

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, JULY 5, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, July 5, 2022 in City Hall. The following Commission Members present: Tom Swenson, Mic Tchida, Gordon Wagner, Tim Berg, and Bob Frey. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, City Clerk Char Nelson, Council Liaison Dave Nevin, City Engineer Phil Martin, Council Members John Andrews and Marcia Seibert-Volz. There were three people in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. Mike Lyonais introduced Pat Wehner as the new Public Works Director and that today was his first day on the job.
3. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY GORDON WAGNER TO APPROVE THE JUNE 6, 2022 MEETING MINUTES. AYES: ALL.
4. Kevin McCormick of Land Design Solutions appeared before the Commission to present the request for vacation of road right-of-way from Mike and Lisa Rocca of 12204 Manhattan Point Blvd. Mr. McCormick provided information why the right-of-way should be vacated including, there is an existing paved driveway on it, it is difficult to navigate because of the steep bluff, and there is no viewing area of lake. Mr. McCormick stated that there is no benefit to the public.

Tom Swenson stated that he went out to the site and met with Mr. Rocca and that the Rocca's connected their septic under the right-of-way to the adjacent lot without permission from the City. Mr. Swenson stated that rights-of-way could be left as green space and that he is not in favor of vacating the property. Kevin McCormick replied that going under the right-of-way is allowed.

Bob Frey asked if the vacated property would be added to the tax roll and Kevin McCormick replied that it would.

Lisa Rocca stated that she and her husband are not developing the land and want it left as green space. There are no plans to remove trees. Tom Swenson stated that the Rocca's could sell the property in a couple years and the new owners could take all the trees down.

Mic Tchida suggested that the Rocca's swap the right-of-way with land on either side of their property. Lisa Rocca replied that neither neighbor is in favor of that and it is unreasonable to ask the Rocca's to move existing structures to make a right-of-way.

Bob Frey stated that because the DNR has no problem with letting the piece of land go, he is favor of the vacation as well. Dave Nevin asked why the DNR gave an opinion on the matter. Tom Swenson stated that if the right-of-way touches the water, State law requires them to have the opportunity to provide comments.

A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY TOM SWENSON TO RECOMMEND THAT THE CITY COUNCIL DENY THE REQUEST TO VACATE FROM MIKE AND LISA ROCCA TO VACATE THE PUBLIC RIGHT-OF-WAY BETWEEN PARCELS 14060865 AND 14060866. MOTION CARRIED 3-2 WITH BERG AND FREY OPPOSED.

5. Included in the packet for Commission information was a memo dated July 1, 2022 from City Clerk regarding the vacated right-of-way at the end of Norway Trail. The right-of-way was vacated with the condition that a conservation easement be attached to the property requiring that the area 75' from shore be left in its natural state. Staff made a recent visit to the property in the course of doing an assessment search and found that some of the property is being mowed. Char Nelson stated that no staff has been directed to monitor this and the City needs some type of enforcement tool. It was the consensus of the Commission to have Planning and Zoning use administrative fines to enforce compliance.
6. A memo dated July 1, 2022 was included in the packet for information stating that the request for the variance of a headstone went before the Council and was approved. Staff has no recommendations to revise the rules and regulations for the cemetery.
7. The Commission reviewed an informational memo from Phil Martin regarding update on current projects. Bob Frey noted that there was a change order listed in the amount of \$8,205 for detour signage and asked if that was in addition to the previous change order of \$6,000. Phil Martin explained the \$8,205 included that previous amount of \$6,000 and gave a breakdown of the costs.

Tom Swenson asked how people will get into Moonlite Bay. Phil Martin replied that the intersection at CSAH 16 and 66 will always be open and one of the entrances to Moonlite Bay will always be open.

A discussion ensued regarding the size of the PVC wyes and how they determined when to use 4" or 6". Tom Swenson suggested that some extra stubs be placed along the route in areas where land could be subdivided or larger structures could be built.

Phil Martin reported that the contractor is behind schedule and the paving for Phase 1 is planned for the week of July 24. That will leave a short time for the contractor to finish Phase 2, so they plan to bring more workers in. Mr. Martin stated that if the project is not substantially complete in 65 working days, the contractor must pay \$2,160 per day for damages.

Phil Martin reported that the Log Church has requested that the pipe at their property be 18', which is 6' deeper than most and that this will be an extra cost. Tom Swenson suggested that the cost be added to their connection fee.

8. The Commission reviewed the hookup charges for properties that were zoned commercial but being used as residential. It was the consensus of the Commission that connection fees be based on how a property is zoned, not how it is used. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDY WAGNER TO RECOMMEND THAT THE CITY COUNCIL CHARGE KREITZ-CLOW PARCEL #14090503 A COMMERCIAL CONNECTION FEE OF \$9,200. AYES: ALL.

A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL CHARGE THE LOG CHURCH TWO COMMERCIAL CONNECTION FEES OF \$9,200 EACH FOR PARCELS # 14090742 AND #14090502. AYES: ALL.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDY WAGNER TO RECOMMEND THAT THE CITY COUNCIL CHARGE FRASER PARCEL #14080634 A COMMERCIAL CONNECTION FEE OF \$9,200. Tom Swenson suggested that a couple sewer stubs be placed at this property, should it ever be subdivided and that one stub be 6". AYES: ALL.

9. Included in the packet for Commission information was a memo dated July 1, 2022 from the City Clerk regarding Siemers Carwash and an update on the connection fee. Staff did more research after the Council's June meeting and found that the Council had made the decision in July 2017 to only charge one connection fee.
10. Mike Lyonais gave a brief update on the recent storms and reported that staff is still working to remove debris from fallen trees. The yard waste collection site is extending its hours during the week to meet the needs of residents. Mr. Lyonias reported that the City may be eligible for Disaster Relief Funding and that he is working with the County to file the necessary forms.
11. Dave Nevin stated that a tree fell on Manhattan Point Boulevard, over the walking path, and smashed a bench. The City cut the tree and cleared the path but the debris is still in the ditch and residents are wondering when it will be cleaned up. Char Nelson stated that she has a list of roads that still have trees down that need to be removed, and that tree is on the list. Mike Lyonais stated that the City has received many complaints on fallen trees.

Mike Lyonais gave an update on Crow Wing Power Lighting Program and explained how it is different from the Roundup Program. The Lighting Program is based on how much revenue Crow Wing Power generates in each community. Crow Wing County is willing to participate in the cost of lighting projects, but the City needs to keep them involved in the process. Mr. Lyonais stated that the next project to ask for their participation will be the sidewalk project downtown.

Dave Nevin stated that the trees around the stormwater pond at Manhattan Point Boulevard are dying and wondered whether the City could put a water system in to water the trees. There is power and water there. Tom Swenson suggested that the City could replace the trees with some from the Community Center. Mike Lyonais stated that the City could ask Crow Wing Power to participate in this project.

Bob Frey reported that there may not be enough power to meet peak demand due to coal and nuclear power plant closures. He presented information of potential power blackouts during hot and cold months due to the information from the Midcontinent Independent System Operator (MISO) power grid region that includes all of Minnesota. Mr. Frey also included a press release from the Hutchinson Utilities Commission. Mr. Frey wanted the City to be ready for possible blackouts and make sure that City utilities and emergency departments had generators. Mike Lyonais stated that every critical City building has a generator and that they are tested regularly.

12. A MOTION WAS MADE BY TIM BERG, SECONDED BY GORDY WAGNER TO ADJOURN THE MEETING AT 5:50 P.M. AYES: ALL.



Charlene Nelson
City Clerk