

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, AUGUST 5, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, August 5, 2024 in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Tim Berg. Dave Schrupp was absent. Also in attendance were Public Works Director Pat Wehner, Interim City Administrator Jerry Bohnsack, City Engineer Phil Martin, Mayor Dave Nevin, Council Member Sandy Farder, and City Clerk Char Nelson.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO APPROVE THE MEETING MINUTES OF JULY 1, 2024. MOTION CARRIED WITH ALL AYES.
3. Phil Martin provided an update on CSAH 3/66 Pedestrian & Intersection Improvements. Phase 1 is planned to be completed before Labor Day. The City has received a quote from Derrick Sievert who works on the Chamber irrigation system. His quote is to provide an irrigation system to the center of the roundabout and to the landscaped area by Andy's parking lot. His quote is \$17,918.68 and is based on the premise that the Chamber will allow access to their water supply, which was discussed with the Chamber during development of the plans associated with the aesthetic enhancements. Bob Frey suggested that the County use 4" partition conduit so that it can be used for multiple purposes. The Chamber has concerns regarding the maintenance costs of the well as well as the proposed electric service that would come from the Chamber building to the center of the roundabout. Tom Swenson noted that the City contributes \$3,500 to the Chamber annually for building maintenance and suggested that the City pay for the annual inspection cost of \$200. A MOTION WAS MADE BY TIM BERG AND SECONDED BY TOM SWENSON TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE QUOTE FOR IRRIGATION SYSTEM AND BACKFLOW DEVICE FROM SIEVERT IRRIGATION LLC IN THE AMOUNT OF \$17,918.68. MOTION CARRIED 3-1 WITH FREY OPPOSED.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY INCREASE ITS ANNUAL CONTRIBUTION TO THE CHAMBER TO \$3,700 TO COVER INCREASED COSTS ASSOCIATED WITH WATER AND ELECTRICAL BILLS. MOTION CARRIED WITH ALL AYES.

Phil Martin provided an update on Year 1 Road Improvement Plans. Three road segments were missed by the County's contractor of the chipseal improvements. The contractor will come back to complete the work, but a firm date has not been provided.

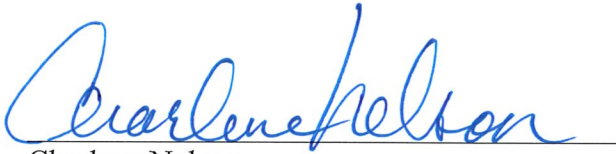
A public hearing regarding road assessments for the bituminous mill and overlay improvements of Daggett Pine Road was held on July 8, 2024. The Council took no action at that meeting. A lengthy discussion ensued regarding the proposed assessments for properties

on secondary roads. The Council will need to continue the discussion at their meeting on August 12, 2024.

A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL AWARD THE BID FOR THE MILINDA HORES BRIDGE WINGWALLS PROJECT (ALTERNATE A – CONCRETE BLOCK) TO ACM, LLC OF PRINCETON, MN WITH BID PRICE OF \$80,420. MOTION CARRIED WITH ALL AYES.

Phil Martin reviewed his progress in procuring easements for Harbor Lane Road Improvements and proposed trail. Web GIS training with staff is pending until new City Administrator is onboard. A public hearing to vacate easements in cemetery will be held at Monday's Council Meeting which will allow Bolton & Menk to update the final plat.

4. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TOM SWENSON TO ADJOURN THE MEETING. AYES: ALL.



Charlene Nelson
City Clerk