

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 7, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, October 7, 2024, in City Hall. The following Commission Members were present: Tom Swenson, Gordon Wagner, Tim Berg and Dave Schrupp. Bob Frey was absent. Also in attendance were Public Works Director Pat Wehner and City Engineer Phil Martin. There were 2 in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO APPROVE THE MEETING MINUTES FROM FEBRUARY 5, 2024. MOTION CARRIED WITH ALL AYES.
3. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE MEETING MINUTES FROM SEPTEMBER 3, 2024. MOTION CARRIED WITH ALL AYES.
4. Phil discussed obtaining a geotechnical boring quote to complete the Year 2 pavement depth evaluations. He also asked for input if we feel confident continuing to use the appraisal data from Year 1 or have the city retain Nagel & Associates to prepare a new opinion for the Year 2 segments? Phil will get the geotechnical boring quotes and communicate those to us.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND THE CITY COUNCIL HIRE NAGEL & ASSOCIATES TO PROVIDE A BENEFIT ANALYSIS FOR THE YEAR 2 ROAD PROJECTS. MOTION CARRIED WITH ALL AYES.

Phil discussed the Milinda Shores Bridge project and is holding 5% of the payment until the grass grows.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THE CITY COUNCIL APPROVE PAY ESTIMATE #1 IN THE AMOUNT OF \$74,261.50 FOR WORK COMPLETED ON THE MILINDA SHORES BRIDGE PROJECT. MOTION CARRIED WITH ALL AYES.

5. Public Works Director Wehner spoke about Crow Wing Powers contractor hitting a culvert while they were trenching to put in power for streetlights. Crow Wing Power will pay for the repairs. Another issue he said was that when they were putting in the transformer for the new restaurant, they pounded a grounding rod through our sewer and said it wasn't located. Phil suggested that we look into finding the locate ticket from Gopher One and see if it is our responsibility or the contractors responsibility to pay for these expenses. Phil did mention that it is our responsibility to locate our own utilities. We probably cannot defend the fight on this matter if we were not included on the locate ticket. Pat says that if the city repairs this on our own we would be lining it from the inside instead of digging it up. Pat will look for

the locate ticket first and follow up with Gopher One. Crow Wing Power wants to bill us for moving the transformer and the work that needed to be done to repair the job. The sewer repair estimate is \$6,465.00. Tom felt we need to fix the sewer line now and can discuss possible reimbursement after we see the locate ticket.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL TO PROCEED WITH REPAIRING THE SEWER LINE AT A COST OF \$6,465. MOTION CARRIED WITH ALL AYES.

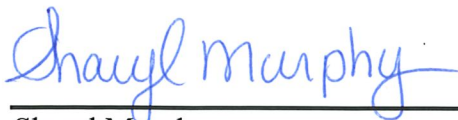
6. Tom spoke regarding the upcoming project of County Road 103 between County Sate Aid Highway 3 and CSAH 39. He also mentioned he would like to see the trail completed between Happy Landing Road to Perkins Road. Dave would like to see the trails extended to W. Shore Dr. and have them all connected to each other and have access throughout the entire city.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL TO PURSUE WITH CROW WING COUNTY HIGHWAY DEPARTMENT CONNECTING THE TRAILS BETWEEN HAPPY LANDING AND WEST SHORE DRIVE. MOTION CARRIED WITH ALL AYES.

7. Ordinance of the City to Regulate Cannabis Business was not discussed, and Tom mentioned we will discuss this at a future meeting. City Administrator Lori Conway was not present today for discussion.
8. Charlene Nelson brought to the commission a letter she received from Simonson Lumber regarding their sewer connection. They have not connected yet and are asking for an additional year to connect. They have had 2 years to connect and have no intention of having it done this year. Dave recommended that we give no special privileges to them and get it connected.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT SIMONSON LUMBER GET CONNECTED ASAP, PUT A WATER METER ON THEIR WELL AND START BILLING THEM THE MONTHLY CHARGE. MOTION CARRIED WITH ALL AYES.

9. A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO ADJOURN THE MEETING AT 4:35 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer