

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, NOVEMBER 25, 2024  
4:00 P.M. – CITY HALL

1. Call to Order
2. 2nd Reading/Approval of Ordinance to Regulate Cannabis Business in Crosslake (Council Action-Motion)
3. 2nd Reading/Approval of Ordinance to Increase Amount of Off-Sale Liquor Licenses in Crosslake (Council Action-Motion)
4. Reviewing/Approval of City Administrator's Contract (Council Action-Motion)
5. Reviewing/Approval of MN Public Employees Association (MNPEA) Contract (Council Action-Motion)
6. Review 2025 Budget
7. Adjourn

## ORDINANCE NO. \_\_

AN ORDINANCE OF THE  
CITY TO REGULATE CANNABIS BUSINESSCITY OF CROSS LAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

The City Council of the City does ordain as follows:

**Section 1 – Amendment.** Chapter 12, “Business and Business Regulation,” of the City Code is amended by adding the following provisions:

**ARTICLE VI – CANNABIS BUSINESSES****Administration****Section 12-362 – Administration.**

- (a) **Findings and Purpose.** The City Council makes the following legislative findings: The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes the City Council to protect the public health, safety, welfare of Crosslake residents by regulating cannabis businesses within the legal boundaries of the City. The City Council finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the City, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.
- (b) **Authority & Jurisdiction.** The City Council has authority to adopt this ordinance pursuant to: (a) Minn. Stat. § 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses; (b) Minn. Stat. § 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses; (c) Minn. Stat. § 152.0263, subd. 5, regarding the use of cannabis in public places; and (d) Minn. Stat. § 462.357, regarding the authority of a local authority to adopt zoning ordinances. Ordinance shall be applicable within the legal boundaries of the City.

- (c) **Severability.** If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.
- (d) **Enforcement.** The City Council is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether a permit is required for a regulated activity listed in this ordinance.
- (e) **Definitions.**
  - (1) Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.
  - (2) **Cannabis Cultivation:** A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
  - (3) **Cannabis Retail Businesses:** A retail location and the retail location(s) of a mezzobusiness with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, excluding lower-potency hemp edible retailers.
  - (4) **Cannabis Retailer:** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
  - (5) **Daycare:** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
  - (6) **Lower-potency Hemp Edible:** As defined under Minn. Stat. § 342.01, subd. 50.
  - (7) **Office of Cannabis Management:** Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.
  - (8) **Place of Public Accommodation:** A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
  - (9) **Preliminary License Approval:** OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. § 342.17.
  - (10) **Public Place:** A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants;

bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

- (11) Residential Treatment Facility: As defined under Minn. Stat. § 245.462, subd. 23.
- (12) Retail Registration: An approved registration issued by the City to a state licensed cannabis retail business.
- (13) School: A public school as defined under Minn. Stat. § 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. § 120A.24.
- (14) State License: An approved license issued by the State of Minnesota’s Office of Cannabis Management to a cannabis retail business.

### Registration

#### **Section 12-363 – Registration of Cannabis Businesses**

- (a) **Consent to registering of Cannabis Businesses.** No individual or entity may operate a state-licensed cannabis retail business within the City without first registering with the City. Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of up to \$2,000 for each violation.
- (b) **Compliance Checks Prior to Retail Registration.** Prior to issuance of a cannabis retail business registration, the City shall conduct a preliminary compliance check to ensure compliance with local ordinances. Pursuant to Minn. Stat. ch. 342, within 30 days of receiving a copy of a state license application from OCM, the City shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.
- (c) **Registration & Application Procedure.**
  - (1) **Fees.** The City shall not charge an application fee. A registration fee, as established in the City’s fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. § 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by the City shall be charged at the time of the second renewal and each subsequent renewal thereafter. A renewal



retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. § 342.11, whichever is less.

- (2) **Application Submittal.** The City shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. § 342.22.
- a. An applicant for a retail registration shall fill out an application form, as provided by the City. Said form shall include, but is not limited to:
    - i. Full name of the property owner and applicant;
    - ii. Address, email address, and telephone number of the applicant;
    - iii. The address and parcel ID for the property which the retail registration is sought;
    - iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. § 342.13.
  - b. The applicant shall include with the form:
    - i. the registration fee as required in Section 2.3.1;
    - ii. a copy of a valid state license or written notice of OCM license preapproval;
  - c. Once an application is considered complete, the City Clerk shall inform the applicant as such, process the application fees, and forward the application to the Council, who will approve or deny the request for approval or denial.
  - d. The application fee shall be non-refundable once processed.

(3) **Application Approval.**

- a. A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- b. A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.
- c. A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

**Section 12-364 – Annual Compliance Checks.**

The City shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under Minn. Stat. § 342.22, subd. 4(b) and Minn. Stat. § 342.24 and this ordinance.

The City shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

Any failures under this section must be reported to the Office of Cannabis Management.

#### **Section 12-365 – Location Change.**

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of the City.

or

If a state-licensed cannabis retail business seeks to move to a new location still within the legal boundaries of the City, it shall notify the City of the proposed location change and submit necessary information to meet all the criteria in this paragraph.

#### **Section 12-366 – Renewal of Registration.**

- (a) **State-Licensed Retail.** The City shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license. A state-licensed cannabis retail business shall apply to renew registration on a form established by the City.
- (b) **No Transfer.** A cannabis retail registration issued under this ordinance shall not be transferred.
- (c) **Renewal Fees.** The City may charge a renewal fee for the registration starting at the second renewal, as established in the City's fee schedule.
- (d) **Renewal Application.** The application for renewal of a retail registration shall include but is not limited to items required under Section 2.3.2 of this Ordinance.

#### **Section 12-367 – Suspension of registration**

- (a) **When Suspension is Warranted.** The City may suspend a cannabis retail business's registration if it violates the ordinance of the City or poses an immediate threat to the health or safety of the public. The City shall immediately notify the cannabis retail business in writing the grounds for the suspension.
- (b) **Notification to OCM.** The City shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the City and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.
- (c) **Length of Suspension.** The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended. The

City may reinstate a registration if it determines that the violations have been resolved. The City shall reinstate a registration if OCM determines that the violation(s) have been resolved.

- (d) **Civil Penalties.** Subject to Minn. Stat. 342.22, subd. 5(e) the City may impose a civil penalty, as specified in the City's Fee Schedule, for registration violations, not to exceed \$2,000.

### **Section 12-368 – Limiting of Registrations**

The City shall limit the number of cannabis retail businesses to one.

## **Requirements for Cannabis Businesses**

### **Section 12-369 – Minimum Buffer Requirements**

The City shall prohibit the operation of a cannabis business within 1,000 feet of a school. The City shall prohibit the operation of a cannabis business within 500 feet of a day care. The City shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility.

The City shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

Pursuant to Minn. Stat. § 462.357 subd. 1e, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors moves within the minimum buffer zone.

### **Section 12-370 – Zoning and Land Use**

- (a) **Cultivation** Cannabis businesses licensed or endorsed for cultivation are not permitted.
- (b) **Cannabis Manufacturer:** Cannabis businesses licensed or endorsed for cannabis manufacturer are not permitted.
- (c) **Hemp Manufacturer.** Businesses licensed or endorsed for low-potency hemp edible manufacturers are not permitted.
- (d) **Wholesale.** Cannabis businesses licensed or endorsed for wholesale are not permitted.
- (e) **Cannabis Retail.** Cannabis businesses licensed or endorsed for cannabis retail are permitted as a (type of use) in the following zoning districts:

- Limited Commercial (LC)
-

**Section 12-371 – Hours of Operation**

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10:00 a.m. and 10:00 p.m. (Note: The city can prohibit sales between 8-10 a.m. and between 9 p.m. to 2 a.m., seven days a week.)

**Section 12-372 – Advertising**

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by the City’s sign ordinances.

**Section 12-373 – Use in Public Places**

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use.

**Section 6 – Effective Date.** This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

Adopted by the City Council this \_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
David Nevin, Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson, City Clerk

## City of Crosslake, Minnesota Employment Agreement

**AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the CITY OF Crosslake, a Minnesota municipal corporation ("Employer"), and Lori A Conway ("Employee").

The parties agree as follows:

1. **POSITION.** Employer agrees to employ Employee as its City Administrator. Employee agrees to serve as City Administrator in accordance with state statutes, City ordinances and the Code of Ethics of the International and Minnesota City/County Management Associations, and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign.

2. **MOVING AND RELOCATION ALLOWANCE.** Employer shall reimburse Employee an amount not to exceed \$2000 for moving his/her household goods. Payment shall be made upon receipt by the City of documentation that the expenses have been incurred and deemed reasonable.

3. **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, authorized by State law.

4. **SALARY.** Employer shall pay Employee a salary of \$120,000 per year starting August 5, 2024. Employer and Employee agree that an initial performance review will be conducted on Employee after six (6) months and annually thereafter. The Employer agrees to an increase equivalent to the step(s) and cost of living increase provided to employees of an Exempt status as in the MNPEA union effective on the 1<sup>st</sup> day of each year (after 6 month probationary period or February 5, 2025).

The scale used as prepared by Susan Hansen and accepted by MNPEA show 2024 wages as: (currently placed between the two steps at \$57.69/hr)

City Admin    50.25   51.76   53.31   54.91   56.56   58.25   60.00   61.80   63.66   65.56

2025 – 3.5% COL increase to steps as noted – one step given on new scale

52.01   53.57   55.18   56.83   58.54   60.29   62.10   63.96   65.88   67.86  
2026 – 3.5% COL increase to steps as noted – one step given on new scale

53.83   55.44   57.11   58.82   60.59   62.40   64.27   66.20   68.19   70.23

2027 and thereafter as detailed above.

5. **SICK LEAVE.** Effective upon Employee's first day of employment, Employee shall be credited with 25 days of accrued sick leave. In addition, Employee shall accrue sick leave in accordance with the City's personnel policies (1 day per month).

6. **VACATIONS.** Effective upon Employee's first day of employment, Employee shall be credited with 16 days of accrued vacation leave. In addition, Employee shall accrue vacation leave at one year of employment at the next level which is shown with seniority at 11 years (17 days) in accordance with the City's personnel policies.

7. **PERSONAL DAYS.** Effective upon Employee's first day of employment, Employee shall be credited with 1 personal day of leave. In addition, Employee shall be provided with 2 personal days each year in accordance with the City's personnel policies.

8. **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other union employees.

9. **GENERAL INSURANCE.** Employer shall provide Employee the same group hospital, medical, dental, life and disability insurance benefits as provided to all other union employees. Employer to pay COBRA for the month of August 2024.

10. **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement.

11. **PROFESSIONAL DEVELOPMENT.** Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member. Employee shall use good judgment in her outside activities so she will not neglect his primary duties to the Employer.

12. **CIVIC CLUB MEMBERSHIP.** Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer; and at Employer's expense.

13. **AUTOMOBILE/MILEAGE .** Employee shall be paid mileage rates set by the IRS for use of her personal automobile for Employer business.

14. **GENERAL EXPENSES.** Employer shall reimburse Employee reasonable miscellaneous job-related expenses which it is anticipated Employee will incur from time to time when provided appropriate documentation and approved by City Council.



15. **HOURS OF WORK.** It is understood the position of City Administrator requires attendance at early morning or evening meetings and occasional weekend events. It is understood by Employer that compensatory time shall be allowed for such additional expenditures of time. Employee shall not accrue more than 40 hours of compensatory time at any one time. Employee will be allowed to work from home when appropriate. **According to labor attorney, this is not a legal matter and is the Council's discretion whether or not to allow.**

16. **HOLD HARMLESS.** The City agrees to indemnify, defend and hold harmless the Employee against any and all claims, suits, orders or judgments brought or issued by Unions parties or City Employees resulting from Union negotiations and or actions.

17. **TERMINATION BENEFITS.** **When we review Employment Agreements with City Administrators or County Administrators for clients, we generally recommend that the governing body carefully review the Termination Benefits section of the Employment Agreement to ensure the governing body understands those terms. I have not previously seen references in Termination Benefits sections to "if the employee leaves due to an unsafe or hostile work enforcement (that has been validated by an attorney or licensed counselor)" As I read this clause, this means that if the City Administrator retained a personal attorney who indicated the City was a hostile work environment, that would trigger the 6 month payment. I question whether that was the intent of this provision. An alternative could include "if the employee leaves due to an unsafe or hostile work enforcement (that has been validated by an independent outside attorney)".**

In the event Employee is terminated by the Employer or if the employee leaves due to an unsafe or hostile work environment (that has been validated by an attorney or licensed counselor), then in that event, Employer agrees to pay Employee at the time of receipt of her last paycheck a lump sum cash payment equal to 6 months aggregate salary and to continue to provide and pay for both employer/employee cost of benefits set forth in paragraph 9 for a period of 6 months following termination. Employee will be entitled to full accumulation of unused vacation and personal days. All sick days will be credited to HCSP if eligible (age 59 ½). **Labor attorney suggests that this payout be subject to some length of employment. For example, after one year of employment, employee is eligible for lump sum cash payment equal to 6 months if employment is terminated...** However, in the event Employee is terminated because of a conviction for a felony, or conviction for an illegal act involving personal gain to Employee, then Employer shall have no obligation to pay the termination benefits.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee or Employee resigns following a formal suggestion by Employer that she resign, then Employee may, at her option, be deemed to be "terminated" on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns her position with Employer, Employee agrees to give the Employer forty-five (45) days advance notice. If Employee voluntarily resigns her position with Employer, there shall be no termination pay due to Employee and employee will be entitled to

full accumulation of vacation and personal days. All sick days will be credited to HCSP if eligible (age 59 ½). If Employer chooses to terminate employment immediately or during the 45-day notice period, Employer will pay for benefits and wages during the 45-day notice period.

18. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his/her position with Employer, subject only to the provisions of this Agreement.

**IN WITNESS WHEREOF,** Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and City Clerk, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:  
CITY OF CROSSLAKE

EMPLOYEE:

BY: \_\_\_\_\_  
Its Mayor

\_\_\_\_\_

AND

\_\_\_\_\_  
Its City Clerk



ORDINANCE NO. \_\_\_\_  
AN ORDINANCE AMENDING CHAPTER 4 OF THE CITY CODE RELATING TO  
ALCOHOLIC BEVERAGES  
FOR THE CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

**Section 1. Purpose and Intent.** The purpose and intent of this ordinance is to amend the City Code to increase the number of off-sale liquor licenses.

**Section 2. Amendment.** Chapter 4, Article II, Division 1 shall be amended as follows:

Sec. 4-25. – **Maximum number of licenses.**

The council may issue up to 11 on-sale and ~~seven~~ **eight** off-sale licenses. There shall be no combination licenses issued by the city. If an off-sale or on-sale license is turned in or forfeited to the city, subsequent issuance of the license shall be based upon the merit of applications received by the city, pursuant to this chapter and M.S.A. ch. 340A.

**Section 3. Effective Date.** This ordinance shall become effective upon its passage and publication as provided by law.

**Section 4. Repeal.** This ordinance shall repeal all ordinances or sections of the City Code inconsistent herewith.

Passed and approved by \_\_\_/5ths vote of the City Council this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
David Nevin, Mayor

\_\_\_\_\_  
Lori A. Conway, City Administrator

I noted the following to Joe Ditsch:

- We did later agree on per pay period accrual for vacation that is not reflected in the contract so I emailed that to him
- It was never discussed that we would drop a step and add a step to City Clerk pay steps and this was included in the contract without reference.
- Also we did not discuss under Carry Over – *Employees may elect to roll over all or a portion of their vacation days into their deferred compensation plan.* What I said is that employee can rollover a portion of their vacation pay into a deferred comp plan but not more than their what they accrue. **So if they can accrue no more than 20 days at the end of the year. They can only rollover no more than 20 days.**



AGREEMENT

between

**THE CITY OF CROSSLAKE**

And

**MINNESOTA PUBLIC EMPLOYEES ASSOCIATION  
CONFIDENTIAL AND SUPERVISORY UNIT**

January 1, ~~2022~~2025 – December 31, ~~2024~~2026

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## Preamble

This Agreement is entered into by and between the City of Crosslake, Minnesota (Employer) and the Minnesota Public Employees Association (Association), representing employees covered by this Agreement, for the purpose of establishing the formal understanding of the parties relative to all terms and conditions of employment, establishing a grievance procedure for the peaceful resolution of any disputes that may arise without interference with or disruption of efficient operations of the City, and to further efficient governmental services.

## Article I -- Recognition

The Employer recognizes the Association as the exclusive representative for collective bargaining for all confidential and supervisory employees of the City of Crosslake, Minnesota, who are public employees within the meaning of Minnesota Statutes § 179A.03, subd. 14, excluding the City Administrator and all other employees. Disputes as to the inclusion of a new or changed classification shall be referred to the Minnesota Bureau of Mediation Services for decision.

## Article II -- Non-Discrimination

The parties agree that neither shall discriminate against an employee because of race, color, creed, religion, national origin, sex, marital status, familial status, veteran status, status with regard to public assistance, age, disability, membership or activity in a local commission, Association membership or non-membership, sexual orientation, gender identity, gender expression, genetic information, or any other classification protected under local, state, or federal law.

## Article III -- Management Rights

The Employer retains the full and unrestricted right to operate and manage all manpower, facilities and equipment; to establish functions, policies and programs; to set and amend budgets; to determine the utilization of manpower and technology; to establish and modify the organizational structure; to determine the qualifications for positions and of applicants; to hire, assign, direct and determine the number of personnel; to issue, amend and revise policies, rules, regulations and practices; to establish work schedules; to take whatever action is necessary or advisable to determine, manage and fulfill the mission of the Employer; and to perform any managerial function not specifically limited by this Agreement. All rights and authorities which the Employer has not specifically abridged, delegated or modified by expressed provisions of this Agreement are retained by the Employer. The Employer's failure to exercise any right, prerogative, or function hereby reserved to it, or the Employer's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the Employer's right to exercise such right, prerogative, or function or to preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

Although the Employer retains the right to use independent contractors to perform work or services and to subcontract the Employer's operations or any part thereof, the Employer shall provide the Association with advance notice of its intent to exercise such rights and, upon request, shall meet and confer regarding same.

## Article IV -- Employee Rights

Section 1. Right to Views. Nothing contained in this Agreement shall be construed to limit, impair, or affect the right of any employee or their representative to the expression or communication of a view, grievance, complaint, or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designed to and does not interfere with the full, faithful, and proper performance of the duties of employment or circumvent the rights of the Association.

Section 2. Request for Dues Check Off. Employees shall have the right to request and be allowed dues check off for the Association. Upon receipt of a properly executed authorization card of the employee involved, the Employer will deduct from the employee's paycheck the dues that the employee has agreed to pay. Transmittal of amounts deducted for Association dues shall be made within twenty-one (21) days to the Association, together with a list of names of the employees from whose pay deductions were made.

Section 3. Hold Harmless. The Association agrees to indemnify, defend and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued by employees against the City, members of the City Council, or City employees, agents, or representatives as a result of any action taken or not taken by the Employer under the provisions of Section 2 of this Article.

Section 4. Meet and Negotiate. The Employer shall not meet and negotiate with any employee or group of employees who are at the time designated as members or a part of the bargaining unit except through the Association.

Section 5. Association Business. The Association may designate up to two (2) employees as stewards, and shall notify the Employer in writing of the names of such stewards. The stewards may only perform Association duties during work time with the approval of the City Administrator. ~~After the ratification of the 2022-2024 Agreement, u~~Up to two (2) employees may participate in up to three (3) bargaining sessions in labor negotiations with the Employer. With the exception of the foregoing, Association business shall not be conducted during work time.

Section 6. Bulletin Board. The Employer shall make space available on the employee bulletin board for Association notices, announcements, and other related matters. All notices posted on the bulletin board shall be initiated, signed, and dated by Association representatives or a steward. No materials shall be posted on the bulletin board which are derogatory to the Employer, its management or facilities, or derogatory to individuals, either expressly or by implication. The Employer reserves the right to remove any materials that are not in conformity with this Section. The Employer must promptly inform the Association if it removes any



materials. The Association may use the Employer's email system for communication of Association matters under substantially similar conditions as it may use the bulletin board.

Section 7. Visitation. Association representatives shall have the right to enter City buildings for purposes of conducting Association business during reasonable hours. Whenever possible, the Association representative will provide the City Administrator with advance notice of any such visit. If advance notice is not possible, the Association representative will check in with the City Administrator upon arrival.

## Article V -- Work Stoppages

The Association agrees that neither the Association, its officers, agents, nor any of the employees covered by this Agreement will authorize or engage in any work strike, work stoppage or other disruption of orderly Employer business of any sort whatsoever, during the term of this Agreement. The Employer agrees that it will not institute a lockout during the term of this Agreement. These prohibitions shall be absolute and shall apply regardless of whether a dispute is subject to arbitration under the grievance and arbitration provisions of this Agreement.

## Article VI -- Hours of Work

Section 1. Hours. The regular work week shall be Monday through Friday, and the normal hours of work shall be eight (8) hours per day, forty (40) hours per week, except as otherwise approved by the City Administrator. Employees may be required to attend City Council, Committee, Commission, or other meetings outside of their normal working hours.

Section 2. Travel. All employees who travel away from home for work-related purposes with the approval of the City Administrator, shall receive reimbursement for food, lodging, and/or mileage reasonably and necessarily incurred, following IRS guidelines for reimbursement.

## Article VII -- Probationary Period

Section 1. Probationary Period. All newly hired or rehired full-time employees shall serve a six (6) month probationary period. Part-time employees shall complete 1040 hours without a break in service as a probationary period. The probationary period may be extended for up to six (6) additional calendar months for full-time and part-time employees by action of the City Council after conferring with the Association. All existing employees who are transferred or promoted to a different job classification shall serve a three (3) calendar month probationary period, which may be extended for up to three (3) additional calendar months by action of the City Council after conferring with the Association.

Section 2. Dismissal. At any time during the probationary period, the Employer shall have the unqualified right to suspend without pay, discharge, or otherwise discipline newly hired or rehired employees; and during this period, the employee shall have no recourse to the grievance procedure, insofar as suspension, discharge or other discipline is concerned, and may

be suspended, discharged, or otherwise disciplined, at the sole discretion of the Employer. Existing employees who are transferred or promoted to a different job classification may be returned or demoted to their previous position at the sole discretion of the Employer during the probationary periods described in Section 1; however, such employees may only be suspended or discharged for just cause. This Section 2 shall apply to the initial probationary period and any extension of same.

Section 3. Benefits. Vacation and paid sick leave shall accrue from the date of hire, but may not be taken while the employee is on probation, except with the approval of the City Administrator. Payment will be made for holidays that occur during the probationary period.

## Article VIII -- Seniority

Section 1. Definitions. Seniority shall be defined as an employee's length of continuous service with the Employer.

Section 2. Seniority List. The seniority list on the effective date of this Agreement shall show the name, hire date, and job title of all employees in this bargaining unit. Any objections to the list shall be grieved in writing within seven (7) calendar days of the posting. In the absence of any timely grievances, the list shall be deemed conclusive. The Employer shall keep the seniority list up to date.

The Employer shall post the seniority list on the bulletin board on the first working day of each year and shall send a copy to the Association. Employees shall have fifteen (15) working days from the date of the January posting to supply written documentation, proof, and a written request for seniority change to the Employer. In the absence of any such request, the list shall be deemed conclusive.

Section 3. Loss of Seniority. An employee shall lose seniority for any of the following reasons:

- (a) Resignation or retirement;
- (b) Discharge for just cause;
- (c) Failure to return to work when recalled from layoff;
- (d) Failure to be recalled from layoff within one (1) year;
- (e) Failure to return to work upon expiration of an approved leave of absence; and
- (f) Engaging in new employment while on a leave of absence.

Section 4. Application of Seniority. Seniority shall apply where specifically addressed in this Agreement.

Section 5. Layoff and Recall. No regular employee shall be laid off while a probationary employee is working, provided the senior regular employee is qualified to perform the work available. Layoff shall be according to reverse seniority within the job classification. When the Employer determines to recall laid off employees, it shall do so in reverse order of layoff, provided the employee is qualified to perform the work available.



Section 6. Resignation and Retirement. Employees wishing to resign or retire shall provide at least four (4) weeks' advance written notice, except with the approval of the City Council. In the absence of such notice, the employee shall be considered to have left employment not in good standing, unless notice is waived by the Employer. Whether the employee may report to work during some or all of the notice period is in the Employer's discretion, but the employee shall be paid for the full notice period.

Section 7. Vacancies. If the Employer, in its sole discretion, determines that a vacancy exists or creates a new position in this bargaining unit, the Employer shall post notice of such for five (5) working days. The Employer may advertise outside the bargaining unit simultaneously; however, other internal and external candidates may not be hired until the posting has closed and all qualified bargaining unit employees who have applied have been considered.

The Employer will, through an interview process, determine and select the most qualified candidate for the position. If two (2) or more candidates for a particular position are equally qualified and one (1) or both has seniority with the Employer, the Employer will select the most senior candidate.

Nothing in this Article VIII shall require the Employer to place an unqualified employee in any position.

## Article IX -- Other Employment

Employees may accept outside employment during their off-hours. Such employment cannot be illegal or bring discredit to the Employer. Such employment must be secondary, and must not adversely affect the employee's employment with the Employer in any way. Employees must notify the City Administrator, in writing, prior to commencing such employment, and the City Administrator may raise any valid objections to such employment.

## Article X -- Temporary Employees

The Employer may augment the work force with temporary employees or temporary agency personnel (a) to cover for the absence of an employee due to a leave of absence, illness, paid time off, or other authorized absence, or (b) during times the Employer is attempting to recruit a new employee, or (c) for up to ninety (90) consecutive calendar days to provide assistance for special projects or during times of high work load.

Any temporary position that the Employer makes permanent shall be posted in accordance with Article VIII.

## Article XI -- Holidays

Section 1. Holidays. The Employer recognizes the following paid holidays:

New Year's Day  
Martin Luther King, Jr. Day  
President's Day  
Memorial Day  
Juneteenth  
Independence Day  
Labor Day  
Veterans' Day  
Thanksgiving Day  
Day after Thanksgiving  
Christmas Eve – ½ Day  
Christmas Day

Section 2. Holiday Pay. Full-time employees shall receive eight (8) hours of holiday pay at their normal rate of pay if they are at work or on authorized sick, vacation, or paid leave time during the last regular shift to which they would have been assigned prior to the holiday and the first regular shift to which they would have been assigned following the holiday. Part-time employees will receive holiday pay only if they would normally be scheduled to work on the day of the week designated as the holiday and will be paid only for the number of hours they would have worked.

Section 3. Working on Holidays. City offices will be closed for business on holidays, but employees may be required to work when the nature of their duties or other conditions require. An employee required to work on a holiday shall receive another day off with pay, at the discretion of the City Administrator.

Section 4. Certain Weekend Holidays. In the event New Year's Day, Independence Day, Veterans' Day, or Christmas Day falls on a Saturday, it will be observed on the preceding Friday. If one of those holidays falls on a Sunday, it will be observed on the following Monday.

Section 5. Personal Holidays. Employees shall also receive two (2) days of paid personal leave each year which may be taken with the approval of the City Administrator. Such leave shall be forfeited if not taken by the end of the calendar year.

## Article XII -- Sick Pay

Section 1. Eligibility. Full-time and part-time employees are eligible to use accrued paid sick leave.

Section 2. Accrual. Full-time employees shall earn eight (8) hours of paid sick time per month. Part-time employees shall earn sick leave on a prorated basis, based on the number of

hours worked in the previous year. The amount earned in the first year will be based on the projected number of hours the employee is expected to work.

Section 3. Use. Sick leave shall be granted to an employee when the employee is unable to perform work duties due to illness or injury; to receive medical, dental, or chiropractic care; childbirth or pregnancy disability; the illness or injury of the employee's relatives as provided by applicable law; to ensure the safety of a relative as provided by applicable law; or exposure to contagious disease where such exposure may endanger the health of others with whom the employee would come into contact in the course of performing work duties.

Use of sick leave under false pretenses is grounds for discipline, up to and including termination of employment.

Section 4. Documentation. For any absence of three (3) days or more, a medical certification may be required before an employee is permitted to return to work. Such certification must be in a form satisfactory to the Employer.

Section 5. Notice. If circumstances permit, an employee must contact the City Administrator before 8:00 a.m. on the first day of absence, giving the reason for the absence and the probable length of such absence. An employee must also regularly update the City Administrator as to their condition.

Section 6. Accumulation. Unused sick leave may be accumulated up to a maximum of eight hundred (800) hours. Unused sick leave carryover to the next calendar year will be capped at eight hundred (800) hours. Amounts earned in excess of eight hundred (800) hours at the end of the calendar year will be paid into each employee's Health Care Savings Plan (HCSP) at a rate of fifty percent (50%).

Section 7. Payout. All accrued unused sick time in the employee's sick leave account will be paid into their Health Care Savings Account if the employee leaves employment with the City and is eligible to receive monthly retirement benefits under the provisions of PERA.

In the event of death, the employee's payout will go to the employee's estate.

In any other circumstances, accrued unused sick time shall be forfeited and not paid out.

Section 8. Health Care Savings Plan. Exempt employees shall designate four percent (4%) of their biweekly earnings into their HCSP.

Section 9. Workers' Compensation. For employees receiving weekly benefits under the Workers' Compensation Act, accrued unused sick leave may be used to make up the difference between such benefits and the employee's normal net earnings each pay period.

## Article XIII -- Vacation Pay

Section 1. Eligibility. Full-time and part-time employees are eligible to use accrued paid vacation with the advance approval of the City Administrator.

Section 2. Accrual. Full-time employees shall earn vacation time based upon the number of years of full-time employment. Part-time employees shall earn vacation time on a prorated basis, based on the number of hours worked in the previous year. The amount earned in the first year will be based on the projected number of hours the employee is expected to work.

Vacation time shall increase with the number of years of employment based upon the following full-time employee schedule:

Years of Service	Vacation Days	Hours Per Year
1 year (if hired prior to June 30)	5 working days	40
2 through 5 consecutive years	12 working days	96
6 through 9 consecutive years	15 working days	120
10 consecutive years	16 working days	128
11 consecutive years	17 working days	136
12 consecutive years	18 working days	144
13 consecutive years	19 working days	152
14 consecutive years	20 working days	160
15 consecutive years	21 working days	168
16 consecutive years	22 working days	176
17 consecutive years and thereafter	23 working days	184

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Although an employee is entitled to vacation time based upon years of service or negotiated placement on the schedule at time of hire, such time is deemed “earned” by prorating vacation time on a monthly basis.

The vacation accrual period is January 1 through December 31, except in the case of new employees. For new employees, the first accrual period is from the date of employment to December 31.

Vacation shall be credited to an employee’s account on January 1 of each year.

Section 3. Use and Prior Approval. An employee’s use of vacation time requires advance approval from the City Administrator.

Section 4. Notice: Employees shall request vacation time in writing as soon as is practicable. When possible, 24 hours’ notice is required for vacation requests.

Section 5. Carry Over. Full-time employees may carry over up to twenty (20) days of unused vacation time from one calendar year to the next. Employees may elect to roll over all or a portion of their Vacation days into their deferred compensation plan. Any additional unused vacation days shall be forfeited. Part-time employees may carry over a prorated number of vacation days. Any additional unused vacation days shall be forfeited. The City Council may, in its discretion, permit additional carry over.



Section 6. Payout. The City Council may, in its discretion, permit an employee to receive pay in lieu of vacation time.

Upon termination of employment, employees shall be paid for all accrued unused vacation time available for use in that calendar year.

## Article XIV -- Leaves of Absence

Section 1. Personal Leave. An unpaid leave of absence of up to three (3) months for personal reasons may be granted to an employee at the Employer's discretion, with the prior written approval of the City Council. No such leave shall be granted or used for the purpose of securing other employment.

Section 2. Medical Leave. An employee who has completed the required probationary period who is unable to perform the duties of the job because of illness or injury and who has exhausted all accrued unused sick leave may, upon request, be granted an unpaid medical leave of absence of up to three (3) months at the Employer's discretion, with the prior written approval of the City Council. Additional unpaid leave may be granted at the Employer's discretion. No medical leave may extend further than one (1) year in duration.

Section 3. Educational Leave. Leave with pay shall be granted for educational purposes if such education is specifically required by the Employer and with the prior written approval of the City Council.

Section 4. Military Leave. Military leave shall be granted as required by applicable state and federal law. An employee should notify their supervisor of the need for military leave as far in advance of the leave as possible. Eligible employees are entitled to up to fifteen (15) days of paid leave each calendar year for training or active service.

Section 5. Jury Duty/Witness Leave. When an employee performs jury duty, or is subpoenaed as a witness in court, or voluntarily serves as witness in a case in which the Employer is a party, the employee shall receive the employee's regular pay, and shall pay to the Employer the amount received as a juror or witness. The employee shall report to work whenever there is a significant break in jury duty that is concurrent with the employee's work schedule.

Section 6. Bereavement Leave. The Employer shall provide three (3) days of paid leave in the event of a death in an employee's immediate family or household members. "Immediate family" means an employee's parent, step-parent, spouse, child, step-child, brother, sister, grandparents and grandchildren of either the employee or the employee's spouse. With the prior written approval of the City Council, employees may also be granted up to three (3) days of bereavement leave in other circumstances. In such circumstances, employees will be permitted to utilize their accrued unused sick leave. Bereavement leave is not cumulative.

Section 7. Other Leaves of Absence. The Employer shall provide other paid and unpaid leaves of absence as required by applicable law. These may include, but are not limited to:

- a. Time Off to Vote – Minn. Stat. § 204C.04
- b. Nursing Mothers, Lactating Employees, and Pregnancy Accommodations – Minn. Stat. § 181.939
- c. Blood Donation – Minn. Stat. § 181.9458
- d. Bone Marrow Donation – Minn. Stat. § 181.945
- e. Organ Donation – Minn. Stat. § 181.9456
- f. Pregnancy and Parenting Leave – Minn. Stat. § 181.941
- g. School Conference and Activities – Minn. Stat. § 181.9412
- h. Leave for Families of Mobilized Military Members – Minn. Stat. § 181.947 and § 181.948

Section 8. Temporary Replacements. The Employer may replace any employee who is on a leave of absence on a temporary basis. The Employer shall have the right to select the employee who will replace the employee on leave.

## Article XV -- Rates of Pay

Section 1. Salaries. The salaries reflected in Appendix A and attached hereto shall be a part of this Agreement.

If the Employer creates a new job classification within the bargaining unit or there is a vacancy in an existing job classification within the bargaining unit, the Employer and the Association shall confer and agree on a salary range for the position.

Section 2. Overtime for Non-Exempt Employees. Employees who the Employer have deemed to be non-exempt under the Fair Labor Standards Act shall be compensated at time and one-half (1½) for all hours worked in excess of forty (40) hours per workweek.

Section 3. Compensatory Time. Employees will be entitled to take Compensatory time for any hours worked in excess of eight (8) hours per day, forty (40) hours per week, subject to the approval of the City Administrator. Employees may accumulate a maximum of 40 hours of Compensatory time monthly, and Employees must use accrued compensatory time off by the end of the second pay period following its accrual. Unused Compensatory time will be forfeit.

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Section 43. Longevity. Employees shall be eligible for longevity pay as set forth below. Longevity is based upon continuous years of service with the Employer as of January 1.

Upon completing fifteen (15) years of continuous service since the employee's last date of hire and upon receiving a performance rating of satisfactory for the prior year, an employee shall receive a longevity increase of one percent (1%). Upon completing twenty (20) years of continuous service since the employee's last date of hire, and upon receiving a performance rating of satisfactory for the prior year, an employee shall receive an additional one percent (1%) longevity increase. Upon completing twenty (25) years of continuous service since the employee's last date of hire, and upon receiving a performance rating of satisfactory for the prior year, an employee shall receive an additional one percent (1%) longevity increase.

**Section 54. Uniform Allowance.** Employees shall be eligible for reimbursement for work-related safety equipment and clothing as set forth below. Purchases must be approved by the City Administrator, and the employee must present a receipt documenting the purchase by December 1 of each year. Any portion of the allowance that is not used by that date shall carry over into the following calendar year, up to a maximum of one (1) year's allowance. Any purchases made after an employee has given notice of resignation or retirement (or been terminated) shall not be eligible for reimbursement.

The eligible employees and the maximum allowances are as follows:

- Police Chief; Police Sergeant - ~~\$675.00~~\$900.00
- Parks, Recreation, and Library Director; Planning and Zoning Administrator - \$600.00
- Public Works Director - \$600.00

## Article XVI -- Insurance

**Section 1. Health and Hospitalization Insurance.** The Employer shall provide a group medical/surgical plan for employees and their dependents. The Employer shall pay eighty percent (80%) of the monthly insurance premium and the employee shall pay twenty percent (20%) of the premium. The benefit level shall not be reduced from the current policy purchased through Resource Training and Solution's participation in the Minnesota Health Care Consortium. The Employer will no longer reimburse for office call co-pays. However, the Employer shall contribute to the Health Savings Account (HSA) of each eligible employee, according to the following schedule:

	Single	Family
<del>2022-2025</del>	<del>\$3,000</del> <u>\$3.300</u>	<del>\$6,000</del> <u>\$6.600</u>
<del>2023-2026</del>	<del>\$3,000</del> <u>\$3.300-</u>	<del>\$6,000</del> <u>\$6.600</u>
<del>2024</del>	<del>\$3,000</del>	<del>\$6,000</del>

The Employer's annual contribution to the HSAs shall be made in four (4) equal quarterly installments, payable as of the beginning of each quarter of the calendar year to then-eligible employees.

The Employer shall be obligated to make only one (1) HSA contribution on behalf of an employee. Therefore, if the employee is enrolled as a dependent of another employee for whom the Employer has made a family coverage contribution, the Employer is not obligated to make a separate single coverage contribution of behalf of the employee.

Any change in the coverages provided under the policy of group insurance which are imposed by the insurance carrier without option to the City and which are applicable to all City employees shall be implemented for the members of this bargaining unit. The Employer will notify the Union as soon as practicable of changes in the group insurance policy and will, at the request of the Union, meet and confer regarding the changes. Any increased cost due to the change shall be the responsibility of the employee, unless the parties agree during the meet and confer discussion to allocate the increased cost between the parties.



Section 2. Dental Insurance. Employees shall be provided dental insurance. The premium contribution shall be based on the formula in Section 1. The benefit level shall not be reduced from the Delta Dental Plan (Delta Select Plus) presently in force.

Section 3. Eligibility for Health and Dental Insurance. Employees who work a minimum of thirty (30) hours per week shall receive the full health and dental insurance benefit.

Section 4. Retirees. The Employer shall pay on behalf of an employee who retires from the Employer at a time when the employee is eligible for and will immediately begin receiving a PERA retirement annuity, a portion of the premium for continued coverage under the Employer's health and dental insurance programs, for up to five (5) uninterrupted years (meaning that the employee elects and continuously retains coverage) beginning with the employee's retirement from the Employer, or until the employee is eligible for Medicare, whichever occurs sooner, as follows:

With 20 or more years of service – eighty percent (80%) premium contribution made on behalf of active employees, for single coverage.

Employees hired after January 1, 2023 will be solely responsible for the cost of continued coverage, regardless of their length of service.

Section 5. Long-Term Disability. The Employer shall provide and pay one hundred percent (100%) of the premium for a long-term disability policy for each employee.

Section 6. Life Insurance. The Employer shall provide and pay the premium for a ~~\$20,000~~\$40,000 life insurance policy for each employee. The policy shall include double indemnity in the case of accidental death.

Section 7. Claims Against Employer. It is understood that the Employer's only obligation is to provide and make available to employees an insurance policy and to pay such amounts as set forth herein, and no claims shall be made against the Employer as a result of a denial of insurance benefits by an insurance carrier.

## Article XVII -- Drug and Alcohol Policy and Testing

No employee shall use, sell, solicit, possess, or transfer drugs or alcohol while working or while on any Employer premises (including parking lots) or Employer work sites, wherever located. No employee shall report to or be at work under the influence of drugs or alcohol, wherever such work is being performed, including off Employer property. No employee shall operate any Employer vehicle, machinery, equipment, or property at any time, or any private vehicle while used in furtherance of the Employer's business, while using or under the influence of drugs or alcohol. This policy shall not apply to job-related possession or transfer.

The Employer may conduct drug and alcohol testing of employees according to the provisions of the Minnesota Drug and Alcohol Testing in the Workplace Act.



## Article XVIII -- Handgun and Firearm Policy

No employee shall use or possess a handgun or firearm while on duty, while on Employer property, or while in an Employer vehicle. An employee may possess a handgun or firearm in Employer parking facilities and areas, but only to the extent allowed by the Minnesota Citizen's Personal Protection Act of 2003. This policy shall not apply to job-related use or possession.

## Article XIX -- Discipline and Discharge

Section 1. Just Cause. An employee who has completed the required probationary period may be disciplined only for just cause. Disciplinary action may include any of the following: (1) verbal reprimand; (2) written reprimand; (3) suspension; (4) demotion; and (5) discharge, depending upon the reasons giving cause to discipline an employee. The parties recognize the principles of progressive discipline, but acknowledge and agree that the appropriate level of discipline in each case depends on the circumstances. An employee disciplined by the Employer may contest such action through the grievance procedure of this Agreement.

Section 2. Discipline Process. If the Employer has reason to verbally reprimand an employee, the Employer shall attempt to do so in a manner that will not embarrass the employee before other employees or the public. Other types of discipline shall be in written form and shall be acknowledged by the signature of the employee. The employee's signature is an acknowledgment of receipt of the discipline, but does not constitute admission of guilt or prevent the discipline from being entered into the grievance procedure.

Section 3. Administrative Meeting. Employees facing discharge for cause shall be entitled to a meeting with the City Administrator before the discharge is imposed. The Employer shall notify the employee in writing of the specific charges. The employee may arrange for Union representation, if the employee so chooses.

Section 4. Unexcused Absences. Any employee absent from scheduled duty that is not reported to and authorized by the Employer shall be deemed an absence without leave. An employee absent without leave will be subject to disciplinary action. An employee absent without leave for two (2) consecutive days shall be deemed to have resigned employment. The Employer may grant approval for the leave subsequent to the unauthorized absence, if the Employer determines the circumstances surrounding the absence warrant such action.

Section 5. Personnel Files. Employees may examine their own personnel files at reasonable times and under the supervision of the Employer as provided in Minn. Stat. §181.961.

## Article XX -- Grievances and Arbitration

Section 1. Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

Section 2. Representative. The Employer will recognize representatives designated by the Association, (not to exceed two (2) in number), as the grievance representatives of the bargaining

unit having the duties and responsibilities established by this Article. The Association shall notify the Employer in writing of the names of such Association representatives and of their successors when so designated.

Section 3. Definitions.

Subd. 1. Extension. Time limits specified in this Agreement may be extended by mutual agreement. An oral agreement to extend a time limit promptly followed by a confirming letter, fax, or email from one party to the other shall suffice.

Subd. 2. Days. References to days regarding time periods in this grievance shall refer to calendar days.

Subd. 3. Computation of Time. In computing any period of time prescribed or allowed by procedures herein, the date of the act, event or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted, unless it is a Saturday, a Sunday or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark. The filing or service of any notice or document herein shall be timely if it is personally served, emailed, or if it bears a postmark of the United States Postal Service within the time period. The address for City Hall is 13888 Daggett Bay Road, Crosslake, MN 56442; and the address for the Association shall be as provided by the Association.

Subd. 5. Reduced to Writing. "Reduced to writing" shall mean setting forth in writing the nature of the grievance, the facts upon which it is based, the provision or provisions of the Agreement allegedly violated, and the remedy requested.

Section 4. Time Limitation. Grievances shall not be valid for consideration unless the grievance is submitted in writing, setting forth the facts and the specific provision or provisions of the Agreement allegedly violated and the particular relief sought, within fourteen (14) days after the date of the first event giving rise to the grievance occurred. Failure to file any grievance within such period shall be deemed a waiver thereof.

Section 5. Processing a Grievance. The aggrieved employee and the Association representative shall be allowed a reasonable amount of time, (not to exceed two (2) hours per meeting) without loss of pay if a grievance is presented to the Employer during normal working hours.

Section 6. Procedure.

Step 1: An employee claiming a grievance shall, within fourteen (14) days after the date of the first event giving rise to the grievance, or in the case of a pay grievance within fourteen (14) days after the employee's receipt of the first paycheck showing the grievable pay amount, shall present such grievance to the City Administrator. The City Administrator and the Personnel Committee shall meet and discuss the grievance with the grievant and the grievant's

representative within ten (10) days after the receipt of the grievance. After the meeting, the City Administrator and/or the Personnel Committee shall issue a decision in writing within ten (10) days to the parties involved.

Step 2: In the event the grievance is not resolved in Step 1, the decision rendered may be appealed to the City Council, provided such appeal is made in writing within ten (10) days after the receipt of the decision in Step 1. The written grievance shall set forth the nature of the grievance, the facts upon which it is based, the provision(s) of this Agreement allegedly violated, and the remedy requested. Any grievance not appealed in writing shall be considered waived. If a grievance is properly appealed to the City Council, they shall set a time to hear the grievance within twenty (20) days after the appeal is received. After the meeting, the City Council shall issue its decision in writing within ten (10) days to the parties involved.

Step 3: Upon completion of the previous procedure and prior to requesting arbitration, the Association or the Employer may request mediation of the grievance by the Bureau of Mediation Services. Such request must be made within ten (10) days following the decision in Step 3. The time limit for requesting arbitration shall be waived and if mediation does not resolve the grievance, arbitration may commence as hereafter provided in Step 4.

Step 4: If the grievance remains unresolved, the Association may, within ten (10) days after the response of the City Council or the last mediation session, whichever is later, by written notice to the Employer, request arbitration of the grievance. The arbitration proceedings shall be conducted by an arbitrator to be selected by mutual agreement of the Employer and the Association. If the parties fail to mutually agree upon an arbitrator within seven (7) days, either party may request the Bureau of Mediation Services to submit a panel of arbitrators. Both the Employer and the Association shall alternately strike names from the panel until one name remains and that person shall be the arbitrator. The parties shall flip a coin and the party who wins the coin toss shall strike second and shall notify the arbitrator of the selection.

Section 7. Arbitrator's Authority. The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined herein and contained in this Agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein.

The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Association and by the Employer at the arbitration hearing and shall have no authority to make a decision on any other issue not so submitted.

The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law.

The arbitrator shall submit a decision in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever is later, unless the parties agree to an extension. Subject to the Uniform Arbitration Act, Minnesota Statutes 572.01 et seq., the decision shall be binding on both the Employer and the Association. It shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

Section 8. Fees and Expenses. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Association, provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record.

Section 9. Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Association may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and the Association.

Section 10. Choice of Remedy. If as a result of the written Employer response at Step 2, the grievance remains unresolved, and if the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of this Article or a procedure such as Veterans Preference or Fair Employment. If appealed to any procedure other than Step 4 of this Article, the grievance is not subject to the arbitration procedure set forth herein. The aggrieved employee shall indicate in writing which procedure is to be utilized - Step 4 of this Article or another appeal procedure - and shall sign a statement to the effect that the choice of any other procedure precludes the aggrieved employee from making an additional appeal through Step 4 of this grievance procedure.

## Article XXI -- Conflict with Law

Any law which supersedes any provision of this Agreement shall not void any other provisions of this Agreement, and the balance of this Agreement shall remain in full force and effect. The parties shall meet and negotiate over any language found to be superseded by law.

## Article XXII -- Notices

Any written notice required or permitted under this Agreement to be given by one party to the other may be given by first class, certified, or registered U. S. Mail, personal delivery, fax, or email.

## Article XXIII -- Scope of Agreement

Section 1. Term and Reopening Negotiations. This Agreement shall remain in full force and effect for a period commencing January 1, ~~2022-2025~~ through December 31, ~~2024-2026~~ and thereafter until modifications are made pursuant to the PELRA. If either party desires to modify or amend this Agreement commencing on January 1, ~~2025-2027~~, it shall give written notice of such intent no later than June 15, ~~2024-2026~~.

Section 2. Effect. This Agreement constitutes the full and complete agreement between the Employer and the Association representing the employees of the City as described in the appropriate unit in Article I of this Agreement. The provisions herein relating to terms and conditions of employment supersede any and all prior Agreements, resolutions, practices, Employer policies, rules, or regulations concerning terms and conditions of employment inconsistent with these provisions.

Section 3. Waiver, Amendments. The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter not removed by law from the area of collective bargaining, and that the understanding and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the parties for the life of this Agreement each voluntarily and unqualifiedly waive the right, and each agrees that the other may but shall not be obligated, to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, and any subject or matter not specifically referred to or covered by this Agreement, regardless of whether the subject or matter may or may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

Section 4. Severability. The provisions of this Agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provision of this Agreement or the application of any provision thereof.

IN WITNESS WHEREOF, the parties hereto set their hands and seals on this \_\_\_\_ day of \_\_\_\_\_, 202~~4~~2.

CITY COUNCIL  
CITY OF CROSSLAKE  
CROSSLAKE, MINNESOTA

MINNESOTA PUBLIC EMPLOYEES  
ASSOCIATION – CONFIDENTIAL AND  
SUPERVISORY UNIT

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
\_\_\_\_\_ Jessica L. Durbin, Labor Negotiator\*

\*Not a party to this Agreement.

## Appendix A

### Wages—Market Adjustments

Employee	Title	YOS	2021 Salary	2021 Mkt. Adj
	Police Chief			
	Asst-PR/Library Dir			
	City Clerk			
	Police Sergeant			
	PR Director			
	PZ Administrator			
	PW Director			

### Wages—General Increases (applied to 2021 base salary, excluding any applicable longevity)

- a. 2022 — 2.25%, retroactive to January 1, 2022 (but the PZ Administrator salary and the PW Director salary remain the same until they successfully complete their probationary periods)
- b. 2023 — 5.0%

2024 — 5.0% Beginning January 1, 2025, the parties adopt the following 10-Step pay scale.

	1	2	3	4	5	6	7	8	9	10
A.	\$33.12	\$34.11	\$35.14	\$36.19	\$37.28	\$38.40	\$39.55	\$40.73	\$41.96	\$43.21
B.	\$36.59	\$37.68	\$38.82	\$39.98	\$41.18	\$42.41	\$43.69	\$45.00	\$46.35	\$47.74
C.	\$36.51	\$37.61	\$38.74	\$39.90	\$41.09	\$42.33	\$43.60	\$44.91	\$46.25	\$47.64
D.	\$35.45	\$36.51	\$37.61	\$38.74	\$39.90	\$41.09	\$42.33	\$43.60	\$44.91	\$46.25
E.	\$38.81	\$39.98	\$41.18	\$42.41	\$43.68	\$44.99	\$46.34	\$47.73	\$49.17	\$50.64
F.	\$41.40	\$42.64	\$43.92	\$45.24	\$46.60	\$47.99	\$49.43	\$50.92	\$52.44	\$54.02
G.	\$41.79	\$43.05	\$44.34	\$45.67	\$47.04	\$48.45	\$49.90	\$51.40	\$52.94	\$54.53
H.	\$42.95	\$44.24	\$45.57	\$46.94	\$48.34	\$49.79	\$51.29	\$52.83	\$54.41	\$56.04

### KEY

- A. City Treasurer/Deputy Clerk – Step 6
- B. Police Sergeant – Step 7
- C. City Clerk – Step 9;
- D. Parks & Rec Director – Step 7
- E. Public Works Director – Step 4
- F. Planning & Zoning Administrator – Step 2
- G. Fire Chief – Step 2
- H. Police Chief – Step 5

January 1, 2026, a 3.5% general increase and Employees below Step 10 receive a step.

c.

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# **City of Crosslake**

4<sup>th</sup> Draft - Preliminary Levy V.4  
2024 Tax Levy Collectible in 2025  
2025 Budget

November 25, 2024  
City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442



## Table of Contents

Page(s)	
1	Budget Assumptions – NOTES
2	Previous Levy Options and Current Levy Options
3-5	Capital Outlay Requests
6-7	Revenues - Summary
8-14	Expenditures - Summary
15-17	Scenario 1 – Actuals
18-20	Scenario 2 – Leave at what we sent as Preliminary Tax Levy to County
21	County Provided Calculations and updated Taxable Tax Capacity

City of Crosslake  
2025 Budget Assumptions  
Date: After September 25, 2024 thru November 22, 2024

**Budget Meeting Schedule:**

- |  |  |         |                 |
|--|--|---------|-----------------|
| 1  | Approved Recreation Coordinator at \$105,000 with all benefits and keep Receptionist position - wait on TJ to see if he wants this in 2025 | Removed | hold until 2026 |
| 2  | Increase Mayor/Council pay for special meetings \$40/meeting; leave the guesstimate budget amount in their for these costs                 | Done    |                 |
| 3  | No cell phones for council or mayor were approved  | Done    |                 |
| 4  | Add in 101-41940-199 Employee Recognition Policy Annual Amount of \$4000   | Done    |                 |
| 5  | Fix Revenues for Daggett Pine Road Unpaid assessments for Principal and Interest payments expected to receive in 2025                      | Done    |                 |
| Final Benefit Costs are in lowered LTD from \$1030/mo to \$272/mo; increase in basic life given to employees from \$20,000 to \$40,000 cost from \$123/mo to \$235/mo; Dental giving staff \$1500/yr benefit rather than \$1000/yr from \$1716/mo to \$1589/mo; and health care costs increased from \$28,900 to \$33,805/mo this is highly reflective of what new employees took single or family plan overall the increase was 8% for health |  |         |                 |
| 6  | 1 had \$5000 in capital outlay for Chip for PPE and it should have been \$14,400   | Done    |                 |
| 7  | 1 had \$5000 in capital outlay for Chip for PPE and it should have been \$14,400   | Done    |                 |
| 8  | Reduced FDRA - \$27,000 to \$23,000 due to number of employees eligible 1/1/25   | Done    |                 |
| The Siren inspection was completed and resulted in 3 sirens needing replacement using the 3 poles just purchased and install fee increasing capital outlay from \$24,000 to \$84,647   |  |         |                 |
| 9  |  | Done    |                 |
| 10   | In Sewer 601-43200-220 add \$5000 more for Sewer Collection System - cost increases  | Done    |                 |
| 11   | Chip Sealing Quote came in at \$54,257 for FireHall, City Hall and Joint Facility increased on Capital Outlay +\$35,000                    | Done    |                 |
| 12   | Add Capital Outlay cemetery new road - class 5 gravel and posts for marking + \$5000   | Done    |                 |
| 13   | Remove tracking system for Public Works fleet per Pat - \$2125   | Done    |                 |
| 14   | Adjusted down the Joint Facility Costs to \$100,000 we pay \$89604/annually left room for shared expenses that come up                     | Done    |                 |

**14 Truth In Taxation Meeting and Final Levy Certification - December 9, 2024 at 6:00 PM.**

**Revenue Assumptions:**

- |                  |   |      |               |
|------------------|---|------|---------------|
| 1                | Add \$215,000 in levy for reserves until all costs come in from unions, benefits and others | Done |               |
| 2                |   |      |               |
| 3                |   |      |               |
| 4                |   |      |               |
| 5                |   |      |               |
| 6                |   |      |               |
| <b>Levy</b>      |   |      |               |
| Levy challenges. |   |      |               |
| 1                | Add in 1/2 payment for 2025 GO Bonds get amount from Jason Murray of David Drown            | Done | was \$128,500 |
| 2                |   |      |               |

**Expenditure(s) Assumptions:**

**- Operating Expenditures vs. Non-Operating Expenditures**

**- Salaries/Benefits:**

- |   |                         |                       |
|---|-------------------------|-----------------------|
| 1 | Fix when MNPEA Settles  | Adjusted to proposals |
| 2 | Fix when AFSCME settles | Adjusted to proposals |

**- Capital Expenditures**

- 1
- 2
- 3
- 4
- 5

**Other Discussion Items(s):**

- |   |   |      |
|---|---|------|
| 1 | Operating Expenses were reduced by \$49,489 (benefits, salaries - new hires, etc) Revenue for State Aid from \$79,000 to \$92,350 and revenues were placed for Assessment Certification on Daggett Bay Road | Done |
| 2 | PW Instruction Fees were over due to the leadership course that Pat was enrolled in   | Done |
| 3 |   |      |
| 4 |   |      |
| 5 |   |      |
| 6 |   |      |

The Preliminary Tax Levy Options on September 25<sup>th</sup> were given as follows:

1. General Property Taxes \$3,920,761 which reflected no increase in taxes and city tax rate in 2024 was 18.78% and with this figure it would be 18.72% based on the Estimated Taxable Capacity
2. Option 2 was General Property Taxes \$4,080,778 which is 19.30% a \$160,017 cushion
3. **Option 3 was General Property Taxes \$4,139,081 which was 19.51% a \$215,459**

**After all the changes that have come forth since the budget preliminary setting to remain at that zero levy change....**

1. Reminder I was instructed to put \$128,500 aside for bonded debt payment for the 2024 roads so that added in and today City General Property Taxes at the amount needed is \$3,924,080 which is an increase of \$108,221 2.12% increase to the levy from 2024 still under our estimate. This is a total levy of \$5,206,671 to certify.
2. If we leave it at what we sent into the county at a total levy of \$5,420,269 – I need to adjust the changes to the sewer from \$160,205 to 161,607 and the City Revenue would then be \$4,134,359 + \$3319 (Equipment Cert) which is an increase from 2024 to \$321,819 or 6.31% change. Total levy 19.926% as stated and reviewed by county (see City Calculations sheet)

City of Crosslake  
Capital Outlay

			Original 2023 Budget	2024
DEPT 41110 Council		None	-	-
Total Council			-	-
DEPT 41400 Administration				
Computer Equipment		Computers, Screens, Software Upgrades	4,468	4,691
Other Equipment		Miscellaneous Items(Chairs, minor office equipment)	695	730
Replace Server/New Wiring		Replace server and related wiring upgrades for new equipment (1/3 Share)	-	-
Replace Copier(s)		Replace/Renew Copier Lease at Expiration Date with Color Copier - Split with PIZ	-	-
Total Administration			5,163	5,421
DEPT 41410 Elections		None	-	-
Total Elections			-	-
DEPT 41600 Audit/Legal Services		None	-	-
Total Audit/Legal Services			-	-
DEPT 41910 Planning and Zoning				
Computer Equipment		Computers, Screens, Software Upgrades	4,468	4,691
Other Equipment		Miscellaneous Items(Chairs, minor office equipment)	695	730
Replace Server/New Wiring		Replace server and related wiring upgrades for new equipment (1/3 Share)	-	-
Replace Copier(s)		Replace/Renew Copier Lease at Expiration Date with Color Copier - Split with PIZ	-	-
Total Planning and Zoning			5,163	5,421
DEPT 41940 General Government				
General Government Improvements		Preventative Maintenance - unknown costs 1st year 2025 to estimate	-	-
Sealcoat Fire, City and Joint PW		parking lots and paint markings	-	-
Total General Government			-	-
DEPT 42110 Police Administration				
Squad Vehicles - Levy		New Squad and Equipment - 5 Year Cycle	67,207	68,215
Office Computers		Computers, Screens, Software Upgrades	3,600	6,600
Squad Computers		Squad Computers	4,000	4,500
Radars		Radars		
Radio's		\$6 grand eac	9,000	9,000
Flock Cameras		Flock Cameras		
Squad Equipment - Guns		Handguns/Rifles Pepper ball Laur	-	-
Office Server		WatchGuard Server Replacement	-	-
Other Squad Equipment		Stop Sticks	-	2,143
Cold Weather Suits (2)		Cold Weather Suits (2)		
Squad /Body Cameras		Squad/Body Cameras	-	-
Garage stuff		Garage stuff		
Protective Vests		City Share of Vest Purchases	-	-
Office Furniture/Other Equip		Chair/Battery/Speed Plate/Camer	-	-
Tasers			-	20,000
Total Police Administration			83,807	110,458
DEPT 42280 Fire Administration				
Large Equipment	550			
E1		Engine 1 (2015)	-	-
E2		Engine 2 (1996)	-	-
Engine/Ladder		Replace E2	-	-
T3		Tender (2013)	-	-
T4		Tender/Pumper (2004)	671,625	-
R1		Rescue 1	-	-
GR80		Grass Rig	-	-
R3		EMS/Drone	-	-
Command		EMS/Command \$25K of 2024 Budget will use existing Fund Balance Assigned for that Purpose to pay for the vehicle, remaining \$30K will come from 2024 Levy and vehicle trade-in.	25,000	55,000
Cutler		Rescue	-	-
New Wind Cone			-	-
Total Large Equipment	0	2002 GMC SIERRA TRUCK	696,625	55,000
SCBA/TURNOUT				
Total		Rescue Suit/ Turnout Gear	-	-
RADIOS	500			
Total Radios			-	87,000
Operating Expenses				
PPE	500			
PPE		32 Sets (Includes Turnout Gear)	11,200	15,000
Boots		32 Pair	10,080	1,440
Hoods		\$120 each	2,600	3,000
Gloves		\$120 each	1,000	1,000
Helmets		Helmets	1,140	1,140
Total PPE			26,020	21,580
Hose/Equipment				
LDH	100'	2400'	2,400	2,400
2.5	50'	4200'	600	720
1.75	50'	3500	770	990
Nozzle/Fittings/Additional Hoses		2021 Includes Folding Tank	1,500	1,500
Total Hose/Equipment			5,270	5,610
EMS				

City of Crosslake  
Capital Outlay

			Original 2023 Budget	2024
Medical Supplies			5,000	6,000
Small Power Tools		0	3,000	3,000
Sirens 3	8 remaining to replace			
Preventative Maintenance Agreement	Maintenance/Sires every 3 years approved 2024		10,000	-
Total EMS			18,000	9,000
Total Fire Department			745,915	178,190
DEPT 42500 Ambulance Services			-	-
Total Ambulance Services			-	-
DEPT 43000 Public Works (General)				
Facilities, Vehicles, and Equipment Maintenance				
- Joint Maintenance Facility	City's Share of Improvements			
Other Misc. Items	Additional Dirt Screening. Shop Co		-	89,913
Right of Way Purchase	Tax Forfeit Purchase		-	-
Land Behind Existing Shop	Other - Apply towards land if avail		-	-
Total Joint Maintenance	500		30,000	89,913
Reconstruction/New				
- Additional Garage Space			-	12,000
- Additional Cold Storage Space			-	-
Total Reconstruction/New			-	12,000
Vehicles and Equipment				
Miscellaneous Items	Snow Bucket/Computer/Mowers, P		31,000	15,000
Replace 1-Ton Truck 2/Box	Plow, sander and controls		-	25,000
Replace PW Pick-up Truck - (Pal)	Replacing a 2015 GMC - Move to Parks and Sell 2008 Park Truck		-	60,000
John Deere Lawn Mower	not needed if we keep a 50/50		-	-
Plow Assembly for silverado	snow bucket front mount		-	-
Tracking System for pickups	Point of entry for 8 pieces		-	-
Shouldering Machine			-	-
Total Vehicles and Equipment	550		31,000	100,000
Total Facilities, Vehicles and Equipment			61,000	201,913
Roads				
Crack Sealing			100,000	100,000
Total Crack Sealing	581		100,000	100,000
Chip Sealing				
2024 Sealling			-	433,000
2025 Sealling	Corp of Engineering/Andy Bar/CH/		-	-
2023 Chip Sealing			100,000	-
Total Chip Sealing	582		100,000	433,000
Overlay				
2022 Road Projects - Actual			-	-
2023 Road Projects - Placeholder For Budgeting Purposes			100,000	-
2024 Road Projects - TBD	Payback		-	900,000
2025 Road Projects -	\$788,963 + \$640,000 Harbor Lane		-	-
Total Overlay			100,000	900,000
Overlay	Other		-	-
Total Overlay - Other			-	-
Reconstruction/New				
CASH 66/3 Intersection Improvement	Estimated City Share of Project of		-	750,000
Total Reconstruction/New			-	750,000
Total Roads			300,000	2,183,000
Trails				
All Improvements			-	30,000
- West Shore Drive Repairs			-	-
Chip Sealing	Use Small Road Assistance		-	-
			-	-
			-	30,000
Reconstruction/New			-	-
			-	-
			-	-
Total Trails - Reconstruction/New			-	-
Total Trails			-	30,000
Bridges				
Maintenance				
- Millinda Shores Bridge Maintenance			-	130,000
			-	-
			1,000	-
Total Maintenance - Bridges			1,000	130,000
Reconstruction/New			-	-
Total Bridges - Reconstruction/New			-	-
Total Bridges	553		1,000	130,000
Storm Water				
Maintenance				
- Separator Maintenance/Vac			3,000	5,000
Total Storm Water Maintenance			3,000	5,000



City of Crosslake  
Capital Outlay

		Original 2023 Budget	2024
Total Reconstruction/New		-	-
Total Storm Sewer	553	3,000	5,000
<b>TOTAL PUBLIC WORKS</b>		<b>365,000</b>	<b>2,549,913</b>
<b>DEPT 43100 Cemetery</b>			
Building 24x24			
Frost Ripper	Quality Sales Frost Ripper		
Roads	Roads and Road Post Markers		
Irrigation System	Irrigation, Trees, Grass, Plotting		
Total Cemetery		-	-
<b>DEPT 45100 Park and Recreation</b>			
Computer Equipment	Levy	2,000	-
HVAC Replacement	Levy	9,000	-
Replace UTV (Gator)	Levy	-	30,000
Community Center Insulation	Levy	-	-
Other Minor Equipment	Levy	2,500	-
Gutters and New Well	Levy	6,500	-
Landscaping - Including Grass	Levy	5,500	-
Baseball Field Improvements	Levy	4,000	-
Pickleball	Levy	1,000	-
Signs for Marking Lake Accesses	Levy	-	3,000
South Bay Park	Assigned FB - Park Dedication	10,000	-
Maintenance Garage - Expansion	Assigned FB - Park Dedication	-	-
	Fees		
Pavilion Improvements	Assigned FB - Park Dedication	-	-
	Fees		
Warming House Improvements	Assigned FB - Park Dedication	-	-
	Fees		
101-29245 West Park Lot	Assigned FB - Park Dedication	-	-
	Fees - Phase I Master Plan		
Replace Treadmills/Ellipticals	Assigned FB - Fitness Equipment	-	45,000
Fitness Room TV Audio Amplifiers	Fitness Equipment FB	-	-
Playground Equipment	Donations and Park Dedication Fe	-	-
Irrigation Pumps & Related		-	8,000
Improvements			
Resurface Basketball Court	Levy		
Resurface Tennis Courts (4)	Levy and USTA Grant/Split		
Resurface Pickleball Courts (6)	Pickleball Fund Balance		
Additional Pickleball Courts (4)	PAL Donation \$70,000 & Pickleball FB \$30,000		
Pine River Overlook Park	PAL and Park Dedication	-	-
Truck Bed Storage Drawer	Levy	-	-
Replace Mowers & Attachment	Levy	-	-
Total Parks		40,500	86,000
<b>DEPT 45500 Library</b>			
Miscellaneous Items	Miscellaneous Items	500	-
Replace Patio Shade Feature	Donations	-	-
Replace Patio Furniture	Donations	-	-
Computers/Software		1,500	2,000
Total Library		2,000	2,000
<b>TOTAL GENERAL FUND</b>		<b>1,247,548</b>	<b>2,937,403</b>
<b>DEPT 43200 Sewer</b>			
Buildings/Facilities/Equipment			
Cybersecurity for Wastewater	Sewer Budget		
Concrete Floor, Insulate and Wire		-	50,000
HVAC		25,000	16,000
<b>Maintenance</b>			
- Lift Station Rehabilitation		-	50,000
- Paint and Repair Clarifier		-	-
- Clarifier Refurb/Controls/Clarifier Engineering 4/12/2021		-	-
- Ongoing Plant Maintenance		100,000	100,000
<b>Equipment</b>			
- Water Trailer		-	-
<b>Reconstruction/New</b>			
- Moonlight Bay Extension	Projet Done in 2023, May be some final retainage in 2024 already booked.	-	-
- New Sewer Extensions	None	-	-
- New Projects/Feasability Studies	None	-	-
<b>TOTAL SEWER FUND</b>		<b>125,000</b>	<b>216,000</b>
<b>TOTAL FOR CITY</b>		<b>1,372,548</b>	<b>3,153,403</b>
<b>Squad Car Budget Development - Assumes 2 Squads Purchased Every 5 years</b>			
Inflationary cost increase of 1.5% per year, next time 2 Squads purchased is		2024	
	Levy Component	68,215	
	Expenditure Component	58,375	
	Difference to Assigned Fund	9,840	
	Est. Beginning Balance in	33,656	
	Est. Ending Fund Balance in	43,495	





CITY OF CROSSLAKE  
Revenues Detail BU 2024

SRC	Act Code	FUND	SRC Descr	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget 2024	2025 Preliminary Budget Estimate 11/25/2024
39230	101-39230	101	Proceeds - Bonds/Grants/Certs	-	900,661	1,343,000	-	-	-	448,732	-
	<b>Total Fund 101 - General Fund Revenues</b>		<b>Total General Fund</b>	<b>5,289,597</b>	<b>5,763,241</b>	<b>6,803,441</b>	<b>6,130,023</b>	<b>3,838,054</b>	<b>5,591,746</b>	<b>5,713,609</b>	<b>7,134,770</b>
<b>FUND 301 DEBT SERVICE FUND</b>											
31000	301-31000	301	General Property Taxes	-	-	-	-	-	-	-	-
31308	301-31308	301	2006 Series B Levy	65	5	93	44	-	-	39	-
	301-31311	301	2015 Equipment Certificates	3,895	324	367	19	2	-	921	-
	301-31313		2018 Roads - Estimated Bond Levy	105,640	107,388	104,875	102,213	57,471	99,100	103,843	101,175
	301-31317		2019A City Hall/Police/Fire	268,655	312,610	314,173	308,886	179,242	309,100	302,685	309,415
	301-31318		2021A Fire Truck Equip Cert	-	-	143,194	141,629	83,624	144,375	85,840	141,750
	301-31319		2022A Fire Truck	-	-	-	124,822	72,824	125,875	50,139	126,083
	301-31320		2022 Road Projects	-	-	-	40,688	23,546	40,784	16,294	40,993
	301-		2025 Road Projects	-	-	-	-	-	-	-	128,500
36121	301-36121	301	Sp Assess Prin 2022A Roads	-	-	164,000	17,609	6,387	10,803	38,482	11,343
36122	301-36122	301	Sp Assess Int 2022A Roads	-	-	-	12,539	6,294	10,586	4,625	10,056
36123	301-36123	301	Sp Assess Prin Daggett Bay Rd	1,209	1,257	2,751	1,177	510	1,414	1,562	1,471
36124	301-36124	301	Sp Assess Int Daggett Bay Rd	690	532	492	392	135	375	498	319
	<b>Total Fund 301 Debt Service Fund</b>		<b>Total Debt Service Fund</b>	<b>380,144</b>	<b>433,128</b>	<b>729,945</b>	<b>750,018</b>	<b>430,014</b>	<b>742,411</b>	<b>607,129</b>	<b>871,105</b>
<b>FUND 405 TAX INCREMENT FINANCE PROJECTS</b>											
31056	405-31056	405	Tax Increment 1-9 C&J Develop	12,161	13,275	14,465	12,302	7,289	12,300	12,800	12,362
	<b>Total Fund 405 Tax Increment Finance Projects</b>		<b>Total TIF Fund</b>	<b>12,161</b>	<b>13,275</b>	<b>14,465</b>	<b>12,302</b>	<b>7,289</b>	<b>12,300</b>	<b>12,900</b>	<b>12,362</b>
<b>FUND 502 ECONOMIC DEVELOPMENT FUND</b>											
31101	502-31100	502	General Property Taxes	240	15,871	19,055	18,080	10,541	18,100	14,269	18,100
	<b>Total Fund 502 Economic Development Fund</b>		<b>Total EDA FUND</b>	<b>240</b>	<b>15,871</b>	<b>19,055</b>	<b>18,080</b>	<b>10,541</b>	<b>18,100</b>	<b>14,269</b>	<b>18,100</b>
<b>FUND 601 SEWER OPERATING FUND</b>											
33423	601-33423	601	Insurance Claim Reimbursement	-	-	-	-	-	-	-	-
	601-31000		Sewer Fund Operating Levy	-	-	-	87,775	65,571	188,027	55,160	161,607
34410	601-34410	601	Unallocated Reserves	317	253	503	(680)	1,973	-	79	-
36104	601-36104	601	Penalty & Interest	1,541	1,492	2,196	1,951	2,811	1,500	1,736	1,500
36200	601-36200	601	Miscellaneous Revenues	1,806	2,029	2,378	1,905	635	1,500	1,924	1,500
36201	601-36201	601	Misc Reimbursements	-	-	-	-	-	-	-	0
36210	601-36210	601	Interest Earnings	275	-	-	-	-	-	55	-
37200	601-37200	601	User Fee	302,641	322,210	354,815	380,957	400,164	431,888	358,501	430,000
37250	601-37250	601	Sewer Connection Payments	84,500	30,500	320,200	60,600	56,900	39,400	107,040	45,000
	601-37500		Capital Contribution/Bonds	-	-	92,492	-	-	-	18,498	-
	601-39101		Sales of Fixed Assets	-	-	-	-	-	-	0	-
39200	601-39200	601	Operating Transfers	-	8,438	1,901,000	-	-	-	381,888	0
39204	601-39204	601	Transfer Frm Needs Assess Fund	-	-	-	-	-	-	0	-
			Proceeds Bonds	-	-	652,250	-	-	-	130,450	-
	<b>Total Fund 601 Sewer Operating Fund</b>		<b>Total Sewer Operating</b>	<b>545,792</b>	<b>364,923</b>	<b>3,325,835</b>	<b>532,508</b>	<b>628,055</b>	<b>662,307</b>	<b>1,086,273</b>	<b>639,607</b>
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>											
31306	651-31306	651	2012/2003 Disposal System Levy	221,526	221,408	221,474	222,100	2,084	-	177,302	-
	651-31312		2017 Sewer Improvement - Levy Est.	121,525	120,126	118,665	118,000	68,775	118,608	119,585	118,865
	651-31321		G.O. Sewer Bonds 2022A	-	-	-	136,339	121,121	135,893	54,446	136,102
33402	651-33402	651	Homestead Credit	-	-	-	-	-	-	0	-
36104	651-36104	651	Penalty & Interest	-	-	-	-	-	1,500	300	1,500
36200	651-36200	651	Miscellaneous Revenues	-	-	-	0	-	-	0	-
36201	651-36201	651	Misc Reimbursements	-	-	-	-	-	-	0	-
36210	651-36210	651	Interest Earnings	-	-	-	-	-	500	100	500
37250	651-37250	651	Sewer Connection Payments	-	-	-	-	-	-	0	-
39200	651-39200	651	Operating Transfers/Bonds	-	-	(1,726,000)	-	-	-	-345,200	-
	<b>Total Fund 651 Sewer Restricted Sinking Fund</b>		<b>Total Sewer Restricted Fund</b>	<b>343,052</b>	<b>341,533</b>	<b>(1,385,861)</b>	<b>477,439</b>	<b>191,980</b>	<b>256,501</b>	<b>6,533</b>	<b>256,967</b>
<b>TOTAL REVENUE</b>				<b>7,970,985</b>	<b>7,588,912</b>	<b>9,506,880</b>	<b>6,920,370</b>	<b>5,005,933</b>	<b>7,283,364</b>	<b>7,854,773</b>	<b>8,932,911</b>



CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget 2024	2025 Preliminary Budget Estimate 9/25/2024
<b>FUND 101 GENERAL FUND</b>									
<b>41110 Council</b>									
101-41110-100 Wages and Salaries Dept Head	27,000	27,000	27,450	31,485	58,320	27,720	30,600	28,707	42,300
101-41110-122 FICA	2,068	2,068	2,077	2,401	4,666	2,325	2,341	2,190	3,236
101-41110- FMLA	-	-	-	0	-	-	-	-	620
101-41110-151 Workers Comp Insurance	79	80	72	73	168	91	77	76	89
101-41110-200 Office Supplies	-	-	-	0	-	-	-	-	500
101-41110-208 Instruction Fees	25	85	700	280	1,500	-	1,500	520	2,000
101-41110-321 Communications-Cellular	688	1,376	1,376	1,376	2,523	1,147	1,376	1,239	1,376
101-41110-331 Travel Expenses	178	-	-	910	1,552	52	1,500	516	1,500
101-41110-340 Advertising	-	-	-	0	-	-	-	-	-
101-41110-360 Insurance	-	-	-	0	150	-	150	30	150
101-41110-430 Miscellaneous	843	-	95	18	600	-	600	251	600
101-41110-433 Dues and Subscriptions	30	-	85	92	2,313	1,139	1,174	276	1,174
<b>Total 41110 Council</b>	<b>30,710</b>	<b>30,617</b>	<b>31,856</b>	<b>36,636</b>	<b>71,692</b>	<b>32,474</b>	<b>39,218</b>	<b>33,807</b>	<b>63,445</b>
<b>41400 ADMINISTRATION</b>									
101-41400-100 Wages	102,389	101,999	101,610	118,727	291,300	176,005	115,295	108,004	129,168
101-41400-101 vacant	-	-	-	0	-	-	-	-	-
101-41400-102 Treasurer/Deputy Clerk	-	-	-	0	39,046	39,046	-	-	82,284
101-41400-105 Part-time	-	-	-	0	-	-	-	-	-
101-41400-109 City Clerk	76,183	78,222	89,861	93,922	166,376	73,658	92,518	86,141	98,200
101-41400-121 PERA	13,285	13,463	14,287	15,393	28,183	12,597	16,588	14,403	23,072
101-41400-122 FICA	11,916	12,112	13,018	13,951	34,990	19,092	15,888	13,379	23,534
101-41400- FMLA	-	-	-	0	-	-	-	-	5,230
101-41400-131 Employer Paid Health	42,361	44,328	38,847	35,419	45,797	14,684	31,113	38,414	31,113
101-41400-132 Employer Paid Disability	1,629	1,660	1,665	1,728	1,690	1,274	418	1,399	567
101-41400-133 Employer Paid Dental	2,064	2,064	1,596	1,213	2,139	903	1,238	1,635	1,512
101-41400-134 Employer Paid Life	125	125	125	125	348	125	224	145	336
101-41400-136 Deferred Compensation	1,300	1,300	1,050	450	-	-	-	820	-
101-41400-151 Workers Comp Insurance	1,115	1,165	1,124	1,356	2,584	1,140	1,424	1,237	1,276
101-41400-152 Health Savings Account	12,000	12,000	12,000	9,000	25,600	16,000	9,600	10,920	9,600
101-41400-200 Office Supplies	2,566	3,242	3,179	3,450	7,174	3,974	3,200	3,128	3,200
101-41400-208 Instruction/Training Fees	299	-	424	0	3,134	1,134	2,000	645	5,000
101-41400-210 Operating Supplies	822	552	467	309	1,502	502	1,000	630	1,000
101-41400-220 Repair/Maint Supply - Equip	3,865	3,734	4,316	7,161	12,070	8,236	3,634	4,566	3,864
101-41400-301 Auditing and Acct Services	-	-	-	0	-	-	-	-	-
101-41400-320 Communications	2,752	2,420	2,603	2,610	5,297	2,297	3,000	2,677	3,000
101-41400-322 Postage	501	723	595	690	1,424	674	750	652	750
101-41400-331 Travel Expenses	178	-	10	18	1,254	254	1,000	241	1,000
101-41400-334 Vehicle Expense	-	-	-	0	-	-	-	-	-
101-41400-340 Advertising	-	-	-	0	412	412	-	-	-
101-41400-341 Newsletter Expenditures	-	-	-	0	-	-	-	-	-
101-41400-351 Legal Notices Publishing	213	247	262	229	941	191	750	340	750
101-41400-413 Office Equipment Rental/Repair	-	-	-	0	750	-	750	150	750
101-41400-430 Miscellaneous	-	-	-	131	500	-	600	126	500
101-41400-433 Dues and Subscriptions	1,115	902	1,320	1,155	5,838	3,408	2,430	1,384	2,430
101-41400-443 Sales Tax	1	3	0	0	100	-	100	21	100
101-41400-500 Capital Outlay	11,527	1,650	3,253	6,738	8,015	2,594	5,421	5,098	5,892
101-41400-600 Principal - Copier Lease	876	913	932	950	1,858	888	970	928	743
101-41400-610 Interest	51	77	58	40	39	49	49	49	3
<b>Total 41400 Administration</b>	<b>289,053</b>	<b>282,799</b>	<b>292,602</b>	<b>314,763</b>	<b>688,342</b>	<b>379,307</b>	<b>309,035</b>	<b>297,650</b>	<b>432,653</b>
<b>41410 ELECTIONS</b>									
101-41410-107 Services	4,073	-	3,113	157	16,474	1,474	15,000.00	4,468	-
101-41410-122 FICA	231	-	0	0	1,148	-	1,148	276	-
101-41410-210 Operating Supplies	-	-	132	0	35	35	-	26	-
101-41410-351 Legal Notices Publishing	26	-	16	0	29	29	-	8	-
101-41410-413 Office Equipment Rental/Repair	-	-	-	0	-	-	-	-	-
101-41410-430 Miscellaneous	1,316	-	1,107	0	2,414	914	1,500.00	785	-
101-41410-500 Capital Outlay	-	-	-	0	-	-	-	-	-
<b>Total 41410 Elections</b>	<b>5,646</b>	<b>-</b>	<b>4,367</b>	<b>157</b>	<b>20,098</b>	<b>2,451</b>	<b>17,648</b>	<b>5,564</b>	<b>-</b>
<b>41600 AUDIT/LEGAL SERVICES</b>									
101-41600-301 Auditing and Acctg Services	29,801	27,355	35,745	33,751	118,579	76,579	42,000	-	42,000
101-41600-304 Legal Fees (Civil)	8,435	13,441	7,140	19,781	21,353	14,353	7,000	-	7,000
101-41600-307 Legal Fees (Labor)	688	31,351	25,325	30,433	64,941	39,941	25,000	-	25,000
<b>Total 41600 Audit/Legal Services</b>	<b>38,924</b>	<b>72,147</b>	<b>68,209</b>	<b>83,965</b>	<b>204,874</b>	<b>130,874</b>	<b>74,000</b>	<b>-</b>	<b>74,000</b>
<b>41910 PLANNING AND ZONING</b>									
101-41910-100 Wages	61,264	63,138	63,704	75,267	126,621	53,114	73,507	67,376	88,691
101-41910-101 Assistant	55,158	62,806	67,596	68,988	137,302	68,100	69,202	64,750	79,098
101-41910-102 Consultant	-	-	-	0	-	-	-	-	-
101-41910-103 GIS Coordinator	-	-	-	0	-	-	-	-	-
101-41910-104 Tech 2	-	-	-	0	-	-	-	-	10,400
101-41910-105 Part-time/Intern	-	-	-	0	-	-	-	-	-
101-41910-121 PERA	8,638	8,777	9,641	10,696	20,310	9,607	10,703	9,691	12,584
101-41910-122 FICA	7,638	7,859	9,297	10,477	20,260	9,343	10,017	9,237	13,631
101-41910- FMLA	-	-	-	0	-	-	-	-	3,028
101-41910-131 Employer Paid Health	42,451	41,627	16,607	9,558	41,123	13,221	27,902	27,609	44,950
101-41910-132 Employer Paid Disability	1,130	992	1,131	1,281	1,476	1,178	297	966	297
101-41910-133 Employer Paid Dental	1,032	1,032	1,293	1,398	2,953	1,528	1,425	1,236	2,044
101-41910-134 Employer Paid Life	125	120	114	125	322	99	224	141	224
101-41910-136 Deferred Compensation	-	-	-	0	-	-	-	-	-
101-41910-140 Unemployment	-	-	-	0	-	-	-	-	-
101-41910-151 Workers Comp Insurance	466	681	840	981	1,809	779	1,030	800	878
101-41910-152 Health Savings Account	11,678	9,645	10,901	10,920	23,791	14,191	9,600	10,549	12,800
101-41910-200 Office Supplies	1,767	2,198	2,200	2,316	4,533	2,533	2,000	2,096	2,200
101-41910-208 Instruction Fees	-	-	3,231	625	3,200	-	3,200	1,411	2,000
101-41910-210 Operating Supplies	1,001	411	81	112	1,153	153	1,000	521	750
101-41910-212 Motor Fuels	-	-	373	408	544	144	500	256	500
101-41910-220 Repair/Maint Supply - Equip	2,295	3,321	2,487	5,898	10,373	6,373	4,000	3,600	5,000
101-41910-221 Repair/Maint Vehicles	-	-	473	200	54	54	-	135	-
101-41910-262 Uniform Allowance - Paul	498	476	600	600	600	-	600	555	600
101-41910-264 Uniform Allowance - Cheryl	500	500	500	500	650	150	500	500	500
101-41910-303 Engineering Fees	510	1,680	840	0	9,833	8,333	1,500	906	1,500
101-41910-304 Legal Fees (Civil)	625	4,280	3,045	200	13,620	10,620	3,000	2,212	6,000
101-41910-305 Legal/Eng - Developer/Criminal	-	-	-	0	-	-	-	-	-
101-41910-314 Surveyor	-	-	-	0	-	-	-	-	-
101-41910-320 Communications	2,391	2,453	2,603	2,610	4,665	2,165	2,500	2,511	2,600
101-41910-321 Communications - Cellular	459	459	459	459	616	116	500	467	500
101-41910-322 Postage	501	624	576	692	1,294	684	800	599	850
101-41910-331 Travel Expenses	1,332	1,383	255	824	2,042	42	2,000	1,159	1,000
101-41910-332 Travel Expense - P&Z Comm	3,220	4,305	3,920	5,494	8,480	4,480	4,000	4,188	4,000
101-41910-340 Advertising	-	318	-	366	100	-	100	157	150
101-41910-351 Legal Notices Publishing	1,990	1,578	1,192	1,368	2,290	690	1,600	1,546	1,600
101-41910-352 Filing Fees	894	1,124	782	782	1,582	782	800	876	900
101-41910-356 Mapping	-	-	-	0	-	-	-	-	-
101-41910-360 Insurance	2,442	3,333	3,329	4,670	10,042	5,139	4,903	3,735	5,391
101-41910-387 Septic Inspections/Design	-	68	-	0	-	4,470	-	14	8,000
101-41910-413 Office Equipment Rental/Repair	245	170	-	0	500	-	500	183	500
101-41910-430 Miscellaneous	1,413	950	10	10	500	-	500	577	500
101-41910-433 Dues and Subscriptions	1,040	-	1,010	1,180	5,220	2,990	2,230	1,092	2,560
101-41910-441 Enhanced 911	-	-	-	0	-	-	-	-	-
101-41910-443 Sales Tax	6	19	19	15	35	15	20	15	20
101-41910-452 Refund	1,100	1,207	1,050	1,850	7,100	6,600	500	1,141	500



CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget 2024	2025 Preliminary Budget Estimate 9/25/2024
<b>Total 41910 Planning and Zoning</b>	<b>226,579</b>	<b>232,902</b>	<b>220,845</b>	<b>243,727</b>	<b>504,112</b>	<b>260,312</b>	<b>269,277</b>	<b>236,465</b>	<b>326,772</b>
<b>41940 GENERAL GOVERNMENT</b>									
101-41940-101 Assistant	-	-	-	0	105,540	-	105,540	21,108	-
101-41940-121 PERA	-	-	-	0	8,074	-	8,074	1,615	-
101-41940-122 FICA	-	-	-	0	7,916	-	7,916	1,683	-
101-41940- FMLA	-	-	-	0	-	-	-	-	-
101-41940-131 Health Insurance	-	-	123	0	20,118	118	20,000	4,025	-
101-41940-132 Employer Paid Disability	-	-	-	0	600	-	600	120	-
101-41940-133 Dental Insurance - Retirees	(21)	-	-	0	1,400	-	1,400	276	-
101-41940-134 Employer Paid Life	-	-	-	0	71	-	71	14	-
101-41940-151 Workers Comp Insurance	-	-	-	0	-	-	-	-	-
101-41940-152 Health Savings Account	-	-	-	0	6,400	-	6,400	1,280	-
101-41940-199 Employee Recognition	-	-	-	0	-	-	-	-	4,000
101-41940-208 Instructional Fees	-	-	-	0	30,000	-	30,000	6,000	-
101-41940-210 Operating Supplies	2,477	3,784	2,490	2,375	4,552	2,052	2,500	2,727	2,500
101-41940-220 Repair/Maint Supply - Equip	444	392	-	778	500	-	500	422	500
101-41940-223 Bldg Repair Suppl/Maintenance	5,786	3,773	6,509	13,237	19,981	14,981	5,000	6,663	10,500
101-41940-235 Signs	-	-	-	0	-	-	-	-	-
101-41940-264 Concessions - Pop	137	257	141	0	-	-	-	107	-
101-41940-302 Architects Fees	-	-	-	0	-	-	-	-	-
101-41940-303 Engineering Fees	-	120	-	0	-	-	-	24	-
101-41940-316 Security Monitoring	334	1,618	1,608	1,608	3,127	1,520	1,608	1,355	1,650
101-41940-320 Communications	721	1,253	1,023	1,032	1,367	867	500	906	1,000
101-41940-335 Background Checks	-	-	-	0	33	33	-	-	-
101-41940-336 Short Term Rental	-	-	-	0	32,500	-	-	-	40,750
101-41940-341 Newsletter Expenditures	-	-	-	0	-	-	-	-	-
101-41940-351 Legal Notices Publishing	642	530	572	1,060	883	383	500	661	600
101-41940-354 Ordinance Codification	3,158	1,654	-	2,231	8,189	3,188	5,000	2,389	5,000
101-41940-360 Insurance	27,608	27,365	25,891	25,468	51,641	24,800	28,741	26,615	28,275
101-41940-381 Electric Utilities	16,166	9,510	8,631	12,458	21,093	11,093	10,000	11,433	11,000
101-41940-383 Gas Utilities	2,330	2,423	3,368	3,033	5,163	663	4,500	3,131	4,500
101-41940-384 Refuse/Garbage Disposal	671	742	833	851	1,889	1,039	850	789	850
101-41940-385 Sewer Utility	601	728	660	660	1,485	705	780	686	780
101-41940-389 Generator Expense	-	-	-	0	1,500	-	1,500	300	1,500
101-41940-405 Cleaning Services	10,845	13,200	13,200	8,200	16,450	6,450	10,000	11,089	13,000
101-41940-430 Miscellaneous	2,043	1,720	1,801	2,173	3,250	1,750	1,500	1,847	2,000
101-41940-433 Dues and Subscriptions	7,091	7,456	8,451	9,319	17,696	8,698	9,000	8,263	9,400
101-41940-437 Brainerd Lakes Area Dev Corp - (See EDA Fund 502)	-	-	-	0	-	-	-	-	-
101-41940-438 Initiative Foundation	1,650	1,650	1,650	1,650	3,200	1,650	1,650	1,650	1,650
101-41940-439 Emergency Mgmt Expense	-	-	-	0	44,897	44,897	-	-	-
101-41940-440 Telephone Co Reimb Expense	-	-	-	0	-	-	-	-	-
101-41940-441 Enhanced 911/2020 Emergency Supplies	167,811	3,488	-	885	-	-	-	34,437	-
101-41940-442 Safety Prog/Equipment	4,526	2,236	5,242	8,160	30,309	15,309	15,000	7,033	15,453
101-41940-443 Sales Tax	-	2	-	0	10	10	10	2	10
101-41940-444 Transportation Plan	-	-	-	0	-	-	-	-	-
101-41940-446 Animal Control	-	-	-	0	-	-	-	-	-
101-41940-449 Cobra Payments	-	-	-	0	-	-	-	-	-
101-41940-451 Health Comm Program Expense	-	-	-	0	-	-	-	-	20
101-41940-452 Refund	100	-	-	0	100	100	-	15,000	15,000
101-41940-456 Fireworks	15,000	15,000	15,000	15,000	30,000	15,000	15,000	15,000	15,000
101-41940-460 Fines/Fees Reimburse	-	-	-	0	-	-	-	-	-
101-41940-470 Consultant Fees	-	-	-	0	113,844	113,844	-	-	-
101-41940-490 Donations to Civic Org s	3,750	3,650	3,750	4,000	9,150	3,500	5,650	4,200	5,650
101-41940-493 Pass Thru Donations	-	-	-	0	-	-	-	-	-
101-41940-500 Capital Outlay	-	-	-	0	-	-	-	-	90,000
101-41940-551 Capital Outlay-Building	-	-	-	0	-	-	-	-	-
101-41940-552 Capital Outlay-Land	-	-	-	0	-	-	-	-	-
Principal/Interest/Fiscal Refunding Bonds	-	-	-	0	-	-	-	-	-
101-41940-720 Operating Transfers	1,400,000	665,381	652,250	0	-	-	-	543,526	-
<b>Total 41940 General Government</b>	<b>1,673,879</b>	<b>768,441</b>	<b>752,193</b>	<b>114,176</b>	<b>602,926</b>	<b>305,137</b>	<b>297,789</b>	<b>721,286</b>	<b>263,668</b>
<b>42110 POLICE ADMINISTRATION</b>									
101-42110-100 Wages - Department Head	88,320	90,469	97,576	144,236	169,407	70,424	88,982	101,917	100,547
101-42110-110 Wages - Sergeant	69,033	53,062	78,837	71,574	78,021	-	78,021	69,705	80,875
101-42110-102 Administrative Assistant	-	-	-	17,991	101,268	46,626	54,642	14,527	58,219
101-42110-103 Tech 1 - Bobby	57,125	62,329	70,946	75,235	143,517	64,914	78,603	68,848	89,399
101-42110-104 Tech 2 - Hunter	-	-	-	41,783	39,718	-	-	8,357	73,465
101-42110-108 Tech 3 (Part Time)	4,321	19,794	12,827	625	26,900	900	26,000	12,713	26,000
101-42110- Tech 7 - vacant	46,226	52,858	64,434	0	141,490	63,469	78,021	48,308	75,065
101-42110-112 Tech 5 (Officer) - Patrick	62,337	68,490	36,396	63,329	131,313	63,611	67,702	59,651	79,541
101-42110-113 Tech 6 (Officer) - Cody	55,041	64,757	58,004	69,117	134,805	65,118	69,687	63,321	81,837
101-42110-121 PERA	66,800	70,533	71,527	76,257	162,142	72,585	89,557	74,591	101,165
101-42110-122 FICA	4,932	5,377	5,413	6,883	19,354	8,344	11,010	6,723	12,353
101-42110- FMLA	-	-	-	0	-	-	-	-	10,287
101-42110-131 Employer Paid Health	95,522	96,586	92,216	90,676	218,776	81,054	137,722	102,546	129,650
101-42110-132 Employer Paid Disability	-	3,092	3,197	3,149	3,461	5,250	4,373	2,755	1,002
101-42110-133 Employer Paid Dental	4,588	4,466	3,532	3,487	6,724	4,428	4,298	4,074	5,200
101-42110-134 Employer Paid Life	350	364	348	369	1,178	395	783	443	783
101-42110-135 Deferred Compensation	1,288	1,100	400	0	-	-	-	558	-
101-42110-140 Unemployment	-	-	-	0	1,000	-	1,000	200	1,000
101-42110-151 Workers Comp Insurance	18,322	23,684	30,528	35,287	64,698	27,645	37,053	28,975	31,312
101-42110-152 Health Savings Account	30,000	37,500	26,250	30,750	67,200	28,800	38,400	32,580	38,400
101-42110-200 Office Supplies	49	306	233	1,432	833	533	300	464	400
101-42110-208 Instruction Fees (ammo)	4,347	4,512	6,831	7,001	14,283	4,282	10,001	6,539	10,001
101-42110-209 Physicals	425	880	605	0	1,405	605	800	642	800
101-42110-210 Operating Supplies	6,912	3,179	3,047	4,109	8,855	5,855	3,000	4,049	4,000
101-42110-212 Motor Fuels	13,389	16,673	26,935	26,500	35,262	15,262	20,000	20,519	20,000
101-42110-214 Auto Expense - Squad 307	430	1,217	1,858	1,724	2,046	548	1,500	1,346	1,700
101-42110-216 Auto Expense - Squad 305	240	437	645	1,631	2,625	1,125	1,500	891	1,700
101-42110-217 Auto Expense - Squad 303	1,603	2,446	589	4,349	2,165	656	1,500	2,098	1,700
101-42110-218 Auto Expense - Squad 301	752	1,115	484	1,723	2,289	789	1,500	1,115	1,700
101-42110-219 Auto Expense - Squad 304	2,247	517	3,046	6,078	3,427	1,627	1,500	2,678	1,700
101-42110-220 Repair/Maint Supply - Equip	7,231	4,759	2,907	3,432	11,255	2,765	8,500	5,366	8,500
101-42110-221 Auto Expense - Squad 302	1,940	773	644	4,325	34,564	33,064	1,500	1,836	1,700
101-42110-223 Repairs/Maintenance - Building	36	255	20	1,238	808	308	500	410	500
101-42110-258 Unif Ted/Corey/Adam	2,219	448	406	295	1,264	589	675	809	900
101-42110-259 Unif Erik/Jo	849	669	520	31	2,572	1,897	675	549	900
101-42110-260 Unif Eric/Josh/Nate	574	276	585	489	1,266	591	675	520	900
101-42110-261 Unif Jake/TJ/Seth	741	1,415	316	724	1,146	471	675	774	900
101-42110-262 Unif Tony/Jon	550	1,363	408	963	1,065	380	675	792	900
101-42110-264 Unif Bobby/Cheryl	775	675	512	602	1,570	895	675	648	900
101-42110-265 Unif & P/T Expense	354	1,874	202	121	675	-	675	645	800
101-42110-270 Ammo	-	-	-	0	19,491	9,491	10,000	2,000	10,000
101-42110-281 Tactical Team	-	-	-	0	500	-	500	100	500
101-42110-282 Restitution Expenditures	-	-	-	392	523	23	500	281	500
101-42110-283 Forfeiture Expenditures	210	305	-	0	-	-	-	-	-
101-42110-304 Legal Fees (Civil)	70	-	-	0	-	-	-	14	-
101-42110-319 Donation Expenditures	-	4,861	11,167	1,192	61,253	61,253	-	3,444	-
101-42110-320 Communications	4,478	5,785	5,918	5,887	10,376	4,976	5,400		



CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 of Budget 2024	2025 Preliminary Budget Estimate 9/25/2024
101-42110-443 Sales Tax	-	-	-	0	200	-	200	40	200
101-42110-450 Undercover Supplies	-	-	-	0	0	-	-	-	-
101-42110-460 Fines/Fees Reimburse	6,000	6,000	6,000	6,000	15,967	7,967	8,000	6,400	8,000
101-42110-500 Capital Outlay	35,281	31,577	59,270	61,621	34,048	11,805	22,243	41,999	45,379
101-42110-550 Capital Outlay - Vehicles	104,713	45,672	23,023	59,711	139,742	71,527	68,215	60,267	69,238
101-42110-600 Principal - Copier Lease	307	480	489	499	976	467	509	457	259
101-41910-610 Interest	25	40	21	21	21	10	11	25	2
<b>Total 42110 Police Administration</b>	<b>839,676</b>	<b>841,771</b>	<b>860,300</b>	<b>1,000,439</b>	<b>2,053,605</b>	<b>942,348</b>	<b>1,111,258</b>	<b>930,688</b>	<b>1,307,728</b>
<b>42280 FIRE ADMINISTRATION</b>									
101-42280-100 Wages	14,400	14,400	14,400	40,050	167,512	72,519	84,994	35,649	84,994
101-42280-101 Assistant (Assistant Chief(s))	3,600	3,600	3,600	3,600	16,600	1,000	15,600	6,000	-
101-42280-106 Training	1,800	1,800	1,800	1,800	5,100	3,000	2,100	1,860	2,100
101-42280-107 Services	79,933	103,905	178,577	193,618	279,496	149,486	130,000	137,206	140,000
101-42280-121 PERA	-	-	-	0	23,650	12,836	16,614	3,363	16,614
101-42280-122 FICA	7,480	9,798	14,672	18,064	28,837	14,161	22,876	12,538	12,248
101-42280-123 FMLA	-	-	-	0	-	-	-	-	4,031
101-42280-131 Employer Paid Health	-	-	-	0	39,001	16,526	22,475	4,495	22,475
101-42280-132 Employer Paid Disability	-	-	-	0	665	791	174	35	174
101-42280-133 Employer Paid Dental	-	-	-	0	2,774	1,131	1,644	329	1,273
101-42280-134 Employer Paid Life	-	-	-	0	119	52	67	13	112
101-42280-151 Workers Comp Insurance	4,375	4,411	4,643	4,942	14,391	9,202	5,189	4,712	4,287
101-42280-152 H S A	-	-	-	0	12,800	6,400	6,400	1,280	6,400
101-42280-200 Office Supplies	37	102	274	476	425	125	300	238	550
101-42280-208 Instruction Fees - Training	21,358	26,360	24,714	34,553	35,769	15,789	20,000	25,397	20,000
101-42280-209 Physicals	3,095	3,448	3,160	3,160	3,280	3,300	4,000	3,396	4,000
101-42280-210 Operating Supplies	4,326	8,053	4,701	4,208	4,238	1,936	500	4,362	3,000
101-42280-212 Motor Fuels	665	855	2,409	1,585	1,708	2,543	1,543	1,056	1,500
101-42280-213 Diesel Fuel	-	-	-	0	2,256	1,256	1,000	1,511	1,750
101-42280-220 Repair/Maint Supply - Equip	7,017	4,737	3,257	9,524	13,831	7,831	6,000	6,107	6,500
101-42280-221 Repair/Maint Vehicles	7,481	14,464	25,801	14,446	25,208	13,208	12,000	14,838	15,000
101-42280-222 Tires	-	-	-	0	415	415	-	-	-
101-42280-223 Bldg Repair Suppl/Maintenance	1,797	3,411	6,686	16,210	11,691	6,691	5,000	6,621	8,000
101-42280-233 Fire Prevention	-	164	2,145	3,091	7,658	4,658	3,000	1,680	3,000
101-42280-240 Small Tools and Minor Equip	1,762	3,234	4,171	3,286	9,010	5,010	4,000	3,293	4,000
101-42280-258 Uniforms	1,375	1,654	2,661	5,676	4,729	1,229	3,500	2,915	3,500
101-42280-266 Turnout Gear	14,191	394	-	-	-	-	-	2,917	-
101-42280-299 Mutual Aid Exp	23,485	4,660	2,023	0	-	-	-	6,016	-
101-42280-316 Security Monitoring	334	3,597	1,464	1,464	7,092	2,092	5,000	2,372	5,000
101-42280-319 Donation Expenditures (Capital Outlay)	-	2,599	1,455	0	160,511	160,511	-	810	-
101-42280-320 Communications	1,280	2,772	3,322	3,353	5,992	2,992	3,000	2,745	3,000
101-42280-321 Communications - Cellular	3,853	4,456	4,119	5,045	8,321	4,321	4,000	4,295	4,500
101-42280-322 Postage	19	15	-	0	26	1	25	12	25
101-42280-331 Travel Expenses	4,793	4,148	5,469	6,872	11,233	7,233	4,000	5,056	5,000
101-42280-340 Advertising	-	-	-	0	-	-	-	-	-
101-42280-351 Legal Notices Publishing	-	-	-	0	-	-	-	-	-
101-42280-360 Insurance	5,054	4,635	16,302	21,011	43,074	21,289	21,785	13,757	22,134
101-42280-381 Electric Utilities	9,857	8,081	8,059	7,080	15,095	7,095	8,000	8,215	8,000
101-42280-383 Gas Utilities	2,105	13,291	6,506	5,952	8,766	1,766	7,000	6,973	7,000
101-42280-384 Refuse/Garbage	277	852	1,275	1,395	2,531	1,031	1,500	1,060	1,500
101-42280-385 Sewer Utility	350	624	660	605	1,485	705	780	604	780
101-42280-405 Cleaning Service	-	1,400	2,400	1,900	4,105	1,705	2,400	1,820	2,400
101-42280-430 Miscellaneous	-	1,743	971	2,171	1,031	31	1,000	1,177	1,000
101-42280-433 Dues and Subscriptions	1,975	1,240	2,572	4,658	10,555	5,952	4,593	3,007	4,000
101-42280-443 Sales Tax	-	-	-	0	100	-	100	20	100
101-42280-450 Permits	-	-	-	0	-	-	-	-	-
101-42280-455 House Burn	-	-	-	500	-	-	-	100	-
101-42280-491 FDRA City Contribution	27,927	28,475	25,847	26,321	33,612	3,612	30,000	28,114	23,000
101-42280-492 FDRA State Aid	41,753	44,668	48,814	63,521	48,000	-	48,000	49,351	-
101-42280-500 Capital Outlay	42,424	23,898	184,566	75,813	(37,506)	14,494	(52,000)	54,940	129,639
101-42280-550 Capital Outlay - Vehicles	-	891,053	-	260,000	552,085	497,085	55,000	241,211	-
101-42280-551 Capital Outlay-Building	-	-	-	0	-	-	-	-	-
101-42280-600 Principal	-	-	-	0	-	-	-	-	-
101-42280-610 Interest	-	-	-	0	-	-	-	-	-
101-42280-615 Issuance Costs (Other Financin	-	24,250	8,000	0	-	-	-	6,450	-
101-42280-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
101-42280-720 Operating Transfers	-	-	-	0	-	-	-	-	-
<b>Total 42280 Fire Administration</b>	<b>340,745</b>	<b>1,271,688</b>	<b>622,971</b>	<b>850,756</b>	<b>1,594,643</b>	<b>1,082,028</b>	<b>512,618</b>	<b>719,755</b>	<b>592,665</b>
<b>42500 AMBULANCE SERVICES</b>									
101-42500-223 Bldg Repair Suppl/Maintenance	551	333	224	212	2,476	676	1,800	624	433
101-42500-306 Ambulance Subsidy	13,200	13,200	13,200	11,000	-	-	-	-	-
<b>Total 42500 Ambulance Services</b>	<b>13,751</b>	<b>13,533</b>	<b>13,424</b>	<b>11,212</b>	<b>2,476</b>	<b>676</b>	<b>1,800</b>	<b>624</b>	<b>433</b>
<b>43000 PUBLIC WORKS (GENERAL)</b>									
101-43000-100 Wages and Salaries Dept Head	54,717	57,378	62,998	24,837	101,067	65,629	35,438	12,055	44,106
101-43000-103 Tech 1 - Hodges	62,967	54,397	68,485	57,315	85,737	37,058	53,495	57,181	59,337
101-43000-104 Tech 2 - DeShayes	-	730	688	0	(2,599)	14,798	12,783	47,680	16,081
101-43000-105 Part-time	2,314	-	-	-	-	(2,599)	(2,599)	229	-
101-43000-107 Replaces 50/50 to Full time	54,954	53,762	60,388	1,610	43,224	21,124	22,100	4,742	58,337
101-43000-109 Tech 3 - vacant	-	-	-	0	-	-	-	-	-
101-43000-121 PERA	12,181	12,468	14,327	13,905	26,245	13,210	13,035	13,183	17,640
101-43000-122 FICA	10,693	10,943	12,839	12,589	25,883	12,489	13,384	12,092	17,993
101-43000-123 FMLA	-	-	-	0	-	-	-	-	3,998
101-43000-131 Employer Paid Health	63,413	66,587	67,164	68,836	97,061	45,867	57,871	64,774	47,533
101-43000-132 Employer Paid Disability	1,250	1,327	1,356	1,673	2,716	1,376	1,530	1,427	386
101-43000-133 Employer Paid Dental	3,102	3,100	3,422	3,438	4,517	2,184	2,641	3,141	2,029
101-43000-134 Employer Paid Life	188	187	204	175	358	173	185	188	346
101-43000-136 Deferred Compensation	-	-	-	0	-	-	-	-	-
101-43000-140 Unemployment	-	-	-	0	-	-	-	-	-
101-43000-151 Workers Comp Insurance	14,926	15,805	15,194	15,751	26,862	10,323	16,539	15,643	12,348
101-43000-152 Health Savings Account	18,000	18,000	18,000	18,379	32,500	20,400	12,160	16,908	14,720
101-43000-200 Office Supplies	169	336	676	446	789	339	450	413	450
101-43000-208 Instruction Fees	-	-	-	271	5,200	3,700	1,500	354	1,500
101-43000-210 Operating Supplies	1,070	1,185	1,859	1,142	2,125	925	1,200	1,281	1,200
101-43000-212 Motor Fuels	10,829	7,491	11,864	10,925	15,683	7,683	8,000	9,822	10,000
101-43000-213 Diesel Fuel	7,944	5,610	11,611	14,309	24,541	6,541	16,000	11,476	18,000
101-43000-215 Shop Supplies	1,917	1,465	77	462	3,463	713	2,750	1,334	2,750
101-43000-220 Repair/Maint Supply - Equip	29,255	10,246	26,234	17,826	37,904	17,904	20,000	20,712	20,000
101-43000-221 Repair/Maint Vehicles	14,128	21,116	22,164	29,196	39,100	19,100	20,000	21,321	20,000
101-43000-222 Tires	6,505	1,413	1,749	2,121	4,026	1,026	3,000	2,958	3,000
101-43000-223 Bldg Repair Suppl/Maintenance	3,624	7,872	4,921	12,667	16,939	6,939	10,000	7,817	10,000
101-43000-224 Street Maint Materials	31,434	19,243	37,545	19,901	33,288	3,288	30,000	27,625	30,000
101-43000-225 New Roads Materials	-	-	-	0	-	-	-	-	-
101-43000-226 Bridge Materials	-	-	1,277	1,019	1,500	-	1,500	759	1,500
101-43000-228 Street Lighting	-	-	-	0	70	70	-	-	-
101-43000-232 Striping	17,443	23,017	-	20,022	3				

CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget	2025 Preliminary Budget Estimate 9/25/2024
101-43000-331 Travel Expenses	-	-	102	62	777	277	600	133	600
101-43000-340 Advertising	-	61	1,093	230	500	-	600	377	600
101-43000-351 Legal Notices Publishing	-	-	216	85	500	-	600	160	600
101-43000-360 Insurance	12,069	10,889	6,648	9,357	19,589	8,763	8,828	10,158	10,262
101-43000-381 Electric Utilities	8,803	10,206	6,939	8,361	17,534	5,534	12,000	9,262	12,000
101-43000-383 Gas Utilities	2,972	4,009	6,487	6,449	7,994	1,494	6,500	5,283	6,500
101-43000-384 Refuse/Garbage Disposal	1,688	1,049	1,630	2,318	2,254	1,254	1,000	-1,517	1,500
101-43000-385 Sewer Utility	400	391	465	388	879	479	400	409	400
101-43000-405 Cleaning Services	4,935	5,640	5,640	5,687	10,810	5,170	6,640	5,508	5,640
101-43000-413 Office Equipment Rental/Repair	-	-	-	0	100	-	100	20	100
101-43000-415 Equipment Rental	-	-	-	474	-	-	-	95	-
101-43000-430 Miscellaneous	1,063	1,479	441	260	3,318	818	2,500	1,149	1,500
101-43000-433 Dues and Subscriptions	-	36	1,793	979	4,707	1,719	2,988	1,159	3,850
101-43000-442 Safety Prog/Equipment	834	1,114	49	70	1,249	249	1,000	614	1,000
101-43000-443 Sales Tax	149	113	181	172	1,634	1,634	100	143	100
101-43000-450 Permits	-	-	-	0	-	-	-	-	-
101-43000-454 Joint Facility County Expense	28,508	30,371	32,272	37,138	60,365	25,365	35,000	32,658	35,000
101-43000-500 Capital Outlay	604,845	16,972	7,823	17,813	160,088	70,175	89,913	147,473	100,000
101-43000-550 Capital Outlay - Vehicles	318,862	95,275	27,435	119,574	178,642	78,642	100,000	132,229	60,340
101-43000-551 Capital Outlay-Building	-	-	-	0	80,960	-	-	-	-
101-43000-552 Capital Outlay-Land	-	-	-	0	-	-	-	-	-
101-43000-553 Capital Outlay-Other	633,904	180,279	2,660	769	271,674	106,674	165,000	198,522	-
101-43000-581 Capital Outlay - Seal Coat & Trails	74,020	17,167	108,420	109,565	433,000	-	433,000	148,434	117,000
101-43000-582 Capital Outlay - Crackfill	76,434	72,000	50,000	10,748	124,000	24,000	100,000	61,836	40,000
101-43000-583 Capital Outlay - Overlays	-	-	-	0	-	-	-	-	-
101-43000-584 Capital Outlay - Road Const	23,599	49,194	751,050	38,659	1,780,327	130,327	1,650,000	502,500	1,982,983
101-43000-600 Principal	-	-	-	0	-	-	-	-	-
101-43000-610 Interest	-	-	-	0	-	-	-	-	-
101-43000-620 Fiscal Agent s Fees	-	-	16,000	0	-	-	-	3,200	-
101-43000-720 Operating Transfers	-	-	175,000	0	-	-	-	35,000	-
<b>Total 43000 Public Works (General)</b>	<b>2,228,049</b>	<b>916,373</b>	<b>1,665,901</b>	<b>876,116</b>	<b>3,961,245</b>	<b>902,875</b>	<b>3,077,838</b>	<b>1,762,855</b>	<b>2,899,336</b>
<b>43025 PUBLIC WORKS SNOW REMOVAL</b>									
101-43025-100 Wages and Salaries	-	-	1,767	0	-	-	3,119	977	-
101-43025-103 Tech 1 Hodges	-	-	1,442	1,405	-	1,156	2,498	1,069	-
101-43025-104 Tech 2 - DeShayes	-	-	1,725	983	-	1,332	1,966	935	-
101-43025-105 Part-time	-	-	679	1,733	-	308	2,589	1,000	-
101-43025-107 Replaces 50/50	-	-	-	-	-	-	-	-	-
101-43025-108 Tech 3 - Vacant	-	-	2,248	2,446	-	2,165	4,893	1,917	-
101-43025-121 PERA	-	-	590	493	-	365	896	396	-
101-43025-122 FICA	-	-	542	453	-	363	821	363	-
101-43025-131 Employer Paid Health	-	-	2,079	1,920	-	1,499	3,531	1,506	-
101-43025-132 Employer Paid Disability	-	-	-	0	-	-	-	-	-
101-43025-133 Employer Paid Dental	-	-	102	117	-	74	197	83	-
101-43025-134 Employer Paid Life	-	-	7	2	-	5	3	2	-
101-43025-136 Deferred Compensation	-	-	13	0	-	-	-	3	-
<b>Total 430025 Public Works Snow Removal</b>			<b>11,195</b>	<b>9,552</b>		<b>7,266</b>	<b>20,511</b>	<b>8,252</b>	
<b>43026 PUBLIC WORKS Trails</b>									
101-43026-100 Wages and Salaries Dept Head	-	-	-	0	-	-	817	163	-
101-43026-103 Tech 1 - Hodges	-	-	327	0	-	-	654	196	-
101-43026-104 Tech 2 - DeShayes	-	-	-	0	-	-	-	-	-
101-43026-105 Part-time	-	-	-	0	-	-	-	-	-
101-43026-107 Replaces 50/50	-	-	-	-	-	-	-	-	-
101-43026-108 Tech 3 - Vacant	-	-	-	0	-	-	-	-	-
101-43026-121 PERA	-	-	25	0	-	-	49	15	-
101-43026-122 FICA	-	-	22	0	-	-	44	13	-
101-43026-131 Employer Paid Health	-	-	118	0	-	-	232	70	-
101-43026-132 Employer Paid Disability	-	-	-	0	-	-	-	-	-
101-43026-133 Employer Paid Dental	-	-	5	0	-	-	11	3	-
101-43026-134 Employer Paid Life	-	-	0	0	-	-	1	0	1
101-43026-136 Deferred Compensation	-	-	-	0	-	-	-	-	-
<b>Total 430026 Public Works Trails</b>			<b>496</b>	<b>0</b>			<b>1,808</b>	<b>461</b>	<b>1</b>
<b>43100 CEMETERY</b>									
101-43100-100 Wages and Salaries Dept Head	-	-	-	303	-	-	-	61	-
101-43100-103 Tech 1	-	-	-	2,389	-	2,620	-	474	-
101-43100-104 Tech 2	-	-	-	868	-	856	-	174	-
101-43100-105 Seasonal Part Time Staff	-	2,424	766	0	5,574	-	5,574	1,757	5,574
101-43100-108 Tech 3	-	-	-	1,943	-	855	-	389	-
101-43100-121 PERA	-	-	-	410	-	332	-	82	-
101-43100-122 FICA	-	79	60	390	737	311	426	191	-
101-43100-131 Employer Paid Health	-	-	-	2,675	-	1,306	-	535	-
101-43100-132 Employer Paid Disability	-	-	-	60	-	-	-	12	-
101-43100-133 Employer Paid Dental	-	-	-	3	-	81	-	1	-
101-43100-134 Employer Paid Life	-	-	-	1,014	-	4	-	363	-
101-43100-136 Deferred Compensation	-	-	-	31	-	-	-	6	-
101-43100-210 Operating Supplies	301	651	704	85	1,025	85	940	537	940
101-43100-220 Repair/Maint Supply - Equip	97	1,184	29	324	361	131	250	377	250
101-43100-360 Insurance	72	74	61	1,329	194	104	80	325	-
101-43100-381 Electric Utilities	5	179	321	500	668	318	350	271	350
101-43100-430 Miscellaneous	1,439	902	2,687	4,663	719	319	400	1,976	400
101-43100-452 Refund	75	1,075	1,200	0	500	600	-	470	-
101-43100-500 Capital Outlay	-	-	-	0	9,392	9,392	-	-	23,357
101-43100-600 Principal	-	-	-	0	-	-	-	-	-
101-43100-610 Interest	-	-	-	0	-	-	-	-	-
<b>Total 43100 Cemetery</b>	<b>1,989</b>	<b>6,667</b>	<b>5,749</b>	<b>17,668</b>	<b>19,189</b>	<b>17,313</b>	<b>8,030</b>	<b>7,292</b>	<b>30,871</b>
<b>45100 PARKS AND RECREATION (GENERAL)</b>									
101-45100-100 Wages	66,349	66,261	75,581	78,464	151,883	68,649	83,034	74,138	88,046
101-45100-101 Program Facilities Coordinator 100%	33,321	31,533	40,805	39,212	71,301	30,719	40,562	37,080	58,240
101-45100-104 Tech 1 - Shawn	33,505	29,885	30,124	42,784	84,535	46,555	48,774	38,832	63,742
101-45100-104 Tech 2 - Sara Summer Fun In the Park	-	-	-	1,780	3,840	640	3,000	956	3,000
101-45100-105 Part-time (Various)	21,134	35,285	38,807	37,217	72,185	45,422	37,710	34,027	37,710
101-45100-107 50/50-positions	-	-	-	-	33,365	11,285	33,400	5,035	-
101-45100-108 Tech 3 - Josh	36,652	39,255	47,747	50,824	89,759	47,613	53,052	45,626	59,987
101-45100-121 PERA	13,342	13,382	17,275	17,766	39,339	17,945	21,394	16,632	22,670
101-45100-122 FICA	13,569	13,995	16,206	17,504	39,539	17,449	22,090	16,673	23,353
101-45100-131 Employer Paid Health	29,565	32,076	50,719	59,631	101,772	45,774	55,998	45,598	53,698
101-45100-132 Employer Paid Disability	1,437	1,683	1,832	2,020	3,624	1,964	1,860	1,747	465
101-45100-133 Employer Paid Dental	3,802	3,713	3,212	3,679	7,824	3,415	4,409	3,763	3,819
101-45100-134 Employer Paid Life	230	235	211	223	487	219	268	233	447
101-45100-136 Deferred Compensation	456	650	394	0	0	0	0	300	-
101-45100-140 Unemployment	129	-	-	2,541	5,741	741	5,000	1,634	5,000
101-45100-151 Workers Comp Insurance	6,929	8,506	11,389	13,702	26,254	11,867	14,387	10,983	13,068
101-45100-152 Health Savings Account	9,000	12,000	14,250	14,625	37,800	18,800	19,000	13,775	16,000
101-45100-200 Office Supplies	200	238	458	355	442	142	300	310	300
101-45100-208 Instruction Fees	-	-	445	223	1,105	605	600	234	500
101-45100-210 Operating Supplies	-	3,745	4,401	3,575	7,164	3,964	3,200	3,557	3,500
101-45100-212 Motor Fuel	2,799	3,556	6,109	5,164	5,657	2,657	3,000	4,126	4,300
101-45100-213 Diesel Fuel	1,894	1,882	3,920	4,373	4,320	1,820	2,500	2,914	3,000
101-45100-220 Repair/Maint Supply - Equip	9,643	11,062	8,883	16,289	24,098	14,098	10,000	11,161	11,000
101-45100-221 Repair/Maint Vehicles	1,799	2,638	503	1,935	1,664	664	1,000	1,676	1,500
101-45100-223 Bldg Repair Suppl/Maintenance	13,639	17,618	11,884	17,204	56,656	36,656	20,000	19,029	22,000
101-45100-231 Chemicals/Landscaping Maint	3,394	5,478	4,660	1,016	7,274	1,274	6,000	4,110	4,000
101-45100-235 Signs	406	227	118	118	361	400	674	302	400
101-45100-240 Small Tools	70	1,015	1,435	1,435	3,248	2,048	1,200	1,031	1,500



CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget 2024	2025 Preliminary Budget Estimate 9/25/2024
101-45100-254 Concessions - Pop	14	9	8	0	5	6	-	6	-
101-45100-255 Concessions - Food	-	-	-	0	-	-	-	-	-
101-45100-258 Unif - was Mak	481	500	-	0	622	122	500	286	-
101-45100-260 Unif - Josh	497	493	500	500	885	385	500	498	785
101-45100-261 Unif - TJ	607	496	650	599	938	438	500	548	500
101-45100-264 Unif - Sean	-	-	646	500	1,000	500	500	329	785
101-45100-303 Engineering	2,335	-	-	0	10,408	5,408	5,000	1,467	5,000
101-45100-304 Legal Fees (Civil)	-	-	-	0	2,671	671	2,000	400	2,000
101-45100-308 Instructors Fees	-	-	-	35	395	395	-	7	-
101-45100-309 Tennis	250	433	432	737	1,320	320	1,000	670	1,000
101-45100-310 Program Supplies	608	1,770	596	3,464	1,851	351	1,500	1,568	1,500
101-45100-311 Softball/Baseball	86	1,439	1,633	559	2,522	1,022	1,500	1,044	1,500
101-45100-312 Pickleball	-	-	-	0	6,249	6,249	-	-	-
101-45100-315 Warm House/Garage Exp	135	921	286	70	500	-	500	382	500
101-45100-316 Security Monitoring	862	928	624	672	2,142	842	1,200	857	1,200
101-45100-317 Soccer/Skating	117	898	856	119	2,095	1,095	1,000	598	1,000
101-45100-318 Garage (North)	303	1,908	722	832	3,637	1,637	2,000	1,163	2,000
101-45100-319 Donation Expenditures	-	-	-	5,000	11,250	11,250	-	1,000	-
101-45100-320 Communications	5,069	5,890	6,192	6,342	12,185	6,185	6,000	5,899	6,000
101-45100-322 Postage	34	56	6	17	167	147	1,000	53	150
101-45100-323 Garage (East)	-	1,461	159	1,768	1,147	147	1,000	892	1,000
101-45100-324 Disc Golf Expenses	-	-	-	0	100	100	-	100	100
101-45100-331 Travel Expenses	483	593	387	662	2,351	1,351	1,000	625	1,000
101-45100-335 Background Checks	90	120	180	105	195	45	1,000	129	150
101-45100-340 Advertising	-	133	122	0	2,312	1,312	1,000	770	1,000
101-45100-351 Legal Notices Publishing	439	-	-	0	200	-	200	152	200
101-45100-350 Insurance	13,616	13,417	14,130	20,528	46,310	24,756	21,554	16,649	25,420
101-45100-381 Electric Utilities	12,108	13,909	14,624	14,968	28,714	14,714	15,000	14,121	15,000
101-45100-383 Gas Utilities	6,654	5,582	11,488	11,043	14,359	4,359	10,000	8,953	10,000
101-45100-384 Refuse/Garbage Disposal	1,014	991	1,073	1,333	1,725	925	800	1,042	800
101-45100-403 Improvements Other Than Bldgs	4,778	4,275	3,368	3,760	6,811	3,011	3,800	4,000	3,800
101-45100-405 Cleaning Services	2,822	22,575	22,575	23,595	45,819	22,244	23,575	19,028	23,575
101-45100-413 Office Equipment Rental/Repair	388	479	510	611	952	452	500	498	500
101-45100-415 Equipment Rental	966	854	87	365	500	-	500	555	500
101-45100-430 Miscellaneous	2,861	1,141	6,352	2,219	8,261	7,061	1,200	2,755	1,500
101-45100-433 Dues and Subscriptions	1,580	1,270	1,375	1,746	6,116	3,105	3,011	1,766	3,011
101-45100-442 Safety Prog/Equipment	363	1,422	960	704	1,167	167	1,000	690	1,000
101-45100-443 Sales Tax	1,684	2,597	3,688	4,279	7,668	6,086	1,600	2,766	3,000
101-45100-445 Sr Meals Expense	31	-	-	0	100	-	100	29	100
101-45100-448 Weight Room Ins Reimbur	98	98	127	124	252	102	150	116	150
101-45100-450 Permits	-	-	-	0	100	100	-	-	-
101-45100-452 Refund	267	88	640	278	185	45	150	284	150
101-45100-453 80 Acre Development Expense	25	1,628	707	218	1,000	-	1,000	716	1,000
101-45100-457 Weight Room Expenses	661	2,095	2,360	2,522	4,187	2,187	2,000	1,968	2,000
101-45100-459 PAL Foundation Expenditures	33,940	1,906	25,707	37,045	33,998	30,998	3,000	20,319	73,000
101-45100-461 Silver Sneakers	6,021	6,881	6,426	9,308	14,997	8,497	6,500	7,027	6,500
101-45100-481 Park Master Plan	-	-	-	0	-	-	-	-	-
101-45100-500 Capital Outlay	208,450	133,795	355,738	191,208	99,367	99,367	-	177,838	428,600
101-45100-551 Capital Outlay-Building	-	-	-	0	-	-	-	-	-
101-45100-552 Capital Outlay-Land	-	-	25,929	0	-	-	-	5,186	-
101-45100-557 Capital Outlay - Other	-	-	-	0	-	-	-	-	-
101-45100-600 Principal	781	797	813	800	1,510	675	835	825	840
101-45100-610 Interest	68	52	38	20	83	69	15	38	15
<b>Total 45100 Parks and Recreation (General)</b>	<b>617,692</b>	<b>568,674</b>	<b>904,788</b>	<b>788,456</b>	<b>1,274,726</b>	<b>702,925</b>	<b>604,448</b>	<b>696,852</b>	<b>1,122,157</b>
<b>45125 PARKS AND RECREATION SNOW REMOVAL</b>									
101-45125-100 Wages and Salaries Dept Head	-	-	505	0	-	-	-	101	-
101-45125-101 Assistant	-	-	-	0	-	-	-	-	-
101-45125-103 Tech 1 - Shawn	-	-	-	824	1,244	-	1,244	414	1,544
101-45125-104 Tech 2 - Summer Fun in the Park	-	-	-	0	-	-	-	-	-
101-45125-105 Part-time	-	-	-	0	-	-	-	-	-
101-45125-108 Tech 3 - Josh	-	-	925	397	785	-	785	423	-
101-45125-121 PERA	-	-	107	92	153	-	153	70	-
101-45125-122 FICA	-	-	92	85	141	-	141	64	-
FMLA	-	-	-	0	-	-	-	-	15
101-45125-131 Employer Paid Health	-	-	713	388	681	-	681	356	-
101-45125-132 Employer Paid Disability	-	-	-	0	-	-	-	-	-
101-45125-133 Employer Paid Dental	-	-	33	36	59	-	59	26	-
101-45125-134 Employer Paid Life	-	-	3	1	2	-	2	1	-
101-45125-135 Employee Paid Other	-	-	-	0	-	-	-	-	-
101-45125-136 Deferred Compensation	-	-	5	0	-	-	-	1	-
<b>Total 45125 Parks and Recreation Snow Removal</b>			<b>2,382</b>	<b>1,621</b>	<b>3,075.00</b>		<b>3,076</b>	<b>1,456</b>	<b>1,659</b>
<b>45126 PARKS AND RECREATION TRAILS</b>									
101-45126-100 Wages and Salaries Dept Head	-	-	95	0	-	-	-	19	-
101-45126-101 Assistant	-	-	-	679	-	35.01	1,233	382	-
101-45126-103 Tech 1	-	-	-	0	-	-	-	-	-
101-45126-104 Tech 2	-	-	-	0	-	-	-	-	-
101-45126-105 Part-Time	-	-	-	1,198	-	-	2,396	719	-
101-45126-108 Tech 3 - Josh	-	-	7	141	-	2.63	272	84	-
101-45126-121 PERA	-	-	6	132	-	2.54	254	78	-
101-45126-122 FICA	-	-	35	497	-	6.04	869	300	-
101-45126-131 Employer Paid Health	-	-	-	33	-	-	-	7	-
101-45126-132 Employer Paid Disability	-	-	2	3	-	1.02	62	13	-
101-45126-133 Employer Paid Dental	-	-	0	0	-	0.09	7	1	-
101-45126-134 Employer Paid Life	-	-	0	0	-	-	-	-	-
101-45126-135 Employee Paid Other	-	-	1	0	-	-	-	0	-
101-45126-136 Deferred Compensation	-	-	-	0	-	-	-	-	-
<b>Total 45126 Parks and Recreation Trails- Plowing</b>			<b>146</b>	<b>2,683</b>		<b>47.33</b>	<b>5,193</b>	<b>1,604</b>	
<b>45500 LIBRARY</b>									
101-45500-101 Assistant	15,057	20,739	22,074	25,608	58,818	28,883	27,055	22,107	27,560
101-45500-121 PERA	1,129	1,540	1,656	1,821	3,387	1,358	2,029	1,655	2,087
101-45500-122 FICA	1,182	1,456	1,585	1,827	3,591	1,521	2,070	1,618	2,108
FMLA	-	-	-	0	-	-	-	-	469
101-45500-131 Employer Paid Health	-	-	-	0	-	-	-	-	-
101-45500-132 Employer Paid Disability	105	-	-	0	199	-	199	61	-
101-45500-133 Employer Paid Dental	310	411	291	276	332	47	285	315	-
101-45500-134 Employer Paid Life	19	14	25	25	31	4	27	22	-
101-45500-135 Employer Paid Other	-	-	-	0	-	-	-	-	-
101-45500-136 Employer Share of Deferred Comp	195	-	-	-	-	-	-	39	-
101-45500-140 Unemployment	-	-	-	0	-	-	-	-	-
101-45500-151 Workers Comp Insurance	1,714	1,139	932	1,094	2,136	987	1,149	1,206	1,084
101-45500-162 Health Savings Account	830	1,378	488	357	3,510	1,510	2,000	1,010	2,000
101-45500-201 Library Operating Supplies	509	249	868	922	739	239	500	610	600
101-45500-202 Library Subscriptions	4,514	4,045	4,682	4,614	9,012	4,012	5,000	4,571	5,000
101-45500-203 Library Books	-	-	-	28	190	40	150	62	150
101-45500-204 Children's Program Expense	-	-	-	0	-	-	-	-	-
101-45500-205 Library Luncheon Expense	-	-	-	0	-	-	-	-	-
101-45500-206 Book Sale Expenses	138	72	343	170	200	200	-	145	100
101-45500-207 Golf Fundraiser Expense	-	-	-	0	-	-	-	-	-
101-45500-319 Donation Expenditures	-	-	-	0	-	-	-	-	-
101-45500-320 Communications	760	754	772	774	1,503	503	1,000	812	1,000
101-45500-322 Postage	1	2	1	0	50	-	50	11	50
101-45500-335 Background Checks	-	-	-	-	-	-	-	-	-
101-45500-360 Insurance	-	-	-	0	-	-	-	-	-
101-45500-413 Office Equipment Rental/Repair	624	117	124	108	576	76	500	295	500
101-45500-430 Miscellaneous	613	221	299	205	1,743	743	1,000	467	1,000
101-45500-433 Dues and Subscriptions	2,031	2,007	1,458	1,445	4,213	2,213	2,000	1,788	2,200
101-45500-443 Sales Tax	6	308	354	399	985	370	615	336	615
101-45500-452 Refund	-	9	-	0	50	-	50	12	50

CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUALs of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget 2024	2025 Preliminary Budget Estimate 9/25/2024
101-45500-459 PAL Foundation Expenditures	357	-	-	0	521	271	250	121	250
101-45500-500 Capital Outlay	2,938	2,509	258	988	789	789	1,339	2,580	
101-45100-600 Principal	511	521	532	588	992	445	547	547	
101-45100-610 Interest	44	34	23	13	53	45	8	8	
Total 45500 Library	39,555	37,654	36,762	41,362	91,718	45,234	46,484	39,763	49,938
<b>47014 2012 SERIES A</b>									
101-47014-600 Principal	195,000	200,000	205,000	210,000	-	-	-	162,000	-
101-47014-610 Interest	15,803	11,753	7,346	2,520	-	-	-	7,484	-
101-47014-620 Fiscal Agent s Fees	252	377	253	360	-	-	-	248	-
Total 2012 Series A	211,055	212,130	212,599	212,880	-	-	-	169,733	-
<b>47015 Series 2015B</b>									
101-47015-600 Principal	-	-	-	0	-	-	-	-	-
101-47015-610 Interest	-	-	-	0	-	-	-	-	-
101-47015-615 Issuance Costs	-	-	-	0	-	-	-	-	-
101-47015-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
Total 47015 Series 2015B	-	-	-	0	-	-	-	-	-
<b>48000 RECYCLING</b>									
101-48000-384 Refuse/Garbage Disposal	385	-	-	25	-	-	-	82	-
101-48000-388 Recycling Expenses	100	325	186	200	600	100	500	262	500
101-48000-430 Miscellaneous	-	-	-	1	-	-	-	0	-
Total 4800 Recycling	485	325	186	226	600	100	600	344	500
<b>TOTAL GENERAL FUND</b>	<b>6,551,786</b>	<b>5,255,020</b>	<b>6,706,969</b>	<b>4,606,594</b>	<b>11,093,322</b>	<b>4,801,367</b>	<b>6,389,520</b>	<b>5,024,215</b>	<b>7,154,944</b>
<b>FUND 301 DEBT SERVICE FUND</b>									
301-47000-551 Capital Outlay-Building	-	-	-	0	-	-	-	-	-
301-47000-600 Principal - 2019 City Hall/Police/Fire	-	180,000	225,000	230,000	460,000	230,000	230,000	173,000	235,000
301-47000-602 REA Loan Payment	-	-	-	0	-	-	-	-	-
301-47000-610 Interest - 2019 City Hall/Police/Fire	69,855	74,881	70,831	66,281	123,362	61,681	61,681	66,708	57,031
301-47000-620 Fiscal Agent s Fees	-	745	495	2,196	2,872	2,597	276	742	500
301-47001-600 Principal	-	-	-	0	-	-	-	-	-
301-47001-610 Interest	-	-	-	0	-	-	-	-	-
301-47001-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47002-600 Principal	-	-	-	0	-	-	-	-	-
301-47002-610 Interest	-	-	-	0	-	-	-	-	-
301-47003-600 Principal	-	-	-	0	-	-	-	-	-
301-47003-610 Interest	-	-	-	0	-	-	-	-	-
301-47004-600 Principal	-	-	-	0	-	-	-	-	-
301-47004-610 Interest	-	-	-	0	-	-	-	-	-
301-47004-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47005-600 Principal	-	-	-	0	-	-	-	-	-
301-47005-610 Interest	-	-	-	0	-	-	-	-	-
301-47005-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47006-600 Principal	-	-	-	0	-	-	-	-	-
301-47006-610 Interest	-	-	-	0	-	-	-	-	-
301-47006-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47007-600 Principal	-	-	-	0	-	-	-	-	-
301-47007-610 Interest	-	-	-	0	-	-	-	-	-
301-47007-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47008-600 Principal	-	-	-	0	-	-	-	-	-
301-47008-610 Interest	-	-	-	0	-	-	-	-	-
301-47008-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47009-430 Miscellaneous	-	-	-	0	-	-	-	-	-
301-47009-600 Principal	-	-	-	0	-	-	-	-	-
301-47009-610 Interest	-	-	-	0	-	-	-	-	-
301-47009-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47010-600 Principal	-	-	-	0	-	-	-	-	-
301-47010-610 Interest	-	-	-	0	-	-	-	-	-
301-47010-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47011-600 Principal	-	-	-	0	-	-	-	-	-
301-47011-610 Interest	-	-	-	0	-	-	-	-	-
301-47011-615 Issuance Costs (Other Financing)	-	-	-	0	-	-	-	-	-
301-47011-620 Bond Discount	-	-	-	0	-	-	-	-	-
301-47012-600 Principal	-	-	-	0	-	-	-	-	-
301-47012-610 Interest	-	-	-	0	-	-	-	-	-
301-47012-620 Fiscal Agent s Fees	-	-	-	0	-	-	-	-	-
301-47013-440 Telephone Co Reimb Expense	-	-	-	0	-	-	-	-	-
301-47013-621 Continuing Disclosure Expense	495	-	-	0	-	-	-	99	-
301-47014-430 Miscellaneous	-	-	-	0	-	-	-	-	-
301-47100-600 2022 Roads - Principal	-	-	-	66,000	33,000	33,000	33,000	6,600	42,000
301-47100-610 2022 Roads - Interest	-	-	-	24,654	65,643	32,704	32,939	11,519	32,260
2022 Roads - Issuance Costs	-	-	-	-	-	-	-	-	-
2022 Roads - Fiscal Agent Fees	-	-	-	275	-	-	275	55	275
301-47014-600 Principal - 2018 Road Bonds - Est.	75,000	80,000	85,000	85,000	180,000	80,000	80,000	83,000	80,000
301-47014-610 Interest - 2018 Road Bonds - Est.	20,356	10,225	15,850	10,300	21,128	10,563	10,563	15,658	7,638
301-47014-620 Fiscal Agent s Fees	495	745	495	738	1,015	740	275	550	600
301-47101-600 2022 GO Equip Certificates - Principal	-	-	-	166,000	93,000	93,000	93,000	16,600	102,000
301-47101-610 2022 GO Equip Certificates - Interest	-	-	-	15,922	40,919	21,122	19,797	7,144	17,881
2022 Issuance Costs	-	-	-	-	-	-	-	-	-
2022 Fiscal Agent s Fees	-	-	-	275	-	-	275	55	275
301-47015-600 2021 GO Equip Certificates - Principal	145,000	-	-	120,000	240,000	120,000	120,000	77,000	125,000
301-47015-610 2021 GO Equip Certificates - Interest	2,900	-	21,855	16,100	27,400	13,700	13,700	10,913	11,250
301-47015-615 2021 Issuance Costs	-	-	-	927	-	-	-	185	-
301-47015-620 2021 Fiscal Agent s Fees	1,000	250	495	0	1,263	888	276	404	500
301-47016-600 2025 GO Bonds - Roads Principal	-	-	-	-	-	-	-	-	128,500
301-47016-610 2025 GO Bonds - Roads Interest	-	-	-	-	-	-	-	-	-
301-47016-615 2025 GO Bonds - Road Issuance Costs	-	-	-	-	-	-	-	-	-
307-47016-620 2025 GO Bonds - Roads Fiscal Agent Fees	-	-	-	-	-	-	-	-	-
Total Debt Service Fund	315,111	354,846	420,032	575,118	1,416,149	710,094	706,055	474,232	850,610
<b>FUND 401 GENERAL CAPITAL PROJECTS (PART OF GENERAL FUND)</b>									
401-42280-551 Capital Outlay - Fire Hall Remodeling	891,036	1,142,045	-	0	-	-	-	404,616	-
401-44000-430 Miscellaneous	154,713	-	-	0	-	-	-	30,943	-
401-47012-551 Capital Outlay - Building	2,114,970	10,775	-	0	-	-	-	425,149	-
401-47012-615 Issuance Costs (Other Financing)	-	-	-	0	-	-	-	-	-
401-47012-616 Bond Discount	-	-	-	0	-	-	-	-	-
401-49300-720 Operating Transfers	-	-	-	0	-	-	-	-	-
Total Fund 401 General Capital Projects (Part of the General Fund)	3,160,719	1,152,819	-	0	-	-	-	860,708	-
<b>FUND 405 TAX INCREMENT FINANCE PROJECTS</b>									
405-46000-351 Legal Notices Publishing	111	123	129	109	250	-	250	144	250
405-46000-640 Tax Increment 1	-	-	-	0	-	-	-	-	-
405-46000-641 Tax Increment 2	-	-	-	0	-	-	-	-	-
405-46000-642 Tax Increment 3	-	-	-	0	-	-	-	-	-
405-46000-643 Tax Increment 6	-	-	-	0	-	-	-	-	-
405-46000-644 Tax Increment 7 - Stone #1	-	-	-	0	-	-	-	-	-
405-46000-645 Tax Increment 8 - Crosswoods	-	-	-	0	-	-	-	-	-
405-46000-646 TaxIncrement 9-C&J Dev	10,945	11,947	13,018	11,071	17,631	6,560	11,071	11,610	11,071
405-46000-650 Administrative Costs	100	100	100	100	400	100	300	140	300
405-46001-646 TaxIncrement 9-C&J Dev	-	-	-	0	-	-	-	-	-
405-46001-720 Operating Transfers	-	-	-	0	-	-	-	-	-
Total Fund 405 Tax Increment Finance Projects	11,155	12,171	13,248	11,280	18,281	6,660	11,621	11,895	11,621
<b>FUND 502 ECONOMIC DEVELOPMENT FUND</b>									
502-46500-304 Legal Fees (Civil)	-	-	-	0	-	-	-	-	-
502-46500-351 Legal Notices Publishing	-	-	-	0	-	-	-	-	-
502-46500-493 Pass Through Donations	-	-	-	0	-	-	-	-	-



CITY OF CROSSLAKE -  
Expenditures Detail BU 2024 By Object Code

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 Amended Budget	YTD ACTUAL as of 11/14/2024	2024 Approved Budget	Average 2020-2023 & Budget 2024	2025 Preliminary Budget Estimate 9/25/2024
502-46500-600 Principal	-	-	-	0	-	-	-	-	-
502-46500-610 Interest	-	-	-	0	-	-	-	-	-
502-47000-600 Principal	-	-	-	0	-	-	-	-	-
502-47000-610 Interest	-	-	-	0	-	-	-	-	-
502-47000-615 Issuance Costs (Other Financin	-	-	-	0	-	-	-	-	-
502-47000-616 Bond Discount	-	-	-	0	-	-	-	-	-
502-47000-620 Fiscal Agent's Fees	-	-	-	0	-	-	-	-	-
502-47009-430 Miscellaneous	12,554	10,925	10,779	13,603	24,607	6,507	18,100	13,192	18,100
502-47009-600 Principal	-	-	-	0	-	-	-	-	-
502-47009-610 Interest	-	-	-	0	-	-	-	-	-
502-47009-620 Fiscal Agent's Fees	-	-	-	0	-	-	-	-	-
502-47009-720 Operating Transfers	-	-	-	0	-	-	-	-	-
<b>Total Fund 602 Economic Development Fund</b>	<b>12,554</b>	<b>10,925</b>	<b>10,779</b>	<b>13,603</b>	<b>24,607</b>	<b>6,507</b>	<b>18,100</b>	<b>13,192</b>	<b>18,100</b>
<b>FUND 603 EDA (REVOLVING LOAN)</b>									
503-46500-304 Legal Fees (Civil)	-	-	-	0	-	-	-	-	-
503-46500-430 Miscellaneous - (Publication and Admin Acct Fees)	-	-	-	0	-	-	-	-	-
503-46500-447 Loan Disbursements	-	-	-	0	-	-	-	-	-
<b>Total Fund 603 EDA (Revolving Loan)</b>				<b>0</b>					
<b>FUND 601 SEWER OPERATING FUND</b>									
601-43200-100 Wages and Salaries Dept Head	94,593	85,704	29,486	56,403	41,450	2,076	39,374	61,112	44,106
601-43200-101 Assistant	-	-	-	0	-	-	-	-	-
601-43200-103 Tech 1 - Joe	-	-	-	2,369	6,400	5,650	750	624	14,890
601-43200-104 Tech 2 - Nate	-	-	-	23,201	116,827	50,322	66,605	17,951	71,420
601-43200-108 Tech 3 -	-	-	-	4,659	19,500	2,856	18,644	4,261	18,050
601-43200-121 PERA	1,510	4,867	(2,277)	45,978	15,184	4,830	10,354	12,086	11,210
601-43200-122 FICA	5,833	5,823	3,783	5,674	15,055	4,504	10,551	6,335	11,434
601-43200- FMLA	-	-	-	0	-	-	-	-	2,541
601-43200-131 Employer Paid Health	19,710	22,164	34,109	43,533	51,469	16,029	35,440	30,991	35,440
601-43200-132 Employer Paid Disability	744	792	501	728	1,063	834	229	699	229
601-43200-133 Employer Paid Dental	1,030	1,032	602	1,032	2,985	1,030	1,955	1,130	1,955
601-43200-134 Employer Paid Life	62	62	24	68	196	48	148	73	156
601-43200-136 Deferred Compensation	649	650	187	0	-	-	-	297	-
601-43200-151 Workers Comp Insurance	4,488	3,909	3,438	3,044	7,052	3,856	3,198	3,615	3,806
601-43200-152 Health Savings Account	6,000	6,000	9,000	8,000	16,540	6,400	10,240	7,448	10,240
601-43200-200 Office Supplies	328	587	430	785	952	452	500	526	600
601-43200-208 Instruction Fees	1,085	1,096	2,546	1,329	2,883	983	2,000	1,611	1,500
601-43200-210 Operating Supplies	1,515	2,960	2,268	1,572	5,206	2,206	3,000	2,263	4,000
601-43200-212 Motor Fuels	-	50	59	0	2,000	-	2,000	422	1,000
601-43200-213 Diesel Fuel	-	-	-	0	500	-	500	100	500
601-43200-220 Repair/Maint Supply - Equip	45,322	29,971	24,048	26,032	45,349	20,349	25,000	30,074	30,030
601-43200-221 Repair/Maint Vehicles	100	629	958	818	1,704	204	1,500	800	1,500
601-43200-222 Tires	-	-	1,148	0	1,000	-	1,000	430	1,000
601-43200-223 Bldg Repair Suppl/Maintenance	4,032	4,207	3,351	5,075	8,915	915	8,000	4,933	8,000
601-43200-229 Oper/Maint - Lift Station	26,316	27,781	19,671	12,385	16,459	6,459	10,000	19,231	18,000
601-43200-230 Repair/Maint - Collection Syst	4,676	5,186	5,790	14,446	29,719	19,719	10,000	8,019	15,000
601-43200-231 Chemicals	12,168	10,934	21,937	25,855	38,216	20,216	18,000	17,778	20,000
601-43200-258 Unif Bob/Ted/Terry	435	452	676	593	1,350	350	1,000	631	1,000
601-43200-303 Engineering Fees	177	390	220	180	1,000	-	1,000	393	32,000
601-43200-304 Legal Fees (Civil)	-	-	-	0	250	-	250	50	250
601-43200-320 Communications	1,966	6,497	5,398	5,537	9,271	4,716	4,556	4,791	4,600
601-43200-321 Communications-Cellular	1,078	1,101	709	596	2,098	498	1,600	1,017	1,600
601-43200-322 Postage	1,004	871	854	1,346	1,884	1,084	800	975	1,000
601-43200-331 Travel Expenses	869	2,071	2,559	2,124	4,662	2,162	2,500	2,025	2,000
601-43200-340 Advertising	-	-	-	0	-	-	-	-	-
601-43200-351 Legal Notices Publishing	-	272	-	0	200	-	200	94	200
601-43200-360 Insurance	11,979	10,594	15,738	15,392	30,958	14,797	16,161	13,973	15,497
601-43200-381 Electric Utilities	39,609	39,810	39,516	30,389	64,961	26,961	38,000	37,465	40,000
601-43200-383 Gas Utilities	1,858	2,370	3,825	3,815	4,149	1,149	3,000	2,973	3,000
601-43200-384 Refuse/Garbage Disposal	-	-	-	0	-	-	-	-	-
601-43200-406 Lab Testing	6,565	10,874	10,708	9,948	32,131	10,131	22,000	12,419	22,000
601-43200-407 Sludge Disposal	24,324	21,382	45,766	32,356	70,889	25,889	45,000	33,765	47,120
601-43200-420 Depreciation Expense	316,016	318,985	325,825	370,797	360,000	-	360,000	337,327	350,000
601-43200-430 Miscellaneous	29	77	130	465	225	25	200	180	200
601-43200-433 Dues and Subscriptions	1,720	2,343	3,953	428	9,852	4,852	5,000	2,689	5,000
601-43200-442 Safety Prog/Equipment	172	141	514	0	1,500	-	1,500	465	1,500
601-43200-443 Sales Tax	-	-	-	0	200	-	200	40	200
601-43200-450 Permits	1,690	1,690	1,690	1,450	3,450	1,450	2,000	1,644	2,000
601-43200-452 Refund	-	52	-	0	100	-	100	30	100
601-43200-500 Capital Outlay	-	-	-	(78,686)	242,689	26,689	216,000	27,463	125,000
601-43200-553 Capital Outlay - Other (Cyber Security)	-	-	-	636	-	-	-	127	7,731
601-43200-554 Capital Outlay - Ox Ditch Bldg	-	-	-	0	-	-	-	-	-
601-43200-555 Capital Outlay - Sewer Blossol	-	-	-	31,059	-	-	-	-	-
601-43200-615 Bond Issuance Costs	-	-	37,037	-	-	-	-	6,212	-
601-43200-555 Capital Outlay - Sewer Exten	-	-	-	33,488	35,418	35,418	-	7,407	-
<b>Total Fund 601 Sewer Operating Fund</b>	<b>641,647</b>	<b>629,287</b>	<b>656,072</b>	<b>742,899</b>	<b>1,324,170</b>	<b>326,106</b>	<b>998,064</b>	<b>733,574</b>	<b>989,607</b>
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>									
651-43200-220 Repair/Maint Supply - Equip	-	-	-	0	-	-	-	-	-
651-43200-223 Bldg Repair Suppl/Maintenance	-	-	-	0	-	-	-	-	-
651-43200-303 Engineering Fees	-	-	-	0	-	-	-	-	-
651-43200-500 Capital Outlay	-	-	-	0	-	-	-	-	-
651-47102-600 2022A Sewer Bonds - Principal	-	-	-	-	82,000	41,000	41,000	8,200	60,000
651-47102-610 2022A Sewer Bonds - Interest	-	-	10,547	71,167	139,442	69,176	70,268	30,396	69,422
651-47107-615 2022A Sewer Bonds - Fiscal Charges	-	-	-	-	275	-	275	55	275
651-47007-600 Principal	-	-	-	0	410,000	205,000	205,000	41,000	-
651-47007-610 Interest	16,131	12,157	7,803	5,632	3,054	2,614	440	8,433	-
651-47007-615 Issuance Costs (Other Financin	-	-	-	0	275	-	275	55	-
651-47007-620 Fiscal Agent's Fees	243	368	242	458	136	136	-	262	-
651-47008-452 Refund	-	-	-	0	-	-	-	-	-
651-47008-600 Principal - 2017A	-	-	-	0	200,000	100,000	100,000	20,000	105,000
651-47008-610 Interest	15,551	14,265	12,827	11,240	19,591	10,180	9,411	12,659	8,205
651-47008-615 Issuance Costs (Other Financin	-	-	-	0	275	-	275	55	275
<b>Total Fund 651 Sewer Restricted Sinking Fund</b>	<b>31,925</b>	<b>26,789</b>	<b>31,419</b>	<b>86,497</b>	<b>865,048</b>	<b>428,106</b>	<b>426,942</b>	<b>121,114</b>	<b>243,177</b>
<b>Total City Expenditures</b>	<b>#####</b>	<b>7,442,657</b>	<b>6,838,518</b>	<b>6,037,991</b>	<b>14,731,576</b>	<b>6,278,839</b>	<b>8,550,302</b>	<b>7,839,930</b>	<b>9,268,058</b>
<b>Revenues Over (Under) Expenditures</b>	<b>#####</b>	<b>146,255</b>	<b>2,668,362</b>	<b>(6,037,991)</b>	<b>(2,446,279)</b>	<b>#####</b>	<b>(1,266,938)</b>	<b>15,843</b>	<b>(335,148)</b>



City of Crosslake  
Prior Years' Tax Rates and City Levies

	Final Pay 2017	Final Pay 2018	Final Pay 2019	Final Pay 2020	Final Pay 2021	Final Pay 2022	Final Pay 2023	Final Pay 2024	Final Pay 2025
<b>Tax Levy:</b>									
City Revenue	3,005,707	3,066,329	3,218,300	3,465,861	3,586,002	3,423,987	3,536,240	3,918,588	3,924,080
2023 Sewer Operating Levy							87,050	188,027	161,607
EDA	12,500	12,500	8,500	0	16,000	19,100	18,100	18,100	18,100
G.O. Improvement Bonds, 2006B	0	0	0	0	0	0	0	0	0
G.O. Refunding Bonds, 2012A	343,533	342,870	344,884	344,275	343,771	343,456	222,100	0	0
G.O. Equipment Cert. 2015B	154,581	153,825	155,127	0	0	0	0	0	0
G.O. Equipment Cert. 2021A	0	0	0	0	0	0	0	0	0
2017 Project Bonds - Sewer	0	116,613	118,776	121,228	119,863	144,165	141,645	144,375	141,750
2018 Project Bonds - Manhattan Pt.	0	0	105,000	104,292	107,231	118,340	118,713	118,608	118,865
2019 G.O. Capital Improvement Bonds	0	0	0	270,483	312,985	104,554	102,025	99,100	101,175
G.O. Equipment Certificates Series 2022A	0	0	0	0	0	313,510	308,680	309,100	309,415
G.O. Special Assessment Bonds 2022A Roads	0	0	0	0	0	0	125,768	125,875	126,083
G.O. Sewer Bonds 2022A	0	0	0	0	0	0	40,999	40,784	40,993
G.O. Roads 2024/2024	0	0	0	0	0	0	135,139	135,893	136,102
<b>Total Tax Levy</b>	<b>3,516,321</b>	<b>3,692,137</b>	<b>3,950,587</b>	<b>4,306,139</b>	<b>4,485,852</b>	<b>4,467,112</b>	<b>4,835,459</b>	<b>5,098,450</b>	<b>5,206,671</b>
<i>Change in Tax Levy</i>	<i>167,444</i>	<i>175,816</i>	<i>258,450</i>	<i>355,552</i>	<i>179,713</i>	<i>-18,740</i>	<i>368,347</i>	<i>262,991</i>	<i>108,221</i>
<b>Estimated Market Value</b>	<b>1,188,090,000</b>	<b>1,206,011,700</b>	<b>1,308,828,378</b>	<b>1,321,544,000</b>	<b>1,383,931,200</b>	<b>1,507,630,900</b>	<b>2,081,374,000</b>	<b>2,407,088,700</b>	<b>2,411,132,500</b>
<i>Change in Estimated Market Value - In Dollars</i>	<i>35,512,600</i>	<i>17,921,700</i>	<i>102,816,678</i>	<i>12,715,622</i>	<i>62,387,200</i>	<i>123,699,700</i>	<i>573,743,100</i>	<i>325,714,700</i>	<i>4,043,800</i>
<i>Change in Estimated Market Value - Percentage</i>	<i>3.08%</i>	<i>1.51%</i>	<i>8.53%</i>	<i>0.97%</i>	<i>4.72%</i>	<i>8.94%</i>	<i>38.06%</i>	<i>15.65%</i>	<i>0.17%</i>
<b>Estimated Taxable Tax Capacity - Proposed Rates</b>	<b>12,498,888</b>	<b>12,608,913</b>	<b>13,117,709</b>	<b>14,048,731</b>	<b>14,792,586</b>	<b>16,279,862</b>	<b>23,152,518</b>	<b>27,146,112</b>	<b>27,203,661</b>
<i>Change in Taxable Tax Capacity - In Dollars</i>	<i>384,531</i>	<i>110,025</i>	<i>508,796</i>	<i>931,022</i>	<i>743,855</i>	<i>1,487,276</i>	<i>6,872,656</i>	<i>3,993,594</i>	<i>57,549</i>
<i>Change in Taxable Tax Capacity - Percentage</i>	<i>3.17%</i>	<i>0.88%</i>	<i>4.04%</i>	<i>7.10%</i>	<i>5.29%</i>	<i>10.05%</i>	<i>42.22%</i>	<i>17.25%</i>	<i>0.21%</i>
<b>City Tax Rate (2024 Estimated)</b>	<b>28.13%</b>	<b>29.28%</b>	<b>30.12%</b>	<b>30.65%</b>	<b>30.33%</b>	<b>27.44%</b>	<b>20.89%</b>	<b>18.78%</b>	<b>19.14%</b>
<i>Tax Rate Change/Levy Change From Prior Year</i>	<i>0.49%</i>	<i>1.15%</i>	<i>0.84%</i>	<i>0.53%</i>	<i>-0.32%</i>	<i>-2.89%</i>	<i>-6.55%</i>	<i>-2.11%</i>	<i>0.36%</i>
<b>Change in Tax Levy Dollars Due To:</b>									
Changes in Taxable Tax Capacity	108,169	32,215	153,249	285,358	225,611	408,109	1,435,698	749,997	11,015
Changes in Tax Levy	59,275	143,601	105,201	70,194	(45,898)	(426,849)	(1,067,351)	(487,006)	97,206
<b>Total Change in Tax Levy</b>	<b>167,444</b>	<b>175,816</b>	<b>258,450</b>	<b>355,552</b>	<b>179,713</b>	<b>-18,740</b>	<b>368,347</b>	<b>262,991</b>	<b>108,221</b>

Description	Total - All Funds	(101)/(401) General Fund	(301) Debt Service Fund	(405) TIF Fund	(502) EDA Operating Fund	(601) Sewer Operating	(651) Sewer Restricted Sinking Fund
Revenues							
General Levy	4,103,787	3,924,080	-	-	18,100	161,607	-
D/S Levy	1,102,884	-	847,916	-	-	-	254,967
Tax Increments	12,362	-	-	12,362	-	-	-
Sewer Charges for Services	430,000	-	-	-	-	430,000	-
Special Assessments	38,267	15,079	23,188	-	-	-	-
Other Revenues	1,045,731	995,731	-	-	-	48,000	2,000
G.O Debt	1,982,963	1,982,963	-	-	-	-	-
<b>Total Revenues (Estimated)</b>	<b>8,715,934</b>	<b>6,917,833</b>	<b>871,105</b>	<b>12,362</b>	<b>18,100</b>	<b>639,607</b>	<b>256,967</b>
Expenditures							
Operating Expenditures	4,940,713	4,054,116	-	11,621	18,100	856,876	-
Debt Service	1,096,948	3,161	850,610	-	-	132,731	243,177
Capital Outlay	3,220,298	3,097,687	-	-	-	989,607	-
<b>Total Expenditures (Estimated)</b>	<b>9,286,958</b>	<b>7,154,944</b>	<b>850,610</b>	<b>11,621</b>	<b>18,100</b>	<b>989,607</b>	<b>243,177</b>
Revenues Over (Under) Expenditures	(571,024)	(237,091)	20,494	741	-	(350,000)	13,790
Adjustments: (For Budget Use Only)							
Depreciation Included Above	350,000	-	-	-	-	-	-
Spend Down Police Equipment - Squad car \$50,000	60,000	60,000	-	-	-	-	-
Spend Down for West Parking Lot - Park Dedication	123,000	125,000	-	-	-	-	-
Spend Down for West Parking Lot Park Capex	60,000	60,000	-	-	-	-	-
Spend Down for Fitness Room Equip - FB Park Equip	4,600	4,600	-	-	-	-	-
Spend Down Pickleball Courts - FB Pickleball	48,000	48,000	-	-	-	-	-
Spend Down for Library Computer from Donation	2,000	2,000	-	-	-	-	-
Net Decrease (Increase) in Cash - General Fund	(82,509)	(82,509)	-	-	-	-	-
Net Decrease (Increase) in Cash - D/S Fund	(20,494)	(20,494)	-	-	-	-	-
Net Decrease (Increase) in Cash - TIF Fund	(741)	-	-	(741)	-	-	-
Net Decrease (Increase) in Cash - EDA Fund	-	-	-	-	-	-	-
Net Decrease (Increase) in Cash - Sewer Fund	-	-	-	-	-	-	-
Adjusted Revenues Over (Under) Expenditures	(13,790)	0	-	-	-	-	(13,790)

47.08%	4,103,787	79%
12.65%	1,102,884	0%
0.14%	12,362	0%
4.93%	430,000	8%
0.44%	38,267	1%
12.00%	1,045,731	19%
22.75%	1,982,963	0%
100.00%	8,715,934	100%

This is correct but to add in a cushion of \$215,000 for Preliminary Budget

**2024 Pay 2025 Levy Assumptions:**

General Levy	4,103,787
D/S Levy	1,102,884
Subtotal	5,206,671
Prior Year Total Levy	5,098,450
Increase (Decrease) From Prior Year	108,221

Note: G/O Debt Above of

Bonds/Grants/Cash	1,982,963
Bonds - Roads - New	1,982,963
Equip Certs	-
Grants - Storm Sewers	-
Bonds - Sewer Imp.	1,982,963

Note: Payback for Internal Financing CSAH 3165  
Telephone Co. Reimburse for CSAH 3166  
Existing Cash for CSAH 3166

**\$ 550,000.00**  
**\$ 200,000.00**  
**\$ 750,000.00**

**New Items for 2025**

Change in D/S Levy over Prior Year	0
Operating & Capital Levy Adj. For Pay 2025	129,149 (20,928)
Increase (Decrease) From Prior Year	108,221

**Change From 2024**

0.00%	Est. Tax Rate
2.53%	19.14%
-0.41%	Motion:
2.12%	



**Property Tax Calculator and Rebate**

The homestead exclusion excludes a portion of the market value of the property from taxes if it is used as the property owner's primary residence. Based on the formula used to calculate the exclusion, the exclusion becomes zero at about \$517,000 of property value. The amount of the exclusion is 40% of the first \$95,000 in value minus 9% of the value over \$95,000. For a house valued at \$280,000, which is about the median value in Minneapolis, the exclusion would be  $(\$95,000 \times 40\%) - (\$185,000 \times 9\%)$ , or \$16,650. The \$185,000 here is the value of the house over \$95,000. Then we subtract this exclusion from the value of the home, so \$280,000 - \$21,350, for a taxable market value of \$258,650. The disabled veteran's exclusion excludes the first \$300,000 of value from a veteran's homestead from property tax.

Levy: **\$ 5,206,671**  
 Taxable Net Tax Cap: **\$ 27,203,661**

19.14%

Assessor's Est. Market Value	40% of \$95k	9% of value over \$95k	Homestead Exclusion Amount	Taxable Market Value	Class Rate (first \$517,200k)	Net Tax Capacity	2024 City Tax
\$ 100,000	\$ 38,000	\$ 450	\$ 37,550	\$ 62,450	-99%	\$ (61,826)	\$ (11,833)
\$ 200,000	\$ 38,000	\$ 9,450	\$ 28,550	\$ 171,450	1%	\$ 1,715	\$ 328
\$ 225,000	\$ 38,000	\$ 11,700	\$ 26,300	\$ 198,700	1%	\$ 1,987	\$ 380
\$ 250,000	\$ 38,000	\$ 13,950	\$ 24,050	\$ 225,950	1%	\$ 2,260	\$ 432
\$ 300,000	\$ 38,000	\$ 18,450	\$ 19,550	\$ 280,450	1%	\$ 2,805	\$ 537
\$ 350,000	\$ 38,000	\$ 22,950	\$ 15,050	\$ 334,950	1%	\$ 3,350	\$ 641
\$ 400,000	\$ 38,000	\$ 27,450	\$ 10,550	\$ 389,450	1%	\$ 3,895	\$ 745
\$ 500,000	\$ 38,000	\$ 36,450	\$ -	\$ 500,000	1%	\$ 5,000	\$ 957
\$ 750,000	\$ 38,000	\$ 58,950	\$ -	\$ 750,000	1%	\$ 7,500	\$ 1,435
\$ 1,000,000	\$ 38,000	\$ 81,450	\$ -	\$ 1,000,000	1%	\$ 10,000	\$ 1,914
\$ 1,500,000	\$ 38,000	\$ 126,450	\$ -	\$ 1,500,000	1%	\$ 15,000	\$ 2,871
\$ 2,000,000	\$ 38,000	\$ 171,450	\$ -	\$ 2,000,000	1%	\$ 20,000	\$ 3,828

Can also use Property Tax Calculator: [www.lmc.org/page/1/property-tax-calc-iframe.jsp](http://www.lmc.org/page/1/property-tax-calc-iframe.jsp)



City of Crosslake  
Prior Years' Tax Rates and City Levies

	Final Pay 2017	Final Pay 2018	Final Pay 2019	Final Pay 2020	Final Pay 2021	Final Pay 2022	Final Pay 2023	Final Pay 2024	Final Pay 2025
<b>Tax Levy:</b>									
City Revenue	3,005,707	3,066,329	3,218,300	3,465,861	3,586,002	3,423,987	3,535,240	3,918,588	4,137,678
2023 Sewer Operating Levy							87,050	188,027	161,607
EDA	12,500	12,500	8,500	0	16,000	19,100	18,100	18,100	18,100
G.O. Improvement Bonds, 2006B	0	0	0	0	0	0	0	0	0
G.O. Refunding Bonds, 2012A	343,533	342,870	344,884	344,275	343,771	343,456	222,100	0	0
G.O. Equipment Cert. 2015B	154,581	153,825	155,127	0	0	0	0	0	0
G.O. Equipment Cert. 2021A	0	0	0	0	0	0	0	0	0
2017 Project Bonds - Sewer	0	116,613	118,776	121,228	119,863	144,165	141,645	144,375	141,750
2018 Project Bonds - Manhattan Pt.	0	0	105,000	104,292	107,231	118,340	118,713	118,608	118,865
2019 G.O. Capital Improvement Bonds	0	0	0	270,483	312,985	313,510	308,680	309,100	309,415
G.O. Equipment Certificates Series 2022A	0	0	0	0	0	0	125,768	125,875	126,083
G.O. Special Assessment Bonds 2022A Roads	0	0	0	0	0	0	40,999	40,784	40,993
G.O. Sewer Bonds 2022A	0	0	0	0	0	0	135,139	135,893	136,102
G.O. Roads 2024/2024	0	0	0	0	0	0	0	0	128,500
<b>Total Tax Levy</b>	<b>3,516,321</b>	<b>3,692,137</b>	<b>3,950,587</b>	<b>4,306,139</b>	<b>4,485,852</b>	<b>4,467,112</b>	<b>4,835,459</b>	<b>5,098,450</b>	<b>5,420,269</b>
<i>Change in Tax Levy</i>	<i>167,444</i>	<i>175,816</i>	<i>258,450</i>	<i>355,552</i>	<i>179,713</i>	<i>-18,740</i>	<i>368,347</i>	<i>262,991</i>	<i>321,819</i>
<b>Estimated Market Value</b>	<b>1,188,090,000</b>	<b>1,206,011,700</b>	<b>1,308,828,378</b>	<b>1,321,544,000</b>	<b>1,383,931,200</b>	<b>1,507,630,900</b>	<b>2,081,374,000</b>	<b>2,407,088,700</b>	<b>2,411,132,500</b>
<i>Change in Estimated Market Value - In Dollars</i>	<i>35,512,600</i>	<i>17,921,700</i>	<i>102,816,678</i>	<i>12,715,622</i>	<i>62,387,200</i>	<i>123,699,700</i>	<i>573,743,100</i>	<i>325,714,700</i>	<i>4,043,800</i>
<i>Change in Estimated Market Value - Percentage</i>	<i>3.08%</i>	<i>1.51%</i>	<i>8.53%</i>	<i>0.97%</i>	<i>4.72%</i>	<i>8.94%</i>	<i>38.06%</i>	<i>15.65%</i>	<i>0.17%</i>
<b>Estimated Taxable Tax Capacity - Proposed Rates</b>	<b>12,498,888</b>	<b>12,608,913</b>	<b>13,117,709</b>	<b>14,048,731</b>	<b>14,792,586</b>	<b>16,279,862</b>	<b>23,152,518</b>	<b>27,146,112</b>	<b>27,203,661</b>
<i>Change in Taxable Tax Capacity - In Dollars</i>	<i>384,531</i>	<i>110,025</i>	<i>508,796</i>	<i>931,022</i>	<i>743,855</i>	<i>1,487,276</i>	<i>6,872,656</i>	<i>3,993,594</i>	<i>57,549</i>
<i>Change in Taxable Tax Capacity - Percentage</i>	<i>3.17%</i>	<i>0.88%</i>	<i>4.04%</i>	<i>7.10%</i>	<i>5.29%</i>	<i>10.05%</i>	<i>42.22%</i>	<i>17.25%</i>	<i>0.21%</i>
<b>City Tax Rate (2024 Estimated)</b>	<b>28.13%</b>	<b>29.28%</b>	<b>30.12%</b>	<b>30.65%</b>	<b>30.33%</b>	<b>27.44%</b>	<b>20.89%</b>	<b>18.78%</b>	<b>19.92%</b>
<i>Tax Rate Change/Lewy Change From Prior Year</i>	<i>0.49%</i>	<i>1.15%</i>	<i>0.84%</i>	<i>0.53%</i>	<i>-0.32%</i>	<i>-2.89%</i>	<i>-6.55%</i>	<i>-2.11%</i>	<i>1.14%</i>
<b>Change in Tax Levy Dollars Due To:</b>									
Changes in Taxable Tax Capacity	108,169	32,215	153,249	285,358	225,611	408,109	1,435,698	749,997	11,464
Changes in Tax Levy	59,275	143,601	105,201	70,194	(45,988)	(426,849)	(1,067,351)	(487,006)	310,355
<b>Total Change in Tax Levy</b>	<b>167,444</b>	<b>175,816</b>	<b>258,450</b>	<b>355,552</b>	<b>179,713</b>	<b>-18,740</b>	<b>368,347</b>	<b>262,991</b>	<b>321,819</b>

City of Crosslake  
2025 Draft Proposed Budget Summary 11/25/2024 Version

Description	Total - All Funds	(101)/(401) General Fund	(301) Debt Service Fund	(405) TIF Fund	(502) EDA Operating Fund	(601) Sewer Operating	(651) Sewer Restricted Sinking Fund
<b>Revenues</b>							
General Levy	4,317,385	4,137,678	-	-	18,100	161,607	-
D/S Levy	1,102,884	-	847,616	12,362	-	-	254,967
Tax Increments	12,362	-	-	-	-	-	-
Sewer Charges for Services	430,000	-	-	-	-	430,000	-
Special Assessments	38,267	15,079	23,188	-	-	-	2,000
Other Revenues	1,045,731	995,731	-	-	-	48,000	-
G.O Debt	1,982,963	1,982,963	-	-	-	-	-
<b>Total Revenues (Estimated)</b>	<b>8,923,592</b>	<b>7,131,451</b>	<b>871,105</b>	<b>12,362</b>	<b>18,100</b>	<b>639,607</b>	<b>256,967</b>
<b>Expenditures</b>							
Operating Expenditures	4,940,713	4,054,116	-	11,621	18,100	856,876	-
Debt Service	1,095,948	3,161	850,610	-	-	-	243,177
Capital Outlay	3,230,398	3,097,667	-	-	-	132,731	-
<b>Total Expenditures (Estimated)</b>	<b>9,266,058</b>	<b>7,154,944</b>	<b>850,610</b>	<b>11,621</b>	<b>18,100</b>	<b>989,607</b>	<b>243,177</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(338,467)</b>	<b>(23,493)</b>	<b>20,494</b>	<b>741</b>	<b>-</b>	<b>(350,000)</b>	<b>13,790</b>
<b>Adjustments: (For Budget Use Only)</b>							
Depreciation Included Above	350,000	-	-	-	-	-	-
Spend Down Police Equipment - Squad car \$50,000	60,000	60,000	-	-	-	-	-
Spend Down for West Parking Lot - Park Dedication	125,000	125,000	-	-	-	-	-
Spend Down for West Parking Lot Park Capex	60,000	60,000	-	-	-	-	-
Spend Down for Fitness Room Equip - FB Park Equip	4,600	4,600	-	-	-	-	-
Spend Down Pickleball Courts - FB Pickleball	48,000	48,000	-	-	-	-	-
Spend Down for Library Computer from Donation	2,000	2,000	-	-	-	-	-
Donation for LETS	20,000	20,000	-	-	-	-	-
Net Decrease (Increase) in Cash - General Fund	(296,107)	(296,107)	-	(20,494)	-	-	-
Net Decrease (Increase) in Cash - D/S Fund	(20,494)	-	-	-	-	-	-
Net Decrease (Increase) in Cash - TIF Fund	(741)	-	-	(741)	-	-	-
Net Decrease (Increase) in Cash - EDA Fund	-	-	-	-	-	-	-
Net Decrease (Increase) in Cash - Sewer Fund	-	-	-	-	-	-	-
<b>Adjusted Revenues Over (Under) Expenditures</b>	<b>(13,790)</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>(13,790)</b>

48.95%	4,317,385	74%
12.25%	-	0%
0.14%	-	0%
4.82%	430,000	7%
0.43%	38,267	1%
11.71%	1,045,731	18%
22.21%	-	0%
100.00%	5,831,383	100%

This is correct but to add in a cushion of \$215,000 for Preliminary Budget

2024 Pay 2025 Levy Assumptions:

General Levy	4,317,385
D/S Levy	1,102,884
Subtotal	5,420,269
Prior Year Total Levy	5,098,450
Increase (Decrease) From Prior Year	321,819

Note: G/O Debt Above of	1,982,963
Bonds/Grants/Cash	1,982,963
Bonds - Reads - New	-
Equip Certs	-
Grants - Storm Sewers	-
Bonds - Sewer Imp.	1,982,963

Note: Payback for Internal Financing CSAH 3/65  
Telephone Co: Reimburse for CSAH 3/65 \$ 550,000.00  
Existing Cash for CSAH 3/65 \$ 200,000.00  
**\$ 750,000.00**

New Items for 2025	Change From 2024	Est. Tax Rate	Motion:
Change in D/S Levy over Prior Year	0	0.00%	
Operating & Capital Levy Adj. For Pay 2025	129,149	2.53%	
Increase (Decrease) From Prior Year	192,670	3.78%	
	321,819	6.31%	



Property Tax Calculator and Rebate

The homestead exclusion excludes a portion of the market value of the property from taxes if it is used as the property owner's primary residence. Based on the formula used to calculate the exclusion, the exclusion becomes zero at about \$517,000 of property value. The amount of the exclusion is 40% of the first \$95,000 in value minus 9% of the value over \$95,000. For a house valued at \$280,000, which is about the median value in Minneapolis, the exclusion would be (\$95,000 x 40%) - (\$185,000 x 9%), or \$16,650. The \$185,000 here is the value of the house over \$95,000. Then we subtract this exclusion from the value of the home, so \$280,000 - \$21,350, for a taxable market value of \$258,650. The disabled veteran's exclusion excludes the first \$300,000 of value from a veteran's homestead from property tax.

Levy: \$ 5,420,269  
 Taxable Net Tax Cap: \$ 27,203,661

19.92%

Assessor's Est. Market Value	40% of \$95k	9% of value over \$95k	Homestead Exclusion Amount	Taxable Market Value	Class Rate (first \$517,200k)	Net Tax Capacity	2024 City Tax
\$ 100,000	\$ 38,000	\$ 450	\$ 37,550	\$ 62,450	-99%	\$ (61,826)	\$ (12,319)
\$ 200,000	\$ 38,000	\$ 9,450	\$ 28,550	\$ 171,450	1%	\$ 1,715	\$ 342
\$ 225,000	\$ 38,000	\$ 11,700	\$ 26,300	\$ 198,700	1%	\$ 1,987	\$ 396
\$ 250,000	\$ 38,000	\$ 13,950	\$ 24,050	\$ 225,950	1%	\$ 2,260	\$ 450
\$ 300,000	\$ 38,000	\$ 18,450	\$ 19,550	\$ 280,450	1%	\$ 2,805	\$ 559
\$ 350,000	\$ 38,000	\$ 22,950	\$ 15,050	\$ 334,950	1%	\$ 3,350	\$ 667
\$ 400,000	\$ 38,000	\$ 27,450	\$ 10,550	\$ 389,450	1%	\$ 3,895	\$ 776
\$ 500,000	\$ 38,000	\$ 36,450	-	\$ 500,000	1%	\$ 5,000	\$ 996
\$ 750,000	\$ 38,000	\$ 58,950	-	\$ 750,000	1%	\$ 7,500	\$ 1,494
\$ 1,000,000	\$ 38,000	\$ 81,450	-	\$ 1,000,000	1%	\$ 10,000	\$ 1,992
\$ 1,500,000	\$ 38,000	\$ 126,450	-	\$ 1,500,000	1%	\$ 15,000	\$ 2,989
\$ 2,000,000	\$ 38,000	\$ 171,450	-	\$ 2,000,000	1%	\$ 20,000	\$ 3,985

Can also use Property Tax Calculator: [www.lmc.org/page/1/property-tax-calc-iframe.jsp](http://www.lmc.org/page/1/property-tax-calc-iframe.jsp)

CITY CALCULATIONS

CITY OF CROSSLAKE

CITY OF CROSSLAKE  
\*\* PROPOSED RATES

25-Oct-24

PAYABLE 2025

PREV TIF: 30,059  
PREV FD CONT: 465

LGA Relief: 0

INITIAL TAX CAPACITY:	27,234,230
less TIF Value:	30,059
less FD Contrib Value:	510
TAXABLE TAX CAPACITY:	27,203,661

Population	2,456
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Max. EDA Levy = .018133% of Prev. Yr. Estimated MV	
0.018133%	436,405.00
(469,107 s.1)	
TOTAL	436,405.00

PREV EMV: 2,407,088,700 0.2%  
 PREV TAXABLE MV: (FULLY TAXABLE) 2,397,957,128 0.0%  
 PREV TC: 27,146,112 0.2%  
 PREV NTC LEVY: 5,098,450 6.3%  
 PREV FD DIST: 20 10.0%  
 PREV FINAL LEVY: 5,098,430 6.3%

REF MV: 944,041,751  
 TAX MV: 2,398,526,371  
 EST MV: 2,411,132,500  
 NEW CONST: 26,709,884

PREV RATE: 18.783%  
1.143%

TYPE FUND NAME	TOTAL LEVY REQUEST	ADJUSTED LEVY	FISC DISP DISTRIB	FINAL LEVY	SPREAD LEVY	GENERAL RATE
10 CITY REVENUE	4,139,081	4,139,081	16.80	4,139,064	4,139,037.02	15.215%
83 EDA	18,100	18,100	0.07	18,100	18,226.45	0.067%
372 SEWER FUND OPERATING LEVY	160,205	160,205	0.65	160,204	160,229.56	0.589%
347 G.O. SEWER REV IMP BONDS 2017	118,865	118,865	0.48	118,865	118,880.00	0.437%
352 G.O. RECONSTRUCTION BONDS 2018	101,175	101,175	0.41	101,175	101,197.62	0.372%
356 G.O. CIP BONDS 2019A	309,415	309,415	1.26	309,414	309,577.66	1.138%
361 G.O. EQUIPMENT CERT 2021A	141,750	141,750	0.58	141,749	141,731.07	0.521%
365 G.O. BONDS FIRE TRUCK 2022A	126,083	126,083	0.51	126,082	125,952.95	0.463%
366 G.O. BONDS 2022A	40,993	40,993	0.17	40,993	41,077.53	0.151%
367 G.O. SEWER BONDS 2022A	136,102	136,102	0.55	136,101	136,018.31	0.500%
378 G.O. ROAD BONDS 2025	128,500	128,500	0.52	128,499	128,673.32	0.473%
<b>TOTAL</b>	<b>5,420,269</b>	<b>5,420,269</b>	<b>22.00</b>	<b>5,420,247</b>	<b>5,420,601.49</b>	<b>19.926%</b>

REQUIRED DEBT LEVY: \$974,265.81  
Debt Levy Okay

CITY OF CROSSLAKE

7:45am