

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, NOVEMBER 4, 2024
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, November 4, 2024, in City Hall. The following Commission Members were present: Tom Swenson, Gordon Wagner, Tim Berg, Dave Schrupp and Bob Frey. Also in attendance were Mayor Dave Nevin, Public Works Director Pat Wehner, City Engineer Phil Martin & City Administrator Lori Conway.

The meeting was called to order at 4:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES FROM OCTOBER 7, 2024. MOTION CARRIED WITH ALL AYES.

Phil presented the quote from Nagel Appraisal for the 2 year Improvement Plan and believes it would be beneficial to move forward with receiving an appraisal as it will be beneficial to have it completed and on hand for when we are ready to move forward with the assessment hearing.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THE CITY COUNCIL HIRE NAGEL APPRAISAL & CONSULTING TO PROVIDE AN APPRAISAL FOR THE YEAR 2 IMPROVEMENT PROJECTS AT A COST OF \$2700.00. MOTION CARRIED WITH ALL AYES.

Phil discussed the Harbor Lane improvements and stated he has acquired 4 of the 5 road easements for Harbor Lane. The Kavanaugh easement is the only one remaining one to obtain and he is working with them to address their final comments. He is confident that we will acquire the easement. He has made some changes to the wording and is waiting for the attorney to review and reply.

Phil also gave an update on the Trail connection and mentioned that the County is willing to work with us on these types of projects. However, there will be challenges associated with CR 103 right-of-way width, Corp of Engineers and dike locations. The County also added that it's not a federal project and we could have some issues with the Indian burial mounds, COE dike system, lack of right-of-way and that they wouldn't support it if we need to expand the right-of-way. The county will support it but says it just doesn't fit in this location.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL A PROPOSAL FROM BOLTEN & MENK PENDING RECEIPT OF THE LAST EASEMENT AND MOVE FORWARD WITH THE FINAL DESIGN FOR THE HARBOR LANE IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

Tom recommended we wait until January 2025 to discuss this project further. Dave Schrupp stated that County 103 has quite a few barriers that won't be going away and his recommendation is a wider bike lane on one side and lower the speed limits for traffic?

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO ASK PHIL MARTIN TO FOLLOWUP WITH THE COUNTY TO STRIPE THE ROAD TO CREATE AT LEAST ONE BIKE LANE. MOTION CARRIED WITH ALL AYES.

Dave Nevin discussed maybe we try again for off road trails and maybe an easement would be an option depending on the residents on the south side of the road approving this? County 103 is a windy dangerous road. Phil stated that he will follow up with Tim Brey and see if there is anything we can do to make this road wider or even some suggestions on what some options are.

Public Works Director Wehner spoke regarding Johnnie Street and the letter received from Scott Gallaway for the future repair of the curve by his residence and how it is destroying his grass. Pat mentioned that this is a bad corner in the road that does need to be fixed but also not a highly traveled road. Discussion was held about Gallaway's neighbor's property being landscaped which filled in the ditch so now the water drains onto the neighbor's property. Pat also mentioned that while fixing Robert Street in 2025, that we repair Johnnie Street and he will pass this on to Gallaway and let him know the work will be done.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL TO GET THIS DITCH DUG OUT SO THE WATER DOESN'T DRAIN TO THE NEIGHBORS PROPERTY. IF MATERIAL IN THE DITCH IS NOT REMOVED BY THE PROPERTY OWNER BY TUESDAY, NOVEMBER 12TH PUBLIC WORKS WILL THEN RESTORE THE DITCH BACK TO IT'S ORIGINAL DEPTH AND INVOICE THE HOMEOWNER FOR PUBLIC WORKS LABOR AND MATERIALS. LORI AND PAT WILL CONTACT THE PROPERTY OWNER. MOTION CARRIED WITH ALL AYES.

City Administrator, Lori Conway attended the Crosslakers meeting Monday morning and would like to have them start attending our meetings to have their requests come through to our commissions and see how the process works along with establishing a financing procedure.

Mayor Nevin feels we contribute to the costs of some of their requests but having them bring their requests to the commissions will also help with the budgeting. We will need volunteers to help maintain some of these requests and plan for the future.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL THAT DISCUSSION WAS MADE THAT WE WILL NOT BE REMOVING SNOW OR MAINTAINING THE NEW SIDEWALKS FROM SWANN DRIVE TO BALD EAGLE TRAIL DURING WINTER MONTHS AS THE CITY HAS NO WHERE TO PUT THE SNOW ONCE THE COUNTY PLOWS THE MAIN ROADS. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 5:10 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer