

**AGENDA AND ADDITIONS TO THE AGENDA**  
**REGULAR COUNCIL MEETING**  
**CITY OF CROSSLAKE**  
**MONDAY, MARCH 10, 2025**  
**6:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

**B. PUBLIC FORUM** – This time is reserved for those person's who have a desire to address the Council and have officially submitted in writing, by Wednesday noon, prior to the City Council meeting a request to be placed on the agenda.

1. Derick White – Rolling Woods Development

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of February 7, 2025
2. Regular Council Meeting Minutes of February 10, 2025
3. Police Report for Crosslake – February 2025
4. Police Report for Mission Township – February 2025
5. Fire Department Report – February 2025
6. Planning Commission/Board of Adjustment Meeting Minutes of December 20, 2024
7. Parks & Recreation/Library Commission Minutes of January 22, 2025
8. Public Works Meeting Minutes of February 3, 2025
9. Waste Partners Recycling Report for January 2025
10. Charitable Gambling Contributions Reports from Crosslake Ideal Lions, Crosslake Fifty Lakes American Legion Post 500, Merrifield Marathons and Northern Lakes Youth Hockey Assoc Inc for 2024
11. Group Transient Merchant Permit Application from Mission of the Cross Lutheran Church for Flea Market on 5/24, 7/5, and 8/30
12. Approval of F.I.R.E. Invoice
13. Bills for Approval
14. Additional Bills for Approval
15. February Budget Revenues
16. February Budget Expenditures
17. February Balance Sheet

**D. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. Pequot Lakes School Superintendent Kurt Stumpf – April 2025 Bond Referendum and Capital Projects Levy (Council Information)
2. Pequot Lakes Memorandum of Understanding Sheltering and Mass Care Facilities (**Council Action-Motion**)
3. Discuss Recycling Old Green Light Poles and Possibly Use on Swann Drive
4. Consider Ordering Flags for Light Poles for Summer

5. Update of Governor's Fishing Opener
6. Consider 24 Hour Police Protection
7. Determine City's Responsibility Level of Sealing Parking Lot in Front of Businesses at Intersection of CR3 and CR66 (Andy's)
8. Discuss Requirement for Development Plan Prior to Rezoning
9. Update on Uses in Industrial Zoned Property
10. Letter dated March 10, 2025 from Mayor Purfeerst to WAPOA and the Laura Jane Musser Fund Re: Starry Stonewart (Council Action-Motion)
11. Letter dated March 6, 2025 from Mayor Purfeerst to Governor Tim Walz Re: Governor's Fishing Opener

#### **E. CITY ADMINISTRATOR'S REPORT**

1. Approval of Revised Job Description for Public Works Director (Council Action-Motion)
2. Approval of Revised Job Description for Heavy Equipment/Sewer Operator (Council Action-Motion)
3. Memo dated March 5, 2025 from City Clerk Re: Maximum Number of On-Sale Liquor Licenses and Approval of License (Council Action-Motion)
4. Memo dated March 7, 2025 from City Clerk Re: Approval of Liquor License Application (Council Action-Motion)
5. Memo dated March 10, 2025 from City Clerk Re: Approval of Liquor License Application (Council Action-Motion)

#### **F. COMMISSION REPORTS**

1. PUBLIC SAFETY
  - a. Event Emergency Preparedness/Crisis Management Plan for St. Patrick's Day Celebration (Council Information)
  - b. Memo dated February 14, 2025 from City Clerk Re: 2025-2026 Fire Service Contracts (Council Action-Motion)
  - c. Discuss Update to ATV/UTV Ordinance
2. PUBLIC WORKS/CEMETERY/SEWER
  - a. Memo dated March 3, 2025 from Public Works Commission Re: Children at Play (Council Action-Motion)
  - b. Memo dated March 3, 2025 from Public Works Commission Re: 2025 Harbor Lane Improvements (Council Action-Motion)
  - c. Memo dated March 3, 2025 from Public Works Commission Re: Bolton & Menk Engineering Proposal (Council Action-Motion)
  - d. Memo dated March 3, 2025 from Public Works Commission Re: Cost Share Agreement (Council Action-Motion)
  - e. Email dated March 6, 2025 from Crow Wing County Re: Archeological Study on CR 103 (Council Action-Motion)
  - f. Annual Bridge Inspection Reports (Council Information)
    1. Letter dated January 22, 2025 from Crow Wing County Re: Annual Bridge Inspections
    2. 2024 Milinda Shores Bridge Report

3. 2024 Sunrise Island Bridge Report
4. Letter dated February 4, 2025 from Crow Wing County Re: Bridge Maintenance
- g. Memo dated March 10, 2025 from Pat Wehner and Lori Conway Re: 60-Month Probationary Period for Jacob Hodges (Council Action-Motion)

3. PARK & RECREATION/LIBRARY

- a. Request for Council Action dated March 10, 2025 from TJ Graumann Re: Commission Meeting Time (Council Action-Motion)
- b. Request for Council Action dated March 10, 2025 from TJ Graumann Re: Warming House (Council Action-Motion)
- c. Request for Council Action dated March 10, 2025 from TJ Graumann Re: First Responder Membership Discount (Council Action-Motion)
- d. Request for Council Action dated March 10, 2025 from TJ Graumann Re: Surplus Mowers (Council Action-Motion)
- e. Request for Council Action dated March 10, 2025 from TJ Graumann Re: John Deere Z905M Bagger & Thatcher (Council Action-Motion)

4. PLANNING & ZONING

- a. Encroachment Agreement Between City and Michael & Miryah Bosio (Council Action-Motion)
- b. First Reading of Ordinance Amendment Naming an Unnamed Road as Arlas Pond Trail
- c. First Reading of Ordinance Amendment Adding a Mixed-Use District, Addition to Definitions, Architectural Standards, and Changes to the Land Use Table

**G. CITY ATTORNEY REPORT**

**H. PUBLIC FORUM** – This is for those person’s that wish to address the Council. The Council recognizes the value of citizen input. Time will be limited to 3 minutes or longer, if the Mayor feels it is necessary.

**I. NEW BUSINESS**

**J. OLD BUSINESS**

**K. ADJOURN**

C. 14.

**ADDITIONAL BILLS FOR APPROVAL**  
**March 10, 2025**

| <b>VENDORS</b>                                 | <b>DEPT</b> |  | <b>AMOUNT</b>    |
|--|-------------|--|------------------|
| Ace Hardware, rivot tools                      | PW          |  | 30.58            |
| Ace Hardware, flat head                        | PW          |  | 9.89             |
| Ace Hardware, batteries                        | Fire        |  | 30.58            |
| Ace Hardware, plug                             | PW          |  | 3.59             |
| AT&T, cell phone and ipad services             | ALL         |  | 1,137.51         |
| Batteries Plus, batteries                      | Park        |  | 59.95            |
| Bolton & Menk, 2025 road improvements          | PW          |  | 1,082.50         |
| Bolton & Menk, general engineering             | PW          |  | 360.00           |
| Bolton & Menk, harbor lane                     | PW          |  | 4,961.50         |
| Cuyuna Range Fire Chiefs Assn, membership dues | Fire        |  | 150.00           |
| Emergency Automotive Techonologies, roll bar   | Police      |  | 650.72           |
| Follett Software, annual tech support          | Library     |  | 1,251.00         |
| Galls, uniform                                 | Police      |  | 167.00           |
| Gopher State One Call, utility tickets         | Sewer       |  | 54.05            |
| Jake Hodges, travel reimbursement              | Sewer       |  | 239.03           |
| Jake Hodges, uniform reimbursement             | PW          |  | 382.27           |
| Madden Galanter Hansen, legal fees             | Gov't       |  | 49.00            |
| Mastercard, Amazon, ink cartridges             | Sewer       |  | 61.78            |
| Mastercard, Amazon, hose                       | Sewer       |  | 107.35           |
| Mastercard, Dropbox, monthly premium           | STR         |  | 54.00            |
| Mastercard, Post Office, postage               | Police      |  | 5.35             |
| Midwest Security, fire alarm testing           | Fire        |  | 220.00           |
| Midwest Security, fire alarm testing           | Gov't       |  | 244.99           |
| Reeds Market, special meeting                  | PZ          |  | 19.59            |
| Reichert Enterprises, replace relay            | PW          |  | 224.04           |
| Renko Construction, asbestos inspection        | Park        |  | 525.00           |
| The Office Shop, copy paper                    | PZ/Admin    |  | 345.00           |
|  |             |  |                  |
| <b>TOTAL</b>                                   |             |  | <b>12,426.27</b> |

C.15.

City of Crosslake  
Budget - Revenues  
FEBRUARY

| Account Descr                              | 2025 YTD Budget | MTD Amt      | 2025 YTD Amt | 2025 YTD Balance | %YTD Budget |
|--|-----------------|--------------|--------------|------------------|-------------|
| 101 GENERAL FUND                           |                 |              |              |                  |             |
| R 101-31000 General Property Taxes         | \$3,944,635.00  | \$0.00       | \$72,498.33  | \$3,872,136.67   | 1.84%       |
| R 101-31900 Penalties and Interest DelTax  | \$1,500.00      | \$0.00       | \$964.95     | \$535.05         | 64.33%      |
| R 101-32110 Liquor License - All           | \$21,250.00     | \$0.00       | \$1,290.00   | \$19,960.00      | 6.07%       |
| R 101-32180 Other Licenses/Permits         | \$500.00        | \$50.00      | \$150.00     | \$350.00         | 30.00%      |
| R 101-32200 STR Fees/Fines                 | \$127,500.00    | \$8,251.50   | \$12,751.50  | \$114,748.50     | 10.00%      |
| R 101-33400 State Grants and Aids          | \$92,350.00     | \$0.00       | \$0.00       | \$92,350.00      | 0.00%       |
| R 101-33402 Homestead Credit               | \$400.00        | \$0.00       | \$0.00       | \$400.00         | 0.00%       |
| R 101-33416 Police Training Reimbursement  | \$6,000.00      | \$0.00       | \$0.00       | \$6,000.00       | 0.00%       |
| R 101-33417 Police State Aid               | \$55,000.00     | \$0.00       | \$0.00       | \$55,000.00      | 0.00%       |
| R 101-33419 Fire Training Reimbursement    | \$13,000.00     | \$1,900.00   | \$13,645.54  | -\$645.54        | 104.97%     |
| R 101-33423 Insurance Claim Reimbursement  | \$0.00          | \$442,369.72 | \$568,577.50 | -\$568,577.50    | 0.00%       |
| R 101-34000 Charges for Services           | \$275.00        | \$6.00       | \$23.00      | \$252.00         | 8.36%       |
| R 101-34010 Maps/Zoning/Ordinance/Pubs     | \$50.00         | \$0.00       | \$0.00       | \$50.00          | 0.00%       |
| R 101-34103 Zoning Permits                 | \$65,000.00     | \$2,585.00   | \$3,060.00   | \$61,940.00      | 4.71%       |
| R 101-34104 Plat Check Fee/Subdivision Fee | \$11,000.00     | \$3,830.00   | \$4,780.00   | \$6,220.00       | 43.45%      |
| R 101-34105 Variances and CUPS/IUPS        | \$12,500.00     | \$0.00       | \$0.00       | \$12,500.00      | 0.00%       |
| R 101-34106 Sign Permits                   | \$500.00        | \$100.00     | \$100.00     | \$400.00         | 20.00%      |
| R 101-34107 Assessment Search Fees         | \$2,000.00      | \$135.00     | \$195.00     | \$1,805.00       | 9.75%       |
| R 101-34108 Zoning Misc/Penalties          | \$1,500.00      | \$75.00      | \$75.00      | \$1,425.00       | 5.00%       |
| R 101-34112 Septic Permits                 | \$17,000.00     | \$0.00       | \$0.00       | \$17,000.00      | 0.00%       |
| R 101-34201 Fire Department Donations      | \$5,200.00      | \$0.00       | \$11,823.10  | -\$6,623.10      | 227.37%     |
| R 101-34202 Fire Contract Services         | \$55,000.00     | \$0.00       | \$0.00       | \$55,000.00      | 0.00%       |
| R 101-34210 Police Contracts               | \$68,000.00     | \$0.00       | \$17,341.67  | \$50,658.33      | 25.50%      |
| R 101-34213 Police Receipts                | \$3,000.00      | \$0.00       | \$0.00       | \$3,000.00       | 0.00%       |
| R 101-34300 E911 Signs                     | \$1,500.00      | \$150.00     | \$250.00     | \$1,250.00       | 16.67%      |
| R 101-34700 Park & Rec Donation            | \$1,000.00      | \$0.00       | \$0.00       | \$1,000.00       | 0.00%       |
| R 101-34711 Taxable Merchandise/Rentals    | \$0.00          | \$0.00       | \$20.00      | -\$20.00         | 0.00%       |
| R 101-34740 Park Concessions               | \$0.00          | \$0.00       | \$17.00      | -\$17.00         | 0.00%       |
| R 101-34741 Concessions - All Depts        | \$500.00        | \$0.00       | \$0.00       | \$500.00         | 0.00%       |
| R 101-34750 CCC/Park User Fee              | \$3,000.00      | \$81.00      | \$464.50     | \$2,535.50       | 15.48%      |
| R 101-34751 Shelter/Beer/Wine Fees         | \$300.00        | \$0.00       | \$0.00       | \$300.00         | 0.00%       |
| R 101-34760 Library Cards                  | \$600.00        | \$85.00      | \$198.00     | \$402.00         | 33.00%      |
| R 101-34761 Library Donations              | \$300.00        | \$0.00       | \$0.00       | \$300.00         | 0.00%       |
| R 101-34762 Library Copies                 | \$275.00        | \$22.00      | \$25.75      | \$249.25         | 9.36%       |
| R 101-34763 Library Events                 | \$4,000.00      | \$0.00       | \$0.00       | \$4,000.00       | 0.00%       |
| R 101-34768 PAL Foundation - Library       | \$200.00        | \$0.00       | \$0.00       | \$200.00         | 0.00%       |
| R 101-34769 PAL Foundation - Park          | \$73,000.00     | \$0.00       | \$0.00       | \$73,000.00      | 0.00%       |
| R 101-34770 Silver Sneakers                | \$16,600.00     | \$1,278.50   | \$2,947.00   | \$13,653.00      | 17.75%      |
| R 101-34790 Park Dedication Fees           | \$40,000.00     | \$4,500.00   | \$4,500.00   | \$35,500.00      | 11.25%      |
| R 101-34800 Park & Rec Activity Fees       | \$3,000.00      | \$0.00       | \$0.00       | \$3,000.00       | 0.00%       |
| R 101-34801 Park&Rec Taxable Activity Fees | \$29,500.00     | \$0.00       | \$0.00       | \$29,500.00      | 0.00%       |
| R 101-34803 Recreation-Misc. Receipts      | \$1,000.00      | \$3.00       | \$13.50      | \$986.50         | 1.35%       |
| R 101-34806 Weight Room Fees               | \$0.00          | \$1,950.00   | \$6,918.00   | -\$6,918.00      | 0.00%       |
| R 101-34807 Volleyball Fees                | \$0.00          | \$5.00       | \$309.00     | -\$309.00        | 0.00%       |
| R 101-34810 Pickle Ball Fees               | \$15,000.00     | \$1,704.00   | \$6,830.00   | \$8,170.00       | 45.53%      |
| R 101-34940 Cemetery Lots                  | \$6,000.00      | \$1,600.00   | \$1,600.00   | \$4,400.00       | 26.67%      |
| R 101-34941 Cemetery Openings              | \$4,000.00      | \$500.00     | \$500.00     | \$3,500.00       | 12.50%      |
| R 101-34942 Cemetery Other                 | \$450.00        | \$0.00       | \$50.00      | \$400.00         | 11.11%      |
| R 101-34950 Public Works Revenue           | \$3,000.00      | \$0.00       | \$125.00     | \$2,875.00       | 4.17%       |
| R 101-34952 County Joint Facility Payments | \$35,000.00     | \$0.00       | \$5,922.92   | \$29,077.08      | 16.92%      |
| R 101-34953 Recycling Revenues             | \$500.00        | \$274.64     | \$274.64     | \$225.36         | 54.93%      |
| R 101-35100 Court Fines - Police           | \$10,000.00     | \$1,208.24   | \$2,258.11   | \$7,741.89       | 22.58%      |

| Account Descr                              | 2025 YTD<br>Budget    | MTD Amt             | 2025<br>YTD Amt     | 2025 YTD<br>Balance   | %YTD<br>Budget |
|--|-----------------------|---------------------|---------------------|-----------------------|----------------|
| R 101-35103 Library Fines                  | \$300.00              | \$68.00             | \$68.00             | \$232.00              | 22.67%         |
| R 101-35105 Restitution Receipts           | \$500.00              | \$0.00              | \$0.00              | \$500.00              | 0.00%          |
| R 101-36200 Miscellaneous Revenues         | \$6,000.00            | \$0.00              | \$1,781.00          | \$4,219.00            | 29.68%         |
| R 101-36201 Misc Reimbursements            | \$0.00                | \$1,302.30          | \$1,490.00          | -\$1,490.00           | 0.00%          |
| R 101-36202 LIBRARY GRANTS                 | \$5,000.00            | \$0.00              | \$0.00              | \$5,000.00            | 0.00%          |
| R 101-36210 Interest Earnings              | \$180,000.00          | \$13,574.63         | \$32,800.46         | \$147,199.54          | 18.22%         |
| R 101-36256 Sp Assess P - Other            | \$9,563.00            | \$0.00              | \$0.00              | \$9,563.00            | 0.00%          |
| R 101-36257 Sp Assess I - Other            | \$5,469.00            | \$0.00              | \$0.00              | \$5,469.00            | 0.00%          |
| R 101-39300 Proceeds-Gen Long-term Debt    | \$1,982,963.00        | \$0.00              | \$0.00              | \$1,982,963.00        | 0.00%          |
| <b>101 GENERAL FUND</b>                    | <b>\$6,941,680.00</b> | <b>\$487,608.53</b> | <b>\$776,638.47</b> | <b>\$6,165,041.53</b> |                |
| <b>301 DEBT SERVICE FUND</b>               |                       |                     |                     |                       |                |
| R 301-31308 2006 Series B Levy             | \$0.00                | \$0.00              | \$3.23              | -\$3.23               | 0.00%          |
| R 301-31311 2015 GO Equip Certs 2015B      | \$0.00                | \$0.00              | \$14.66             | -\$14.66              | 0.00%          |
| R 301-31313 2018 ROADS-EST BOND LEVY       | \$101,175.00          | \$0.00              | \$1,827.79          | \$99,347.21           | 1.81%          |
| R 301-31317 2019A City Hall/Police         | \$309,415.00          | \$0.00              | \$5,699.34          | \$303,715.66          | 1.84%          |
| R 301-31318 2021 GO Equip Cert Series 2021 | \$141,750.00          | \$0.00              | \$2,653.94          | \$139,096.06          | 1.87%          |
| R 301-31319 2022A Fire Truck               | \$126,083.00          | \$0.00              | \$2,305.09          | \$123,777.91          | 1.83%          |
| R 301-31320 2022A Road Projects            | \$40,993.00           | \$0.00              | \$745.24            | \$40,247.76           | 1.82%          |
| R 301-31322 2025 Road Project Bonds        | \$128,500.00          | \$0.00              | \$0.00              | \$128,500.00          | 0.00%          |
| R 301-36121 Sp Assess Prin 2022 Roads      | \$11,343.00           | \$0.00              | \$0.00              | \$11,343.00           | 0.00%          |
| R 301-36122 Sp Assess Int 2022 Roads       | \$10,056.00           | \$0.00              | \$99.66             | \$9,956.34            | 0.99%          |
| R 301-36123 Sp Assess Prin Daggett Bay Rd  | \$1,471.00            | \$0.00              | \$97.66             | \$1,373.34            | 6.64%          |
| R 301-36124 Sp Assess Int Daggett Bay Rd   | \$319.00              | \$0.00              | \$0.00              | \$319.00              | 0.00%          |
| <b>301 DEBT SERVICE FUND</b>               | <b>\$871,105.00</b>   | <b>\$0.00</b>       | <b>\$13,446.61</b>  | <b>\$857,658.39</b>   |                |
| <b>405 TAX INCREMENT FINANCE PROJECTS</b>  |                       |                     |                     |                       |                |
| R 405-31056 Tax Increment 1-9 C&J Develop  | \$12,362.00           | \$0.00              | \$0.00              | \$12,362.00           | 0.00%          |
| <b>405 TAX INCREMENT FINANCE PROJECTS</b>  | <b>\$12,362.00</b>    | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$12,362.00</b>    |                |
| <b>502 ECONOMIC DEVELOPMENT FUND</b>       |                       |                     |                     |                       |                |
| R 502-31000 General Property Taxes         | \$18,100.00           | \$0.00              | \$336.29            | \$17,763.71           | 1.86%          |
| <b>502 ECONOMIC DEVELOPMENT FUND</b>       | <b>\$18,100.00</b>    | <b>\$0.00</b>       | <b>\$336.29</b>     | <b>\$17,763.71</b>    |                |
| <b>601 SEWER OPERATING FUND</b>            |                       |                     |                     |                       |                |
| R 601-31000 General Property Taxes         | \$161,761.00          | \$0.00              | \$3,436.48          | \$158,324.52          | 2.12%          |
| R 601-34410 Unallocated Reserves           | \$0.00                | -\$2,600.19         | -\$982.57           | \$982.57              | 0.00%          |
| R 601-36104 Penalty & Interest             | \$1,500.00            | \$140.02            | \$567.86            | \$932.14              | 37.86%         |
| R 601-36200 Miscellaneous Revenues         | \$1,500.00            | \$0.00              | \$0.00              | \$1,500.00            | 0.00%          |
| R 601-37200 User Fee                       | \$430,000.00          | \$38,436.83         | \$76,931.44         | \$353,068.56          | 17.89%         |
| R 601-37250 Sewer Connection Payments      | \$45,000.00           | \$0.00              | \$0.00              | \$45,000.00           | 0.00%          |
| <b>601 SEWER OPERATING FUND</b>            | <b>\$639,761.00</b>   | <b>\$35,976.66</b>  | <b>\$79,953.21</b>  | <b>\$559,807.79</b>   |                |
| <b>651 SEWER RESTRICTED SINKING FUND</b>   |                       |                     |                     |                       |                |
| R 651-31306 2003 Disposal System Levy      | \$0.00                | \$0.00              | \$99.47             | -\$99.47              | 0.00%          |
| R 651-31312 2017 GO Sewer Rev Imp Bonds    | \$118,865.00          | \$0.00              | \$2,187.42          | \$116,677.58          | 1.84%          |
| R 651-31321 2022A Sewer Bonds              | \$136,102.00          | \$0.00              | \$2,488.74          | \$133,613.26          | 1.83%          |
| R 651-36104 Penalty & Interest             | \$1,500.00            | \$0.00              | \$0.00              | \$1,500.00            | 0.00%          |
| R 651-36210 Interest Earnings              | \$500.00              | \$0.00              | \$0.00              | \$500.00              | 0.00%          |
| <b>651 SEWER RESTRICTED SINKING FUND</b>   | <b>\$256,967.00</b>   | <b>\$0.00</b>       | <b>\$4,775.63</b>   | <b>\$252,191.37</b>   |                |
|  | <b>\$8,739,975.00</b> | <b>\$523,585.19</b> | <b>\$875,150.21</b> | <b>\$7,864,824.79</b> |                |

C.16

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt    | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|------------|-----------------|---------------------|----------------|
| 101 GENERAL FUND                            |                    |            |                 |                     |                |
| 41110 Council                               |                    |            |                 |                     |                |
| E 101-41110-099 Mayor and City Council      | \$42,300.00        | \$2,730.00 | \$5,340.00      | \$36,960.00         | 12.62%         |
| E 101-41110-122 FICA                        | \$3,236.00         | \$208.87   | \$408.56        | \$2,827.44          | 12.63%         |
| E 101-41110-124 FMLA                        | \$620.00           | \$0.00     | \$0.00          | \$620.00            | 0.00%          |
| E 101-41110-151 Workers Comp Insurance      | \$89.00            | \$0.00     | \$0.00          | \$89.00             | 0.00%          |
| E 101-41110-200 Office Supplies             | \$500.00           | \$136.00   | \$136.00        | \$364.00            | 27.20%         |
| E 101-41110-208 Instruction Fees            | \$2,000.00         | \$700.00   | \$700.00        | \$1,300.00          | 35.00%         |
| E 101-41110-321 Communications-Cellular     | \$1,376.00         | \$89.55    | \$89.55         | \$1,286.45          | 6.51%          |
| E 101-41110-331 Travel Expenses             | \$1,500.00         | \$0.00     | \$0.00          | \$1,500.00          | 0.00%          |
| E 101-41110-360 Insurance                   | \$150.00           | \$0.00     | \$0.00          | \$150.00            | 0.00%          |
| E 101-41110-430 Miscellaneous               | \$500.00           | \$34.60    | \$34.60         | \$465.40            | 6.92%          |
| E 101-41110-433 Dues/Contracts/Subscription | \$1,174.00         | \$67.50    | \$170.00        | \$1,004.00          | 14.48%         |
| 41110 Council                               | \$53,445.00        | \$3,966.52 | \$6,878.71      | \$46,566.29         |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt     | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|-------------|-----------------|---------------------|----------------|
| 41400 Administration                        |                    |             |                 |                     |                |
| E 101-41400-100 Wages - Dept Heads          | \$129,168.00       | \$9,759.69  | \$18,990.45     | \$110,177.55        | 14.70%         |
| E 101-41400-109 City Clerk/Admin Asst       | \$96,200.00        | \$7,790.52  | \$17,153.09     | \$79,046.91         | 17.83%         |
| E 101-41400-116 Treasurer/Deputy Clerk      | \$82,264.00        | \$6,253.38  | \$12,348.00     | \$69,916.00         | 15.01%         |
| E 101-41400-121 PERA                        | \$23,072.00        | \$1,785.27  | \$3,470.67      | \$19,601.33         | 15.04%         |
| E 101-41400-122 FICA                        | \$23,534.00        | \$1,545.93  | \$2,964.10      | \$20,569.90         | 12.59%         |
| E 101-41400-124 FMLA                        | \$5,230.00         | \$0.00      | \$0.00          | \$5,230.00          | 0.00%          |
| E 101-41400-131 Employer Paid Health        | \$31,113.00        | \$2,831.84  | \$5,424.58      | \$25,688.42         | 17.44%         |
| E 101-41400-132 Employer Paid Disability    | \$567.00           | \$40.94     | \$81.88         | \$485.12            | 14.44%         |
| E 101-41400-133 Employer Paid Dental        | \$1,527.00         | \$149.68    | \$330.32        | \$1,196.68          | 21.63%         |
| E 101-41400-134 Employer Paid Life          | \$336.00           | \$0.00      | \$55.92         | \$280.08            | 16.64%         |
| E 101-41400-151 Workers Comp Insurance      | \$1,276.00         | \$0.00      | \$0.00          | \$1,276.00          | 0.00%          |
| E 101-41400-152 Health Savings Account Con  | \$9,600.00         | \$0.00      | \$4,125.00      | \$5,475.00          | 42.97%         |
| E 101-41400-200 Office Supplies             | \$3,200.00         | \$57.41     | \$287.30        | \$2,912.70          | 8.98%          |
| E 101-41400-208 Instruction Fees            | \$5,000.00         | \$0.00      | \$0.00          | \$5,000.00          | 0.00%          |
| E 101-41400-210 Operating Supplies          | \$1,000.00         | \$62.99     | \$92.99         | \$907.01            | 9.30%          |
| E 101-41400-220 Repair/Maint Supply - Equip | \$3,864.00         | \$443.33    | \$886.66        | \$2,977.34          | 22.95%         |
| E 101-41400-320 Communications              | \$3,000.00         | \$205.18    | \$205.18        | \$2,794.82          | 6.84%          |
| E 101-41400-321 Communications-Cellular     | \$0.00             | \$49.93     | \$49.93         | -\$49.93            | 0.00%          |
| E 101-41400-322 Postage                     | \$750.00           | \$222.54    | \$222.54        | \$527.46            | 29.67%         |
| E 101-41400-331 Travel Expenses             | \$1,000.00         | \$0.00      | \$0.00          | \$1,000.00          | 0.00%          |
| E 101-41400-351 Legal Notices Publishing    | \$750.00           | \$200.69    | \$200.69        | \$549.31            | 26.76%         |
| E 101-41400-413 Office Equipment Rental/Re  | \$750.00           | \$0.00      | \$0.00          | \$750.00            | 0.00%          |
| E 101-41400-430 Miscellaneous               | \$500.00           | \$0.00      | \$0.00          | \$500.00            | 0.00%          |
| E 101-41400-433 Dues/Contracts/Subscription | \$2,430.00         | \$1,307.42  | \$1,613.92      | \$816.08            | 66.42%         |
| E 101-41400-443 Sales Tax                   | \$100.00           | \$0.00      | \$0.00          | \$100.00            | 0.00%          |
| E 101-41400-500 Capital Outlay -            | \$5,692.00         | \$0.00      | \$0.00          | \$5,692.00          | 0.00%          |
| E 101-41400-600 Principal                   | \$743.00           | \$81.82     | \$163.50        | \$579.50            | 22.01%         |
| E 101-41400-610 Interest                    | \$3.00             | \$0.68      | \$1.50          | \$1.50              | 50.00%         |
| 41400 Administration                        | \$432,669.00       | \$32,789.24 | \$68,668.22     | \$364,000.78        |                |



**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                                | 2025 YTD<br>Budget | MTD Amt    | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|--|--------------------|------------|-----------------|---------------------|----------------|
| 41600 Audit/Legal Services                   |                    |            |                 |                     |                |
| E 101-41600-301 Auditing and Acct g Services | \$42,000.00        | \$1,150.00 | \$1,150.00      | \$40,850.00         | 2.74%          |
| E 101-41600-304 Legal Fees (Civil)           | \$7,000.00         | \$0.00     | \$0.00          | \$7,000.00          | 0.00%          |
| E 101-41600-307 Legal Fees (Labor)           | \$25,000.00        | \$0.00     | \$0.00          | \$25,000.00         | 0.00%          |
| 41600 Audit/Legal Services                   | \$74,000.00        | \$1,150.00 | \$1,150.00      | \$72,850.00         |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD Budget | MTD Amt     | 2025 YTD Amt | 2025 YTD Balance | %YTD Budget |
|---|-----------------|-------------|--------------|------------------|-------------|
| 41910 Planning and Zoning                   |                 |             |              |                  |             |
| E 101-41910-100 Wages - Dept Heads          | \$88,691.00     | \$7,290.18  | \$13,704.80  | \$74,986.20      | 15.45%      |
| E 101-41910-105 Part-time or Intern Wages   | \$10,400.00     | \$0.00      | \$0.00       | \$10,400.00      | 0.00%       |
| E 101-41910-115 Admin Asst or Program Fac   | \$79,098.00     | \$6,122.24  | \$12,253.13  | \$66,844.87      | 15.49%      |
| E 101-41910-121 PERA                        | \$12,584.00     | \$1,005.93  | \$3,596.84   | \$8,987.16       | 28.58%      |
| E 101-41910-122 FICA                        | \$13,631.00     | \$897.93    | \$1,798.92   | \$11,832.08      | 13.20%      |
| E 101-41910-124 FMLA                        | \$3,029.00      | \$0.00      | \$0.00       | \$3,029.00       | 0.00%       |
| E 101-41910-131 Employer Paid Health        | \$44,950.00     | \$1,872.90  | \$3,745.80   | \$41,204.20      | 8.33%       |
| E 101-41910-132 Employer Paid Disability    | \$297.00        | \$23.22     | \$46.44      | \$250.56         | 15.64%      |
| E 101-41910-133 Employer Paid Dental        | \$2,171.00      | \$172.41    | \$344.82     | \$1,826.18       | 15.88%      |
| E 101-41910-134 Employer Paid Life          | \$224.00        | \$9.32      | \$30.76      | \$193.24         | 13.73%      |
| E 101-41910-151 Workers Comp Insurance      | \$878.00        | \$0.00      | \$0.00       | \$878.00         | 0.00%       |
| E 101-41910-152 Health Savings Account Con  | \$12,800.00     | \$671.60    | \$4,643.20   | \$8,156.80       | 36.28%      |
| E 101-41910-200 Office Supplies             | \$2,200.00      | \$21.06     | \$136.06     | \$2,063.94       | 6.18%       |
| E 101-41910-208 Instruction Fees            | \$2,000.00      | \$0.00      | \$0.00       | \$2,000.00       | 0.00%       |
| E 101-41910-210 Operating Supplies          | \$750.00        | \$0.00      | \$0.00       | \$750.00         | 0.00%       |
| E 101-41910-212 Motor Fuels                 | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-41910-220 Repair/Maint Supply - Equip | \$5,000.00      | \$428.33    | \$856.66     | \$4,143.34       | 17.13%      |
| E 101-41910-258 Uniform - Department Head   | \$600.00        | \$0.00      | \$0.00       | \$600.00         | 0.00%       |
| E 101-41910-259 Uniform - Staff             | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-41910-303 Engineering Fees            | \$1,500.00      | \$0.00      | \$0.00       | \$1,500.00       | 0.00%       |
| E 101-41910-304 Legal Fees (Civil)          | \$6,000.00      | \$0.00      | \$0.00       | \$6,000.00       | 0.00%       |
| E 101-41910-320 Communications              | \$2,600.00      | \$205.17    | \$205.17     | \$2,394.83       | 7.89%       |
| E 101-41910-321 Communications-Cellular     | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-41910-322 Postage                     | \$650.00        | \$222.55    | \$222.55     | \$427.45         | 34.24%      |
| E 101-41910-331 Travel Expenses             | \$1,000.00      | \$0.00      | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-41910-332 Travel Expense- P&Z Comm    | \$4,000.00      | \$0.00      | \$0.00       | \$4,000.00       | 0.00%       |
| E 101-41910-340 Advertising                 | \$150.00        | \$0.00      | \$0.00       | \$150.00         | 0.00%       |
| E 101-41910-351 Legal Notices Publishing    | \$1,600.00      | \$112.97    | \$112.97     | \$1,487.03       | 7.06%       |
| E 101-41910-352 Filing Fees                 | \$900.00        | \$46.00     | \$46.00      | \$854.00         | 5.11%       |
| E 101-41910-360 Insurance                   | \$5,391.00      | \$0.00      | \$0.00       | \$5,391.00       | 0.00%       |
| E 101-41910-387 Septic Inspections/Design   | \$8,000.00      | \$0.00      | \$0.00       | \$8,000.00       | 0.00%       |
| E 101-41910-413 Office Equipment Rental/Re  | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-41910-430 Miscellaneous               | \$500.00        | \$0.00      | \$10.00      | \$490.00         | 2.00%       |
| E 101-41910-433 Dues/Contracts/Subscription | \$2,560.00      | \$192.50    | \$363.50     | \$2,196.50       | 14.20%      |
| E 101-41910-443 Sales Tax                   | \$20.00         | \$1.00      | \$1.00       | \$19.00          | 5.00%       |
| E 101-41910-452 Refund                      | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-41910-470 Consultant Fees             | \$4,000.00      | \$0.00      | \$1,000.00   | \$3,000.00       | 25.00%      |
| E 101-41910-500 Capital Outlay -            | \$4,879.00      | \$0.00      | \$0.00       | \$4,879.00       | 0.00%       |
| E 101-41910-600 Principal                   | \$743.00        | \$81.82     | \$163.50     | \$579.50         | 22.01%      |
| E 101-41910-610 Interest                    | \$3.00          | \$0.68      | \$1.50       | \$1.50           | 50.00%      |
| 41910 Planning and Zoning                   | \$326,299.00    | \$19,377.81 | \$43,283.62  | \$283,015.38     |             |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt    | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|------------|-----------------|---------------------|----------------|
| 41940 General Government                    |                    |            |                 |                     |                |
| E 101-41940-199 Employee Recognition        | \$4,000.00         | \$173.65   | \$173.65        | \$3,826.35          | 4.34%          |
| E 101-41940-210 Operating Supplies          | \$2,500.00         | \$128.88   | \$191.38        | \$2,308.62          | 7.66%          |
| E 101-41940-220 Repair/Maint Supply - Equip | \$500.00           | \$0.00     | \$0.00          | \$500.00            | 0.00%          |
| E 101-41940-223 Bldg Repair Suppl/Maintena  | \$10,500.00        | \$35.70    | \$1,164.85      | \$9,335.15          | 11.09%         |
| E 101-41940-316 Security Monitoring         | \$1,650.00         | \$0.00     | \$0.00          | \$1,650.00          | 0.00%          |
| E 101-41940-320 Communications              | \$1,000.00         | \$87.34    | \$87.34         | \$912.66            | 8.73%          |
| E 101-41940-336 Short Term Rental           | \$40,750.00        | \$54.00    | \$54.00         | \$40,696.00         | 0.13%          |
| E 101-41940-351 Legal Notices Publishing    | \$600.00           | \$0.00     | \$0.00          | \$600.00            | 0.00%          |
| E 101-41940-354 Ordinance Codification      | \$5,000.00         | \$0.00     | \$0.00          | \$5,000.00          | 0.00%          |
| E 101-41940-360 Insurance                   | \$26,275.00        | \$0.00     | \$184,330.80    | -\$158,055.80       | 701.54%        |
| E 101-41940-381 Electric Utilities          | \$11,000.00        | \$992.00   | \$992.00        | \$10,008.00         | 9.02%          |
| E 101-41940-383 Gas Utilities               | \$4,500.00         | \$530.37   | \$530.37        | \$3,969.63          | 11.79%         |
| E 101-41940-384 Refuse/Garbage Disposal     | \$850.00           | \$73.01    | \$73.01         | \$776.99            | 8.59%          |
| E 101-41940-385 Sewer Utility               | \$780.00           | \$65.00    | \$65.00         | \$715.00            | 8.33%          |
| E 101-41940-389 Generator Expense           | \$1,500.00         | \$0.00     | \$0.00          | \$1,500.00          | 0.00%          |
| E 101-41940-405 Cleaning Services           | \$13,000.00        | \$600.00   | \$1,200.00      | \$11,800.00         | 9.23%          |
| E 101-41940-430 Miscellaneous               | \$2,000.00         | \$35.00    | \$201.80        | \$1,798.20          | 10.09%         |
| E 101-41940-433 Dues/Contracts/Subscription | \$9,400.00         | \$80.98    | \$3,791.96      | \$5,608.04          | 40.34%         |
| E 101-41940-438 Initiative Foundation       | \$1,650.00         | \$1,650.00 | \$1,650.00      | \$0.00              | 100.00%        |
| E 101-41940-442 Safety Prog/Equipment       | \$15,453.00        | \$3,890.53 | \$3,890.53      | \$11,562.47         | 25.18%         |
| E 101-41940-443 Sales Tax                   | \$10.00            | \$0.00     | \$0.00          | \$10.00             | 0.00%          |
| E 101-41940-446 Animal Control              | \$0.00             | \$0.00     | \$31.16         | -\$31.16            | 0.00%          |
| E 101-41940-449 Cobra Payments              | \$0.00             | \$61.92    | \$178.02        | -\$178.02           | 0.00%          |
| E 101-41940-452 Refund                      | \$0.00             | \$0.00     | \$125.00        | -\$125.00           | 0.00%          |
| E 101-41940-456 Fireworks                   | \$15,000.00        | \$0.00     | \$0.00          | \$15,000.00         | 0.00%          |
| E 101-41940-490 Donations to Civic Org s    | \$5,650.00         | \$0.00     | \$0.00          | \$5,650.00          | 0.00%          |
| E 101-41940-500 Capital Outlay -            | \$90,000.00        | \$0.00     | \$0.00          | \$90,000.00         | 0.00%          |
| E 101-41940-553 Capital Outlay - Other      | \$100,000.00       | \$0.00     | \$0.00          | \$100,000.00        | 0.00%          |
| 41940 General Government                    | \$363,568.00       | \$8,458.38 | \$198,730.87    | \$164,837.13        |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD Budget | MTD Amt     | 2025 YTD Amt | 2025 YTD Balance | %YTD Budget |
|---|-----------------|-------------|--------------|------------------|-------------|
| 42110 Police Administration                 |                 |             |              |                  |             |
| E 101-42110-100 Wages - Dept Heads          | \$100,547.00    | \$8,777.32  | \$16,417.69  | \$84,129.31      | 16.33%      |
| E 101-42110-105 Part-time or Intern Wages   | \$26,000.00     | \$300.00    | \$420.00     | \$25,580.00      | 1.62%       |
| E 101-42110-115 Admin Asst or Program Fac   | \$58,219.00     | \$4,645.20  | \$8,989.28   | \$49,229.72      | 15.44%      |
| E 101-42110-117 Police Officers - Full-time | \$399,328.00    | \$24,880.54 | \$52,197.34  | \$347,130.66     | 13.07%      |
| E 101-42110-119 Sergeant Wages              | \$90,875.00     | \$7,979.20  | \$13,980.80  | \$76,894.20      | 15.38%      |
| E 101-42110-121 PERA                        | \$101,165.00    | \$7,771.27  | \$15,227.46  | \$85,937.54      | 15.05%      |
| E 101-42110-122 FICA                        | \$12,353.00     | \$755.97    | \$1,552.29   | \$10,800.71      | 12.57%      |
| E 101-42110-124 FMLA                        | \$10,287.00     | \$0.00      | \$0.00       | \$10,287.00      | 0.00%       |
| E 101-42110-131 Employer Paid Health        | \$129,650.00    | \$10,209.02 | \$19,939.84  | \$109,710.16     | 15.38%      |
| E 101-42110-132 Employer Paid Disability    | \$1,002.00      | \$77.46     | \$154.92     | \$847.08         | 15.46%      |
| E 101-42110-133 Employer Paid Dental        | \$5,512.00      | \$468.66    | \$937.32     | \$4,574.68       | 17.01%      |
| E 101-42110-134 Employer Paid Life          | \$783.00        | \$0.00      | \$222.68     | \$560.32         | 28.44%      |
| E 101-42110-140 Unemployment                | \$1,000.00      | \$0.00      | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-42110-151 Workers Comp Insurance      | \$31,312.00     | \$0.00      | \$0.00       | \$31,312.00      | 0.00%       |
| E 101-42110-152 Health Savings Account Con  | \$38,400.00     | \$0.00      | \$6,600.00   | \$31,800.00      | 17.19%      |
| E 101-42110-200 Office Supplies             | \$400.00        | \$144.93    | \$144.93     | \$255.07         | 36.23%      |
| E 101-42110-208 Instruction Fees            | \$10,001.00     | \$674.00    | \$2,939.00   | \$7,062.00       | 29.39%      |
| E 101-42110-209 Physicals                   | \$800.00        | \$0.00      | \$0.00       | \$800.00         | 0.00%       |
| E 101-42110-210 Operating Supplies          | \$4,000.00      | \$109.43    | \$209.42     | \$3,790.58       | 5.24%       |
| E 101-42110-212 Motor Fuels                 | \$20,000.00     | \$0.00      | \$0.00       | \$20,000.00      | 0.00%       |
| E 101-42110-214 Auto Expense- Squad Vehicl  | \$10,200.00     | \$52.92     | \$3,119.21   | \$7,080.79       | 30.58%      |
| E 101-42110-219 Auto Expense- Squad 304     | \$0.00          | \$0.00      | \$44.99      | -\$44.99         | 0.00%       |
| E 101-42110-220 Repair/Maint Supply - Equip | \$8,500.00      | \$250.00    | \$500.00     | \$8,000.00       | 5.88%       |
| E 101-42110-223 Bldg Repair Suppl/Maintena  | \$500.00        | \$416.00    | \$416.00     | \$84.00          | 83.20%      |
| E 101-42110-258 Uniform - Department Head   | \$900.00        | \$376.31    | \$376.31     | \$523.69         | 41.81%      |
| E 101-42110-259 Uniform - Staff             | \$5,400.00      | \$446.99    | \$446.99     | \$4,953.01       | 8.28%       |
| E 101-42110-270 Ammunition                  | \$2,500.00      | \$0.00      | \$0.00       | \$2,500.00       | 0.00%       |
| E 101-42110-281 Tactical Team               | \$10,000.00     | \$886.39    | \$886.39     | \$9,113.61       | 8.86%       |
| E 101-42110-282 Restitution Expenditures    | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-42110-283 Forfeiture Expenditures     | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 101-42110-320 Communications              | \$5,940.00      | \$467.09    | \$467.09     | \$5,472.91       | 7.86%       |
| E 101-42110-321 Communications-Cellular     | \$6,500.00      | \$567.19    | \$567.19     | \$5,932.81       | 8.73%       |
| E 101-42110-322 Postage                     | \$300.00        | \$137.89    | \$169.79     | \$130.21         | 56.60%      |
| E 101-42110-331 Travel Expenses             | \$2,500.00      | \$708.45    | \$862.45     | \$1,637.55       | 34.50%      |
| E 101-42110-360 Insurance                   | \$34,737.00     | \$0.00      | \$0.00       | \$34,737.00      | 0.00%       |
| E 101-42110-405 Cleaning Services           | \$4,800.00      | \$300.00    | \$600.00     | \$4,200.00       | 12.50%      |
| E 101-42110-413 Office Equipment Rental/Re  | \$100.00        | \$0.00      | \$0.00       | \$100.00         | 0.00%       |
| E 101-42110-430 Miscellaneous               | \$200.00        | \$0.00      | \$83.88      | \$116.12         | 41.94%      |
| E 101-42110-433 Dues/Contracts/Subscription | \$49,250.00     | \$4,345.62  | \$4,921.08   | \$44,328.92      | 9.99%       |
| E 101-42110-443 Sales Tax                   | \$200.00        | \$0.00      | \$0.00       | \$200.00         | 0.00%       |
| E 101-42110-460 Fines/Fees Reimburse        | \$8,000.00      | \$0.00      | \$7,966.74   | \$33.26          | 99.58%      |
| E 101-42110-500 Capital Outlay -            | \$45,379.00     | \$5,479.57  | \$7,002.26   | \$38,376.74      | 15.43%      |
| E 101-42110-550 Capital Outlay -            | \$69,238.00     | \$0.00      | \$0.00       | \$69,238.00      | 0.00%       |
| E 101-42110-600 Principal                   | \$259.00        | \$0.00      | \$0.00       | \$259.00         | 0.00%       |
| E 101-42110-610 Interest                    | \$2.00          | \$0.00      | \$0.00       | \$2.00           | 0.00%       |
| 42110 Police Administration                 | \$1,308,039.00  | \$81,227.42 | \$168,363.34 | \$1,139,675.66   |             |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD Budget | MTD Amt     | 2025 YTD Amt | 2025 YTD Balance | %YTD Budget |
|---|-----------------|-------------|--------------|------------------|-------------|
| 42280 Fire Administration                   |                 |             |              |                  |             |
| E 101-42280-100 Wages - Dept Heads          | \$94,994.00     | \$7,342.64  | \$14,188.80  | \$80,805.20      | 14.94%      |
| E 101-42280-106 Fire Training               | \$2,100.00      | \$0.00      | \$0.00       | \$2,100.00       | 0.00%       |
| E 101-42280-107 Fire Calls or Services      | \$140,000.00    | \$17,364.00 | \$34,752.50  | \$105,247.50     | 24.82%      |
| E 101-42280-121 PERA                        | \$16,814.00     | \$1,299.64  | \$2,511.42   | \$14,302.58      | 14.94%      |
| E 101-42280-122 FICA                        | \$12,248.00     | \$1,409.91  | \$2,829.02   | \$9,418.98       | 23.10%      |
| E 101-42280-124 FMLA                        | \$4,031.00      | \$0.00      | \$0.00       | \$4,031.00       | 0.00%       |
| E 101-42280-131 Employer Paid Health        | \$22,475.00     | \$2,093.22  | \$3,745.80   | \$18,729.20      | 16.67%      |
| E 101-42280-132 Employer Paid Disability    | \$174.00        | \$13.57     | \$27.14      | \$146.86         | 15.60%      |
| E 101-42280-133 Employer Paid Dental        | \$1,424.00      | \$113.05    | \$226.10     | \$1,197.90       | 15.88%      |
| E 101-42280-134 Employer Paid Life          | \$112.00        | \$0.00      | \$18.64      | \$93.36          | 16.64%      |
| E 101-42280-151 Workers Comp Insurance      | \$4,287.00      | \$0.00      | \$0.00       | \$4,287.00       | 0.00%       |
| E 101-42280-152 Health Savings Account Con  | \$6,400.00      | \$0.00      | \$1,650.00   | \$4,750.00       | 25.78%      |
| E 101-42280-200 Office Supplies             | \$350.00        | \$0.00      | \$0.00       | \$350.00         | 0.00%       |
| E 101-42280-208 Instruction Fees            | \$20,000.00     | \$1,900.00  | \$2,850.00   | \$17,150.00      | 14.25%      |
| E 101-42280-209 Physicals                   | \$4,000.00      | \$0.00      | \$0.00       | \$4,000.00       | 0.00%       |
| E 101-42280-210 Operating Supplies          | \$3,000.00      | \$143.74    | \$143.74     | \$2,856.26       | 4.79%       |
| E 101-42280-212 Motor Fuels                 | \$1,500.00      | \$0.00      | \$0.00       | \$1,500.00       | 0.00%       |
| E 101-42280-213 Diesel Fuel                 | \$1,750.00      | \$0.00      | \$0.00       | \$1,750.00       | 0.00%       |
| E 101-42280-220 Repair/Maint Supply - Equip | \$6,500.00      | \$0.00      | \$0.00       | \$6,500.00       | 0.00%       |
| E 101-42280-221 Repair/Maint Vehicles       | \$15,000.00     | \$169.00    | \$169.00     | \$14,831.00      | 1.13%       |
| E 101-42280-223 Bldg Repair Suppl/Maintena  | \$8,000.00      | \$738.83    | \$1,815.08   | \$6,184.92       | 22.69%      |
| E 101-42280-233 FIRE PREVENTION             | \$3,000.00      | \$0.00      | \$0.00       | \$3,000.00       | 0.00%       |
| E 101-42280-240 Small Tools and Minor Equip | \$4,000.00      | \$206.91    | \$206.91     | \$3,793.09       | 5.17%       |
| E 101-42280-258 Uniform - Department Head   | \$3,500.00      | \$1,224.63  | \$1,224.63   | \$2,275.37       | 34.99%      |
| E 101-42280-316 Security Monitoring         | \$5,000.00      | \$0.00      | \$0.00       | \$5,000.00       | 0.00%       |
| E 101-42280-319 Donation Expenditures       | \$0.00          | \$100.00    | \$100.00     | -\$100.00        | 0.00%       |
| E 101-42280-320 Communications              | \$3,000.00      | \$303.67    | \$303.67     | \$2,696.33       | 10.12%      |
| E 101-42280-321 Communications-Cellular     | \$4,500.00      | \$432.23    | \$432.23     | \$4,067.77       | 9.61%       |
| E 101-42280-322 Postage                     | \$25.00         | \$0.00      | \$0.00       | \$25.00          | 0.00%       |
| E 101-42280-331 Travel Expenses             | \$5,000.00      | \$960.68    | \$1,110.02   | \$3,889.98       | 22.20%      |
| E 101-42280-360 Insurance                   | \$22,134.00     | \$0.00      | \$0.00       | \$22,134.00      | 0.00%       |
| E 101-42280-381 Electric Utilities          | \$8,000.00      | \$769.00    | \$769.00     | \$7,231.00       | 9.61%       |
| E 101-42280-383 Gas Utilities               | \$7,000.00      | \$1,418.58  | \$1,418.58   | \$5,581.42       | 20.27%      |
| E 101-42280-384 Refuse/Garbage Disposal     | \$1,500.00      | \$111.25    | \$111.25     | \$1,388.75       | 7.42%       |
| E 101-42280-385 Sewer Utility               | \$780.00        | \$65.00     | \$65.00      | \$715.00         | 8.33%       |
| E 101-42280-405 Cleaning Services           | \$2,400.00      | \$235.00    | \$470.00     | \$1,930.00       | 19.58%      |
| E 101-42280-430 Miscellaneous               | \$1,000.00      | \$0.00      | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-42280-433 Dues/Contracts/Subscription | \$4,000.00      | \$1,916.53  | \$1,962.75   | \$2,037.25       | 49.07%      |
| E 101-42280-443 Sales Tax                   | \$100.00        | \$0.00      | \$0.00       | \$100.00         | 0.00%       |
| E 101-42280-491 FDRA City Contribution      | \$23,000.00     | \$351.00    | \$999.00     | \$22,001.00      | 4.34%       |
| E 101-42280-500 Capital Outlay -            | \$129,639.00    | \$2,451.18  | \$4,326.80   | \$125,312.20     | 3.34%       |
| 42280 Fire Administration                   | \$592,737.00    | \$43,133.26 | \$78,427.08  | \$514,309.92     |             |

**City of Crosslake**  
**Budget - Expenditures**  
FEBRUARY

| Account Descr                              | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|--|--------------------|---------|-----------------|---------------------|----------------|
| 42500 Ambulance Services                   |                    |         |                 |                     |                |
| E 101-42500-223 Bldg Repair Suppl/Maintena | \$433.00           | \$0.00  | \$0.00          | \$433.00            | 0.00%          |
| 42500 Ambulance Services                   | \$433.00           | \$0.00  | \$0.00          | \$433.00            |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                                | 2025 YTD<br>Budget | MTD Amt     | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|--|--------------------|-------------|-----------------|---------------------|----------------|
| 43000 Public Works (GENERAL)                 |                    |             |                 |                     |                |
| E 101-43000-100 Wages - Dept Heads           | \$44,106.00        | \$3,620.31  | \$6,815.61      | \$37,290.39         | 15.45%         |
| E 101-43000-108 Tech 3/PW Heavy Equip Op     | \$191,092.00       | \$12,953.75 | \$22,167.95     | \$168,924.05        | 11.60%         |
| E 101-43000-121 PERA                         | \$17,640.00        | \$1,243.04  | \$2,173.70      | \$15,466.30         | 12.32%         |
| E 101-43000-122 FICA                         | \$17,993.00        | \$1,151.24  | \$2,062.90      | \$15,930.10         | 11.47%         |
| E 101-43000-124 FMLA                         | \$3,998.00         | \$0.00      | \$0.00          | \$3,998.00          | 0.00%          |
| E 101-43000-131 Employer Paid Health         | \$47,533.00        | \$3,201.92  | -\$2,598.98     | \$50,131.98         | -5.47%         |
| E 101-43000-132 Employer Paid Disability     | \$386.00           | \$37.59     | \$75.18         | \$310.82            | 19.48%         |
| E 101-43000-133 Employer Paid Dental         | \$2,187.00         | \$169.64    | \$339.32        | \$1,847.68          | 15.52%         |
| E 101-43000-134 Employer Paid Life           | \$346.00           | \$0.00      | \$54.08         | \$291.92            | 15.63%         |
| E 101-43000-151 Workers Comp Insurance       | \$12,348.00        | \$0.00      | \$0.00          | \$12,348.00         | 0.00%          |
| E 101-43000-152 Health Savings Account Con   | \$14,720.00        | \$0.00      | \$4,925.00      | \$9,795.00          | 33.46%         |
| E 101-43000-200 Office Supplies              | \$450.00           | \$169.71    | \$253.69        | \$196.31            | 56.38%         |
| E 101-43000-208 Instruction Fees             | \$1,500.00         | \$0.00      | \$0.00          | \$1,500.00          | 0.00%          |
| E 101-43000-210 Operating Supplies           | \$1,200.00         | \$46.53     | \$144.06        | \$1,055.94          | 12.01%         |
| E 101-43000-212 Motor Fuels                  | \$10,000.00        | \$0.00      | \$0.00          | \$10,000.00         | 0.00%          |
| E 101-43000-213 Diesel Fuel                  | \$18,000.00        | \$0.00      | \$0.00          | \$18,000.00         | 0.00%          |
| E 101-43000-215 Shop Supplies                | \$2,750.00         | \$324.63    | \$324.63        | \$2,425.37          | 11.80%         |
| E 101-43000-220 Repair/Maint Supply - Equip  | \$20,000.00        | \$3,530.11  | \$3,693.87      | \$16,306.13         | 18.47%         |
| E 101-43000-221 Repair/Maint Vehicles        | \$20,000.00        | \$1,467.19  | \$1,537.67      | \$18,462.33         | 7.69%          |
| E 101-43000-222 Tires                        | \$3,000.00         | \$0.00      | \$0.00          | \$3,000.00          | 0.00%          |
| E 101-43000-223 Bldg Repair Suppl/Maintena   | \$10,000.00        | \$150.40    | \$228.26        | \$9,771.74          | 2.28%          |
| E 101-43000-224 Street Maint Materials       | \$30,000.00        | \$0.00      | \$0.00          | \$30,000.00         | 0.00%          |
| E 101-43000-226 Bridge Materials             | \$1,500.00         | \$0.00      | \$0.00          | \$1,500.00          | 0.00%          |
| E 101-43000-231 Chemicals/Landscaping        | \$2,200.00         | \$0.00      | \$0.00          | \$2,200.00          | 0.00%          |
| E 101-43000-232 Striping                     | \$10,000.00        | \$0.00      | \$0.00          | \$10,000.00         | 0.00%          |
| E 101-43000-235 Signs                        | \$5,000.00         | \$0.00      | \$0.00          | \$5,000.00          | 0.00%          |
| E 101-43000-240 Small Tools and Minor Equip  | \$7,500.00         | \$0.00      | \$0.00          | \$7,500.00          | 0.00%          |
| E 101-43000-258 Uniform - Department Head    | \$785.00           | \$0.00      | \$0.00          | \$785.00            | 0.00%          |
| E 101-43000-259 Uniform - Staff              | \$2,355.00         | \$0.00      | \$0.00          | \$2,355.00          | 0.00%          |
| E 101-43000-303 Engineering Fees             | \$15,000.00        | \$0.00      | \$0.00          | \$15,000.00         | 0.00%          |
| E 101-43000-304 Legal Fees (Civil)           | \$2,000.00         | \$0.00      | \$0.00          | \$2,000.00          | 0.00%          |
| E 101-43000-316 Security Monitoring          | \$1,200.00         | \$0.00      | \$0.00          | \$1,200.00          | 0.00%          |
| E 101-43000-320 Communications               | \$3,000.00         | \$133.77    | \$133.77        | \$2,866.23          | 4.46%          |
| E 101-43000-322 Postage                      | \$50.00            | \$0.00      | \$0.00          | \$50.00             | 0.00%          |
| E 101-43000-331 Travel Expenses              | \$500.00           | \$0.00      | \$0.00          | \$500.00            | 0.00%          |
| E 101-43000-340 Advertising                  | \$500.00           | \$0.00      | \$0.00          | \$500.00            | 0.00%          |
| E 101-43000-351 Legal Notices Publishing     | \$500.00           | \$0.00      | \$0.00          | \$500.00            | 0.00%          |
| E 101-43000-360 Insurance                    | \$10,262.00        | \$0.00      | \$0.00          | \$10,262.00         | 0.00%          |
| E 101-43000-381 Electric Utilities           | \$12,000.00        | \$1,045.33  | \$1,045.33      | \$10,954.67         | 8.71%          |
| E 101-43000-383 Gas Utilities                | \$6,500.00         | \$1,122.66  | \$1,122.66      | \$5,377.34          | 17.27%         |
| E 101-43000-384 Refuse/Garbage Disposal      | \$1,500.00         | \$122.98    | \$122.98        | \$1,377.02          | 8.20%          |
| E 101-43000-385 Sewer Utility                | \$400.00           | \$61.10     | \$61.10         | \$338.90            | 15.28%         |
| E 101-43000-405 Cleaning Services            | \$5,640.00         | \$470.00    | \$940.00        | \$4,700.00          | 16.67%         |
| E 101-43000-413 Office Equipment Rental/Re   | \$100.00           | \$0.00      | \$0.00          | \$100.00            | 0.00%          |
| E 101-43000-430 Miscellaneous                | \$1,500.00         | \$0.00      | \$6.25          | \$1,493.75          | 0.42%          |
| E 101-43000-433 Dues/Contracts/Subscription  | \$3,850.00         | \$633.81    | \$691.31        | \$3,158.69          | 17.96%         |
| E 101-43000-442 Safety Prog/Equipment        | \$1,000.00         | \$0.00      | \$0.00          | \$1,000.00          | 0.00%          |
| E 101-43000-443 Sales Tax                    | \$100.00           | \$0.00      | \$0.00          | \$100.00            | 0.00%          |
| E 101-43000-454 Joint Facility County Expens | \$35,000.00        | \$3,364.92  | \$4,035.18      | \$30,964.82         | 11.53%         |
| E 101-43000-500 Capital Outlay -             | \$100,000.00       | \$89,674.62 | \$89,674.62     | \$10,325.38         | 89.67%         |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt      | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|--------------|-----------------|---------------------|----------------|
| E 101-43000-550 Capital Outlay -            | \$60,340.00        | \$0.00       | \$60,247.93     | \$92.07             | 99.85%         |
| E 101-43000-581 Capital Outlay -Seal Coat   | \$117,000.00       | \$0.00       | \$0.00          | \$117,000.00        | 0.00%          |
| E 101-43000-582 Capital Outlay - Crackfill  | \$40,000.00        | \$0.00       | \$0.00          | \$40,000.00         | 0.00%          |
| E 101-43000-584 Capital Outlay - Road Const | \$1,982,963.00     | \$9,783.60   | \$9,783.60      | \$1,973,179.40      | 0.49%          |
| 43000 Public Works (GENERAL)                | \$2,899,494.00     | \$134,478.85 | \$210,061.67    | \$2,689,432.33      |                |



**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 43026 Public Works Sidewalks&Trails |                    |         |                 |                     |                |
| E 101-43026-134 Employer Paid Life  | \$1.00             | \$0.00  | \$0.00          | \$1.00              | 0.00%          |
| 43026 Public Works Sidewalks&Trails | \$1.00             | \$0.00  | \$0.00          | \$1.00              |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|---------|-----------------|---------------------|----------------|
| 43100 Cemetery                              |                    |         |                 |                     |                |
| E 101-43100-105 Part-time or Intern Wages   | \$5,574.00         | \$0.00  | \$0.00          | \$5,574.00          | 0.00%          |
| E 101-43100-210 Operating Supplies          | \$940.00           | \$0.00  | \$0.00          | \$940.00            | 0.00%          |
| E 101-43100-220 Repair/Maint Supply - Equip | \$250.00           | \$0.00  | \$0.00          | \$250.00            | 0.00%          |
| E 101-43100-381 Electric Utilities          | \$350.00           | \$31.92 | \$31.92         | \$318.08            | 9.12%          |
| E 101-43100-430 Miscellaneous               | \$400.00           | \$0.00  | \$0.00          | \$400.00            | 0.00%          |
| E 101-43100-500 Capital Outlay -            | \$23,357.00        | \$0.00  | \$0.00          | \$23,357.00         | 0.00%          |
| 43100 Cemetery                              | \$30,871.00        | \$31.92 | \$31.92         | \$30,839.08         |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD Budget | MTD Amt    | 2025 YTD Amt | 2025 YTD Balance | %YTD Budget |
|---|-----------------|------------|--------------|------------------|-------------|
| 45100 Park and Recreation (GENERAL)         |                 |            |              |                  |             |
| E 101-45100-100 Wages - Dept Heads          | \$88,046.00     | \$7,189.14 | \$13,605.60  | \$74,440.40      | 15.45%      |
| E 101-45100-105 Part-time or Intern Wages   | \$37,710.00     | \$1,750.50 | \$3,439.00   | \$34,271.00      | 9.12%       |
| E 101-45100-111 Parks & Rec Summer Wages    | \$3,000.00      | \$0.00     | \$0.00       | \$3,000.00       | 0.00%       |
| E 101-45100-115 Admin Asst or Program Fac   | \$53,742.00     | \$4,011.99 | \$7,494.19   | \$46,247.81      | 13.94%      |
| E 101-45100-118 Parks & Rec Equip Op Wage   | \$118,227.00    | \$9,253.44 | \$17,700.32  | \$100,526.68     | 14.97%      |
| E 101-45100-121 PERA                        | \$22,670.00     | \$1,665.39 | \$3,167.95   | \$19,502.05      | 13.97%      |
| E 101-45100-122 FICA                        | \$23,353.00     | \$1,430.81 | \$2,803.31   | \$20,549.69      | 12.00%      |
| E 101-45100-124 FMLA                        | \$5,190.00      | \$0.00     | \$0.00       | \$5,190.00       | 0.00%       |
| E 101-45100-131 Employer Paid Health        | \$53,588.00     | \$4,704.74 | \$8,218.38   | \$45,369.62      | 15.34%      |
| E 101-45100-132 Employer Paid Disability    | \$465.00        | \$35.68    | \$71.36      | \$393.64         | 15.35%      |
| E 101-45100-133 Employer Paid Dental        | \$4,271.00      | \$339.15   | \$709.26     | \$3,561.74       | 16.61%      |
| E 101-45100-134 Employer Paid Life          | \$447.00        | \$0.00     | \$74.56      | \$372.44         | 16.68%      |
| E 101-45100-140 Unemployment                | \$5,000.00      | \$0.00     | \$0.00       | \$5,000.00       | 0.00%       |
| E 101-45100-151 Workers Comp Insurance      | \$13,068.00     | \$0.00     | \$0.00       | \$13,068.00      | 0.00%       |
| E 101-45100-152 Health Savings Account Con  | \$16,000.00     | \$0.00     | \$4,125.00   | \$11,875.00      | 25.78%      |
| E 101-45100-200 Office Supplies             | \$300.00        | \$54.27    | \$54.27      | \$245.73         | 18.09%      |
| E 101-45100-208 Instruction Fees            | \$500.00        | \$60.00    | \$60.00      | \$440.00         | 12.00%      |
| E 101-45100-210 Operating Supplies          | \$3,500.00      | \$232.20   | \$524.20     | \$2,975.80       | 14.98%      |
| E 101-45100-212 Motor Fuels                 | \$4,300.00      | \$0.00     | \$0.00       | \$4,300.00       | 0.00%       |
| E 101-45100-213 Diesel Fuel                 | \$3,000.00      | \$0.00     | \$0.00       | \$3,000.00       | 0.00%       |
| E 101-45100-220 Repair/Maint Supply - Equip | \$11,000.00     | \$314.37   | \$498.36     | \$10,501.64      | 4.53%       |
| E 101-45100-221 Repair/Maint Vehicles       | \$1,500.00      | \$104.92   | \$104.92     | \$1,395.08       | 6.99%       |
| E 101-45100-223 Bldg Repair Suppl/Maintena  | \$22,000.00     | \$111.28   | \$836.73     | \$21,163.27      | 3.80%       |
| E 101-45100-231 Chemicals/Landscaping       | \$4,000.00      | \$0.00     | \$0.00       | \$4,000.00       | 0.00%       |
| E 101-45100-235 Signs                       | \$400.00        | \$0.00     | \$0.00       | \$400.00         | 0.00%       |
| E 101-45100-240 Small Tools and Minor Equip | \$1,500.00      | \$207.73   | \$207.73     | \$1,292.27       | 13.85%      |
| E 101-45100-258 Uniform - Department Head   | \$500.00        | \$0.00     | \$0.00       | \$500.00         | 0.00%       |
| E 101-45100-259 Uniform - Staff             | \$1,570.00      | \$0.00     | \$0.00       | \$1,570.00       | 0.00%       |
| E 101-45100-303 Engineering Fees            | \$5,000.00      | \$0.00     | \$0.00       | \$5,000.00       | 0.00%       |
| E 101-45100-304 Legal Fees (Civil)          | \$2,000.00      | \$0.00     | \$0.00       | \$2,000.00       | 0.00%       |
| E 101-45100-309 Tennis                      | \$1,000.00      | \$0.00     | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-45100-310 Program Supplies            | \$1,500.00      | \$115.05   | \$167.03     | \$1,332.97       | 11.14%      |
| E 101-45100-311 Softball/Baseball           | \$1,500.00      | \$0.00     | \$0.00       | \$1,500.00       | 0.00%       |
| E 101-45100-315 Warm House/Garage Exp       | \$500.00        | \$0.00     | \$0.00       | \$500.00         | 0.00%       |
| E 101-45100-316 Security Monitoring         | \$1,200.00      | \$0.00     | \$0.00       | \$1,200.00       | 0.00%       |
| E 101-45100-317 Soccer/Skating              | \$1,000.00      | \$0.00     | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-45100-318 Garage (North)              | \$2,000.00      | \$0.00     | \$0.00       | \$2,000.00       | 0.00%       |
| E 101-45100-320 Communications              | \$6,000.00      | \$659.79   | \$659.79     | \$5,340.21       | 11.00%      |
| E 101-45100-322 Postage                     | \$150.00        | \$1.38     | \$1.38       | \$148.62         | 0.92%       |
| E 101-45100-323 Garage (East)               | \$1,000.00      | \$234.76   | \$234.76     | \$765.24         | 23.48%      |
| E 101-45100-324 Disc Golf Expenses          | \$100.00        | \$0.00     | \$0.00       | \$100.00         | 0.00%       |
| E 101-45100-331 Travel Expenses             | \$1,000.00      | \$0.00     | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-45100-335 Background Checks           | \$150.00        | \$0.00     | \$0.00       | \$150.00         | 0.00%       |
| E 101-45100-340 Advertising                 | \$1,000.00      | \$0.00     | \$0.00       | \$1,000.00       | 0.00%       |
| E 101-45100-351 Legal Notices Publishing    | \$200.00        | \$0.00     | \$0.00       | \$200.00         | 0.00%       |
| E 101-45100-360 Insurance                   | \$25,420.00     | \$0.00     | \$0.00       | \$25,420.00      | 0.00%       |
| E 101-45100-381 Electric Utilities          | \$15,000.00     | \$1,699.03 | \$1,699.03   | \$13,300.97      | 11.33%      |
| E 101-45100-383 Gas Utilities               | \$10,000.00     | \$1,931.70 | \$1,931.70   | \$8,068.30       | 19.32%      |
| E 101-45100-384 Refuse/Garbage Disposal     | \$800.00        | \$95.79    | \$95.79      | \$704.21         | 11.97%      |
| E 101-45100-403 Improvements Other Than B   | \$3,800.00      | \$0.00     | \$0.00       | \$3,800.00       | 0.00%       |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt     | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|-------------|-----------------|---------------------|----------------|
| E 101-45100-405 Cleaning Services           | \$23,575.00        | \$1,931.25  | \$3,862.50      | \$19,712.50         | 16.38%         |
| E 101-45100-413 Office Equipment Rental/Re  | \$500.00           | \$0.00      | \$0.00          | \$500.00            | 0.00%          |
| E 101-45100-415 Equipment Rental            | \$500.00           | \$85.00     | \$85.00         | \$415.00            | 17.00%         |
| E 101-45100-430 Miscellaneous               | \$1,500.00         | \$115.93    | \$404.06        | \$1,095.94          | 26.94%         |
| E 101-45100-433 Dues/Contracts/Subscription | \$3,011.00         | \$553.50    | \$724.00        | \$2,287.00          | 24.05%         |
| E 101-45100-442 Safety Prog/Equipment       | \$1,000.00         | \$0.00      | \$70.98         | \$929.02            | 7.10%          |
| E 101-45100-443 Sales Tax                   | \$3,000.00         | \$742.00    | \$1,121.00      | \$1,879.00          | 37.37%         |
| E 101-45100-445 Sr Meals Expense            | \$100.00           | \$0.00      | \$0.00          | \$100.00            | 0.00%          |
| E 101-45100-448 Weight Room Ins Reimbur     | \$150.00           | \$10.00     | \$20.00         | \$130.00            | 13.33%         |
| E 101-45100-452 Refund                      | \$150.00           | \$35.00     | \$35.00         | \$115.00            | 23.33%         |
| E 101-45100-453 80 Acre Development Expen   | \$1,000.00         | \$0.00      | \$0.00          | \$1,000.00          | 0.00%          |
| E 101-45100-457 Weight Room Expenses        | \$2,000.00         | \$0.00      | \$17.13         | \$1,982.87          | 0.86%          |
| E 101-45100-459 PAL Foundation Expenditure  | \$73,000.00        | \$800.99    | \$800.99        | \$72,199.01         | 1.10%          |
| E 101-45100-461 Silver Sneakers             | \$6,500.00         | \$696.00    | \$1,334.00      | \$5,166.00          | 20.52%         |
| E 101-45100-500 Capital Outlay -            | \$426,600.00       | \$0.00      | \$0.00          | \$426,600.00        | 0.00%          |
| E 101-45100-600 Principal                   | \$840.00           | \$81.93     | \$81.93         | \$758.07            | 9.75%          |
| E 101-45100-610 Interest                    | \$15.00            | \$15.25     | \$15.25         | -\$0.25             | 101.67%        |
| 45100 Park and Recreation (GENERAL)         | \$1,122,608.00     | \$41,269.96 | \$77,056.46     | \$1,045,551.54      |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                             | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|---------|-----------------|---------------------|----------------|
| 45125 Parks and Rec Snow Removal          |                    |         |                 |                     |                |
| E 101-45125-118 Parks & Rec Equip Op Wage | \$1,544.00         | \$0.00  | \$0.00          | \$1,544.00          | 0.00%          |
| E 101-45125-124 FMLA                      | \$15.00            | \$0.00  | \$0.00          | \$15.00             | 0.00%          |
| 45125 Parks and Rec Snow Removal          | \$1,559.00         | \$0.00  | \$0.00          | \$1,559.00          |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                               | 2025 YTD<br>Budget | MTD Amt    | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|---|--------------------|------------|-----------------|---------------------|----------------|
| 45500 Library                               |                    |            |                 |                     |                |
| E 101-45500-101 Assistant                   | \$27,560.00        | \$2,237.50 | \$4,775.00      | \$22,785.00         | 17.33%         |
| E 101-45500-121 PERA                        | \$2,067.00         | \$167.82   | \$358.14        | \$1,708.86          | 17.33%         |
| E 101-45500-122 FICA                        | \$2,108.00         | \$160.04   | \$354.16        | \$1,753.84          | 16.80%         |
| E 101-45500-124 FMLA                        | \$469.00           | \$0.00     | \$0.00          | \$469.00            | 0.00%          |
| E 101-45500-151 Workers Comp Insurance      | \$1,084.00         | \$0.00     | \$0.00          | \$1,084.00          | 0.00%          |
| E 101-45500-201 Library Operating Supplies  | \$2,000.00         | \$25.48    | \$25.48         | \$1,974.52          | 1.27%          |
| E 101-45500-202 Library Subscriptions       | \$600.00           | \$0.00     | \$0.00          | \$600.00            | 0.00%          |
| E 101-45500-203 Library Books               | \$5,000.00         | \$661.10   | \$736.42        | \$4,263.58          | 14.73%         |
| E 101-45500-204 Children s Program Expense  | \$150.00           | \$0.00     | \$0.00          | \$150.00            | 0.00%          |
| E 101-45500-206 Book Sale Expenses          | \$100.00           | \$0.00     | \$0.00          | \$100.00            | 0.00%          |
| E 101-45500-320 Communications              | \$1,000.00         | \$24.89    | \$24.89         | \$975.11            | 2.49%          |
| E 101-45500-322 Postage                     | \$50.00            | \$0.00     | \$0.00          | \$50.00             | 0.00%          |
| E 101-45500-413 Office Equipment Rental/Re  | \$500.00           | \$0.00     | \$0.00          | \$500.00            | 0.00%          |
| E 101-45500-430 Miscellaneous               | \$1,000.00         | \$24.99    | \$24.99         | \$975.01            | 2.50%          |
| E 101-45500-433 Dues/Contracts/Subscription | \$2,200.00         | \$0.00     | \$1,089.00      | \$1,111.00          | 49.50%         |
| E 101-45500-443 Sales Tax                   | \$615.00           | \$0.00     | \$1.00          | \$614.00            | 0.16%          |
| E 101-45500-452 Refund                      | \$50.00            | \$0.00     | \$0.00          | \$50.00             | 0.00%          |
| E 101-45500-459 PAL Foundation Expenditure  | \$250.00           | \$1,182.21 | \$1,182.21      | -\$932.21           | 472.88%        |
| E 101-45500-500 Capital Outlay -            | \$2,580.00         | \$0.00     | \$0.00          | \$2,580.00          | 0.00%          |
| E 101-45500-600 Principal                   | \$547.00           | \$54.62    | \$54.62         | \$492.38            | 9.99%          |
| E 101-45500-610 Interest                    | \$8.00             | \$10.17    | \$10.17         | -\$2.17             | 127.13%        |
| 45500 Library                               | \$49,938.00        | \$4,548.82 | \$8,636.08      | \$41,301.92         |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                      | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 48000 Recycling                    |                    |         |                 |                     |                |
| E 101-48000-388 Recycling Expenses | \$500.00           | \$0.00  | \$0.00          | \$500.00            | 0.00%          |
| 48000 Recycling                    | \$500.00           | \$0.00  | \$0.00          | \$500.00            |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt      | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|--------------|-----------------|---------------------|----------------|
| 101 GENERAL FUND                    | \$7,256,161.00     | \$370,432.18 | \$861,287.97    | \$6,394,873.03      |                |
| 301 DEBT SERVICE FUND               |                    |              |                 |                     |                |
| 47000 \$3,815,000 GO CIP 2019A      |                    |              |                 |                     |                |
| E 301-47000-600 Principal           | \$235,000.00       | \$0.00       | \$235,000.00    | \$0.00              | 100.00%        |
| E 301-47000-610 Interest            | \$57,031.00        | \$0.00       | \$29,690.63     | \$27,340.37         | 52.06%         |
| E 301-47000-620 Fiscal Agent s Fees | \$500.00           | \$0.00       | \$0.00          | \$500.00            | 0.00%          |
| 47000 \$3,815,000 GO CIP 2019A      | \$292,531.00       | \$0.00       | \$264,690.63    | \$27,840.37         |                |



**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 47014 2018 Series A Bonds           |                    |         |                 |                     |                |
| E 301-47014-600 Principal           | \$90,000.00        | \$0.00  | \$90,000.00     | \$0.00              | 100.00%        |
| E 301-47014-610 Interest            | \$7,638.00         | \$0.00  | \$4,550.00      | \$3,088.00          | 59.57%         |
| E 301-47014-620 Fiscal Agent s Fees | \$500.00           | \$0.00  | \$495.00        | \$5.00              | 99.00%         |
| 47014 2018 Series A Bonds           | \$98,138.00        | \$0.00  | \$95,045.00     | \$3,093.00          |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 47015 47015 Series 2015B/2021A      |                    |         |                 |                     |                |
| E 301-47015-600 Principal           | \$125,000.00       | \$0.00  | \$125,000.00    | \$0.00              | 100.00%        |
| E 301-47015-610 Interest            | \$11,250.00        | \$0.00  | \$6,250.00      | \$5,000.00          | 55.56%         |
| E 301-47015-620 Fiscal Agent s Fees | \$500.00           | \$0.00  | \$495.00        | \$5.00              | 99.00%         |
| 47015 47015 Series 2015B/2021A      | \$136,750.00       | \$0.00  | \$131,745.00    | \$5,005.00          |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 47016 2025 Go Bonds-Roads 2024/2025 |                    |         |                 |                     |                |
| E 301-47016-600 Principal           | \$128,500.00       | \$0.00  | \$0.00          | \$128,500.00        | 0.00%          |
| 47016 2025 Go Bonds-Roads 2024/2025 | \$128,500.00       | \$0.00  | \$0.00          | \$128,500.00        |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 47100 2022A ROAD BONDS              |                    |         |                 |                     |                |
| E 301-47100-600 Principal           | \$42,000.00        | \$0.00  | \$42,000.00     | \$0.00              | 100.00%        |
| E 301-47100-610 Interest            | \$32,260.00        | \$0.00  | \$16,129.80     | \$16,130.20         | 50.00%         |
| E 301-47100-620 Fiscal Agent s Fees | \$275.00           | \$0.00  | \$0.00          | \$275.00            | 0.00%          |
| 47100 2022A ROAD BONDS              | \$74,535.00        | \$0.00  | \$58,129.80     | \$16,405.20         |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 47101 2022A FIRE TRUCK BONDS        |                    |         |                 |                     |                |
| E 301-47101-600 Principal           | \$102,000.00       | \$0.00  | \$102,000.00    | \$0.00              | 100.00%        |
| E 301-47101-610 Interest            | \$17,881.00        | \$0.00  | \$8,940.40      | \$8,940.60          | 50.00%         |
| E 301-47101-620 Fiscal Agent s Fees | \$275.00           | \$0.00  | \$0.00          | \$275.00            | 0.00%          |
| 47101 2022A FIRE TRUCK BONDS        | \$120,156.00       | \$0.00  | \$110,940.40    | \$9,215.60          |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                            | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|--|--------------------|---------|-----------------|---------------------|----------------|
| 301 DEBT SERVICE FUND                    | \$850,610.00       | \$0.00  | \$660,550.83    | \$190,059.17        |                |
| 405 TAX INCREMENT FINANCE PROJECTS       |                    |         |                 |                     |                |
| 46000 Tax Increment Financing            |                    |         |                 |                     |                |
| E 405-46000-351 Legal Notices Publishing | \$250.00           | \$0.00  | \$0.00          | \$250.00            | 0.00%          |
| E 405-46000-646 TaxIncrement 9-C&J Dev   | \$11,071.00        | \$0.00  | \$0.00          | \$11,071.00         | 0.00%          |
| E 405-46000-650 Administrative Costs     | \$300.00           | \$0.00  | \$0.00          | \$300.00            | 0.00%          |
| 46000 Tax Increment Financing            | \$11,621.00        | \$0.00  | \$0.00          | \$11,621.00         |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                      | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 405 TAX INCREMENT FINANCE PROJECTS | \$11,621.00        | \$0.00  | \$0.00          | \$11,621.00         |                |
| 502 ECONOMIC DEVELOPMENT FUND      |                    |         |                 |                     |                |
| 47009 2003 Joint Facility          |                    |         |                 |                     |                |
| E 502-47009-430 Miscellaneous      | \$18,100.00        | \$0.00  | \$0.00          | \$18,100.00         | 0.00%          |
| 47009 2003 Joint Facility          | \$18,100.00        | \$0.00  | \$0.00          | \$18,100.00         |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                                 | 2025 YTD Budget | MTD Amt     | 2025 YTD Amt | 2025 YTD Balance | %YTD Budget |
|---|-----------------|-------------|--------------|------------------|-------------|
| 502 ECONOMIC DEVELOPMENT FUND                 | \$18,100.00     | \$0.00      | \$0.00       | \$18,100.00      |             |
| 601 SEWER OPERATING FUND                      |                 |             |              |                  |             |
| 43200 Sewer                                   |                 |             |              |                  |             |
| E 601-43200-100 Wages - Dept Heads            | \$44,106.00     | \$3,620.31  | \$6,815.59   | \$37,290.41      | 15.45%      |
| E 601-43200-114 Sewer Operator Wages          | \$105,360.00    | \$3,238.44  | \$5,542.01   | \$99,817.99      | 5.26%       |
| E 601-43200-121 PERA                          | \$11,210.00     | \$514.41    | \$926.86     | \$10,283.14      | 8.27%       |
| E 601-43200-122 FICA                          | \$11,434.00     | \$459.84    | \$849.88     | \$10,584.12      | 7.43%       |
| E 601-43200-124 FMLA                          | \$2,541.00      | \$0.00      | \$0.00       | \$2,541.00       | 0.00%       |
| E 601-43200-131 Employer Paid Health          | \$35,440.00     | \$1,502.82  | \$2,957.82   | \$32,482.18      | 8.35%       |
| E 601-43200-132 Employer Paid Disability      | \$229.00        | \$12.61     | \$25.22      | \$203.78         | 11.01%      |
| E 601-43200-133 Employer Paid Dental          | \$2,109.00      | \$64.69     | \$129.34     | \$1,979.66       | 6.13%       |
| E 601-43200-134 Employer Paid Life            | \$156.00        | \$0.00      | \$20.48      | \$135.52         | 13.13%      |
| E 601-43200-151 Workers Comp Insurance        | \$3,806.00      | \$0.00      | \$0.00       | \$3,806.00       | 0.00%       |
| E 601-43200-152 Health Savings Account Con    | \$10,240.00     | \$0.00      | \$1,650.00   | \$8,590.00       | 16.11%      |
| E 601-43200-200 Office Supplies               | \$600.00        | \$28.78     | \$137.63     | \$462.37         | 22.94%      |
| E 601-43200-208 Instruction Fees              | \$1,500.00      | \$0.00      | \$112.37     | \$1,387.63       | 7.49%       |
| E 601-43200-210 Operating Supplies            | \$4,000.00      | \$144.21    | \$419.65     | \$3,580.35       | 10.49%      |
| E 601-43200-212 Motor Fuels                   | \$1,000.00      | \$0.00      | \$0.00       | \$1,000.00       | 0.00%       |
| E 601-43200-213 Diesel Fuel                   | \$500.00        | \$0.00      | \$0.00       | \$500.00         | 0.00%       |
| E 601-43200-220 Repair/Maint Supply - Equip   | \$30,030.00     | \$758.38    | \$1,321.23   | \$28,708.77      | 4.40%       |
| E 601-43200-221 Repair/Maint Vehicles         | \$1,500.00      | \$19.94     | \$19.94      | \$1,480.06       | 1.33%       |
| E 601-43200-222 Tires                         | \$1,000.00      | \$0.00      | \$0.00       | \$1,000.00       | 0.00%       |
| E 601-43200-223 Bldg Repair Suppl/Maintena    | \$8,000.00      | \$7,352.38  | \$9,599.67   | -\$1,599.67      | 120.00%     |
| E 601-43200-229 Oper/Maint - Lift Station     | \$18,000.00     | \$401.14    | \$401.14     | \$17,598.86      | 2.23%       |
| E 601-43200-230 Repair/Maint - Collection Sys | \$15,000.00     | \$0.00      | \$0.00       | \$15,000.00      | 0.00%       |
| E 601-43200-231 Chemicals/Landscaping         | \$20,000.00     | \$2,209.99  | \$2,209.99   | \$17,790.01      | 11.05%      |
| E 601-43200-259 Uniform - Staff               | \$1,000.00      | \$0.00      | \$0.00       | \$1,000.00       | 0.00%       |
| E 601-43200-303 Engineering Fees              | \$32,000.00     | \$0.00      | \$0.00       | \$32,000.00      | 0.00%       |
| E 601-43200-304 Legal Fees (Civil)            | \$250.00        | \$0.00      | \$0.00       | \$250.00         | 0.00%       |
| E 601-43200-320 Communications                | \$4,600.00      | \$477.05    | \$477.05     | \$4,122.95       | 10.37%      |
| E 601-43200-321 Communications-Cellular       | \$1,600.00      | \$49.93     | \$49.93      | \$1,550.07       | 3.12%       |
| E 601-43200-322 Postage                       | \$1,000.00      | \$253.53    | \$253.53     | \$746.47         | 25.35%      |
| E 601-43200-331 Travel Expenses               | \$2,000.00      | \$0.00      | \$0.00       | \$2,000.00       | 0.00%       |
| E 601-43200-351 Legal Notices Publishing      | \$200.00        | \$0.00      | \$0.00       | \$200.00         | 0.00%       |
| E 601-43200-360 Insurance                     | \$15,497.00     | \$0.00      | \$0.00       | \$15,497.00      | 0.00%       |
| E 601-43200-381 Electric Utilities            | \$40,000.00     | \$2,843.78  | \$2,843.78   | \$37,156.22      | 7.11%       |
| E 601-43200-383 Gas Utilities                 | \$3,000.00      | \$495.44    | \$495.44     | \$2,504.56       | 16.51%      |
| E 601-43200-406 Lab Testing                   | \$22,000.00     | \$0.00      | \$0.00       | \$22,000.00      | 0.00%       |
| E 601-43200-407 Sludge Disposal               | \$47,120.00     | \$0.00      | \$0.00       | \$47,120.00      | 0.00%       |
| E 601-43200-420 Depreciation Expense          | \$350,000.00    | \$0.00      | \$0.00       | \$350,000.00     | 0.00%       |
| E 601-43200-430 Miscellaneous                 | \$200.00        | \$0.00      | \$0.00       | \$200.00         | 0.00%       |
| E 601-43200-433 Dues/Contracts/Subscription   | \$5,000.00      | \$102.00    | \$146.00     | \$4,854.00       | 2.92%       |
| E 601-43200-442 Safety Prog/Equipment         | \$1,500.00      | \$0.00      | \$0.00       | \$1,500.00       | 0.00%       |
| E 601-43200-443 Sales Tax                     | \$200.00        | \$0.00      | \$0.00       | \$200.00         | 0.00%       |
| E 601-43200-450 Permits or House Burns        | \$2,000.00      | \$0.00      | \$0.00       | \$2,000.00       | 0.00%       |
| E 601-43200-452 Refund                        | \$100.00        | \$3,680.00  | \$3,680.00   | -\$3,580.00      | 3680.00%    |
| E 601-43200-500 Capital Outlay -              | \$125,000.00    | \$0.00      | \$0.00       | \$125,000.00     | 0.00%       |
| E 601-43200-553 Capital Outlay - Other        | \$7,731.00      | \$0.00      | \$0.00       | \$7,731.00       | 0.00%       |
| 43200 Sewer                                   | \$989,759.00    | \$28,229.67 | \$41,084.55  | \$948,674.45     |             |



**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt     | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|-------------|-----------------|---------------------|----------------|
| 601 SEWER OPERATING FUND            | \$989,759.00       | \$28,229.67 | \$41,084.55     | \$948,674.45        |                |
| 651 SEWER RESTRICTED SINKING FUND   |                    |             |                 |                     |                |
| 47008 2017 Series A Sewer           |                    |             |                 |                     |                |
| E 651-47008-600 Principal           | \$105,000.00       | \$0.00      | \$105,000.00    | \$0.00              | 100.00%        |
| E 651-47008-610 Interest            | \$8,205.00         | \$0.00      | \$4,627.50      | \$3,577.50          | 56.40%         |
| E 651-47008-620 Fiscal Agent s Fees | \$275.00           | \$0.00      | \$0.00          | \$275.00            | 0.00%          |
| 47008 2017 Series A Sewer           | \$113,480.00       | \$0.00      | \$109,627.50    | \$3,852.50          |                |

**City of Crosslake**  
**Budget - Expenditures**  
**FEBRUARY**

| Account Descr                       | 2025 YTD<br>Budget | MTD Amt | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-------------------------------------|--------------------|---------|-----------------|---------------------|----------------|
| 47102 2022A SEWER BONDS             |                    |         |                 |                     |                |
| E 651-47102-600 Principal           | \$60,000.00        | \$0.00  | \$60,000.00     | \$0.00              | 100.00%        |
| E 651-47102-610 Interest            | \$69,422.00        | \$0.00  | \$34,711.00     | \$34,711.00         | 50.00%         |
| E 651-47102-620 Fiscal Agent s Fees | \$275.00           | \$0.00  | \$0.00          | \$275.00            | 0.00%          |
| 47102 2022A SEWER BONDS             | \$129,697.00       | \$0.00  | \$94,711.00     | \$34,986.00         |                |

**City of Crosslake**  
**Budget - Expenditures**  
 FEBRUARY

| Account Descr                     | 2025 YTD<br>Budget | MTD Amt      | 2025<br>YTD Amt | 2025 YTD<br>Balance | %YTD<br>Budget |
|-----------------------------------|--------------------|--------------|-----------------|---------------------|----------------|
| 651 SEWER RESTRICTED SINKING FUND | \$243,177.00       | \$0.00       | \$204,338.50    | \$38,838.50         |                |
|                                   | \$9,369,428.00     | \$398,661.85 | \$1,767,261.85  | \$7,602,166.15      |                |

C.17.

# City of Crosslake

## Balance Sheet

FEBRUARY

| Account Descr                               | Begin Yr        | MTD Debit           | MTD Credit          | YTD Debit             | YTD Credit            | Current Balance |
|---|-----------------|---------------------|---------------------|-----------------------|-----------------------|-----------------|
| <b>101 GENERAL FUND</b>                     |                 |                     |                     |                       |                       |                 |
| G 101-10100 Cash                            | \$6,108,700.46  | \$483,749.48        | \$373,690.91        | \$961,204.73          | \$876,405.49          | \$6,193,499.70  |
| G 101-10150 Cash - Phone Company Proceed    | \$1,981,425.76  | \$5,958.64          | \$0.00              | \$13,201.40           | \$184,330.80          | \$1,810,296.36  |
| G 101-10200 Petty Cash                      | \$150.00        | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$150.00        |
| G 101-10201 Petty Cash - Library            | \$50.00         | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$50.00         |
| G 101-10700 Taxes Receivable-Delinquent     | \$31,805.00     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$31,805.00     |
| G 101-12300 Special Assess Rec-Deferred     | \$40,425.00     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$40,425.00     |
| G 101-15500 Prepaid Items                   | \$49,174.00     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$49,174.00     |
| G 101-21701 Federal Withholding             | \$0.00          | \$11,490.25         | \$11,490.25         | \$20,442.93           | \$20,442.93           | \$0.00          |
| G 101-21702 State Withholding               | \$0.00          | \$4,456.00          | \$4,456.00          | \$9,008.96            | \$9,008.96            | \$0.00          |
| G 101-21703 FICA Withholding(Incl Medicare) | \$375.24        | \$16,041.08         | \$16,041.08         | \$31,246.28           | \$31,246.28           | \$375.24        |
| G 101-21704 PERA                            | \$0.00          | \$27,100.66         | \$27,100.66         | \$52,182.05           | \$52,182.05           | \$0.00          |
| G 101-21706 Hospitalization/Medical Ins     | \$0.00          | \$28,198.01         | \$33,079.74         | \$55,318.70           | \$63,055.76           | -\$7,737.06     |
| G 101-21707 Union Dues                      | \$0.00          | \$1,129.19          | \$1,129.19          | \$2,217.49            | \$2,217.49            | \$0.00          |
| G 101-21708 HCSP                            | \$1,500.00      | \$2,784.92          | \$2,784.92          | \$7,969.94            | \$7,969.94            | \$1,500.00      |
| G 101-21710 Life Insurance                  | \$0.00          | \$419.92            | \$217.70            | \$905.26              | \$1,055.28            | -\$150.02       |
| G 101-21712 Savings                         | \$6,744.00      | \$581.00            | \$581.00            | \$1,743.00            | \$3,393.00            | \$5,094.00      |
| G 101-21713 Dental                          | \$1,858.00      | \$1,631.33          | \$1,807.72          | \$3,262.82            | \$3,615.44            | \$1,505.38      |
| G 101-21714 Deferred Compensation           | \$0.00          | \$450.00            | \$450.00            | \$900.00              | \$900.00              | \$0.00          |
| G 101-21715 Vision Insurance                | \$104.40        | \$104.40            | \$89.03             | \$208.80              | \$267.09              | \$46.11         |
| G 101-21716 Flexible Benefit Plan           | -\$1,223.21     | \$7,123.15          | \$1,123.48          | \$13,647.73           | \$2,019.08            | \$10,405.44     |
| G 101-22200 Deferred Revenues               | -\$19,073.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$19,073.00    |
| G 101-22280 Deferred Revenue-Property Tax   | -\$31,805.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$31,805.00    |
| G 101-22281 Deferred Revenue-Spec Assmts    | -\$40,425.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$40,425.00    |
| G 101-25300 Unreserved Fund Balance         | \$322,213.34    | \$371,259.00        | \$488,435.35        | \$873,317.54          | \$788,668.04          | \$406,862.84    |
| G 101-27200 FB - Nonspendable - Prepays     | -\$49,174.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$49,174.00    |
| G 101-29210 FB - CO ASG Animal Control      | -\$1,515.00     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$1,515.00     |
| G 101-29215 FB - CO ASG Admin & PZ          | -\$19,749.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$19,749.00    |
| G 101-29225 FB - CO ASG PW Bridges          | -\$143,944.28   | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$143,944.28   |
| G 101-29226 FB - CO ASG Storm Water Main    | -\$13,500.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$13,500.00    |
| G 101-29230 FB - CO ASG PW Buildings        | -\$51,525.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$51,525.00    |
| G 101-29231 FB- CO ASG PW Veh & Equip       | \$15,110.63     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$15,110.63     |
| G 101-29235 FB - CO ASG PW Roads            | \$873,576.02    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$873,576.02    |
| G 101-29240 FB - CO ASG Parks 80 Acre       | -\$698.00       | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$698.00       |
| G 101-29245 FB - CO ASG Park Dedication     | -\$199,852.18   | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$199,852.18   |
| G 101-29250 FB - CO ASG Park Fitness Equip  | -\$57,644.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$57,644.00    |
| G 101-29255 FB - CO ASG Park Gen Cap Ex     | -\$20,608.59    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$20,608.59    |
| G 101-29257 FB - CO ASG Pickleball          | -\$44,725.07    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$44,725.07    |
| G 101-29260 FB - CO ASG Library D/Pledges   | -\$63,856.05    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$63,856.05    |
| G 101-29270 FB - CO ASG Police Forfeiture   | -\$5,867.96     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$5,867.96     |
| G 101-29275 FB - CO ASG Police Equipment    | -\$186,371.76   | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$186,371.76   |
| G 101-29300 FB - UnRestricted Unassigned    | -\$5,835,455.99 | \$5,958.64          | \$0.00              | \$13,201.40           | \$0.00                | -\$5,822,254.59 |
| G 101-29350 FB - UnRes Ua - Phone Co        | -\$2,646,198.76 | \$0.00              | \$5,958.64          | \$0.00                | \$13,201.40           | -\$2,659,400.16 |
| <b>101 GENERAL FUND</b>                     | <b>\$0.00</b>   | <b>\$968,435.67</b> | <b>\$968,435.67</b> | <b>\$2,059,979.03</b> | <b>\$2,059,979.03</b> | <b>\$0.00</b>   |
| <b>301 DEBT SERVICE FUND</b>                |                 |                     |                     |                       |                       |                 |
| G 301-10100 Cash                            | \$1,011,072.52  | \$0.00              | \$0.00              | \$13,446.61           | \$660,550.83          | \$363,968.30    |
| G 301-10700 Taxes Receivable-Delinquent     | \$12,300.00     | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$12,300.00     |
| G 301-12300 Special Assess Rec-Deferred     | \$212,576.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | \$212,576.00    |
| G 301-22280 Deferred Revenue-Property Tax   | -\$12,300.00    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$12,300.00    |
| G 301-22281 Deferred Revenue-Spec Assmts    | -\$212,576.00   | \$0.00              | \$0.00              | \$0.00                | \$0.00                | -\$212,576.00   |
| G 301-25300 Unreserved Fund Balance         | \$0.00          | \$0.00              | \$0.00              | \$144,000.00          | \$0.00                | \$144,000.00    |
| G 301-28400 FB - Restricted for Debt Ser.   | -\$1,011,072.52 | \$0.00              | \$0.00              | \$516,550.83          | \$13,446.61           | -\$507,968.30   |

| Account Descr                              | Begin Yr        | MTD Debit      | MTD Credit     | YTD Debit      | YTD Credit     | Current Balance |
|--|-----------------|----------------|----------------|----------------|----------------|-----------------|
| 301 DEBT SERVICE FUND                      | \$0.00          | \$0.00         | \$0.00         | \$673,997.44   | \$673,997.44   | \$0.00          |
| 405 TAX INCREMENT FINANCE PROJECTS         |                 |                |                |                |                |                 |
| G 405-10100 Cash                           | \$14,465.86     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$14,465.86     |
| G 405-28500 FB - Restricted for TIF        | -\$14,465.86    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$14,465.86    |
| 405 TAX INCREMENT FINANCE PROJECTS         | \$0.00          | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00          |
| 502 ECONOMIC DEVELOPMENT FUND              |                 |                |                |                |                |                 |
| G 502-10100 Cash                           | \$25,344.67     | \$0.00         | \$0.00         | \$336.29       | \$0.00         | \$25,680.96     |
| G 502-10700 Taxes Receivable-Delinquent    | \$195.00        | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$195.00        |
| G 502-22280 Deferred Revenue-Property Tax  | -\$195.00       | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$195.00       |
| G 502-25300 Unreserved Fund Balance        | \$163.00        | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$163.00        |
| G 502-29300 FB - UnRestricted Unassigned   | -\$25,507.67    | \$0.00         | \$0.00         | \$0.00         | \$336.29       | -\$25,843.96    |
| 502 ECONOMIC DEVELOPMENT FUND              | \$0.00          | \$0.00         | \$0.00         | \$336.29       | \$336.29       | \$0.00          |
| 601 SEWER OPERATING FUND                   |                 |                |                |                |                |                 |
| G 601-10100 Cash                           | \$441,113.82    | \$41,115.34    | \$33,368.35    | \$87,427.00    | \$48,558.34    | \$479,982.48    |
| G 601-10700 Taxes Receivable-Delinquent    | \$1,348.00      | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$1,348.00      |
| G 601-11500 Accounts Receivable            | \$79,298.00     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$79,298.00     |
| G 601-15500 Prepaid Items                  | \$4,394.00      | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$4,394.00      |
| G 601-16100 Fixed Asset-Land               | \$185,136.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$185,136.00    |
| G 601-16200 Fixed Asset-Buildings          | \$4,252,418.00  | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$4,252,418.00  |
| G 601-16210 A/D Buildings                  | -\$1,771,396.00 | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$1,771,396.00 |
| G 601-16300 Improvements Other Than Bldg   | \$39,328.00     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$39,328.00     |
| G 601-16310 A/D Impr Other Than Bldgs      | -\$30,783.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$30,783.00    |
| G 601-16400 Fixed Asset-Equip/Machinery    | \$402,238.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$402,238.00    |
| G 601-16410 Fixed Asset-Equip Depreciation | -\$324,278.00   | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$324,278.00   |
| G 601-16700 Infrastructure                 | \$8,387,171.00  | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$8,387,171.00  |
| G 601-16710 A/D Infrastructure             | -\$2,352,712.00 | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$2,352,712.00 |
| G 601-19005 DO - OPEB                      | \$1,630.00      | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$1,630.00      |
| G 601-20600 Contracts Payable              | -\$22,634.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$22,634.00    |
| G 601-21750 Accrued Compensated Absence    | -\$10,000.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$10,000.00    |
| G 601-21800 OPEB Liability                 | -\$19,933.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$19,933.00    |
| G 601-21801 OPEB Liability - Current       | -\$422.00       | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$422.00       |
| G 601-21802 Deferred Inflows - OPEB        | -\$9,163.00     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$9,163.00     |
| G 601-23950 Net Pension Liability          | -\$58,621.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$58,621.00    |
| G 601-23955 DI-GERF-Dif Exp & Act Econ Ex  | -\$19,444.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$19,444.00    |
| G 601-24502 DO-GERF-Net Fiff BTW Proj & A  | \$20,800.00     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$20,800.00     |
| G 601-25300 Unreserved Fund Balance        | -\$141,444.21   | \$3,238.44     | \$0.00         | \$5,542.01     | \$3,436.48     | -\$139,338.68   |
| G 601-26100 Net Inv. In Capital Assets     | -\$6,303,484.71 | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$6,303,484.71 |
| G 601-26600 Net Assets - Unrestricted      | -\$2,750,559.90 | \$30,129.91    | \$41,115.34    | \$43,016.33    | \$83,990.52    | -\$2,791,534.09 |
| 601 SEWER OPERATING FUND                   | \$0.00          | \$74,483.69    | \$74,483.69    | \$135,985.34   | \$135,985.34   | \$0.00          |
| 651 SEWER RESTRICTED SINKING FUND          |                 |                |                |                |                |                 |
| G 651-10100 Cash                           | \$503,358.74    | \$0.00         | \$0.00         | \$4,775.63     | \$204,338.50   | \$303,795.87    |
| G 651-10700 Taxes Receivable-Delinquent    | \$4,970.00      | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$4,970.00      |
| G 651-21500 Accrued Interest Payable       | -\$36,356.00    | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$36,356.00    |
| G 651-22500 Bonds Payable-Current Portion  | -\$346,000.00   | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$346,000.00   |
| G 651-23100 Bonds Payable-Noncurrent NC    | -\$2,115,000.00 | \$0.00         | \$0.00         | \$0.00         | \$0.00         | -\$2,115,000.00 |
| G 651-26200 Net Assets - Restricted DS     | -\$458,796.74   | \$0.00         | \$0.00         | \$204,338.50   | \$4,775.63     | -\$259,233.87   |
| G 651-26600 Net Assets - Unrestricted      | \$2,447,824.00  | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$2,447,824.00  |
| 651 SEWER RESTRICTED SINKING FUND          | \$0.00          | \$0.00         | \$0.00         | \$209,114.13   | \$209,114.13   | \$0.00          |
|  | \$0.00          | \$1,042,919.36 | \$1,042,919.36 | \$3,079,412.23 | \$3,079,412.23 | \$0.00          |

D.  
10.

Jackson M. Purfeerst  
Mayor  
815-904-9665  
jpurfeerst@cityofcrosslake.org



City Hall: 218-692-2688  
13888 Daggett Bay Rd  
Crosslake, Minnesota 56442  
www.cityofcrosslake.org

March 10<sup>th</sup>, 2025

**The Laura Jane Musser Fund**  
318 W 48th St, Minneapolis, MN  
55419

**Whitefish Area Property Owners ASSO.**  
PO Box 342, Crosslake, MN  
56442

Dear Members of the Laura Jane Musser Fund,

I hope this letter finds you well. On behalf of the City of Crosslake, I would like to take this opportunity to express our deepest gratitude for the continued support and work that WAPOA is doing and their unwavering efforts to combat the invasive species Starry Stonewort in our chain of lakes.

The work that WAPOA has been doing is of utmost importance to the health of our lakes and economy and we are deeply appreciative of their commitment to preserving the natural beauty and ecological integrity of our community. As you know, the spread of Starry Stonewort threatens our chain of lakes, environments, way of life, as well as economy, and it has the potential to cause long-lasting harm to our water quality and native species.

We could not handle this issue alone and are very thankful for WAPOA's lead and proactive approach to addressing this issue—through education, outreach, monitoring, and strategic management—has been invaluable in protecting our precious natural resource. Their efforts have not only helped mitigate the spread of Starry Stonewort but also inspired greater community involvement and stewardship of our lakes. Their leadership in this critical area has positioned Crosslake as an example of what can be accomplished when individuals and organizations come together with a shared purpose.

As the Mayor of Crosslake, I have had the privilege of witnessing, (as well as working with WAPOA) firsthand the positive impact of WAPOA's efforts. They have demonstrated a relentless dedication to improving our environment, and we are grateful for the financial and logistical support that your organization provides to help make this work possible. Your monetary support will help save our pristine chain of lakes for years to come. Without The Whitefish Chain, Crosslake and surrounding communities wouldn't be here.

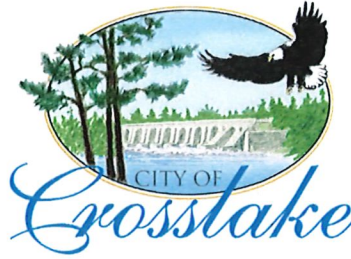
Once again, I want to express our heartfelt thanks to both the Laura Jane Musser Fund and WAPOA for the vital role you play in the preservation of our local ecosystems. WAPOA would greatly appreciate and benefit from your monetary support to combat this dangerous aquatic species that has grave potential of harm if not handled. We thank WAPOA for their steadfast work to combat this issue.

Sincerely,

Mayor  
& City Council

D.  
11.

Jackson M. Purfeerst  
Mayor  
815-904-9665  
jpurfeerst@cityofcrosslake.org



City Hall: 218-692-2688  
13888 Daggett Bay Rd  
Crosslake, Minnesota 56442  
www.cityofcrosslake.org

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March 6, 2025

**Governor Tim Walz**

130 State Capitol  
75 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

**Dear Governor Walz,**

Crosslake eagerly anticipates the economic benefits of hosting the Governor's Fishing Opener. We are excited for the opportunity to showcase our community and highlight why Crosslake is proudly known as "The Beauty Spot of Minnesota." Our businesses, resorts, and hotels are fully prepared to welcome anglers from across the state as they take part in this annual summer tradition.

As the Mayor of Crosslake, I personally invite you to a roundtable discussion with local mayors from the immediate surrounding area. Attending mayors will represent the cities of Baxter, Brainerd, Breezy Point, Crosslake, Emily, Fifty Lakes, Nisswa, and Pequot Lakes.

***Key discussion topics include:***

- Paid Family Leave Act
- Environmental concerns
- Infrastructure needs
- Budget deficit
- Employment opportunities
- School funding
- Emily Manganese deposit

These issues significantly impact our communities and the way we operate.

We are more than willing to coordinate with your office and the Governor's Fishing Opener team to arrange a meeting at your convenience.

I look forward to your response.

Sincerely,

A handwritten signature in black ink that reads "Jackson M. Purfeerst". The signature is written in a cursive style with a large, prominent initial 'J'.

Mayor of Crosslake

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E.  
5.

MEMO TO: City Council  
FROM: Char Nelson, City Clerk  
DATE: March 10, 2025  
SUBJECT: Approval of Liquor License Application

The City has received an application for an On-Sale and Brew Pub liquor license from William and Amy Kenow of 14 Lakes Pub & Brewery LLC who are in the process of purchasing 14 Lakes Brewery from the Steve and Cindy Guttormson.

Staff is working with applicants to complete the necessary paperwork for Minnesota Department of Public Safety Alcohol and Gambling Enforcement and City of Crosslake. The fee will be prorated for the period of May 2025 through June 30, 2025.

City Staff is in the process of conducting a background investigation and financial investigation as required under the City's Ordinance and as provided for under MN Statute 340A.412, subd 2.

If you approve the liquor license application for 14 Lakes Pub & Brewery, a motion is required contingent upon submission of all paperwork, fees and the satisfactory findings of the investigations.

(Council Action – Motion, with contingency as noted above)



F. 2.g.

TO: Mayor and Councilmembers  
Fr: Pat Wehner and Lori Conway  
Da: March 10, 2025  
Re: 6 month Probationary Period for Jacob Hodges

Jacob Hodges began employment with the Public Works Department on September 26, 2024. Jacob will have successfully completed his 6 month probationary period with no instances and has also just attended Minnesota Rural Water School so he can prepare for the test for a Class D wastewater license.

We request that the probationary period be lifted effective March 25, 2025.

F.  
4.  
C.

Planning and Zoning Agenda items:

- 1) The first reading of an ordinance amendment adding a Mixed-Use district, addition to definitions, architectural standards, and changes to the land use table followed by accompanying verbiage being affected by the proposed ordinance amendments and application procedure/requirements.



- (1) **Shoreland District (SD).** The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Lot dimensions and density limitations are controlled by lake or river classifications. Compatible commercial or water-oriented commercial uses may be allowed as permitted or as conditional uses.
- (2) **Rural Residential-5 (RR-5).** The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as permitted or as conditional uses.
- (3) **Waterfront Commercial (WC).** The purpose of this district is to accommodate commercial uses in the shoreland district where access to and use of a surface water feature is an integral part of the business. The primary uses in this district are marinas, resorts and restaurants with transient docking facilities.
- (4) **Limited Commercial District (LC).** The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.
- (5) **Downtown Commercial District (DC).** The purpose of this district is to establish and provide a commercial environment with a mixture of commercial and office related development and services and maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (6) **Commercial/Light Industrial District (C/LI).** The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.
- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of this district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (9) **Mixed-Use District (MU)** The purpose of this district is to provide the ability to be diverse in the multi-use at the present time as well as allowing the use to be interchangeable in the future. This district also is to accommodate personal storage buildings with performance standards established in Articles 28 and 29, along with Sec. 26-282. To create this district a Land Use Map amendment (LUMA) will be required.

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**Sec. 26-281 Land Use Tables**

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

|               |   |
|---------------|---|
| <b>"P"</b>    | means a use requiring a permit  |
| <b>"PP"</b>   | means a use requiring a permit with performance standards   |
| <b>"CU"</b>   | means a use requiring a conditional use permit  |
| <b>"I"</b>    | means an interim use  |
| <b>"A"</b>    | means a use that is allowed without a permit but may have performance standards                         |
| <b>"SD"</b>   | means a shoreland district  |
| <b>"RR-5"</b> | means a rural residential district—5 acre minimum lot size  |
| <b>"WC"</b>   | means a waterfront commercial district  |
| <b>"LC"</b>   | means a limited commercial district   |
| <b>"DC"</b>   | means a downtown commercial district  |
| <b>"C/LI"</b> | means a commercial/light industrial district  |
| <b>"SS"</b>   | means a sensitive shoreland district  |
| <b>"CO"</b>   | means a corridor overlay district – 400ft from edge of ROW on each side of Cty Rd 16, 3, 66, 36, and 37 |
| <b>"MU"</b>   | means a mixed-use district  |

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| <b>LAND USE TABLES</b>  | <b>S<br/>D</b> | <b>RR 5</b> | <b>S<br/>S</b> | <b>L<br/>C</b> | <b>D<br/>C</b> | <b>W<br/>C</b> | <b>C/<br/>LI</b> | <b>M<br/>U</b> |
|---|----------------|-------------|----------------|----------------|----------------|----------------|------------------|----------------|
| <b>(1) Agricultural Uses</b>  |                |             |                |                |                |                |                  |                |
| Farm buildings (barns, silo, hay shed, etc.)  | P              | P           | P              | P              |                |                |                  |                |
| Farmland: Crop growing and harvesting   | A              | A           | A              | A              |                |                |                  |                |
| Farmland: Livestock, poultry use, including related buildings   | A              | A           |                | A              |                |                |                  |                |
| Forest land: growth, harvest  | A              | A           | A              | A              |                | A              | A                |                |
| <b>(2) Residential and Related Uses</b>   |                |             |                |                |                |                |                  |                |
| Accessory structure ≤ 1200 sq ft (see Article 36)   | P              | P           | P              | CU             | CU             | CU             | CU               | CU             |
| Accessory Structure >1200 sq ft (See Article 36)  | 2+ac<br>= CU   | 2+ac<br>=CU | 2+ac<br>= CU   | CU             | CU             | CU             | CU               | CU             |
| Auxiliary quarters/cottage - 24' or wider   | PP             | PP          | PP             |                |                |                |                  |                |
| Controlled access lot   |                |             |                |                |                |                |                  |                |
| Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*    | P/CU*          | P           |                | P              |                | P/CU*          | P                | P              |
| Garage/Yard Sales (Maximum 3 per calendar year)   | A              | A           | A              | A              | A              | A              | A                |                |
| Group home, detention or correction home (including detoxification center, rehabilitation home, etc.) | CU             | CU          | CU             | CU             |                | CU             |                  | CU             |
| Home business   | CU             | CU          |                |                |                |                |                  |                |
| Home occupation   | A              | A           | A              |                |                |                |                  |                |
| Home: assisted living, nursing, supportive care   | CU             | CU          |                | CU             | CU             |                |                  | CU             |
| Meteorological test station for wind energy conversion systems (WECS)                                 | I              | I           |                | I              |                | I              | I                | I              |
| Mobile home park or development   |                | CU          |                |                |                |                |                  |                |
| Multi-family dwelling   | CU             | CU          |                | CU             | CU             | CU             |                  | CU             |
| Portable or temporary storage structure   | P              | P           | P              | P              | P              | P              | P                | P              |
| Single-family dwelling—24' or wider   | P              | P           | P              |                |                |                |                  |                |
| Two-family dwelling—duplex  | CU             | P           | CU             |                |                |                |                  |                |
| Water-oriented accessory structures   | P              |             |                |                |                | P              |                  |                |
| <b>(3) Recreational Uses</b>  |                |             |                |                |                |                |                  |                |
| Campground, private, or commercial  |                |             |                | CU             |                | CU             |                  | CU             |
| Shooting range, fire arms, archery - private  |                |             |                | CU             |                |                | CU               | CU             |
| <b>(4) Civic, Educational and Institutional Uses</b>  |                |             |                |                |                |                |                  |                |
| Athletic field/stadium; arena   |                |             |                | CU             |                |                |                  | CU             |
| Cemetery  | A              | A           |                | A              |                |                |                  |                |
| Church/Synagogue  | P              | P           | P              | P              | P              | P              |                  | P              |
| Transient Camps, Church Camps   | CU             | CU          |                |                |                | PP             |                  |                |

\*--Type of Permit depends on wind energy tower height and power output

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| <b>LAND USE TABLES</b>  | <b>S<br/>D</b> | <b>RR 5</b> | <b>S<br/>S</b> | <b>L<br/>C</b> | <b>D<br/>C</b> | <b>W<br/>C</b> | <b>C/<br/>LI</b> | <b>M<br/>U</b> |
|---|----------------|-------------|----------------|----------------|----------------|----------------|------------------|----------------|
| <b>(5) Commercial and Industrial Uses</b>   |                |             |                |                |                |                |                  |                |
| Adult uses  |                |             |                |                |                |                | CU               |                |
| Amusement Park  |                |             |                | CU             |                |                |                  | CU             |
| Athletic club   |                |             |                | PP             | PP             | PP             |                  | PP             |
| Auto body shop  |                |             |                | PP             |                |                | PP               | PP             |
| Auto repair shop, lubrication service station   |                |             |                | PP             | PP             |                | PP               | PP             |
| Bank or financial institution   |                |             |                | P              | P              |                | PP               | P              |
| Beauty shop, barber shop  |                |             |                | PP             | PP             | PP             | PP               | PP             |
| Bed and Breakfast Residence   |                | CU          |                | PP             | PP             | PP             |                  | PP             |
| Bowling Lanes   |                |             |                | PP             | PP             | PP             | PP               | PP             |
| Breeding and boarding of animals  |                |             |                | CU             | CU             |                | CU               | CU             |
| Bulk liquid storage   |                |             |                | CU             |                |                | PP               | CU             |
| Business or professional office space   |                |             |                | PP             | PP             | PP             | PP               | PP             |
| Car wash  |                |             |                | PP             | PP             |                | PP               | PP             |
| Cement/concrete/redi-mix plant, permanent   |                |             |                |                |                |                | P                |                |
| Commercial greenhouse/nursery   |                |             |                | PP             |                |                | PP               | PP             |
| Commercial storage building/storage unit rental   |                |             |                | CU             | CU             | CU             | CU               | CU             |
| Commercial Storage Rental Building(s) containing independent bays > 800 sf  |                |             |                | CU             | CU             | CU             | CU               | CU             |
| Concrete/asphalt plant, portable  |                |             |                | I              |                |                | PP               |                |
| Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc |                |             |                | P              | P              |                | P                | P              |
| Day care facility   | PP             | PP          |                | PP             | PP             | PP             |                  | PP             |
| Demolition Landfill   |                |             |                |                |                |                | CU               |                |
| Dry cleaners  |                |             |                | CU             | CU             |                | CU               | CU             |
| Event Center (≥ 10 acres in RR5)  |                | CU          |                | CU             | CU             | CU             | CU               | CU             |
| Extractive use, mining, gravel pit, aggregate   |                |             |                |                |                |                | CU               |                |
| Funeral home with crematorium   |                |             |                | CU             |                |                |                  | CU             |
| Funeral Home without crematorium  |                |             |                | PP             |                |                |                  | PP             |
| Gas station/convenience store with or without fuel sales  |                |             |                | PP             | PP             | PP             |                  | PP             |
| Golf Course   |                |             |                | CU             |                | CU             |                  | CU             |
| Industrial park development   |                |             |                |                |                |                | CU               |                |
| Liquor: On and/or off sale  |                |             |                | CU             | CU             | CU             | CU               | CU             |
| Lumber yard   |                |             |                | PP             | PP             |                | PP               | PP             |
| Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant  |                |             |                | CU             |                |                | PP               | CU             |
| Marina  |                |             |                |                |                | CU             |                  |                |
| Medical or dental clinic  |                |             |                | PP             | PP             |                | PP               | PP             |
| Miniature golf  |                |             |                | PP             | PP             | PP             | PP               | PP             |
| Motel/hotel   |                |             |                | CU             | CU             | CU             | CU               | CU             |
| Outdoor seasonal sales  |                |             |                | PP             | PP             | PP             | PP               | PP             |
| Over-the-counter print shop   |                |             |                | PP             | PP             |                | PP               | PP             |
| Private clubs and lodges  |                |             |                | PP             | PP             |                | PP               | PP             |
| Race track: horse, auto, motorcycle, go cart  |                |             |                |                |                |                | CU               |                |
| Recycling collection site   |                |             |                | I              |                |                | PP               | I              |
| Rental equipment sales and service  |                |             |                | PP             | PP             | PP             | PP               | PP             |
| <b>Storage Building, Personal</b>   |                |             |                |                |                |                | <b>CU</b>        | <b>CU</b>      |

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| LAND USE TABLES                                  | SD | RR5 | SS | LC | DC | WC | C/LI | MU |
|--|----|-----|----|----|----|----|------|----|
| Repair shop, equipment                           |    |     |    | PP | PP |    | PP   | PP |
| Resort   |    |     |    |    |    | CU |      |    |
| Restaurant                                       |    |     |    | PP | PP | PP |      | PP |
| Retail store                                     |    |     |    | PP | PP | PP | PP   | PP |
| Sawmill  |    |     |    | CU |    |    | PP   | CU |
| Sign – on site                                   | P  | P   | P  | P  | P  | P  | P    | P  |
| Studio-art, music, photo, decorating, dance      |    |     |    | P  | P  |    |      | P  |
| Telecommunication tower                          |    |     |    |    |    |    | CU   |    |
| Temporary real estate office/model home          | P  | P   |    | P  | P  | P  |      | P  |
| Theater  |    |     |    | PP | PP |    | PP   | PP |
| Vehicle, boat, recreational equipment sales      |    |     |    | PP | PP | PP | PP   | PP |
| Veterinary clinic                                |    |     |    | CU | CU |    | PP   | CU |
| Wholesaling and/or warehousing, freight terminal |    |     |    | PP | PP |    | PP   | PP |

**Note:** See provisions for "CO" in Sec. 26-381 then refer to underlying districts

**Note:** See provisions for "MU" in Sec. 26-381 then refer to underlying districts

**Sec. 26-282 Administration of Permits with Performance Standards**

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
  - a) Types of business activities allowed;
  - b) Screening or fencing;
  - c) Signs;
  - d) Storage of materials, equipment, and vehicles;
  - e) Hours of operation;
  - f) Parking;
  - g) Waste management;
  - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
  - a) Additional input on performance standards is needed, or,
  - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

**Secs. 26-283—26-304 Reserved**



## **ARTICLE 13 *Mixed Use and* COMMERCIAL DISTRICT STANDARDS**

### **Sec. 26-375 Purpose and Intent**

The purpose and intent of this article is to support the development of commercial and light industrial districts that will accommodate a wide range of commercial goods and services and maintain the up-north character of the area without degrading the natural resources and to:

- (1) Maximize Crosslake's potential as a healthy community providing for business, residential and recreational opportunities.
- (2) Support a strong, ongoing working relationship between Crosslake, Crow Wing County, and the adjacent Townships in all matters related to planning and the provision of public services.
- (3) Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake.
- (4) Plan land uses and implement standards to minimize land use conflicts.
- (5) Support development that enhances community character and identity.
- (6) Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities.
- (7) Support the economic viability of the Commercial Districts.
- (8) To encourage lighting that provides safety, utility, and security without glare onto public roads, private residences, and atmospheric light pollution.
- (9) To manage storm water runoff and its associated effects and to provide for the protection of natural and artificial water storage and retention areas, and public waters.
- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

### **Sec. 26-376 Plan Submission Requirements**

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards,
- (7) Wastewater treatment plan meeting the standards in Article 31 of this Chapter.

### **Sec. 26-377 Waterfront Commercial District**

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.

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**(2) Waterfront Commercial Density and Dimensional Standards.** All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

| Lake Class         | Minimum Lot Area | Minimum Lot Width | Structure Lot Line Setbacks-Residential | Structure Lot Line Setbacks-Commercial | Public Right of Way Frontage | Setback Between Bldgs. | City Street Right of Way setback | County Road Right-of-Way Setback | Maximum Impervious Coverage | Structure Height |
|--------------------|------------------|-------------------|---|--|------------------------------|------------------------|----------------------------------|----------------------------------|-----------------------------|------------------|
| GD                 | 5 acres          | 400'              | 30'                                     | 10'                                    | 50'                          | 15'                    | 15'                              | 35'                              | 35%                         | 35'              |
| RD                 | 5 acres          | 400'              | 30'                                     | 10'                                    | 50'                          | 15'                    | 15'                              | 35'                              | 25%                         | 35'              |
| NE (existing only) | 10 acres         | 800'              | 30'                                     | 10'                                    | 50'                          | 15'                    | 15'                              | 35'                              | 20%                         | 35'              |

\* Unless using common wall construction

**Sec. 26-378 Limited Commercial District**

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

| Minimum Lot Area sq. ft. | Minimum Lot Width | Structure Lot Line Setbacks-Residential | Structure Lot Line Setbacks-Commercial | Public Right of Way Frontage | Setback Between Bldgs. | City Street Right of Way setback | County Road Right-of-Way Setback | Maximum Impervious Coverage | Structure Height |
|--------------------------|-------------------|---|--|------------------------------|------------------------|----------------------------------|----------------------------------|-----------------------------|------------------|
| 20,000                   | 100'              | 20'                                     | 5'                                     | 50'                          | 0                      | 15'                              | 35'                              | 50%                         | 35'              |

**Sec. 26-379 Downtown Commercial District Standards**

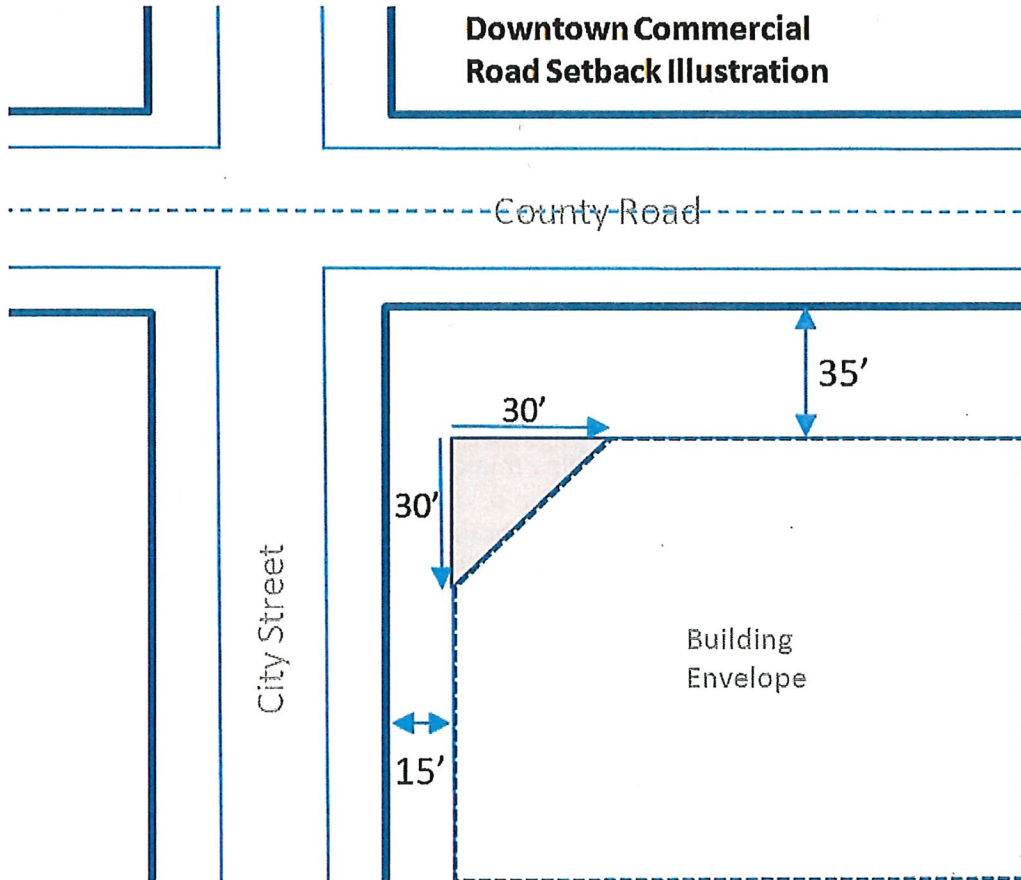
- (1) The purpose of this district is to maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (2) **Downtown Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Downtown Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

| Minimum Lot Area Sq Ft | Minimum Lot Width | Structure Lot Line Setbacks-Residential | Structure Lot Line Setbacks-Commercial | Public Right of Way Frontage | Setback Between Bldgs. | City Street Right – of-Way Setback | County Road Right – of-Way Setback | Maximum Impervious Coverage | Structure Height |
|------------------------|-------------------|---|--|------------------------------|------------------------|------------------------------------|------------------------------------|-----------------------------|------------------|
| 15,000                 | 50'               | 20'                                     | 0'                                     | 33'                          | 0'                     | 15'                                | 35'                                | 80%                         | 35'              |

**(3) Downtown Commercial Performance Standards.**

- a) Setbacks. Buildings on corner lots will be required to maintain a minimum 30-foot sight triangle from the intersecting right-of-way lines (streets, alleys, etc.) within which no structures or improvements over 30 inches in height would be allowed to maximize traffic visibility and sight lines as exemplified in the following illustration.

Table 26-379A Downtown Commercial Road Setback Illustration



- b) Overhangs and any other building protrusions/extensions shall not be considered when measuring setbacks if they do not extend more than 3 feet beyond the exterior wall facade. If an overhang and any other building protrusions/extension extends more than 3 feet beyond the exterior wall façade, then the setback is measured from the drip line of the overhang.

**Sec. 26-380 Commercial/Light Industrial District Standards**

- (1) The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail or wholesale display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.

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- (2) **Commercial/Light Industrial Density and Dimensional Standards.** All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after October 16, 2018 shall meet the following density and dimensional requirements:
- (3) **The hookup of a septic system (SSTS) and well for personal storage buildings is prohibited unless for the use of exterior irrigation only.**

| Minimum Lot Area Sq Ft | Minimum Lot Width | Structure Lot Line Setbacks- Residential | Structure Lot Line Setbacks- Commercial | Public Right of Way Frontage | Setback Between Bldgs. | City Street Right – of-Way Setback | County Road Right – of-Way Setback | Maximum Impervious Coverage | Structure Height |
|------------------------|-------------------|--|---|------------------------------|------------------------|------------------------------------|------------------------------------|-----------------------------|------------------|
| 20,000                 | 100'              | 30'                                      | 5'                                      | 100'                         | 10'                    | 35'                                | 35'                                | 50%                         | 35'              |

**Secs. 26-381 Corridor Overlay District Standards**

- (1) **Corridor Overlay District (CO).** The purpose of the district is to protect and enhance the aesthetics of the City of Crosslake’s main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community’s northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (2) The standards of the Overlay District are within the boundaries of 400 ft from each side of the road right-of-way of Cty Rd 16, 3, 66, 36, and 37
- (3) The corridor overlay district prohibits the use of commercial storage, mini/self-storage, and personal storage.
- (4) Refer to the Density and Dimensional Standards per district and Article 29 for greater architectural standards regulated within this district.

**Secs. 26-382 Mixed Use District Standards**

- (1) The purpose of this district is to provide the ability to be diverse in the multi-use at the present time as well as allowing the use to be interchangeable in the future. This district also is to accommodate personal storage buildings with performance standards established in Articles 28 and 29, along with Sec. 26-282. To create this district a Land Use Map amendment (LUMA) will be required.
- (2) Minimum development size to be 10 acres, plated out to meet the below requirements.
- (3) To create this district a Land Use Map Amendment (LUMA) will be required upon completing a Development Review Team (DRT) meeting.
- (4) Outside storage is prohibited.
- (5) The hookup of a septic system (SSTS) and well is permissible for an established business use, but prohibited for personal storage buildings unless a well is used for exterior irrigation only.
- (6) Refer to Article 28 and 29 for greater regulated standards within this district.

| Minimum Lot Area Sq Ft | Minimum Lot Width | Structure Lot Line Setbacks- Residential | Structure Lot Line Setbacks- Commercial | Public Right of Way Frontage | Setback Between Bldgs. | City Street Right – of-Way Setback | County Road Right – of-Way Setback | Maximum Impervious Coverage | Structure Height |
|------------------------|-------------------|--|---|------------------------------|------------------------|------------------------------------|------------------------------------|-----------------------------|------------------|
| 20,000                 | 100'              | 30'                                      | 10'                                     | 100'                         | 10'                    | 35'                                | 35'                                | 50%                         | 35'              |

**Secs. 26-38—26-412 Reserved**

**ARTICLE 28 LANDSCAPING, SCREENING AND LIGHTING STANDARDS**

**Sec. 26-735 Purpose**

The purpose of this division is to recognize the important and diverse benefits which landscaping, screening, and lighting provide in protecting the health, safety and general welfare of the community. Benefits include the reduction of noise, dust, excessive glare, stormwater runoff, the impact of adjacent incompatible land uses, and the increase in aesthetic value of the city.

**Sec. 26-736 Application**

- (1) All land use permits for **the mixed use district and commercial districts** submitted after March 1, 2015 shall be accompanied by complete landscape, screening, and lighting plans. These plans shall be submitted as a part of the site plan.
- (2) The retention of natural topography and vegetation will be required where possible.
- (3) All plan components shall be completed within two years from the date of issuance of the land use permit unless otherwise specified.

**Sec. 26-737 Commercial **Districts** Landscaping**

- (1) **Plan requirements.**
  - a) **Site analysis.** Boundary lines of the property with dimensions based upon a certificate of survey; name and alignment of proposed and existing streets; location of existing and proposed buildings; location of parking areas, vegetated and forested areas to be preserved, water bodies, proposed sidewalks; and percent of site covered by impervious surfaces.
  - b) **Planned elements.** Existing and proposed topographic contours at two foot intervals; typical sections and details of landscaping plans such as type of vegetation, sodded and seeded areas, berms and other landscape improvements with identification of materials used.
  - c) **Planting Schedule:** A table containing the common names and botanical names, average size of plant materials, root specifications, quantities, special planting instructions, and proposed planting dates of all plant materials.
- (2) **Minimum planting requirements.**
  - a) **Existing trees.** Existing trees may be used to meet these standards, if protected and maintained during the construction phase of the development. If existing trees are used, each tree 6 inches or less in diameter counts as one tree. Each tree more than 6 inches and up to 9 inches in diameter counts as two trees. Each additional 3-inch diameter increment above 9 inches counts as an additional tree.
  - b) **Selection of materials.** Landscape materials should be selected and sited to produce a hardy and drought and salt-resistant landscape area. Selection should include consideration of soil type and depth, the amount of maintenance required,

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spacing, exposure to sun and wind, the slope and contours of the site, and compatibility with existing native vegetation preserved on the site.

- c) **Variety of species.** If there are more than 8 required trees, no more than 40 percent of them can be of one species. If there are more than 24 required trees, no more than 25 percent of them can be of one species. This standard applies only to trees being planted to meet these standards, not to existing trees. If there are more than 25 required shrubs, no more than 75 percent of them can be of one species.
- d) **Minimum plant numbers:**
  - i. One overstory deciduous or coniferous tree for every 2,000 square feet of total building floor area or one for every 100 feet of site perimeter, whichever is greater.
  - ii. One ornamental tree for every 2,000 square feet of building or one for every 200 feet of site perimeter, whichever is greater.
  - iii. One understory shrub for every 300 square feet of building or one shrub for every 30 feet of site perimeter, whichever is greater.
- e) **Adjacent to residential areas.** Plantings or screening shall be provided to create physical and visual separation between commercial and residential areas (See section 26-738 (1)).
- f) **Minimum sizes.** The following minimum standards shall be required:

|                          |                         |
|--------------------------|-------------------------|
| Overstory deciduous tree | 1½ inch diameter        |
| Ornamental tree          | 1 inch diameter         |
| Coniferous tree          | 6 feet tall             |
| Shrubs                   | 3 gallon root ball size |

- g) **Sodding and ground cover.** All disturbed area not covered by natural vegetation or impervious surfaces shall be seeded with turf grass, native grasses, perennial flowering plants, vines shrubs, trees or approved ground cover. Storm water retention ponds and rain gardens shall qualify as approved ground cover.
  - h) **Minimum guaranteed survival.** All trees, shrubs, and groundcover shall be maintain and replaced as follows:
    - i. For general landscaping, parking lots, and perimeter areas, maintenance and replacement for a minimum of 5 years.
    - ii. For screening adjacent to residential areas, maintenance and replacement in perpetuity.
- (3) **Parking lot landscaping** - In order to soften and improve the appearance of parking lots when viewed from an abutting street or sidewalk, all parking and loading areas including drive-through facilities fronting public streets or sidewalks shall provide:
- a) A landscaped area at least 5 feet wide along the public street or sidewalk. If a parking area contains over 100 spaces, the minimum required area shall be increased to 8 feet in width.
  - b) One overstory deciduous or coniferous tree shall be provided for each 25 linear feet of parking lot frontage on a public street or accessway.
- (4) **Interior parking lot landscaping**
- a) The corners of parking lots and all other areas not used for parking or vehicular circulation shall be landscaped with turf grass, native grasses or other perennial flowering plants, vines, shrubs and trees. Such spaces may include architectural features such as benches, kiosks or bicycle parking.
  - b) In parking lots containing more than 100 spaces, an additional landscaped area of at least 300 square feet shall be provided for each 12 spaces or fraction thereof,

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containing one deciduous shade tree. The remainder shall be covered with turf grass, native grasses, perennial flowering plants, vines or shrubs.

- (5) **Existing development.** It is recognized that commercial properties which have already been developed with permanent improvements as of March 1, 2015 may have less flexibility in meeting landscaping requirements. The requirements in Section 26-737 (1) through (4) above may be modified on a case by case basis, by written agreement, to fit existing conditions while fulfilling these requirements to the greatest extent possible. This agreement shall become part of the land use permit.

### Sec. 26-738 Screening

- (1) **Screening from residential areas** shall be in addition to normal landscaping and planting and consist of a physical and visual barrier completely separating the activity **in the mixed use and commercial districts** property from any adjacent residential areas. Screening shall be equally effective in the winter and summer and shall be accomplished by the use of one or more of the following:
- a) The placement of the building on the lot or the placement of a building on an adjacent lot.
  - b) The use of berms and landscaping.
  - c) Planting of vegetative screens.
  - d) Construction of **architectural** walls or fences.
- (2) **Screening design standards**
- a) Vegetative screens shall consist of healthy, hardy plant materials. Evergreen shrubs with a mature height of 6 feet shall form a solid screen. One overstory deciduous or coniferous tree per 30 linear feet of boundary shall also be planted.
  - b) A 6-foot-high wall or fence may be substituted for the shrubs in (a) above, but the trees are still required.
  - c) Screening and fences shall be maintained and repaired.
  - d) Slopes and berms. Final slope grade steeper than the ratio of 3:1 and/or a height over six feet will require stabilization measures such as terracing or retaining walls.
- (3) **Placement and screening of mechanical equipment, service, loading, and storage areas**
- a) Any outdoor storage, service or loading area that faces adjacent residential uses or a public street or walkway shall be screened by a decorative fence, wall, or screen of plant material at least 6 feet in height.
  - b) Loading docks, truck parking, HVAC and other mechanical equipment, trash collection, and other service functions shall be incorporated into the design of the building so that the visual impacts of these functions are not visible from adjacent properties and public streets.
  - c) Outdoor sales area shall be fenced and screened from view of neighboring residential uses.
- (4) **Screening between adjacent **mixed use and commercial district** uses.**

### Sec. 26-739. Lighting

All commercial permit applications submitted after March 1, 2015 shall include an exterior lighting plan consistent with the following standards for all exterior building areas, parking areas and pedestrian paths connecting parking areas and buildings. Applications for new **mixed use and** residential dwelling construction submitted after March 1, 2015 shall require submittal of

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specifications for all proposed exterior lighting. All existing uses for which exterior lighting is installed or changed shall also conform to these standards.

**(1) Lighting standards:**

- a) **Shielded fixtures.** No portion of the lamp or lens may extend beyond the housing or shield. All light fixtures shall be directed downward so the source of illumination is not visible.
- b) **Height restrictions.** **Mixed Use and Commercial district** lighting fixtures mounted on poles or structures shall have a maximum height of twenty-five feet (25'). Exceptions to this height requirement may be granted by the Zoning Administrator when lighting is located in an area otherwise screened or blocked from view from the residential property, such as lighting on the side of a **Mixed Use and commercial district** building opposite the residential property
- c) All commercial outdoor light poles shall be metal, fiberglass, or finished wood.

**(2) Maximum lighting levels**

- a) **Mixed Use and Commercial Districts.** Any light or combination of lights used for exterior illumination on a ~~commercial or industrial~~ property that cast light on a public street or adjacent residential property shall not exceed one (1) foot-candle (meter reading) as measured from the centerline of said street or at the property line.
- b) **Residential.** Any light or combination of lights used for exterior illumination on a residential property that cast light on a public street or adjacent residential property shall not exceed one-half (0.5) foot-candles (meter reading) as measured from the centerline of said street or at the property line.

**(3) Lighting standards for commercial property on riparian lots in the shoreland district (**Mixed Use Districts are prohibited in the shoreland and overlay districts**).**

All commercial zoned property shall comply with the following lighting standards for riparian lots and areas adjacent to a public water:

- a) The light fixtures shall be directed downward so the source of illumination is not visible and does not extend past property lines or across public waters in excess of the maximum light intensities in Section 26-739 (2).
- b) In shore impact zones 1 and 2, all lighting independently supported shall be on poles or supports that are a maximum of 24 inches above grade.
- c) All lighting shall be located only within the access path if installed within shore impact zone 1
- d) All lighting on docks, lifts, or platforms shall be directed downward so the source of illumination is not visible.
- e) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.

**(4) Lighting standards for residential property on riparian lots in the shoreland district.**

- a) Light fixtures shall be directed downward so the source of illumination is not visible and the light does not extend past property lines or across public waters in excess of the maximum light levels in Section 26-739 (2), b.
- b) Lighting in shore impact zones 1 and 2 that is independently supported shall be on poles or supports that are a maximum of 24 inches above grade
- c) The height maximum for exterior lighting located in the rear lot zone shall not exceed 25 feet.



**Secs. 26-740—26-745 Reserved**

**ARTICLE 29 ~~COMMERCIAL AND RESIDENTIAL~~ ARCHITECTURAL STANDARDS**

**Sec. 26-746 Purpose and Intent**

**(1) Purpose:**

- a) Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
- b) Promote high standards of building and site design in ~~commercial and residential~~ all land use districts with the purpose of preserving an atmosphere consistent with the rural/Northwoods character of the City.
- c) Provide a more pleasant pedestrian environment and driving experience.
- d) Protect and enhance the appeal and attraction of the City to residents, visitors, and tourists, and to serve as a support and stimulus to business and residences.

**(2) Intent:** The City intends that all projects shall strive toward the highest level of quality in both design and construction. The criteria by which all commercial development and redevelopment in the City shall be judged are:

- a) Consistency with all provisions of the comprehensive plan and City ordinances.
- b) Complementary physical and visual relationships among existing, new and proposed buildings, park areas and landscape treatments with the intent of creating a cohesive appearance for the entire City.
- c) Use of appropriate façade proportions, materials, and colors that are compatible with adjacent uses and create a pleasant pedestrian environment and driving experience.

**Sec. 26-747 Application**

- (1) **Existing buildings.** Facades on buildings in commercial land use districts-existing on March 1, 2015 shall be allowed to continue with the present materials subject to the following criteria: All subsequent additions and exterior alterations to buildings must be constructed with the materials required in this chapter.
- (2) **New buildings.** New buildings ~~in commercial land use districts~~ built subsequent to March 1, 2015 must comply with the design standards set forth in this Article.

**Sec. 26-748 – 749 Reserved**

**Sec. 26-750 Allowable Exterior Materials ~~for Commercial Structures in Commercial Land Use Districts~~**

- (1) Percentages of allowable exterior façade materials shall be calculated excluding windows, doors, and gables except for architectural glass.
- (2) **Waterfront Commercial District.**
  - a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
  - b. Face brick
  - c. Natural stone
  - d. Architectural glass

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- e. Wood finished for exterior use
  - f. Stucco
  - g. Exterior insulation finishing system (synthetic stucco)
  - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
  - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
  - j. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
  - k. Overhang to be a minimum of 24 inches on all sides.
  - l. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
  - m. Other materials may be approved under number 9 of this section.
- (3) Limited Commercial District**
- a. Face brick.
  - b. Natural stone.
  - c. Architectural glass.
  - d. Wood finished for exterior use
  - e. Stucco.
  - f. Exterior insulation finishing system (synthetic stucco)
  - g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
  - h. Architectural precast concrete panels.
  - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade.
  - j. Plastic sheeting on commercial greenhouses only
  - k. Other materials may be approved under number 9 of this section.
- (4) Limited Commercial Corridor Overlay District**
- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
  - b. Face brick
  - c. Natural stone
  - d. Architectural glass
  - e. Wood finished for exterior use
  - f. Stucco
  - g. Exterior insulation finishing system (synthetic stucco)
  - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
  - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
  - j. Plastic sheeting on commercial greenhouses only
  - k. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
  - l. Overhang to be a minimum of 24 inches on all sides.
  - m. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum

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- n. Other materials may be approved under number 9 of this section.
- (5) Downtown Commercial District**
- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
  - b. Face brick.
  - c. Natural stone.
  - d. Architectural glass.
  - e. Wood finished for exterior use
  - f. Stucco.
  - g. Exterior insulation finishing system (synthetic stucco)
  - h. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades
  - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material
  - j. **Plastic sheeting on commercial greenhouses only**
  - k. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
  - l. Overhang to be a minimum of 24 inches on all sides.
  - m. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
  - n. Other materials may be approved under number 9 of this section.
- (6) Commercial/Light Industrial District**
- a. Face brick.
  - b. Natural stone.
  - c. Architectural glass.
  - d. Wood finished for exterior use
  - e. Stucco.
  - f. Exterior insulation finishing system (synthetic stucco)
  - g. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
  - h. Architectural precast concrete panels.
  - i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front façade.
  - j. Plastic sheeting on commercial greenhouses only
  - k. Other materials may be approved under number 9 of this section.
- (7) Commercial/Light Industrial Corridor Overlay District**
- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
  - b. Face brick.
  - c. Natural stone.
  - d. Architectural glass.
  - e. Wood finished for exterior use
  - f. Stucco.
  - g. Exterior insulation finishing system (synthetic stucco)
  - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.

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- i. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
  - j. Plastic sheeting on commercial greenhouses only
  - k. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
  - l. Overhang to be a minimum of 24 inches on all sides.
  - m. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
  - n. Other materials may be approved under number 9 of this section.
- (8) Mixed Use District**
- a. Glass on any front facade shall be a minimum of five percent (5%) with non-front facades consisting of a minimum of two and half percent (2.5%)
  - b. Face brick.
  - c. Natural stone.
  - d. Architectural glass.
  - e. Wood finished for exterior use
  - f. Stucco.
  - g. Exterior insulation finishing system (synthetic stucco)
  - h. Architectural concrete masonry units shall be limited to a maximum of twenty-five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on non-front facades.
  - i. Architectural precast concrete panels.
  - j. Architectural metal panels shall be limited to a maximum of twenty-five percent (25%) on any front facade, and non-front facades shall be no more than seventy-five percent (75%) of one approved material type, unless there is a differential in color or material.
  - k. Building design, exterior building materials, and colors shall blend into and enhance the City's existing northwoods environment and avoid adverse visual impact.
  - l. Overhang to be a minimum of 24 inches on all sides.
  - m. Height to the peak shall be a maximum 35 feet with a roof pitch of 4/12 minimum
  - n. Other materials may be approved under number 9 of this section.
- (9) Other Materials.** Materials not specifically listed may be approved for use by the Zoning Administrator. and/or the Development Review Team and shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

**Sec. 26-751 Allowable Exterior Materials for Residential Primary Structures and Accessory Structures in All Land Use Districts**

- (1)** The following exterior building materials are allowed:
- a) Face brick
  - b) Natural stone
  - c) Architectural glass
  - d) Wood finished for exterior use including logs and log siding
  - e) Factory fabricated concrete or vinyl siding
  - f) Stucco
  - g) Exterior insulation finishing system (synthetic stucco)
  - h) Architectural concrete masonry units

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- i) Factory fabricated metal panels.
- (2) **Other Materials.** Materials not specifically listed may be approved for use by the Zoning Administrator. and/or the Development Review Team and shall review and make recommendations to the Planning Commission/Board of Adjustment regarding the use of those materials

**Sec. 26-752 Prohibited Materials-Residential All Districts**

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

**Secs. 26-753—26-761 Reserved**

**STORAGE BUILDING, PERSONAL**

A structure used for the storage of belongings, equipment, or materials, of a personal nature, that is not intended for human habitation and dwellings units.

DWELLING UNIT: Any structure, or portion of a structure, or other shelter designed as short or long term living quarters for one or more persons, including rental or timeshare accommodations such as motel, hotel, and resort rooms and cabins.