

AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, NOVEMBER 12, 2024
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of February 12, 2024
2. Special Council Meeting Minutes of February 12, 2024
3. Special Council Meeting Minutes of February 16, 2024
4. Special Council Meeting Minutes of October 7, 2024
5. Regular Council Meeting Minutes of October 14, 2024
6. Special Council Meeting Minutes of October 21, 2024
7. Month End Revenue Report dated October 2024
8. Month End Expenditures Report dated October 2024
9. Balance Sheet dated October 2024
10. Police Report for Crosslake – October 2024
11. Police Report for Mission Township – October 2024
12. Fire Department Report – October 2024
13. Planning & Zoning Commission Meeting Minutes of September 27, 2024
14. Public Works Commission Meeting Minutes of October 7, 2024
15. Crosslake Parks, Recreation, and Library Commission Minutes of September 25, 2024
16. Waste Partners Recycling Report for September 2024
17. F.I.R.E. Invoice
18. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Memo dated November 8, 2024 from City Clerk Re: Canvass of Election Results
(**Council Action-Motion**)
2. Crosslakers – Request for Holiday Decorations and Discuss Installation/Maintenance of Decorations
3. Resolution Accepting Donations (**Council Action-Motion**)
4. Request for Deferral of Special Assessment for Daggett Pine Road for Senior Citizen
(**Council Action-Motion**)
 - a. Letters from Bonnie Schlapkohl
 - b. Assessment Worksheet

- c. City Code Regarding Deferral for Senior Citizens
- d. Information from LMC Regarding Deferrals for Senior Citizens

E. CITY ADMINISTRATOR'S REPORT

- 1. Memo dated November 7, 2024 from Char Nelson Re: Maximum Number of Liquor Licenses (**Council Action-Motion**)
- 2. Memo dated November 4, 2024 from Lori Conway Re: Vacation Pay (**Council Action-Motion**)
- 3. Resolution Regarding Unpaid Sewer Charges (Council Action-Motion)
- 4. Renewal of MMUA Safety Team Contract for 2025 (**Council Action-Motion**)
- 5. Renewal of Clifton Larson Allen Contract for 2025 (**Council Action-Motion**)

F. COMMISSION REPORTS

- 1. PLANNING & ZONING
 - a. Approval of Rolling Woods Final Plat (**Council Action-Motion**)
 - b. Memo dated October 12, 2024 from TJ Graumann Re: Rolling Hills – Park Dedication Consideration (**Council Action-Motion**)
- 2. PARK & RECREATION/LIBRARY
 - a. Halloween Party Recap
 - b. Highway Safety Improvement Program Funding Update
- 3. PUBLIC WORKS/CEMETERY/SEWER
 - a. Memo dated November 4, 2024 from Public Works Commission Re: Snow Removal (**Council Action-Motion**)
 - b. Memo dated November 4, 2024 from Public Works Commission Re: Johnnie Street Property (**Council Action-Motion**)
 - c. Memo dated November 4, 2024 from Public Works Commission Re: Recommendation to Hire NAGEL Appraisal & Consulting (**Council Action-Motion**)
 - d. Memo dated November 4, 2024 from Public Works Commission Re: Final Design for the Harbor Lane Improvements (**Council Action-Motion**)
 - e. Update on Sewer Line Damage and Repairs
 - f. Update on New Employees
- 4. PUBLIC SAFETY
 - a. Resolution in Support of the Cuyuna Range Fire Service Mutual Aid Agreement (**Council Action-Motion**)

G. CITY ATTORNEY REPORT

H. NEW BUSINESS

I. OLD BUSINESS

J. ADJOURN

C.1.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 12, 2024
11:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, February 12, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder, and Jackson Purfeerst. Also present were City Administrator/Finance Director Mike Lyonais, City Clerk Char Nelson, Police Chief Jake Maier, Park Director TJ Graumann, and Public Works Director Pat Wehner. There were approximately twenty-five people in the audience and on Zoom.

Dave Nevin called the meeting to order at 11:00 A.M.

Jackson Purfeerst read a summary of the results from City Administrator/Finance Director Mike Lyonais' performance evaluation. Mr. Purfeerst stated that 2 came back as unsatisfactory, 1 as good, 1 as very good, and 1 was incomplete. MOTION 02SP3-01-24 WAS MADE SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE SEPARATION BETWEEN CITY OF CROSSLAKE AND CITY ADMINISTRATOR/FINANCE DIRECTOR MIKE LYONAI'S BASED ON OTHER REASONS THAN "JUST CAUSE". MOTION CARRIED WITH ALL AYES.

MOTION 02SP3-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO ISSUE COBRA LETTER TO MIKE LYONAI'S NO LATER THAN MARCH 1, 2024. Council set date to discuss plans for interim administrative services on Friday, February 16, 2024 at 11:00 A.M. MOTION CARRIED WITH ALL AYES.

Police Department Administrative Assistant Jen LeBlanc read a statement on behalf of staff stating that despite rumors, Mike was well liked and would be greatly missed.

Tom Swenson asked that the Council take time to think about reorganizing the administration department before hiring new staff. Mr. Swenson gave the Council a handout with his thoughts.

Mike Lyonais read the following statement, "While I disagree with the overall evaluation I received, I would like to say that I have enjoyed the time I have invested in working with the city and its community on many successful projects. I also appreciate the outpouring of support I've received from City staff and community members over the past few days."

Sandy Farder stated that Mike would be missed.

The Mayor adjourned the meeting at 11:05 A.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 12, 2024
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, February 12, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder, and Jackson Purfeerst. Also present were City Clerk Char Nelson, Fire Chief Chip Lohmiller, Park Director TJ Graumann, Public Works Director Pat Wehner, and KAXE Reporter Chelsey Perkins. There were approximately twenty-five people in the audience and on Zoom.

Dave Nevin called the meeting to order at 6:00 P.M. and turned the meeting over to Robin Sylvester.

Robin Sylvester stated that she lives at 12888 County Road 103 and is looking for the Council to secure custody of Crosslake voter ballots for 3 reasons: security and preparedness, trust and transparency, and because the Council is the official canvassing board.

Crow Wing County Administrative Services Director Debby Erickson addressed the Council and reported that the County must still administer early and absentee voting in even year elections because that is a requirement of state and federal law when there are state and federal races on the ballots. The cost for the County does not decrease if Crosslake provides these services as well.

A lengthy discussion ensued regarding Cast Vote Records, cost of supplies, the length of time to process one absentee envelope, and the estimated cost to the City of \$41,846.26 to provide absentee ballot supplies and voting services for the Primary and General Elections, given by the City Clerk.

Debby Erickson stated that the Council would need to notify the County by May 1 if they plan to administer absentee voting in Crosslake.

Bob Perkins asked if the County had to duplicate the supplies and services for themselves if the City provided early voting in Crosslake. Debby Erickson replied, yes, because Crosslake residents are still eligible to vote at the Court House in Brainerd. The Court House is an official absentee and early voting location for Crow Wing County. Therefore, no election results would be available until the votes cast in Crosslake were combined with votes cast at the County.

Rebecca Wharton of 13402 Hidden Valley Road stated that she has been an election officer for 10 years and that no fraud has been found in Crow Wing County. Ms. Wharton respectfully asked that the Council not add \$50,000 to the budget for a non-existent problem.

MOTION 02SP4-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 7:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.3.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, FEBRUARY 16, 2024
11:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Friday, February 16, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, and Jackson Purfeerst. Sandy Farder participated via Zoom from 207 Honeytree Ln., Fort Walton Beach, Florida. Also present were City Clerk Char Nelson, Police Chief Jake Maier, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Pat Wehner, and Echo Publishing Report Tom Fraki. There were six people in the audience.

Dave Nevin called the meeting to order at 11:00 A.M. The Council discussed hiring an interim city administrator and the process to finish yearend financial statements. Marcia Seibert-Volz suggested that the auditor finish the yearend financials. Char Nelson reported that the auditor would not complete the year-end work because they want to remain independent in order to conduct an audit of the statements. The auditor and the League of MN Cities both recommended that the City hire Abdo to complete yearend financial work. The quote from Abdo was \$15,000-\$20,000. Tom Swenson provided names of local accountants that could help with year-end financial work that would cost much less money. A discussion ensued regarding the deputy clerk position and whether finance duties should be added to that job description, and how to restructure the entire administration department.

MOTION 02SP5-01-24 WAS MADE DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO RECESS MEETING FOR 15 MINUTES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Dave Nevin opened the meeting at 12:00P.M.

Marcia Seibert-Volz reported that Jerry Bohnsack will consider accepting the interim city administrator position but wants to meet with department heads first.

MOTION 02SP5-02-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE TITLE OF CITY TREASURER/DEPUTY CLERK AS NEW POSITION IN ADMINISTRATION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. Dave Nevin will request that the labor attorney notify union of new position.

MOTION 02SP5-03-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE 40 ADDITIONAL HOURS OF VACATION TIME FOR PAUL SATTERLUND AFTER 6-MONTH PROBATION PERIOD. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

The Council set a date to continue discussion on hiring interim City Administrator, discussing year-end financial process, updating job descriptions for city administrator and city treasurer/deputy clerk.

MOTION 02SP5-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY
MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING AT 12:25 P.M. ROLL CALL
VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.4.

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 7, 2024
12:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, October 7, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Sandy Farder, Aaron Herzog, and Marcia Seibert-Volz. Also present were Planning and Zoning Director Paul Satterlund, Planner-Zoning Coordinator Cheryl Stuckmayer, City Clerk Char Nelson, Public Works Director Pat Wehner, and Park Director TJ Graumann. City Attorney Joe Langel attended via Zoom. There were approximately twenty people in the audience.

1. Dave Nevin called the meeting to order at 12:00 P.M.
2. MOTION 10SP1-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO HIRE RILEY JORDAN AS HEAVY EQUIPMENT / SEWER OPERATOR AT STEP 3 OF THE AFSCME UNION WAGE SCALE WITH INCREASE TO STEP 4 FOLLOWING SATISFACTORY 6 MONTH PROBATION PERIOD. MOTION CARRIED WITH ALL AYES.

MOTION 10SP1-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO HIRE TRAVIS JOHNSON AS HEAVY EQUIPMENT / SEWER OPERATOR AT STEP 4 OF THE AFSCME UNION WAGE SCALE. MOTION CARRIED WITH ALL AYES.

3. MOTION 10SP1-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO HIRE JAMIE STOLTENBERG AS ADMINISTRATIVE ASSISTANT AND TO CONSIDER STEP MOVEMENT AFTER 6 MONTH PROBATIONARY EVALUATION. MOTION CARRIED WITH ALL AYES.
4. MOTION 10SP1-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ALLOW WAPOA TO DUMP INVASIVE SPECIES STARRY STONEWORT AT THE PUBLIC WORKS DISPOSAL SITE AND TO REQUIRE DNR BE RESPONSIBLE FOR PERMANENT DISPOSAL. MOTION CARRIED WITH ALL AYES.

5. Paul Satterlund provided a recap of Monday’s Special Council meeting and explained the purpose of today’s meeting. Mr. Satterlund proposed that the Council handle each plat that was affected by the moratorium one at a time.

Fawn Lake Park 1st Addition was created in 2020. It is zoned light industrial. Two phases have been approved. Most of the structures that have been built are being used for personal storage.

McGrath Addition was created in 2023. It has 8 lots and is zoned limited commercial. There is one building built so far.

Grand Review 2nd Addition is platted for 31 lots and is zoned limited commercial. There are no structures built to date.

The adoption of Ordinance 393 on September 30 restricts personal storage on property that is not zoned residential. This affects the intent of each of these developments when they started their projects.

Aaron Herzog asked if the City should create a zone for personal storage. The attorney said it could. Dave Nevin stated that he wants these types of buildings off the main corridor but does not want to get rid of them. The Mayor asked for each Council Member's opinion on the subject.

Aaron Herzog stated that because there is so little land that is zoned industrial, there should be no changes to that zone. Mr. Herzog stated that the corridor must stay zoned commercial and not be used for storage. Mr. Herzog suggested that storage buildings be allowed off the main corridor and that there be a zone for it.

Sandy Farder agreed with Aaron Herzog and stated that some residents want a limit put on the quantity of these buildings. Ms. Farder stated that she understands the need for these but wants to preserve the beauty of the area.

Dave Nevin stated that the market drives the need for these and disagrees that there should be no storage in the industrial zone, although some land should be reserved for future industrial needs. Mr. Nevin stated that the City needs to protect the main corridor and that more screening needs to be required for these developments.

Jackson Purfeerst stated that he is in favor of the 400' setback from the main corridor and that personal storage should be allowed in other areas, including industrial zones. Mr. Purfeerst agrees that the main corridor needs to be protected.

Marcia Seibert-Volz stated that personal storage buildings should not be in commercial zoned areas and that there should be a zone for only storage.

A lengthy discussion ensued regarding regulating such areas with Planned Unit Developments (PUD), Conditional Use Permits, and special zoning districts. Attorney Langel and Paul Satterlund stated that it would be best controlled with a PUD rather than a zoning district. The Council discussed restricting the number of storage units, restricting living quarters inside the units, and how to enforce screening if the trees die. Attorney Langel stated that fines could be used if the trees are not replaced.

All of the Council agreed that Dean Eggena should be allowed to finish his second plat because there are only a few lots left to build on. The question is whether or not a CUP is required now that the new ordinance has been adopted.

David Fuhs of the Planning & Zoning Commission addressed the Council with thoughts and reasoning from the Commission that helped them form the new ordinance.

Marcia Seibert-Volz and Sandy Farder were in favor of adding a new zoning district for these three developments which would be for personal storage only and no septic allowed. Attorney Langel said that he would not recommend this, however, if the landowner agreed it would be possible. The attorney was concerned that this would cause spot zoning. Marcia Seibert-Volz suggested that the three developers proceed with their developments and the City would add the zoning district as quickly as possible. Staff stated that this could take at least 60 days. Attorney Langel stated that the developers could not work on the developments until the plats were rezoned.

MOTION 10SP1-05-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO ALLOW THE 3 DEVELOPMENTS UNDER DISCUSSION TO CONTINUE WITH CONSTRUCTION WITH THE UNDERSTANDING THAT THEY ARE BUILDING STORAGE UNITS FOR COMMERCIAL USE AND WITH ALSO THE UNDERSTANDING THAT WE ARE GOING TO BE ADOPTING A CHANGE IN THE LAND USE ZONING TO ALLOW FOR PERSONAL STORAGE.

Bill Schiltz of the Planning & Zoning Commission stated that he has spoken with the developers of Grand Review and they found a loophole that allows a buyer with an LLC to purchase a lot as a business and to use the land for personal storage. If the City permitted these through a CUP, the developers could start tomorrow.

MOTION FAILED 0-5.

Attorney Langel stated that creating an LLC does not protect anyone from the use of how the land is zoned. If it is zoned commercial, the use must be commercial.

MOTION 10SP1-06-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO ALLOW THE 3 DEVELOPMENTS UNDER QUESTION TO PROCEED AS COMMERCIAL STORAGE IN LIGHT INDUSTRIAL AND LIMITED COMMERCIAL ZONES WITH THE UNDERSTANDING THAT DOWN THE LINE WE WILL BE PURSUING A CHANGE TO THESE DEVELOPMENT'S ZONES TO PERSONAL STORAGE ZONES. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

6. There being no further business at 2:27 P.M., MOTION 10SP1-07-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 14, 2024
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, October 14, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, and Aaron Herzog. Sandy Farder was absent. Also in attendance were City Administrator Lori Conway, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Sergeant Tony Marks, Zoning Administrator Paul Satterlund, and City Engineer Phil Martin. City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Marcia Seibert-Volz asked that a discussion regarding the moratorium to be added to the agenda. MOTION 10R-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – None.

C. CONSENT CALENDAR – MOTION 10R-02-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of February 12, 2024
2. Regular Council Meeting Minutes of March 11, 2024
3. Special Council Meeting Minutes of April 3, 2024
4. Regular Council Meeting Minutes of April 8, 2024
5. Regular Council Meeting Minutes of September 9, 2024
6. Special Council Meeting Minutes of September 12, 2024
7. Budget Workshop Minutes of September 18, 2024
8. Emergency Meeting Minutes of September 25, 2024
- ~~9. Special Council Meeting Minutes of September 25, 2024~~
10. Special Council Meeting Minutes of September 30, 2024
11. Month End Revenue Report dated September 2024
12. Month End Expenditures Report dated September 2024
13. Balance Sheet dated September 2024
14. Police Report for Crosslake – September 2024
15. Police Report for Mission Township – September 2024
16. Fire Department Report – September 2024
17. Planning & Zoning Commission Meeting Minutes of August 23, 2024
18. Planning & Zoning Commission Meeting Minutes of September 3, 2024
19. Public Works Commission Meeting Minutes of February 5, 2024
20. Public Works Commission Meeting Minutes of September 3, 2024
21. Crosslake Parks, Recreation, and Library Commission Minutes of June 26, 2024
22. Crosslake Parks, Recreation, and Library Commission Minutes of August 28, 2024

23. Waste Partners Recycling Report for August 2024
24. F.I.R.E. Invoices in the Amount of \$1,850.00
25. Bills for Approval in the Amount of \$174,488.86
26. LG240B Application to Conduct Excluded Bingo from Knights of Columbus
27. Updated Special Council/Budget Workshop Meeting Minutes of September 25, 2024
28. Additional Bills for Approval in the Amount of \$19,552.89

MOTION CARRIED WITH ALL AYES.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Alden Hardwick of the PAL Foundation presented Josh Runksmeier and Shawn Peterson of the Park & Recreation Department recognition awards for their hard work in keeping the grounds in outstanding condition. Mr. Hardwick stated that these men take pride in their work and did most of the labor at the new Pine River Overlook Park. TJ Graumann thanked his employees and stated that they make his job much easier.
2. MOTION 10R-03-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-25 ACCEPTING DONATIONS FROM SUSAN & GARY PHILLIPS IN THE AMOUNT OF \$100.00 FOR THE FIRE DEPARTMENT; FROM ANONYMOUS IN THE AMOUNT OF \$40.00 FOR CART TOURS AT THE PARK; FROM PAL FOUNDTION IN THE AMOUNT OF \$387.61 FOR A BIKE RACK; FROM THE PAL FOUNDATION IN THE AMOUNT OF \$695.00 FOR A BENCH AT PINE RIVER PARK; FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$1,507.63 FOR TILTING HOSE TURNTABLE; FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$402.01 FOR PIG ROAST TRASH REMOVAL; AND FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$2,699.40 FOR CHAINSAWS. MOTION CARRIED WITH ALL AYES.
3. MOTION 10R-04-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE ORDINANCE NO. 394 AMENDING CHAPTER 1 OF THE CITY CODE REGARDING PROCEDURE FOR APPROVING ORDINANCES. MOTION CARRIED WITH ALL AYES.
4. MOTION 10R-05-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE ORDINANCE NO. 392 AMENDING CHAPTER 2 OF THE CITY CODE RELATING TO SALARIES OF MAYOR AND CITY COUNCIL MEMBERS. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. Lori Conway reported that bids were received for the repairs to six roofs on city owned buildings that were damaged during the hailstorm in June. The City is responsible for \$250 deductible on the shingle roof repairs and for 30% of the total cost of the metal roof repairs. MOTION 10R-06-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO AWARD SHINGLE ROOF REPLACEMENT PROJECT TO TITAN COMPANIES WITH BID AMOUNT OF \$118,707.78 AND METAL ROOF REPLACEMENT PROJECT TO NORSE VALLEY CONSTRUCTION WITH BID AMOUNT OF \$581,000.00. MOTION CARRIED WITH ALL AYES.

MOTION 10R-07-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO USE PHONE COMPANY FUNDS TO PAY FOR REPAIRS. MOTION CARRIED WITH ALL AYES.

2. MOTION 10R-08-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO HOLD A SPECIAL MEETING ON MONDAY, OCTOBER 21, 2024 AT 9:00 A.M. FOR THE PURPOSE OF REVIEWING THE SHORT-TERM RENTAL ORDINANCE WITH THE CITY ATTORNEY AND REVIEWING THE PLANNING AND ZONING ORDINANCE ISSUES. MOTION CARRIED WITH ALL AYES.
3. Lori Conway reported that Sandra Payne, landowner on Park View Lane, requested review of her property as it pertains to the road assessment that was issued against her land. Ms. Payne believes the buildings should be assessed in the town home category. After review, the city engineer believes it is reasonable to reduce assessment by \$1,000. MOTION 10R-09-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO REDUCE DAGGETT PINE ROAD ASSESSMENT FOR PID #14090690 AND #14090691 TO \$500 EACH BECAUSE A STRUCTURE COULD NOT BE BUILT ON EITHER LOT IF THE EXISTING BUILDING WERE REMOVED. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 10R-10-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO REMOVE HUNTER ROEDER FROM PROBATIONARY STATUS. MOTION CARRIED WITH ALL AYES.

2. PLANNING & ZONING

- a. MOTION 10R-11-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PUBLICATION OF ORDINANCE NO. 393 IN SUMMARY FORM IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

Paul Satterlund reported that he and Cheryl Stuckmayer worked with the City Attorney and will have a preliminary ordinance for the council to review on Monday for the Personal Storage District.

MOTION 10R-12-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO REPEAL ORDINANCE NO. 389 ESTABLISHING A MORATORIUM ON NEW ACCESSORY STRUCTURES ON LOTS WITHOUT AN EXISTING PRINCIPAL STRUCTURE. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. MOTION 10R-13-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE REDESIGN OF THE CROSSLAKE AREA LIBRARY LOGO USING AVAILABLE FUNDS UP TO \$750. MOTION CARRIED WITH ALL AYES.
- b. MOTION 10R-14-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE KITCHIGAMI REGIONAL LIBRARY SYSTEM SERVICE CONTRACT FOR 2025. MOTION CARRIED WITH ALL AYES.
- c. MOTION 10R-15-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT \$50,000 MATCH FUNDS GRANT FROM SOURCEWELL TO BE USED TOWARDS THE PURCHASE OF JOHN DEERE Z950M ZTRAK AND TO USE AVAILABLE FUNDS IN PARK GENERAL CAPEX FUND BALANCE TO COVER REMAINING \$15,000 COST. MOTION CARRIED WITH ALL AYES.
- d. MOTION 10R-16-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO AUTHORIZE COUNCIL MEMBERS AND CITY CLERK TO SIGN APPLICATIONS WITH "ELECTRONIC PAYMENTS" FOR CREDIT CARD SERVICES AT CROSSLAKE CITY HALL AND CROSSLAKE COMMUNITY CENTER AND FUTURE APPLICATION FOR WEBSITE CUSTOMER PAYMENTS. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 10R-17-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE PARTIAL PAYMENT IN THE AMOUNT OF \$78,170 TO ACM, LLC FOR MILINDA SHORES BRIDGE WINGWALL IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

MOTION 10R-18-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO USE \$30,000 FROM THE GENERAL FUND AND BALANCE FROM THE ASSIGNED FUND BALANCE TO PAY FOR MILINDA SHORES BRIDGE PROJECT. MOTION CARRIED WITH ALL AYES.

- b. MOTION 10R-19-24 WAS MADE BY MARICA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO TABLE ACTION AND DIRECT STAFF TO OBTAIN QUOTE FOR APPRAISAL FOR BENEFIT ANALYSIS FOR THE YEAR 2 ROAD PROJECTS. MOTION CARRIED WITH ALL AYES.
- c. MOTION 10R-20-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT CITY ENGINEER TO PURSUE DISCUSSION WITH CROW WING COUNTY HIGHWAY DEPARTMENT REGARDING ADDITION OF NEW TRAIL ALONG COUNTY ROAD (CSAH) 103 FROM HAPPY LANDING ROAD TO WEST SHORE DRIVE DURING

PLANNED REHABILITATION OF CSAH 103 IN 2026. MOTION CARRIED WITH ALL AYES.

- d. MOTION 10R-21-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE FINAL PAYMENT (PAY APPLICATION NO. 8) FROM CASPER CONSTRUCTION IN THE AMOUNT OF \$30,133.62 FOR THE CSAH 66 SANITARY SEWER EXTENSION PROJECT. MOTION CARRIED WITH ALL AYES.
- e. MOTION 10R-22-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE EXPENSE UP TO \$10,000 TO REPAIR SEWER LINE IN TOWN SQUARE DUE TO SEWER LINE BEING HIT BY CONTRACTOR OF CROW WING POWER WHILE TRENCHING FOR STREET LIGHT AND TO DIRECT STAFF TO BILL CROW WING POWER FOR LABOR AND COSTS. MOTION CARRIED WITH ALL AYES.
- f. MOTION 10R-23-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO GRANT ONE YEAR EXTENSION (SEPTEMBER 30, 2025) TO SIMONSON LUMBER TO HOOK UP TO CITY SEWER AND TO DIRECT STAFF TO INSTALL METER AND START BILLING FOR SERVICES IMMEDIATELY. MOTION CARRIED WITH ALL AYES.

5. PERSONNEL COMMITTEE

- a. MOTION 10R-24-24 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE HIRING DAVID BECKEL TO FILL HEAVY EQUIPMENT/SEWER OPERATOR POSITION AT STEP 4 OF AFSCME UNION CONTRACT WITH 6-MONTH PROBATION PERIOD. MOTION CARRIED 3-1 WITH HERZOG OPPOSED.
- b. MOTION 10R-25-24 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO APPROVE UPDATED EMPLOYEE RECOGNITION POLICY AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- c. City Council took no action on City Administrator's contract and asked to see the contract in its entirety before approval. This item will be added to Monday's special meeting notice.

G. CITY ATTORNEY REPORT – Marcia Seibert-Volz asked for clarification between workshop and special meeting and whether State Statute defines that. Attorney Soderlind stated that he would confer with Attorney Langel and report back to the Council. Ms. Seibert-Volz asked that the issue be placed on the November meeting.

H. NEW BUSINESS – None.

I. OLD BUSINESS – None.

J. ADJOURN – MOTION 10R-26-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 8:50 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C. 6.

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 21, 2024
9:00 A.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, October 21, 2024. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Aaron Herzog, and Marcia Seibert-Volz. Sandy Farder attended via Zoom from Aberenrain 50, Baar 6340, Zug Canton, Switzerland because she was on vacation. Also present were City Administrator Lori Conway, Fire Chief Chip Lohmiller, Planning and Zoning Director Paul Satterlund, Planner-Zoning Coordinator Cheryl Stuckmayer, City Clerk Char Nelson, Public Park Director TJ Graumann, Police Chief Jake Maier, Administrative Assistance Jen LeBlanc, and City Attorney Joe Langel. There were four people in the audience.

1. Dave Nevin called the meeting to order at 9:00 A.M.
2. The City Attorney reviewed his suggested changes to the Short-Term Rental ordinance including definitions, types of violations and fines. A lengthy discussion ensued regarding how to define improved surface, civil versus misdemeanor violations, and effective ways to enforce the ordinance.

MOTION 10SP2-01-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO WORK WITH CITY ATTORNEY TO COMPLETE CHANGES TO SHORT-TERM RENTAL ORDINANCE BY NOVEMBER 12. A ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 10SP2-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO HOLD A SPECIAL MEETING ON FRIDAY, NOVEMBER 1, 2024 AT 1:00 PM.M FOR THE PURPOSE OF ADOPTING THE SHORT-TERM RENTAL ORDINANCE. A ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. Zoning Administrator Paul Satterlund reviewed the draft ordinance amendment for adding Personal Storage District. Mr. Satterlund stated that today was just a preview for the Council and that the ordinance would be taken to the Planning & Zoning Commission on Friday for review/changes before it goes to the Council for final approval. A lengthy discussion ensued regarding screening and whether septic systems should be allowed in this district. It was the consensus of the Council to move the draft ordinance to the Planning & Zoning Commission for review.
4. The Council reviewed the City Administrator’s proposed Employment Agreement. Lori Conway left the meeting at this time. MOTION 10SP2-03-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND LORI A. CONWAY.

Aaron Herzog stated that he was not in favor of granting compensatory time to exempt employees. Marcia Seibert-Volz asked if other exempt employees earn comp time. Char Nelson stated that only non-exempt employees earn comp time. Ms. Seibert-Volz agreed with Mr. Herzog that this should not be in the contract but suggested that it be changed to read like the former City Administrator's contract. Aaron Herzog stated that the contract should be reviewed by labor attorney Susan Hansen. MARCIA SEIBERT-VOLZ AND BY SANDY FARDER AGREED TO ADD TO THE MOTION THAT APPROVAL IS CONTINGENT ON REMOVING #15 HOURS OF WORK FROM THE EMPLOYMENT AGREEMENT AND REPLACING THAT SECTION WITH ARTICLE VI HOURS OF WORK FROM MNPEA CITY ADMINISTRATOR'S UNIT CONTRACT AND CONTINGENT ON APPROVAL FROM LABOR ATTORNEY AND EMPLOYEE. A ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

5. There being no further business at 10:25 A.M., MOTION 10SP2-04-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.7.

City of Crosslake

Month-End Revenue

Current Period: OCTOBER 2024

SRC	SRC Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
101 GENERAL FUND						
31000	General Property Taxes	\$3,918,588.00	\$0.00	\$2,268,361.15	\$1,650,226.85	57.89%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31800	Other Taxes	\$2,500.00	\$197.88	\$197.88	\$2,302.12	7.92%
31900	Penalties and Interest DelTax	\$800.00	\$0.00	\$913.93	-\$113.93	114.24%
32110	Alcoholic Beverages	\$18,000.00	\$0.00	\$21,825.00	-\$3,825.00	121.25%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$895.00	\$105.00	89.50%
32180	Other Licenses/Permits	\$400.00	\$0.00	\$50.00	\$350.00	12.50%
32200	STR Fees/Fines	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33300	Public Safety Aid/Grant	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$79,143.99	-\$79,143.99	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$6,200.00	\$0.00	\$6,193.21	\$6.79	99.89%
33417	Police State Aid	\$54,000.00	\$69,365.06	\$69,365.06	-\$15,365.06	128.45%
33418	Fire State Aid	\$49,000.00	\$0.00	\$0.00	\$49,000.00	0.00%
33419	Fire Training Reimbursement	\$12,000.00	\$0.00	\$24,133.46	-\$12,133.46	201.11%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$2,305.00	-\$2,305.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$45,552.95	-\$45,552.95	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$0.00	\$150.50	\$349.50	30.10%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$12.00	\$8.00	60.00%
34103	Zoning Permits	\$60,000.00	\$12,900.00	\$75,700.00	-\$15,700.00	126.17%
34104	Plat Check Fee/Subdivision Fee	\$10,000.00	\$200.00	\$21,535.00	-\$11,535.00	215.35%
34105	Variances and CUPS/IUPS	\$15,000.00	\$1,500.00	\$19,950.00	-\$4,950.00	133.00%
34106	Sign Permits	\$500.00	\$0.00	\$175.00	\$325.00	35.00%
34107	Assessment Search Fees	\$2,000.00	\$105.00	\$1,710.00	\$290.00	85.50%
34108	Zoning Misc/Penalties	\$1,500.00	\$75.00	\$1,875.00	-\$375.00	125.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$4,222.50	-\$4,222.50	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$15,000.00	\$6,215.00	\$31,235.00	-\$16,235.00	208.23%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$5,200.00	\$2,507.63	\$82,921.61	-\$77,721.61	1594.65%
34202	Fire Contract Services	\$45,000.00	\$0.00	\$59,386.11	-\$14,386.11	131.97%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$0.00	\$0.00	\$1,600.00	-\$1,600.00	0.00%
34210	Police Contracts	\$68,000.00	\$0.00	\$51,358.07	\$16,641.93	75.53%
34211	Police Donations	\$0.00	\$0.00	\$57,500.00	-\$57,500.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$2,748.03	\$2,251.97	54.96%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$6,250.00	-\$6,250.00	0.00%

Month-End Revenue
Current Period: OCTOBER 2024

SRC	SRC Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
34300	E911 Signs	\$1,200.00	\$450.00	\$2,775.00	-\$1,575.00	231.25%
34700	Park & Rec Donation	\$300.00	\$50,000.00	\$56,284.00	-\$55,984.00	18761.33%
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$300.00	\$69.00	\$631.00	-\$331.00	210.33%
34740	Park Concessions	\$500.00	\$16.00	\$45.00	\$455.00	9.00%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$13.54	\$86.46	13.54%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$498.00	\$3,923.00	\$77.00	98.08%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$670.00	-\$370.00	223.33%
34760	Library Cards	\$500.00	\$57.00	\$1,057.00	-\$557.00	211.40%
34761	Library Donations	\$500.00	\$0.00	\$198.99	\$301.01	39.80%
34762	Library Copies	\$300.00	\$119.50	\$505.75	-\$205.75	168.58%
34763	Library Events	\$5,000.00	\$0.00	\$4,971.05	\$28.95	99.42%
34764	Library Miscellaneous	\$50.00	\$3.00	\$18.00	\$32.00	36.00%
34765	Summer Reading Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$0.00	\$24,828.26	-\$21,828.26	827.61%
34770	Silver Sneakers	\$16,000.00	\$2,009.00	\$19,970.50	-\$3,970.50	124.82%
34790	Park Dedication Fees	\$15,000.00	\$0.00	\$73,500.00	-\$58,500.00	490.00%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,512.00	-\$12.00	100.80%
34801	Recreational-Program	\$1,500.00	\$0.00	\$2,095.00	-\$595.00	139.67%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$650.00	\$350.00	65.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$912.00	\$5,023.00	-\$4,023.00	502.30%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,141.00	\$38,203.25	-\$8,203.25	127.34%
34807	Volleyball Fees	\$750.00	\$0.00	\$704.00	\$46.00	93.87%
34808	Silver and Fit	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34809	Soccer Fees	\$1,500.00	\$0.00	\$1,020.00	\$480.00	68.00%
34810	Pickle Ball	\$15,000.00	\$75.00	\$27,776.00	-\$12,776.00	185.17%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$5,000.00	\$2,300.00	\$11,800.00	-\$6,800.00	236.00%
34941	Cemetery Openings	\$3,500.00	\$550.00	\$5,600.00	-\$2,100.00	160.00%
34942	Cemetery Other	\$450.00	\$50.00	\$850.00	-\$400.00	188.89%
34950	Public Works Revenue	\$3,000.00	\$250.25	\$26,959.05	-\$23,959.05	898.64%
34952	County Joint Facility Payments	\$35,000.00	\$4,950.61	\$22,730.69	\$12,269.31	64.94%
34953	Recycling Revenues	\$500.00	\$0.00	\$422.25	\$77.75	84.45%
35100	Court Fines	\$10,000.00	\$1,729.84	\$18,077.60	-\$8,077.60	180.78%
35103	Library Fines	\$600.00	\$27.00	\$100.00	\$500.00	16.67%
35105	Restitution Receipts	\$500.00	\$0.00	\$1,847.26	-\$1,347.26	369.45%
36200	Miscellaneous Revenues	\$6,000.00	\$7,673.62	\$19,664.05	-\$13,664.05	327.73%
36201	Misc Reimbursements	\$0.00	\$3,866.41	\$19,797.07	-\$19,797.07	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$225,000.00	\$22,292.38	\$260,825.24	-\$35,825.24	115.92%
36230	Contributions and Donations	\$0.00	\$0.00	\$1,700.00	-\$1,700.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36256	Sp Assess P - Other	\$3,820.00	\$53,000.00	\$83,909.93	-\$80,089.93	2196.60%
36257	Sp Assess I - Other	\$1,617.00	\$17.76	\$826.25	\$790.75	51.10%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

City of Crosslake

Month-End Revenue

Current Period: OCTOBER 2024

SRC	SRC Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$138,000.00	-\$138,000.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$900,000.00	\$0.00	\$0.00	\$900,000.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101 GENERAL FUND		\$5,591,745.00	\$252,122.94	\$3,828,269.18	\$1,763,475.82	68.46%
301 DEBT SERVICE FUND						
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$1.76	-\$1.76	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$99,100.00	\$0.00	\$57,471.25	\$41,628.75	57.99%
31317	2019A City Hall/Police	\$309,100.00	\$0.00	\$179,241.66	\$129,858.34	57.99%
31318	2021 GO Equip Cert Series 2021	\$144,375.00	\$0.00	\$83,623.67	\$60,751.33	57.92%
31319	2022A Fire Truck	\$125,875.00	\$0.00	\$72,824.38	\$53,050.62	57.85%
31320	2022A Road Projects	\$40,784.00	\$0.00	\$23,546.08	\$17,237.92	57.73%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin 2022 Roads	\$10,803.00	\$0.00	\$6,366.91	\$4,436.09	58.94%
36122	Sp Assess Int 2022 Roads	\$10,585.00	\$0.00	\$6,293.89	\$4,291.11	59.46%
36123	Sp Assess Prin Daggett Bay Rd	\$1,414.00	\$0.00	\$509.50	\$904.50	36.03%
36124	Sp Assess Int Daggett Bay Rd	\$375.00	\$0.00	\$135.19	\$239.81	36.05%
36200	Miscellaneous Revenues	\$0.00	\$0.00	-\$0.11	\$0.11	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
301 DEBT SERVICE FUND		\$742,411.00	\$0.00	\$430,014.18	\$312,396.82	57.92%
405 TAX INCREMENT FINANCE PROJECTS						
31056	Tax Increment 1-9 C&J Develop	\$12,300.00	\$0.00	\$7,289.27	\$5,010.73	59.26%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405 TAX INCREMENT FINANCE PROJECTS		\$12,300.00	\$0.00	\$7,289.27	\$5,010.73	59.26%
502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$18,100.00	\$0.00	\$10,540.94	\$7,559.06	58.24%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$10,540.94	\$7,559.06	58.24%
601 SEWER OPERATING FUND						
31000	General Property Taxes	\$188,027.00	\$0.00	\$65,571.47	\$122,455.53	34.87%

City of Crosslake

Month-End Revenue

Current Period: OCTOBER 2024

SRC	SRC Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$772.51	\$2,650.43	-\$2,650.43	0.00%
36104	Penalty & Interest	\$1,500.00	\$294.16	\$2,676.17	-\$1,176.17	182.68%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$634.95	\$865.05	42.33%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$431,880.00	\$39,460.11	\$368,116.58	\$63,763.42	85.87%
37250	Sewer Connection Payments	\$39,400.00	\$5,500.00	\$56,900.00	-\$17,500.00	144.42%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 SEWER OPERATING FUND		\$662,307.00	\$46,026.78	\$496,549.60	\$165,757.40	75.11%
651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$2,083.96	-\$2,083.96	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$118,608.00	\$0.00	\$68,775.16	\$49,832.84	57.99%
31321	2022A Sewer Bonds	\$135,893.00	\$0.00	\$121,120.73	\$14,772.27	89.13%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
651 SEWER RESTRICTED SINKING FUND		\$256,501.00	\$0.00	\$191,979.85	\$64,521.15	74.85%
		\$7,283,364.00	\$298,149.72	\$4,964,643.02	\$2,318,720.98	68.18%

([Act Status]="Active")

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City of Crosslake

Month End Expenditures

Current Period: OCTOBER 2024

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
101 GENERAL FUND						
41110 Council						
100	Wages and Salaries Dept Head	\$30,600.00	\$2,850.00	\$25,170.00	\$5,430.00	82.25%
122	FICA	\$2,341.00	\$218.05	\$2,129.89	\$211.11	90.98%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$77.00	\$0.00	\$91.00	-\$14.00	118.18%
200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$1,376.00	\$114.69	\$1,032.21	\$343.79	75.02%
331	Travel Expenses	\$1,500.00	\$0.00	\$52.09	\$1,447.91	3.47%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,174.00	\$72.50	\$1,066.50	\$107.50	90.84%
41110 Council		\$39,218.00	\$3,255.24	\$29,541.69	\$9,676.31	75.33%
41400 Administration						
100	Wages and Salaries Dept Head	\$115,295.00	\$9,230.76	\$171,389.58	-\$56,094.58	148.65%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Administrative Assistant	\$0.00	\$5,870.00	\$36,096.00	-\$36,096.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$92,518.00	\$6,899.20	\$70,385.34	\$22,132.66	76.08%
121	PERA	\$15,586.00	\$1,650.00	\$11,769.16	\$3,816.84	75.51%
122	FICA	\$15,898.00	\$1,557.42	\$18,310.80	-\$2,412.80	115.18%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$27,902.00	\$2,325.18	\$13,521.14	\$14,380.86	48.46%
132	Employer Paid Disability	\$1,726.00	\$286.06	\$1,069.22	\$656.78	61.95%
133	Employer Paid Dental	\$1,236.00	\$121.28	\$842.08	\$393.92	68.13%
134	Employer Paid Life	\$134.00	\$15.60	\$109.20	\$24.80	81.49%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,424.00	\$0.00	\$1,140.00	\$284.00	80.06%
152	Health Savings Account Contrib	\$9,600.00	\$4,800.00	\$16,000.00	-\$6,400.00	166.67%
200	Office Supplies	\$3,200.00	\$1,502.92	\$3,853.11	-\$653.11	120.41%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,134.00	\$866.00	56.70%
210	Operating Supplies	\$1,000.00	\$26.00	\$502.42	\$497.58	50.24%
220	Repair/Maint Supply - Equip	\$3,834.00	\$545.83	\$7,792.97	-\$3,958.97	203.26%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,000.00	\$209.05	\$1,981.39	\$1,018.61	66.05%
321	Communications-Cellular	\$0.00	\$49.88	\$82.44	-\$82.44	0.00%
322	Postage	\$750.00	\$9.26	\$673.95	\$76.05	89.86%
331	Travel Expenses	\$1,000.00	\$170.20	\$253.62	\$746.38	25.36%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$412.00	-\$412.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$191.25	\$558.75	25.50%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,430.00	\$297.00	\$3,110.61	-\$680.61	128.01%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$5,421.00	\$0.00	\$2,593.78	\$2,827.22	47.85%
600	Principal	\$970.00	\$81.27	\$807.06	\$162.94	83.20%
610	Interest	\$20.00	\$1.23	\$17.94	\$2.06	89.70%
41400 Administration		\$307,044.00	\$35,648.14	\$364,039.06	-\$56,995.06	118.56%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
41410	Elections					
107	Services	\$15,000.00	\$0.00	\$1,473.75	\$13,526.25	9.83%
122	FICA	\$1,148.00	\$0.00	\$0.00	\$1,148.00	0.00%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$34.62	-\$34.62	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$28.73	-\$28.73	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,500.00	\$0.00	\$638.55	\$861.45	42.57%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41410	Elections	\$17,648.00	\$0.00	\$2,175.65	\$15,472.35	12.33%
41600	Audit/Legal Services					
301	Auditing and Acct g Services	\$42,000.00	\$0.00	\$76,579.49	-\$34,579.49	182.33%
304	Legal Fees (Civil)	\$7,000.00	\$893.00	\$14,353.46	-\$7,353.46	205.05%
307	Legal Fees (Labor)	\$25,000.00	\$9,116.82	\$39,753.04	-\$14,753.04	159.01%
41600	Audit/Legal Services	\$74,000.00	\$10,009.82	\$130,685.99	-\$56,685.99	176.60%
41910	Planning and Zoning					
100	Wages and Salaries Dept Head	\$73,507.00	\$6,178.14	\$50,009.84	\$23,497.16	68.03%
101	Assistant	\$69,202.00	\$6,376.26	\$65,134.36	\$4,067.64	94.12%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$10,704.00	\$941.58	\$9,151.26	\$1,552.74	85.49%
122	FICA	\$10,917.00	\$906.62	\$8,905.69	\$2,011.31	81.58%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$27,902.00	\$1,652.58	\$12,394.35	\$15,507.65	44.42%
132	Employer Paid Disability	\$1,281.00	\$129.75	\$1,048.46	\$232.54	81.85%
133	Employer Paid Dental	\$1,425.00	\$172.41	\$1,441.48	-\$16.48	101.16%
134	Employer Paid Life	\$134.00	\$10.40	\$88.40	\$45.60	65.97%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,030.00	\$0.00	\$779.00	\$251.00	75.63%
152	Health Savings Account Contrib	\$9,600.00	\$2,722.00	\$14,191.00	-\$4,591.00	147.82%
200	Office Supplies	\$2,000.00	\$630.17	\$2,532.67	-\$532.67	126.63%
208	Instruction Fees	\$3,200.00	\$0.00	\$0.00	\$3,200.00	0.00%
210	Operating Supplies	\$1,000.00	\$0.00	\$153.21	\$846.79	15.32%
212	Motor Fuels	\$500.00	\$25.04	\$143.51	\$356.49	28.70%
220	Repair/Maint Supply - Equip	\$4,000.00	\$530.83	\$5,944.97	-\$1,944.97	148.62%
221	Repair/Maint Vehicles 302	\$0.00	\$0.00	\$53.54	-\$53.54	0.00%
262	Unif Tony/Pete	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$149.99	\$350.01	30.00%
303	Engineering Fees	\$1,500.00	\$1,618.00	\$8,333.00	-\$6,833.00	555.53%
304	Legal Fees (Civil)	\$3,000.00	\$114.00	\$10,620.20	-\$7,620.20	354.01%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$209.05	\$1,981.37	\$518.63	79.25%
321	Communications-Cellular	\$500.00	\$0.00	\$115.85	\$384.15	23.17%
322	Postage	\$600.00	\$9.27	\$664.29	-\$64.29	110.72%
331	Travel Expenses	\$2,000.00	\$0.00	\$41.54	\$1,958.46	2.08%
332	Travel Expense- P&Z Comm	\$4,000.00	\$1,820.00	\$4,480.00	-\$480.00	112.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$47.43	\$591.15	\$1,008.85	36.95%
352	Filing Fees	\$800.00	\$92.00	\$552.00	\$248.00	69.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
360	Insurance	\$4,903.00	\$0.00	\$5,139.00	-\$236.00	104.81%
387	Septic Inspections/Design	\$0.00	\$2,140.00	\$2,140.00	-\$2,140.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,230.00	\$1,359.00	\$2,804.00	-\$574.00	125.74%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$20.00	\$6.00	\$15.00	\$5.00	75.00%
452	Refund	\$500.00	\$0.00	\$6,600.00	-\$6,100.00	1320.00%
470	Consultant Fees	\$10,000.00	\$0.00	\$19,647.50	-\$9,647.50	196.48%
500	Capital Outlay -	\$5,421.00	\$0.00	\$2,085.40	\$3,335.60	38.47%
600	Principal	\$970.00	\$81.27	\$807.06	\$162.94	83.20%
610	Interest	\$20.00	\$1.23	\$17.94	\$2.06	89.70%
41910	Planning and Zoning	\$259,166.00	\$27,773.03	\$238,757.03	\$20,408.97	92.13%
41940	General Government					
101	Assistant	\$105,540.00	\$0.00	\$0.00	\$105,540.00	0.00%
121	PERA	\$8,074.00	\$0.00	\$0.00	\$8,074.00	0.00%
122	FICA	\$7,916.00	\$0.00	\$0.00	\$7,916.00	0.00%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$20,000.00	\$0.00	\$117.53	\$19,882.47	0.59%
132	Employer Paid Disability	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
133	Employer Paid Dental	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
134	Employer Paid Life	\$70.00	\$0.00	\$0.00	\$70.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$6,400.00	\$0.00	\$513.00	\$5,887.00	8.02%
199	Employee Recognition	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	Instruction Fees	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
210	Operating Supplies	\$2,500.00	\$75.50	\$1,926.96	\$573.04	77.08%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$1,664.01	\$6,947.03	-\$1,947.03	138.94%
235	Signs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$1,519.73	\$88.27	94.51%
320	Communications	\$500.00	\$87.22	\$779.56	-\$279.56	155.91%
335	Background Checks	\$0.00	\$0.00	\$33.25	-\$33.25	0.00%
336	Short Term Rental	\$0.00	\$0.00	\$32,500.00	-\$32,500.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$26.78	\$278.64	\$221.36	55.73%
354	Ordinance Codification	\$5,000.00	\$0.00	\$3,187.59	\$1,812.41	63.75%
360	Insurance	\$26,741.00	\$0.00	\$24,800.40	\$1,940.60	92.74%
381	Electric Utilities	\$10,000.00	\$944.28	\$10,101.28	-\$101.28	101.01%
383	Gas Utilities	\$4,500.00	\$28.37	\$623.90	\$3,876.10	13.86%
384	Refuse/Garbage Disposal	\$850.00	\$72.23	\$967.06	-\$117.06	113.77%
385	Sewer Utility	\$780.00	\$65.00	\$640.00	\$140.00	82.05%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$10,000.00	\$600.00	\$5,850.00	\$4,150.00	58.50%
430	Miscellaneous	\$1,500.00	\$62.32	\$1,494.70	\$5.30	99.65%
433	Dues/Contracts/Subscriptions	\$9,000.00	\$3,755.05	\$8,535.60	\$464.40	94.84%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$15,000.00	\$3,732.49	\$15,308.95	-\$308.95	102.06%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
443	Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$74,109.18	-\$74,109.18	0.00%
490	Donations to Civic Org s	\$5,650.00	\$0.00	\$3,500.00	\$2,150.00	61.95%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Government	\$297,789.00	\$11,113.25	\$210,484.36	\$87,304.64	70.68%
42110	Police Administration					
100	Wages and Salaries Dept Head	\$88,982.00	\$6,592.60	\$67,128.03	\$21,853.97	75.44%
101	Assistant	\$78,021.00	\$0.00	\$0.00	\$78,021.00	0.00%
102	Administrative Assistant	\$52,208.00	\$4,233.21	\$44,494.72	\$7,713.28	85.23%
103	Tech 1	\$78,603.00	\$6,139.56	\$61,847.21	\$16,755.79	78.68%
104	Tech 2	\$0.00	\$5,075.89	\$37,197.82	-\$37,197.82	0.00%
108	Tech 3	\$26,000.00	\$0.00	\$840.00	\$25,160.00	3.23%
110	Tech 4	\$74,857.00	\$5,779.32	\$60,579.66	\$14,277.34	80.93%
112	Tech 5	\$67,702.00	\$5,510.35	\$60,753.55	\$6,948.45	89.74%
113	Tech 6	\$69,687.00	\$6,193.42	\$62,000.46	\$7,686.54	88.97%
121	PERA	\$89,557.00	\$6,564.03	\$69,273.05	\$20,283.95	77.35%
122	FICA	\$11,010.00	\$734.51	\$7,974.51	\$3,035.49	72.43%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$123,368.00	\$7,955.52	\$77,076.33	\$46,291.67	62.48%
132	Employer Paid Disability	\$3,932.00	\$820.06	\$3,976.24	-\$44.24	101.13%
133	Employer Paid Dental	\$5,934.00	\$437.70	\$4,207.43	\$1,726.57	70.90%
134	Employer Paid Life	\$470.00	\$36.40	\$358.80	\$111.20	76.34%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$37,053.00	\$0.00	\$27,645.00	\$9,408.00	74.61%
152	Health Savings Account Contrib	\$38,400.00	\$4,800.00	\$28,800.00	\$9,600.00	75.00%
200	Office Supplies	\$300.00	\$78.87	\$527.62	-\$227.62	175.87%
208	Instruction Fees	\$10,001.00	\$1,406.80	\$4,281.80	\$5,719.20	42.81%
209	Physicals	\$800.00	\$0.00	\$605.00	\$195.00	75.63%
210	Operating Supplies	\$3,000.00	\$150.53	\$5,855.24	-\$2,855.24	195.17%
212	Motor Fuels	\$20,000.00	\$1,753.35	\$15,261.99	\$4,738.01	76.31%
214	Auto Expense- Squad 307	\$1,500.00	\$0.00	\$546.00	\$954.00	36.40%
216	Auto Expense- Squad 305	\$1,500.00	\$0.00	\$1,124.64	\$375.36	74.98%
217	Auto Expense- Squad 303	\$1,500.00	\$0.00	\$33.58	\$1,466.42	2.24%
218	Auto Expense- Squad 301	\$1,500.00	\$0.00	\$789.11	\$710.89	52.61%
219	Auto Expense- Squad 304	\$1,500.00	\$0.00	\$1,927.38	-\$427.38	128.49%
220	Repair/Maint Supply - Equip	\$8,500.00	\$250.00	\$2,504.62	\$5,995.38	29.47%
221	Repair/Maint Vehicles 302	\$1,500.00	\$0.00	\$32,432.35	-\$30,932.35	2162.16%
223	Bldg Repair Suppl/Maintenance	\$500.00	\$0.00	\$307.79	\$192.21	61.56%
258	Unif FIRE/Pat/Mark	\$675.00	\$0.00	\$588.53	\$86.47	87.19%
259	Unif Joe/Hunter	\$675.00	\$0.00	\$1,896.64	-\$1,221.64	280.98%
260	Unif Cody/Josh/Nate	\$675.00	\$0.00	\$591.08	\$83.92	87.57%
261	Unif Jake/TJ/Zak	\$675.00	\$0.00	\$470.67	\$204.33	69.73%
262	Unif Tony/Pete	\$675.00	\$114.32	\$389.62	\$285.38	57.72%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
264	Unif Bobby/Cheryl/Shawn	\$675.00	\$0.00	\$895.26	-\$220.26	132.63%
265	Unif & P/T Expense	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
281	Tactical Team	\$10,000.00	\$0.00	\$8,058.99	\$1,941.01	80.59%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$500.00	\$0.00	\$23.15	\$476.85	4.63%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$783.51	\$53,033.44	-\$53,033.44	0.00%
320	Communications	\$5,400.00	\$475.78	\$4,396.50	\$1,003.50	81.42%
321	Communications-Cellular	\$5,400.00	\$566.89	\$4,523.66	\$876.34	83.77%
322	Postage	\$200.00	\$24.60	\$185.15	\$14.85	92.58%
331	Travel Expenses	\$2,500.00	\$255.75	\$3,033.16	-\$533.16	121.33%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$31,837.00	\$0.00	\$30,984.65	\$852.35	97.32%
405	Cleaning Services	\$4,800.00	\$300.00	\$3,000.00	\$1,800.00	62.50%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$123.00	\$77.00	61.50%
433	Dues/Contracts/Subscriptions	\$30,558.00	\$1,664.86	\$16,360.33	\$14,197.67	53.54%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$8,000.00	\$0.00	\$7,966.74	\$33.26	99.58%
500	Capital Outlay -	\$42,243.00	\$0.00	\$11,804.70	\$30,438.30	27.94%
550	Capital Outlay -	\$68,215.00	\$0.00	\$71,526.97	-\$3,311.97	104.86%
600	Principal	\$509.00	\$85.32	\$423.76	\$85.24	83.25%
610	Interest	\$11.00	\$1.36	\$9.64	\$1.36	87.64%
42110	Police Administration	\$1,115,683.00	\$68,784.51	\$900,635.57	\$215,047.43	80.73%
42280	Fire Administration					
100	Wages and Salaries Dept Head	\$94,994.00	\$6,592.60	\$69,222.30	\$25,771.70	72.87%
101	Assistant	\$15,600.00	\$100.00	\$900.00	\$14,700.00	5.77%
106	Training	\$2,100.00	\$300.00	\$2,700.00	-\$600.00	128.57%
107	Services	\$130,000.00	\$15,224.00	\$125,863.50	\$4,136.50	96.82%
121	PERA	\$16,814.00	\$1,166.90	\$12,252.45	\$4,561.55	72.87%
122	FICA	\$12,676.00	\$1,280.59	\$12,279.46	\$396.54	96.87%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$19,831.00	\$1,652.58	\$15,699.51	\$4,131.49	79.17%
132	Employer Paid Disability	\$646.00	\$71.94	\$719.40	-\$73.40	111.36%
133	Employer Paid Dental	\$1,728.00	\$113.05	\$1,073.98	\$654.02	62.15%
134	Employer Paid Life	\$67.00	\$5.20	\$46.80	\$20.20	69.85%
151	Workers Comp Insurance	\$5,189.00	\$0.00	\$9,202.00	-\$4,013.00	177.34%
152	Health Savings Account Contrib	\$6,400.00	\$1,600.00	\$6,400.00	\$0.00	100.00%
200	Office Supplies	\$300.00	\$0.00	\$125.00	\$175.00	41.67%
208	Instruction Fees	\$20,000.00	\$1,850.00	\$14,814.00	\$5,186.00	74.07%
209	Physicals	\$4,000.00	\$0.00	\$3,300.00	\$700.00	82.50%
210	Operating Supplies	\$500.00	\$477.45	\$1,935.89	-\$1,435.89	387.18%
212	Motor Fuels	\$1,000.00	\$253.70	\$1,543.44	-\$543.44	154.34%
213	Diesel Fuel	\$1,000.00	\$319.98	\$1,255.94	-\$255.94	125.59%
220	Repair/Maint Supply - Equip	\$6,000.00	\$948.37	\$7,620.93	-\$1,620.93	127.02%
221	Repair/Maint Vehicles 302	\$12,000.00	\$37.36	\$11,352.72	\$647.28	94.61%
222	Tires	\$0.00	\$0.00	\$415.44	-\$415.44	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$1,469.14	\$6,670.83	-\$1,670.83	133.42%
233	FIRE PREVENTION	\$3,000.00	\$0.00	\$4,657.71	-\$1,657.71	155.26%
240	Small Tools and Minor Equip	\$4,000.00	\$0.00	\$4,637.91	-\$637.91	115.95%
258	Unif FIRE/Pat/Mark	\$3,500.00	\$48.95	\$1,228.89	\$2,271.11	35.11%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
316	Security Monitoring	\$5,000.00	\$0.00	\$2,091.64	\$2,908.36	41.83%
319	Donation Expenditures	\$0.00	\$1,507.63	\$143,899.88	-\$143,899.88	0.00%
320	Communications	\$3,000.00	\$306.64	\$2,711.29	\$288.71	90.38%
321	Communications-Cellular	\$4,000.00	\$432.18	\$3,888.66	\$111.34	97.22%
322	Postage	\$25.00	\$0.69	\$0.69	\$24.31	2.76%
331	Travel Expenses	\$4,000.00	\$305.23	\$5,161.65	-\$1,161.65	129.04%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$21,785.00	\$0.00	\$21,288.51	\$496.49	97.72%
381	Electric Utilities	\$8,000.00	\$755.21	\$6,894.21	\$1,105.79	86.18%
383	Gas Utilities	\$7,000.00	\$29.66	\$1,736.53	\$4,096.81	29.77%
384	Refuse/Garbage Disposal	\$1,500.00	\$109.51	\$917.00	\$583.00	61.13%
385	Sewer Utility	\$780.00	\$65.00	\$640.00	\$140.00	82.05%
405	Cleaning Services	\$2,400.00	\$150.00	\$1,554.76	\$845.24	64.78%
430	Miscellaneous	\$1,000.00	\$0.00	\$31.47	\$968.53	3.15%
433	Dues/Contracts/Subscriptions	\$4,593.00	\$61.67	\$5,539.40	-\$946.40	120.61%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
491	FDRA City Contribution	\$30,000.00	\$846.00	\$3,354.00	\$26,646.00	11.18%
492	FDRA State Aid	\$48,000.00	\$0.00	\$0.00	\$48,000.00	0.00%
500	Capital Outlay -	\$123,190.00	\$870.85	\$7,444.97	\$115,745.03	6.04%
550	Capital Outlay -	\$55,000.00	\$0.00	\$497,085.17	-\$442,085.17	903.79%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42280	Fire Administration	\$685,718.00	\$38,952.08	\$1,020,157.93	-\$335,606.59	149.03%
42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$676.40	\$1,123.60	37.58%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42500	Ambulance Services	\$1,800.00	\$0.00	\$676.40	\$1,123.60	37.58%
43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$35,438.00	\$6,125.00	\$62,566.96	-\$27,128.96	176.55%
103	Tech 1	\$53,495.00	\$2,411.06	\$34,879.98	\$18,615.02	65.20%
104	Tech 2	\$12,793.00	\$1,638.71	\$14,326.74	-\$1,533.74	111.99%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
107	Services	\$19,510.00	\$0.00	\$21,123.69	-\$1,613.69	108.27%
108	Tech 3	\$48,629.00	\$0.00	\$28,183.87	\$20,445.13	57.96%
121	PERA	\$13,035.00	\$763.10	\$12,539.13	\$495.87	96.20%
122	FICA	\$13,394.00	\$716.67	\$11,839.84	\$1,554.16	88.40%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$51,764.00	\$2,025.92	\$43,783.66	\$7,980.34	84.58%
132	Employer Paid Disability	\$1,530.00	-\$207.87	\$1,145.17	\$384.83	74.85%
133	Employer Paid Dental	\$2,454.00	\$85.16	\$2,076.03	\$377.97	84.60%
134	Employer Paid Life	\$185.00	\$6.46	\$151.81	\$33.19	82.06%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,539.00	\$0.00	\$10,323.00	\$6,216.00	62.42%
152	Health Savings Account Contrib	\$17,720.00	\$4,800.00	\$20,400.00	-\$2,680.00	115.12%
200	Office Supplies	\$450.00	\$22.37	\$339.33	\$110.67	75.41%
208	Instruction Fees	\$1,500.00	\$0.00	\$3,700.00	-\$2,200.00	246.67%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
210	Operating Supplies	\$1,200.00	\$46.53	\$794.98	\$405.02	66.25%
212	Motor Fuels	\$8,000.00	\$898.16	\$7,682.61	\$317.39	96.03%
213	Diesel Fuel	\$18,000.00	\$244.06	\$6,540.79	\$11,459.21	36.34%
215	Shop Supplies	\$2,750.00	\$0.00	\$713.41	\$2,036.59	25.94%
220	Repair/Maint Supply - Equip	\$20,000.00	\$1,234.47	\$17,203.54	\$2,796.46	86.02%
221	Repair/Maint Vehicles 302	\$20,000.00	\$1,773.94	\$16,796.63	\$3,203.37	83.98%
222	Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,814.21	\$6,857.02	\$3,142.98	68.57%
224	Street Maint Materials	\$30,000.00	\$0.00	\$2,744.16	\$27,255.84	9.15%
225	Landscape Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$0.00	\$11,152.72	-\$9,652.72	743.51%
228	Street Lighting	\$0.00	\$0.00	\$69.98	-\$69.98	0.00%
231	Chemicals/Landscaping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$0.00	\$1,444.44	\$33,555.56	4.13%
235	Signs	\$6,500.00	\$209.80	\$4,681.94	\$1,818.06	72.03%
240	Small Tools and Minor Equip	\$5,000.00	\$148.44	\$561.81	\$4,438.19	11.24%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat/Mark	\$0.00	\$0.00	\$121.99	-\$121.99	0.00%
259	Unif Joe/Hunter	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$225.14	\$274.86	45.03%
261	Unif Jake/TJ/Zak	\$500.00	\$0.00	\$811.98	-\$311.98	162.40%
303	Engineering Fees	\$5,000.00	\$940.50	\$17,644.50	-\$12,644.50	352.89%
304	Legal Fees (Civil)	\$500.00	\$0.00	\$1,786.00	-\$1,286.00	357.20%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,200.00	\$439.81	\$439.81	\$760.19	36.65%
320	Communications	\$3,000.00	\$136.90	\$1,255.42	\$1,744.58	41.85%
322	Postage	\$50.00	\$0.00	\$5.16	\$44.84	10.32%
331	Travel Expenses	\$500.00	\$0.00	\$276.96	\$223.04	55.39%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
360	Insurance	\$9,826.00	\$0.00	\$9,763.46	\$62.54	99.36%
381	Electric Utilities	\$12,000.00	\$463.57	\$5,075.34	\$6,924.66	42.29%
383	Gas Utilities	\$6,500.00	\$64.92	\$1,453.73	\$5,046.27	22.37%
384	Refuse/Garbage Disposal	\$1,000.00	\$123.49	\$1,090.04	-\$90.04	109.00%
385	Sewer Utility	\$400.00	\$30.55	\$448.85	-\$48.85	112.21%
405	Cleaning Services	\$5,640.00	\$470.00	\$4,700.00	\$940.00	83.33%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$2,500.00	\$585.97	\$652.72	\$1,847.28	26.11%
433	Dues/Contracts/Subscriptions	\$2,988.00	\$140.50	\$1,690.20	\$1,297.80	56.57%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$248.94	\$751.06	24.89%
443	Sales Tax	\$100.00	\$0.00	\$1,534.00	-\$1,434.00	1534.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$2,780.47	\$23,932.80	\$11,067.20	68.38%
500	Capital Outlay -	\$89,913.00	\$0.00	\$70,175.37	\$19,737.63	78.05%
550	Capital Outlay -	\$100,000.00	\$21,980.00	\$78,641.62	\$21,358.38	78.64%
551	Capital Outlay-Building	\$0.00	\$0.00	\$80,960.00	-\$80,960.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$165,000.00	\$76,523.00	\$86,738.50	\$78,261.50	52.57%
581	Capital Outlay -Seal Coat	\$433,000.00	\$0.00	\$0.00	\$433,000.00	0.00%
582	Capital Outlay - Crackfill	\$100,000.00	\$0.00	\$24,000.00	\$76,000.00	24.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$1,650,000.00	\$12,665.62	\$101,140.80	\$1,548,859.20	6.13%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)	\$3,077,103.00	\$142,101.49	\$859,936.57	\$2,217,166.43	27.95%
43025	Public Works Snow Removal					
100	Wages and Salaries Dept Head	\$3,119.00	\$0.00	\$0.00	\$3,119.00	0.00%
103	Tech 1	\$2,496.00	\$0.00	\$1,155.95	\$1,340.05	46.31%
104	Tech 2	\$1,966.00	\$0.00	\$1,332.15	\$633.85	67.76%
105	Part-time/Intern	\$2,589.00	\$0.00	\$307.56	\$2,281.44	11.88%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$4,893.00	\$0.00	\$2,164.61	\$2,728.39	44.24%
121	PERA	\$896.00	\$0.00	\$365.32	\$530.68	40.77%
122	FICA	\$821.00	\$0.00	\$362.82	\$458.18	44.19%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$3,531.00	\$0.00	\$1,499.16	\$2,031.84	42.46%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$197.00	\$0.00	\$73.50	\$123.50	37.31%
134	Employer Paid Life	\$3.00	\$0.00	\$4.56	-\$1.56	152.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43025	Public Works Snow Removal	\$20,511.00	\$0.00	\$7,265.63	\$13,245.37	35.42%
43026	Public Works Trails					
100	Wages and Salaries Dept Head	\$817.00	\$0.00	\$0.00	\$817.00	0.00%
103	Tech 1	\$654.00	\$0.00	\$0.00	\$654.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$49.00	\$0.00	\$0.00	\$49.00	0.00%
122	FICA	\$44.00	\$0.00	\$0.00	\$44.00	0.00%
131	Employer Paid Health	\$232.00	\$0.00	\$0.00	\$232.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$11.00	\$0.00	\$0.00	\$11.00	0.00%
134	Employer Paid Life	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43026	Public Works Trails	\$1,808.00	\$0.00	\$0.00	\$1,808.00	0.00%
43100	Cemetery					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$157.86	\$2,620.10	-\$2,620.10	0.00%
104	Tech 2	\$0.00	\$282.15	\$893.48	-\$893.48	0.00%
105	Part-time/Intern	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$855.41	-\$855.41	0.00%
121	PERA	\$0.00	\$33.00	\$327.12	-\$327.12	0.00%
122	FICA	\$426.00	\$31.82	\$306.44	\$119.56	71.93%
131	Employer Paid Health	\$0.00	\$67.46	\$1,292.46	-\$1,292.46	0.00%
133	Employer Paid Dental	\$0.00	\$4.62	\$79.57	-\$79.57	0.00%
134	Employer Paid Life	\$0.00	\$0.27	\$4.19	-\$4.19	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$84.64	\$855.36	9.00%
220	Repair/Maint Supply - Equip	\$250.00	\$25.53	\$116.35	\$133.65	46.54%
360	Insurance	\$90.00	\$0.00	\$104.00	-\$14.00	115.56%
381	Electric Utilities	\$350.00	\$32.17	\$285.91	\$64.09	81.69%
430	Miscellaneous	\$400.00	\$0.00	\$159.08	\$240.92	39.77%
452	Refund	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
500	Capital Outlay -	\$0.00	\$386.81	\$9,391.83	-\$9,391.83	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43100	Cemetery	\$8,030.00	\$1,021.69	\$17,020.58	-\$8,990.58	211.96%
45100	Park and Recreation (GENERAL)					
100	Wages and Salaries Dept Head	\$83,034.00	\$6,179.92	\$65,744.16	\$17,289.84	79.18%
101	Assistant	\$40,582.00	\$0.00	\$28,854.87	\$11,727.13	71.10%
103	Tech 1	\$48,774.00	\$3,960.88	\$44,417.94	\$4,356.06	91.07%
104	Tech 2	\$3,000.00	\$0.00	\$840.00	\$2,160.00	28.00%
105	Part-time/Intern	\$37,710.00	\$4,340.00	\$43,756.02	-\$6,046.02	116.03%
107	Services	\$22,100.00	\$0.00	\$11,284.68	\$10,815.32	51.06%
108	Tech 3	\$53,052.00	\$4,356.40	\$45,419.64	\$7,632.36	85.61%
121	PERA	\$21,394.00	\$1,412.81	\$17,122.86	\$4,271.14	80.04%
122	FICA	\$22,090.00	\$1,288.21	\$16,686.13	\$5,403.87	75.54%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$55,998.00	\$3,977.76	\$43,785.20	\$12,212.80	78.19%
132	Employer Paid Disability	\$1,960.00	\$125.40	\$1,773.57	\$186.43	90.49%
133	Employer Paid Dental	\$4,409.00	\$339.15	\$3,245.25	\$1,163.75	73.61%
134	Employer Paid Life	\$268.00	\$15.60	\$197.81	\$70.19	73.81%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$14,387.00	\$0.00	\$11,867.00	\$2,520.00	82.48%
152	Health Savings Account Contrib	\$19,000.00	\$4,000.00	\$18,800.00	\$200.00	98.95%
200	Office Supplies	\$300.00	\$0.00	\$95.31	\$204.69	31.77%
208	Instruction Fees	\$500.00	\$70.00	\$604.99	-\$104.99	121.00%
210	Operating Supplies	\$3,200.00	\$420.28	\$3,796.47	-\$596.47	118.64%
212	Motor Fuels	\$3,000.00	\$491.17	\$2,551.94	\$448.06	85.06%
213	Diesel Fuel	\$2,500.00	\$225.33	\$1,819.78	\$680.22	72.79%
220	Repair/Maint Supply - Equip	\$10,000.00	\$319.60	\$13,564.39	-\$3,564.39	135.64%
221	Repair/Maint Vehicles 302	\$1,000.00	\$0.00	\$544.79	\$455.21	54.48%
223	Bldg Repair Suppl/Maintenance	\$20,000.00	\$1,288.05	\$36,534.73	-\$16,534.73	182.67%
231	Chemicals/Landscaping	\$6,000.00	\$0.00	\$1,203.03	\$4,796.97	20.05%
235	Signs	\$400.00	\$0.00	\$874.02	-\$474.02	218.51%
240	Small Tools and Minor Equip	\$1,200.00	\$0.00	\$1,952.90	-\$752.90	162.74%
254	Concessions - Pop	\$0.00	\$0.00	\$4.99	-\$4.99	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat/Mark	\$500.00	\$0.00	\$121.99	\$378.01	24.40%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$254.98	\$245.02	51.00%
261	Unif Jake/TJ/Zak	\$500.00	\$400.52	\$437.51	\$62.49	87.50%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$5,408.00	-\$408.00	108.16%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$671.00	\$1,329.00	33.55%
308	Instructors Fees	\$0.00	\$0.00	\$395.00	-\$395.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$320.08	\$679.92	32.01%
310	Program Supplies	\$1,500.00	\$0.00	\$350.59	\$1,149.41	23.37%
311	Softball/Baseball	\$1,500.00	\$0.00	\$1,022.43	\$477.57	68.16%
312	Pickleball	\$0.00	\$0.00	\$6,248.93	-\$6,248.93	0.00%
315	Warm House/Garage Exp	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$942.35	\$257.65	78.53%
317	Soccer/Skating	\$1,000.00	\$1,007.35	\$1,095.33	-\$95.33	109.53%
318	Garage (North)	\$2,000.00	\$0.00	\$1,637.11	\$362.89	81.86%
319	Donation Expenditures	\$0.00	\$6,250.00	\$11,250.00	-\$11,250.00	0.00%
320	Communications	\$6,000.00	\$638.74	\$5,572.48	\$427.52	92.87%
322	Postage	\$150.00	\$1.38	\$17.17	\$132.83	11.45%
323	Garage (East)	\$1,000.00	\$0.00	\$146.74	\$853.26	14.67%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$1,350.50	-\$350.50	135.05%
335	Background Checks	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
340	Advertising	\$1,000.00	\$275.60	\$1,311.88	-\$311.88	131.19%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$21,554.00	\$0.00	\$24,756.00	-\$3,202.00	114.86%
381	Electric Utilities	\$15,000.00	\$1,539.81	\$13,472.90	\$1,527.10	89.82%
383	Gas Utilities	\$10,000.00	\$229.46	\$4,060.05	\$5,939.95	40.60%
384	Refuse/Garbage Disposal	\$800.00	\$92.47	\$832.28	-\$32.28	104.04%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$3,011.25	\$788.75	79.24%
405	Cleaning Services	\$23,575.00	\$1,981.25	\$20,312.50	\$3,262.50	86.16%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$451.75	\$48.25	90.35%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,200.00	\$679.97	\$5,171.45	-\$3,971.45	430.95%
433	Dues/Contracts/Subscriptions	\$3,011.00	\$170.50	\$2,778.18	\$232.82	92.27%
442	Safety Prog/Equipment	\$1,000.00	\$19.79	\$151.24	\$848.76	15.12%
443	Sales Tax	\$1,600.00	\$345.00	\$6,086.00	-\$4,486.00	380.38%
445	Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.00	\$102.00	\$48.00	68.00%
450	Permits	\$0.00	\$100.00	\$100.00	-\$100.00	0.00%
452	Refund	\$150.00	\$0.00	\$45.00	\$105.00	30.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$2,187.28	-\$187.28	109.36%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$26,029.35	-\$23,029.35	867.65%
461	Silver Sneakers	\$6,500.00	\$754.00	\$7,801.00	-\$1,301.00	120.02%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$86,000.00	\$0.00	\$99,366.70	-\$13,366.70	115.54%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$835.00	\$80.90	\$593.56	\$241.44	71.09%
610	Interest	\$15.00	\$16.28	\$51.74	-\$36.74	344.93%
45100	Park and Recreation (GENERAL)	\$690,448.00	\$47,403.58	\$673,801.77	\$16,646.23	97.59%
45125	Parks and Rec Snow Removal					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$1,244.00	\$0.00	\$0.00	\$1,244.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$795.00	\$0.00	\$0.00	\$795.00	0.00%
121	PERA	\$153.00	\$0.00	\$0.00	\$153.00	0.00%
122	FICA	\$141.00	\$0.00	\$0.00	\$141.00	0.00%
131	Employer Paid Health	\$681.00	\$0.00	\$0.00	\$681.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$59.00	\$0.00	\$0.00	\$59.00	0.00%
134	Employer Paid Life	\$2.00	\$0.00	\$0.00	\$2.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45125	Parks and Rec Snow Removal	\$3,075.00	\$0.00	\$0.00	\$3,075.00	0.00%
45126	Parks and Rec Trails					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$1,233.00	\$0.00	\$35.01	\$1,197.99	2.84%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time/Intern	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$2,396.00	\$0.00	\$0.00	\$2,396.00	0.00%
121	PERA	\$272.00	\$0.00	\$2.63	\$269.37	0.97%
122	FICA	\$254.00	\$0.00	\$2.54	\$251.46	1.00%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$969.00	\$0.00	\$6.04	\$962.96	0.62%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$62.00	\$0.00	\$1.02	\$60.98	1.65%
134	Employer Paid Life	\$7.00	\$0.00	\$0.09	\$6.91	1.29%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45126 Parks and Rec Trails		\$5,193.00	\$0.00	\$47.33	\$5,145.67	0.91%
45500 Library						
101	Assistant	\$27,054.00	\$1,950.00	\$28,875.27	-\$1,821.27	106.73%
121	PERA	\$2,029.00	\$146.25	\$1,283.68	\$745.32	63.27%
122	FICA	\$2,070.00	\$149.18	\$1,445.47	\$624.53	69.83%
124	FMLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$199.00	\$0.00	\$0.00	\$199.00	0.00%
133	Employer Paid Dental	\$285.00	\$0.00	\$47.20	\$237.80	16.56%
134	Employer Paid Life	\$27.00	\$0.00	\$4.12	\$22.88	15.26%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,149.00	\$0.00	\$987.00	\$162.00	85.90%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,509.61	\$490.39	75.48%
202	Library Subscriptions	\$500.00	\$0.00	\$239.40	\$260.60	47.88%
203	Library Books	\$5,000.00	\$741.87	\$3,652.36	\$1,347.64	73.05%
204	Children s Program Expense	\$150.00	\$0.00	\$40.00	\$110.00	26.67%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$100.00	\$200.00	-\$200.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$25.88	\$477.05	\$522.95	47.71%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$75.58	\$424.42	15.12%
430	Miscellaneous	\$1,000.00	\$114.99	\$742.52	\$257.48	74.25%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$2,212.53	-\$212.53	110.63%
443	Sales Tax	\$615.00	\$51.00	\$370.00	\$245.00	60.16%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$270.52	-\$20.52	108.21%
500	Capital Outlay -	\$2,000.00	\$0.00	\$788.50	\$1,211.50	39.43%
600	Principal	\$547.00	\$53.94	\$391.14	\$155.86	71.51%
610	Interest	\$8.00	\$10.85	\$34.47	-\$26.47	430.88%
45500 Library		\$48,483.00	\$3,343.96	\$43,646.42	\$4,836.58	90.02%
47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47015	47015 Series 2015B/2021A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47015	47015 Series 2015B/2021A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
48000	Recycling					
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
48000	Recycling	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
101	GENERAL FUND	\$6,653,217.00	\$389,406.79	\$4,498,971.98	\$2,153,078.36	67.63%
301	DEBT SERVICE FUND					
47000	\$3,815,000 GO CIP 2019A					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$61,681.00	\$0.00	\$61,681.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$275.00	\$2,102.33	\$2,597.33	-\$2,322.33	944.48%
47000	\$3,815,000 GO CIP 2019A	\$291,956.00	\$2,102.33	\$294,278.59	-\$2,322.59	100.80%
47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47001	Community Ctr Refunding 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47003	1999 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47004	1999 Series B Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47005	2001 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47006	2002 Series A Improvement Bond					

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47006	2002 Series A Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47011	2006 Series B Improvement Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47012	CIP Bonds					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
610	Interest	\$10,563.00	\$0.00	\$10,562.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$275.00	\$244.61	\$739.61	-\$464.61	268.95%
47014	47014	\$100,838.00	\$244.61	\$101,302.11	-\$464.11	100.46%
47015	47015 Series 2015B/2021A					
600	Principal	\$120,000.00	\$0.00	\$120,000.00	\$0.00	100.00%
610	Interest	\$13,700.00	\$0.00	\$13,700.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$275.00	\$492.53	\$987.53	-\$712.53	359.10%
47015	47015 Series 2015B/2021A	\$133,975.00	\$492.53	\$134,687.53	-\$712.53	100.53%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
47016	2025 Go Bonds-Roads 2024/2025					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47016	2025 Go Bonds-Roads 2024/2025	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47100	2022A ROAD BONDS					
600	Principal	\$33,000.00	\$0.00	\$33,000.00	\$0.00	100.00%
610	Interest	\$32,939.00	\$0.00	\$32,704.50	\$234.50	99.29%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100	2022A ROAD BONDS	\$66,214.00	\$0.00	\$65,704.50	\$509.50	99.23%
47101	2022A FIRE TRUCK BONDS					
600	Principal	\$93,000.00	\$0.00	\$93,000.00	\$0.00	100.00%
610	Interest	\$19,797.00	\$0.00	\$21,121.66	-\$1,324.66	106.69%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101	2022A FIRE TRUCK BONDS	\$113,072.00	\$0.00	\$114,121.66	-\$1,049.66	100.93%
301	DEBT SERVICE FUND	\$706,055.00	\$2,839.47	\$710,094.39	-\$4,039.39	100.57%
405	TAX INCREMENT FINANCE PROJECTS					
46000	Tax Increment Financing					
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$11,072.00	\$0.00	\$6,560.34	\$4,511.66	59.25%
650	Administrative Costs	\$300.00	\$0.00	\$100.00	\$200.00	33.33%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46000	Tax Increment Financing	\$11,622.00	\$0.00	\$6,660.34	\$4,961.66	57.31%
46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	TAX INCREMENT FINANCE PROJECTS	\$11,622.00	\$0.00	\$6,660.34	\$4,961.66	57.31%
502	ECONOMIC DEVELOPMENT FUND					
41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$163.00	-\$163.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
46500	Economic Develop mt (GENERAL)	\$0.00	\$0.00	\$163.00	-\$163.00	0.00%
47000	\$3,815,000 GO CIP 2019A					

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000	\$3,815,000 GO CIP 2019A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility					
430	Miscellaneous	\$18,100.00	\$0.00	\$6,343.76	\$11,756.24	35.05%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47009	2003 Joint Facility	\$18,100.00	\$0.00	\$6,343.76	\$11,756.24	35.05%
502	ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$6,506.76	\$11,593.24	35.95%
601	SEWER OPERATING FUND					
43200	Sewer					
100	Wages and Salaries Dept Head	\$39,375.00	\$30.00	\$2,045.54	\$37,329.46	5.20%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$14,349.00	\$628.15	\$5,649.59	\$8,699.41	39.37%
104	Tech 2	\$66,605.00	\$5,280.41	\$47,045.55	\$19,559.45	70.63%
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$17,728.00	\$0.00	\$2,855.64	\$14,872.36	16.11%
121	PERA	\$10,354.00	\$445.40	\$4,582.08	\$5,771.92	44.25%
122	FICA	\$10,561.00	\$421.25	\$4,271.01	\$6,289.99	40.44%
131	Employer Paid Health	\$33,712.00	\$1,211.78	\$15,310.29	\$18,401.71	45.41%
132	Employer Paid Disability	\$1,068.00	\$60.63	\$773.55	\$294.45	72.43%
133	Employer Paid Dental	\$2,798.00	\$82.63	\$980.92	\$1,817.08	35.06%
134	Employer Paid Life	\$148.00	\$3.67	\$43.42	\$104.58	29.34%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$3,196.00	\$0.00	\$3,856.00	-\$660.00	120.65%
152	Health Savings Account Contrib	\$10,880.00	\$1,600.00	\$6,400.00	\$4,480.00	58.82%
200	Office Supplies	\$500.00	\$105.62	\$452.16	\$47.84	90.43%
208	Instruction Fees	\$2,000.00	\$0.00	\$983.39	\$1,016.61	49.17%
210	Operating Supplies	\$3,000.00	\$25.00	\$1,416.52	\$1,583.48	47.22%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$25,000.00	\$3,344.75	\$37,142.87	-\$12,142.87	148.57%
221	Repair/Maint Vehicles 302	\$1,500.00	\$0.00	\$44.42	\$1,455.58	2.96%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$8,000.00	\$159.00	\$914.78	\$7,085.22	11.43%
229	Oper/Maint - Lift Station	\$10,000.00	\$2,575.96	\$6,059.61	\$3,940.39	60.60%
230	Repair/Maint - Collection Syst	\$10,000.00	\$0.00	\$308.55	\$9,691.45	3.09%
231	Chemicals/Landscaping	\$18,000.00	\$2,488.28	\$18,300.66	-\$300.66	101.67%
258	Unif FIRE/Pat/Mark	\$1,000.00	\$119.97	\$349.97	\$650.03	35.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$470.97	\$4,243.10	\$312.90	93.13%
321	Communications-Cellular	\$1,600.00	\$49.88	\$447.96	\$1,152.04	28.00%
322	Postage	\$800.00	\$387.18	\$1,083.50	-\$283.50	135.44%
331	Travel Expenses	\$2,500.00	\$218.22	\$2,162.10	\$337.90	86.48%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$16,161.00	\$0.00	\$14,796.98	\$1,364.02	91.56%
381	Electric Utilities	\$38,000.00	\$2,918.89	\$26,764.75	\$11,235.25	70.43%
383	Gas Utilities	\$3,000.00	\$0.00	\$1,121.92	\$1,878.08	37.40%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$22,000.00	\$3,130.16	\$9,152.18	\$12,847.82	41.60%
407	Sludge Disposal	\$45,000.00	\$12,471.08	\$25,888.58	\$19,111.42	57.53%
420	Depreciation Expense	\$360,000.00	\$0.00	\$0.00	\$360,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$25.00	\$175.00	12.50%
433	Dues/Contracts/Subscriptions	\$5,000.00	\$67.00	\$4,807.50	\$192.50	96.15%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$216,000.00	\$0.00	\$894.06	\$215,105.94	0.41%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$30,512.62	\$33,615.62	-\$33,615.62	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43200 Sewer		\$1,013,341.00	\$68,808.50	\$286,239.77	\$727,101.23	28.25%
47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 SEWER OPERATING FUND		\$1,013,341.00	\$68,808.50	\$286,239.77	\$727,101.23	28.25%
651 SEWER RESTRICTED SINKING FUND						
43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal						
600	Principal	\$205,000.00	\$0.00	\$205,000.00	\$0.00	100.00%
610	Interest	\$440.00	\$0.00	\$2,613.75	-\$2,173.75	594.03%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$135.53	\$135.53	\$139.47	49.28%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47007 2003 Series A Disposal		\$205,715.00	\$135.53	\$207,749.28	-\$2,034.28	100.99%
47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$9,411.00	\$0.00	\$10,180.00	-\$769.00	108.17%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2003 Series B Sewer		\$109,686.00	\$0.00	\$110,180.00	-\$494.00	100.45%
47102 2022A SEWER BONDS						
600	Principal	\$41,000.00	\$0.00	\$41,000.00	\$0.00	100.00%
610	Interest	\$70,266.00	\$0.00	\$69,176.44	\$1,089.56	98.45%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS		\$111,541.00	\$0.00	\$110,176.44	\$1,364.56	98.78%
651 SEWER RESTRICTED SINKING FUND		\$426,942.00	\$135.53	\$428,105.72	-\$1,163.72	100.27%

OBJ	OBJ Descr	2024 Budget	OCTOBER 2024 Amt	2024 YTD Amt	2024 YTD Balance	%YTD Budget
		\$8,829,277.00	\$461,190.29	\$5,936,578.96	\$2,891,531.38	67.25%

Balance Sheet

Current Period: OCTOBER 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21706	Hospitalization/Medical Ins	\$0.00	\$30,107.35	\$25,726.72	\$368,932.02	\$294,070.45	\$74,861.57
G 101-21707	Union Dues	\$0.00	\$998.00	\$1,100.00	\$10,599.14	\$10,599.14	\$0.00
G 101-21708	HCSP	\$1,500.00	\$2,379.10	\$2,379.10	\$112,746.88	\$112,746.88	\$1,500.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insuranace	\$10.00	\$235.20	\$221.90	\$2,997.00	\$2,944.00	\$63.00
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	\$6,744.00	\$2,626.00	\$1,026.00	\$17,908.50	\$12,021.50	\$12,631.00
G 101-21713	Dental	\$1,858.00	\$1,813.14	\$1,486.22	\$17,802.42	\$14,974.74	\$4,685.68
G 101-21714	Deferred Compensation	\$0.00	\$3,850.00	\$3,850.00	\$14,945.00	\$14,945.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$5,421.00	\$5,570.08	\$6,340.08	\$70,110.45	\$69,436.04	-\$4,746.59
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21750	Accrued Compensated Absence	-\$4,010.00	\$0.00	\$0.00	\$4,010.00	\$0.00	\$0.00
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$19,073.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,073.00
G 101-22280	Deferred Revenue-Property Tax	-\$31,805.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,805.00
G 101-22281	Deferred Revenue-Spec Assmts	-\$40,425.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$40,425.00
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$389,701.78	\$252,417.93	\$5,623,442.81	\$5,916,399.53	-\$292,956.72
G 101-27200	FB - Nonspendable - Prepays	-\$49,174.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$49,174.00
G 101-28510	FB - Rest. For Fire Truck	-\$263,000.00	\$0.00	\$25,000.00	\$288,000.00	\$25,000.00	\$0.00
G 101-28511	FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$107,913.00	\$0.00	\$0.00
G 101-29200	FB - CO - ASSIGNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215	FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$10,842.00	-\$30,591.00
G 101-29220	FB - CO ASG Fire Hall Remodel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$121,929.00	\$0.00	\$0.00	\$21,368.22	\$0.00	-\$100,560.78
G 101-29226	FB - CO ASG Storm Water Mai	-\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,500.00

Balance Sheet

Current Period: OCTOBER 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 405-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 405-28500	FB - Restricted for TIF	-\$13,108.00	\$0.00	\$0.00	\$6,660.34	\$7,289.27	-\$13,736.93
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$0.00	\$0.00	\$13,949.61	\$13,949.61	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
!G 502-10100	Cash	\$25,330.00	\$0.00	\$0.00	\$11,195.70	\$12,350.52	\$24,175.18
!G 502-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500	Taxes Receivable-Current	\$311.00	\$0.00	\$0.00	\$0.00	\$311.00	\$0.00
!G 502-10700	Taxes Receivable-Delinquent	\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00
!G 502-12000	Long-Term Lease Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200	Accounts Payable	-\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$0.00
!G 502-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280	Deferred Revenue-Property Tax	-\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$195.00
!G 502-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$506.76	\$343.76	\$163.00
!G 502-25400	Restricted for LT Lease Rec v	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-29300	FB - UnRestricted Unassigned	-\$20,141.00	\$0.00	\$0.00	\$12,154.76	\$16,351.94	-\$24,338.18
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$0.00	\$0.00	\$29,357.22	\$29,357.22	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100	Cash	\$196,152.00	\$52,020.56	\$74,802.28	\$521,077.77	\$320,305.82	\$396,923.95
G 601-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10500	Taxes Receivable-Current	\$1,485.00	\$0.00	\$0.00	\$0.00	\$1,485.00	\$0.00
G 601-10700	Taxes Receivable-Delinquent	\$1,348.00	\$0.00	\$0.00	\$1,485.09	\$1,485.09	\$1,348.00
G 601-11500	Accounts Receivable	\$79,298.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,298.00
G 601-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500	Prepaid Items	\$4,394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,394.00
G 601-16000	Construction In Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16100	Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200	Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210	A/D Buildings	-\$1,771,396.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,771,396.00
G 601-16300	Improvements Other Than Bldg	\$39,328.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,328.00

Balance Sheet

Current Period: OCTOBER 2024

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$36,356.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,356.00
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500	Bonds Payable-Current Portion	-\$346,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$346,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$2,115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,115,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$591,836.00	\$135.53	\$0.00	\$436,311.72	\$200,185.85	-\$355,710.13
G 651-26600	Net Assets - Unrestricted	\$2,447,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,447,824.00
<i>FUND 651 SEWER RESTRICTED SINKING FUND</i>		\$0.00	\$135.53	\$135.53	\$636,497.57	\$636,497.57	\$0.00
Grand Total		\$0.00	\$913,692.05	\$913,692.05	\$17,015,474.96	\$17,015,474.96	\$0.00

C.10.



Crosslake Police Department
Monthly Report: October 2024

911 Hangup	1
Agency Assist	8
Alarm	10
Animal Complaint	3
ATV	1
Death	1
Disturbance	2
Driving Complaint	1
EMS	16
Fire	2
Gas Leak	3
Information	1
Parking Complaint	8
Property Damage Accident	3
Public Assist	8
Stolen Recovered	1
Suspicious Activity	1
Suspicious Vehicle	1
Threats	1
Traffic Warning	32
Traffic Citation	8
Trespass	1
Welfare Check	1
TOTAL	114



C-11.

Crosslake Police Department
Mission Township
Monthly Report: October 2024

Agency Assist	1
EMS	2
Traffic Citation	2
Traffic Warning	38

TOTAL: 43



Crosslake Fire Department

Date: October 2024

C.12.

Incidents

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	33	311
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	4
324 - Motor Vehicle Accident with No Injuries		5
351/353 - Remove from Elevator/Extrication from Vehicle		2
341/361/362 - Search for Person/Water Rescue/Ice Rescue		2
Total:	34	324
1 - Fire		
111 - Building Fire	2	4
111 - Building Fire (Mutual Aid)		6
112/118/113/114/123/151 - Fire Other / Chimney Fire		1
141/142/143 - Forest, Woods, Brush, Grass Fire		1
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		1
Total:	2	13
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	4	11
424 - Carbon Monoxide Incident		
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	4	11
5 - Service Call		
561 - Unauthorized Burning		1
531/521 - Smoke or Odor Removal / Water Problem		
542/550/553 - Public Service/ Public Assist / 571 - Standby	3	34
551 - Agency Assist	1	25
Total:	4	60
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	16
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		2
661 - EMS Party Transport - Aircare - Traffic Control	3	15
Total:	5	33
7 - False Alarm & False Call		
735/740/743/740/745 - Smoke Detector Activation - No Fire	2	14
746 - Carbon Monoxide Detector Activation - No CO		2
731 - Sprinkler Activation due to Malfunction		
Total:	2	16
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby		1
Total:	0	1
Total Incidents:	51	458

Crosslake Incident Type Report Property Loss

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
111 - Building fire	10	2.2%	1,049,800	232,100	1,281,900
123 - Fire in portable building, fixed location	1	0.2%	2,000	500	2,500
131 - Passenger vehicle fire	1	0.2%	55,000	5,000	60,000
142 - Brush or brush-and-grass mixture fire	1	0.2%			
Total:	13	Total: 2.8%	Total: 1,106,800	Total: 237,600	Total: 1,344,400
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	311	67.9%			
322 - Motor vehicle accident with injuries	6	1.3%			
324 - Motor vehicle accident with no injuries.	3	0.7%			
341 - Search for person on land	1	0.2%			
352 - Extrication of victim(s) from vehicle	1	0.2%			
353 - Removal of victim(s) from stalled elevator	1	0.2%			
361 - Swimming/recreational water areas rescue	1	0.2%			
Total:	324	Total: 70.7%	Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	11	2.4%			
Total:	11	Total: 2.4%	Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	25	5.5%			
553 - Public service	34	7.4%			
561 - Unauthorized burning	1	0.2%			
Total:	60	Total: 13.1%	Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	16	3.5%			
651 - Smoke scare, odor of smoke	2	0.4%			
661 - EMS call, party transported by non-fire agency	15	3.3%			
Total:	33	Total: 7.2%	Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
733 - Smoke detector activation due to malfunction	2	0.4%			
735 - Alarm system sounded due to malfunction	6	1.3%			
740 - Unintentional transmission of alarm, other	1	0.2%			
743 - Smoke detector activation, no fire - unintentional	2	0.4%			
745 - Alarm system activation, no fire - unintentional	3	0.7%			
746 - Carbon monoxide detector activation, no CO	2	0.4%			
Total:	16	Total: 3.5%	Total: 0	Total: 0	Total: 0
Incident Type Category: 8 - Severe Weather & Natural Disaster					
813 - Wind storm, tornado/hurricane assessment	1	0.2%			
Total:	1	Total: 0.2%	Total: 0	Total: 0	Total: 0
Total:	458	Total: 100.0%	Total: 1,106,800	Total: 237,600	Total: 1,344,400

Report Filters

Basic Incident Date Time: is between '01/01/2024' and '10/31/2024'
 Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank



STATED MINUTES

**City of Crosslake
Planning Commission/Board of Adjustment**

**September 27, 2024
9:00 A.M.**

**Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442**

- 1. Present: Chair Bill Schiltz;; David Fuhs; Kristin Graham; Joseph O’Leary; Alternate Joel Knippel; Alternate Jeremy Johnson and Liaison Council Member Aaron Herzog

Absent: Vice-Chair Jerome Volz

Staff: Paul Satterlund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

- 2. 9-3-2024 Minutes – **Motion by Fuhs; supported by Graham to approve the minutes as written. All members voting “Aye”, Motion carried.**

VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff’s job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statute 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA. Should staff reject a completed application, they would open the city up to being sued by the applicant. Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred and would like to appeal their decision, also have the right to Appeal that decision per Article 8 of the Land Use Ordinance.

- 3. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 3.1 None
- 4. New Business
 - 4.1 Hanning Joint Trust – CUP for multi-family dwelling rental
 - 4.2 Shane & Lisa Waskey – Variance for lake setback

September 27, 2024 Planning Commission/Board Of Adjustment Meeting

- 4.3 Underwood Real Estate LLC – Variance for the bluff impact zone, bluff setback and dirt moving
 - 4.4 Land Use Ordinance Amendments – Land Use Tables, Accessory Structures/Storage Buildings, Accessory Structure Standards, Commercial and Residential Architectural Standards, definitions, and accompanying sections with language that pertains
5. Other Business
- 5.1 Staff report
6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
7. Adjournment

**Hanning Joint Trust
14160610, 14160611**

Schiltz announced the conditional use permit (CUP) request and asked Satterlund to proceed. Satterlund read the CUP request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, limited commercial district, stormwater management plan (SWMP) needed, municipal sewer system, no comments received, possible conditions, history of the parcel and the surrounding parcel history into the record. Schiltz invited Hanning, the applicant/owner, to the podium. Hanning of 13023 Anchor Point Rd, owner: no foot print change; plenty of parking; building existing since 1995. Discussion between commissioners and Hanning (owner): Schiltz-these parcels had a parking agreement with Fourteen Lakes; Hanning-ok with Fourteen Lakes using some of the parking, but not sure of the past agreement; Satterlund-4 parking spaces agreed upon by past owners; tried to talk to Fourteen Lakes; even if Fourteen Lakes still wants 4 spaces there is plenty for the owner's units; 12 in front with 6 or 7 in the back; Fourteen Lakes is required to take care of their parking and no bearing on this CUP request; Schiltz-what does the city's files say about their septic system; Satterlund-nothing in the files; abandonment could be done as a disconnect from the building with an abandonment document completed; review the ordinance section pertaining to the municipal hookup; O'Leary-signage regulations do they have to remove the sign since it is now a multi-family residential use; Herzog-signs add value to the property; O'Leary-SWMP requirements are needed; where does the curb drainage across the road go; Schiltz-explained each parcel retains their own runoff on their parcel; could possibly use the old septic system to capture the runoff; Hanning-the building has been there since 1995; lots of storms have gone through; why look at the SWMP now; Schiltz-SWMP needs to be addressed as changes or permits are done on the parcel; O'Leary-now is the time to get things to conformity; Hanning-the parcel already has a lot of hard surface on the property; the lots do not show any deterioration of soil or any evidence of water running off. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 27, 2024 Action:

Motion by Fuhs; supported by O'Leary to approve the conditional use permit for:

- Residential multi-family dwelling rental units in Limited Commercial

Per the findings of fact as discussed, the on-sites conducted on September 26, 2024 and as shown on the certificate of survey received at the Planning & Zoning office dated August 7, 2024 for property located at 36818 County Road 66, Crosslake, MN 56442

Conditions:

1. Work with staff to implement or provide a stormwater management plan within the next 30 days, to be submitted at the time of applying for the "Commercial Change of Use Permit"
2. Decrease impervious to the required ordinance percentage with any future development
3. No outside storage items, unless structurally screened
4. Trash receptacle(s) to be screened from public view before November 27, 2024
5. Parking requirements to be meet according to the Land Use Ordinance along with the state handicap regulations by November 27, 2024

September 27, 2024 Planning Commission/Board Of Adjustment Meeting

6. Park & Recreation fees to be paid at the time of the Change of Use permit submittal or before November 27, 2024
7. A licensed septic professional to provide documentation that the septic system was/is disconnected, because it is hooked up to the municipal sewer.

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Shane D & Lisa C Waskey
14300679**

Satterlund read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater retainage location, septic system design dated 7-26-2024, three comments received, history of the parcel and the surrounding parcel history into the record. Schiltz invited Waskey, the applicant/owner, to the podium. Waskey of Chanhassen, owner: gave details of the request; neighbor to the east received an over-the-counter permit in 2020 for the same setback; sited the location setbacks of the existing structure. O’Leary-it is possible to build in the building envelope; Waskey-yes I believe so, it would just be closer to the road; rebuild is in the existing footprint; Fuhs-only can be exactly what is now there; Satterlund-neighbor used foot print in a different manner/small use; Schiltz-others approved the past permit and they are not in play now; past permits have no bearing; we do today’s ordinance to the best of our ability; we need to protect the lake which may require moving it back to accomplish that; Fuhs-structure to be removed/demolition; relationship of the requested location from the lake; deck is to be covered; follow the ordinance as much as possible; privacy issue with neighbor if move back; Graham-there are reasons why we have an ordinance; need to protect the lake; Waskey-safety issues by getting closer to the road; size of lot; Graham-there is a building envelope you can use if you move it back; Schiltz-keep on track with the request; topography is different from the neighbors, which effects the lake setback location compared to yours. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 27, 2024 Action:

Motion by Fuhs; supported by O’Leary to deny the variance for:

- Lake setback of 60 feet where 75 feet is required to proposed dwelling

To construct:

- 2,930 square foot dwelling/attached garage/chimney, including 352 square foot covered roadside entry & 2 sections of lake side covered deck

Per the findings of fact as discussed, the on-site conducted on 9-26-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-5-2024 for property located at 12320 Brookwood Circle, City of Crosslake

Findings: See attached/packet

All members voting “Aye”, Motion carried.

Note: Took a break for a few minutes

**Underwood Real Estate LLC
14060874, 14060875**

Satterlund read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater retainage locations submitted-need stormwater management plan (SWMP), septic system design dated 7-26-2024, one comment received, and history of the parcel into the record. Schiltz invited Howard, the applicant/owner's representative to the podium. Howard of 602 1st St, Princeton-project details; remodel and add onto the existing structure; misunderstanding on project; Satterlund-explained the project that was described to us at the on-site (plans to change wall height, add dirt material in the interior foundation, etc.) versus variance that is requested; Stuckmayer-read a portion of an email chain asking for supporting documentation to clarify what the variance request consisted of (details of existing structure, etc.); commissioners not in favor of tabling; Fuhs-not in favor of additional building in the bluff; Schiltz-not in favor of building construction in the bluff; setback is in the bluff impact zone; Fuhs-recognize the existing wall is being used, but the addition still does not meet required setback; additional building is just building in bluff impact zone; Graham-deck is seriously in the bluff and looks to be needing repair, this is a concern; Schiltz-trenches are existing in the bluff from possible water runoff; Howard-understands the bluff use; Graham-the request is still in the bluff even though it is at the road side of the existing structure; Schiltz-need to protect the bluff; Howard-agrees; Fuhs-neighbor's comment also said to move it back, as they (neighbor) used the building envelope. Schiltz opened the public hearing with no response; therefore, the public hearing was closed. Schiltz asked if any of the commissioners had additional questions, but none were forthcoming. Schiltz requested Satterlund to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 27, 2024 Action:

Motion by Johnson; supported by Graham to deny the variance for:

- Bluff setback of 0 feet (ft) where 30 ft is required to proposed dwelling
- Bluff impact zone encroachment of 18.4 feet where none is allowed for a proposed dwelling
- Dirt moving in the bluff impact zone, where Chapter 26 states dirt moving in a bluff impact zone is prohibited, except for the placement of stairways, lifts, or landings permitted under Section 26-313, for a proposed dwelling

To construct and allow:

- 2,261 sf dwelling addition and attached garage
- 104 sf covered entry
- Dirt moving in the bluff impact zone for a proposed dwelling

Per the findings of fact as discussed, the on-site conducted on 9-26-2024 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-14-2024 for property located at 12292 Manhattan Pt Blvd, City of Crosslake

Findings: See attached/packet

All members voting "Aye", Motion carried.

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 Land Use Revisions**

Satterlund presented the Chapter 26 Land Use ordinance according to the packet information that is attached, a few small administrative clarifications suggested by the city attorney were made (see attachment with high lights), notices were published in the legal local newspaper for 12-15-2023, 5-24-2024, 7-26-2024, 8-23-2024, 9-3-2024, 9-27-2024 monthly Planning and Zoning/Board of Adjustment meetings with no written comments received, several workshops starting in September of 2023 continuing up to 8-14-2024 were held with comments from the attendees taken into consideration. Satterlund explained the Rural Residential 2 (RR2) options on how to implement the new district into the ordinance: option 1 would be to change the district maps to include a RR2 district; option 2 would be to use the "Land Use Map Amendment" application, which would bring each and every request for a RR2 before the commissioners at a PC/BOA meeting for them to make a motion to approve or deny. Discussion between commissioners, Herzog and staff: changes were made in 2018 comprehensive plan; used to have many districts in Crosslake; consider doing a workshop with the surrounding Planning & Zoning staff to get there take on suggesting locations for RR2; research what the surrounding districts have in their ordinance; could annex some land into the city-ask council; how to expand the city sewer to more residence-smaller lots; EDA could be a resource; ask comprehensive committee to look at map changes for lot sizes; a joint workshop with council and P&Z commissioners for a guidance discussion on the future thoughts of rural residential sizes. Schiltz opened the public hearing forum. Nevin of South Landing-corridor overlay district of 400 feet is the current suggestion in the proposed ordinance; concerns on not enough distance; tree removal gives a long line of sight; talked to Golden Horizon residence, memory care now looks at a lot of disturbance on their surroundings (platted development going in); need to be aggressive to actually get/see a change. Discussion was held on: history of permits and what control or not there was; changes being proposed in ordinance; enforcement issues; no personal storage in the corridor no matter the district; does staff need to be added to as an enforcement person; mass or roof changes; cost should not be a consideration; mass percentage change added to architectural ordinance section; tighten up the 400 feet and make it larger; residence attended workshops and voiced their opinions; need to take action to stop the hold up of development; enforce the ordinance or just throw the ordinance out; maximum input now from Nevin, but so late in the process; the issue of an ordinance with "use" in it and the enforcement of that "use"; what properties/parcels the proposed ordinance changes would currently effect; increase lot size in the commercial districts; would like to see the proposed ordinance approved by council; we are committed to continue to work on additional changes to the ordinance; would like to see council keep CUP in new ordinance changes; corridor overlay increased to 600 feet or 800 feet versus the proposed 400 feet. O'Connell of White Oak Dr-agrees with the sentiment and impressed with Satterlund, Stuckmayer and commissioners; need to take a bite at a time; don't get discourage; public should see everything/comments being said; challenge is on the commissioners; new city attorney attends one meeting than a moratorium is put in place; city attorney brought to our attention that accessory structures (storage) have been administered incorrectly for many years; how to stop that or how to move forward; residential storage; commercial storage; benefit community not individual pocket books. Schiltz closed the public hearing forum.

Graham motioned to alter the corridor layover district from 400 feet to 600 feet, no second, motion fails (work with the screening).

September 27, 2024 Action:

No action taken: Motion stands from the 9-3-2024 recommendation for the proposed zoning ordinance amendments regarding Land Use Tables (Section 26-281), Accessory Structures-Residential District (Section 26-960), Commercial and Residential Architectural Standards (Article 29), Definitions (Article 43) and accompanying verbiage being affected by these proposed ordinance amendments to be brought before the Crosslake City Council.

Per the discussions held at multiple workshops and planning commission/board of adjustment meetings in conjunction with today’s final outcome.

See attached/packet

Other Business:

Staff report

Development Review Team (DRT) had 3 September monthly meetings

Permits – 28 have been submitted in the month of August

Complaint Update – Satterlund explained that there are 5 parcels with storage containers, letters sent out to them with a second letter to follow if no reply. Three letters sent to owners located off of Fawn Lake Rd for living quarters in the industrial area.

Parsons/Neaton variance conditions on the variance – conditions met, but thinking about doing an after-the-fact variance for the firepit surround.

Next Month:

October 7 – Public Hearing Application deadline

October 14 – City Council Meeting

October 8 – Development Review Team (DRT)

October 24 – On-site visit

October 25 – PC/BOA Meeting

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by O’Leary; supported by Fuhs to adjourn at 11:30 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer

Planner-Zoning Coordinator

9-27-2024 PC/BOA Amended Draft

PART I - CODE OF ORDINANCES

Chapter 26 - LAND USE

- (1) **Shoreland District (SD).** The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Lot dimensions and density limitations are controlled by lake or river classifications. Compatible commercial or water-oriented commercial uses may be allowed as permitted or as conditional uses.
- (2) **Rural Residential-5 (RR-5).** The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as permitted or as conditional uses.
- (3) **Waterfront Commercial (WC).** The purpose of this district is to accommodate commercial uses in the shoreland district where access to and use of a surface water feature is an integral part of the business. The primary uses in this district are marinas, resorts and restaurants with transient docking facilities.
- (4) **Limited Commercial District (LC).** The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.
- (5) **Downtown Commercial District (DC).** The purpose of this district is to establish and provide a commercial environment with a mixture of commercial and office related development and services and maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (6) **Commercial/Light Industrial District (C/LI).** The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.
- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.

Sec. 26-281 Land Use Tables

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

- “P” means a use requiring a permit
“PP” means a use requiring a permit with performance standards
“CU” means a use requiring a conditional use permit

9-27-2024 PC/BOA Amended Draft

PART I - CODE OF ORDINANCES

Chapter 26 - LAND USE

- “I”** means an interim use
- “A”** means a use that is allowed without a permit but may have performance standards
- “SD”** means a shoreland district
- “RR-5”** means a rural residential district—5 acre minimum lot size
- “WC”** means a waterfront commercial district
- “LC”** means a limited commercial district
- “DC”** means a downtown commercial district
- “C/LI”** means a commercial/light industrial district
- “SS”** means a sensitive shoreland district
- “CO”** means a corridor overlay district – 400ft from ROW on each side of Cty Rd 16, 3, 66, 36, and 37

LAND USE TABLES	S D	RR 5	S S	C L	D C	W C	C/ LI
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	2+ac =CU	2+ac = CU	CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP				
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P				
Two-family dwelling—duplex	CU	P	CU				
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	SD	RR 5	SS	LG	DC	WC	C/LI
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Commercial Storage Rental Building(s) containing independent bays > 800 sf				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center (≥ 10 acres in RR5)		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/LI
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant				PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill				CU			PP
Sign – on site	P	P	P	P	P	P	P
Studio-art, music, photo, decorating, dance				P	P		
Storage buildings, Commercial				PP		PP	PP
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

*See provisions for "CO" in Sec. 26-381 then refer to underlying districts

Sec. 26-282 Administration of Permits with Performance Standards

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
 - a) Types of business activities allowed;
 - b) Screening or fencing;
 - c) Signs;
 - d) Storage of materials, equipment, and vehicles;
 - e) Hours of operation;
 - f) Parking;
 - g) Waste management;
 - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
 - a) Additional input on performance standards is needed, or,
 - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

Secs. 26-283—26-304 Reserved

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

(5) Temporary Living Structures and parcels equal to or greater than 20 acres

- a) One Temporary Living Structure (a Tent or Travel Trailer) is allowed without a permit on lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.
- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary living structure from the roadway or adjacent properties.
- c) Temporary living structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary living structure is licensed. The temporary living structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary living structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in a-b above.

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Secs. 26-347—26-374 Reserved.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Sec. 26-375 Purpose and Intent

The purpose and intent of this article is to support the development of commercial and light industrial districts that will accommodate a wide range of commercial goods and services and maintain the up-north character of the area without degrading the natural resources and to:

- (1) Maximize Crosslake's potential as a healthy community providing for business, residential and recreational opportunities.
- (2) Support a strong, ongoing working relationship between Crosslake, Crow Wing County, and the adjacent Townships in all matters related to planning and the provision of public services.
- (3) Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake.
- (4) Plan land uses and implement standards to minimize land use conflicts.
- (5) Support development that enhances community character and identity.
- (6) Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities.
- (7) Support the economic viability of the Commercial Districts.
- (8) To encourage lighting that provides safety, utility, and security without glare onto public roads, private residences, and atmospheric light pollution.
- (9) To manage storm water runoff and its associated effects and to provide for the protection of natural and artificial water storage and retention areas, and public waters.

- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

Sec. 26-376 Plan Submission Requirements

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards,
- (7) Wastewater treatment plan meeting the standards in Article 31 of this Chapter.

Sec. 26-377 Waterfront Commercial District

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.

- (2) **Waterfront Commercial Density and Dimensional Standards.** All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

Lake Class	Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
GD	5 acres	400'	30'	10'	50'	15'*	15'	35'	35%	35'
RD	5 acres	400'	30'	10'	50'	15'*	15'	35'	25%	35'
NE (existing only)	10 acres	800'	30'	10'	50'	15'*	15'	35'	20%	35'

* Unless using common wall construction

Sec. 26-378 Limited Commercial District

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area sq. ft.	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	20'	5'	50'	0	15'	35'	50%	35'

(2) Commercial/Light Industrial Density and Dimensional Standards. All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after October 16, 2018 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	30'	5'	100'	10'	35'	35'	50%	35'

Secs. 26-381 Corridor Overlay District Standards

- (1) Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (2)** The standards of the Overlay District are within the boundaries of 400 ft from each side of the road right-of-way of Cty Rd 16, 3, 66, 36, and 37
- (3)** The corridor overlay district prohibits the use of commercial storage, mini/self-storage, and personal storage.
- (4)** Refer to Article 29 for greater architectural standards regulated within this district.

Secs. 26-382—26-412 Reserved

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1)** This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2)** National Flood Insurance Program Compliance. This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
- (3)** This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil

- a) **Shielded fixtures.** No portion of the lamp or lens may extend beyond the housing or shield. All light fixtures shall be directed downward so the source of illumination is not visible.
 - b) **Height restrictions.** Commercial lighting fixtures mounted on poles or structures shall have a maximum height of twenty-five feet (25'). Exceptions to this height requirement may be granted by the Zoning Administrator when lighting is located in an area otherwise screened or blocked from view from the residential property, such as lighting on the side of a commercial building opposite the residential property
 - c) All commercial outdoor light poles shall be metal, fiberglass, or finished wood.
- (2) **Maximum lighting levels**
- a) **Commercial.** Any light or combination of lights used for exterior illumination on a commercial or industrial property that cast light on a public street or adjacent residential property shall not exceed one (1) foot-candle (meter reading) as measured from the centerline of said street or at the property line.
 - b) **Residential.** Any light or combination of lights used for exterior illumination on a residential property that cast light on a public street or adjacent residential property shall not exceed one-half (0.5) foot-candles (meter reading) as measured from the centerline of said street or at the property line.
- (3) **Lighting standards for commercial property on riparian lots in the shoreland district.** All commercial zoned property shall comply with the following lighting standards for riparian lots and areas adjacent to a public water:
- a) The light fixtures shall be directed downward so the source of illumination is not visible and does not extend past property lines or across public waters in excess of the maximum light intensities in Section 26-739 (2).
 - b) In shore impact zones 1 and 2, all lighting independently supported shall be on poles or supports that are a maximum of 24 inches above grade.
 - c) All lighting shall be located only within the access path if installed within shore impact zone 1
 - d) All lighting on docks, lifts, or platforms shall be directed downward so the source of illumination is not visible.
 - e) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.
- (4) **Lighting standards for residential property on riparian lots in the shoreland district.**
- a) Light fixtures shall be directed downward so the source of illumination is not visible and the light does not extend past property lines or across public waters in excess of the maximum light levels in Section 26-739 (2), b.
 - b) Lighting in shore impact zones 1 and 2 that is independently supported shall be on poles or supports that are a maximum of 24 inches above grade
 - c) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.

Secs. 26-740—26-745 Reserved

ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

Sec. 26-746 Purpose and Intent

- (1) **Purpose:** The purpose of this Article is to:
- a) **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
 - b) Promote high standards of building and site design in commercial and residential land use districts with the purpose of preserving an atmosphere consistent with the rural/Northwoods character of the City.

- c) ~~Identify exterior building materials to be used in the various commercial and residential land use districts.~~
 - d) Provide a more pleasant pedestrian environment and driving experience.
 - e) Protect and enhance the appeal and attraction of the City to residents, visitors, and tourists, and to serve as a support and stimulus to business and residences.
- (2) **Intent:** The City intends that all projects shall strive toward the highest level of quality in both design and construction. The criteria by which all commercial development and redevelopment in the City shall be judged are:
- a) Consistency with all provisions of the comprehensive plan and City ordinances.
 - b) Complementary physical and visual relationships among existing, new and proposed buildings, park areas and landscape treatments with the intent of creating a cohesive appearance for the entire City.
 - c) Use of appropriate façade proportions, materials, and colors that are compatible with adjacent uses and create a pleasant pedestrian environment and driving experience.

Sec. 26-747 Application

- (1) **Existing buildings.** Facades on buildings in commercial land use districts-existing on March 1, 2015 shall be allowed to continue with the present materials subject to the following criteria: All subsequent additions and exterior alterations to buildings must be constructed with the materials required in this chapter.
- (2) **New buildings.** New buildings in commercial land use districts built subsequent to March 1, 2015 must comply with the design standards set forth in this Article.

Sec. 26-748 – 749 Reserved

Sec. 26-750 Allowable Exterior Materials for Commercial Structures in Commercial Land Use Districts

- (1) Percentages of allowable exterior façade materials shall be calculated excluding windows, doors, and **gables** except for architectural glass.
- (2) **Waterfront Commercial District.**
 - a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
 - b. Face brick
 - c. Natural stone
 - d. Architectural glass
 - e. Wood finished for exterior use
 - f. Stucco
 - g. Exterior insulation finishing system (synthetic stucco)
 - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
 - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade, **and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material**
 - j. **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
 - k. **Overhang to be a minimum of 24 inches on all sides.**
 - l. **Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum**

m. Other materials may be approved under number 8 of this section.

(3) Limited Commercial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural precast concrete panels.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- j. Plastic sheeting on commercial greenhouses only
- k. Other materials may be approved under number 8 of this section.

(4) Limited Commercial Corridor Overlay District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- b. Face brick
- c. Natural stone
- d. Architectural glass
- e. Wood finished for exterior use
- f. Stucco
- g. Exterior insulation finishing system (synthetic stucco)
- h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, **and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material**
- j. Plastic sheeting on commercial greenhouses only
- k. **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
- l. **Overhang to be a minimum of 24 inches on all sides.**
- m. **Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum**
- n. Other materials may be approved under number 8 of this section.

(5) Downtown Commercial District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades

- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
- i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- j. Overhang to be a minimum of 24 inches on all sides.
- k. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
- l. Other materials may be approved under number 8 of this section.

(6) Commercial/Light Industrial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural precast concrete panels.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade.
- i. Plastic sheeting on commercial greenhouses only
- j. Other materials may be approved under number 8 of this section.

(7) Commercial/Light Industrial Corridor Overlay District

- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
- b. Face brick.
- c. Natural stone.
- d. Architectural glass.
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
- i. Plastic sheeting on commercial greenhouses only
- j. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- k. Overhang to be a minimum of 24 inches on all sides.
- l. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
- m. Other materials may be approved under number 8 of this section.

- (8) Other Materials.** Materials not specifically listed may be approved for use by the Zoning Administrator, and/or the Development Review Team and shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

Sec. 26-751 Allowable Exterior Materials for Primary Residential Structures and Accessory Structures in All Land Use Districts

- (1) The following exterior building materials are allowed:
 - a) Face brick
 - b) Natural stone
 - c) Architectural glass
 - d) Wood finished for exterior use including logs and log siding
 - e) Factory fabricated concrete or vinyl siding
 - f) Stucco
 - g) Exterior insulation finishing system (synthetic stucco)
 - h) Architectural concrete masonry units
 - i) Factory fabricated metal panels.

(2) Other Materials. Materials not specifically listed may be approved for use by the Zoning Administrator and/or the Development Review Team shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 30 OUTDOOR STORAGE AND SALES

Sec. 26-762 Purpose

The purpose of this Article is to establish regulations to:

- (1) Limit the potential for visual impacts from the outdoor storage of materials and equipment.
- (2) Limit the safety and visual impacts resulting from the bulk storage of petroleum products and chemicals.
- (3) Regulate seasonal outdoor sales associated either with a permanent business or done by transient merchants.

Sec. 26-763 Application Information

- (1) Outdoor storage performance standards in Section 26-764 shall apply to all residential and commercial properties and uses.
- (2) Bulk Storage shall require a conditional use permit in land use districts where it is allowed and comply with the performance standards in Section 26-765.
- (3) Outdoor Seasonal Sales shall require a permit with performance standards in land use districts where it is allowed. Permit applications shall include:
 - a) A general description of merchandise to be offered for sale;
 - b) Total length of time over which sales will take place;
 - c) How sales will be screened from adjacent residential properties, if any;
 - d) Type and number of temporary displays to be erected (greenhouses, tents, temporary structures).
- (4) A permit is not required for:
 - a) Garage/yard sales on private property. No more than three garage sales may be held per year.

GREENHOUSE/NURSERY, COMMERCIAL

A place of business where retail and wholesale gardening products and produce are sold to the consumer. These centers may include a nursery and/or greenhouses, nursery products, nursery stock, potting soil, hardware, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

GROUND WATER

The water contained below the surface of the earth in the saturated zone including and without limitation all waters whether under confined, unconfined or perched conditions in near surface unconsolidated sediment or region or in rock formations deeper underground. The term ground water shall be synonymous with underground water.

GROUP HOME

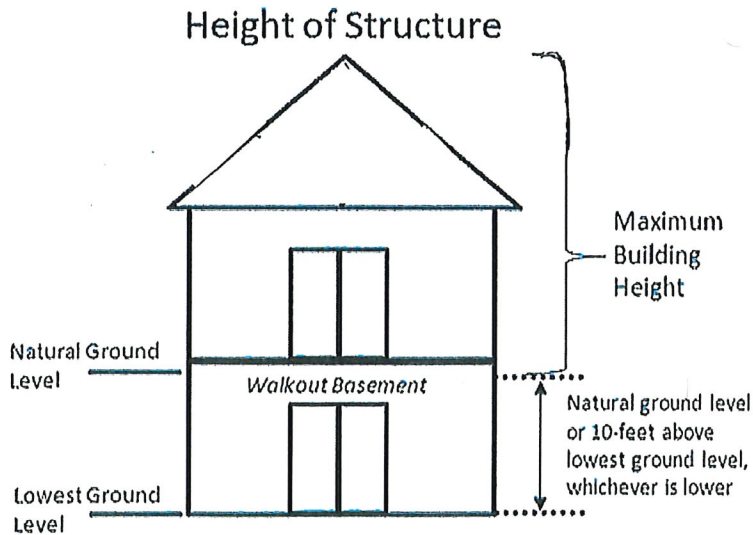
A facility which provides residential services for individuals that are handicapped, aged, disabled, or undergoing rehabilitation. This includes uses such as homes for the physically handicapped, mentally retarded, chemically dependent, foster children, maternity shelters and half-way houses.

GROUP HOUSING

A housing project consisting of a group of three or more buildings or family unit spaces constructed on a parcel of ground of one acre or more in size.

HEIGHT OF STRUCTURE

The vertical distance between the mean natural grade at the building or ten feet above the lowest ground level, whichever is lower, and the peak of the highest point of the structure.



HOME BUSINESS

A use of a commercial nature conducted by an occupant of a single family dwelling and/or employees which may be conducted inside as well as outside the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME OCCUPATION

A use of a commercial nature conducted by an occupant of a single family dwelling entirely within the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINI/SELF-STORAGE

A fully enclosed building or buildings, containing independent bays 800 sq ft or less in area, which are leased to individuals for the storage of private property, household items, and/or other goods and materials are prohibited.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than **1200 sq ft** shall require a Conditional Use Permit

Secs 26-961—26-994 Reserved

ARTICLE 37 RESERVED

Secs. 26-995—26-1022 Reserved

ARTICLE 38 RESERVED

Secs. 26-1023—26-1060 Reserved

ARTICLE 39 RESERVED

Secs. 26-1061—26-1081 Reserved

ARTICLE 40 RESERVED

Secs. 26-1082—26-1122 Reserved

ARTICLE 41 RESERVED

Secs. 26-1123—26-1141 Reserved

WITH HIGHLIGHTS

9-27-2024 PC/BOA Amended Draft

PART I - CODE OF ORDINANCES

Chapter 26 - LAND USE

- (1) **Shoreland District (SD).** The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Lot dimensions and density limitations are controlled by lake or river classifications. Compatible commercial or water-oriented commercial uses may be allowed as permitted or as conditional uses.
- (2) **Rural Residential-5 (RR-5).** The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as permitted or as conditional uses.
- (3) **Waterfront Commercial (WC).** The purpose of this district is to accommodate commercial uses in the shoreland district where access to and use of a surface water feature is an integral part of the business. The primary uses in this district are marinas, resorts and restaurants with transient docking facilities.
- (4) **Limited Commercial District (LC).** The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.
- (5) **Downtown Commercial District (DC).** The purpose of this district is to establish and provide a commercial environment with a mixture of commercial and office related development and services and maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (6) **Commercial/Light Industrial District (C/LI).** The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.
- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.

Sec. 26-281 Land Use Tables

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

"P"	means a use requiring a permit
"PP"	means a use requiring a permit with performance standards
"CU"	means a use requiring a conditional use permit

9-27-2024 PC/BOA Amended Draft

PART I - CODE OF ORDINANCES

Chapter 26 - LAND USE

- “I”** means an interim use
- “A”** means a use that is allowed without a permit but may have performance standards
- “SD”** means a shoreland district
- “RR-5”** means a rural residential district—5 acre minimum lot size
- “WC”** means a waterfront commercial district
- “LC”** means a limited commercial district
- “DC”** means a downtown commercial district
- “C/LI”** means a commercial/light industrial district
- “SS”** means a sensitive shoreland district
- “CO”** means a corridor overlay district – 400ft from edge of ROW on each side of Cty Rd 16, 3, 66, 36, and 37

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ L
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	2+ac =CU	2+ac = CU	CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP				
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P				
Two-family dwelling—duplex	CU	P	CU				
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	S D	RR 5	S S	C L	D C	W C	C L
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Commercial Storage Rental Building(s) containing independent bays > 800 sf				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center (≥ 10 acres in RR5)		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/LI
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant				PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill				CU			PP
Sign – on site	P	P	P	P	P	P	P
Studio-art, music, photo, decorating, dance				P	P		
Storage buildings, Commercial				PP		PP	PP
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

note. see provisions for "CO" in Sec. 26-381 then refer to underlying districts

Sec. 26-282 Administration of Permits with Performance Standards

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
 - a) Types of business activities allowed;
 - b) Screening or fencing;
 - c) Signs;
 - d) Storage of materials, equipment, and vehicles;
 - e) Hours of operation;
 - f) Parking;
 - g) Waste management;
 - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
 - a) Additional input on performance standards is needed, or,
 - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

Secs. 26-283—26-304 Reserved

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

(5) Temporary Living Structures and parcels equal to or greater than 20 acres

- a) One Temporary Living Structure (a Tent or Travel Trailer) is allowed without a permit on lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.
- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary living structure from the roadway or adjacent properties.
- c) Temporary living structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary living structure is licensed. The temporary living structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary living structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in a-b above.

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Secs. 26-347—26-374 Reserved.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Sec. 26-375 Purpose and Intent

The purpose and intent of this article is to support the development of commercial and light industrial districts that will accommodate a wide range of commercial goods and services and maintain the up-north character of the area without degrading the natural resources and to:

- (1) Maximize Crosslake's potential as a healthy community providing for business, residential and recreational opportunities.
- (2) Support a strong, ongoing working relationship between Crosslake, Crow Wing County, and the adjacent Townships in all matters related to planning and the provision of public services.
- (3) Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake.
- (4) Plan land uses and implement standards to minimize land use conflicts.
- (5) Support development that enhances community character and identity.
- (6) Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities.
- (7) Support the economic viability of the Commercial Districts.
- (8) To encourage lighting that provides safety, utility, and security without glare onto public roads, private residences, and atmospheric light pollution.
- (9) To manage storm water runoff and its associated effects and to provide for the protection of natural and artificial water storage and retention areas, and public waters.

- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

Sec. 26-376 Plan Submission Requirements

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards,
- (7) Wastewater treatment plan meeting the standards in Article 31 of this Chapter.

Sec. 26-377 Waterfront Commercial District

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.

- (2) **Waterfront Commercial Density and Dimensional Standards.** All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

Lake Class	Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks- Residential	Structure Lot Line Setbacks- Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
GD	5 acres	400'	30'	10'	50'	15'*	15'	35'	35%	35'
RD	5 acres	400'	30'	10'	50'	15'*	15'	35'	25%	35'
NE (existing only)	10 acres	800'	30'	10'	50'	15'*	15'	35'	20%	35'

* Unless using common wall construction

Sec. 26-378 Limited Commercial District

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area sq. ft.	Minimum Lot Width	Structure Lot Line Setbacks- Residential	Structure Lot Line Setbacks- Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	20'	5'	50'	0	15'	35'	50%	35'

(2) **Commercial/Light Industrial Density and Dimensional Standards.** All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after October 16, 2018 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks- Residential	Structure Lot Line Setbacks- Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	30'	5'	100'	10'	35'	35'	50%	35'

Secs. 26-381 Corridor Overlay District Standards

- (1) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake’s main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community’s northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (2) The standards of the Overlay District are within the boundaries of 400 ft from each side of the road right-of-way of Cty Rd 16, 3, 66, 36, and 37
- (3) The corridor overlay district prohibits the use of commercial storage including but not limited to mini/self storage.
- (4) Refer to Article 29 for greater architectural standards regulated within this district.

Secs. 26-382—26-412 Reserved

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1) This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2) National Flood Insurance Program Compliance. This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community’s eligibility in the National Flood Insurance Program.
- (3) This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil

- a) **Shielded fixtures.** No portion of the lamp or lens may extend beyond the housing or shield. All light fixtures shall be directed downward so the source of illumination is not visible.
 - b) **Height restrictions.** Commercial lighting fixtures mounted on poles or structures shall have a maximum height of twenty-five feet (25'). Exceptions to this height requirement may be granted by the Zoning Administrator when lighting is located in an area otherwise screened or blocked from view from the residential property, such as lighting on the side of a commercial building opposite the residential property
 - c) All commercial outdoor light poles shall be metal, fiberglass, or finished wood.
- (2) **Maximum lighting levels**
- a) **Commercial.** Any light or combination of lights used for exterior illumination on a commercial or industrial property that cast light on a public street or adjacent residential property shall not exceed one (1) foot-candle (meter reading) as measured from the centerline of said street or at the property line.
 - b) **Residential.** Any light or combination of lights used for exterior illumination on a residential property that cast light on a public street or adjacent residential property shall not exceed one-half (0.5) foot-candles (meter reading) as measured from the centerline of said street or at the property line.
- (3) **Lighting standards for commercial property on riparian lots in the shoreland district.** All commercial zoned property shall comply with the following lighting standards for riparian lots and areas adjacent to a public water:
- a) The light fixtures shall be directed downward so the source of illumination is not visible and does not extend past property lines or across public waters in excess of the maximum light intensities in Section 26-739 (2).
 - b) In shore impact zones 1 and 2, all lighting independently supported shall be on poles or supports that are a maximum of 24 inches above grade.
 - c) All lighting shall be located only within the access path if installed within shore impact zone 1
 - d) All lighting on docks, lifts, or platforms shall be directed downward so the source of illumination is not visible.
 - e) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.
- (4) **Lighting standards for residential property on riparian lots in the shoreland district.**
- a) Light fixtures shall be directed downward so the source of illumination is not visible and the light does not extend past property lines or across public waters in excess of the maximum light levels in Section 26-739 (2), b.
 - b) Lighting in shore impact zones 1 and 2 that is independently supported shall be on poles or supports that are a maximum of 24 inches above grade
 - c) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.

Secs. 26-740—26-745 Reserved

ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

Sec. 26-746 Purpose and Intent

- (1) **Purpose:** The purpose of this Article is to:
- a) **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
 - b) Promote high standards of building and site design in commercial and residential land use districts with the purpose of preserving an atmosphere consistent with the rural/Northwoods character of the City.

- c) ~~Identify exterior building materials to be used in the various commercial and residential land use districts.~~
 - d) Provide a more pleasant pedestrian environment and driving experience.
 - e) Protect and enhance the appeal and attraction of the City to residents, visitors, and tourists, and to serve as a support and stimulus to business and residences.
- (2) **Intent:** The City intends that all projects shall strive toward the highest level of quality in both design and construction. The criteria by which all commercial development and redevelopment in the City shall be judged are:
- a) Consistency with all provisions of the comprehensive plan and City ordinances.
 - b) Complementary physical and visual relationships among existing, new and proposed buildings, park areas and landscape treatments with the intent of creating a cohesive appearance for the entire City.
 - c) Use of appropriate façade proportions, materials, and colors that are compatible with adjacent uses and create a pleasant pedestrian environment and driving experience.

Sec. 26-747 Application

- (1) **Existing buildings.** Facades on buildings in commercial land use districts-existing on March 1, 2015 shall be allowed to continue with the present materials subject to the following criteria: All subsequent additions and exterior alterations to buildings must be constructed with the materials required in this chapter.
- (2) **New buildings.** New buildings in commercial land use districts built subsequent to March 1, 2015 must comply with the design standards set forth in this Article.

Sec. 26-748 – 749 Reserved

Sec. 26-750 Allowable Exterior Materials for Commercial Structures in Commercial Land Use Districts

- (1) Percentages of allowable exterior façade materials shall be calculated excluding windows, doors, and gables except for architectural glass.
- (2) **Waterfront Commercial District.**
 - a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
 - b. Face brick
 - c. Natural stone
 - d. Architectural glass
 - e. Wood finished for exterior use
 - f. Stucco
 - g. Exterior insulation finishing system (synthetic stucco)
 - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
 - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade, **and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material**
 - j. **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
 - k. **Overhang to be a minimum of 24 inches on all sides.**
 - l. **Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum**

m. Other materials may be approved under number 8 of this section.

(3) Limited Commercial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural precast concrete panels.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
- j. Plastic sheeting on commercial greenhouses only
- k. Other materials may be approved under number 8 of this section.

(4) Limited Commercial Corridor Overlay District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- b. Face brick
- c. Natural stone
- d. Architectural glass
- e. Wood finished for exterior use
- f. Stucco
- g. Exterior insulation finishing system (synthetic stucco)
- h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, **and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material**
- j. Plastic sheeting on commercial greenhouses only
- k. **Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.**
- l. **Overhang to be a minimum of 24 inches on all sides.**
- m. **Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum**
- n. Other materials may be approved under number 8 of this section.

(5) Downtown Commercial District

- a. **Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)**
- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades

- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
- i. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- j. Overhang to be a minimum of 24 inches on all sides.
- k. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
- l. Other materials may be approved under number 8 of this section.

(6) Commercial/Light Industrial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- g. Architectural precast concrete panels.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade.
- i. Plastic sheeting on commercial greenhouses only
- j. Other materials may be approved under number 8 of this section.

(7) Commercial/Light Industrial Corridor Overlay District

- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
- b. Face brick.
- c. Natural stone.
- d. Architectural glass.
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
- h. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
- i. Plastic sheeting on commercial greenhouses only
- j. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- k. Overhang to be a minimum of 24 inches on all sides.
- l. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
- m. Other materials may be approved under number 8 of this section.

- (8) Other Materials.** Materials not specifically listed may be approved for use by the Zoning Administrator, and/or the Development Review Team and shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

Sec. 26-751 Allowable Exterior Materials for Primary Residential Structures and Accessory Structures in All Land Use Districts

- (1) The following exterior building materials are allowed:
 - a) Face brick
 - b) Natural stone
 - c) Architectural glass
 - d) Wood finished for exterior use including logs and log siding
 - e) Factory fabricated concrete or vinyl siding
 - f) Stucco
 - g) Exterior insulation finishing system (synthetic stucco)
 - h) Architectural concrete masonry units
 - i) Factory fabricated metal panels.

(2) Other Materials. Materials not specifically listed may be approved for use by the Zoning Administrator and/or the Development Review Team shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 30 OUTDOOR STORAGE AND SALES

Sec. 26-762 Purpose

The purpose of this Article is to establish regulations to:

- (1) Limit the potential for visual impacts from the outdoor storage of materials and equipment.
- (2) Limit the safety and visual impacts resulting from the bulk storage of petroleum products and chemicals.
- (3) Regulate seasonal outdoor sales associated either with a permanent business or done by transient merchants.

Sec. 26-763 Application Information

- (1) Outdoor storage performance standards in Section 26-764 shall apply to all residential and commercial properties and uses.
- (2) Bulk Storage shall require a conditional use permit in land use districts where it is allowed and comply with the performance standards in Section 26-765.
- (3) Outdoor Seasonal Sales shall require a permit with performance standards in land use districts where it is allowed. Permit applications shall include:
 - a) A general description of merchandise to be offered for sale;
 - b) Total length of time over which sales will take place;
 - c) How sales will be screened from adjacent residential properties, if any;
 - d) Type and number of temporary displays to be erected (greenhouses, tents, temporary structures).
- (4) A permit is not required for:
 - a) Garage/yard sales on private property. No more than three garage sales may be held per year.

GREENHOUSE/NURSERY, COMMERCIAL

A place of business where retail and wholesale gardening products and produce are sold to the consumer. These centers may include a nursery and/or greenhouses, nursery products, nursery stock, potting soil, hardware, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

GROUND WATER

The water contained below the surface of the earth in the saturated zone including and without limitation all waters whether under confined, unconfined or perched conditions in near surface unconsolidated sediment or region or in rock formations deeper underground. The term ground water shall be synonymous with underground water.

GROUP HOME

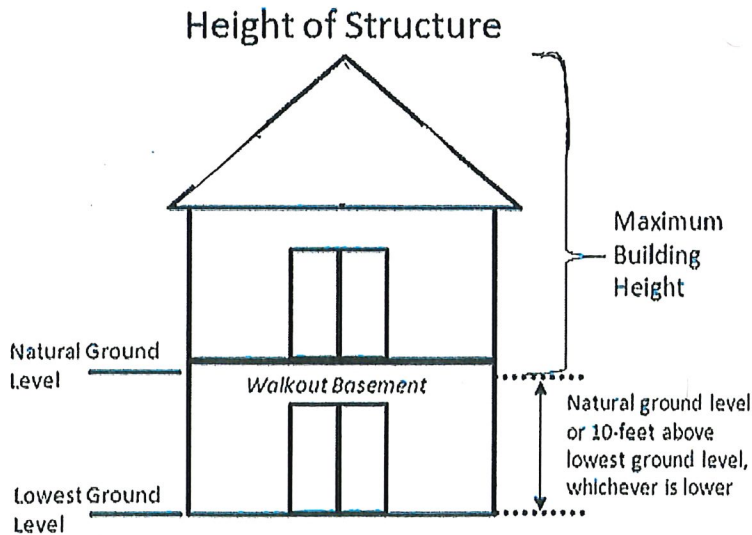
A facility which provides residential services for individuals that are handicapped, aged, disabled, or undergoing rehabilitation. This includes uses such as homes for the physically handicapped, mentally retarded, chemically dependent, foster children, maternity shelters and half-way houses.

GROUP HOUSING

A housing project consisting of a group of three or more buildings or family unit spaces constructed on a parcel of ground of one acre or more in size.

HEIGHT OF STRUCTURE

The vertical distance between the mean natural grade at the building or ten feet above the lowest ground level, whichever is lower, and the peak of the highest point of the structure.



HOME BUSINESS

A use of a commercial nature conducted by an occupant of a single family dwelling and/or employees which may be conducted inside as well as outside the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME OCCUPATION

A use of a commercial nature conducted by an occupant of a single family dwelling entirely within the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINI/SELF-STORAGE

A Type of commercial storage fully enclosed building or buildings, containing independent bays 800 sq ft or less in area, which are leased to individuals for the storage of private property, household items, and/or other goods and materials are prohibited.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than **1200 sq ft** shall require a Conditional Use Permit

Secs 26-961—26-994 Reserved

ARTICLE 37 RESERVED

Secs. 26-995—26-1022 Reserved

ARTICLE 38 RESERVED

Secs. 26-1023—26-1060 Reserved

ARTICLE 39 RESERVED

Secs. 26-1061—26-1081 Reserved

ARTICLE 40 RESERVED

Secs. 26-1082—26-1122 Reserved

ARTICLE 41 RESERVED

Secs. 26-1123—26-1141 Reserved

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 7, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, October 7, 2024, in City Hall. The following Commission Members were present: Tom Swenson, Gordon Wagner, Tim Berg and Dave Schrupp. Bob Frey was absent. Also in attendance were Public Works Director Pat Wehner and City Engineer Phil Martin There were 2 in the audience.

- 1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
- 2. A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO APPROVE THE MEETING MINUTES FROM FEBRUARY 5, 2024. MOTION CARRIED WITH ALL AYES.
- 3. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE MEETING MINUTES FROM SEPTEMBER 3, 2024. MOTION CARRIED WITH ALL AYES.
- 4. Phil discussed obtaining a geotechnical boring quote to complete the Year 2 pavement depth evaluations. He also asked for input if we feel confident continuing to use the appraisal data from Year 1 or have the city retain Nagel & Associates to prepare a new opinion for the Year 2 segments? Phil will get the geotechnical boring quotes and communicate those to us.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THE CITY COUNCIL HIRE NAGEL & ASSOCIATES TO PROVIDE A BENEFIT ANALYSIS FOR THE YEAR 2 ROAD PROJECTS. MOTION CARRIED WITH ALL AYES.

Phil discussed the Milinda Shores Bridge project and is holding 5% of the payment until the grass grows.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THE CITY COUNCIL APPROVE PAY ESTIMATE #1 IN THE AMOUNT OF \$74,261.50 FOR WORK COMPLETED ON THE MILINDA SHORES BRIDGE PROJECT. MOTION CARRIED WITH ALL AYES.

- 5. Public Works Director Wehner spoke about Crow Wing Powers contractor hitting a culvert while they were trenching to put in power for streetlights. Crow Wing Power will pay for the repairs. Another issue he said was that when they were putting in the transformer for the new restaurant, they pounded a grounding rod through our sewer and said it wasn't located. Phil suggested that we look into finding the locate ticket from Gopher One and see if it is our responsibility or the contractors responsibility to pay for these expenses. Phil did mention that it is our responsibility to locate our own utilities. We probably cannot defend the fight on this matter if we were not included on the locate ticket. Pat says that if the city repairs this on our own we would be lining it from the inside instead of digging it up. Pat will look for

the locate ticket first and follow up with Gopher One. Crow Wing Power wants to bill us for moving the transformer and the work that needed to be done to repair the job. The sewer repair estimate is \$6,465.00. Tom felt we need to fix the sewer line now and can discuss possible reimbursement after we see the locate ticket.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL TO PROCEED WITH REPAIRING THE SEWER LINE AT A COST OF \$6,465. MOTION CARRIED WITH ALL AYES.

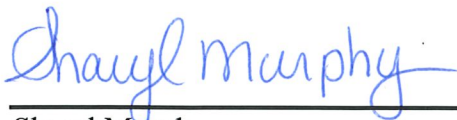
6. Tom spoke regarding the upcoming project of County Road 103 between County Sate Aid Highway 3 and CSAH 39. He also mentioned he would like to see the trail completed between Happy Landing Road to Perkins Road. Dave would like to see the trails extended to W. Shore Dr. and have them all connected to each other and have access throughout the entire city.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL TO PURSUE WITH CROW WING COUNTY HIGHWAY DEPARTMENT CONNECTING THE TRAILS BETWEEN HAPPY LANDING AND WEST SHORE DRIVE. MOTION CARRIED WITH ALL AYES.

7. Ordinance of the City to Regulate Cannabis Business was not discussed, and Tom mentioned we will discuss this at a future meeting. City Administrator Lori Conway was not present today for discussion.
8. Charlene Nelson brought to the commission a letter she received from Simonson Lumber regarding their sewer connection. They have not connected yet and are asking for an additional year to connect. They have had 2 years to connect and have no intention of having it done this year. Dave recommended that we give no special privileges to them and get it connected.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT SIMONSON LUMBER GET CONNECTED ASAP, PUT A WATER METER ON THEIR WELL AND START BILLING THEM THE MONTHLY CHARGE. MOTION CARRIED WITH ALL AYES.

9. A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO ADJOURN THE MEETING AT 4:35 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday September 25, 2024

Crosslake Community Center 2:00pm

Present: Chair Peter Graves, Heather Jones, Ann Schrupp (via zoom), Mary Jo Fritsvold, Kristin Graham, Kera Porter, Parks, and Recreation Director TJ Graumann

Not in attendance: City Council Liaison Jackson Purfeerst

I. Meeting was called to order at 2:00 pm

II. Approval of Minutes

Motion to approve minutes of June 26 meeting.

Mary Jo/Kristen

Favor: All

Opposed: None

III. Approval of Minutes

Motion to approve minutes of August 28 meeting.

Mary Jo/Kristen

Favor: All

Opposed: None

IV. Old Business - none

V. New Business

A) Hillcrest Beach ROW – the new property owners on the east side of the ROW contacted TJ around July 4 claiming people were repelling down the bluff of the ROW. TJ checked it out and it does appear that is what people were doing. A week or so ago TJ received a call from Jason Baca, a property owner on the inside lots, claiming that the foot traffic is not what caused the erosion, that Mr. Varley caused it with the equipment he used for landscaping. This ROW is set to be marked as a Viewing Vista. TJ will check with the attorneys about liability with the use on this ROW. We discussed looking into the possibility of adding a bench and signs indicating that use of the hill is prohibited.

B) Ginseng Beach ROW – ROW at the end of Anchor Point where Whitefish and Rush connect, it is used by fishing boats, small vessels, and dock companies for lake access. WAPOA found starry stonewort by the access. City Council voted to have the access blocked with rocks and there is a roped off area in the water as well. We discussed if there was anything additional we could do about the situation, city council has a handle on it. We also discussed the possibility of other ROW accesses being shut down. No action was taken.

- C) Trail Masterplan Discussion – SS4A Grant (safe streets 4 all) was awarded to the LAKES Foundation to plan for the future trails. It is a \$200,000 grant. We will continue to be updated as the project progresses.
- D) 2025 Fall Festival Planning – TJ wants to do a festival with Art in the Park, pumpkin carving, hayrides, and more. Looking at mid-October 2025.
- E) Park Dedication Consideration, 12584 Co Rd 16 –
Motion to accept cash in lieu of land for this property split.
Heather/Kera Favor: All Opposed: None

VI) Other Business

A) Updates

- i. SS4A Grant, LAKES Foundation – discussed in new business.
- ii. Phase 1 masterplan Estimates – TJ received preliminary numbers. West parking lot with trail to courts is appx \$185,000, and the four pickleball courts are appx \$90,000. Pickleball donations are at about \$70,000, plus the pickleball revenue of about \$30,000. The lot and trail funds will come from Park Dedication funds and the Cap Fund balance.
- iii. 2025 Draft Budget – Park budget will include phase 1, replacing mowers (with a potential grant from Sourcewell), and resurface tennis and basketball courts.
- iv. Staffing – They have conducted four interviews, two good candidates. TJ is working with the personnel committee to figure it out.

B) Comments from the commission – Kristin commented on how much fun her grandkids had at the park over the holidays.

C) Pequot Lakes Community Education Update –Joell was in attendance to give us updates. Homecoming is coming up with festivities all week. The fall show is CLUE, opening October 10. There is a sale on Patriot gear right now. They had 30 t-ball kids playing, aged 3-4.

- i. Community Education Opportunities in Crosslake – TJ and Joelle are talking and will continue to work on this.

VII) Open Forum – Robyn Sylvester, current city Council candidate was in attendance. She thanked the commission for all their work. Peter mentioned the need for a city council liaison.

VIII) Adjourn
Motion to adjourn at 2:55.
Kristin/Kera

Favor: All

Opposed: None

C.
16.

SCORE REPORT FORM

Mo./Yr. **September 2024**

CROSSLAKE REPORT

Organization: Waste Partners, Inc.
 PO Box 677 Pine River, MN 56474
 Contact Person: Drey Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to:
 Cass County - Pine River Transfer Station
 Cardboard & Mixed Paper - LDI or Rock-Tenn
 Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)	12,537	
Corrugated Cardboard	6,628	
Newspaper	-	
Mixed Paper (News, Mags, Mixed Mail, CDBD)	5,909	

Metal: Appliances, misc... [] []

Commingled Materials: (includes) **40,321** []

%		lbs
5%	Metals- Aluminum Cans	2016
21%	Tin Cans	8467
61%	Glass-	24596
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	4032
3%	Rejects	1210
100%		40321

Total LBS.	52,858	0
Total Tons	26.43	0

OUT OF COUNTY Waste Disposal

Final Destination: N/A

Disposal Site Permit #: _____

Tons Delivered: **NONE**

Total Number of
Recycling Customers
Served this Month

1346

	Recycling Customers	%	Paper	31,880	217,540	Commingle
Brainerd	3022	42%	13,267		90,527	
Baxter	1478	20%	6,488		44,275	
Breezy Point	535	7%	2,349		16,026	
Pequot Lakes	370	5%	1,624		11,084	
Crosslake	1346	19%	5,909		40,321	
Ironton	244	3%	1,071		7,309	
Nisswa	267	4%	1,172		7,998	
	7262	100%				

F.I.R.E.
12137 Northgate Lane
PO Box 810
Crosslake, MN 56442

4/2200-208 of

C.17.
INVOICE

DATE	INVOICE #
11/6/2024	7124

BILL TO Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

2024 Invoice Terms: Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
11/6/24	EMR Quarterly Training Wednesday November 6, 2024 Instructor: Randy Kalis	650.00	650.00

Thank You For Your Business.

TOTAL

\$650.00

STATE OF MINNESOTA)

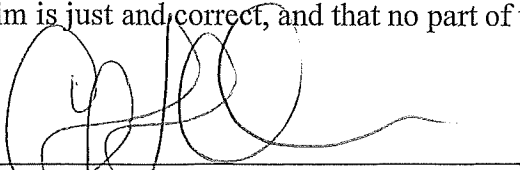
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 11/6/24, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 650⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

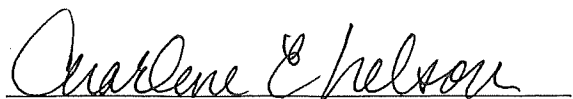
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

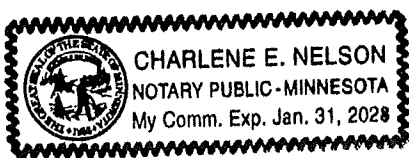


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 6 day of November, 2024.



Notary



**BILLS FOR APPROVAL
November 12, 2024**

VENDORS	DEPT		AMOUNT
Ace Hardware, hand saw, tie downs, straps	Police		49.42
Ace Hardware, recovery straps	Police		61.18
Ace Hardware, hardware	PW		19.58
Ace Hardware, cable ties	PW		23.38
Ace Hardware, driveway markers	Park		5.38
Ace Hardware, chain	Park		33.90
Ace Hardware, flat washer	Fire		19.84
Ace Hardware, probing rod	Sewer		17.99
Ace Hardware, saw blades, coupling	Park		27.88
Ace Hardware, disinfectant	Park		6.29
Ace Hardware, pc air acc kit	PW		30.59
Ace Hardware, rope	Cemetery		14.39
Ace Hardware, quick snaps	PW		8.98
Ace Hardware, cable ties	PW		15.29
Ace Hardware, hardware	Sewer		23.70
Ace Hardware, clamps, inserts	PW		20.61
Ace Hardware, duct tape	PW		26.08
Ace Hardware, adapter trap	Park		14.19
Ace Hardware, bulbs, adapters	Park		44.55
Ace Hardware, pliers, socket set	Park		50.91
Ace Hardware, janitorial supplies	Sewer		36.42
Ace Hardware, valve relief	Fire		17.99
Ace Hardware, clamps, pvc pipe	Sewer		42.93
Ace Hardware, adapters/hardware	Park		33.07
Ace Hardware, spark plugs	Park		7.98
Ace Hardware, antifreeze	Park		21.00
Ace Hardware, seafoam, antifreeze	Park		50.26
Ace Hardware, gloves, hitch pin, chain	Park		27.65
Ace Hardware, batteries	Park		23.02
Ace Hardware, baking soda	Park		2.15
Ace Hardware, air comp switch	Fire		26.09
Ace Hardware, batteries, tape measure, markers	PW		56.67
Ace Hardware, hardware	Sewer		48.46
Ace Hardware, hardware	PW		73.60
Ace Hardware, clamps	PW		72.17
Ace Hardware, drill, gloves	Sewer		215.19
Ace Hardware, drill bits, hardware	Park		29.26
American Door Works, cold storage building	Fire		7,707.00
Anderson Brothers, sewer repairs	Sewer		1,900.00
Armor Express, rifle	Police		8,108.89
AT&T, cell phone and ipad charges	ALL		1,213.88
AW Research, water testing	Sewer		979.30
Baker & Taylor, books	Library		359.60
Belson Outdoors, bench	Park		776.00
Bolton & Menk, milinda shores bridge	PW		1,122.00
Bolton & Menk, harbor lane	PW	pd 10-14	100.00
Bolton & Menk, milinda shores bridge	PW		7,660.50
Bolton & Menk, 2025 road improvements	PW		4,150.00
Bolton & Menk, 2024 road improvements	PW		2,194.50

Bolton & Menk, harbor lane	PW		2,194.50
Bolton & Menk, moonlite bay sewer extension	Sewer		1,802.00
Calibrations & Controls, verifications of magnetic flow meters	Sewer		2,380.00
Council #65, union dues	Gov't		479.68
Char Nelson, reimburse for email bills	Sewer		4.37
City of Crosslake, sewer utilities	ALL		195.00
Clean Team, november cleaning	ALL		3,981.25
Column Software, ordinance 393	PZ		43.44
Column Software, ordinance 394	Gov't		42.84
Column Software, ordinance 392	Gov't		61.63
Column Software, meeting notice of 11-22-24	PZ		55.68
Corey Ledin, travel reimbursement	Fire		1,217.43
Crow Wing County, address assignments	Gov't		75.00
Crow Wing County Recorder, filing fees	PZ		230.00
Crow Wing County Sanitary Landfill, mattress disposal	PW		30.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		346.50
Delta Dental, dental insurance	ALL		2,257.75
Demco, jacket covers, book tape	Library		232.00
Equity Builders, cold storage building	Fire		6,450.00
ESI, roof specs for insurance claim	Gov't		8,000.00
ESP Septic, septic design	PZ		475.00
Federal Signal, warning sirens	Gov't		44,897.00
Ferguson Waterworks, meters	Sewer		2,111.92
Ferguson Waterwokrs, strt meter coups	Sewer		311.88
Ferguson Waterworks, meter flg kits	Sewer		242.00
First Supply, janitorial supplies	Park		11.00
First Supply, janitorial supplies	PW		28.33
Fortis, disability insurance	ALL		1,109.49
Fyles, portable restrooms	Park		145.00
Fyles, portable restrooms	Park		315.00
Fyles, portable restrooms	Park		159.50
Fyles, portable restrooms	Park		101.50
General Election, services and supplies	Election		2,500.00
Guardian Pest Solutions, pest control	ALL		158.00
Hawkins, chemicals	Sewer		1,915.30
In Control, annual cybersecurity service renewal	Sewer		5,494.00
IP Networks, firewall renewal	Govt/Park		320.00
Jefferson Fire & Safety, turnout gear	Fire		7,049.44
Jims Electric, replace fan cord	Fire		165.79
Josh Runksmeier, uniform reimbursement	Park		129.92
Lakes Area Rental, gloves	Fire		25.76
Lakes Party & Bounce, halloween party	Park		700.00
Lakes Printing, business cards	Admin		63.95
MacQueen, gear cleaner	Fire		345.88
Mastercard, Adobe, monthly premium	Gov't		103.04
Mastercard, Adobe, monthly premium	Police		21.46
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, filters	Park	pd 10-31	48.89
Mastercard, Amazon, toilet seat	Park		32.99
Mastercard, Amazon, flashlight	Police		31.99
Mastercard, Amazon, valve cover	Park		10.95
Mastercard, Amazon, cups	Park		42.65

Mastercard, Amazon, halloween party	Park		28.05
Mastercard, Amazon, badge holders	Park		9.98
Mastercard, Amazon, tiller gear box seal	Park		12.99
Mastercard, Amazon, crayons	Park		9.99
Mastercard, Amazon, pvc cards	Park		25.99
Mastercard, Amazon, respirators, safety glasses	Sewer		50.12
Mastercard, Amazon, plow bolts	PW		143.99
Mastercard, Amazon, webcam, flashdrives	Police		71.44
Mastercard, Amazon, janitorial supplies	Park		9.94
Mastercard, Amazon, wall ordganizer, pressure switch, door seals	ALL		113.32
Mastercard, Amazon, humidity monitor, light bulbs, wifi extender	ALL		301.66
Mastercard, Dollar General, halloween parade	Police		33.00
Mastercard, Doodle, doodle poll software	Gov't		83.40
Mastercard, Holiday, fuel	Police		20.00
Mastercard, Holiday, fuel	Police	pd 10-31	15.87
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, annual premium	Police	pd 10-31	744.11
Mastercard. Mn Dept of Labor, license renewal	PW	pd 10-31	100.00
Mastercard. Mn Dept of Labor, roundabout	PW	pd 10-31	42.00
Mastercard, Pepperball, instructor certification	Police	pd 10-31	549.00
Mastercard, Post Office, postage	Police		19.30
Mastercard, Under Armour, uniform	Police		85.00
Mastercard, Van Wall Equipment, belt set	PW/Park		247.00
Mastercard, Walmart, halloween party	Park		194.61
Mastercard, Zoom, monthly premium	Gov't		65.99
Medica, health insurance	ALL	pd 10-22	30,466.55
Menards, janitorial supplies	PW		7.94
Menards, janitorial supplies	PW		96.55
Menards, treated lumber, hardware	Sewer		183.22
Metro Sales, copier lease	Park		208.99
Mid MN Drug Testing, pre-employment drug testing	PW		165.00
Midwest Machinery, filters, oil	Park		90.10
MN Life, life insurance	Gov't		231.80
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL		336.00
MN State Fire Department Assn, membership dues	Fire		175.00
MN Unemployment Insurance, unemployment wages	Park		740.55
Momentum, western repairs and dot inspection	PW		1,560.30
Monarch Paving, cold mix	PW		543.83
Moonlite Square, fuel	Park		30.05
Moonlite Square, fuel	Park		74.78
MR Signs, yard waste signs	PW		210.28
MR Sign, address signs	PW		81.56
Nagell Appraisal, harbor lane	PW		1,600.00
Napa, oil dry	Fire	pd 10-14	37.36
Napa, oil	Sewer		139.38
Napa, battery	PW		114.57
Napa, gloves, fuel filter	PW		59.87
Napa, running lights	Park		8.24
Napa, battery	PW		158.62
Napa, oil	Sewer		22.25
Napa, disposable gloves	Sewer		27.98
National Fire Protection Assn, membership dues	Fire		225.00
Nelson Sanitation, jetting	Sewer		2,517.50
Pat Martin, reimburse for tac team gear	Police	pd 11-4	1,432.04

D.1.

MEMO TO: City Council
FROM: Char Nelson, City Clerk
DATE: November 8, 2024
SUBJECT: CANVASS OF ELECTION RESULTS

Pursuant to Minnesota Statute 205.185, Subdivision 3, the governing body of the municipality is required to canvass the results of the municipal election held within the City of Crosslake on November 5, 2024.

Attached please find the Abstract of Votes Cast in the Precincts of the City of Crosslake, State of Minnesota, at the State General Election held on Tuesday, November 5, 2024 as compiled from the official returns. Also attached is the Certification of Election Results which will be sent to the County Auditor after approval of the results by the Canvassing Board.

Motion is required to approve the certification of election results as presented.

Abstract of Votes Cast
In the Precincts of the City of Crosslake
State of Minnesota
at the State General Election
Held Tuesday, November 5, 2024

as compiled from the official returns.

Summary of Totals
City of Crosslake
Tuesday, November 5, 2024 State General Election

Number of persons registered as of 7 a.m.	2226
Number of persons registered on Election Day	124
Number of accepted regular, military, and overseas absentee ballots and mail ballots	832
Number of federal office only absentee ballots	2
Number of presidential absentee ballots	0
Total number of persons voting	2029

Summary of Totals
City of Crosslake
Tuesday, November 5, 2024 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Crosslake)	NP	David Nevin	NP	Jackson M. Purfeerst	WI	WRITE-IN
		783		1135		9
Council Member (Crosslake) (Elect 2)	NP	Bob Heales	NP	Jayme Knapp	NP	Robin M Sylvester
		1081		979		942
					WI	WRITE-IN
						10

Detail of Election Results
 City of Crosslake
 Tuesday, November 5, 2024 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
18 0075 : CROSSLAKE CITY	2226	124	2029
City of Crosslake Total:	2226	124	2029

Detail of Election Results
 City of Crosslake
 Tuesday, November 5, 2024 State General Election

Office Title: Mayor (Crosslake)

Precinct	NP	NP	NP	WI
18.0075 : CROSSLAKE CITY	David Nevin	Jackson M. Purfeerst	WRITE-IN	WRITE-IN
	783	1135		9
Total:	783	1135		9

Office Title: Council Member (Crosslake) (Elect 2)

Precinct	NP	NP	NP	WI
18.0075 : CROSSLAKE CITY	Bob Heales	Jayme Knapp	Robin M Sylvester	WRITE-IN
	1081	979	942	10
Total:	1081	979	942	10

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 5, 2024

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Crosslake Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2024.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Crosslake

I, _____, Clerk of the City of Crosslake do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Crosslake State General Election held on Tuesday, November 5, 2024.

Witness my hand and official seal of office this _____ day of _____, 2024.

City of Crosslake

RESOLUTION 24-____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Daugherty Family Fund	\$1,000.00	Fire Department
Crosslake Firefighters Relief Association	\$9,700.00	Labor to Construct Cold Storage Building
Sonia Slack	8 hours of Service	General Election

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of November, 2024.

David Nevin
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)

7/8/24

D.H.A.

Bonnie Schlapkohl
37386 Carefree Dr. Unit #1
Crosslake, MN 56442

218-839-3098

I, Bonnie Schlapkohl, hereby declare that I am
of the age of 89 with a limited income of \$~~970~~⁷⁹⁶/month
social security & I am unable to afford this
assessment on Baggett ~~Street~~ Pine Road.

I strongly object to this assessment & would
like to see my assessment deferred due to hardship
to make payments

Bonnie Schlapkohl

I Bonnie Schlapkohl
At 37386 Ave Free DL and
requesting to defer my
special assessment for
parcel 14090553. Do to
my age at 89

Bonnie Schlapkohl
215 839 3098
10-22-24

D.4.b.

45

ASSESSMENT WORKSHEET

Daggett Pine Road - Preliminary Assessment Roll

City of Crosslake

22-May-24

PARCEL 14090553

OWNER SCHLAPKOHL, BONNIE JEAN

OWNER ADDRESS 37386 CAREFREE DR # 11

CROSSLAKE MN 56442

DAGGETT PINE ROAD		
Road Assessment		Total
Basis (per parcel)	Parcel	Assessed
\$ 500.00	1	\$ 500.00

DIVISION 3. - DEFERRAL FOR SENIOR CITIZENS AND RETIRED PERSONS WITH DISABILITIES

D.4.C.

Sec. 42-149. - Determination of deferral assessment.

The city council may defer the payment of any special assessment made for local improvements constructed by the city within the city when, in its discretion, it determines by a three-fifths vote of the city council that the property upon which said assessment is to be levied is occupied as a homestead by one or more owners of the property who is 65 years of age or older, or retired by reason of permanent and total disability when payment of the assessment would create a hardship upon the owners thereof.

(Ord. No. 105, § 2(10.11(subd. 1)), 2-8-1999)

Sec. 42-150. - Filing for deferred status.

An applicant must file an application for deferred status within 30 days of the adoption of the final assessment roll or by September 15 of the year preceding the year for which deferral is requested, which ever is later, in order to be eligible for the deferral program in the succeeding year. All deferral applications must be made on forms approved by the city administrator and submitted to the city clerk's office.

(Ord. No. 105, § 2(10.11(subd. 2)), 2-8-1999)

Sec. 42-151. - Criteria for determining whether applicant has permanent and total disability.

Retirement by reason of permanent and total disability shall be deemed prima facie to exist when the applicant presents a sworn affidavit by a licensed medical doctor attesting that the applicant is unable to be gainfully employed because of a permanent and total disability.

(Ord. No. 105, § 2(10.11(subd. 3)), 2-8-1999)

Sec. 42-152. - Criteria for determining hardship.

A deferment may not be granted unless it would be a hardship for the applicant to make the payments. Regardless of whether the applicant is applying because the applicant is 65 years of age or older or the applicant is retired by reason of permanent and total disability, a hardship shall be deemed prima facie to exist when all the following apply:

- (1) The annual gross income of the applicant and the applicant's spouse, if any, according to their federal income tax return for the preceding year plus their tax exempt income for the preceding year can not exceed the amount equal to 200 percent of the most current federal

poverty guidelines and schedule for family size, for the county. If no such return was made, the city administrator shall require the applicant to submit other pertinent information to show that this qualification is met.

(2) The special assessment to be deferred exceeds \$1,000.00.

(3) Notwithstanding the foregoing, the city council may determine that a hardship exists on the basis of exceptional and unusual circumstances pertaining to an applicant not caused by the above standards; but any determination shall be made in a nondiscriminatory manner and shall not give the applicant an unreasonable preference or advantage over other applicants.

(Ord. No. 105, § 2(10.11(subd. 4)), 2-8-1999)

Sec. 42-153. - Interest on deferred assessment.

All deferred special assessments granted under this division shall accrue interest on the principal amount at the same rate established for the assessment, as if no deferment was granted. Said interest shall be due and payable upon termination of the deferred status.

(Ord. No. 105, § 2(10.11(subd. 5)), 2-8-1999)

Sec. 42-154. - Termination of right of deferred payment.

- (a) Deferrals granted under this division shall terminate and the amount deferred, together with accumulated interest, shall become due upon the occurrence of any of the following events:
- (1) The death of the owner qualified for deferral status, provided that the surviving spouse is otherwise not eligible for the deferred benefits provided hereunder.
 - (2) The sale, transfer or subdivision of the property or any part thereof, including sale by contract for deed.
 - (3) If the property should for any reason lose its status as the homestead of the applicant.
 - (4) If for any reason the city council shall determine that there would be no hardship to require immediate or a partial payment of the deferred assessment.
- (b) At the time of the termination of the deferred status, the city council may, in its discretion, provide for payment of said deferred sum in installment payments in accordance with the terms of the original assessment.

(Ord. No. 105, § 2(10.11(subd. 6)), 2-8-1999)

Secs. 42-155—42-176. - Reserved.

D.4.d.

RELEVANT LINKS:

Minn. Stat. § 429.061, subd. 2.

3. Deferrals for undeveloped property

For undeveloped property it is better to defer an assessment than to postpone it because the city will eventually recoup costs. The council must include all benefited property in the proceedings. At the meeting where the council approves the assessment, it may levy the assessment but defer the first installment of the assessment for unimproved property until a designated future year, or until the platting of the property or the construction of improvements. The council may set, by resolution, terms, conditions, standards, and criteria for the deferral and future payments. The city must file a certificate with the county recorder stating the legal description of property subject to deferred assessments, and the amount of the deferred assessment.

Minn. Stat. §§ 435.193 to 435.195.

4. Deferrals for senior citizens, people with disabilities and members of the military

When adopting a special assessment, a city council has authority to defer the payment of that assessment for any homestead property owned by a person 65 or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments.

Minn. Stat. § 190.05, subd. 5b or 5c.

Cities may also defer assessment payments for property owned by a member of the Minnesota National Guard (or other military reserves) ordered into active military service if it would be a hardship for that person to make the payments. If the city grants the deferment, it must notify the register of deeds of the deferment. The council may determine the amount of interest charges on the deferred assessment.

Minn. Stat. § 435.193.

The deferment ends and all accumulated amounts (plus applicable interest, if any) become due upon the death of the owner (if the spouse is not otherwise eligible for the deferment); the sale, transfer or subdivision of any part of the property; loss of homestead status on the property; or the council's determination that immediate or partial payment would impose no hardship.

Minn. Stat. § 429.061, subd. 1.

The council must adopt an ordinance or resolution establishing general rules for granting deferments to senior citizens, people with disabilities or members of the military including guidelines for determining the existence of a hardship. If the council follows a policy of deferring payment of assessments in hardship cases, it must include a notice of that fact in the notice of the proposed assessment.

Minn. Stat. § 273.111, subds. 3, 3a and 11.

5. Deferrals for green acres

“Green acres” law requires deferrals for certain agricultural or specialized use property (such as a nursery or a greenhouse).

MEMO TO: City Council
FROM: Char Nelson, City Clerk
DATE: November 7, 2024
SUBJECT: Maximum Number of Liquor Licenses

Sandra Krienke, owner of Up North Social, will be coming to the Council Meeting on Tuesday, November 12, 2024 to request that the Council consider issuing an additional Off-Sale Liquor License. City Code currently allows:

Sec. 4-25. Maximum number of licenses.

The council may issue up to 11 on-sale and seven off-sale licenses. There shall be no combination licenses issued by the city. If an off-sale or on-sale license is turned in or forfeited to the city, subsequent issuance of the license shall be based upon the merit of applications received by the city, pursuant to this chapter and M.S.A. ch. 340A.

MN State Statute 340A.413, Subd. 5. states:

No off-sale intoxicating liquor license may be issued in any city, except as provided in this section, in excess of the following limits:

- (1) in cities of the first class, not more than one off-sale license for each 5,000 population; and
- (2) in all other cities the limit shall be determined by the governing body of the city

Any change to City Code would require an ordinance amendment and publication before it would become effective.

City Clerk

From: Sandra Krienke <saundra@upnorthsocial.co>
Sent: Thursday, November 7, 2024 1:12 PM
To: City Clerk
Subject: UpNorth Social - request to join city council meeting to propose off sale beer/wine license



IRONSCALES finds this email suspicious! We know Sandra Krienke by name, but the email was sent from an unfamiliar address saundra@upnorthsocial.co | [Know this sender?](#)

Good afternoon,

I am reaching out to express my interest in applying for an off-sale license for my business, UpNorth Social. The primary use of this license would be to enhance future wine-tasting events, allowing customers the option to purchase bottles of wine during these events.

I would like to formally propose this request in front of the City Council at the next upcoming meeting on November 12th.

Please let me know if I'm approved to attend this meeting.

Thank you for your time and consideration.

Best regards,



Sandra Krienke | Owner
www.upnorthsocial.co
218-692-6500





To: Mayor and City Council
Fr: Lori Conway, City Administrator
Da: November 4, 2024
Re: Vacation Pay

I was reviewing the Employee Handbook and would like to suggest a change to the Payout verbiage. It currently states:

Accumulation/Carry Over: In general, full-time employees may carry over unused vacation time from one calendar year to another, but in no case may a full-time employee have more than 15 additional vacation days in any year. Any additional vacation days may not be carried over and will be forfeited. Part-time employees may carry over a prorated number of vacation days. The City Council may, in its sole and complete discretion, permit additional accumulation for management personnel and for all other employees in unusual circumstances.

Payout: With City Council approval, an employee may receive pay in lieu of vacation time.

I would like to recommend that an employee does not lose their vacation pay by providing them with alternative ways that they may receive pay in lieu of vacation, by allowing them to cash out their vacation to a Deferred Comp Plan.

I would like to add that there are times when situations arise that they may need to work due to another employee's resignation, termination, FMLA leave or similar which puts them in a situation where they have not been able to use their vacation time.

I recommend it read as follows:

Payout/Deferral: With City Council approval, an employee may receive pay in lieu of vacation time or defer unused vacation pay into a Deferred Compensation 475 Plan, up to the limits set by the IRS for said calendar year. This is specifically available for unused accrued vacation that an employee is at risk of losing due to accumulation/Carry Over policy as set above.

RESOLUTION NO. 24- ____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of **October 15, 2024**, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
William Johnson	14160520	813.00
Loch Ness Investments LLC	14160521	<u>813.00</u>
		Total \$1,626.00

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of **October 15, 2024**, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 12th day of November 2024.

David Nevin
Mayor

Lori A. Conway
City Administrator



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E-4.

October 21, 2024

Dear Valued Member,

It is that time of year when we reach out regarding our programs and services—in this case the Safety Management program—to confirm your participation for the upcoming year. We very much appreciate the opportunity to partner with you and hope to continue to serve you for many years to come.

If you attended our in-person review meeting in the spring or participated in our Zoom listening session last month you may recall that each year the MMUA Board of Directors reviews and approves MMUA's fees. For 2025, the Board has approved a 3.5% increase which is roughly commensurate with the inflation rate.

Last year you signed an updated Safety Management Service Agreement (copy included). That agreement remains in effect and will automatically renew on December 31. Following the issuance of that agreement, we heard from some members who noted the agreement did not offer a clear exit clause at any point other than at the end of each year. To address this unintentional oversight, we have prepared an Addendum to the agreement which is included in this email. Please sign and return the Addendum no later than December 15.

Now is a good time to review the level (tier) of service you are enrolled in, as noted in your agreement. If you wish to change tiers or add additional days within a tier, please let us know as soon as possible so that we can make the necessary adjustments to both billing and service by January 1, 2025.

For your convenience, we have also included a copy of your certificate of insurance. If your insurance binder has expired, please send us a copy of your current certificate naming MMUA as a certificate holder (see the box in the lower left corner).

One final item to note, our office has moved. Our new address as of October 14 is:
600 Highway 169 South, Suite 701, St. Louis Park, MN 55426-1200.

As always, we appreciate your prompt response. Please contact us if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Mike Willetts".

Mike Willetts
Director of Training and Safety
Cell: 612-802-8474
mwilletts@mmua.org

A handwritten signature in black ink that reads "Karleen Kos".

Karleen Kos
Chief Executive Officer
Direct: 763-746-0701
kkos@mmua.org

600 Highway 169 South, Ste 701 | St. Louis Park, MN 55426

Phone 763.551.1230 Toll-Free 800.422.0119

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MMUA Safety Management Program Tiers

FY25 (January 1–December 31)

Population Grouping	Tier 1 COMPLIANCE PROGRAM			Tier 2 COMPETENCE PROGRAM			Tier 3 COMPREHENSIVE SERVICES PROGRAM						
	1 day every other month (6 days/year)	Cost per extra standard day	Cost per extra specialty day	1 day per month (12 days/year)	2 days/month (24 days/year)	3 days/month (36 days/year)	4 days/month (48 days/year)	5 days/month (60 days/year)	6 days/month (72 days/year)	7 days/month (84 days/year)	8 days/month (96 days/year)	Cost per extra ad hoc day	Cost per extra ad hoc day
0-1000 S-1	\$ 12,039	\$ 785	\$ 1,050	\$ 13,528	\$ 16,735	\$ 19,300	\$ 21,864	\$ 24,843	\$ 27,441	\$ 30,060	\$ 32,668	\$ 785	\$ 785
1001-3000 S-2	\$ 13,751	\$ 785	\$ 1,050	\$ 15,453	\$ 20,582	\$ 24,429	\$ 28,276	\$ 32,668	\$ 36,560	\$ 40,492	\$ 44,405	\$ 785	\$ 785
3001-5000 M-1	\$ 13,751	\$ 785	\$ 1,050	\$ 15,453	\$ 23,147	\$ 28,276	\$ 32,123	\$ 36,560	\$ 40,492	\$ 44,405	\$ 48,317	\$ 785	\$ 785
5001-7000 M-2	\$ 14,892	\$ 785	\$ 1,050	\$ 16,735	\$ 25,711	\$ 32,123	\$ 38,535	\$ 45,709	\$ 52,229	\$ 58,750	\$ 65,270	\$ 785	\$ 785
7001-17000 L-1	\$ 17,174	\$ 945	\$ 1,315	\$ 19,300	\$ 28,276	\$ 34,868	\$ 41,100	\$ 48,317	\$ 54,837	\$ 61,358	\$ 67,878	\$ 945	\$ 945
17001-23000 L-2	\$ 18,315	\$ 945	\$ 1,315	\$ 20,582	\$ 28,276	\$ 38,535	\$ 48,794	\$ 57,771	\$ 66,747	\$ 77,006	\$ 83,418	\$ 945	\$ 945
23001-26000 L-3	\$ 19,456	\$ 1,210	\$ 1,575	\$ 21,864	\$ 33,406	\$ 41,741	\$ 50,076	\$ 59,063	\$ 68,030	\$ 78,288	\$ 84,700	\$ 1,210	\$ 1,210
26001-29000 L-4	\$ 20,598	\$ 1,210	\$ 1,575	\$ 23,147	\$ 35,970	\$ 45,568	\$ 55,206	\$ 64,182	\$ 74,441	\$ 84,700	\$ 94,989	\$ 1,210	\$ 1,210
Over 29000 L-5	\$ 21,738	\$ 1,210	\$ 1,575	\$ 24,429	\$ 38,535	\$ 48,794	\$ 59,053	\$ 69,312	\$ 79,571	\$ 89,830	\$ 100,089	\$ 1,210	\$ 1,210
	3.5% increase from '23-'24	Includes training, recordkeeping, and mock audits	Includes accident investigations and OSHA inspection support	3.5% increase from '23-'24	3.5% increase from '23-'24	3.5% increase from '23-'24	3.5% increase from '23-'24	3.5% increase from '23-'24	3.5% increase from '23-'24	3.5% increase from '23-'24	3.5% increase from '23-'24	Includes training, recordkeeping, and mock audits, Accident investigations and OSHA inspection support is included at this level at no extra charge	Includes training, recordkeeping, and mock audits, Accident investigations and OSHA inspection support is included at this level at no extra charge

Note: Safety Management Program participants in all tiers receive mutual aid assistance at no extra charge. Participation in a tier does not guarantee or imply full/specific degree of safety compliance, competency, or comprehension.

MMUA, October 2024

Last year \$14,929.95 (2024)



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MMUA Safety Management Program Classic Environmental, Health, and Safety (EHS) Options

The following options are available to participants with MMUA's Tier 2 contract or Tier 3 contract. These options are also available as on site on demand (OSOD) programming:

1. Accident investigation
2. Aerial lifts
3. Asbestos hazards in the workplace
4. AWAIR
5. Back safety and lifting
6. Bloodborne pathogens
7. Commercial driver's license rules and regulations
8. Compressed gases
9. Confined space entry and rescue
10. Contractor safety
11. De-escalation strategies
12. Dog bites and distractions
13. Driving safety
14. Drug and alcohol awareness
15. Electrical safety
16. Emergency action plan
17. Ergonomics
18. Excavation and trenching
19. Facility safety audit—mock OSHA inspection with report
20. Fall protection
21. Fire extinguisher training
22. Forklift qualified operator
23. Harmful infectious agents
24. Hazard identification/analysis/control
25. Hazardous materials
26. Hearing protection and conservation
27. Heat and cold stress
28. Job briefings and tailgate meetings
29. Job hazard analysis
30. Ladder safety
31. Load securement strategies
32. Lock out/tag out (hazardous energy control)
33. Machine guarding
34. Managing an OSHA inspection
35. Mobile phone hazards
36. New employee orientation
37. Noise exposure and testing
38. Office safety
39. Park and playground safety
40. Personal protective equipment
41. Reasonable suspicion for supervisors
42. Respiratory protection
43. Right to know (hazard communication)
44. Safety awareness at home
45. Safety culture and behaviors
46. Safety grant development and support
47. Scaffolding/scissor lifts
48. Seasonal employee training
49. Slips, trips, and falls
50. Spill prevention, control, and countermeasure
51. Summer and vacation safety
52. Supervisor training
53. Temporary work zone traffic control
54. Tool safety
55. Tow ropes and hazards
56. Walking and working surfaces
57. Welding and hot work permitting
58. Winter driving safety
59. Winter safety
60. Workplace violence and stress
61. Worksite safety audit—mock OSHA inspection with report

MMUA Safety Management Program Technical Options

The following options are available to participants with MMUA's Tier 3 contract. These options are also available as on site on demand (OSOD) programming:

1. Introduction to arc flash hazards—electric, water, wastewater
2. Chainsaw safety
3. Chlorine gas and process safety management
4. Competent person
5. Crane and derrick qualified operator
6. Rescue—pole top and ariel lift device
7. Rigging and related equipment
8. Skid steer qualified operator
9. Tree trimming and felling
10. Trenching and excavation
11. Wheel loader qualified operator



First Amendment to the Services Agreement
for Safety Management Services
provided by the Minnesota Municipal Utilities Association

This First Amendment (the "First Amendment") to the Services Agreement between the Minnesota Municipal Utilities Association ("MMUA") and City of Crosslake (each a "Party" and collectively, the "Parties") dated 9/15/2023 concerning Safety Management Services (the "Agreement") is effective as of January 1, 2025.

Recitals

The Parties desire to enter into this First Amendment to modify the term/renewal/amendment provision in the Agreement.

NOW, THEREFORE, the Parties agree as follows:

- 1. Unless otherwise defined in this First Amendment, the capitalized terms in the First Amendment shall have the meaning provided in the Agreement.
2. Part II, Section 1 of the Agreement is amended by inserting the language below at the end of the second sentence as follows:
a. ; provided however, that either Party may provide written notice to the other Party to terminate the Agreement at least sixty (60) days in advance at any time.
3. All other provisions in the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, this First Amendment has been signed by a duly authorized representative on behalf of the Parties hereto, all on the date first above written.

City of Crosslake

Minnesota Municipal Utilities Association

By _____

By _____

Title _____

Title _____

Date _____

Date _____

PO # _____

E. 5.



CliftonLarsonAllen LLP
<https://www.claconnect.com>

August 1, 2024

Statement of Work - Audit Services

This agreement constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated November 21, 2022, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and City of Crosslake ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2024.

Mary Reedy, CPA, CGFM is responsible for the performance of the audit engagement.

Scope of audit services

We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of City of Crosslake, and the related notes to the financial statements as of and for the year ended December 31, 2024.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the required supplementary information (RSI).
- Preparation of the supplementary information.
- Preparation of depreciation schedules.
- Preparation of adjusting journal entries

· Preparation of GASB 87 & 96 tools, if necessary

Audit objectives

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audits will be conducted in accordance with U.S. GAAS. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the Minnesota Legal Compliance Audit Guide for Political Subdivisions.

It is our understanding that our auditors' report will be included in your annual report which is comprised of the financial statements and that your annual report will be issued by 30-Jun-25. Our responsibility for other information included in your annual report does not extend beyond the financial information

identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of internal controls
- Improper revenue recognition
- Lack of segregation of duties

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities and safeguarding assets. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of

fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of

misrepresentations made to us by you.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Fees

Our professional fee is \$30,500.00. We will also bill for expenses (including travel, report production, word processing, postage, internal and administrative charges, etc.) plus a technology and client support fee of five percent (5%) of all professional fees billed. This estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation.

Unexpected circumstances

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement

We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below to indicate your acknowledgement and understanding of, and agreement with, this SOW.

Sincerely,

CliftonLarsonAllen LLP

Response:

This letter correctly sets forth the understanding of City of Crosslake.

CLA

ORG: _____

NAME: Mary Reedy

TITLE: Principal

SIGN: *Mary Reedy*

DATE: August 30, 2024

Client

ORG: _____

NAME: _____

TITLE: _____

SIGN: _____

DATE: _____

ORG: _____

NAME: _____

TITLE: _____

SIGN: _____

DATE: _____

F. l. a.

Planning and Zoning Agenda:

- Approval of Final Plat Rolling Woods: Subdivision of parcel #14100709, 14030540, 14100530 involving 18.3 acres into 13 tracts and 3 outlots. (Council Actino-Motion)



Subdivisions Application
 Planning and Zoning Department
 13888 Daggett Bay Rd, Crosslake, MN 56442
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Property Owner(s): Jim Burt Receipt Number: _____

Mailing Address: 1491 Edgcombe Rd. St. Paul

Site Address: White Pine Trail Crosslake

Phone Number: 612 860 8690

E-Mail Address: Jim@redaimcenter.com

Parcel Number(s): 14100709, 14030540, 14100530

Legal Description: LOS attached dated 6-10-24
 Sec 3/10 Twp 137 Rge 26 27 28

Land Involved: Width: _____ Length: _____ Acres: 18.1

Lake/River Name: N/A

Do you own land adjacent to this parcel(s)? ___ Yes ___ No

If yes, list Parcel Number(s) _____

Authorized Agent: Bill Terry

Agent Address: PO Box 1024 Crosslake 56442

Agent Phone Number: 263 257 5757

Signature of Property Owner(s) Jim Burt Jim Burt Date 11-7-24

Signature of Authorized Agent(s) Bill Terry Date 11-7-24

Permit Number: _____

Subdivision Type
 (Check applicable request)

Metes and Bounds-**Record within 90 days of approval**

Residential Preliminary Plat

Residential Final Plat

Commercial Preliminary Plat

Commercial Final Plat

Development

13 Number of proposed lots

3 Number of proposed outlots

Access

_____ Public Road

X Easement

Easement recorded: ___ Yes ___ No

Septic

Compliance 6-19-2024

SSTS Design na

Site Suitability 6-8-24

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$800 + \$125 per lot; Final \$800 + \$50 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$1250 + \$200 per lot; Final \$1250 + \$100 per lot Payable to "City of Crosslake"
- Metes & Bounds: Over the counter \$200 + \$100 per lot; Public Hearing \$800 + \$100 per lot Payable to "City of Crosslake"
- Above Fees will require additional** Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of a plat application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
 Application accepted by _____ Date _____ Land Use District _____ Lake Class _____ Park, Rec, Lib _____

ROLLING WOODS

I hereby certify that this instrument was filed for record in the office of the County Recorder in and for Crow Wing County, Minnesota on this _____ day of _____, 20__ at _____ m. as Document No. _____

Crow Wing County Recorder Deputy Recorder

KNOW ALL PERSONS BY THESE PRESENTS: That B & D Crosslake Holdings, LLC., a Minnesota Limited Liability Company, fee owner of the following described property situated in the County of Crow Wing, State of Minnesota, to-wit:

That part of the Northwest Quarter of the Northwest Quarter (NW1/4NW1/4), Section Ten (10), Township One Hundred Thirty-seven (137), Range Twenty-seven (27) lying Easterly and Northerly of the following described line: Commencing at the Northwest corner of said Northwest Quarter of the Northwest Quarter; thence South 85 degrees 46 minutes 12 seconds East, assumed bearing, along the North line of said Northwest Quarter of the Northwest Quarter 530.03 feet to the East line of the West 530.00 feet of said Northwest Quarter of the Northwest Quarter and point of beginning of the line to be herein described; thence South 04 degrees 51 minutes 12 seconds West along said East line 620.66 feet; thence South 28 degrees 37 minutes 15 seconds East 39.98 feet; thence South 34 degrees 25 minutes 07 seconds East 51.79 feet; thence South 29 degrees 42 minutes 25 seconds East 97.39 feet; thence Southeasterly 108.59 feet along a tangential curve concave to the Northeast having a radius of 228.00 feet and a central angle of 27 degrees 17 minutes 20 seconds; thence South 56 degrees 59 minutes 45 seconds East tangent to said curve 195.24 feet; thence Southeasterly 124.37 feet along a tangential curve concave to the Southwest having a radius of 437.00 feet and a central angle of 16 degrees 18 minutes 25 seconds; thence South 08 degrees 09 minutes 41 seconds West not tangent to said last described curve 95.77 feet; thence South 27 degrees 16 minutes 27 seconds East 129.37 feet, more or less, to the centerline of Wilderness Trail; thence North 53 degrees 46 minutes 28 seconds East along said centerline 328.95 feet, more or less, to the East line of said Northwest Quarter of the Northwest Quarter and said described line there terminating.

AND

The south 66.00 feet of the east 132.00 feet of the west 1032.00 feet of the Southwest Quarter of the Southwest Quarter, Section 3, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

AND

Outlot E, Little Pine Wilderness, according to the recorded plat thereof, Crow Wing County, Minnesota.

Subject to easements, restrictions and reservations of record.

Have caused the same to be surveyed and platted as ROLLING WOODS and does hereby dedicate to the public for public use the public way and the drainage and utility easement as created by this plat.

In witness whereof said B & D Crosslake Holdings, LLC., a Minnesota Limited Liability Company has caused these presents to be signed by its proper officer _____ day of _____, 20__.

Signed: B & D Crosslake Holdings, LLC

David Nevin, Chief Manager

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20__, by David Nevin, member of B & D Crosslake Holdings, LLC, a Minnesota Limited Liability Company, on behalf of the company.

(Notary Signature)
NOTARY PUBLIC
MY COMMISSION EXPIRES _____

I, Patrick A. Trottier, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3 as of the date of this certificate are shown and labeled on this plat; and that all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20__.

Patrick A. Trottier, Licensed Land Surveyor
Minnesota License Number 41002

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20__, by Patrick A. Trottier, Minnesota Licensed Land Surveyor, License no. 41002

(Notary Signature)
NOTARY PUBLIC
MY COMMISSION EXPIRES _____

Department of Auditor-Treasurer

Pursuant to Minnesota Statutes, Chapter 272.12, that there are no delinquent taxes on the land hereinbefore described on this plat and transfer and pursuant to Chapter 505.021, Subd. 9, taxes payable for the year 20__ on the land hereinbefore described have been paid this _____ day of _____, 20__.

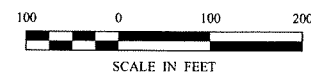
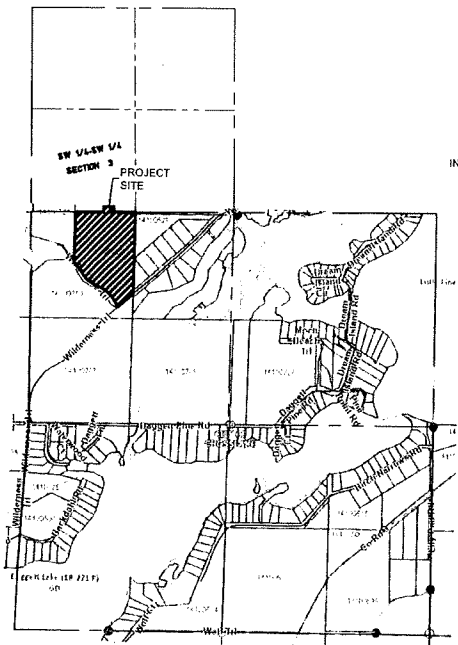
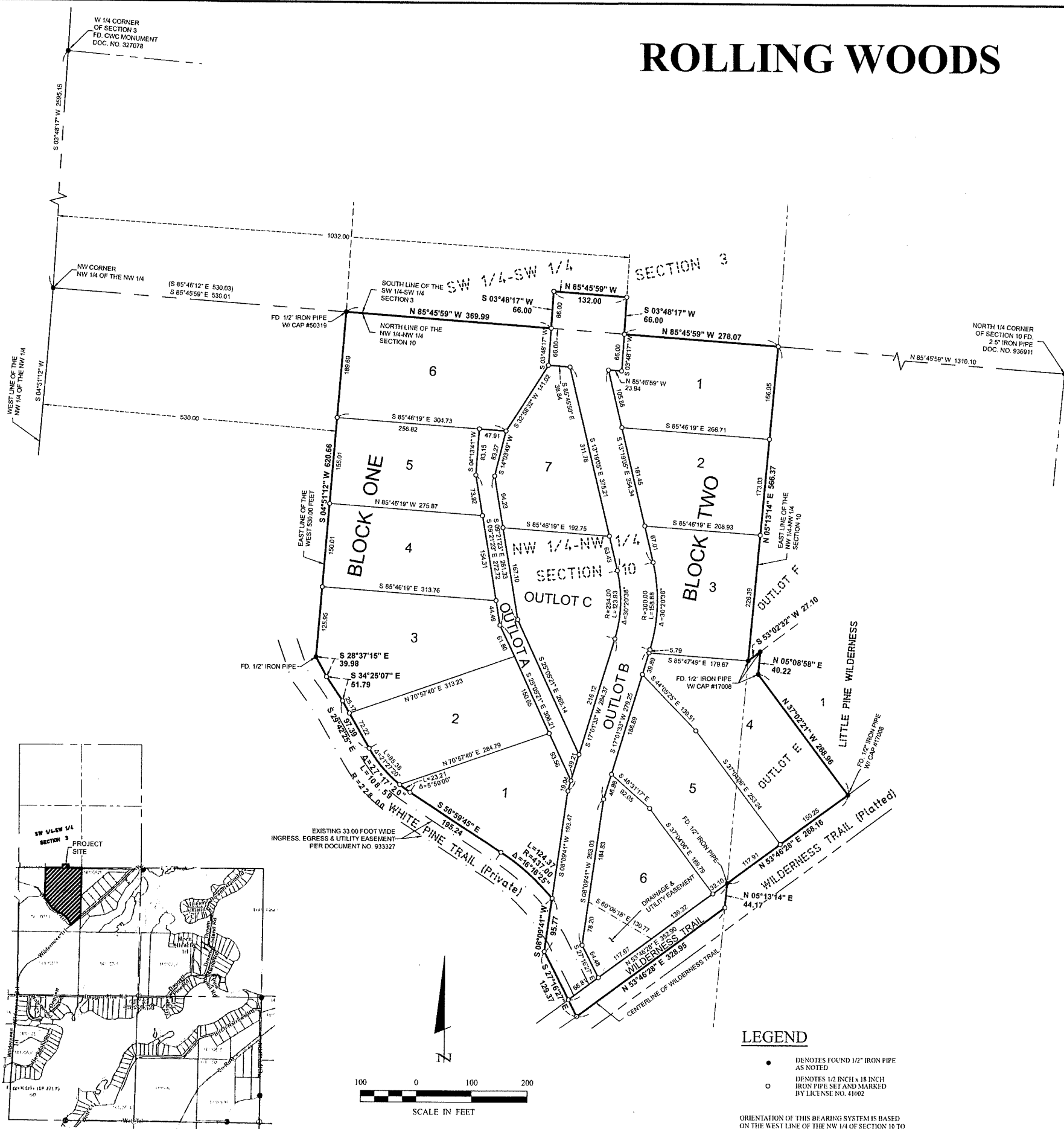
Gary Griffin, Auditor-Treasurer for Crow Wing County, Minnesota

City Council, City of Crosslake, Minnesota

This plat of ANTLER BUSINESS PARK was approved and accepted by the City Council of the City of Crosslake, Minnesota at a regular meeting thereof held this _____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Crosslake, Minnesota

By _____ By _____
Lori Conway, City Administrator Charlene Nelson, City Clerk



LEGEND

- DENOTES FOUND 1/2" IRON PIPE AS NOTED
- DENOTES 1/2 INCH x 18 INCH IRON PIPE SET AND MARKED BY LICENSE NO. 41002

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF THE NW 1/4 OF SECTION 10 TO HAVE AN ASSUMED BEARING OF SOUTH 04°31'12"W.

STONEMARK
LAND SURVEYING, INC.

30206 Rasmussen Road
Suite 1
P. O. Box 874
Pequot Lakes, MN 56472
218-568-4940
www.stonemarksurvey.com

F. l. b.

TO: City Council
FROM: TJ Graumann
DATE: October 12, 2024
SUBJECT: Rolling Hills – Park Dedication Consideration

The Crosslake Parks, Recreation and Library Commission recommends that cash in lieu of land be collected for the Rolling Hills subdivision.

F.3.a.

MEMO TO: City Council
FROM: Public Works Commission
DATE: November 4, 2024
SUBJECT: Snow Removal

At its meeting on 11/4/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL THAT DISCUSSION WAS MADE THAT WE WILL NOT BE REMOVING SNOW OR MAINTAINING THE NEW SIDEWALKS FROM SWANN DRIVE TO BALD EAGLE TRAIL DURING WINTER MONTHS AS THE CITY HAS NO WHERE TO PUT THE SNOW ONCE THE COUNTY PLOWS THE MAIN ROADS. MOTION CARRIED WITH ALL AYES.

F.3.b.

MEMO TO: City Council
FROM: Public Works Commission
DATE: November 4, 2024
SUBJECT: Johnnie Street Property

At its meeting on 11/4/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Public Works Director Wehner spoke regarding Johnnie Street and the letter received from Scott Gallaway for the future repair of the curve by his residence and how it is destroying his grass. Pat mentioned that this is a bad corner in the road that does need to be fixed but also not a highly traveled road. Discussion was held about Gallaway's neighbor's property being landscaped which filled in the ditch so now the water drains onto the neighbor's property. Pat also mentioned that while fixing Robert Street in 2025, that we repair Johnnie Street and he will pass this on to Gallaway and let him know the work will be done.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL TO GET THIS DITCH DUG OUT SO THE WATER DOESN'T DRAIN TO THE NEIGHBORS PROPERTY. IF MATERIAL IN THE DITCH IS NOT REMOVED BY THE PROPERTY OWNER BY TUESDAY, NOVEMBER 12TH PUBLIC WORKS WILL THEN RESTORE THE DITCH BACK TO IT'S ORIGINAL DEPTH AND INVOICE THE HOMEOWNER FOR PUBLIC WORKS LABOR AND MATERIALS. LORI AND PAT WILL CONTACT THE PROPERTY OWNER. MOTION CARRIED WITH ALL AYES.

F.3.C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: November 4, 2024

SUBJECT: Recommendation to Hire NAGEL Appraisal & Consulting

At its meeting on 11/4/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil presented the quote from Nagel Appraisal for the 2 year Improvement Plan and believes it would be beneficial to move forward with receiving an appraisal as it will be beneficial to have it completed and on hand for when we are ready to move forward with the assessment hearing.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THE CITY COUNCIL HIRE NAGEL APPRAISAL & CONSULTING TO PROVIDE AN APPRAISAL FOR THE YEAR 2 IMPROVEMENT PROJECTS AT A COST OF \$2700.00. MOTION CARRIED WITH ALL AYES.

NAGELL APPRAISAL & CONSULTING

12805 Highway 55
Plymouth, MN 55441
Established in 1968

Phone: 952-544-8966

Fax: 952-544-8969

Client: City of Crosslake
C/O Phil Martin, P.E. Principal Engineer
Bolton & Menk

October 26, 2024

RE: A Restricted Appraisal Letter Report special benefit if any for street improvements for 3 projects in Crosslake

Dear Phil:

Thank you for your interest in obtaining services regarding the project noted above. The following is an engagement letter to provide a preliminary opinion of market benefit if any to the properties in the projects noted.

Report Use: The letter report is for the sole internal use of the City only, and is to assist the City for guidance regarding special assessment determination for the proposed improvement project for properties abutting the streets. Should an owner(s) appeal the assessment amount, a standard narrative appraisal report would be needed for District Court, which would involve a separate fee.

Value Type: This would be a restricted appraisal letter report, it provides a preliminary general range of market benefit if any for properties like those in the 3 project areas.

Project Description:

1. Mill and overlay see attached exhibit | Projects.

Properties Types in the Project (see below and attached):

Residential and various commercial

Contact for access, Not necessary.

Scope of Report: Driveby viewing of the subject road and properties. (2) Note the physical and/or economic factors that could affect the properties. (3) Comment on market benefit if any based on observations of the market. (4) Provide a general range of benefit if any for properties in the project. Given the scope of the assignment, supporting data is retained in the appraiser files. Ethan Waytas, MAI, Certified General 40368613 to co-sign the letter and testify if needed.

Report Format: A Letter report will be provided. Supporting data retained in the appraisers workfile.

Fee: The fee is **\$2,700 total, includes 3 separate reports (one for each area)**. Any meetings, owner contact, appraisal reports, any discovery, preparation and testifying would be extra and billed at \$200 per hour. The client named above is responsible for payment in a timely manner.

Due Date: Report can be **completed in about 4 weeks** from engagement.

Information needed by the appraiser: More detailed map, feasibility report, if not, project description and preliminary costs.

Our Company: Our company has 11 employees and has been in business since 1968 and has sufficient knowledge, experience, education, contacts and resources to competently complete this assignment. Our services will be delivered in a manner that is independent, impartial, and objective. We do not warrant the outcome of this matter, and neither the amount nor payment of our fees is contingent on any result.

NOTE: If you agree to the above terms, please sign below and return by email or mail.

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

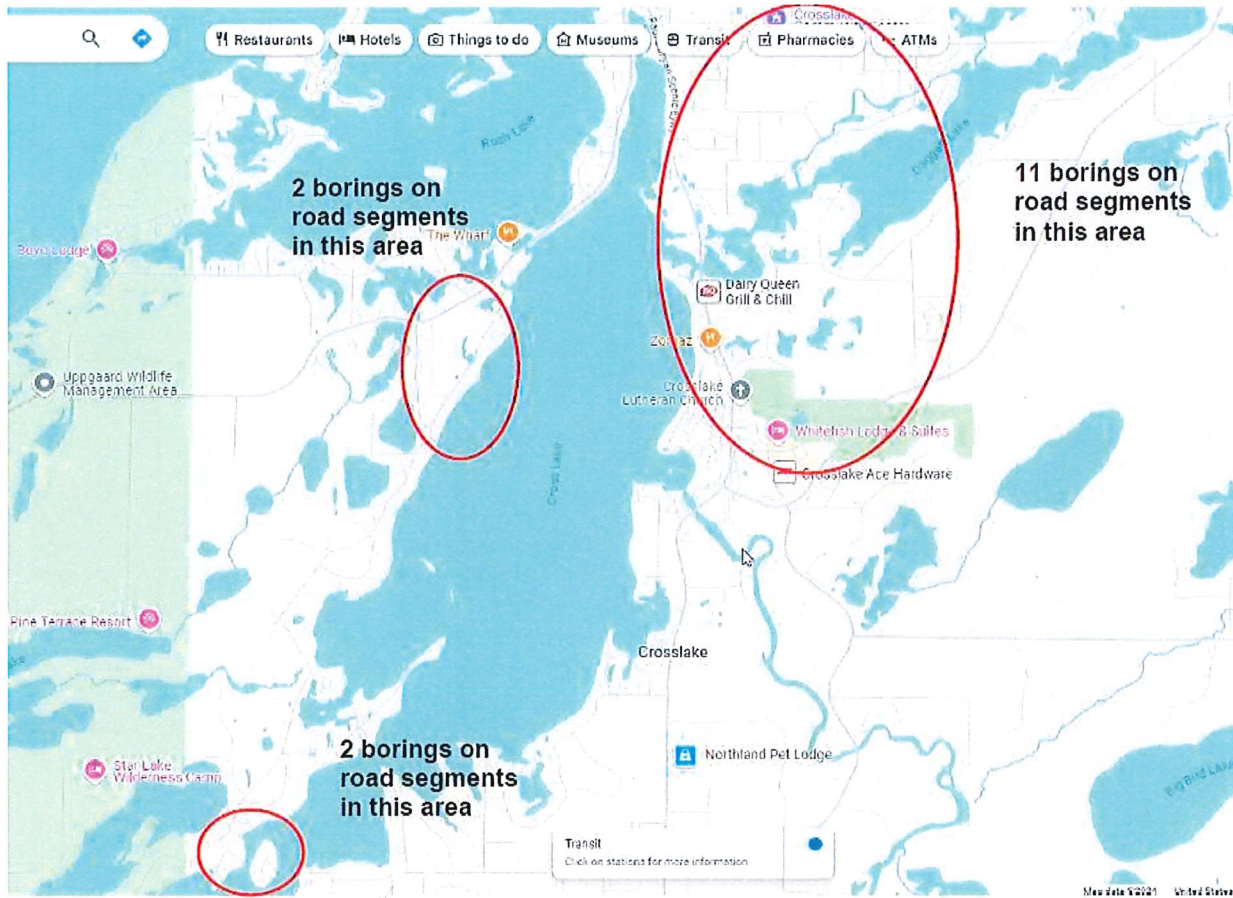


William R. Waytas
Certified General 4000813, MN

Signature _____

Date _____

Enclosed:
Project Area Map



F.3.d.

MEMO TO: City Council

FROM: Public Works Commission

DATE: November 4, 2024

SUBJECT: Final Design for the Harbor Lane Improvements

At its meeting on 11/4/24 the Public Works Commission held discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil discussed the Harbor Lane improvements and stated he has acquired 4 of the 5 road easements for Harbor Lane. The Kavanaugh easement is the only one remaining one to obtain and he is working with them to address their final comments. He is confident that we will acquire the easement. He has made some changes to the wording and is waiting for the attorney to review and reply.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL A PROPOSAL FROM BOLTEN & MENK PENDING RECEIPT OF THE LAST EASEMENT AND MOVE FORWARD WITH THE FINAL DESIGN FOR THE HARBOR LANE IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

November 7, 2024

Pat Wehner, Public Works Director
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

RE: Updated Proposal for Final Engineering Services – Harbor Lane Improvement

Dear Pat:

Per your request, Bolton & Menk has prepared this updated proposal for final engineering services for planning and design of road and trail improvements to Harbor Lane. Previously the City hired us to prepare the preliminary engineering layout and assist with easement acquisition for the roadway and trail. We currently have roadway easements from four property owners and are negotiating with a fifth property owner. The proposed preliminary improvements based on easement negotiations have been modified to include about 1,750 feet of concrete curb & gutter, 50 feet of storm sewer, and the addition of at least 3 new driveway approaches. Based on wetland delineation, we anticipate the design will need to include some slope stabilization on the curve near CSAH 16 to avoid or limit wetland impact.

We understand that the City intends to assess a portion of the project cost in conjunction with Year 2 of the adopted 5-Year Road Improvement Plan. The City would use opinion of market benefit information to establish the proposed assessment.

Scope:

To assist the City of Crosslake, we propose the following scope of services:

Field Services - Field services were completed and included field topographic collection within the proposed road and trail alignment area and delineation of adjacent wetland features.

Final Engineering, Right-of-way Acquisition, and Construction Plan Preparation – Construction plans and specifications would be prepared for the City to conduct public bidding of the proposed improvements. We would use the final plans to obtain required regulatory permits and work with utility companies to address potential conflicts. We would assist with remaining right-of-way acquisition, field stake acquisition areas and work with property owner and City Attorney on conveyance and recording documents.

Professional Fee:

Based on our understanding of the City request and the current improvement, we have provided our costs below to provide the professional services outlined previously. We propose to provide our fee as hourly work, not to exceed the total fee based on the work elements described in this proposal.

Service Provided	Fee
Field Services – Survey and Wetland Delineation (<i>completed</i>)	\$11,716
Preliminary Engineering, Market Benefit Appraisal (<i>completed</i>)	\$14,368
Right-of-way Easement Acquisition – survey, meetings, revisions, negotiations	\$14,675
Final Engineering, Permitting, and Construction Plan Preparation	\$48,844
Public Bid, Award, Contract Preparation, Construction Staking & Observation	TBD

Schedule:

We propose to begin immediately upon receipt of a notice to proceed with the following general schedule:

- Field Services March - May 2024
- Preliminary Engineering May - July 2024
- Right-of-Way Easement Acquisition November 2024
- Complete Construction Plans January 2025
- Public Bid & Award February 2025
- Construction Summer 2025

We appreciate the opportunity to assist the City of Crosslake. Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our proposal for professional services to the City of Crosslake.

Respectfully submitted,
Bolton & Menk, Inc.



Phillip M. Martin, P.E.
Principal Engineer

F.4.a.

**CITY OF CROSSLAKE
RESOLUTION NO. _____**

**RESOLUTION IN SUPPORT OF THE CUYUNA RANGE FIRE SERVICE MUTUAL
AID AGREEMENT**

WHEREAS, The Cuyuna Range Fire Service Mutual Aid Agreement provides assistance in the event of emergencies and other incidents including situations related to fire suppression, fire prevention, training, public fire education, arson investigation, hazardous materials incidents and natural disasters.

WHEREAS, The Cuyuna Range Fire Service Mutual Agreement provides assistance on a reciprocal basis Assistance pursuant to provisions of the Joint Exercises of Powers Act, Minnesota Statutes, Section 471.59.

WHEREAS, The City of Crosslake has been participating in the Cuyuna Range Fire Service Mutual Aid Agreement since the formation of the Cuyuna Range Fire Chiefs/Department Association.

NOW, THEREFORE, BE IT RESOLVED, that the Crosslake City Council is in full support of the City of Crosslake Fire Department participating in the Cuyuna Range Fire Service Mutual Aid Agreement.

Adoption by the City Council of the City of Crosslake this 12th day of November, 2024.

David Nevin, Mayor

Lori Conway, City Administrator

**CUYUNA RANGE FIRE SERVICE
MUTUAL AID AGREEMENT**

ARTICLE 1. DEFINITION OF TERMS

- Subd.1 "Agreement" means this Cuyuna Range Fire Service Mutual Aid Agreement.
- Subd. 2. "Party" means a political subdivision or a private non-profit provider of fire protection.
- Subd. 3. "Requesting Official" means a Party's fire chief and/or that fire chiefs delegates who is/are empowered to request Assistance from other parties.
- Subd. 4. "Responding Official" means a Party's fire chief and or that fire chiefs delegates who is/are empowered to determine whether and to what extent Assistance can or should be provided.
- Subd. 5. "Requesting Party" means a Party that requests Assistance from other Parties.
- Subd. 6. "Responding Party" means a Party that provides Assistance to a Requesting Party.
- Subd. 7. "Secretary" means the Secretary of the Cuyuna Range Fire Chiefs' Association.
- Subd. 8. "Assistance" means fire and/or emergency medical services personnel and equipment provided by a fire department and includes such personnel and equipment as may be needed for stand-by protection by a party to this Agreement. "Assistance" also includes technical service and assistance of a non-emergency nature.
- Subd. 9. "Emergency" means a sudden situation requiring immediate action and assistance.

ARTICLE 2. AUTHORITY

The Parties to this Agreement acknowledge their authority to enter into this Agreement pursuant to provisions of the Joint Exercises of Powers Act, Minnesota Statutes, Section 471.59 to provide each other on a reciprocal basis Assistance in the event of Emergencies and other incidents including situations related to fire suppression, fire prevention, training, public fire education, arson investigation, hazardous materials incidents and natural disasters.

ARTICLE 3. CUYUNA RANGE FIRE SERVICE MUTUAL AID ASSOCIATION

Each Party, upon execution of this Agreement by its governing body, becomes a member of the Cuyuna Range Fire Service Mutual Aid Association for the purpose of furthering the intent of this Agreement

ARTICLE 4. IDENTIFICATION OF PARTIES

Subd. 1. Upon adoption of a resolution by a Party's governing body, an executed copy of this Agreement shall be forwarded by the member Party to the Secretary of the Cuyuna Range Fire Chiefs' Association. The Secretary of the Cuyuna Range Fire Chiefs' Association shall maintain a current list of the Parties to this Agreement and furnish same to all member Parties. Whenever there is a change to this Agreement, the Secretary shall furnish a revised list to all member Parties.

Subd. 2. This Agreement shall be in effect between the Party executing this Agreement and all other Parties executing this Agreement, unless specified below.

ARTICLE 5. PROCEDURE

Subd. 1. Whenever, in the opinion of the Requesting Official, there is a need for Assistance, the Requesting Official may request Assistance from one or more Parties to this Agreement.

Subd. 2. Upon receipt of a request for Assistance, a Party's Responding Official may authorize and direct such Assistance, PROVIDED that whether such Assistance shall be provided and/or to what extent such Assistance shall be provided shall be determined solely by the Responding Official, and FURTHER PROVIDED that the Responding Official may at any time recall such Assistance if the Responding Official deems such recall is necessary to provide for safety and protection of the Party under which authority the Responding Official is acting.

- Subd. 3. When a Responding Party provides Assistance under this Agreement, they may in turn request Assistance from other Parties as "back-up" during the time that they are providing Assistance outside their service area.
- Subd. 4. Assistance provided under this Agreement shall be under the command of the officer-in-charge of the Requesting Party for which the Assistance was summoned. For the purposes of the Minnesota Municipal Tort Liability Act (Minnesota Statutes, Chapter 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minnesota Statutes, Section 466.01, subdivision 6) of the Requesting Party.
- Subd. 5. Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any Party or its officers, employees or volunteers.

ARTICLE 6. INSURANCE

Each of the Parties shall maintain insurance policies providing coverage for:

- (a) Workers compensation for firefighters who are members of said Parties' fire department, the coverage of said policy extending to protect said firefighters when engaged in the performance of duties under this Agreement outside the service area of the Party whose fire department he/she is a member of. Each Party also agrees to provide workers' compensation coverage for all other of their own personnel who provide Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.
- (b) Damage or loss of its own equipment, the coverage of such policies extending to accidents which may occur while the said Parties' fire department is engaged in the performance of duties under this Agreement out of the service area of said Party. Each Party waives the right to sue any other Party for any damages to or loss of its own equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees or volunteers.
- (c) Each member Party should provide a certificate or other proof of said insurance to the Secretary annually'

ARTICLE 7. LIABILITY

- Subd. 1. No Party to this Agreement nor any officer or employee of any Party shall be liable to any other Party or to any person on account of failure of any Party to this Agreement to furnish Assistance to any other Party, or on account of recall, both as described in Article 5.
- Subd. 2. The Requesting Party agrees to indemnify and defend the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to property of third persons, arising out of the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement.

The intent of the indemnification requirement of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify any Responding Party for claims arising within the Requesting Party's jurisdiction, subject to the limits of the liability under Minnesota Statutes Chapter 466. The purpose of creating these reciprocal duties to defend and indemnify, is to simplify the defense of liability claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

Under no circumstances, however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466, and applicable to only one party. The limits of liability for some or all Parties may not be added together to determine the maximum amount of liability for any Party.

ARTICLE 8. SUBSIDY

This Agreement shall not be construed as a fire protection subsidy, either direct or indirect, by any Party to this Agreement.

ARTICLE 9. CHARGES TO REQUESTING PARTY

- Subd. 1. No charges will be levied by a Responding Party to this Agreement for Assistance rendered to a Requesting Party under the terms of this Agreement unless that Assistance continues for a period of more than 8 hours, except as provided in subdivision 2. If Assistance provided under this Agreement continues for more than 8 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any Assistance provided after the initial 8-hour period, including salaries, materials and supplies, and other necessary expenses; and the Requesting Party will reimburse the party providing the Assistance for that amount.
- Subd. 2. The Responding Party shall submit to the Requesting Party an itemized bill for expendable materials which shall include, but not be limited to foam concentrate; hazardous materials supplies' such as absorbent booms and pads, hazmat suits, etc.; and misc. expenses, and any other extraordinary expense for incidents where Assistance is not more than the 8 hours and the Requesting Party will reimburse the Party providing the Assistance for that amount.
- Subd. 3. Such charges are not contingent upon the availability of federal or state government reimbursement funds.
- Subd. 4. Fee schedule will be consistent with the most recent Minnesota Department of Natural Resources Fire Department Equipment Rate Schedule, and the most recent Federal Emergency Management Agency rate schedule for equipment and apparatus. Where there is a conflict in the rate schedules for similar equipment, it shall be decided in favor of the higher rate. The cost of wages for personnel shall be actual costs including hourly wage, including overtime, or salary benefits. The cost of expendable supplies shall be the cost for replacement to the Responding Party. The cost of miscellaneous expenses shall be actual costs to the Responding Party.

ARTICLE 10. WITHDRAWAL

- Subd. 1. Any Party may withdraw at any time upon thirty (30) days written notice to the Secretary of the Cuyuna Fire Chiefs' Association; such Party may again become a member if later entering into this Agreement.
- Subd. 2. Upon receiving such a notice for withdrawal, the Secretary shall give notice to the members and the effective date thereof, as provided in Article 4, Subd. I.

NOVEMBER 2024

IN WITNESS WHEREOF, the undersigned, on behalf of their political subdivision or their fire department corporation have executed this Agreement pursuant to the authorization by the Town Board or City Council of _____ or the governing body of the _____ Fire Department, Inc. on the date of _____

City of _____, _____ County

By: _____ Mayor

By: _____ City Clerk

Fire Department: _____

Date: _____

CUYUNA RANGE FIRE CHIEF'S ASSOCIATION

By: _____ President

By: _____ Vice President

By: _____ Secretary

Date: _____