940-433	Dues/Contracts/Subscri	MEMBERSHIP DUES SEP-DEC 2024		\$1,084.00
Invoice	411121				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$1,084.00
Refer	0 LEBLANC, JENNIFER				-
Cash Payment	E 101-42110-331	Travel Expenses	PER DIEM REIMBURSEMENT		\$20.00
Invoice	STCLOUD				
Cash Payment	E 101-42110-331	Travel Expenses	MILEAGE REIMBURSEMENT		\$115.24
Invoice	STCLOUD				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$135.24

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND		\$5,766.37
601 SEWER OPERATING FUND		\$4,615.94
		<u>\$10,382.31</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$10,382.31
Total	\$10,382.31



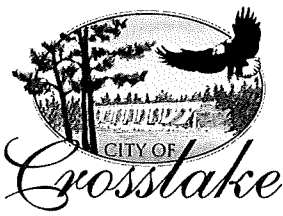
City of Crosslake
Payments

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Page 1

Current Period: OCTOBER 2024

Payments Batch C101424FUND4 \$32,267.69

Refer	0	LITTLE FALLS MACHINE	-		
Cash Payment	E 101-43000-550	Capital Outlay -	SNOW WING		\$21,980.00
		Invoice 371588			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$21,980.00
Refer	0	M R SIGN	-		
Cash Payment	E 101-43000-235	Signs	ADDRESS SIGN		\$46.68
		Invoice 225472			
Cash Payment	E 101-43000-235	Signs	ADDRESS SIGNS		\$81.56
		Invoice 225572			
Cash Payment	E 101-43000-235	Signs	ADDRESS SIGNS		\$81.56
		Invoice 225832			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$209.80
Refer	0	MADDEN GALANTER HANSEN	-		
Cash Payment	E 101-41600-307	Legal Fees (Labor)	PERSONNEL MATTERS		\$2,901.90
		Invoice			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$2,901.90
Refer	0	METRO SALES, INC.	-		
Cash Payment	E 101-41400-220	Repair/Maint Supply - E	MAINTENANCE CONTRACT		\$102.50
		Invoice 2608504			
Cash Payment	E 101-41910-220	Repair/Maint Supply - E	MAINTENANCE CONTRACT		\$102.50
		Invoice 2608504			
Cash Payment	E 101-41400-200	Office Supplies	COPIES		\$503.95
		Invoice 2608504			
Cash Payment	E 101-41910-200	Office Supplies	COPIES		\$503.95
		Invoice 2608504			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$1,212.90
Refer	0	MID-MINNESOTA DRUG TESTING I	-		
Cash Payment	E 101-45100-430	Miscellaneous	RANDOM DRUG TESTING		\$55.00
		Invoice 17305			
Cash Payment	E 101-43000-430	Miscellaneous	PRE-EMPLOYMENT DRUG TEST		\$55.00
		Invoice 17305			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$110.00
Refer	0	MIDWEST SECURITY	-		
Cash Payment	E 101-43000-454	Joint Facility County Exp	ANNUAL MONITORING SERVICE		\$495.95
		Invoice R27515			
Cash Payment	E 101-43000-316	Security Monitoring	ANNUAL MONITORING SERVICE		\$439.81
		Invoice R27515			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$935.76
Refer	0	MN CHIEFS OF POLICE ASSN	-		
Cash Payment	E 101-42110-208	Instruction Fees	CONFERENCE REGISTRATION-MARKS		\$825.00
		Invoice 20054			
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$825.00
Refer	0	MMUA	-		



**City of Crosslake
Payments**

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Current Period: OCTOBER 2024

Cash Payment E 101-41940-442 Safety Prog/Equipment 4TH QUARTER SAFETY PROGRAM \$3,732.49
Invoice 64488

Transaction Date 10/10/2024 CHECKING ACCOU 10100 **Total** \$3,732.49

Refer 0 MOONLITE SQUARE

Cash Payment E 101-45100-212 Motor Fuels FUEL \$47.55
Invoice 1014436

Cash Payment E 101-45100-212 Motor Fuels BEGINNING BALANCE -\$2.71
Invoice

Transaction Date 10/10/2024 CHECKING ACCOU 10100 **Total** \$44.84

Refer 0 OLEARY, JOEL

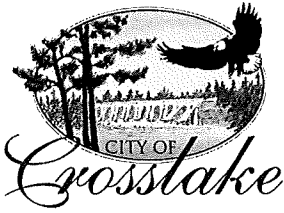
Cash Payment E 101-41910-332 Travel Expense- P&Z Co 3RD QUARTER 2024 MEETINGS \$315.00
Invoice

Transaction Date 10/10/2024 CHECKING ACCOU 10100 **Total** \$315.00

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND		\$32,267.69
		<u>\$32,267.69</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$32,267.69
Total	\$32,267.69



City of Crosslake Payments

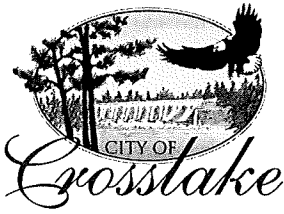
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Current Period: OCTOBER 2024

Payments Batch C101424FUND5

\$16,105.50

Refer	0 NAPA AUTO PARTS	-		
Cash Payment	E 101-43000-221 Repair/Maint Vehicles 3 OIL			\$35.90
	Invoice 184462			
Cash Payment	E 101-43000-220 Repair/Maint Supply - E OIL/FUNNEL			\$38.85
	Invoice 184630			
Cash Payment	E 101-42280-221 Repair/Maint Vehicles 3 OIL DRY			\$37.36
	Invoice 179499			
Cash Payment	E 101-43000-454 Joint Facility County Exp BATTERY			\$117.27
	Invoice 185658			
Cash Payment	E 101-43000-220 Repair/Maint Supply - E BATTERY			\$103.99
	Invoice 185658			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$333.37
Refer	0 PINE RIVER AREA SANITARY DIST	-		
Cash Payment	E 601-43200-407 Sludge Disposal BIOSOLIDS TREATMENT			\$6,425.32
	Invoice 1114			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$6,425.32
Refer	0 RATWIK, ROSZAK, & MALONEY, P.	-		
Cash Payment	E 101-41600-307 Legal Fees (Labor) HARASSMENT INVESTIGATION			\$6,214.92
	Invoice 77421			
Cash Payment	E 101-41600-304 Legal Fees (Civil) GENERAL LEGAL MATTERS			\$893.00
	Invoice 77421			
Cash Payment	E 101-41910-304 Legal Fees (Civil) ORDINANCE/APPEAL ISSUES			\$114.00
	Invoice 77421			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$7,221.92
Refer	0 RED RIVER FLAGS	-		
Cash Payment	E 101-41940-223 Bldg Repair Suppl/Maint US FLAGS			\$492.42
	Invoice 6185			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$492.42
Refer	0 REEDS MARKET	-		
Cash Payment	E 101-41940-430 Miscellaneous LABOR NEGOTIATIONS			\$12.49
	Invoice			
Cash Payment	E 101-41940-430 Miscellaneous LABOR NEGOTIATIONS			\$39.83
	Invoice			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$52.32
Refer	0 RITEWAY BUSINESS FORMS	-		
Cash Payment	E 101-41400-200 Office Supplies FUND ACCOUNTING CHECKS			\$239.08
	Invoice 24-32415			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$239.08
Refer	0 SCHILTZ, BILL	-		
Cash Payment	E 101-41910-332 Travel Expense- P&Z Co 3RD QUARTER 2024 MEETINGS			\$315.00
	Invoice			
Transaction Date	10/10/2024	CHECKING ACCOU 10100	Total	\$315.00
Refer	0 SIMONSON LUMBER	-		



**City of Crosslake
Payments**

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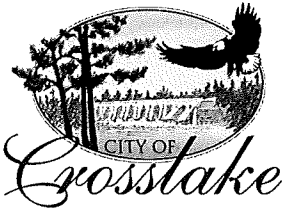
Current Period: OCTOBER 2024

Cash Payment	E 101-45100-223	Bldg Repair Suppl/Maint	TREATED DECKING		\$40.80
Invoice	CLK1263525				
Cash Payment	E 101-45100-210	Operating Supplies	STAPLES		\$5.69
Invoice	CLK1248840				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$46.49
Refer	0	SPECIALTY SOLUTIONS LLC		-	
Cash Payment	E 101-43000-430	Miscellaneous	LANDSCAPE MIX		\$420.00
Invoice	153215				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$420.00
Refer	0	THE OFFICE SHOP		-	
Cash Payment	E 601-43200-200	Office Supplies	INK CARTRIDGES		\$105.62
Invoice	1146253-0				
Cash Payment	E 101-41400-200	Office Supplies	MINUTE PAPER		\$342.90
Invoice	1146102-0				
Cash Payment	E 101-41400-200	Office Supplies	REPORT COVERS		\$52.88
Invoice	1145618-1				
Cash Payment	E 101-42110-200	Office Supplies	SIGNATURE STAMP		\$35.74
Invoice	1145768-0				
Cash Payment	E 101-41910-200	Office Supplies	CORRECTION TAPE		\$11.22
Invoice	1146458-0				
Cash Payment	E 101-41400-200	Office Supplies	CORRECTION TAPE		\$11.22
Invoice	1146458-0				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$559.58

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND		\$9,574.56
601 SEWER OPERATING FUND		\$6,530.94
		<u>\$16,105.50</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$16,105.50
Total	\$16,105.50



City of Crosslake
Payments

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Current Period: OCTOBER 2024

Payments Batch C101424FUND6

\$9,570.23

Refer	0	TREMOLO COMMUNICATIONS	-		
Cash Payment	E 101-41400-320	Communications	PHONE/INTERNET/CABLE/FAX		\$209.05
Invoice					
Cash Payment	E 101-42110-320	Communications	PHONE/INTERNET/CABLE/FAX		\$475.78
Invoice					
Cash Payment	E 601-43200-320	Communications	ALARM/INTERNET		\$470.97
Invoice					
Cash Payment	E 101-41910-320	Communications	PHONE/INTERNET/CABLE/FAX		\$209.05
Invoice					
Cash Payment	E 101-42280-320	Communications	PHONE/INTERNET/CABLE		\$306.64
Invoice					
Cash Payment	E 101-43000-320	Communications	PHONE/INTERNET		\$136.90
Invoice					
Cash Payment	E 101-45500-320	Communications	PHONE		\$25.88
Invoice					
Cash Payment	E 101-41940-320	Communications	CONF/ELEVATOR PHONE		\$87.22
Invoice					
Cash Payment	E 101-45100-320	Communications	PHONE/INTERNET/CABLE/FAX		\$638.74
Invoice					
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$2,560.23
Refer	0	TRI-COUNTY SEPTIC	-		
Cash Payment	E 101-41910-387	Septic Inspections/Desig	SEPTIC INSPECTIONS/DESIGNS		\$2,140.00
Invoice					
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$2,140.00
Refer	0	ULTIMATE SAFETY CONCEPTS IN	-		
Cash Payment	E 101-42280-220	Repair/Maint Supply - E	AIR MONITOR SENSOR		\$257.53
Invoice	213485				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$257.53
Refer	0	USA BLUEBOOK	-		
Cash Payment	E 601-43200-231	Chemicals/Landscaping	BUFFERS/STORAGE SOLUTION		\$295.15
Invoice	473845				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$295.15
Refer	0	VICTORY AUTO	-		
Cash Payment	E 101-43000-221	Repair/Maint Vehicles 3	TIRE REPAIR		\$34.04
Invoice	1401206				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$34.04
Refer	0	VOLZ, JEROME	-		
Cash Payment	E 101-41910-332	Travel Expense- P&Z Co	3RD QUARTER 2024 MEETINGS		\$105.00
Invoice					
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$105.00
Refer	0	WASTE PARTNERS, INC.	-		
Cash Payment	E 101-43000-454	Joint Facility County Exp	TRASH REMOVAL		\$139.26
Invoice	49X00095				



City of Crosslake

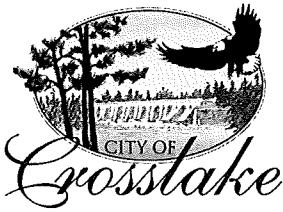
Payments

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Current Period: OCTOBER 2024

Cash Payment	E 101-43000-384	Refuse/Garbage Dispos	TRASH REMOVAL		\$123.49
Invoice	49X00095				
Cash Payment	E 101-42280-384	Refuse/Garbage Dispos	TRASH REMOVAL		\$109.51
Invoice	49X00095				
Cash Payment	E 101-45100-384	Refuse/Garbage Dispos	TRASH REMOVAL		\$92.47
Invoice	49X00095				
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	TRASH REMOVAL		\$72.23
Invoice	49X00095				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$536.96
Refer	0 WEHNER, PATRICK				
Cash Payment	E 601-43200-258	Unif FIRE/Pat/Mark	UNIFORM REIMBURSEMENT		\$119.97
Invoice					
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$119.97
Refer	0 XCEL ENERGY				
Cash Payment	E 101-43000-383	Gas Utilities	GAS UTILITIES		\$25.96
Invoice	302424779				
Cash Payment	E 101-45100-383	Gas Utilities	GAS UTILITIES		\$25.96
Invoice	302504126				
Cash Payment	E 101-42280-383	Gas Utilities	GAS UTILITIES		\$29.66
Invoice	302780163				
Cash Payment	E 101-45100-383	Gas Utilities	GAS UTILITIES		\$99.10
Invoice	303675402				
Cash Payment	E 101-45100-383	Gas Utilities	GAS UTILITIES		\$25.96
Invoice	304467176				
Cash Payment	E 101-41940-383	Gas Utilities	GAS UTILITIES		\$28.37
Invoice	304867593				
Cash Payment	E 101-45100-383	Gas Utilities	GAS UTILITIES		\$49.48
Invoice	304993014				
Cash Payment	E 101-45100-383	Gas Utilities	GAS UTILITIES		\$28.96
Invoice	305144472				
Cash Payment	E 101-43000-454	Joint Facility County Exp	GAS UTILITIES		\$43.94
Invoice	302639473				
Cash Payment	E 101-43000-383	Gas Utilities	GAS UTILITIES		\$38.96
Invoice	302639473				
Transaction Date	10/10/2024	CHECKING ACCOU	10100	Total	\$396.35
Refer	0 XTONA				
Cash Payment	E 101-42110-220	Repair/Maint Supply - E	XTONA GCC		\$250.00
Invoice	10940				
Cash Payment	E 101-45100-220	Repair/Maint Supply - E	XTONA GCC		\$165.00
Invoice	10931				
Cash Payment	E 101-41400-220	Repair/Maint Supply - E	XTONA GCC		\$443.33
Invoice	10931				
Cash Payment	E 101-41910-220	Repair/Maint Supply - E	XTONA GCC		\$428.33
Invoice	10931				
Cash Payment	E 601-43200-220	Repair/Maint Supply - E	XTONA GCC		\$428.34
Invoice	10931				



City of Crosslake
Payments

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Current Period: OCTOBER 2024

Cash Payment	E 101-41400-433	Dues/Contracts/Subscri	XTONA GCC		\$297.00
Invoice	10931				
Cash Payment	E 101-41910-433	Dues/Contracts/Subscri	XTONA GCC		\$186.00
Invoice	10931				
Cash Payment	E 101-42110-433	Dues/Contracts/Subscri	XTONA GCC		\$554.00
Invoice	10931				
Cash Payment	E 101-42280-433	Dues/Contracts/Subscri	XTONA GCC		\$22.50
Invoice	10931				
Cash Payment	E 101-45100-433	Dues/Contracts/Subscri	XTONA GCC		\$170.50
Invoice	10931				
Cash Payment	E 101-43000-433	Dues/Contracts/Subscri	XTONA GCC		\$40.50
Invoice	10931				
Cash Payment	E 601-43200-433	Dues/Contracts/Subscri	XTONA GCC		\$67.00
Invoice	10931				
Cash Payment	E 101-41110-433	Dues/Contracts/Subscri	XTONA GCC		\$72.50
Invoice	10931				
Transaction Date	10/10/2024		CHECKING ACCOU 10100	Total	\$3,125.00

Fund Summary

	10100 CHECKING ACCOUNT	
101 GENERAL FUND		\$8,188.80
601 SEWER OPERATING FUND		\$1,381.43
		<u>\$9,570.23</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$9,570.23
Total	\$9,570.23

D.
2.

City of Crosslake

RESOLUTION 24-____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Susan & Gary Phillips	\$100.00	Fire Department
Anonymous	\$40.00	Cart Tours at Park
PAL Foundation	\$387.61	Bike Rack
PAL Foundation	695.00	Pine River Park Bench
Crosslake Firefighters Relief Association	\$1,507.63	Tilting Hose Turntable
Crosslake Firefighters Relief Association	\$402.01	Pig Roast Trash Removal
Crosslake Firefighters Relief Association	\$2,699.40	Chainsaws

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of October, 2024.

David Nevin
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)

D.
3.

**ORDINANCE NO. _
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 1 OF THE CITY CODE
REGARDING PROCEDURE FOR APPROVING ORDINANCES**

The City Council of the City of Crosslake does ordain as follows:

Section 1 – Amendment. Chapter 1, Section 1-15, “Amendments to Code” of the City Code is amended to read as follows (underline indicates new material):

- (f) No ordinance, except an emergency ordinance, shall be adopted at the meeting at which it is introduced, and at least ten days shall elapse between its introduction and its final adoption.

Section 2 – Effective Date. This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this ___ day of _____, 2024.

David Nevin, Mayor

ATTEST:

Charlene Nelson, City Clerk

D.
4.

ORDINANCE NO. ____
AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY CODE RELATING TO
SALARIES OF MAYOR AND CITY COUNCIL MEMBERS
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

Section 1. Purpose and Intent. The purpose and intent of this ordinance is to amend the City Code to provide for a change in Mayor and City Council salaries effective ~~November 9, 2022~~ **November 6, 2024.**

Section 2. Amendment. Chapter 2, Article II, Division 1 shall be amended as follows:

Sec. 2-25. - Salaries of mayor and councilmembers; funding of compensation.

- (a) Effective ~~November 9, 2022~~, **November 6, 2024**, the salaries of the mayor and council members are fixed as provided in this section, which amounts are deemed reasonable. The monthly salary of the mayor shall be \$530 and the monthly salary of each council member shall be \$430.
- (b) In addition to the salary provided in subsection (a) of this section, there shall be ~~\$30.00~~ **\$40.00** compensation paid to every member of the council in attendance at special meetings or public hearings called by the council, **or commission meetings where the mayor or council member is the liaison**, with no limit on number of meetings.
- (c) The compensation provided in this section shall be paid from general revenue funds.

Section 3. Effective Date. This ordinance shall become effective upon its passage and publication as provided by law.

Section 4. Repeal. This ordinance shall repeal all ordinances or sections of the City Code inconsistent herewith.

Passed and approved by 5/5ths vote of the City Council this 25th day of September, 2024.

David Nevin, Mayor

Lori A. Conway, City Administrator

F. 2. a.

**ORDINANCE NO. 393
AN ORDINANCE AMENDING PORTIONS OF
CHAPTER 26 LAND USE,
SECTIONS : 26-280, 26-281, 26-377, 26-378, 26-381, 26-746, 26-750, 26-751 26-763
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

SUMMARY

On September 30, 2024, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. 393 amending portions of Chapter 26, Land Use.

The City Council, by unanimous vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

PLEASE TAKE NOTICE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota

Dated: October 14, 2024

CITY OF CROSSLAKE, MINNESOTA

By _____
David Nevin, Its Mayor

ATTEST:

Charlene Nelson, City Clerk

F.3.a.

REQUEST FOR COUNCIL ACTION

October 14, 2024

Department: Library

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Library Logo Redesign

BACKGROUND

Creating a new library logo is vital for revitalizing our brand and enhancing our connection with the community. A well-designed logo serves as the visual cornerstone of our identity, capturing our mission and values while making us easily recognizable. In today's fast-paced digital landscape, an appealing logo can attract a broader audience. It also helps us present a cohesive image across all marketing platforms, ensuring that our promotional materials resonate with and engage potential visitors.

FINANCIAL IMPLICATIONS

Up to \$750 – Library Pledges Fund Balance

RECOMMENDATION

The library is requesting to use available funds, up to \$750, in the Library Pledges Fund Balance account to redesign our library logo.

COUNCIL ACTION REQUESTED

Motion to use available funds, up to \$750, in the Library Pledges Fund Balance account to redesign our library logo.

F. 3. b.

**Kitchigami Regional Library System
Service Contract: City of Crosslake**

1. Parties to Agreement

This Agreement is between Kitchigami Regional Library System as service provider (hereinafter referred to as "KRLS") at 310 2nd St. N, Pine River, MN and the City of Crosslake (hereinafter referred to as "city") on behalf of its community library (hereinafter referred to as "Crosslake Library").

2. Purpose of Agreement

This Agreement defines the services to be provided by Kitchigami Regional Library System to the Crosslake Library with funds provided by Crow Wing County and the responsibilities of the Crosslake Library.

3. Term of Agreement

This Agreement will be in place from January 1, 2025, provided that the agreement is signed by both parties and both parties have received signed copies through certified mail by December 31, 2024, through December 31, 2025. If the Agreement is not completed by December 31, 2024, it will be in force on the 1st day of the month following signatures and be in effect for 12 months from that date.

4. Scope of Services: KRLS

Kitchigami Regional Library System will provide the following services, beginning January 1, 2025, or the 1st day of the month following completion of the negotiation process:

1. Facilitated borrower registration for KRLS borrowers who use the Crosslake Library for pick up and return of library materials, within 7 days of receipt of fully completed borrower registration forms.
2. Interlibrary loan and intraregional loan borrowing to KRLS borrowers who use the Crosslake Library for pick up and return of library materials through maintenance of that library as a pickup location.
3. Delivery services for library materials to and from the Crosslake Library 3 days per week (Monday, Wednesday, Friday) on those days and weeks that deliveries are made to KRLS branch libraries. Deliveries may be interrupted by federal holidays, severe weather conditions or equipment interruptions; substitute delivery dates are not guaranteed by KRLS.
4. Information on and access to regional/statewide training opportunities.
5. Training materials and training of one local trainer selected by the Crosslake Library on interlibrary loans support, borrower registration and delivery support as required. One training session will be provided on request within the contract period.

6. KRLS will issue a check to the City of Crosslake for the acquisition of materials for the Crosslake Library collection, paid from the KRLS Crow Wing County reserve in the amount of \$5,000.00, within 30 days of the completion of the Agreement negotiations.

5. Scope of Service: City of Crosslake

The City of Crosslake commits to provide the following:

1. Registration of Kitchigami Regional Library System residents for KRLS borrower cards at no charge to the public, with verification of the residence requirements of the applicants.
2. A local trainer who will be responsible for training all local library workers on borrower registration, interlibrary loans and delivery.
3. The Crosslake library must be open or provide a secure location for delivery between 9:30 a.m. and noon on each of the delivery days described in paragraph 4.3 above.
4. All KRLS policies and procedures for registration, interlibrary loan, intraregional loans, delivery and electronic services will be followed.
5. The city must maintain a restricted fund for KRLS dollars paid to it for the purchase of library collection materials, which is audited annually and subject to review as described in paragraph 10 below.

6. Agreement Administration

All provisions of this Agreement shall be coordinated and administered by the persons identified in Paragraph 11.

7. Amendments

No amendments may be made to this Agreement after signing by the parties, except for extensions of time, or increases or reductions of the services to be performed as mutually agreed by the city and KRLS.

8. Data Practices

The city agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. The city will immediately report to KRLS any requests from third parties for information relating to this Agreement. The KRLS board agrees to respond promptly to inquiries from the city concerning data requests. The city agrees to hold the KRLS Library Board, its officers, and employees harmless from any claims resulting from the city's unlawful disclosure or use of data protected under state and federal laws.

The city will designate an official representative who will sign and maintain on file and submit to KRLS a copy of the KRLS Data Privacy and Non-disclosure of Information Policy included as Appendix A to this Agreement.

9. Compliance with the Law

The city agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA) including changes made by the ADA Amendments Act of 2008 (P.L. 110-325), the Minnesota Human Rights Act (Minn.Stat. DC.363) and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability or age. In the event of questions from the city concerning these requirements, the KRLS library board agrees to supply promptly all necessary clarifications. Violation of any of the above laws can lead to termination of this Agreement.

10. Audits

The city agrees that the KRLS Library Board, the State Auditor or any of their duly authorized representatives, at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, and records that are relevant and involve transactions relating to this Agreement.

11. Cancellation, Default and Remedies

Either party of this Agreement may cancel this Agreement upon sixty (60) days written notice, except that if the city fails to fulfill its obligations under this Agreement in a proper and timely manner, or otherwise violates the terms of this Agreement, the KRLS library board has the right to terminate this Agreement, if the city has not cured the default after receiving seven (7) days written notice of the default.

The city agrees to defend, indemnify and hold the KRLS library board, its officials, officers, employees and agents harmless from any liability, claims, charges, damages, costs, judgments or expenses, including reasonable attorney's fees, resulting directly or indirectly on account of any product, or any act or omission (including, without limitation, professional errors and omissions) of the city, its officers, agents, employees or anyone who would be liable in the performance of the services provided by this agreement and against all loss by reason of the failure of the city fully to perform, in any respect, all obligations under this Agreement.

The city agrees to perform all acts and make all payments, the legal obligation for which arise as a result of its activities and performance in connection with this contract, including obligations to third persons and government agencies.

12. Notices

Any notice or demand, authorized or required under this Agreement shall be in writing, and shall be sent by certified mail to the other party as follows:

To the city:

Designated Representative

David Nevin, Mayor
City of Crosslake
13888 Dusset+ Bay Road
Crosslake, MN 56442

Signatures



Chair, Kitchigami Regional Library Board

To the KRLS Library Board:

Designated Representative

Melissa Whatley, Director
Kitchigami Regional Library System
P.O. Box 84
Pine River, MN 56474

Date: 9-19-2024

Date: _____

Designated Representative, City of Crosslake

7.6 Data Privacy and Non-Disclosure Form



PO BOX 84
PINE RIVER, MN 56474
218-587-2171 – www.krls.org

Policy:

This policy states the KRLS' position on data privacy and retention, and its employees' responsibilities for the protection of patron and employee privacy. KRLS will comply with all applicable federal and state laws relating to the classification, privacy, and retention of data, including the Minnesota Government Data Practices Act.

Application:

1. Acknowledgment

- a. This policy is to be signed by each KRLS employee and placed in the employee's personnel file. This policy will also be signed by all volunteers, and filed at KRLS Headquarters, who, during their volunteer duties, come into contact with KRLS patron data. Additionally, a representative of any organization with which KRLS has a service agreement must sign this policy.

2. Procedure

- a. KRLS and its employees, volunteers, and organizations with which it has service agreements will safeguard data collected, maintained, used or disseminated by the library. All library records relating to an individual library user's use of the library and its resources are confidential. Such information includes but is not limited to: a patron's registration records (name, address, phone number, library card number) and a patron's circulation records (fines, fees, items checked out) and reference questions.

3. Library Data

- a. Applicable Statutory Requirement – Minnesota Statutes, Chapter 13.40 Government Data Practices:

Subd. 2. Private data; library borrowers. (a) Except as provided in paragraph (b), the following data maintained by a library are private data on individuals and may not be disclosed for other than library purposes except pursuant to a court order:

(1) data that link a library patron's name with materials requested or borrowed by the patron or that link a patron's name with a specific

subject about which the patron has requested information or materials; or

(2) data in applications for borrower cards, other than the name of the borrower.

(b) A library may release reserved materials to a family member or other person who resides with a library patron and who is picking up the material on behalf of the patron. A patron may request that reserved materials be released only to the patron.

- b. In addition to Minn. Stat. § 13.40 subd. 2 above, a homebound patron or patron unable to visit a branch library due to age, infirmity or distance may name one individual to pick up their library materials. The named individual must present a letter from the patron and the patron's borrower card to the library staff.
- c. All library records may be consulted and used by library employees while carrying out library operations but will not be disclosed to others except upon the written request or consent of the library user, or pursuant to a subpoena, court order or otherwise required by law. If such an instance should present itself, all employees should contact their immediate supervisor, and the supervisor should in turn contact the Regional Director. Only the Regional Director may respond to a subpoena or court order.

4. Employee Data

- a. Only the Regional Director and/or Bookkeeper may acknowledge any inquiries as to the dates of employment, position, salary and wage information or hours of work regarding any library employee.

5. Implementation

- a. Employees who improperly use or disclose such information will be subject to disciplinary action, up to and including termination of employment and legal action.

6. Data Requests

- a. Public data shall be disclosed to the public upon a request made in writing specifically identifying the information sought. A public data request must be compiled as soon as reasonably possible. An individual who is the subject of stored private or public data shall have access to the data as provided by law.

7. Data Retention

- a. KRLS will maintain data in accordance with its established record retention schedule and in accordance with applicable federal and state law.

I have read the above Data Privacy and Non-Disclosure Policy and agree to abide by its statement.

Library location _____.

Name (printed)

Signature

Date

F.3.C.

REQUEST FOR COUNCIL ACTION

October 14, 2024

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Matching Fund Grant

BACKGROUND

On September 26, we were awarded with \$50,000 in match funds from Sourcewell. We would like to use the grant money, along with other available funds, to replace John Deere 1575 with snowblower and deck attachments and John Deere Z950M ZTrak. This would drop the proposed 2025 levy by approximately \$65,000.

FINANCIAL IMPLICATIONS

\$14,756.53 – Park General Capex Fund Balance

RECOMMENDATION

Recommendation to use the match funds grant and available funds in the Park General Capex Fund Balance to purchase & replace our John Deere 1575 with snowblower and deck attachments and John Deere Z950M ZTrak.

COUNCIL ACTION REQUESTED

Motion to use the match funds grant and available funds in the Park General Capex Fund Balance to purchase & replace our John Deere 1575 with snowblower and deck attachments and John Deere Z950M ZTrak.

ATTACHMENTS

Match Fund award
John Deere Quote

TJ Graumann

From: Amy Piekarski <Amy.Piekarski@sourcewell-mn.gov>
Sent: Thursday, September 26, 2024 4:12 PM
To: TJ Graumann
Subject: Match Fund award
Attachments: 24-25 Match final report TEMPLATE.docx



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender
Amy.Piekarski@sourcewell-mn.gov

Hi TJ,

The City of Crosslake has been approved to receive Match Funds. Congratulations!

- Award amount: \$ 50,000
- Project: John Deere mower (2) and attachments

Here are the next steps:

- An electronic funding agreement through DocuSign will be sent to the authorized signer for their signature.
- Once the agreement is fully executed, you should receive your funding in 2-3 weeks.
- Once your project has been completed and you receive an invoice(s), complete the final report to close out your award.

If you have any questions, please do not hesitate to contact me. We look forward to partnering with you!

Amy Piekarski | Resource Development Administrator

Office: (218) 895-4157 | Cell: (218) 821-0813
Website: mn.sourcewell.org



Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

For any questions, please contact:

Arndt Kimaree

Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431

Tel: 218-927-2140

Fax: 218-927-2319

Email: karndt@mmcjcd.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

Quote Id: 31729753

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

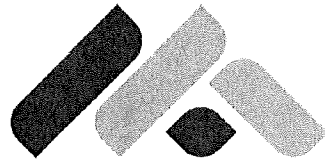
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431
218-927-2140
sales@mmcjd.com

Prepared For:

CITY OF CROSSLAKE



**MIDWEST
MACHINERY CO**

Proposal For:

Delivering Dealer:

Arndt Kimaree

Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431

sales@mmcjd.com

Quote Prepared By:

Arndt Kimaree
karndt@mmcjd.com

Date: 25 September 2024

Offer Expires: 09 October 2024

Confidential

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431
218-927-2140
sales@mmcjd.com

Quote Summary

Prepared For:

CITY OF CROSSLAKE
13888 DAGGETT BAY RD
CROSSLAKE, MN 56442
Business: 218-692-4271

Delivering Dealer:

Midwest Machinery Co.
Arndt Kimaree
1120 2nd Street Nw
Aitkin, MN 56431
Phone: 218-927-2140
karndt@mmcjd.com

Quote ID: 31729753

Created On: 25 September 2024

Last Modified On: 26 September 2024

Expiration Date: 09 October 2024

Equipment Summary

	Selling Price	Qty	Extended
JOHN DEERE 1575 TerrainCut™ with ComfortCab Commercial Front Mower (Less Mower Deck) Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: September 24, 2024	\$ 40,486.60 X	1 =	\$ 40,486.60
JOHN DEERE 60 In. Heavy-Duty Two-Stage Snow Blower Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: September 24, 2024	\$ 6,688.52 X	1 =	\$ 6,688.52
JOHN DEERE 72 In. 7-Iron PRO Commercial Side Discharge Mower Deck Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: September 24, 2024	\$ 4,934.93 X	1 =	\$ 4,934.93
JOHN DEERE Z950M ZTrak Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) Price Effective Date: September 24, 2024	\$ 12,646.48 X	1 =	\$ 12,646.48
Equipment Total			\$ 64,756.53

* Includes Fees and Non-contract items

Quote Summary

Salesperson : X _____

Accepted By : X _____

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431
218-927-2140
sales@mmcjd.com

Equipment Total	\$ 64,756.53
Trade In	
SubTotal	\$ 64,756.53
Est. Service Agreement Tax	\$ 0.00
Total	\$ 64,756.53
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 64,756.53

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 31729753 Customer Name: CITY OF CROSSLAKE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 Midwest Machinery Co.
 1120 2nd Street Nw
 Aitkin, MN 56431
 218-927-2140
 sales@mmcj.com

JOHN DEERE 1575 TerrainCut™ with ComfortCab Commercial Front Mower

Hours:

Stock Number:

Contract: Sourcewell Grounds Maintenance 031121-DAC
 (PG NB CG 70)

Selling Price *
 \$ 40,486.60

Price Effective Date: September 24, 2024

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
244BTC	1575 TerrainCut™ with ComfortCab Commercial Front Mower (Less Mower Deck)	1	\$ 52,580.00	23.00	\$ 12,093.40	\$ 40,486.60	\$ 40,486.60
Standard Options - Per Unit							
001A	United States and Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
183N	JLink™ M Modem	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 52,580.00		\$ 12,093.40	\$ 40,486.60	\$ 40,486.60

JOHN DEERE 60 In. Heavy-Duty Two-Stage Snow Blower

Equipment Notes:

Hours:

Stock Number:

Selling Price *
 \$ 6,688.52

Contract: Sourcewell Grounds Maintenance 031121-DAC
 (PG NB CG 70)

Price Effective Date: September 24, 2024

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0381TC	60 In. Heavy-Duty Two-Stage Snow Blower	1	\$ 6,642.00	23.00	\$ 1,527.66	\$ 5,114.34	\$ 5,114.34



Selling Equipment

Quote Id: 31729753 Customer Name: CITY OF CROSSLAKE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 Midwest Machinery Co.
 1120 2nd Street Nw
 Aitkin, MN 56431
 218-927-2140
 sales@mmcj.com

Standard Options - Per Unit							
001A	United States and Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1000	Lift Arms, Drive Shaft and Hardware	1	\$ 550.00	23.00	\$ 126.50	\$ 423.50	\$ 423.50
Standard Options Total			\$ 550.00		\$ 126.50	\$ 423.50	\$ 423.50
Dealer Attachments/Non-Contract/Open Market							
TCB10303	Rear Weight Mounting Kit	1	\$ 170.77	23.00	\$ 39.28	\$ 131.49	\$ 131.49
UC13263	Quik-Tatch Weight, 42 lb (19 kg)	4	\$ 84.27	23.00	\$ 19.38	\$ 259.56	\$ 259.56
BTC10530	Single-Spool Auxiliary Hydraulic Kit	1	\$ 986.54	23.00	\$ 226.90	\$ 759.64	\$ 759.64
Dealer Attachments Total			\$ 1,494.39		\$ 343.70	\$ 1,150.69	\$ 1,150.69
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 8,686.39		\$ 1,997.86	\$ 6,688.53	\$ 6,688.53

JOHN DEERE 72 In. 7-Iron PRO Commercial Side Discharge Mower Deck							
Equipment Notes:							
Hours:							
Stock Number:							Selling Price *
Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)							\$ 4,934.93
Price Effective Date: September 24, 2024							
* Price per item - includes Fees and Non-contract items							
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
034NTC	72 In. 7-Iron PRO Commercial Side Discharge Mower Deck	1	\$ 6,409.00	23.00	\$ 1,474.07	\$ 4,934.93	\$ 4,934.93
Standard Options - Per Unit							
001A	United States and Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 6,409.00		\$ 1,474.07	\$ 4,934.93	\$ 4,934.93



Selling Equipment

Quote Id: 31729753 Customer Name: CITY OF CROSSLAKE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431
218-927-2140
sales@mmcj.com

JOHN DEERE Z950M ZTrak

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: Sourcewell Grounds Maintenance 031121-DAC
(PG NB CG 70)

\$ 12,646.48

Price Effective Date: September 24, 2024

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0695TC	Z950M ZTrak	1	\$ 14,899.00	23.00	\$ 3,426.77	\$ 11,472.23	\$ 11,472.23
Standard Options - Per Unit							
001A	United States/Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1503	54 In. Mulch On Demand Mower Deck	1	\$ 930.00	23.00	\$ 213.90	\$ 716.10	\$ 716.10
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 595.00	23.00	\$ 136.85	\$ 458.15	\$ 458.15
Standard Options Total			\$ 1,525.00		\$ 350.75	\$ 1,174.25	\$ 1,174.25
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 16,424.00		\$ 3,777.52	\$ 12,646.48	\$ 12,646.48



Extended Repair Plan Proposal

PowerGard™ Protection Plan Residential

Date : September 26, 2024

Machine/Use Information		Plan Description	Price	
Manufacturer	JOHN DEERE	Plan Type:	Deductible:	
Equipment Type	1575 TERRAIN CUT T4	Coverage:	Quoted Price	\$ 0.00
Model	1575 TERRAIN CUT T4	Total Months:		
		Total Hours:		

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles)."Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

Proposal Prepared for:

I have been offered this coverage and

Customer Name - Please Print

I ACCEPT the Residential plan

I DECLINE the Residential plan

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific PowerGard™ Protection plan Residential coverage, please refer to the terms and conditions on John Deere's public website(www.JohnDeere.com) under Services & Support >Warranty > Extended Warranties > PowerGard protection plan Residential.

Date : September 26, 2024

Machine/Use Information		Plan Description	Price	
Manufacturer	JOHN DEERE	Plan Type:	Deductible:	
Equipment Type	Z950M GAS	Coverage:	Quoted Price	\$ 0.00
Model	Z950M GAS	Total Months:		
		Total Hours:		

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles)."Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.



Proposal Prepared for:

I have been offered this coverage and

Customer Name - Please Print

I ACCEPT the Residential plan

I DECLINE the Residential plan

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific PowerGard™ Protection plan Residential coverage, please refer to the terms and conditions on John Deere's public website(www.JohnDeere.com) under Services & Support >Warranty > Extended Warranties > PowerGard protection plan Residential.

PowerGard™ Protection Plan Residential (Residential plan) is:

The PowerGard™ Protection Plan Residential is an extended repair plan that provides parts and labor coverage up to four years beyond the manufacturer's warranty. It is available on all riding lawn equipment, zero-turn radius mowers, utility vehicles, utility tractors and compact utility tractors. Your John Deere equipment will be in the hands of qualified, certified technicians from John Deere dealers using Genuine John Deere Parts.

Not covered under a Residential plan:

Residential plans do not cover routine maintenance services or items normally designed to be replaced by the purchaser due to normal wear and tear. They do not cover any product used for commercial or rental applications. They also do not cover repairs for damage from accident, misuse, fire, theft, or exposure to weather conditions such as lightning, hail, flood or water. See the actual PowerGard™ Protection Plan Residential Terms and Conditions for a complete listing of coverage, and limitations and conditions under the program.

Benefits of a Residential plan:

- Offer the choice of adding up to 4 years of repair coverage beyond the machine's factory warranty.
- Do not require preapproval before repairs are made by the authorized John Deere dealership.
- Is transferable by the original purchaser for the balance of the original agreement period.
- Ensures higher resale value and makes equipment more marketable during sale or trade-in.
- Comprehensive Plans:
 - No deductibles and no out-of-pocket costs on covered repairs.
 - Free transportation for factory warranty and extended repair plan repairs for the term of the plan (Note: A surcharge may apply for machines located outside of the dealership's normal service area).
- Limited Powertrain Plans:
 - Low deductibles on covered repairs
 - Do not provide transportation coverage

F.
3.
d.

October 7, 2024

**Jay Andolshek
J. A. Sales
16707 Jacksonville Drive
Brainerd, MN 56401-6233**

**Cell: 218-831-8900
Email: Jayb@aol.com**

Credit card acceptance / processing proposal for “City of Crosslake”

This includes a credit card countertop terminal and pin pad for City Hall and the Community Center. Both systems will be identical for simplicity and training of new users.

**Dejavoo Z series countertop terminal
Dejavoo Z series customer facing pin pad**

A 4% convenience fee will be added to all transactions and charged to the customer. No fees are charged to the City per transaction. All equipment is provided at no cost to the City.

It is a 3-year agreement.

Internet bill payment will be added soon with similar terms and conditions.

Internet access is required at both locations. Wi-Fi will work for special occasions, but a hardwired connection is preferred.

Thank you. Jay Andolshek

Countertop Terminals

EMV, NFC Contactless, Touch Screen, Dial, IP & WiFi

The Z8 and Z11 countertop payment terminals provide an easy to use EMV payment experience for every business owner. With easy access to frequently used options in the "Favorites" Menu and a simple "Call Me" button to request a support representative callback, merchants love the ease of use and ISOs love the easy programming of Dejavoo.

Z8 Tri Comm ▶

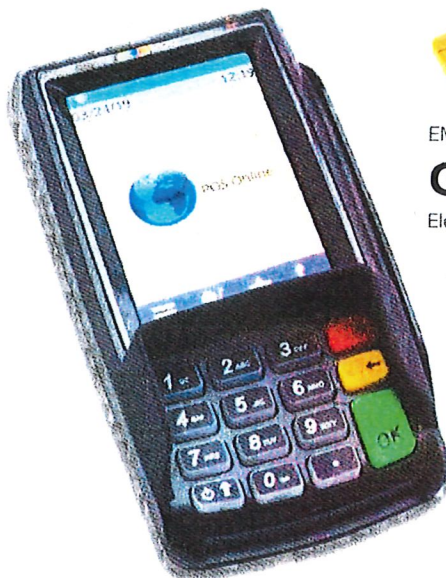
- EMV and NFC Contactless built-in
- EMV 4.x L1 and L2 certified
- Tri-comm capability (Dial, IP, & WiFi)
- Connect to WiFi easily, self discovering so the terminal finds all available networks
- 2.4" Color LCD with backlight
- Model: The Vega 3000 is PCI PTS v4 x Certified
- Apple Pay, Samsung Pay, Google Wallet, Visa payWave, MasterCard PayPass
- Display logo on the screen and print logo on the transaction receipts



EMV Certified

GOGreen

Electronic receipts available



EMV Certified

GOGreen

Electronic receipts available

◀ Z6 PIN Pad Terminal with Touch Screen

- Built-in NFC Contactless Reader
- EMV 4.x L1 and L2 Certified
- Ethernet connectivity
- 32 bits high performance secure Microprocessor, @ 400MHz
- 3.5" color Touch Screen (TFT-LCD 320x480 pixels)
- 192 MB of Memory (128 MB RAM / 64 MB DDR RAM)
- High Security CPU
- Open Architecture Linux Operating System
- Model: The Vega 3000 is PCI PTS v4 x Certified
- Visa PayWave, MasterCard PayPass, American Express & JCB J/Speedy certified



Powered by Dejavoo's
superior software design

F.4.a.

MEMO TO: City Council

FROM: Public Works Commission

DATE: October 7, 2024

SUBJECT: Recommendation to Approve Payment for Milinda Shores Bridge Repairs

At its meeting of 10/7/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil discussed the Milinda Shores Bridge project and is holding 5% of the payment until the grass grows.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THE CITY COUNCIL APPROVE PAY ESTIMATE #1 IN THE AMOUNT OF \$74,261.50 FOR WORK COMPLETED ON THE MILINDA SHORES BRIDGE PROJECT. MOTION CARRIED WITH ALL AYES



**BOLTON
& MENK**

Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

October 3, 2024

Pat Wehner, Public Works Director
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Milinda Shores Bridge Wingwall Improvements – Contractor's Pay Application No. 1

Dear Pat:

Enclosed are three (3) copies of Contractor's Pay Application No. 1 for work completed for the above referenced project. The value of the work completed as of this date was \$78,170. We retain 5% (\$3,908.50) of the work completed by contract and the City of Crosslake has not made a previous payment. Therefore, the net amount to pay is \$74,261.50.

We recommend City Council approval of the Contractor's Pay Application No. 1 in the amount of \$74,261.50.

Please retain one signed payment copy for your records, submit one copy to our office in Baxter, and submit the remaining copy to the Contractor with payment when approved.

If you have any questions, please contact me at 218-821-7265.

Sincerely,

Bolton & Menk, Inc.

Phillip M. Martin, PE
Principal Engineer

Enclosures – *Contractor's Pay Application No. 1 (3 copies)*

CONTRACTOR'S PAY REQUEST

MILINDA SHORES ROAD BRIDGE



BOLTON & MENK

Real People. Real Solutions.

DISTRIBUTION:

- CONTRACTOR (1)
- OWNER (1)
- ENGINEER (1)

CITY OF CROSSLAKE -

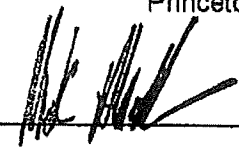
BMI PROJECT NO. 24X135143.000

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$80,420.00
TOTAL, COMPLETED WORK TO DATE	\$78,170.00
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$78,170.00
RETAINED PERCENTAGE (5.0%)	\$3,908.50
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$74,261.50
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1	\$74,261.50

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: ACM, LLC
5751 357th Ave NW
Princeton, MN 55371

By  Nick Alderink president
Name Title

Date 10/3/2024

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 7656 DESIGN ROAD, STE 200, BAXTER, MN 56425

By  _____, CONSULTING ENGINEER

Date 10/3/2024

APPROVED FOR PAYMENT:

OWNER:

By _____
Name Title Date

And _____
Name Title Date



CITY OF CROSSLAKE
 BMI PROJECT NO. 24X135143.000
 WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 27, 2024

Item #	Description	Quantity	Unit	Unit Price	Total Price	Material	Quantity	Unit	Unit Price	Total Price
1	MOBILIZATION									
2	PREFABRICATED MODULAR BLOCK WALL (P)	1.00	LUMP SUM	\$7,500.00	\$7,500.00					
3	REMOVE WOOD RETAINING WALL	360.00	SQ FT	\$122.00	\$43,920.00					
4	EARTH RETENTION SYSTEM (TEMPORARY)	4.00	EACH	\$2,000.00	\$8,000.00					
5	TRAFFIC CONTROL	1.00	LUMP SUM	\$15,200.00	\$15,200.00					
6	SEDIMENT CONTROL LOG TYPE WOOD CHIP	1.00	LUMP SUM	\$2,000.00	\$2,000.00					
7	SILT FENCE TYPE HI	\$4.00	LIN FT	\$4.00	\$400.00					
8	TURF ESTABLISHMENT	100.00	LIN FT	\$4.00	\$400.00					
		1.00	LUMP SUM	\$3,000.00	\$3,000.00					
TOTAL AMOUNT:										
					\$80,420.00					\$80,420.00
					\$0.00					\$0.00
										\$78,170.00

F.4.C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: October 7, 2024

SUBJECT: Recommendation to Work with County to Extend Trail on CSAH 103

At its meeting of 10/7/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Tom spoke regarding the upcoming project of County Road 103 between County Sate Aid Highway 3 and CSAH 39. He also mentioned he would like to see the trail completed between Happy Landing Road to Perkins Road. Dave would like to see the trails extended to W. Shore Dr. and have them all connected to each other and have access throughout the entire city.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL TO PURSUE WITH CROW WING COUNTY HIGHWAY DEPARTMENT CONNECTING THE TRAILS BETWEEN HAPPY LANDING AND WEST SHORE DRIVE. MOTION CARRIED WITH ALL AYES.



August 8, 2024

Attn: Char Nelson
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

RE: Future County Highway Project
CP 18-103-04

The Crow Wing County Highway Department is planning to rehabilitate County Road 103 in the summer of 2026. I am following up as a Project Manager for the above referenced project that is within the city of Crosslake. The information below will inform the city about the upcoming project and provide an opportunity for the city to give feedback.

The Crow Wing County Highway Department is planning to rehabilitate County Road 103 between County State Aid Highway (CSAH) 39 and CSAH 3. The project is anticipated to involve culvert rehabilitation, multiple intersection safety improvements, as well as bituminous resurfacing.

The purpose of this letter is to inform you that this project is currently in the preliminary planning and design phase. Furthermore, we ask that the city begin thinking about any joint or tied projects that may create a cost savings opportunity for the community. If the City has any concerns with this project or interest in a joint project, please contact us with the appropriate feedback.

If you would like a representative from the County Highway Department to present this project at a future council meeting, or have questions relating to the project, please contact me at the number listed below or e-mail at jordan.larson@crowwing.us. Also, please check our website for updates on current and upcoming projects.

Sincerely,

Jordan D. Larson
Senior Staff Engineer/ Project Manager

Timothy V. Bray, P.E. County Engineer
Robert Hall, P.E. Assistant County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

F.4.b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: October 7, 2024

SUBJECT: Recommendation to Hire Nagel & Associates for Year 2 Road Improvements

At its meeting of 10/7/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil discussed obtaining a geotechnical boring quote to complete the Year 2 pavement depth evaluations. He also asked for input if we feel confident continuing to use the appraisal data from Year 1 or have the city retain Nagel & Associates to prepare a new opinion for the Year 2 segments? Phil will get the geotechnical boring quotes and communicate those to us.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THE CITY COUNCIL HIRE NAGEL & ASSOCIATES TO PROVIDE A BENEFIT ANALYSIS FOR THE YEAR 2 ROAD PROJECTS. MOTION CARRIED WITH ALL AYES

F. 4. d.

MEMO TO: City Council
FROM: Public Works Commission
DATE: October 7, 2024
SUBJECT: Recommendation to Repair Damaged Sewer Line

At its meeting of 10/7/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Public Works Director Wehner spoke about Crow Wing Powers contractor hitting a culvert while they were trenching to put in power for streetlights. Crow Wing Power will pay for the repairs. Another issue he said was that when they were putting in the transformer for the new restaurant, they pounded a grounding rod through our sewer and said it wasn't located. Phil suggested that we look into finding the locate ticket from Gopher One and see if it is our responsibility or the contractors responsibility to pay for these expenses. Phil did mention that it is our responsibility to locate our own utilities. We probably cannot defend the fight on this matter if we were not included on the locate ticket. Pat says that if the city repairs this on our own we would be lining it from the inside instead of digging it up. Pat will look for the locate ticket first and follow up with Gopher One. Crow Wing Power wants to bill us for moving the transformer and the work that needed to be done to repair the job. The sewer repair estimate is \$6,465.00. Tom felt we need to fix the sewer line now and can discuss possible reimbursement after we see the locate ticket.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL TO PROCEED WITH REPAIRING THE SEWER LINE AT A COST OF \$6,465. MOTION CARRIED WITH ALL AYES

F.4.e.

MEMO TO: City Council

FROM: Public Works Commission

DATE: October 7, 2024

SUBJECT: Recommendation to Require Simonson Lumber Connect to Sewer This Year

At its meeting of 10/7/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Charlene Nelson brought to the commission a letter she received from Simonson Lumber regarding their sewer connection. They have not connected yet and are asking for an additional year to connect. They have had 2 years to connect and have no intention of having it done this year. Dave recommended that we give no special privileges to them and get it connected.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT SIMONSON LUMBER GET CONNECTED ASAP, PUT A WATER METER ON THEIR WELL AND START BILLING THEM THE MONTHLY CHARGE. MOTION CARRIED WITH ALL AYES.



September 30, 2024

City of Crosslake
Planning & Zoning
13888 Daggett Bay Rd.
Crosslake, MN 56442

Subject: SSTS upgrade for 37568 Count Road 66, Crosslake, MN 56442

To Whom It May Concern

We recently received a letter requiring us to connect the property located at 37568 Count Road 66, Crosslake, MN 56442 to municipal sewer in 2024. As a response, we are requesting a one-year extension of this request based on our plans for future development. We are planning to construct a new building on this site which will require us to connect to the municipal sewer. To prevent the cost of paying for a sewer connection this year and another connection next year, we are requesting a one-year extension. If the city decides to grant us this request, we will agree to begin paying the monthly sewer fee this year in December 2024.

Please let me know if you choose to grant this request, and please contact me if you have any questions or concerns.

Thank you,

A handwritten signature in black ink, appearing to read "Ryan Pankoski", is written over a horizontal line.

Ryan Pankoski
Director, Corporate Development
Kodiak Building Partners
(303) 576-2230
Ryan.Pankoski@kodiakbp.com



Real People. Real Solutions.

F. 4. f.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

October 8, 2024

Lori Conway, City Administrator
13888 Daggett Bay Road
Crosslake, MN 56442

RE: CSAH 66 Sanitary Sewer Extension – Contractor's Pay Application No. 8 (Final)

Dear Lori:

Enclosed are three (3) copies of Contractor's Pay Application No. 8 (Final) for work completed for the above referenced project. Additionally, please find enclosed copies of IC 134 forms for the general contractor and their subcontractors as required by the City's auditor.

The value of the work completed in total is \$2,270,862.36. The City has deducted \$6,000 from the contract by agreement and has made a previous payment of \$2,234,728.74. Therefore, the net amount to pay is \$30,133.62.

We recommend City Council approval of the Contractor's Pay Application No. 8 (Final) in the amount of \$30,133.62.

As of September 15, 2024, the 2-year landscape warranty period expired. Going forward, the City will be responsible for maintenance and replanting, as necessary, at the stormwater areas. In the past, the Crow Wing County SWCD has offered to partner with the City financially to offset a portion of the cost associated with continued maintenance. We would recommend that the City contact the SWCD to see if that opportunity is available.

Please retain one signed payment copy for your records, submit one copy to our office in Baxter, and submit the remaining copy to the Contractor with payment when approved.

If you have any questions, please contact me at 218-821-7265.

Sincerely,

Bolton & Menk, Inc.

Phillip M. Martin, PE
Principal Engineer

Enclosures –*Contractor's Pay Application No. 8 (Final) (3 copies), IC 134 Forms (8 pages)*

CONTRACTOR'S PAY REQUEST

CSAH 66 SANITARY SEWER EXTENSION PROJECT

CITY OF CROSSLAKE -

BMI PROJECT NO. B11.11904

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$2,152,939.19
TOTAL, COMPLETED WORK TO DATE	\$2,270,862.36
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$2,270,862.36
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	-\$6,000.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$2,264,862.36
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$2,234,728.74
PAY CONTRACTOR AS ESTIMATE NO. 8	\$30,133.62


CERTIFICATE FOR FINAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that applicable provisions of the Iowa Code have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Casper Construction Inc.
212 SE 10th Street
Grand Rapids, MN 55744

By Tom Alverson Senior Estimator/Project Manager
Name Title

Date 10.04.2024

Approved 
Contractor's Surety

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 7656 DESIGN ROAD, STE 200, BAXTER, MN 56425

By , CONSULTING ENGINEER

Date 10/17/2024

APPROVED FOR PAYMENT:

OWNER:

By _____
Name Title Date

And _____
Name Title Date

Pay Request No.:

8 FINAL

CSAH 66 SANITARY SEWER EXTENSION PROJECT



Real People. Real Solutions.

CITY OF CROSSLAKE
BMI PROJECT NO. B11.11904

WORK COMPLETED THROUGH TUESDAY, OCTOBER 01, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$80,055.56	1.00 LUMP SUM	\$80,055.56	1.00 LUMP SUM	\$80,055.56	1.00 LUMP SUM	\$80,055.56
2	CLEARING AND GRUBBING	\$375.00	1.00 EACH	\$375.00	18.00 EACH	\$6,750.00	18.00 EACH	\$6,750.00
3	CLEARING AND GRUBBING	\$10,000.00	0.30 ACRE	\$3,000.00	0.30 ACRE	\$3,000.00	0.30 ACRE	\$3,000.00
4	2-YEAR MAINTENANCE	\$15,000.00	1.00 LUMP SUM	\$15,000.00	0.50 LUMP SUM	\$7,500.00	1.00 LUMP SUM	\$15,000.00
5	REMOVE CABLE FENCE	\$6.75	450.00 LIN FT	\$3,037.50	509.00 LIN FT	\$3,435.75	509.00 LIN FT	\$3,435.75
6	REMOVE PIPE SEWERS	\$7.00	1,957.00 LIN FT	\$13,699.00	1,957.00 LIN FT	\$13,699.00	1,957.00 LIN FT	\$13,699.00
7	REMOVE BITUMINOUS PAVEMENT	\$3.15	21,998.00 SQ YD	\$69,293.70	21,998.00 SQ YD	\$69,293.70	21,998.00 SQ YD	\$69,293.70
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$3.00	4,181.00 SQ YD	\$12,543.00	5,070.00 SQ YD	\$15,210.00	5,070.00 SQ YD	\$15,210.00
9	REMOVE CURB & GUTTER	\$2.00	5,486.00 LIN FT	\$10,972.00	8,529.00 LIN FT	\$17,058.00	8,529.00 LIN FT	\$17,058.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$5.00	400.00 SQ YD	\$2,000.00	641.00 SQ YD	\$3,205.00	641.00 SQ YD	\$3,205.00
11	REMOVE DRAINAGE STRUCTURE	\$345.00	25.00 EACH	\$8,625.00	25.00 EACH	\$8,625.00	25.00 EACH	\$8,625.00
12	REMOVE CASTING	\$95.00	25.00 EACH	\$2,375.00	25.00 EACH	\$2,375.00	25.00 EACH	\$2,375.00
13	COMMON EXCAVATION (P) (EV)	\$4.80	8,086.00 CU YD	\$38,812.80	8,722.00 CU YD	\$41,865.60	8,722.00 CU YD	\$41,865.60
14	CHANNEL AND POND EXCAVATION (P) (EV)	\$11.00	1,959.00 CU YD	\$21,549.00	1,959.00 CU YD	\$21,549.00	1,959.00 CU YD	\$21,549.00
15	COMMON LABORERS	\$100.00	10.00 HR	\$1,000.00	15.00 HR	\$1,500.00	15.00 HR	\$1,500.00
16	SKID LOADER	\$165.00	10.00 HR	\$1,650.00	12.25 HR	\$2,021.25	12.25 HR	\$2,021.25
17	FINE FILTER AGGREGATE (LV)	\$18.50	425.50 CU YD	\$7,871.75	460.10 CU YD	\$8,511.85	460.10 CU YD	\$8,511.85
18	COMPOST GRADE 2 (LV)	\$82.75	106.10 CU YD	\$8,779.78	130.20 CU YD	\$10,774.05	130.20 CU YD	\$10,774.05
19	AGGREGATE BASE (CV) (P) CLASS 5	\$14.00	3,870.00 CU YD	\$54,180.00	3,975.00 CU YD	\$55,650.00	3,975.00 CU YD	\$55,650.00
20	AGGREGATE BASE (CV) (P) CLASS 5 (TRAIL)	\$37.00	570.00 CU YD	\$21,090.00	570.00 CU YD	\$21,090.00	570.00 CU YD	\$21,090.00
21	TYPE SP 9.5 WEARING COURSE SPECIAL (WMA)	\$73.00	2,540.00 TON	\$185,420.00	2,519.29 TON	\$183,908.17	2,519.29 TON	\$183,908.17
22	TYPE SP 12.5 WEARING COURSE SPECIAL (WMA)	\$76.00	2,540.00 TON	\$193,040.00	2,263.36 TON	\$172,015.36	2,263.36 TON	\$172,015.36
23	TYPE SP 9.5 WEARING COURSE (TRAIL)	\$75.00	430.00 TON	\$32,250.00	582.12 TON	\$43,659.00	582.12 TON	\$43,659.00
24	CONCRETE CURB & GUTTER DESIGN B624	\$21.00	5,486.00 LIN FT	\$115,206.00	8,673.00 LIN FT	\$182,133.00	8,673.00 LIN FT	\$182,133.00
25	6" CONCRETE DRIVEWAY PAVEMENT	\$65.85	350.00 SQ YD	\$23,047.50	644.53 SQ YD	\$42,442.30	644.53 SQ YD	\$42,442.30
26	6" CONCRETE WALK	\$11.54	1,000.00 SQ FT	\$11,540.00	945.00 SQ FT	\$10,905.30	945.00 SQ FT	\$10,905.30
27	DRILL & GROUT DOWEL BAR (EPOXY COATED)	\$8.50	39.00 EACH	\$331.50	42.00 EACH	\$357.00	42.00 EACH	\$357.00
28	BITUMINOUS DRIVEWAY PATCH	\$40.84	599.00 SQ YD	\$23,237.96	801.45 SQ YD	\$32,731.22	801.45 SQ YD	\$32,731.22
29	TRUNCATED DOMES	\$45.00	100.00 SQ FT	\$4,500.00	89.00 SQ FT	\$4,005.00	89.00 SQ FT	\$4,005.00
30	TRAFFIC CONTROL	\$5,900.00	1.00 LUMP SUM	\$5,900.00	1.00 LUMP SUM	\$5,900.00	1.00 LUMP SUM	\$5,900.00
31	SILT FENCE TYPE MS	\$3.00	1,400.00 LIN FT	\$4,200.00	1,654.00 LIN FT	\$4,962.00	1,654.00 LIN FT	\$4,962.00
32	COMMON TOPSOIL BORROW (LV)	\$54.00	700.00 CU YD	\$37,800.00	555.81 CU YD	\$30,013.74	555.81 CU YD	\$30,013.74
33	TURF ESTABLISHMENT 1	\$14,500.00	1.20 ACRE	\$17,400.00	2.46 ACRE	\$35,670.00	2.46 ACRE	\$35,670.00
34	TURF ESTABLISHMENT 2	\$14,500.00	0.30 ACRE	\$4,350.00	0.33 ACRE	\$4,785.00	0.33 ACRE	\$4,785.00
35	EROSION CONTROL BLANKETS CATEGORY 3N	\$2.95	305.00 SQ YD	\$899.75	472.00 SQ YD	\$1,392.40	472.00 SQ YD	\$1,392.40
36	STABILIZED CONSTRUCTION EXIT	\$6,500.00	1.00 LUMP SUM	\$6,500.00	1.00 LUMP SUM	\$6,500.00	1.00 LUMP SUM	\$6,500.00
37	STORM DRAIN INLET PROTECTION	\$150.00	36.00 EACH	\$5,400.00	34.00 EACH	\$5,100.00	34.00 EACH	\$5,100.00
38	SEDIMENT CONTROL LOG TYPE WOOD CHIP	\$6.00	190.00 LIN FT	\$1,140.00	760.00 LIN FT	\$4,560.00	760.00 LIN FT	\$4,560.00
39	PLANTINGS	\$45.00	225.00 CU YD	\$10,125.00	218.00 CU YD	\$9,810.00	218.00 CU YD	\$9,810.00
40	PLANTINGS SOIL (LV)	\$4.80	192.00 SQ FT	\$921.60	208.00 SQ FT	\$998.40	208.00 SQ FT	\$998.40
41	CROSSWALK MULTI COMP	\$0.40	480.00 LIN FT	\$192.00	490.00 LIN FT	\$196.00	490.00 LIN FT	\$196.00
42	4" BROKEN LINE YELLOW-EPOXY	\$0.80	2,105.00 LIN FT	\$1,684.00	2,123.00 LIN FT	\$1,698.40	2,123.00 LIN FT	\$1,698.40
43	4" DOUBLE SOLID LINE YELLOW-EPOXY	\$0.40	8,979.00 LIN FT	\$3,591.60	9,070.00 LIN FT	\$3,628.00	9,070.00 LIN FT	\$3,628.00
44	4" SOLID LINE WHITE-EPOXY	\$3.80	165.00 LIN FT	\$627.00	162.00 LIN FT	\$615.60	162.00 LIN FT	\$615.60
45	8" SOLID LINE WHITE-EPOXY	\$6.50	54.00 LIN FT	\$351.00	51.00 LIN FT	\$331.50	51.00 LIN FT	\$331.50
46	24" SOLID LINE WHITE-EPOXY	\$1,200.00	3.00 EACH	\$3,600.00	3.00 EACH	\$3,600.00	3.00 EACH	\$3,600.00
47	12" RC PIPE APRON	\$1,265.00	2.00 EACH	\$2,530.00	2.00 EACH	\$2,530.00	2.00 EACH	\$2,530.00
48	15" RC PIPE APRON	\$56.50	2,012.00 LIN FT	\$113,678.00	2,011.00 LIN FT	\$113,621.50	2,011.00 LIN FT	\$113,621.50
49	12" RCP PIPE	\$63.00	509.00 LIN FT	\$32,067.00	500.34 LIN FT	\$31,521.42	500.34 LIN FT	\$31,521.42
50	15" RCP PIPE	\$63.00	509.00 LIN FT	\$32,067.00	500.34 LIN FT	\$31,521.42	500.34 LIN FT	\$31,521.42

Pay Request No.:

CSAH 66 SANITARY SEWER EXTENSION PROJECT

8 FINAL



Real People. Real Solutions.

CITY OF CROSSLAKE

BMI PROJECT NO. B11.11904

WORK COMPLETED THROUGH TUESDAY, OCTOBER 01, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	CONNECT TO EXISTING STORM SEWER	\$475.00	5.00	\$2,375.00	5.00	\$2,375.00	5.00	\$2,375.00
52	CONNECT TO EXISTING SANITARY SEWER	\$325.00	1.00	\$325.00	1.00	\$325.00	1.00	\$325.00
53	8" PVC PIPE SEWER	\$60.00	243.00	\$14,580.00	256.00	\$15,360.00	256.00	\$15,360.00
54	10" PVC PIPE SEWER	\$70.25	4,686.00	\$329,191.50	4,721.75	\$331,702.94	4,721.75	\$331,702.94
55	10X4 PVC WYE	\$80.00	58.00	\$4,640.00	54.00	\$4,320.00	54.00	\$4,320.00
56	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	\$540.00	101.80	\$54,972.00	104.14	\$56,235.60	104.14	\$56,235.60
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	\$550.00	54.90	\$30,195.00	51.41	\$28,275.50	51.41	\$28,275.50
58	CONSTRUCT RAIN GUARDIAN TURRET	\$4,975.00	1.00	\$4,975.00	1.00	\$4,975.00	1.00	\$4,975.00
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	\$430.00	290.00	\$124,700.00	291.03	\$125,144.32	291.03	\$125,144.32
60	4" PVC PIPE SEWER	\$52.25	2,150.00	\$112,337.50	2,054.33	\$107,338.74	2,054.33	\$107,338.74
61	6" PVC DRAIN TILE CLEANOUT	\$325.00	9.00	\$2,925.00	9.00	\$2,925.00	9.00	\$2,925.00
62	6" PERF TP PIPE DRAIN	\$23.00	570.00	\$13,110.00	570.00	\$13,110.00	570.00	\$13,110.00
63	6" GATE VALVE & BOX	\$2,500.00	3.00	\$7,500.00	3.00	\$7,500.00	3.00	\$7,500.00
64	CASTING ASSEMBLY (SANITARY)	\$1,400.00	18.00	\$25,200.00	18.00	\$25,200.00	18.00	\$25,200.00
65	CASTING ASSEMBLY (A-7)	\$750.00	2.00	\$1,500.00	2.00	\$1,500.00	2.00	\$1,500.00
66	CASTING ASSEMBLY (B-13)	\$1,050.00	28.00	\$29,400.00	28.00	\$29,400.00	28.00	\$29,400.00
67	CASTING ASSEMBLY (R-2561)	\$850.00	4.00	\$3,400.00	4.00	\$3,400.00	4.00	\$3,400.00
68	TRAFFIC BARRIER DESIGN B8307	\$55.50	450.00	\$24,975.00	454.00	\$25,197.00	454.00	\$25,197.00
69	END TREATMENT - SLOTTED RAIL TERMINAL	\$5,000.00	2.00	\$10,000.00	2.00	\$10,000.00	2.00	\$10,000.00
BID TOTAL AMOUNT:				\$2,088,000.00		\$2,198,423.17		\$2,205,923.17
CO 1	LOCAL DETOUR RELATED SIGNAGE	\$8,205.00	1.00	\$8,205.00	1.00	\$8,205.00	1.00	\$8,205.00
CO 2	ADDED WORK FROM CITY	\$7,224.19	1.00	\$7,224.19	1.00	\$7,224.19	1.00	\$7,224.19
CO 3	ADDED WORK FROM STORM WATER QUALITY	\$15,954.84	1.00	\$15,954.84	1.00	\$15,954.84	1.00	\$15,954.84
CO 4	ADDED WORK FROM COUNTY	\$27,974.00	1.00	\$27,974.00	1.00	\$27,974.00	1.00	\$27,974.00
CO 5	CURB PAINTING AND TURN ARROW PAVEMENT MARKINGS	\$5,581.16	1.00	\$5,581.16	1.00	\$5,581.16	1.00	\$5,581.16
TOTAL AMOUNT:				\$2,152,939.19		\$2,263,362.36		\$2,270,862.36

F. 5. b.

CITY OF CROSSLAKE
EMPLOYEE RECOGNITION POLICY
Adopted December 9, 2019
Revised _____

1. PURPOSE AND INTENT

- a. Beginning August 1, 2007, Minnesota cities have authority under state law to conduct employee recognition programs under Minn. Stat. Sec. 15.46. This policy is intended to set forth the objectives of the City of Crosslake’s employee recognition program and to provide for the expenditure of public funds as necessary to achieve these objectives in a manner consistent with the law.
- b. The objectives of the program are:
 - 1. To increase morale and employee motivation.
 - 2. To encourage loyalty and long-term retention of employees
 - 3. To celebrate the accomplishments and service of retiring employees and to demonstrate appreciation for the City Council, employees and volunteers of the City of Crosslake for the public service provided.
- c. Employees eligible for recognition under this policy are regular full and part-time City employees, including all members of the Crosslake Fire Department. Seasonal employees are not eligible.

2. SERVICE ANNIVERSARY AWARDS

- a. The City will recognize those employees who have reached a milestone anniversary of their work in five-year increments. Recognition awards will go to all regular full-time and regular part-time employees base upon continuous service with the City from the employee’s initial start date.

3. EMPLOYEE RECOGNITION PROGRAMS.

- a. The City may sponsor employee recognition events which may include food and/or refreshments. All regular full-time and regular part-time employees will be invited to attend to thank them for their work throughout the year. If an employee’s spouse and/or guest is in attendance at the employee recognition event, they will be required to purchase a ticket for the cost of the food/refreshments the spouse and/or guest consumes.
- b. A framed certificate will be given to employee reaching milestone increments of 5 year intervals and will receive a gift certificate for clothing apparel as follows:

5 year - \$25/certificate	10 year - \$50/certificate
15 year - \$100/certificate	20+ years - \$150/certificate

4. RETIREMENT RECOGNITION

- a. The City may provide a token of recognition with a value up to \$200 along with a cake or comparable food item when a City employee retires from City employment after at least five years of service. A reception will be held at City Hall or other City building.
- b. Should an employee choose not to participate in a retirement reception, no compensation shall be paid to the employee in lieu of the City contribution to the reception.

- c. Retirement, for the purpose of this policy, shall be defined as meeting the qualifications for retirement under the rules of the Minnesota Public Employee Retirement Association (PERA) or of the Crosslake Firefighter Relief Association.

5. OTHER RECOGNITION PROGRAMS

- a. The City may provide a token of recognition along with a cake or comparable food item to recognize a Mayor or Council member leaving service.
 - b. The City may provide memorials or flowers for the hospitalization or death of any City employee or spouse/child of a city employee or elected official, death of retiree or former elected official, or death of individuals in current or former positions of leadership of neighboring political subdivisions.
 - c. The City may sponsor volunteer and commission member recognition events which may include food and/or refreshments. Volunteers will be invited to attend to thank them for their work throughout the year. If a volunteer's spouse and/or guest are in attendance at the volunteer recognition program, they will be required to purchase a ticket for the cost of the food/refreshments the spouse and/or guest consumes.
 - d. Annually the City may provide tokens of appreciation for service as a City volunteer and/or commission member.
 - e. In-House meals. City department heads and supervisors may provide meals and/or refreshments at meetings and/or events with prior approval from the City Administrator. These events include but are not limited to:
 - 1. City-sponsored training events involving City staff, volunteers, Council, or other training attendees.
 - 2. City staff, volunteers or Council events or meetings occurring over a breakfast, lunch or dinner period.
 - 3. Emergency response personnel may be provided with refreshments or food when it is deemed appropriate by the City Administrator to assure the delivery of quality emergency response service.
 - 4. Employee selection and recruitment events.
 - 5. Other events approved by the City Administrator.
6. COST. The expenditures for the above initiatives shall not exceed ~~\$2,500~~ \$4,000 annually and shall be included in the final approved budget each year. No provisions of the policy/program, or its administration, shall be subject to review under the grievance or arbitration provisions of any collective bargaining agreement.

F.5.C.

PERSONNEL COMMITTEE

On September 12, 2024, the Personnel Committee was in favor of recommending approval to the Council for the Employment Agreement with the City Administrator.

Highlights

- Moving/relocation not to exceed \$2000
- 6-month probationary period step increase with successful performance review
- Placing City Administrator on the wage scale adopted by MNPEA and prepared by Susan Hansen (currently in between 2 steps of step 5 and step 6); will be provided a same COL as MNPEA of 3.5% increase effective January 1, 2026 (\$59.71); will be provided a 6-month probationary period step - to step 7 on February 5, 2025
- 2026 – step increase to step 8; 1 step each year until top step is reached
- Sick Leave – was carried over from offer letter
- Vacation – was carried over from offer letter
- Personal Days – was carried over from offer letter
- Termination – 45-day advance notice
- Termination Pay – if terminated or employee leaves due to an unsafe, unhealthy or hostile environment – 6 months' severance of wages/benefits